

## APPLICATION FOR RECYCLED WATER APPROVAL TANKERED SUPPLY

### General Information

Before completing and submitting your application, please read the Application Guidelines (located at the back of this form) and the Recycled Water Information Sheet for the recycled water product you intend to apply for (located on Ipswich Water's website [www.ipswichwater.com.au](http://www.ipswichwater.com.au) and available from Ipswich Water).

If applying for access to recycled water, it is recommended you also read the documents titled Queensland Water Recycling Guidelines and Manual for Recycled Water Agreements in Queensland (available on the Queensland Environmental Protection Agency (EPA) website).

### 1. What are you applying for access to?

- Bundamba Class B Recycled Water     Rosewood Class B Recycled Water  
 Goodna Class B Recycled Water     Other

### 2. What is the intended use for the tankered Class B recycled water?

- Dust suppression     Road Works     Irrigation  
 Industrial Process    Describe   
 Other    Describe

### 3. Will you be tankering recycled water to a use where on-site infrastructure is involved?

- No     Yes

### 4. Is this application for a New Approval or an amendment to an existing Approval?

- New Approval    Go to Question 6  
 Amendment to Existing Approval    Existing Approval No.

### 5. Do you have to amend your address, business/trading name, contact person's name or other contact details?

- No    Go to Question 13  
 Yes    Amend details for Questions 8 – 12 as required

### 6. Are you an individual (owner driver applying to be the new approval holder)?

- No    Go to next Question  
 Yes

The applicant must be the person who will hold the approval and be legally responsible for the operation. The applicant must be able to fulfil the requirements of clause 11 of the Terms and Conditions (preparation of Recycled Water Management Plan).

## APPLICATION FOR RECYCLED WATER APPROVAL TANKERED SUPPLY

### 7. Are you an organisation applying to be the new approval holder?

No

Go to next Question

Yes

Organisation's Name

Organisation's ABN (mandatory)

The applicant must be the person who will hold the approval and be legally responsible for the operation. The applicant must be able to fulfil the requirements of clause 11 of the Terms and Conditions (preparation of Recycled Water Management Plan).

### 8. What is your depot address (not a PO Box)?

  
  
  

### 9. What is your postal address?

  
  
  

### 10. Do you have a business/trading name?

No

Go to next Question

Yes

Organisation's Name

### 11. What is the contact person's name?

### 12. Contact details

Business phone number

Business Fax number

Business mobile number

Mobile number

E-mail address

## APPLICATION FOR RECYCLED WATER APPROVAL TANKERED SUPPLY

Questions 13 and 14 relate to Approval Specific Details.

### 13. What is the number, type and capacity of tankers (capacity must be greater than 500 litres)?

Vehicle Number	Registration Number	Tank Capacity (litres)	Make and Model	Backflow Prevention Certified (yes/no)	
				<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No

### 14. What are the names of the tanker drivers?

1.	11.
2.	12.
3.	13.
4.	14.
5.	15.
6.	16.
7.	17.
8.	18.
9.	19.
10.	20.

## APPLICATION FOR RECYCLED WATER APPROVAL TANKERED SUPPLY

### 15. Declaration and Signature of Applicant for Class B Recycled Water access.

I, the applicant declare:

- a) I am authorised to make this application;
- b) All of the information provided on this application is true and correct;
- c) I have read and understood the Queensland Water Recycling Guidelines
- d) I have read and understood the relevant Recycled Water Information Sheet for Council's recycled water product that I intend to use and I agree to be bound by the Terms and Conditions provided with this application form.

Name (Individual or Organisation)

Name of Signatory (if applicant is an Organisation)

Position (Proprietor, Manager, Director)

Signature

Date

Mail your complete application form to the following address:

**Manager, Retail  
Ipswich Water  
PO Box 191  
IPSWICH QLD 4305**

**Or you can fax your completed application to (07) 3810 7964**

## RECYCLED WATER APPROVAL (TANKERED SUPPLY) APPLICATION GUIDELINES

### GENERAL INFORMATION

The Recycled Water Approval relates to approving access to 'Class B' recycled water produced by Council.

The following are notes in relation to specific fields on the application (for all fields, if the space is insufficient, please provide the required information in a clearly marked attachment)

#### 1. Application Type

- Tick Class B Recycled Water only if this application only applies to accessing Class B Recycled Water. Council characterises its recycled water in accordance with the classification system endorsed by the Queensland Water Recycling Guidelines.

#### 2. Intended Recycled Water Use

- Tick applicable box to indicate the intended recycled water use.
- If 'Industrial Process' or 'Other' provide an indication of the particular use (i.e. hardstand washdown).

#### 3. On-Site Infrastructure

- Nominate whether or not on-site water recycling infrastructure will be involved as part of the end use. On-site infrastructure means any storage, pipes, pumps or fittings (excluding the Applicant's tanker) located at the use site. Where on-site infrastructure is involved, the Applicant must obtain from the end user (and retain) a compliant Recycled Water (Use) Management Plan.

#### 4. Approval Type

- Select New Approval where you do not currently hold a Recycled Water Approval.
- Select Amendment to Existing Approval if you already hold a Recycled Water Approval and propose to make changes to your operation (e.g. adding a new tanker or adding/deleting a driver's nomination).

#### 6-7. Applicant

The applicant must be the person who will hold the approval and be legally responsible for the operation.

- Where the applicant is an individual, provide full name, e.g. Mr John Peter Smith.
- Where the applicant is a partnership of individuals, provide full name of all individuals, e.g. Mr John Peter Smith and Ms Mary Jane Smith.
- Where the applicant is a corporation, provide full

#### 8. Depot Address

This is the address where tankers are garaged. A post office box cannot be a depot address. This may be a residential address

#### 9. Postal Address

This is the address where documents and accounts will be sent.

#### 11. Contact Person

You must nominate a contact person for the application. An organisation must nominate a contact person.

Note that this person will receive notification of Recycled Water supply interruptions.

#### 12. Contact Details

Give the contact details where you can be reached on a daily basis during business hours.

Note that the mobile telephone number entered here will receive notification of Class B Recycled Water supply interruptions. Only one mobile telephone number will receive notification per applicant.

#### 13. Number, Type and Capacity of Tankers

Indicate how many vehicles of each make and model you intend to use to collect Recycled Water.

If a Recycled Water Approval is granted, Council will issue the applicant with a permit for each truck detailed in this Section.

For safety reasons only tankers with tanks greater than 500 litres in capacity will be approved to access Council infrastructure.

#### 14. Names of Tanker Drivers

List details of all drivers that will collect Recycled Water from Council's supply infrastructure. These drivers will need to attend to a Council recycled water induction course.

#### 15. Applicant's Suitability, Declaration and Signature

Complete this section if the application relates to accessing Recycled Water at Council's supply infrastructure.

If you are supplying commercially sensitive or confidential information please ensure you mark such information clearly. If the application is made by an organisation, the person signing this form must occupy a position that is legally entitled to make application on behalf of the organisation.

## TERMS AND CONDITIONS: Recycled Water Approval - Tankered Supply

Applicant to be provided with a copy of these Terms and Conditions of Supply

1. Council agrees to supply the Applicant with Class B recycled water from nominated Council treatment plants treated to the quality specified in clause 1 ('Recycled Water') of the Application.
2. By completing and lodging a Council 'Recycled Water Approval – Tankered Supply' application form requesting access to Recycled Water ('Application'), the Applicant has agreed to collect Recycled Water via a tanker vehicle subject to these terms and conditions.
3. Information contained in the Application also forms part of these terms and conditions.

### Treatment, Supply and Use of Recycled Water

4. Council will use all reasonable endeavours to supply the quantity of Recycled Water required by the Applicant, by making it available for collection at Council's treatment plants or supply infrastructure.
5. Council does not warrant or represent that it will guarantee a continuous supply of Recycled Water in the quantity required by the Applicant. Council may at its discretion reduce, interrupt or discontinue the supply of Recycled Water to the Applicant at any time.
6. An approved Applicant shall be issued with one Recycled Water Approval Card by Council for each Recycled Water Tanker Vehicle ('Tanker') nominated in its Application, which will enable the Applicant to access the Recycled Water at Council's treatment plants or supply infrastructure.
7. The Applicant must ensure that each driver of a Tanker that collects and transports the Recycled Water from the Council's treatment plants or supply infrastructure is the holder of an Ipswich Recycled Water Induction Card issued either by Council or a Council accredited provider. The Recycled Water Induction Card signifies the driver has successfully completed Council's recycled water induction.
8. Responsibility for the Recycled Water will pass to the Applicant at the point of connection between the Council supply infrastructure and the Tanker's pipes or fittings ('the Delivery Point').
9. Council accepts no responsibility for any further treatment of the Recycled Water that the Applicant may take beyond the Delivery Point and/or deterioration in the quality of the Recycled Water beyond the Delivery Point.
10. It is the Applicant's responsibility to ensure that the Recycled Water is used in accordance with the relevant Recycled Water Information Sheet issued by Council (with your Approval) and the Queensland Environmental Protection Agency's 'Queensland Water Recycling Guidelines' - December 2005 ('the Guidelines'). Recycled Water Information Sheets are available on the Ipswich Water website ([www.ipswichwater.com.au](http://www.ipswichwater.com.au)) and from Ipswich Water and will be reviewed by Ipswich Water every three (3) months and if necessary, amended. It is the Applicant's responsibility to keep itself informed of all amendments.
11. The Applicant warrants that it has developed a Recycled Water (Use) Management Plan in accordance with the Guidelines.
12. Where no on-site water recycling infrastructure is involved at the use site, the Applicant's Recycled Water (Use) Management Plan shall, at a minimum, refer to the following:
  - a) Compliance with state, federal and local government regulations;
  - b) Nomination of intended use/s;
  - c) Supervision of intended use/s;
  - d) Recycled Water Approvals as required by these Terms and Conditions;
  - e) Recycled Water Inductions as required by these Terms and Conditions;
  - f) Tanker signage and differentiation of supply from potable water as required by these Terms and Conditions;
  - g) Good hygiene practice;
  - h) Avoidance of spillage, leakage, run-off or ponding from the tanker or the use site;
- i) Avoidance of overspray to unintended receptors;
- j) Record keeping, including the maintenance of logbooks and Recycled Water (Use) Management Plans as required by these Terms and Conditions.
13. Where the intended use of the Recycled Water involves on-site recycled water infrastructure (i.e. storage, distribution pipe work, pumps etc), the Applicant's Recycled Water (Use) Management Plan must address all health and environmental risks associated with on-site activities in accordance with the Guidelines.
 

Where on-site water recycling infrastructure is involved at the use site, the Applicant's Recycled Water (Use) Management Plan shall, at a minimum, employ the controls listed in clause 12 above and include, as an annexure, a copy of the end user's Recycled Water (Use) Management Plan.
14. Where on-site water recycling infrastructure is involved at the use site, the Applicant and subsequent users of the recycled water must only use the recycled water:
  - a) at a site nominated in the applicable Recycled Water (Use) Management Plan;
  - b) for a use nominated in the applicable Recycled Water (Use) Management Plan;
  - c) in accordance with the applicable Recycled Water (Use) Management Plan.
15. Ipswich Water may withhold its approval or impose conditions on its approval of a Recycled Water (Use) Management Plan in its absolute discretion.

### Auditing

16. The Applicant agrees to participate in audits by Council of the Applicant's Recycled Water (Use) Management Plan and tanker logbooks within three months of accessing recycled water and annually thereafter.
17. If Council is not satisfied that the Applicant's Recycled Water (Use) Management Plan complies with the requirements of the Guidelines, Council may terminate supply of recycled water.

### Tanker Requirements

18. The Applicant must ensure that water drawn from the Delivery Point is filled directly into a tanker approved by Council.
19. An approved tanker shall:
  - a) have a capacity greater than 500 litres;
  - b) be configured to prevent spillage or leakage while stationary or in transit;
  - c) be maintained in good order;
  - d) have all taps permanently capped, or notified with signage indicating 'Non Potable – Not for Drinking';
  - e) receive recycled water from the Delivery Point via a 75mm (3") Camlock fitting or equivalent;
20. An approved tanker shall prominently display the following signage:
  - a) Rear of tanker: 'Non-Potable' and pictograph indicating 'Do Not Drink' with shortest dimension 100mm.
  - b) Rear of tanker: 'Avoid contact with recycled water' and pictograph indicating 'Avoid Contact' with shortest dimension 100 mm.
  - c) Sides of tanker: 'Recycled Water' (white bold capital font on full lilac background), minimum font height 50 mm, and minimum background height 100 mm.
  - d) Side or rear of tanker: Panel indicating 'Registered Recycled Water Carrier' and an Ipswich Water logo, 'Not for Human Consumption', and pictographs indicating 'Do Not Drink' and 'Avoid Contact'.
  - e) Compliant signage is available from Ipswich Water.
21. A recycled water tanker shall not be used to deliver water for domestic purposes.

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### Log Books and Record Keeping

22. The Applicant agrees to maintain one Council logbook per tanker (nominated in its Application) detailing the following information for each tanker load of Recycled Water collected from Council's supply infrastructure:
  - a) Date of collection;
  - b) Source of Recycled Water (i.e. which Council treatment plant or filling station);
  - c) Address to which Recycled Water was delivered;
  - d) Volume supplied to each address; and
  - e) Name and signature of the driver.
23. The Applicant must keep the logbook onboard the Tanker at all times when transporting Recycled Water.
24. The Applicant must deliver the logbook to Council when it is fully completed. Council will then issue the Applicant with a new logbook.

### Measurement of Volumes

25. Council will supply, install, maintain and upon installation, calibrate a flow meter at the Delivery Point for the purpose of measuring and recording the volumes of Recycled Water supplied to the Applicant. Any further calibration will be conducted if and when deemed reasonably necessary by Council.
26. The quantity calculated pursuant to clause 25 will be accepted by the parties as the amount of Recycled Water supplied for the relevant period measured.

### General Environmental Duty

27. The Applicant declares that it is aware of and will comply with its general environmental duty under the Environmental Protection Act 1994 (Qld) ('the Act') and, specifically, that the Act imposes:
  - a) An obligation on the Applicant not to carry out an activity that is likely to cause environmental harm unless reasonable and practicable measures are taken to prevent or minimise harm; and
  - b) A duty on the Applicant to notify the administering authority under the Act of any serious or material environmental harm that is not authorised as provided for under the Act.
28. The Applicant acknowledges that it has been made aware and is aware of the environmental sustainability issues pertaining to the disposal of Recycled Water and the protection of environmental values of waters developed or referred to by the administering authority under the Act.
29. The Applicant warrants that it will use the Recycled Water in such a way as to prevent environmental harm or public health incidences occurring.
30. If either party becomes aware:
  - a) That the Applicant's use of the Recycled Water is causing or threatens to cause environmental harm or is posing a human health risk; or
  - b) Of the presence of organisms or chemical in the Recycled Water that can cause disease or harm to a level that renders the Recycled Water reasonably unfit or unsafe for its use as permitted by the Recycled Water Information Sheet or the Guidelines; then that party must promptly notify the other party.
31. Upon notification under clause 30, Council will immediately cease supplying, and the Applicant will cease receiving and using, the Recycled Water until the risk, disease or harm is eradicated to a level that renders the Recycled Water fit and safe for its use as permitted by the Recycled Water Information Sheet or the Guidelines.

### Monitoring

32. The Applicant agrees that it will manage and monitor the quality and use of Recycled Water from the Delivery Point in accordance with the Applicant's Recycled Water (Use) Management Plan and its general environmental duty.
33. Council will monitor system performance of the Council Treatment Plant to determine if the Recycled Water complies with the quality specified in clause 1 of the Application.

### Payment of Fee

34. Approval holders will be issued with Ipswich City Council invoices on a quarterly basis.
35. Invoices will contain fees and charges applicable to the volumes of recycled water supplied to the Applicant as measured by Council. Recycled water volumes will be based on logbook pages recorded at the tanker filling station.
36. Invoices must be paid by the due date determined on the invoice. Council reserves the right to cancel any approval due to any outstanding monies owing.

### Insurance

37. The Applicant will, during the term of this Approval:
  - a) obtain and maintain public liability insurance with a reputable insurance company in an amount of not less than \$10 Million per claim covering all of the risks and obligations of the Applicant (and any of its employees, contractors and sub-contractors); and
  - b) produce appropriate evidence of the currency and adequacy of such public liability insurance before drawing recycled water for the first time, and when reasonably required by Council.
38. The Applicant will indemnify Council from and against all actions, claims, losses, damages and expenses arising from or related to:
  - a) Failure by the Applicant to observe, fulfil and comply with the requirements of the Approval; and
  - b) A negligent act or default on the Applicant's part.

### Termination

39. Either party may terminate the Approval upon fourteen (14) days notice to the other party in writing.

### Vehicle Access to Bundamba Wastewater Centre

40. Tankers accessing or leaving the Bundamba Filling Station from or towards Brisbane Road shall travel via the Ashburn Road/River Road connection whenever practical.