



## VENDOR RATES CERTIFICATE

2011/12

Ipswich City Council

P O Box 191, Ipswich QLD 4305

Phone: 3810 6611

Fax: 3810 6737

Email: Propadm@ipswich.qld.gov.au

Business Hours – 8.00am to 4.30pm

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### Applicant's Details

Applicant's Name \_\_\_\_\_ Reference \_\_\_\_\_

Applicant's Address \_\_\_\_\_ Postcode \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Mobile \_\_\_\_\_

Applicant's Email \_\_\_\_\_

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### Property Description

Lot & Plan: \_\_\_\_\_

Property Address: \_\_\_\_\_

Vendor Name: \_\_\_\_\_

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### Authorisation

The registered owners of the property have authorised me to act as an agent in relation to the settlement of the property detailed above.

Agent's Signature: \_\_\_\_\_

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### Conditions:

- Allow 5 working days from date of application
- If the application form is not fully completed correctly, the application will not be processed and will be returned to the applicant
- All applications submitted after 11.00am will not be processed until the following date (the 5 working day turnaround time will start from this date)
- All certificates will be returned by email
- If the property is not registered with Council as at the date of application the search will be conducted on the parent lot

### Privacy Notice

Ipswich City Council is collecting your personal information in accordance with Sections 87 & 88 of the Local Government (Finance, Plans & Reporting) Regulation 2010 so that we can undertake a search of the land record. We will not disclose your personal information outside of Council unless we are required by law or you have given your consent.

By completing and signing this form and returning it to Council, we will consider that you have given us your consent to manage your personal information in the manner described in Council's Privacy Statement, Personal Information Digest and this collection notice.