



# SEARCH APPLICATION FORM 2011/12

Ipswich City Council

P O Box 191, Ipswich QLD 4305

Phone: 3810 6611

Fax: 3810 6737

Email: Propadm@ipswich.qld.gov.au

Business Hours – 8.00am to 4.30pm

Applicant's Name \_\_\_\_\_ Reference \_\_\_\_\_

Applicant's Address \_\_\_\_\_ Postcode \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Mobile \_\_\_\_\_ ABN \_\_\_\_\_

Applicant's Email \_\_\_\_\_

The applicant authorises Ipswich City Council to provide updated rates and property search certificate information to the following: \_\_\_\_\_

Lot & Plan: \_\_\_\_\_

Property Address: \_\_\_\_\_

Purchaser's Name: \_\_\_\_\_ Vendors Name: \_\_\_\_\_

### **PAYMENT TYPE – Credit Card or Cheque**

Credit Card Payment – (Master Card/ Visa Card accepted)

Card Type: \_\_\_\_\_ Name on Card: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Three Digit Security Code: \_\_\_\_\_

### **RATES & FLOOD INFORMATION**

For itemised information supplied within these Certificates refer to [www.ipswich.qld.gov.au](http://www.ipswich.qld.gov.au)

- Rates only \$70.00 (5w/d)  Urgent Not Available
- 1974 - Flood only Certificate – (GST inclusive) \$90.00# (5w/d)  \$105.00# (2w/d)
- Development Control Line Levels (Q100 & Q20) – where applicable (GST inclusive) \$95.00# (5w/d)  Urgent Not Available

### **LIMITED & STANDARD TOWN PLANNING AND DEVELOPMENT PROPERTY SEARCH CERTIFICATES**

For itemised information supplied within these Certificates refer to [ipswich.qld.gov.au](http://ipswich.qld.gov.au)

- Limited Planning and Development Property Search Certificate *with Flood* \$330.00 (5w/d)  \$520.00 (2 w/d)
- Limited Planning and Development Property Search Certificate *without Flood* \$260.00 (5w/d)  \$410.00 (2w/d)
- Standard Planning and Development Property Search Certificate *with Flood* \$750.00 (10w/d)  \$990.00 (5w/d)
- Standard Planning and Development Property Search Certificate *without Flood* \$650.00 (10w/d)  \$890.00 (5w/d)

**BUILDING AND PLUMBING SEARCHES**

For itemised information supplied within these Certificates refer to [www.ipswich.qld.gov.au](http://www.ipswich.qld.gov.au)

Building & Plumbing Records Search Residential	\$165.00 (5w/d)	<input type="checkbox"/>	\$250.00 (2w/d)	<input type="checkbox"/>
Building & Plumbing Records Search Commercial	\$330.00 (5w/d)	<input type="checkbox"/>	Urgent not Available	
<small>Note: an additional \$85p/h will be charged if work exceeds 3hrs</small>				
Full House Plan – Residential (includes building plan, drainage plan & soil report if avail)	\$125.00 (5w/d)	<input type="checkbox"/>		
Building Plan – Commercial (Building plans of Structures on property)	\$33.00 (5w/d)	<input type="checkbox"/>		
<small>Note: additional fees may be required as per photocopying charges</small>				
Drainage Plan – Residential (sewer plan of dwelling only)	\$33.00 (5w/d)	<input type="checkbox"/>		
Drainage Plan – Commercial	\$33.00 (5w/d)	<input type="checkbox"/>		
<small>Note: additional fees may be required as per photocopying charges</small>				
House Plan (Existing building plans of dwelling only)	\$33.00 (5w/d)	<input type="checkbox"/>	\$1.00 per additional sheet	
Soil Report Only (Existing Dwelling)	\$33.00 (5w/d)	<input type="checkbox"/>	\$1.00 per additional sheet	
Site Plan Only (Existing Dwelling)	\$33.00 (5w/d)	<input type="checkbox"/>		
Certificate of Occupancy/Final Certificate – (Residential Only)	\$33.00 (5w/d)	<input type="checkbox"/>		
File Certificates – Residential	\$33.00 (5w/d)	<input type="checkbox"/>		
<small>Note: additional fees may be required as per photocopying charges</small>				
Certificate of Classification – (Commercial Only) – No refunds available	\$135.00 (5w/d)	<input type="checkbox"/>		

**FULL TOWN PLANNING AND DEVELOPMENT PROPERTY SEARCH CERTIFICATES (Commercial Property Only)**

For itemised information supplied within these Certificates refer to [www.ipswich.qld.gov.au](http://www.ipswich.qld.gov.au)

**MARKET VALUE OF PROPERTY LESS THAN \$500,000.00**

Full Planning and Development Property Search Certificate <i>with Flood</i>	\$1360.00 (30w/d)	<input type="checkbox"/>	\$2200.00 (10w/d)	<input type="checkbox"/>
Full Planning and Development Property Search Certificate <i>without Flood</i>	\$1290.00 (30w/d)	<input type="checkbox"/>	\$2050.00 (10w/d)	<input type="checkbox"/>

**MARKET VALUE OF PROPERTY IS GREATER THAN \$500,000 BUT LESS THAN \$1,000,000.00**

Full Planning and Development Property Search Certificate <i>with Flood</i>	\$2500.00 (30w/d)	<input type="checkbox"/>	\$3975.00 (10w/d)	<input type="checkbox"/>
Full Planning and Development Property Search Certificate <i>without Flood</i>	\$2350.00 (30w/d)	<input type="checkbox"/>	\$3925.00 (10w/d)	<input type="checkbox"/>

**MARKET VALUE OF PROPERTY IS GREATER THAN \$1,000,000.00**

Full Planning and Development Property Search Certificate <i>with Flood</i>	\$4475.00 (30w/d)	<input type="checkbox"/>	\$7150.00 (10w/d)	<input type="checkbox"/>
Full Planning and Development Property Search Certificate <i>without Flood</i>	\$4400.00 (30w/d)	<input type="checkbox"/>	\$6975.00 (10w/d)	<input type="checkbox"/>

**HEALTH & INSPECTION REPORT**

\$175.00# per hour  (GST inclusive)

A Health & Inspection Report Form can be downloaded via our website [www.ipswich.qld.gov.au](http://www.ipswich.qld.gov.au)

Please ensure all pages are completed. Incomplete documents will be returned for the customer to complete and re-lodged.

**An initial payment of \$175.00 is to be paid upon application.** If the inspection exceeds one hour, the customer will be notified of any additional costs which will be required to be paid before completed inspection report will be released.

**Conditions:**

- Certificates with # noted, price includes GST
- If the application form is not fully completed correctly, the application will not be processed and will be returned to the applicant
- All applications submitted after 11.00am will not be processed until the following working day (the number of working days allocated to process each search application will start from this date)
- All certificates will be returned by email
- If the property is not registered with Council as at the date of application the search will be conducted on the parent lot
- Updated rating information will only be available verbally for 4 weeks from date of application.

**Privacy Notice:**

Ipswich City Council is collecting your personal information in accordance the Local Government Act 2009 (and any associated regulations) and/or the Sustainable Planning Act 2009 in order to process your search application. We will not disclose your personal information outside of Council unless we are required by law or you have given your consent. By completing and signing this form and returning it to Council, we will consider that you have given us your consent to manage your personal information in the manner described in Council's Privacy Statement, Personal Information Digest and this collection notice.

**Disclaimer**

- The information supplied on the requested search will be extracted from Council's records in response to your request. Council's records do not necessarily reflect the actual state of the property or matters relating to the property or the degree of compliance with relevant requirements. Persons making decisions with financial or legal implications will not be able to rely on the information supplied for the purposes of determining whether any particular facts or circumstances exist and Council expressly disclaims any invitation to place that reliance on the information. Persons must obtain their own advice on such matters. Council and its officers and agents contract to supply information only on this basis.
- You acknowledge that there may be included, in or with the information supplied in response to your request, additional disclaimers or limits on the information supplied. You agree to accept the information supplied subject to those additional disclaimers and limits.
- To the fullest extent allowed by law:
  - Neither Council nor any of its officers, employees or agents will be liable for any inaccuracies or errors in, or omissions from, the information supplied in response to this request.
  - Council does not warrant anything about the reliability, accuracy or completeness of the information supplied in response to this request.
  - Council and its officers, employees or agents will not be liable for any claims in respect of any loss arising out of or in connection with the use of any information supplied.



**HEALTH & ENVIRONMENTAL REPORT  
REQUEST – 2011/12  
Ipswich City Council**

Phone: 3810 6611  
Fax: 3810 6737

Business Hours – 8.00am to 4.30pm

**NOTE: Applications that are incomplete will not be accepted**  
*Please ensure you lodge your application to Ipswich City Council at least 10 working days before it is required.*

Applicant's Name \_\_\_\_\_ Signature: \_\_\_\_\_  
*(Person requesting a Health & Environmental Report)*

Applicant's Address \_\_\_\_\_

Contact Person's name: \_\_\_\_\_ Phone: \_\_\_\_\_  
*(If different from above)*

Fax: \_\_\_\_\_ Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

**The applicant authorises Ipswich City Council to provide relevant information relating to this Health & Environmental Report to the following:** \_\_\_\_\_

PREMISES ADDRESS *(Use official address of premises location)*

Unit No: \_\_\_\_\_ Street No: \_\_\_\_\_ Building Name: \_\_\_\_\_

Street: \_\_\_\_\_ Suburb: \_\_\_\_\_ P/Code: \_\_\_\_\_

**1. Report Type**

- |  |   |
|--|---|
| <input type="checkbox"/> Pre-purchase with inspection  | <input type="checkbox"/> Pre-purchase – without inspection  |
| <input type="checkbox"/> Status Report with inspection | <input type="checkbox"/> Status Report – without inspection |
| <input type="checkbox"/> Other <i>Please specify</i>   | _____   |

**2. Type of Licence/Permit/Approval – please provide current licence number**

- |  |                    |
|--|--------------------|
| <input type="checkbox"/> Food Business                           | Licence No:        |
| <input type="checkbox"/> Flammable and Combustible Liquids       | Licence No:        |
| <input type="checkbox"/> Environmental Relevant Activity         | Licence No:        |
| <input type="checkbox"/> Entertainment Venue                     | Licence No:        |
| <input type="checkbox"/> Caravan Park                            | Licence No:        |
| <input type="checkbox"/> High Risk Personal Appearances Services | Licence No:        |
| <input type="checkbox"/> Waste Transport                         | Licence No:        |
| <input type="checkbox"/> Other licence/permit/approval           | Licence No         |
| <input type="checkbox"/> Other matter                            | Council Reference: |

Comments: \_\_\_\_\_  
\_\_\_\_\_

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**Current Licence/Permit/approval/ Holder's or owner's Authorisation**

I authorise:

- a review of any records associated with my interests       allow an inspection to be conducted on the premises/activity

I understand that a report will be issued to the request applicant and should any non-compliance matters will be directed to me in accordance with Council's standards licensing and compliance practise.

Current License/Permit Holder's or owner's name (*Individual or Organisation*) \_\_\_\_\_

Name of Signatory (*If operator is an Organisation*) \_\_\_\_\_

Position (*Proprietor, Director, Manager*) \_\_\_\_\_

**Current Licence/Permit Holder's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Details of Information sought:**

Please provide details about the information you are seeking (eg. Review of Council's records, outstanding requirements, particular information sought, type of information sought, timeframe of information to be searched etc). The more specific the details provided, then more efficient and economical the search.

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