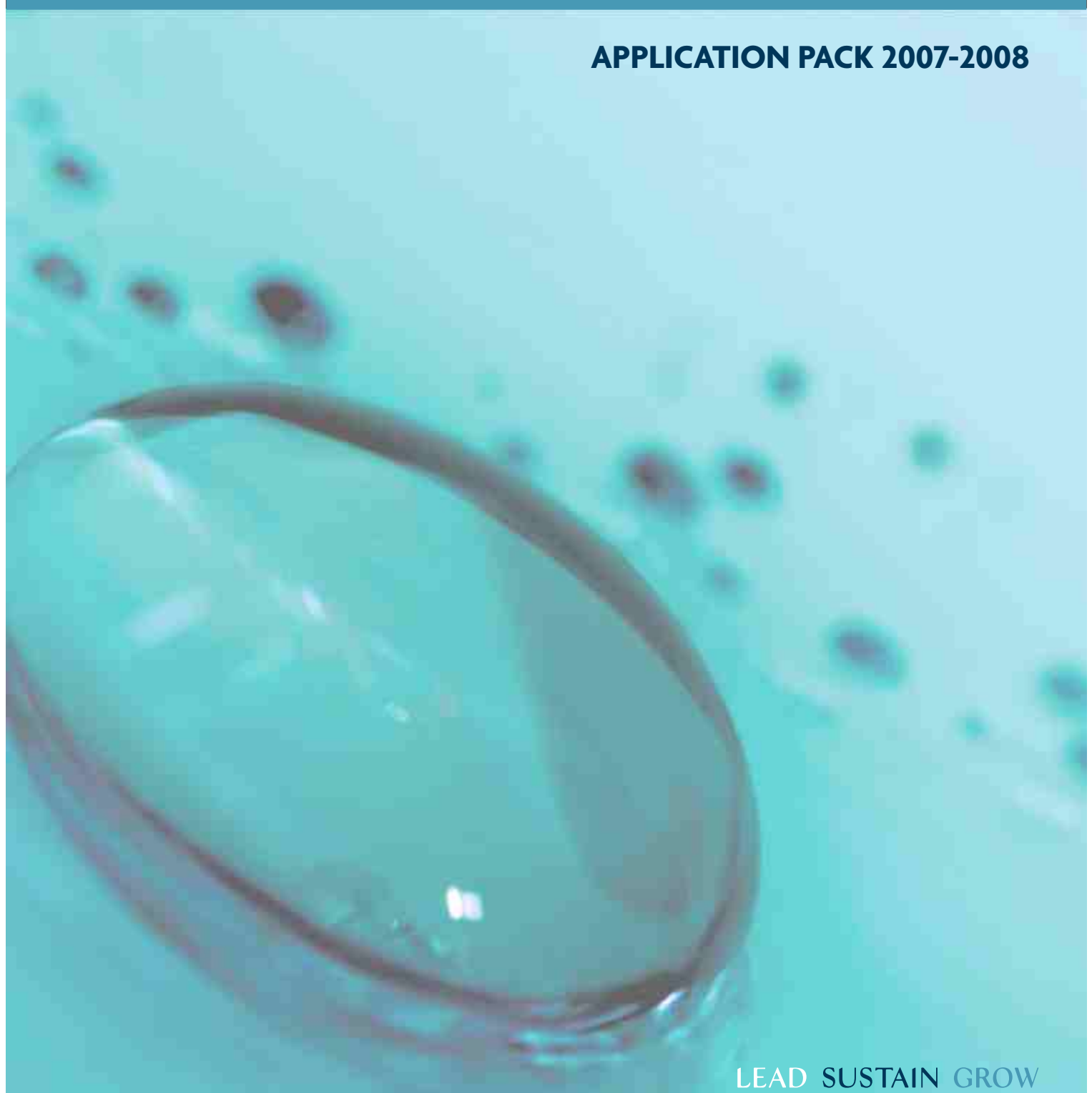


Water Conservation Rebate Scheme

APPLICATION PACK 2007-2008



LEAD SUSTAIN GROW

Our Rebate Scheme



The Water Conservation Rebate Scheme is an integral part of Ipswich City Council's water conservation initiatives.

The scheme presently offers generous rebates to eligible Ipswich City residents to bring greater water efficiency to their homes. By being water wise in your home you help save our precious water and the environment, as well as money on your water and electricity bills.

Who can apply?

The current rebate scheme applies to all residential properties in the Ipswich City Council area held under freehold title.

What rebates are available?

Rebates are available for the purchase of:

- rainwater tanks
- water efficient shower roses (WELS 3 star rated or better)
- 3/6 dual flush toilet suites

Schedule of rebates

Water Efficient Device/s	Limit	Available Rebate
Rainwater tanks purchased before 8 July 2007 and installed before 30 September 2008		
3,000 - 4,999 litres capacity	1*	\$500
5,000 litres capacity or greater	1*	\$750
Rainwater tanks purchased after 7 July 2007		
5,000 litres capacity or greater (permanently plumbed into the house)+	1*	\$750
5,000 litres capacity or greater (not permanently plumbed into the house)	1*	\$250
Other water efficient devices		
6/3 litres dual flush toilet	3	\$100 per suite
Shower rose	3	50% of purchase price up to \$30

- Please note that no rebate applies for rainwater tanks totalling less than 5,000 litres capacity under the 2007-2008 Water Conservation Rebate Scheme.
- All rebates apply to the purchase price only. Any other costs associated with the installation of the water conservation device/s or rainwater tank are not covered by the rebate scheme.
- * Where multiple tanks are purchased and installed at the same property and at the same time, the rebate will be paid based on the combined volume.
- + Permanently plumbed into the house means the new rainwater tank is connected via a new connection into the house, to the household toilet and/or cold water washing machine taps.

When can I make my rebate application?

Rebate applications will only be accepted once the rainwater tank or water conservation device has been installed on the premises.

In the case of a rainwater tank, it must be located in its final permanent location and be connected to a roof via a downpipe.

Eligibility Information

General Eligibility Guidelines

- The residential property where the rainwater tank or water conservation device has been installed, must be located in the Ipswich City Council area and held under freehold title.
- Rebates apply only to new products, not to previously used or second-hand products.
- Rebates will be limited to the lower of the purchase price or the prescribed rebate amount.
- The receipted purchase price must be equal to, or greater than, the rebate paid.
- Original receipts for the purchase of the water conservation device or rainwater tank must be provided. Any original receipts will only be returned upon request, when the rebate application is presented at a Council Customer Service Centre (*the original receipt will be noted as having had a rebate paid and a copy taken for Council's records*).
- Receipts must include:
 - ✓ the applicant's name
 - ✓ the purchase or installation date
 - ✓ the property address where the product will be installed
 - ✓ a full description of the product purchased, including the water efficiency rating where applicable
 - ✓ for over the counter purchases, a receipt showing the name of the supplier and a full description of the product purchased, including the water efficiency rating where applicable
- Applications can be hand delivered to any Council Customer Service Centre for forwarding to Ipswich Water, or can be posted directly to Ipswich Water at PO Box 191, Ipswich QLD 4305.
- The order of applications received will be based on receipt at Ipswich Water.
- Rebates will not be reserved pending meeting of *Eligibility Guidelines*.
- Applications outside these *Eligibility Guidelines* will not be considered for payment.
- Claimants must repay any rebates where *Eligibility Guidelines* are found to be breached.
- All decisions made by Ipswich Water in respect to this scheme will be final.

Eligibility Guidelines for rainwater tanks

- **All residential properties** in the Ipswich City Council area, where the installation of a rainwater tank is **not** mandatory under Part 25 of the *Queensland Development Code*, are eligible to apply for a rainwater tank rebate. For more information contact Building Codes Queensland on (07) 3239 6369.
- Rebates for rainwater tanks are based on the tank's volume, purchase date **and** installation date.
- The purchase date is deemed to be the first date a payment is made to a vendor, as deemed by the receipts provided.
- Rebates will only be applied against the purchase price of the rainwater tank.
- All applicants must complete a '*Self Assessable Building and Siting Checklist*' confirming the rainwater tank installation meets Council's Building and Siting requirements. If the rainwater tank installation does not meet these guidelines, the applicant must seek a Building Approval, at their own cost, either from Council or a private Building Certifier. The applicant may also need to make an application for a relaxation of siting variations (Building Form 1) from Ipswich City Council.
- An inspection of the rainwater tank, where it is not permanently plumbed into the house, will only be completed at Council's discretion. If an inspection is required, Council will contact the applicant to arrange an inspection time. Please note that a successful rainwater tank rebate application will only be processed after the required inspection has occurred and situation assessed.
- A Body Corporate may claim a rainwater tank rebate on the same terms as a residential customer, where the rainwater tank is installed on the common property.
- A **limit of one** rainwater tank rebate per property applies over the entire life of this rebate scheme and earlier rebate schemes.
- Where multiple rainwater tanks are purchased and installed at the **same property at the same time**, the rebate will be paid based on the combined volume.
- The applicant is responsible for acquiring all Council permits relating to the installation of the rainwater tank. These may include plumbing permits for connection of the rainwater tank to internal plumbing and building permits where required by the tank's structure or location. Please note, there may be costs associated with the lodgement of plumbing, building and siting approvals.
- All applicants will be required to sign a declaration on the reverse of a '*Water Conservation Rebate Scheme Application Form*' stating the rainwater tank is installed, all relevant plumbing and/or building permits have been acquired and the home owner understands the rainwater tank needs to be maintained in accordance with applicable legislative requirements and guidelines.

Eligibility Information

Eligibility Guidelines for rainwater tanks - continued

Rainwater tanks purchased between 1 July 2006 and 7 July 2007 and installed before 30 September 2008:

- 3,000 - 4,999 litres capacity - \$500 rebate
- 5,000 litres capacity or greater - \$750 rebate

Please be advised that rebate applications are no longer accepted for the following rainwater tanks:

- 1,000 - 2,999 litres purchased before 1 August 2006
- 3,000 litres or greater purchased before 1 July 2006

For rainwater tanks purchased after 7 July 2007:

- For rainwater tanks 5,000 litres capacity or greater, purchased after **7 July 2007** which are **permanently plumbed into the house** a rebate of \$750 applies where:
 - ✓ the tank is permanently plumbed into the applicant's household in accordance with the applicable plumbing regulations, Council permits and approvals
 - ✓ permanently plumbed into the household means the new rainwater tank is connected via a new connection into the house, to the household toilet and/or cold water washing machine taps
 - ✓ the applicant must ensure that their licensed plumber who is installing the rainwater tank, signs and provides Council with relevant Plumbing and Drainage Approval forms within twenty (20) business days of the rainwater tanks installation, as per the *Plumbing and Drainage Act 2002*:
 - Form 1: Application for Compliance Assessment (ss. 85 and 86 PDA)
 - Form 2: Proposed Plumbing and Drainage Work (ss. 85, 86 and 86A PDA)
 - Form 7: Notification of Responsible Person (ss. 19 and 19B SPDR)

(These forms are available from the Department of Local Government and Planning at www.lgp.qld.gov.au and from licensed plumbers.)

- ✓ a valid 'Self Assessable Building and Siting Checklist' and 'Plumbing Compliance Certificate' is completed and supplied with this rebate application

(Please note, rainwater tanks connected internally are required to display 'RAINWATER' stickers, as per Standards Australia 14.3.2. The water supply system from a rainwater tank shall be clearly marked at intervals not exceeding one metre with the contrasting coloured wording 'RAINWATER'. Water outlets shall be identified as 'RAINWATER' with a label or rainwater tap identified by a green coloured indicator with the letters 'RW'.)

- For rainwater tanks 5,000 litres capacity or greater, purchased after **7 July 2007** and **not permanently plumbed into the house** a rebate of \$250 applies. Applicants must also complete a valid 'Self Assessable Building and Siting Checklist' or make relevant building or siting applications.

Eligibility Guidelines for water efficient shower roses

- **All** residences in Ipswich are eligible to apply for this rebate.
- Rebates for shower roses purchased from 1 July 2007 will only be applied against 50 per cent of the purchase price, up to \$30 per shower rose.
- A **limit of three** shower roses per residence applies over the entire life of this rebate scheme and previous rebate schemes.
- The shower rose/s must have been purchased and installed after 1 January 2005.
- The shower rose must comply with the Standards Australia AAA (3A) rating or greater; or the WELS 3 star rating as recommended by Council for new properties and must replace an existing shower rose of a lower standard (ie 2A or less).
- Where receipts cannot be provided that show the water efficiency rating, the applicant must provide proof of the water efficiency rating from the Standards Australia and/or Australian Government WELS star rating websites.
- Applicants will be required to sign a declaration on the reverse of the application form stating they have replaced an existing shower rose of a lower standard (ie 2A or less).

Eligibility Guidelines for dual flush toilet suites

- **All** residences in Ipswich are eligible to apply for this rebate.
- Rebates will only be paid where the entire **toilet suite** (cistern and matching pan) have been replaced.
- Rebates will be applied against the purchase price of the toilet suite only, up to \$100 per toilet suite.
- A **limit of three** toilet suites per residence applies over the entire life of this rebate scheme and previous rebate schemes.
- The toilet suite/s must have been purchased and installed after 1 January 2005.
- The toilet suite must be equal to or smaller than a 6/3 litre model as recommended by Council for new properties and must replace an existing toilet of larger suite capacity.
- The toilet suite must be installed by a licensed plumber who must complete the declaration on the reverse of the application form.
- A licensed plumber must also complete a Form 4 in accordance with the *Plumbing and Drainage Act 2002*, lodging it with Council within twenty (20) business days after installation.

Your Water Conservation Rebate Scheme Checklist for Rainwater Tanks



- REVIEW** the eligibility criteria and capacity requirements for rainwater tanks to ensure you make a valid application.
- NOTE** purchase and installation dates as outlined in the *Eligibility Guidelines* to ascertain if you fall under the 2006-2007 or 2007-2008 Water Conservation Rebate Scheme (ie for rainwater tanks purchased after 1 July 2006 and before 8 July 2007, to be eligible under the 2006-2007 rebate scheme the rainwater tank **must be installed before 30 September 2008**).
- MAKE SURE** you meet relevant Building and Siting requirements as set by Ipswich City Council. If your rainwater tank is outside Council's building and siting criteria, you may have to lodge a building application with Council or a private Building Certifier at your own cost. Also, you may need to seek Council approval for relaxation of siting variations (Building Form 1) at an additional cost.
***Note extra steps below for rainwater tanks permanently plumbed into the household.**
- INSTALL** your rainwater tank. Rebate applications will only be accepted once the rainwater tank has been fully installed on the premises. This means it must be located in its final permanent location and connected to a roof via a downpipe.
- SIGHT AND SIGN** the appropriate declarations for your rebate application.
- COMPLETE** the 'Water Conservation Rebate Scheme Application Form' and 'Self Assessable Building and Siting Checklist'. The 'Self Assessable Building and Siting Checklist' will not be valid if you have answered 'no' to any of the questions since this indicates further approvals may be required.
- DELIVER** your completed Application Form and original receipts to any Council Customer Service Centre, or post to Ipswich Water at PO Box 191, Ipswich QLD 4305. If you are also applying for a State Government rebate, Council staff will sight your original receipts and give them back to you.

For rainwater tanks that are permanently plumbed into the household

- LODGE** a Plumbing Approval with Council - there is no charge for this application.
- ENGAGE** a licensed plumber to plumb the rainwater tank permanently into your home.
For your information - your plumber will be required to sign and complete the forms listed below and lodge them with Council within twenty (20) business days of your rainwater tank installation:
 - Form 1: Application for Compliance Assessment (ss. 85 and 86 PDA)
 - Form 2: Proposed Plumbing and Drainage Work (ss. 85, 86 and 86A PDA)
 - Form 7: Notification of Responsible Person (ss. 19 and 19B SPDR)
- ENSURE** your plumber signs the declaration stating the rainwater tank was plumbed permanently into the household, that relevant paperwork will be lodged and Plumbing Compliance Certificate was obtained.

PLEASE NOTE: an inspection of rainwater tanks not permanently plumbed into the household will only be completed at Council's discretion. If an inspection is required, Council will contact you to arrange an inspection time. Please note that where an inspection is required, your Rebate Application will be processed pending a successful inspection and situation assessment.

Please allow approximately 6-8 weeks for processing of your rebate application and payment of your rebate.

Your Water Conservation Rebate Scheme Checklist for Shower Roses and Dual Flush Toilet Suites



- REVIEW** the list of eligible products. For more information on the Water Efficiency Labelling and Standards (WELS) Scheme and water efficient products, visit www.waterrating.gov.au or call 1800 803 772.
- EXAMINE** the *Eligibility Guidelines* to ensure you make a valid application, noting applicable purchase dates.
- INSTALL** the water conservation device.
- COMPLETE** the '*Water Conservation Rebate Scheme Application Form*' and relevant declarations.

Please note: for dual flush toilet suites rebates are only payable where the entire suite has been replaced (ie not just the cistern). Your plumber must also sign a declaration stating the water efficient toilet suite has been installed at the stated property location and relevant plumbing paperwork will be lodged in accordance with the *Plumbing and Drainage Act 2002*.

- DELIVER** your completed Application and original receipts to any Council Customer Service Centre, or post to Ipswich Water at PO Box 191, Ipswich QLD 4305.

Please allow approximately 6-8 weeks for processing of your rebate application and payment of your rebate.





Water Conservation Rebate Scheme

REBATE APPLICATION FORM 2007-2008

IPSWICH WATER | ABN 61 461 981 077

Customer Service Centre Ipswich City Square, 117 Brisbane Street (Cnr Bell Street), Ipswich Qld 4305

PO Box 191, Ipswich QLD 4305 Australia

Phone (07) 3810 7855 | Fax (07) 3281 4742

Email ipswichwater@ipswich.qld.gov.au | Website www.ipswichwater.com.au

Applicant Details

Applicant

Applicant Mailing Address

Contact Number (Business Hours)

Mobile

Rebate Property Address (Address where rainwater tank/water conservation device installed)

Applicant Signature

Date

I declare that I have purchased the products checked below and have installed them at the above property, and that I have read, understood and complied with the Eligibility Guidelines relating to the Water Conservation Rebate Scheme and each product.

Rebate Claim Details (where rainwater tanks purchased after 7 July 2007)

Please select the product/s and number/capacity you are claiming a rebate for:

<input type="checkbox"/>	Rainwater Tank permanently plumbed into the house (capacity of 5,000 litres or greater and purchased after 7 July 2007)	Capacity:	<input type="text"/>	Litres	Please sight and sign declarations 1 and 2.
	Date purchased:	<input type="text"/>	Date Installed:	<input type="text"/>	
<input type="checkbox"/>	Rainwater Tank not permanently plumbed into the house (capacity of 5,000 litres or greater and purchased after 7 July 2007)	Capacity:	<input type="text"/>	Litres	Please sight and sign declaration 1.
	Date purchased:	<input type="text"/>	Date Installed:	<input type="text"/>	
<input type="checkbox"/>	Dual Flush Toilet Suite 3/6 L (or less)	Number Claimed:	<input type="text"/>	Max. 3	Please sight and sign declaration 3.
<input type="checkbox"/>	Shower Rose WELS 3 star or Standards Australia AAA-rated (3A)	Number Claimed:	<input type="text"/>	Max. 3	

Rebate Claim Details (where rainwater tanks purchased before 8 July 2007)

Please select the product/s and capacity you are claiming a rebate for:

<input type="checkbox"/>	Rainwater Tank (3,000 – 4,999 litres capacity) Purchased before 8 July 2007 and installed before 30 September 2008	Capacity:	<input type="text"/>	Litres	Please sight and sign declaration 1.
	Date purchased:	<input type="text"/>	Date Installed:	<input type="text"/>	
<input type="checkbox"/>	Rainwater Tank (5,000 litres capacity or greater) Purchased before 8 July 2007 and installed before 30 September 2008	Capacity:	<input type="text"/>	Litres	Please sight and sign declaration 1.
	Date purchased:	<input type="text"/>	Date Installed:	<input type="text"/>	

Payment Options

Please select the preferred payment option.

Electronic Funds Transfer (EFT) to the following account:

Bank/State/Branch No. (BSB): -

Account No.:

Name of Account:

Bank:

Branch:

Cheque posted to Applicant (please note payment by cheque may delay receipt of rebate payment)

Declarations (applicant and/or licensed plumber to complete as required)

1. Property owners declaration for a rainwater tank

I, the home owner of the property stated on this application, declare that a rainwater tank has been purchased and installed at this property in accordance with relevant Council requirements. I have completed and supplied a 'Self Assessable Building and Siting Checklist' or acquired relevant building or siting permits. Further, I acknowledge and declare that it is my responsibility to ensure the rainwater tank has been installed and is maintained in accordance with all applicable legislative requirements and guidelines and to ensure it does not otherwise pose any risk to the health or welfare of any person. I understand that additional modification to the tank and associated equipment may be required to ensure it complies with any updated standards.

Property Owner

Signature

Date

2. Declaration for rainwater tank permanently plumbed into the household (to be completed by licensed plumber)

Installed by (Licensed Plumber)

Plumber's Licence Number

Date Installed

Invoice Number

I declare that I have plumbed a new rainwater tank into the house, at the address indicated on this application and that this rainwater tank and plumbing work was not a mandatory installation under Part 25 of the Queensland Development Code. I also declare that I have followed all relevant plumbing regulations and have lodged Forms 1, 2, and 7 with Council in accordance with the Plumbing and Drainage Act 2002.

Licensed Plumber Signature

Date

3. Declaration for dual flush toilet suites (to be completed by the licensed plumber installing the dual flush toilet suite/s)

Installed by (Licensed Plumber)

Plumber's Licence Number

Date Installed

Invoice Number

I declare that I have installed the number of dual flush toilet suite(s) indicated at the address on this application, and that the toilet suite(s) is/are 3/6 litres capacity or less and replace existing toilet suite(s) of greater capacity than that installed. A Form 4 will be lodged with Council within twenty (20) business days after installation in accordance with the Plumbing and Drainage Act 2002.

Licensed Plumber Signature and Declaration

Date

4. Declaration for water efficient shower roses (to be completed by the applicant)

Applicant Signature and Declaration

Date

I declare that I have installed the WELS 3 Star or AAA-rated shower rose(s) indicated on this application and that the shower rose(s) is/are WELS 3 star, AAA-rated or greater and replace existing shower roses of lesser rating than that installed.

Ipswich Water reserves the right, at its sole discretion and at any time to change any or all of the Eligibility Guidelines, or terminate the Water Conservation Rebate Scheme. Applications must be received by Ipswich Water prior to any published termination date for the Water Conservation Rebate Scheme. Council reserves the right to add or remove water harvesting and water conservation devices throughout the life of the scheme

Please forward completed application form and receipts to Ipswich Water

Building and Siting Requirements For Rainwater Tanks



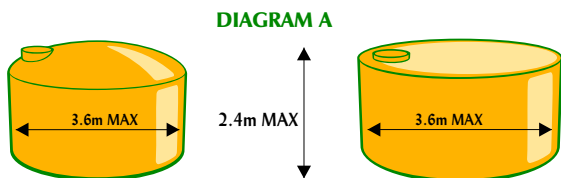
A **plumbing approval** is required from Council where the rainwater tank is connected to internal plumbing fixtures such as a toilet or laundry tub and/or when Council's water supply is connected to the rainwater tank. There is no charge for this application during the life of the Water Conservation Rebate Scheme.

Building Specifications

If your rainwater tank complies with the following, you do not have to make further applications to Council:

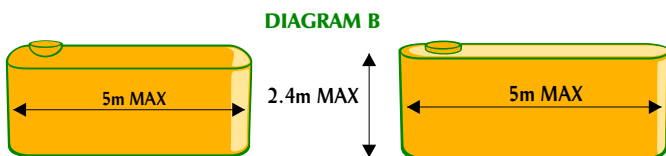
Round Tanks

- For all **round tanks** the maximum diameter must not exceed 3.6 metres.
- For all sloping/domed and flat top round tanks, the maximum height must be no more than 2.4 metres (maximum apex height for sloping/domed top tanks) measured from natural ground level. Refer to diagram A.



Slimline Tanks

- For all **slimline tanks** the maximum length must not exceed 5.0 metres.
- For all sloping/domed and flat top slimline tanks, the maximum height must be no more than 2.4 metres (maximum apex height for sloping/domed top tanks) measured from natural ground level. Refer to diagram B.



Foundation and Installation

- All prefabricated rainwater tanks should be installed and erected as per the manufacturer's specifications. Please contact the rainwater tank supplier for more details.
- The overflow from the rainwater tank must be piped to an appropriate stormwater discharge point (eg inter-allotment stormwater drainage system or into the kerb and channel). If this is not possible, the overflow shall be piped into a soakage pit or a stormwater dispersion pipe.

The soakage pit or stormwater dispersion pipe **should** be

positioned 6.0 metres from the down-hill property boundaries and 3.0 metres from all other boundaries (in this position the overflow should not cause a nuisance to neighbouring properties).

The soakage pit or stormwater dispersion pipe **should** also be placed well clear of buildings and structures on the site where the tank is located (eg 3.0 metres down-hill or 6.0 metres up-hill from building and structures).

Siting Specifications

Side and rear property boundaries

- Round rainwater tanks can be positioned within 1.5 metres of the side and rear property boundaries providing the tank is no higher 2.4 metres above natural ground level, no wider than 3.6 metres and there is sufficient distance between the tank and fence for ongoing maintenance.
- Slimline rainwater tanks can be positioned within 1.5 metres of the side and rear property boundaries providing the tanks is no higher than 2.4 metres above natural ground level, no longer than 5.0 metres (facing the boundary) and allows sufficient distance between the tank and the fence for ongoing maintenance.

Front property boundaries

- If the rainwater tank is located within 6.0 metres of any road frontage property boundary and exceeds 1.0 metres in height, an application is required to vary the allowable setback distance.

Additional siting requirements

- In all cases above, properties within new subdivisions may be subject to alternative setback requirements (Building Envelope Plans). Some areas where alternative setback requirements apply are: Springfield, Springfield Lakes, Karalee, Pine Mountain, Thagoona and Walloon.
- If your rainwater tank is to be installed on top of a retaining wall, please contact Council's Development Compliance team.

If the rainwater tank is outside any of the above requirements, an application to Council is required to vary the allowable setback distance. For further enquires please contact Council's Development Compliance team on (07) 3810 6110.

Self Assessable Building and Siting Checklist



Before completing this checklist you must read the building and siting requirements. This checklist can only be successfully completed if you meet the general requirements.

If your rainwater tank installation does not meet these requirements, you must apply for the relevant building applications and Council approvals.

APPLICANT DETAILS

Applicant Name:

Rebate Property Address:

Contact Number (Business Hours): **Mobile:**

Applicant Signature:

I have read and understood the 'Building and Siting Requirements for Rainwater Tanks'. By completing this checklist I am stating that the rainwater tank installation meets all standard Council Building and Siting Requirements.

..... **Date:**

You must tick **YES** to **all** of the requirements below in order to complete this 'Self Assessable Building and Siting Checklist' successfully.

RAINWATER TANK DETAILS

Rainwater tank type (please tick appropriate box):

Round Slimline

Rainwater tank capacity:

3,000 to 4,999 litres 5,000 to 10,000 litres Greater 10,000 litres

1. Size Which type of tank have you installed (A or B)? Please complete the checklist for your relevant option.

CHECKLIST

A) For round sloping/domed or flat top tanks

- The installed rainwater tank's diameter is less than 3.6 metres.
- The overall height of the tank is less than 2.4 metres measured from natural ground level.

YES NO

YES NO

OR

B) For slimline sloping/domed or flat top tanks

- The installed rainwater tank's length is less than 5.0 metres.
- The overall height of the tank is less than 2.4 metres measured from natural ground level.

YES NO

YES NO

If you have ticked NO to any of the above questions, you must submit a Building Application (Integrated Planning Act forms A and B - visit www.ipswich.qld.gov.au/residents/building or call (07) 3810 6110).

Self Assessable Building and Siting Checklist



2. Compulsory Siting Requirements

- There is sufficient space between the rainwater tank and the property boundary to allow for ongoing maintenance of the fence (eg 450mm). YES NO
- The rainwater tank has been positioned more than 6.0 metres from any road frontage property boundary (eg the front fence line). YES NO
- The rainwater tank has been positioned well clear of any existing retaining walls (eg 450mm). YES NO
- The rainwater tank has been positioned more than 1.5 metres away from Council's sewer or stormwater mains. YES NO

To be completed only where the rainwater tank installation has occurred in a new subdivision with existing Building Envelope Plans (ie Springfield, Springfield Lakes, Karalee, Pine Mountain, Thagoona or Walloon).

- I acknowledge that I have noted and complied with any special alternative setback requirements set for the subdivision where the rainwater tank is located. YES NO

If you have ticked NO to any of the above questions, you must submit a Siting Variation Application (Building Form Part 1 - visit www.ipswich.qld.gov.au/residents/building or call (07) 3810 6110).

3. Foundation and Installation

- I have installed the rainwater tank as per the manufacturer's specifications. YES NO

4. Overflow

- The overflow from the rainwater tank has been connected to Council's stormwater discharge point (eg kerb and channel, inter-allotment stormwater drainage system), or into a soakage pit/stormwater dispersion pipe. YES NO

If you have ticked NO to any of the above questions, you must submit a Building Application (Integrated Planning Act forms A and B - visit www.ipswich.qld.gov.au/residents/building or call (07) 3810 6110).

This checklist is to be completed and returned, along with your 'Water Conservation Rebate Scheme Application Form' to any Council Customer Service Centre or mail to PO Box 191, Ipswich QLD 4305 for forwarding to Ipswich Water.

This Rebate Application will not be finalised until ALL required approvals are obtained.

For further information or clarification on any of the above, please contact Council's Building Services Team on (07) 3810 6110 or visit the Development Centre at Ipswich City Council, 45 Roderick Street, Ipswich.