

City of Ipswich 2021 Ipswich Sports Awards Applicant Guidelines



SPORTS AWARDS OVERVIEW

The Ipswich Sports Awards aims to recognise and reward the extraordinary contribution by people within the Ipswich community who work tirelessly in their chosen sport/s and who enhance the lives of others through providing the opportunity to participate in sport.

Nominations are invited for individuals and groups who meet the selection criteria of one or more of the eight categories as outlined in this document.

TIMEFRAMES

5 July 2021	Nominations open
13 August 2021	Nominations close
14 August to 12 September 2021	Judging
13 September 2021	Finalists announced
29 October 2021	2021 Sports Awards Dinner

FUNDING RANGE

Winners in each category will receive \$2,000 in prize money.

CATEGORIES AND ELIGIBILITY CRITERIA

Achievements listed in the application must have been accomplished by the nominee in the period 1 March 2020 to 30 June 2021.

Junior Sportsperson of the Year

- The nominee is an Ipswich resident; and
- Must be 17 years or younger as at the 1 March 2020

Senior Sportsperson of the Year

- The nominee is an Ipswich resident; and
- Must be 18 years of age or older as at the 1 March 2020

Masters Sportsperson of the Year

- The nominee is an Ipswich resident; and
- Must be 35 years of age or older as at the 1 March 2020

Sporting Organisation of the Year

- The sporting club/organisation is located within the City of Ipswich boundaries; and
- Is a Not For Profit Incorporated Association

Team of the Year

- The team must be based at an organisation that is located within the City of Ipswich boundaries

Coach of the Year

The nominee must be either:

- a coach of an athlete or team based at a club within the City of Ipswich boundaries; or
- a coach who is an Ipswich resident

Official of the Year

The nominee must be either:

- an official for a competition based within the City of Ipswich boundaries; or
- an official who is an Ipswich resident

Volunteer of the Year

- The nominee must be involved with an organisation that is located within the City of Ipswich boundaries; and
- Must not have received payment for their involvement

NOMINATION PROCESS

- Nominations can only be submitted online via the official nomination forms. The link to the forms can be found at ipswich.qld.gov.au/sportsawards.
- Nominations provided in hard copy or by way of email, USB or cloud storage will not be accepted.
- Supporting documentation will only be accepted via the online upload function within the online nomination forms.
- The nomination must address all relevant questions regarding the nominee in order to be a valid nomination. Ipswich City Council reserves the right to decline nominations if they do not meet the eligibility criteria for the specific category being applied for or are incomplete or incorrectly completed.
- You may be contacted after submitting a nomination and asked to provide further details including photographs and videos.
- Nominations must be received by midnight on 13 August 2021. Late nominations will not be considered. No responsibility will be taken for nominations that are not received by the closing date.
- Nominations will be shortlisted by a panel of Ipswich City Council employees according to the assessment criteria.
- In the event that there are no suitable nominations received in any category, the panel reserves the right to withdraw that category for the relevant year.

For more information about the awards or how to complete a nomination, please contact the Sport and Recreation team via email at sportrecreation@ipswich.qld.gov.au

ASSESSMENT CRITERIA

Junior, Senior and Masters Sportsperson of the Year

- Level of competition competed at (i.e. state, national or international)
- Achievements and results
- Positions held and awards won (i.e. team captain, most valuable player award)
- Contribution towards their sport, club and the Ipswich sports community

Sporting Organisation of the Year

- Significant achievements of the organisations members
- Planning conducted
- Grants applied for and projects completed
- Events held
- Innovative initiatives

Team of the Year

- Level of competition competed at (i.e. regional, state, national)
- Team achievements, results and awards
- Contribution towards the sport, club and the Ipswich sports community

Coach of the Year

- Achievements of athletes coached
- Contribution to the success and development of the athlete/s or team/s
- Contribution towards increasing the overall standard of coaching

Official of the Year

- Level of competition officiated at (i.e. regional, state, national)
- Accreditation level
- Key achievements and awards
- Contribution to increasing overall standard of officiating

Volunteer of the Year

- Position/s held
- Duties undertaken
- Length of time involved in sport in Ipswich
- Significant contributions to the community

JUDGING

Those shortlisted will become finalists in their category and their nomination will be passed on to a judging panel external to Ipswich City Council to determine the winners in each category. The judges' decisions are final and no correspondence will be entered into. The judges reserve the right to not allocate an award in any of the award categories if, in their opinions, the nominations are of insufficient merit.

AWARDS DINNER

Finalists in each category will be notified at least three weeks prior to the awards dinner. All finalists who are under the age of 18 on the day of the Sports Awards dinner will receive two free tickets to attend the awards dinner. All other finalists will receive one free ticket to the awards dinner. Tickets will go on sale to the public once finalists have been announced.

Each finalist will receive a certificate at the awards dinner. Each member of the Team of the Year will receive a medallion while all other winners will receive a trophy. All winners will have the allocated prize money deposited into their nominated bank account.

CONSENT

- Information (including photos) provided as part of the nomination process will be used for the purpose of conducting the Awards and promoting the City of Ipswich services to the community. The photo and name use can include, but is not limited to, social media, website, council publications and newspapers. Please ensure permission to use images and details of the nominees have been gained.
- By submitting all documentation and photos you are acknowledging that Ipswich City Council may use them in the public domain.



City of
Ipswich

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