

VML:CD
Vicki Lukritz
3810 6221

16 August 2018

NOTICE OF MEETING

Notice is hereby given that the **ORDINARY MEETING OF COUNCIL** is to be held on **MONDAY, 20 AUGUST 2018** commencing at **10.00 am** in the Council Chambers, on the 2nd Floor of the Administration Building, 45 Roderick Street, Ipswich.

The business papers for the meeting are attached to this notice.

BUSINESS

A. OPENING OF MEETING:

B. WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY:

C. OPENING PRAYER:

D. APOLOGIES AND LEAVE OF ABSENCE:

E. CONDOLENCES AND MEMORIALS:

F. PETITIONS AND PRESENTATIONS:

G. CONFIRMATION OF MINUTES:

1. Ipswich City Council – Minutes of Meeting of 24 July 2018

H. RECEPTION AND CONSIDERATION OF COMMITTEE REPORTS:

2. Infrastructure and Emergency Management Committee's Report
3. Works, Parks and Sport Committee's Report
4. Conservation and Environment Committee's Report
5. Libraries and Tourism Committee's Report
6. Arts and Community Development Committee's Report
7. Health, Security and Community Safety Committee's Report
8. Planning, Development and Heritage Committee's Report
9. Economic Development and Digital City Committee's Report
10. City Management, Finance and Community Engagement Committee's Report

I. CONSIDERATION OF NOTIFIED MOTIONS:

- At the Council Ordinary Meeting of 24 July 2018, Councillor Tully moved a procedural motion to amend the original motion from the Council Ordinary Meeting of 26 June 2018 being:

- B. That Council immediately reinstate at least 15,000 books to the Redbank Plains Library

by referring it to the Council Ordinary meeting of 20 August 2018.

J. RECEPTION OF NOTICES OF MOTION FOR FUTURE MEETINGS:

K. QUESTIONS:

L. OFFICERS' REPORTS:

M. CONSIDERATION OF ITEMS PLACED ON THE AGENDA BY A COUNCILLOR IN ACCORDANCE WITH SECTION 6 AND 8 OF THE SUBORDINATE LOCAL LAW (2.1 COUNCIL MEETINGS):

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MINUTES OF COUNCIL ORDINARY MEETING

24 JULY 2018

Held in the Council Chambers, Administration Building

The meeting commenced at 9.00 am

ATTENDANCE AT COMMENCEMENT	Councillors Wendt (Acting Mayor), Morrison, Tully, Silver, Stoneman, Bromage, Martin, Pisasale and Ireland
ACKNOWLEDGEMENT OF COUNTRY	Councillor Silver
OPENING PRAYER	Councillor Bromage
APOLOGIES AND LEAVE OF ABSENCE	Moved by Councillor Tully: That a leave of absence be granted for Councillor David Pahlke for the Council Meeting scheduled for Tuesday, 24 July 2018. Seconded by Councillor Morrison. The motion was put and carried.

PETITIONS AND PRESENTATIONS

BOOK TITLED "ZERO WASTE HOME" BY BEA JOHNSON	Councillor Silver presented a Book titled "Zero Waste Home" by Bea Johnson donated by Paul Medeiros of Source Bulk Foods to the Ipswich Library.
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CONFIRMATION OF MINUTES

CONFIRMATION OF MINUTES OF ORDINARY MEETING	Moved by Councillor Pisasale: That the Minutes of the Council Ordinary Meeting held on 26 June be confirmed. Seconded by Councillor Ireland. The motion was put and carried.
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RECEPTION AND CONSIDERATION OF COMMITTEE REPORTS

- INFRASTRUCTURE AND EMERGENCY MANAGEMENT COMMITTEE** Moved by Councillor Bromage:
That the Infrastructure and Emergency Management Committee Report No. 2018(07) of 16 July 2018 be received and adopted.
Seconded by Councillor Martin.
The motion was put and carried.
- WORKS, PARKS AND SPORT COMMITTEE** Moved by Councillor Morrison:
That the Works, Parks and Sport Committee Report No. 2018(07) of 16 July 2018 be received and adopted.
Seconded by Councillor Silver.
The motion was put and carried.
- CONSERVATION AND ENVIRONMENT COMMITTEE** Moved by Councillor Silver:
That the Conservation and Environment Committee Report No. 2018(07) of 16 July 2018 be received and adopted.
Seconded by Councillor Ireland.
The motion was put and carried.
- LIBRARIES AND TOURISM COMMITTEE** Moved by Councillor Ireland:
That the Libraries and Tourism Committee Report No. 2018(07) of 16 July 2018 be received and adopted.
Seconded by Councillor Bromage.
The motion was put and carried.
- ARTS AND COMMUNITY DEVELOPMENT COMMITTEE** Moved by Councillor Stoneman:
That the Arts and Community Development Committee Report No. 2018(07) of 16 July 2018 be received and adopted subject to, in Item 2 titled Ipswich Youth Advisory Council (IYAC) Update, the deletion of Recommendation B.
Seconded by Councillor Pisasale.
- CONFLICT OF INTEREST ITEM 1**
Councillor Ireland In accordance with section 175(E) of the *Local Government Act 2009*, Councillor Ireland informed the meeting that she has or could reasonably be taken to have a perceived conflict of interest in Item 1 titled Community Development Grants – July 2018.

The nature of the interest is that Councillor Ireland is the patron of Springfield Malayalee Association Inc.

It was moved by Councillor Tully seconded by Councillor Morrison and carried that because there is no personal or financial benefit to Councillor Ireland she may participate in the meeting in relation to the matter, including by voting on the matter.

Councillor Ireland and the majority of Councillors entitled to vote, voted for the recommendation.

The motion was put and carried.

**HEALTH SECURITY AND
COMMUNITY SAFETY
COMMITTEE**

Moved by Councillor Ireland:

That the Health, Security and Community Safety Committee Report No. 2018(07) of 17 July 2018 be received and adopted.

Seconded by Councillor Martin.

The motion was put and carried.

**PLANNING,
DEVELOPMENT AND
HERITAGE COMMITTEE**

Moved by Councillor Morrison:

That the Planning, Development and Heritage Committee Report No. 2018(07) of 17 July 2018 be received and adopted.

Seconded by Councillor Stoneman.

**CONFLICT OF INTEREST
ITEM 1
Councillor Bromage**

In accordance with section 175(E) of the *Local Government Act 2009*, Councillor Bromage informed the meeting that she has or could reasonably be taken to have a perceived conflict of interest in Item 1 titled Proposal by Joint Ipswich Region Commemorative Committee Centenary of ANZAC to Designate Southern Amberley Road an – ‘Avenue of Honour’- Amberley – Division 8.

The nature of the interest is that Councillor Bromage is a patron of the Joint Ipswich Region Commemorative Committee Centenary of ANZAC.

It was moved by Councillor Tully, seconded by Councillor Ireland and carried that because there is no personal or financial benefit to Councillor Bromage she may participate in the meeting in relation to the matter, including by voting on the matter.

Councillor Bromage and the majority of Councillors entitled to vote, voted for the recommendation.

The motion was put and carried.

**ECONOMIC
DEVELOPMENT AND
DIGITAL CITY
COMMITTEE**

Moved by Councillor Tully:

That the Economic Development and Digital City Committee Report No. 2018(07) of 17 July 2018 be received and adopted.

Seconded by Councillor Pisasale.

**CONFLICT OF INTEREST
ITEM 1
Councillor Bromage**

In accordance with section 175(E) of the *Local Government Act 2009*, Councillor Bromage informed the meeting that she has or could reasonably be taken to have a perceived conflict of interest in Item 1 titled 2019 Ipswich Show Holiday.

The nature of the interest is that Councillor Bromage is a Life Member of the Ipswich Show Society.

It was moved by Councillor Tully, seconded by Councillor Ireland and carried that because there is no personal or financial benefits to Councillor Bromage, she may participate in the meeting in relation to the matter, including by voting on the matter.

Councillor Bromage and the majority of Councillors entitled to vote, voted for the recommendation.

The motion was put and carried.

**CITY MANAGEMENT,
FINANCE AND
COMMUNITY
ENGAGEMENT
COMMITTEE**

Moved by Councillor Wendt (Acting Mayor):

That the City Management Finance and Community Engagement Committee No. 2018(07) of 17 July be received and adopted subject to the exclusion of Items 5, 8 and late item 19.

Seconded by Councillor Ireland.

**CONFLICT OF INTEREST
ITEM 3
Councillor Morrison**

In accordance with section 175E of the *Local Government Act 2009*, Councillor Morrison declared that he has or could reasonably be taken to have a perceived conflict of interest in Item 3 titled Ipswich Motorsport Precinct – Masterplanning and Related Developments – Division 10.

The nature of the interest is that he is a director of Ipswich Motorsport Park Pty Ltd.

It was moved by Councillor Silver, seconded by Councillor Bromage and carried that because there is no financial benefit to Councillor Morrison he may participate in the meeting in relation to the matter, including by voting on the matter.

**CONFLICT OF INTEREST
ITEM 3
Councillor Tully**

In accordance with section 175E of the *Local Government Act 2009*, Councillor Tully declared that he has or could reasonably be taken to have a perceived conflict of interest in Item 3 titled Ipswich Motorsport Precinct – Masterplanning and Related Developments – Division 10.

The nature of the interest is that he is a director of Ipswich Motorsport Park Pty Ltd.

It was moved by Councillor Silver, seconded by Councillor Ireland and carried that because there is no financial benefit to Councillor Tully he may participate in the meeting in relation to the matter, including by voting on the matter.

**CONFLICT OF INTEREST
ITEM 3
Councillors Wendt
(Acting Mayor)**

In accordance with section 175E of the *Local Government Act 2009*, Councillor Wendt (Acting Mayor) declared that he has or could reasonably be taken to have a perceived conflict of interest in Item 3 titled Ipswich Motorsport Precinct – Masterplanning and Related Developments – Division 10.

The nature of the interest is that he is the shareholders representative of Ipswich Motorsport Park Pty Ltd.

It was moved by Councillor Silver, seconded by Councillor Ireland and carried that because there is no financial benefit to Councillor Wendt (Acting Mayor) he may participate in the meeting in relation to the matter, including by voting on the matter.

**CITY MANAGEMENT
AND COMMUNITY
ENGAGEMENT
COMMITTEE -
AMENDMENT**

Moved by Councillor Martin:

That the City Management Finance and Community Engagement Committee No. 2018(07) of 17 July be amended by deleting the following conflict of interest declaration by Councillor Martin in Item 14 in the report:

In accordance with section 175E of the *Local Government Act 2009*, Councillor Martin declared that he has or could reasonably be taken to have a perceived conflict of interest in Item 14 titled Appointment of Sean Madigan as Alternate Director to Daniel Best for both Ipswich City Enterprises Pty Ltd and Ipswich City Enterprises Investments Pty Ltd.

The nature of the interest is that he is a director of Ipswich City Enterprises Pty Ltd and Ipswich City Enterprises Investments Pty Ltd.

Seconded by Councillor Silver.

The mover and seconder accepted the incorporation of the proposed amendment in the original motion.

**CONFLICT OF INTEREST
ITEM 3
Councillor Martin**

In accordance with section 175E of the *Local Government Act 2009*, Councillor Martin declared that he has or could reasonably be taken to have a perceived conflict of interest in Item 3 titled Ipswich Motorsport Precinct – Masterplanning and Related Developments – Division 10.

The nature of the interest is that he is a director of Ipswich Motorsport Park Pty Ltd.

It was moved by Councillor Pisasale, seconded by Councillor Ireland and

carried that because there is no financial benefit to Councillor Martin he may participate in the meeting in relation to the matter, including by voting on the matter.

**CONFLICT OF INTEREST
ITEM 11
Councillor Wayne
Wendt (Acting Mayor)**

In accordance with section 175E of the *Local Government Act 2009*, Councillor Wendt (Acting Mayor) declared that he has or could reasonably be taken to have a perceived conflict of interest in Item 11 titled Proposed Property Disposal, Part of 43A Hill Street, North Ipswich, Lot 1 on RP888504 – Division 6.

The nature of the interest is that he is a board member of Apprenticeships Queensland who were the previous landholders who sold to the current landholders.

It was moved by Councillor Tully, seconded by Councillor Martin and carried that because there is no personal or financial benefit to Councillor Wendt (Acting Mayor) he may participate in the meeting in relation to the matter, including by voting on the matter.

**CONFLICT OF INTEREST
ITEM 14
Councillor Wayne
Wendt (Acting Mayor)**

In accordance with section 175E of the *Local Government Act 2009*, Councillor Wendt (Acting Mayor) declared that he has or could reasonably be taken to have a perceived conflict of interest in Item 14 titled Appointment of Sean Madigan as Alternate Director to Daniel Best for both Ipswich City Enterprises Pty Ltd and Ipswich City Enterprises Investments Pty Ltd.

The nature of the interest is that he is the shareholders representative of Ipswich City Enterprises Pty Ltd.

It was moved by Councillor Tully, seconded by Councillor Martin and carried that because there is no personal or financial benefit to Councillor Wendt (Acting Mayor) he may participate in the meeting in relation to the matter, including by voting on the matter.

**CONFLICT OF INTEREST
ITEM 14
Councillor Morrison**

In accordance with section 175E of the *Local Government Act 2009*, Councillor Morrison declared that he has or could reasonably be taken to have a perceived conflict of interest in Item 14 titled Appointment of Sean Madigan as Alternate Director to Daniel Best for both Ipswich City Enterprises Pty Ltd and Ipswich City Enterprises Investments Pty Ltd.

The nature of the interest is that he is a director of Ipswich City Enterprises Pty Ltd and Ipswich City Enterprises Investments Pty Ltd.

It was moved by Councillor Bromage, seconded by Councillor Pisasale and carried that because there is no personal or financial benefit to Councillor Wendt (Acting Mayor) he may participate in the meeting in relation to the matter, including by voting on the matter.

**CONFLICT OF INTEREST
ITEM 14
Councillor Tully**

In accordance with section 175E of the *Local Government Act 2009*, Councillor Tully declared that he has or could reasonably be taken to have a perceived conflict of interest in Item 14 titled Appointment of Sean Madigan as Alternate Director to Daniel Best for both Ipswich City

Enterprises Pty Ltd and Ipswich City Enterprises Investments Pty Ltd.

The nature of the interest is that he is a director of Ipswich City Enterprises Pty Ltd and Ipswich City Enterprises Investments Pty Ltd.

It was moved by Councillor Ireland, seconded by Councillor Pisasale and carried that because there is no personal or financial benefit to Councillor Tully, he may participate in the meeting in relation to the matter, including by voting on the matter.

**DECLARATION FOR
NOTING
ITEM 14
Chief Executive Officer**

Sean Madigan informed the Council that in relation to Item 14 titled Appointment of Sean Madigan as Alternate Director to Daniel Best for both Ipswich City Enterprises Pty Ltd and Ipswich City Enterprises Investments Pty Ltd that he has or could reasonably be taken to have a perceived conflict of interest as he is an officer mentioned in the report.

The matter was declared for noting only.

Councillors Wendt (Acting Mayor), Morrison, Tully, Martin and the majority of councillors entitled to vote, voted for the recommendation.

The motion with the incorporated amendment was put and carried.

**CITY MANAGEMENT,
FINANCE AND
COMMUNITY
ENGAGEMENT
COMMITTEE – ITEM 5**

Moved by Councillor Wendt (Acting Mayor):

That Item 5 of the City Management Finance and Community Engagement Committee No. 2018(07) of 17 July be received and adopted.

Seconded by Councillor Pisasale.

**CONFLICT OF INTEREST
ITEM 5
Councillor Morrison**

In accordance with section 175E of the *Local Government Act 2009*, Councillor Morrison declared that he has or could reasonably be taken to have a perceived conflict of interest in Item 5 titled Trustee Lease for Queens Park Café – 11 Merle Finimore Avenue, Ipswich, described as Lease D in part of Lot 1 on SP154140 on SP230095 and Leases B and C being part of the ground floor and all of the first floor of a building in Lot 1 on SP154140 – Tender 10989 – Division 7.

The nature of the interest is that the current lessee met with Councillor Morrison in his role as Chairperson of Works, Parks and Sport Committee to discuss the Trustee Lease.

Councillor Morrison came to the conclusion that because of the nature of the conflict he would exclude himself from the meeting while this matter was debated and the vote taken.

Councillor Morrison left the meeting room at 9.30 am (including any area set aside for the public) and stayed out of the meeting room while the item was being discussed and voted on.

The majority of Councillors entitled to vote, voted for the

recommendation.

The motion was put and carried.

Councillor Morrison did not vote on the matter.

Councillor Morrison returned to the meeting room at 9.31 am.

**CITY MANAGEMENT,
FINANCE AND
COMMUNITY
ENGAGEMENT
COMMITTEE – ITEM 8**

Moved by Councillor Wendt (Acting Mayor):

That Item 8 of the City Management Finance and Community Engagement Committee No. 2018(07) of 17 July be received and adopted.

Seconded by Councillor Silver.

**CONFLICT OF INTEREST
ITEM 8
Councillor Pisasale**

In accordance with section 175E of the *Local Government Act 2009*, Councillor Pisasale declared that he has a real conflict of interest in Item 8 titled New Trustee Lease Arrangements to the Ipswich Bowls Club Inc – Part of 10D Milford Street, Ipswich described as part of Lot 1 on SP154140 – Division 7.

The nature of the interest is that he is a board member of the Ipswich Bowls Club.

Councillor Pisasale came to the conclusion that because of the nature of the conflict he would exclude himself from the meeting while this matter was debated and the vote taken.

Councillor Pisasale left the meeting room at 9.32 am (including any area set aside for the public) and stayed out of the meeting room while the item was being discussed and voted on.

The majority of Councillors entitled to vote, voted for the recommendation.

The motion was put and carried.

Councillor Pisasale did not vote on the matter.

Councillor Pisasale returned to the meeting room at 9.33 am.

**MATERIAL PERSONAL
INTEREST
ITEM 19
Councillor Wendt
(Acting Mayor)**

In accordance with section 175B of the *Local Government Act 2009*, Councillor Wendt (Acting Mayor) declared that he has a material personal interest in Item 19 titled "Submission to vary the remuneration of the Acting Mayor due to exceptional circumstances".

The nature of the interest is that Councillor Wendt (Acting Mayor) stands to gain a benefit because he is the recipient of the increased remuneration outlined in the report.

Councillor Wendt came to the conclusion that because of the nature of

the conflict he would exclude himself from the meeting while this matter was debated and the vote taken.

Councillor Wendt left the meeting room at 9.33 am (including any area set aside for the public) and stayed out of the meeting room while the item was being discussed and voted on.

The Chief Executive Officer asked Council to determine a Chair in Councillor Wendt's absence.

ASSUMING THE CHAIR

Moved by Councillor Silver:

That Councillor Tully assume the Chair.

Seconded by Councillor Bromage.

The motion was put and carried.

Councillor Tully assumed the Chair at 9.34 am

**CITY MANAGEMENT,
FINANCE AND
COMMUNITY
ENGAGEMENT
COMMITTEE – ITEM 19**

Moved by Councillor Tully:

That Item 19 of the City Management Finance and Community Engagement Committee No. 2018(07) of 17 July be received and adopted.

Seconded by Councillor Stoneman.

**19. SUBMISSION TO VARY THE REMUNERATION OF THE ACTING
MAYOR DUE TO EXCEPTIONAL CIRCUMSTANCES**

With reference to a report by the Chief Executive Officer dated 20 July 2018 in relation to a proposed submission to the Local Government Remuneration and Discipline Tribunal ("the tribunal") to vary the remuneration of the Acting Mayor due to exceptional circumstances.

RECOMMENDATION:

- A. In accordance with section 248(1) of the *Local Government Regulations 2012*, the Council resolve that, having regard to the exceptional circumstances outlined in the report of the Chief Executive Officer dated 20 July 2018, the Acting Mayor (Cr Wayne Wendt) is entitled to an amount of remuneration that is more than the maximum amount of remuneration currently payable to the councillor under the remuneration schedule.
- B. In accordance with section 248(2) of the *Local Government Regulations 2012*, the Council resolve to make a submission to the Local Government Remuneration and Discipline Tribunal to:
 - a. Vary the remuneration of the Acting Mayor to the full annual Mayor remuneration, effective from 3 May 2018 until the

vacancy period concludes.



Item 19

The majority of Councillors entitled to vote, voted for the recommendation.

The motion was put and carried.

RESUMING THE CHAIR

Councillor Wendt returned to the meeting room and resumed the Chair at 9.35 am.

CONSIDERATION OF NOTIFIED MOTIONS

Moved by Councillor Tully:

At Council's ordinary meeting of 26 June 2018 and in accordance with Section 8 of Council's Subordinate Local Law No. 2.1 (Council) Meetings Councillor Tully gave notice of his intention to move the following motions at Council's Ordinary Meeting of Tuesday, 24 July 2018.

That Council livestream the audio and video of all future Council meetings commencing no later than 1 September 2018.

Seconded by Councillor Martin.

Moved by Councillor Tully:

That the motion be amended by including Part B as follows:

- B. That a person may photograph or record the audio and/or video of all future Council meetings on or after 1 September 2018.

Seconded by Councillor Martin.

The original motion with the incorporated amendment was put and carried.

CONSIDERATION OF NOTIFIED MOTIONS

Moved by Councillor Tully:

At Council's ordinary meeting of 26 June 2018 and in accordance with Section 8 of Council's Subordinate Local Law No. 2.1 (Council) Meetings Councillor Tully gave notice of his intention to move the following motions at Council's Ordinary Meeting of Tuesday, 24 July 2018.

Councillor Tully moved a procedural motion to amend the original motion by referring the matter to Council's Ordinary Meeting of Monday, 20 August 2018.

Seconded by Councillor Ireland

The original motion with the incorporated amendment was put and carried.

OFFICERS' REPORTS

Moved by Councillor Tully:



Copy of report

That the Queensland Audit Office Interim Management Report 2017-2018 be referred to Council's Audit and Risk Management Committee for consideration.

Seconded by Councillor Stoneman.

The motion was put and carried.

MEETING CLOSED

The meeting closed at 9.39 am.

"These minutes are subject to confirmation at the next scheduled Council Ordinary Meeting"

Unconfirmed

INFRASTRUCTURE AND EMERGENCY MANAGEMENT COMMITTEE NO. 2018(08)

13 AUGUST 2018

REPORT

COUNCILLORS' ATTENDANCE: Councillor Bromage (Chairperson); Councillors Wendt (Acting Mayor), Morrison, Silver, Ireland, Tully (Observer), Stoneman (Observer), Martin (Observer), Pisasale (Observer) and Pahlke (Observer)

COUNCILLOR'S APOLOGIES: Nil

1. **INFRASTRUCTURE DELIVERY PROGRESS AS AT 26 JULY 2018**

With reference to a report by the Commercial Finance Manager dated 27 July 2018 concerning the delivery of the 2017–2018 Infrastructure Services Capital Works Portfolio.

RECOMMENDATION

That the report be received and the contents noted.

2. **iGO – CITY OF IPSWICH TRANSPORT PLAN DELIVERY 2017–2018 ANNUAL REPORT CARD**

With reference to a report by the Senior Transport Planner dated 3 August 2018 outlining the 2017–2018 Annual Report Card for the delivery of the *City of Ipswich Transport Plan* (iGO).

RECOMMENDATION

That the report be received and the contents noted.

3. **'SUSTAINABLE TRAVEL' SUB-PROGRAM – PEDESTRIAN SAFETY IMPROVEMENTS PRIORITY LIST OF PROJECTS**

With reference to a report by the Senior Technical Officer (Traffic) dated 27 July 2018 concerning the pedestrian safety improvements project listing that forms part of the 'Sustainable Travel' capital works portfolio sub-program.

RECOMMENDATION

That the prioritised list of projects as detailed in Attachment A to the report by the Senior Technical Officer (Traffic) dated 27 July 2018, be considered when developing the Pedestrian Safety Improvement project listing which forms part of the 'sustainable travel' sub-program as part of the 2019–2020 capital works portfolio.

4. 'ROAD SAFETY AND OPERATIONS' SUB-PROGRAM – GRAVEL TURNAROUNDS PRIORITY LIST OF PROJECTS

With reference to a report by the Technical Officer (Traffic) dated 27 July 2018 concerning the gravel turnarounds project listing that forms part of the 'Road Safety and Operations' capital works portfolio sub-program.

RECOMMENDATION

That the prioritised list of projects as detailed in Attachment A, as amended, to the report by the Technical Officer (Traffic) dated 27 July 2018 be considered when developing the Gravel Turnarounds project listing which forms part of the 'Road Safety and Operations' sub-program as part of the 2019–2020 capital works portfolio.

5. THE CRICKET PITCH, PINE MOUNTAIN – TRAINING PARTNERSHIP - DIVISION 10

With reference to a report by the Program Coordinator (Divisional Allocation) dated 25 July 2018 concerning a training partnership between Ipswich City Council and Ipswich State High School to assist students undertaking studies within the building and construction industry.

RECOMMENDATION

That the report be received and the contents noted.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting opened at 8.31 am.

The meeting closed at 9.04 am.

WORKS, PARKS AND SPORT COMMITTEE NO. 2018(08)

13 AUGUST 2018

REPORT

COUNCILLORS' ATTENDANCE: Councillor Morrison (Deputy Chairperson); Councillors Wendt (Acting Mayor), Silver, Bromage, Martin, Tully (Observer), Stoneman (Observer), Pisasale (Observer), Ireland (Observer) and Pahlke (Observer)

COUNCILLOR'S APOLOGIES: Nil

1. **BUS 237-0313 FOR THE SUPPLY OF ELECTRICITY FOR LARGE CONTESTABLE SITES UNDER LOCAL BUY CONTRACT**

With reference to a report by the Contracts Officer dated 13 July 2018 concerning the supply of electricity for large contestable sites under Local Buy Contract BUS 237-0313 for an anticipated period from 1 January 2019 through to 31 December 2022.

RECOMMENDATION

That pursuant to section 257(1) of the *Local Government Act 2009*, Council delegate to the Chief Executive Officer, the power to exercise Chapter 6 (Contracting) of the *Local Government Regulation 2012* in its capacity as a local government under the Local Buy Contract BUS 237-0313 Electricity – Large Contestable Sites.

Conditions:

This delegation is subject to the following conditions:

1. The Chief Executive Officer may only exercise the powers granted under this delegation, in relation to BUS 237-0313 Electricity Supply for Large Contestable Sites.
 2. The Chairperson of the Works, Parks and Sport Committee, and the Mayor are to be consulted before exercising this delegation.
 3. Whenever this power is exercised, a record of the exercise shall be made in writing at the time of exercising such power, and a copy thereof shall be kept in such format as determined from time to time by the Chief Executive Officer.
 4. This delegation expires on completion of the Contract.
 5. The recommendation in relation to the successful tender must be presented to Council at the first available meeting of Council.
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2. HOUSEHOLD CHEMICALS, GAS BOTTLE AND LISTED ITEMS DROP OFF DAY

With reference to a report by the Ipswich Waste Services Manager dated 25 July 2018 concerning the Household Chemicals, Gas Bottle and Listed Items Drop Off Day 2018.

RECOMMENDATION

- A. That the next Household Chemical, Gas Bottle and Listed Items Collection Day at the Riverview Recycling and Refuse Centre be undertaken at a date to be set in December 2018.
 - B. That marine flares and small arms ammunition be excluded from the list of items accepted at future Household Hazardous Waste Drop Off events at the Riverview Recycling and Refuse Centre.
 - C. That the contact details for the Department of Natural Resources and Mines Explosives Inspectorate be included in the promotion of future events held by Council so that residents can be made aware of how to safely dispose of such items.
 - D. That the Household Chemicals, Gas Bottle and Listed Items drop off day be held twice per year.
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3. IPSWICH WASTE SERVICES APRIL-JUNE 2018 QUARTERLY REPORT TO THE OWNER

With reference to a report by the Ipswich Waste Services Manager dated 17 July 2018 concerning the Ipswich Waste Services April-June Quarterly Report to the owner.

RECOMMENDATION

That the report be received and the contents noted.

4. LITTLE LIFESAVERS PROGRAM AT ORION LAGOON – DIVISION 1

With reference to a report by the Principal Officer (Technical Support) dated 12 July 2018 concerning the proposed Little Lifesavers program at Orion Lagoon.

RECOMMENDATION

That Council approve the delivery of the Little Lifesavers program at the Orion Lagoon for the summer season in 2018–2019, as outlined in the report by the Principal Officer (Technical Support) dated 12 July 2018.

5. PROPOSED CAPITAL IMPROVEMENTS FOR THE GEORGIE CONWAY LEICHHARDT COMMUNITY SWIM CENTRE – DIVISION 8

With reference to a report by the Principal Officer (Technical Support) dated 26 July 2018 concerning capital improvements at Georgie Conway Leichhardt Community Swim Centre.

RECOMMENDATION

- A. That Council accept the proposed installation of a heated indoor pool for Leichhardt Swim Centre as outlined in Attachment A to the report by the Principal Officer (Technical Support) dated 26 July 2018.
 - B. That Council agree to the transfer of additional funds within the management agreement at a cost of \$60,000 from Bundamba Swim Centres overall capital works to the proposed works as outlined in the report by the Principal Officer (Technical Support) dated 26 July 2018.
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6. OUTDOOR CLASSROOM DAY

With reference to a report by the Nature-Based Recreation Officer dated 3 July 2018 concerning Ipswich City Council support for the Outdoor Classroom Day initiative to be facilitated by Nature Play Qld on 1 November 2018.

RECOMMENDATION

That Council provide in-kind support for Outdoor Classroom Day as outlined in the report by the Nature-Based Recreation Officer dated 3 July 2018.

7. ROAD MAINTENANCE AND PERFORMANCE CONTRACT 2017–2018

With reference to a report by the Technical Officer (Maintenance Planning) on the actual quantities delivered by Ipswich City Council (Council) within the parameters of the Road Maintenance and Performance (RMPC) Contract in 2017–2018.

RECOMMENDATION

- A. That the report be received and the contents noted.
 - B. That a further report be submitted to a future meeting outlining the costings of previous contracts and any report provided to council in this regard as well as detailing any maintenance provided above the standards.
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8. AMENDMENT TO TENDER NO. 13-14-3274 – SITE AND FILL MANAGEMENT

With reference to a report by the Business Accounting and Asset Manager dated 1 August 2018 concerning the preparation of a tender consideration plan under section 230 of the *Local Government Regulation 2012* to enable Council to enter into a large sized contractual arrangement with the existing supplier of contract 13-14-327 without complying with the requirements for written tenders under section 228 of the *Local Government Regulation 2012*.

It was moved by Councillor Morrison, seconded by Councillor Pisasale and carried that in accordance with section 275(1)(e) of the *Local Government Regulation 2012*, the committee resolve to move into closed session to discuss Item 8 titled Amendment to Tender No. 13-14-3274 – Site and Fill Management.

The meeting moved into closed session at 10.03 am.

It was moved by Councillor Morrison, seconded by Councillor Wendt (Acting Mayor) and carried that the meeting move into open session.

The meeting moved into open session at 10.29 am.

RECOMMENDATION

That the report be referred to the City Management, Finance and Community Engagement Committee scheduled for Tuesday, 14 August 2018, for consideration.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting opened at 9.14 am.

The meeting closed at 10.45 am.

CONSERVATION AND ENVIRONMENT COMMITTEE NO. 2018(08)

13 AUGUST 2018

REPORT

COUNCILLORS' ATTENDANCE: Councillor Silver (Chairperson); Councillors Wendt (Acting Mayor), Bromage, Morrison, Martin, Tully (Observer), Stoneman (Observer), Pisasale (Observer), Ireland (Observer) and Pahlke (Observer)

COUNCILLOR'S APOLOGIES: Nil

1. **2018 IPSWICH FISHING AND WATER FEST**

With reference to a report by the Partnerships Officer dated 23 July 2018 concerning a proposal for a 2018 Ipswich Fishing and Water Fest.

RECOMMENDATION

That Council approve the proposed 2018 Ipswich Fishing and Water Fest as a three week campaign during September and October 2018, as outlined in the report by the Partnerships Officer dated 23 July 2018, aimed at promoting waterway values and water-based recreational activities across Ipswich.

2. **DIGICON NAEUS APP UPDATE**

With reference to a report by the Partnerships Officer dated 23 July 2018 concerning the Naeus Explore App which was created from the Digicon Hackathon project in 2017.

RECOMMENDATION

That Council approve the continuation of the contract with Naeus for the Naeus Explore app to be supported for community use for the 2018–2019 financial year.

3. **QUEENSLAND RAIL OFFSET PARTNERSHIP COMMENCEMENT – PURGA NATURE RESERVE**

With reference to a report by the Partnerships Officer dated 23 July 2018 providing an update on the offset planting partnership with Queensland Rail which will result in environmental and scenic improvements at Purga Nature Reserve.

RECOMMENDATION

That the report be received and the contents noted.

4. LITTLE LIVERPOOL RANGE INITIATIVE – GOVERNANCE STRUCTURE FOR THE PROJECT OFFICER

With reference to a report by the Program Officer (Natural Environment) dated 19 July 2018 concerning the governance structure for the Little Liverpool Range Initiative Project Officer.

RECOMMENDATION

That the report be received and the contents noted.

5. IPSWICH – CARBON NEUTRAL BY 2021 | CITIES POWER PARTNERSHIP

With reference to a report by the Project Officer (Environmental Management) dated 3 August 2018 concerning a recommended approach to assist Council operations to achieve a carbon neutral status by 2021.

RECOMMENDATION

That Council participate in the Climate Council's Cities Power Partnership (CPP) as outlined in Attachment A to the report by the Project Officer (Environmental Management) dated 3 August 2018.

6. REQUEST FOR A KOALA FODDER PLANTATION AT THE FORMER REDBANK RIFLE RANGE – DIVISIONS 2 AND 3

With reference to a report by the Acting Sport Recreation and Natural Resources Manager dated 27 July 2018 concerning a request received from RSPCA Queensland to plant koala fodder trees at the former Redbank Rifle Range.

RECOMMENDATION

- A. That Council approve an on-site assessment of the area north of the proposed criterium track as shown in Preferred Option A (Attachment J) of the former Redbank Rifle Range Master Plan to determine if this would be suitable in size and accessibility as a potential koala fodder plantation.
 - B. That Council agree to undertake further assessment of the alternative sites, as identified in the report by the Acting Sport Recreation and Natural Resources Manager dated 27 July 2018, in consultation with the RSPCA to identify if these locations are suitable as potential koala fodder plantations.
 - C. That the Chief Operating Officer (Works Parks and Recreation) present a report with recommendations for the proposed koala fodder plantation site to a future Conservation and Environment Committee meeting.
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PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting opened at 10.52 am.

The meeting closed at 11.08 am.

LIBRARIES AND TOURISM COMMITTEE NO. 2018(08)

13 AUGUST 2018

REPORT

COUNCILLORS' ATTENDANCE: Councillor Pahlke (Chairperson); Councillors Wendt (Acting Mayor), Stoneman, Pisasale, Ireland, Morrison (Observer), Tully (Observer), Silver (Observer), Bromage (Observer) and Martin (Observer)

COUNCILLOR'S APOLOGIES: Nil

1. **ARTS, SOCIAL DEVELOPMENT AND COMMUNITY ENGAGEMENT DEPARTMENT
QUARTERLY REPORT – APRIL TO JUNE 2018**

With reference to a report by the Community Development Project Officer dated 3 August 2018 concerning the Arts, Social Development and Community Engagement Departmental Quarterly Report for the Quarter ending June 2018.

RECOMMENDATION

That the report be received and the contents noted.

2. **IPSWICH LIBRARIES AND KAMBU HEALTH IPSWICH EDUCATION YOUTH AND SPORT
PROGRAM WINTER SCHOOL**

With reference to a report by the Library Services Manager dated 24 July 2018 concerning Ipswich Libraries' participation in the Kambu Health Ipswich Education Youth and Sport Program Winter School.

RECOMMENDATION

That the report be received and the contents noted.

3. **LIBRARY STRATEGY REVIEW COMMUNITY CONSULTATION PLAN**

With reference to a report by the Library Services Manager dated 24 July 2018 concerning Community Engagement that will inform the review of the *Ipswich Library and Information Service Coping with Growth 2008–2026 Strategy*.

RECOMMENDATION

That Council approve the Community Engagement plan regarding the review of the Ipswich Library and Information Service Coping with Growth 2008–2026 Strategy as detailed in the report by the Library Services Manager dated 24 July 2018.

4. TECH TREK – A VIRTUAL PERSPECTIVE ON DEMENTIA

With reference to a report by the Library Services Manager dated 24 July 2018 concerning two Tech Trek Virtual Reality programs: *Inside Dementia: A Virtual Perspective* community information session delivered at Ipswich Central Library on Saturday, 23 June 2018 and an Outreach Visit to *The Public Trustee* in Ipswich on Wednesday, 27 June 2018.

RECOMMENDATION

That the report be received and the contents noted.

5. 2018 IPSWICH SUPERSPRINT POST EVENT SUMMARY

With reference to a report by the Tourism Development Manager dated 3 August 2018 concerning the 2018 Ipswich SuperSprint Post Event Summary.

RECOMMENDATION

- A. That the report concerning the 2018 Ipswich SuperSprint Post Event Summary be received and the contents noted.
 - B. That the Tourism Development Branch, in consultation with the Chairperson of the Libraries and Tourism Committee, continue to promote and maximise the benefits of the Ipswich SuperSprint event for the City of Ipswich.
 - C. That a further report be provided to a future meeting in relation to the economic impact for the city.
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PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting opened at 11.18 am.

The meeting closed at 11.54 am.

ARTS AND COMMUNITY DEVELOPMENT COMMITTEE NO. 2018(08)

13 AUGUST 2018

REPORT

COUNCILLORS' ATTENDANCE: Councillor Stoneman (Chairperson); Councillors Wendt (Acting Mayor), Silver, Martin, Pisasale, Ireland, Morrison (Observer), Tully (Observer), Bromage (Observer) and Pahlke (Observer)

COUNCILLOR'S APOLOGIES: Nil

1. **ARTS, SOCIAL DEVELOPMENT AND COMMUNITY ENGAGEMENT DEPARTMENT
QUARTERLY REPORT – APRIL TO JUNE 2018**

With reference to a report by the Community Development Project Officer dated 3 August 2018 concerning the Arts, Social Development and Community Engagement Departmental Quarterly Report for the Quarter ending June 2018.

RECOMMENDATION

That the report be received and the contents noted.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting opened at 12.04 pm.

The meeting closed at 12.17 pm.

HEALTH, SECURITY AND COMMUNITY SAFETY COMMITTEE NO. 2018(08)

14 AUGUST 2018

REPORT

COUNCILLORS' ATTENDANCE: Councillor Ireland (Chairperson); Councillor Wendt (Acting Mayor), Pahlke, Morrison (Observer), Tully (Observer), Silver (Observer), Stoneman (Observer), Bromage (Observer) and Martin (Observer)

COUNCILLOR'S APOLOGIES: Councillor Pisasale

1. **YOUTH SUSTAINABILITY SUMMIT 2018**

With reference to a report by the Education Officer (Health, Security and Regulatory Services) dated 3 August 2018 concerning the Youth Sustainability Summit 2018.

RECOMMENDATION

That the report be received and the contents noted.

2. **HEALTH, SECURITY AND REGULATORY SERVICES MONTHLY ACTIVITY REPORT – JULY 2018**

With reference to a report by the Principal Officer (Business Operations) dated 3 August 2018 concerning the monthly update on the activities of the Health, Security and Regulatory Services (HSRS) Department.

RECOMMENDATION

That the report be received and the contents noted.

3. **HEALTH AND AMENITY PLAN 2017–2018 – END OF YEAR REPORT**

With reference to a report by the Acting Chief Operating Officer (Health, Security and Regulatory Services) dated 6 August 2018 concerning the end of year report for the Health and Amenity Plan 2017–2018.

RECOMMENDATION

That the Health and Amenity Plan 2017–2018 End of Year Report, as detailed in Attachment B to the report by the Acting Chief Operating Officer (Health, Security and Regulatory Services) dated 6 August 2018, be finalised for publishing and presentation on Council's website.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting opened at 8.30 am.

The meeting closed at 8.45 am.

PLANNING, DEVELOPMENT AND HERITAGE COMMITTEE NO. 2018(08)

14 AUGUST 2018

REPORT

COUNCILLORS' ATTENDANCE: Councillor Morrison (Chairperson); Councillors Wendt (Acting Mayor), Tully, Stoneman, Pahlke, Silver (Observer), Bromage (Observer), Martin (Observer) and Ireland (Observer)

COUNCILLOR'S APOLOGIES: Nil

1. **HERITAGE AND MONUMENTS ADVISORY COMMITTEE MEETING NO. 206**

With reference to a report by the Strategic Planning Manager dated 30 July 2018 attaching the minutes of the Heritage and Monuments Advisory Committee (meeting number 206) which was held on Thursday, 28 June 2018.

RECOMMENDATION

- A. That the report by the Strategic Planning Manager dated 30 July 2018 and the attached minutes be received and the contents noted.
- B. That Council approve the continuation of Sally Hetherington's membership of the committee upon retirement from Council as an independent community representative.

2. **MATERIAL CHANGE OF USE (MULTIPLE RESIDENTIAL) 18 AND 20 WILKIE AVENUE, REDBANK PLAINS**

With reference to a report by the Team Coordinator (Development) – Central, concerning a material change of use of premises for 18 and 20 Wilkie Avenue, Redbank Plains.

RECOMMENDATION

That the report be referred back to the City Planner to organise a meeting to discuss the matter with the divisional councillor.

3. **MATERIAL CHANGE OF USE – COMMUNITY USE (LIBRARY) 15 RAILWAY STREET, ROSEWOOD**

With reference to a report by the Team Coordinator (Development) – West, concerning a material change of use of premises for 15 Railway Street Rosewood.

In accordance with section 175E of the *Local Government Act 2009*, Councillor Pahlke informed the meeting that he has, or could reasonably be taken to have, a perceived conflict of interest in Item 3, titled Material Change of Use – Community Use (Library) 15 Railway Street, Rosewood.

The nature of the interest is that Councillor Pahlke is part owner of the property which shares a 10% boundary with the proposed library.

In accordance with section 175E of the *Local Government Act 2009*, Councillor Stoneman informed the meeting that she believed Councillor Pahlke has a material personal interest in the matter.

The members present determined that Councillor Pahlke has a material personal interest in the matter.

In accordance with section 175C of the *Local Government Act 2009*, Councillor Pahlke informed the meeting that he has a material personal interest in Item 3, titled Material Change of Use – Community Use (Library) 15 Railway Street, Rosewood, as he is part owner of the property which shares a 10% boundary with the proposed library.

Councillor Pahlke declared that he stands to gain a benefit or suffer a loss because as the part owner of the property which is in the main street (John Street) of Rosewood there could be a loss or benefit that at this stage is undetermined.

Councillor Pahlke left the meeting room at 9.26 am, including any area set aside for the public and stayed away from the place while the matter was being discussed and voted on.

RECOMMENDATION

- A. That the applicant be advised that development application no. 2624/2018/MCU is approved in full subject to the conditions specified in Attachment A.
- B. That the applicant be given an infrastructure charges notice for the development.
- C. That a Statement of Reasons (notice about the decision in accordance with section 63(4) of the *Planning Act 2016*) be uploaded to Council's website.
- D. That the applicant be given approved plans for the development as specified in part 3 of the decision notice and included in Attachment B.
- E. That a copy of this decision be forwarded to the referral agency as outlined in the decision notice and a copy of the referral agency responses be given to the applicant as included in Attachment C.
- F. That a copy of this decision be forwarded to the Central SEQ Distributor-Retailer Authority and the Central SEQ Distributor-Retailer Authority be advised that an Infrastructure Charges Notice may be applicable for charges relating to water and wastewater pursuant to section 119(3)(b) of the *Planning Act 2016*.

Attn: The Chief Executive Officer
Queensland Urban Utilities
GPO Box 2765
BRISBANE QLD 4001

1. Decision Details:

Development	Approval Type	Decision	Currency Period
Material change of use - community use (library)	Development Permit	Approved in full subject to the conditions set out in Attachment A	Six (6) years

2. Conditions of Assessment Manager (Ipswich City Council)

Refer to Attachment A for Assessment Manager conditions.

3. Approved Plans Specifications and Drawings

The approved plans, specifications and drawings for this development approval are:

- (a) The plans and documents referred to in the table below (including the amendments that are required to be made to those plans and documents); and
- (b) Where the amended version of the plans and documents referred to in the table below have been approved by the Assessment Manager, the amended version of those plans and documents.

The plans referenced below are included as Attachment B of this decision notice.

APPROVED PLANS				
Reference No.	Description & Revision No.	Prepared By	Date	Amendments Required
Aspect of development: All				
17006 – A00.05	Perspective 1 – revision 9	Architectus	4 April 2018	N/A
17006 – A00.06	Perspective 2 – revision 8	Architectus	4 April 2018	N/A
17006 – A00.07	Perspective 3 – revision 6	Architectus	4 April 2018	N/A
17006 – A01.01	Overall site plan – revision 21	Architectus	4 April 2018	N/A
17006 – A02.01	Ground level general arrangement plan – revision 33	Architectus	4 April 2018	N/A
17006 – A02.02	Mezzanine level general arrangement plan – revision 28	Architectus	4 April 2018	N/A
17006 – A02.04	Roof level general arrangement – revision 6	Architectus	4 April 2018	N/A
17006 – A03.01	Elevations general arrangement – revision 11	Architectus	4 April 2018	N/A
17006 – A03.02	Elevations general arrangement – revision 9	Architectus	4 April 2018	N/A
17006 – A04.01	Sections general arrangement – revision 18	Architectus	4 April 2018	N/A
17006 – A04.01	Sections general arrangement – revision 5	Architectus	4 April 2018	N/A
17006 – A04.03	Sections general arrangement – revision 3	Architectus	4 April 2018	N/A

SPECIFICATIONS/DRAWINGS				
Reference No.	Description & Revision No.	Prepared By	Date	Amendments Required
17037	Engineering Report and Stormwater Management Plan-Revision 'C'	VT Consulting Engineers	18 May 2018	N/A

4. Referral Agencies

The referral agencies for this application are:

Referral Agency	Referral Role	Aspect of Development Requiring Referral	Address
Department of State Development, Manufacturing, Infrastructure and Planning	Concurrence	All or part of the premises are within 25m of a State transport corridor	Ipswich SARA Office Post: PO BOX 129, IPSWICH QLD 4305 Email: IpswichSARA@dsgm ip.qld.gov.au Ph: 07 3432 2413

Refer to Attachment C for Referral Agency conditions.

5. Variation Approval

Not applicable to this decision.

6. Further Development Permits

Further development permits, as required by the *Planning Act 2016*, must be obtained before the development can be carried out in respect of any operational works, building works and plumbing works in relation to this approval prior to the commencement of works/use pursuant to the *Planning Act 2016*.

7. Environmental Authority

Not applicable to this decision.

8. Properly Made Submissions

Not applicable to this decision.

9. Currency period for the approval (section 85 of Planning Act 2016)

The currency period for this approval is as outlined in part 1 – ‘decision details’ of this decision notice, starting the day the approval takes effect. Unless the currency period is extended by the Assessment Manager pursuant to section 87 of the *Planning Act 2016*, this development approval lapses in accordance with section 85 of the *Planning Act 2016*.

10. When approval lapses if development started but not completed— variation approval

Not applicable to this decision.

11. Other requirements under section 43 of the Planning Regulation 2017

Not applicable to this decision.

12. Trunk Infrastructure

Not applicable to this decision.

13. Infrastructure Charges

- (a) Council will give an infrastructure charges notice for this development pursuant to section 119 of the *Planning Act 2016*.
- (b) From 1 July 2014, the Central SEQ Distributor-Retailer Authority (QUU) will issue all Infrastructure Charges Notices for charges relating to water and wastewater. For further information, it is recommended that you contact QUU’s developer customer service team on (07) 3432 2200.

14. Submitting Change Representations to Request a Negotiated Decision Notice

In accordance with section 75 of the *Planning Act 2016*, the applicant may submit change representations to request a negotiated decision notice, during the applicant’s appeal period, about changing a matter in the development approval (other than a matter stated because of a referral agency response or a development condition imposed under a direction by the Minister).

The applicant’s appeal period is 20 business days, and any change representations must be submitted and assessed during this time, unless the applicant suspends the appeal period. To ensure both the applicant and the assessment manager have sufficient time to consider the change representations, it is recommended that the applicant suspend the appeal period (refer to section 75(2) of the *Planning Act 2016*) prior to submitting their change representations. This will allow an additional 20 business days for the applicant to submit their change representations, if required, and up to 20 business days for the assessment manager to consider the representations from the date the change representations are received.

Ipswich City Council does not charge an application fee for the submission of change representations.

For more information, please refer to the State Government's fact sheet on Change Representations: <https://dilgpprd.blob.core.windows.net/general/factsheet-change-representations.pdf>.

15. Appeal Rights

Applicant's appeal rights

You have appeal rights in relation to this decision. An appeal may be made against, as applicable:

- the refusal of part of the development application; or
- a provision of the development approval; or
- if a development permit was applied for, the decision to give a preliminary approval.

An appeal must be started within 20 business days after this notice is given to you.

An appeal may be made to the Planning and Environment Court or, for certain matters which are identified in section 1(2) of Schedule 1 of the *Planning Act 2016*, to a development tribunal.

An appeal is started by lodging a notice of appeal with the registrar of the Planning and Environment Court or a development tribunal, as applicable. The notice of appeal must be in the approved form, succinctly state the grounds of the appeal and be accompanied by the required fee.

An appellant to the Planning and Environment Court must give a copy of the notice of appeal, within 10 business days after the appeal is started, to the persons identified in section 230(3) of the *Planning Act 2016*. A person who is appealing to the Planning and Environment Court must comply with the rules of the court that apply to the appeal.

Chapter 6, Part 1 and Schedule 1 of the *Planning Act 2016* sets out further information about appeal rights.

An extract from the *Planning Act 2016* about appeal rights is attached to this decision notice.

Attachment A
Assessment Manager's Conditions
File No: 2624/2018/MCU
Location: 15 Railway Street, ROSEWOOD QLD 4340
Proposal: Material change of use - community use (library)

Assessment Manager (Ipswich City Council) Conditions Conditions applicable to this approval under the Planning Act 2016		
No.	Condition	The time by which the condition must be met, implemented or complied with

1.	Basis of Approval	
	<p>This approval incorporates as a condition, the applicant's common material (as defined in <i>Schedule 24 – Dictionary of the Planning Regulation 2017</i>) for the application and adherence to all relevant Council Local Laws and/or the <i>Ipswich Planning Scheme</i> (including Planning Scheme Policies) unless otherwise varied by this approval or varied by a condition of this approval.</p> <p>Note: Any variation in the development from that approved herein may constitute assessable development pursuant to the <i>Planning Act 2016</i>.</p>	From the commencement of the construction of the development and at all times thereafter.
2.	Minor Alterations	
	Notwithstanding the requirements detailed in this approval, any other minor alterations accepted in writing by the assessment manager will suffice.	At all times after the approval is granted.
3.	Development Plans	
	The applicant must undertake the development generally in accordance with the approved plans outlined in part 3 of this development permit.	From the commencement of the construction of the development and at all times thereafter.
4.	Locality References	
(a)	<p>The applicant must ensure any place name, estate name or development name used in respect of this development in any form of advertising or communication (excluding a reference to a building, structure or the like and excluding minor, subsidiary signage within a development to Council's satisfaction) must specify the relevant, approved place name under the <i>Place Names Act 1994</i> and must comply with the following:</p> <p>(i) be in the same colour, background colour, typeface, font, font characteristics and character spacing as the</p>	At all times after the approval is granted.

	<p>place/estate/development name;</p> <p>(ii) be in lettering at least 50% of the size of the place/estate/development name;</p> <p>(iii) be in the same orientation as the place/estate/development name; and</p> <p>(iv) be in either title case or all in upper case.</p>	
(b)	The applicant must not at any time refer to the location of the site or the development, including the place or estate, as being located in Brisbane or a Brisbane suburb or in the metropolitan area or in the western suburbs (excluding the western suburbs of Ipswich as determined by Council in writing from time to time).	At all times after the approval is granted.

5.	Hours of Construction	
	Unless otherwise approved in writing by the assessment manager, construction works must only occur within the hours as defined in <i>Planning Scheme Policy 3 – General Works Part 5, Section 5.1.3.</i>	At all times during construction of the development.

6.	Hours of Operation	
	<p>The applicant must not conduct work or business from the premises outside of the following hours :</p> <p style="text-align: center;">Monday to Sunday 6:00am to 10:00pm</p> <p>Work or business must not be conducted from the premises on public holidays, unless otherwise agreed in writing by the assessment manager.</p>	From the commencement of the use and at all times thereafter.

7.	Visual Treatment of Plant and Equipment	
(a)	<p>The applicant must ensure all plant and equipment (inclusive of tanks, air conditioning units, compressors, generators, ducting, ventilation and the like):</p> <p>(i) is <u>not</u> located between any building and the dedicated road/railway reserve; or</p> <p>(ii) is appropriately screened (and ventilated) from view from adjoining premises</p>	Prior to the commencement of the use and at all times thereafter.

(b)	The applicant must, where screening is required pursuant to (a), submit for written approval by the assessment manager details of the screening method or device. All screening must be of materials similar in appearance and specification to those used in the construction of buildings on the premises and adjacent premises.	Prior to the lodgement of the application for building work.
(c)	The applicant must construct and maintain all screening in accordance with the approval issued by the assessment manager.	Prior to the commencement of the use and at all times thereafter.

8.	Lighting	
	Lighting used to illuminate any areas of the premises (ie security or flood lighting) must be designed, constructed, located and maintained to the satisfaction of the assessment manager so as not to cause nuisance to the occupants of nearby properties or passing traffic. All lighting must be angled or shaded in such a manner so that light does not directly illuminate any nearby premises or roadways and does not cause extraneous light to be directed or reflected upwards.	Prior to the commencement of the use and at all times thereafter.

9.	Access for People with a Disability	
	The applicant must provide adequate access for people in wheelchairs by means of an unimpeded continuous path of travel from any adjacent roadway, other public lands and from any car parking bay allocated for use by people with a disability, to all parts of the development which are normally open to the public.	Prior to the commencement of the use and at all times thereafter.

10.	Car Parking – Use and Maintenance	
(a)	The applicant must provide a minimum of 25 car parking spaces for the development.	Prior to the commencement of the use and at all times thereafter.
(b)	The applicant must ensure all parking areas are: <ul style="list-style-type: none"> (i) Kept exclusively for parking for the development; (ii) Used exclusively for parking for the development; (iii) Accessible to both staff and customers during any approved hours of operation (unless otherwise indicated on the approved plans); (iv) Appropriately signposted at the entry/entries to the car park (eg "Staff and Customer Parking") in accordance with AS1742; and 	Prior to the commencement of the use and at all times thereafter.

	(v) Maintained in perpetuity.	
(c)	Provision must be made for parking spaces for persons with a disability in accordance with the Parking Code (Part 12, division 9) of the <i>Ipswich Planning Scheme</i> .	Prior to the commencement of the use and at all times thereafter.

11.	Bicycle Parking Facilities	
	The applicant must provide bicycle parking and end-of-trip facilities in accordance with Austroads Guide to Traffic Management Part 11: Parking (Table C2 6). These facilities should be designed and constructed in accordance with AS2890.3-1993 Bicycle parking facilities.	Prior to the commencement of the use and at all times thereafter.

12.	Painting	
	The applicant must ensure the exterior of all new buildings erected on the site are painted using: <ul style="list-style-type: none"> i) Heritage colour schemes, or (i) Warm earth tones 	From the commencement of the use and at all times thereafter.

13.	Building Materials	
	The applicant must construct the external cladding and roof of the building/s of materials similar in appearance and specification to those used in the construction of pre 1946 character buildings on adjacent premises.	From the commencement of the use and at all times thereafter.

14.	Street Furniture	
	The applicant must, where street furniture/seating is proposed, provide 'church pew' style seating of a similar appearance to those currently found in front of existing businesses	From the commencement of the use and at all times thereafter.

15.	Awnings and Pedestrian Shelters	
(a)	The applicant must provide awnings for pedestrian shelter across the full frontage to John Street. Such awnings must be consistent with adjacent awnings, particularly in relation to height and fascia depth.	From the commencement of the use and at all times thereafter.
(b)	The awnings as required by (a) above must be designed to: <ul style="list-style-type: none"> i) Compliment historic style awnings (post supported); and ii) Not break the continuity of the edge fascia 	From the commencement of the use and at all times thereafter.

16.	Internal Landscaping and Streetscape Works	
(a)	The applicant must submit, for written approval by the assessment manager, landscape plans (including fencing details) in accordance with section 12.9.4 (32) of the Parking Code of the <i>Ipswich Planning Scheme</i> utilising only native, non-invasive, plant species such as those referenced in the <i>Ipswich City Council's Vegetation Communities Rehabilitation Guide</i> .	In conjunction with the lodgement of the application for operational works.
(b)	The landscape plans required by (a) above must also demonstrate that all streetscape landscaping, including new or upgraded footpaths, are to be provided in accordance with Council's Ipswich Streetscape Design Guideline 2013.	In conjunction with the lodgement of the application for operational works.
(c)	The applicant must widen the existing footpath for the entire verge width along the Railway Street frontage and upgrade the existing footpath along John Street to ensure compliance with Council's Ipswich Streetscape Design Guideline 2013.	Prior to the commencement of the use.
(d)	The applicant must design external fencing such that timber palings are positioned on the external façade of the fence (directed towards the road or public place).	In conjunction with the lodgement of the application for operational works.
(e)	The applicant must provide landscaping, fencing and streetscape works in accordance with the approved landscape plans.	Prior to the commencement of the use and at all times thereafter.
(f)	The applicant must submit to the assessment manager a Certificate of Compliance for Landscape Works completed by a qualified landscape designer stating the works have been completed in accordance with requirements of the approved landscape plan.	Prior to the commencement of the use.

17.	Utility Services	
	The applicant must connect the development to reticulated water supply, sewer infrastructure, and underground electricity supply and telecommunication (cable service) utilities.	Prior to the commencement of the use.

18.	Access, Parking and Manoeuvring Areas	
(a)	The applicant must construct all parking, access and manoeuvring areas of concrete, bitumen or equivalent materials approved by the assessment manager.	From the commencement of the use and at all times thereafter.
(b)	The applicant must line-mark all parking, access and manoeuvring areas in accordance with the relevant Australian Standard.	From the commencement of the use and at all times thereafter.
(c)	The applicant must make provision for all vehicles to enter and exit the site in forward gear.	From the commencement of the use and at all times thereafter.

(d)	<p>The applicant must construct two concrete laybacks and driveway slabs in accordance with the following:</p> <ul style="list-style-type: none"> (i) From the kerb alignment to the property boundary for access to the development from Railway Street; (ii) 5.8m for western driveway and 3.0m wide for eastern driveway; and (iii) In accordance with Council Standard Drawing SR.13. 	From the commencement of the use and at all times thereafter.
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19. Stormwater Quantity		
(a)	The applicant must provide an allotment drainage system which is designed in accordance with QUDM and not less than Level IV.	Prior to the commencement of the use.
(b)	The applicant must discharge stormwater runoff from all impervious areas to the existing stormwater infrastructure located within Railway Street.	From the commencement of the use and at all times thereafter.
(c)	The applicant must provide stormwater quantity management generally in accordance with Engineering Report and Stormwater Management Plan-Revision 'C' prepared by VT Consulting Engineers dated 18 May 2018.	Prior to the commencement of the use.
(d)	Detailed stormwater design and calculations must be submitted for Council approval.	In conjunction with the lodgement of the application for operational works

20. Stormwater Quality		
(a)	<p>(i) The applicant must achieve the water quality objectives outlined in Table 2.3.1 of Planning Scheme Policy 3 <i>General Works</i> of the <i>Ipswich Planning Scheme</i> prior to stormwater runoff discharging from the site.</p> <p>Or</p> <p>(ii) The applicant must pay a monetary offset contribution to the assessment manager in lieu of the provision of stormwater quality treatment infrastructure for the development in accordance with section 3.2.3 of Implementation Guideline 24 Stormwater Management of the <i>Ipswich Planning Scheme</i>.</p>	Prior to the commencement of the use.

21.	Earthworks	
	The applicant must design all earthworks (including earth retaining structures) in accordance with Planning Scheme Policy 3 – General Works, Part 4 of the <i>Ipswich Planning Scheme</i> .	In conjunction with the lodgement of the application for operational works and during construction.
22.	Sediment & Erosion Management - Construction & Operational Phases	
	The applicant must provide for all unpaved and disturbed areas sufficient grass or equivalent cover to prevent both rill and sheet erosion.	From the commencement of the use and at all times thereafter.
23.	Design	
	The applicant must design all works in accordance with <i>Planning Scheme Policy 3 - General Works</i> and Implementation Guidelines 24 and 28 of the <i>Ipswich Planning Scheme</i> .	In conjunction with lodgement of operational works application or amended drawings.
24.	Design Certifications	
	The applicant must submit to the assessment manager RPEQ design certification(s) stating that all civil and associated works have been designed in accordance with Council's specifications, infrastructure design standards and this approval.	In conjunction with an application for operational works.
25.	Waste Storage and Collection	
(a)	The applicant must provide an adequate refuse collection service for the development.	From the commencement of the use and at all times thereafter.
(b)	The applicant must ensure all waste bins are serviced on the site with no street side collection.	From the commencement of the use and at all times thereafter.
(c)	The applicant must provide a dedicated screened waste storage area that accommodates the waste containers.	From the commencement of the use and at all times thereafter.
(d)	The applicant must ensure all wash down waters from bin cleansing performed on the site is appropriately treated and discharged to sewer subject to a Trade Waste approval. No wash down waters are permitted to flow to a roadway, gutter, stormwater drain or waterway. Alternatively, the applicant may engage the services of a refuse bin cleaning company.	From the commencement of the use and at all times thereafter.
26.	Further Works	
(a)	The applicant must take due regard of all existing services when undertaking works associated with this development.	During the construction of the development and prior to the commencement of the use.
(b)	The applicant must alter any services when the relevant authority or assessment manager determines that works associated with this development has an impact upon any existing services.	During the construction of the development and prior to the commencement of the use.

(c)	The applicant must reinstate all disturbed verge and open space areas with turf (including provision of topsoil to minimum depth of 50mm).	Prior to the commencement of the use.
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Assessment Manager (Ipswich City Council) Advice

The following advice is offered for your information only and should not be viewed as mandatory conditions of this approval.

1.	Advertising Signage
	Unless any advertising devices associated with the proposed use meets the exempt criteria set out in Schedule 9 of the <i>Ipswich Planning Scheme 2006</i> , such signage would require submission to Council of a code assessable development application for operational works – placing an advertising device on premises. For further information please contact the Planning and Development Department on (07) 3810 6888.

2.	Fire Ants
(a)	In accordance with the <i>Biosecurity Act 2014</i> and the <i>Biosecurity Regulation 2016</i> , the State of Queensland has implemented movement controls in areas (Fire Ant Biosecurity Zones) of Queensland where the Red Imported Fire Ant (ant species <i>Solenopsis invicta</i>) has been detected.
(b)	It is a legal obligation to report any sighting or suspicion of Fire Ants within 24 hours to Biosecurity Queensland on 13 25 23 (24hrs). It should be noted that works involving movements of all materials associated with earthworks (import and export) within a fire ant biosecurity zone is subject to movement controls and failure to comply with the regulatory provisions is an offence under the Biosecurity Act 2014. The Fire Ant Biosecurity Zones, as well as general information can be viewed on the Department of Agriculture and Fisheries website www.daf.qld.gov.au/fireants .
(c)	The land over which you have made a development application is within a Fire Ant Biosecurity Zone. The presence of Fire Ants on the site may affect the nature, form and extent of works permitted on the site. In view of this it will be necessary for you to contact Biosecurity Queensland to investigate the site and for you to implement any necessary matters required prior to the commencement of any works.

3.	Portable Long Service Leave
	Where the proposed works (civil and landscaping) are valued at \$150,000 or more and match the definition of Building and Construction Industry, the <i>Building and Construction Industry (Portable Long Service Leave) Act 1991</i> requires that evidence of payment of the Portable Long Service Leave (QLeave) Levy be received by Council as a condition of issuing a development permit for building works, operational works and plumbing and drainage works applications, as defined under the <i>Planning Act 2016</i> .
	If you require clarification in regard to the <i>Building and Construction Industry (Portable Long Service Leave) Act 1991</i> , you should contact QLeave on 1800 803 481 (free call) or (07) 3212 6855.

4.	Local Government Regulation 2012
	This property may be subject to the provision of Section 116 of the <i>Local Government Regulation 2012</i> . This section of the regulation limits any increase in rates to a predetermined percentage. In accordance with Council's budget and rating resolutions, if the property is sold or reconfigured in any way (eg subdivision, dedication or partial dedication, amalgamation) this benefit will no longer apply. For further information please contact the Ipswich City Council Customer Contact Centre on (07) 3810 6666.

5.	Section 73 of the Planning Act 2016
	Pursuant to <i>section 73 of the Planning Act 2016</i> , a development approval including any conditions of approval is binding on the owner, the owner's successor in title and any occupier of the land.

6.	Acronyms and Terms
	Acronyms and terms used in this notice have the following meanings:
(a)	RPEQ - A Registered Professional Engineer of Queensland suitably qualified and experienced in the particular area of expertise required.
(b)	E&SCP – Erosion & Sediment Control Management Plan which is prepared in accordance with Council Planning Scheme Policy 3 and certified by RPEQ.
(c)	PSP 3 – Council Planning Scheme Policy 3
(d)	QUDM – The <i>Queensland Urban Drainage Manual (2007 Edition)</i> , produced by the Queensland Department of Environment and Natural Resources
(e)	DSDIP – Department of State Development, Infrastructure and Planning
(f)	MUTCD - The Manual of Uniform Traffic Control Devices, published by DTMR
(g)	DTMR - Department of Transport and Main Roads
(h)	AEP – Annual Exceedance Probability - used to define flood frequency and severity
(i)	AHD - Australian Height Datum (m)
(j)	Internal works - works performed within private property and includes but is not limited to, earthworks, driveways and stormwater management systems.
(k)	External municipal works - works external to the development and located in dedicated public areas, for example existing road or drainage reserve, or private property not owned by the applicant.

7.	Bonds
	Any bonding sought to be approved in relation to development will be considered in accordance with Planning Scheme Policy 3 of the <i>Ipswich Planning Scheme</i> .
	The Bond, Licence Deed and conditions of security payment can be found online at http://www.ipswichplanning.com.au/development-planning/development-planning-information . Council's preference is for bonds to be submitted by way of a Bank Guarantee.

8.	Operational Works Submission
	The applicant must submit to the assessment manager all engineering drawings in accordance with the requirements of <i>Ipswich Planning Scheme 2 – Information Local Government May Request</i> . For clarification, where any inconsistency or conflict exists between design standards and other relevant technical publications, Council standards and specifications must take precedence.

9.	Proximity of Earthworks to Adjoining Property
	<p>Where earthworks, including retaining structures, are proposed within 3.0m of the property boundary or are likely to affect adjoining property owners, the applicant must notify the affected property owners in writing, and obtain written comments from them, as detailed in Part 12, Division 15 - Specific Outcome 19 and Note 12.15.4K of the <i>Ipswich Planning Scheme</i>. Written comments from the affected owners (or at least the supporting documentation of notification and consultation with the adjoining property owners to the Council's satisfaction) must be submitted to Council for consideration, in conjunction with any operational works application.</p>
10.	Portable Long Service Leave
	<p>Where the proposed works (civil and landscaping) are valued at \$150,000 or more and match the definition of Building and Construction Industry, the <i>Building and Construction Industry (Portable Long Service Leave) Act 1991</i> requires that evidence of payment of the Portable Long Service Leave (QLeave) Levy be received by Council as a condition of issuing a development permit for building works, operational works and plumbing and drainage works applications, as defined under the <i>Planning Act 2016</i>.</p> <p>If you require clarification in regard to the <i>Building and Construction Industry (Portable Long Service Leave) Act 1991</i>, you should contact QLeave on 1800 803 481 (free call) or (07) 3212 6855.</p>
11.	Telecommunication Conduit Infrastructure
	<p>The installation of telecommunication conduit and infrastructure is to be in accordance with the Communications Alliance publication titled <i>Fibre Ready Pit and Pipe Specifications for Real Estate Development Projects (Reference G645:2011)</i> or the Deployment of the NBN Co Conduit and Pit Network – Guidelines for Developers where it is triggered by the Australian Government policy on 'Fibre in new developments'.</p>
12.	Road Corridor Permit
	<p>The applicant is advised to seek approval from the Department of Transport and Main Roads under Sections 33 and 62 of the <i>Transport Infrastructure Act 1994</i> prior to undertaking any physical works within or adjacent to the boundary of the State-controlled road. These approvals are issued under the <i>Transport Infrastructure Act 1994</i> and constitute a separate process to seeking a Development Permit issued under the <i>Planning Act 2016</i>.</p> <p>Please contact the Department of Transport and Main Roads Metropolitan office for further information via email: Metropolitan_Corridor_Management@tmr.qld.gov.au or telephone (07) 3066 6759.</p>

13.	Road Permit Application
	<p>The applicant is advised to seek a Road Permit approval from Ipswich City Council pursuant to Sections 69 and 75 of the <i>Local Government Act 2009</i> prior to undertaking any physical works within or adjacent to the boundary of the Council-controlled road. These approvals are issued under the <i>Local Government Act 2009</i> and constitute a separate process to seeking a Development Permit issued under the <i>Planning Act 2016</i>.</p> <p>Please contact the Ipswich City Council office for further information via email: council@ipswich.qld.gov.au or telephone (07) 3810 6666.</p>

14.	Engineering Analysis
	<p>A detailed engineering analysis of the calculations and drawings, submitted as part of the approval process, has not been undertaken by Council. Neither Council nor council engineers have professionally reviewed or accredited the engineering design and are relying on the expertise and certification of the applicant's RPEQ engineer.</p>

INFRASTRUCTURE CHARGES NOTICE

This Infrastructure Charges Notice is issued by Council and relates to charges for the purposes of local government trunk infrastructure networks (transport, public parks and community facilities).

Application No:	2624/2018/MCU
Real Property Description:	Lot 126 SP 145185
Property Location:	15 Railway Street, ROSEWOOD QLD 4340
Development Approval Details:	In accordance with Development Approval 2624/2018/MCU
Relevant Infrastructure Charges Resolution:	Ipswich City Council Adopted Infrastructure Charges Resolution (No. 2) 2018
Levied Charge:	\$2,514.00
Does the maximum adopted charge apply:	No
Does an Offset or Refund apply:	No

Levied Charge Calculation:

Charge Category and Use	Applied Adopted Charge (see Table 1)	Demand	Levied Charge Relief	Levied Charge
Community Use	Transport: \$34.17	<u>Development Demand</u> Community use: 1,186m ² GFA	75%	Transport: \$10,056.35 - 75% (charge relief) = \$2,514.09
Commercial (Retail - Shop)	Transport: \$44.12	\$34.17 x 1,186m ² = \$40,525.62 <u>Deemed Credit</u> 3000m ² per hectare for Commercial (Retail - Shop) 0.2302ha x 0.3 (30%) = 690.6m ² 690.6m ² x \$44.12 = \$30,469.27	Percentage of levied charge relief pursuant to schedule 6 of the Adopted Infrastructure charges resolution (No. 2) 2018 for prescribed district community development	Total Charge: \$2,514.00

		<u>Additional Demand</u>		
		\$40,525.62 - \$30,469.27 = \$10,056.35		

Applied Adopted Charge See Attachment 1 for an example calculation of the Applied Adopted Charge.

Details of Payment

Payment Details: Payment of the infrastructure charges must be made to Ipswich City Council.

It is advised that credit cards, personal and/or company cheques cannot be accepted as payment for the above infrastructure charges. The only acceptable forms of payments are cash (EFT payments included) or bank cheques. The payee must quote the development application reference number when making payment.

Due date for payment Payment of the levied charges is required when the change happens unless otherwise stated in an infrastructure agreement.

Automatic increases of levied charge: The levied charges outlined in this notice will be automatically increased, from the date of the charges notice to the date of the payment, by the lesser of the following amounts—

- (i) the difference between the levied charge and the maximum adopted charge Council could have levied for the development when the charge is paid;
- (ii) the increase worked out using the PPI, adjusted according to the 3-yearly PPI average, for the period starting on the day the levied charge is levied and ending on the day it is paid.

'3-yearly PPI average' and 'PPI' have the meanings given in the *Planning Act 2016*.

General Information

GST: GST does not apply to payments or contributions made by developers to Government which relate/s to an application for the provision, retention, or amendment of a permission, exemption, authority or licence (however described) under the *Planning Act 2016*.

Authority for the charge: The levied charges in this notice are payable in accordance with the *Planning Act 2016*.

How the charge is calculated: The levied charge for the development is to be worked out by Council as follows:

$$LC = ((AC \times AD) - LCR) - D$$

Where:

LC is the levied charge for the development, which cannot be less than zero.

AC is the applied adopted charge for the development.

AD is the additional demand for the development.

LCR is the levied charge relief for the development.

D is the discount for the prescribed financial contribution.

Offsets and refunds No offset or refund applies to this infrastructure charge notice unless otherwise specified in an infrastructure agreement.

Appeals: Pursuant to chapter 6, part 1 and schedule 1 of the *Planning Act 2016* a person may appeal against an infrastructure charges notice.

When this notice stops having effect: In accordance with section 119(11) of the *Planning Act 2016*, this notice stops having effect to the extent the development approval stops having effect.
Water and Wastewater Charges This notice does not include water and wastewater charges. A charge notice for the distributor retailer networks charges will be provided separately by Queensland Urban Utilities.

ATTACHMENT 1 – INFRASTRUCTURE CHARGES CALCULATION METHODOLOGY

Table 1: Applied Adopted Charge Non Residential Use (Community use - library) - Demand

Network	Rosewood	
	Charge Area	Charge (m ² GFA)
Transport	53	\$34.17
Local Government Trunk Infrastructure Network Charge (LNC)		\$34.17
Water Supply	27	\$8.97
Sewerage	54	\$11.40
Distributor Retailer Trunk Infrastructure Network Charge (DNC)	N/A	\$20.37
Total Trunk Infrastructure Network Charge (Total NC)		\$54.54
Maximum Adopted Charge		\$71.75
Adopted Charge (AC)		<u>\$34.17*</u>
Notes	<i>The Total NC is less than the Maximum Adopted Charge and therefore the charge is applied in accordance with the Ipswich Adopted Infrastructure Charges Resolution (No. 2) 2018.</i>	

The AC is LNC/Total NC x MAC

Table 2: Applied Adopted Charge Non Residential Use (Commercial (retail – shop) - Credit

	Rosewood	
Network	Charge Area	Charge (m ² GFA)
Transport	53	\$44.12
Local Government Trunk Infrastructure Network Charge (LNC)		\$44.12
Water Supply	27	\$22.42
Sewerage	54	\$28.50
Distributor Retailer Trunk Infrastructure Network Charge (DNC)	N/A	\$50.92
Total Trunk Infrastructure Network Charge (Total NC)		\$95.04
Maximum Adopted Charge		\$184.45
Adopted Charge (AC)		<u>\$44.12*</u>
Notes	<i>The Total NC is less than the Maximum Adopted Charge and therefore the charge is applied in accordance with the Ipswich Adopted Infrastructure Charges Resolution (No. 2) 2018.</i>	

The AC is LNC/Total NC x MAC

The majority of councillors entitled to vote at the meeting, voted for the recommendation.

Councillor Pahlke returned to the meeting at 9.28 am.

4. EXERCISE OF DELEGATIONS REPORT

With reference to a report by the Administration and Project Coordinator dated 1 August 2018 concerning applications determined by delegated authority.

RECOMMENDATION

That the report be received and the contents noted.

5. COURT ACTION STATUS REPORT

With reference to a report by the Administration and Project Coordinator dated 1 August 2018 concerning the status of outstanding court actions.

RECOMMENDATION

That the report be received and the contents noted.

6. ADOPTION OF TEMPORARY LOCAL PLANNING INSTRUMENT NO. 2 OF 2018 (WASTE ACTIVITY REGULATION) FOR THE EBENEZER / WILLOWBANK / JEEBROPILLY WASTE ACTIVITY AREA

With reference to a report by the Strategic Planning Manager dated 10 August 2018 concerning the formal adoption of Temporary Local Planning Instrument No. 2 of 2018 (Waste Activity Regulation) to facilitate further regulation of waste activity uses in the Ebenezer / Willowbank / Jeebropilly Waste Activity Area.

RECOMMENDATION

- A. That Council resolve to adopt Temporary Local Planning Instrument No. 2 of 2018 (Waste Activity Regulation) as detailed in Attachment C to the report by the Strategic Planning Manager dated 10 August 2018, with an effective day of 29 May 2018 in accordance with the provisions of section 23 of the *Planning Act 2016* and Minister's Guidelines and Rules.
- B. That the Strategic Planning Manager be requested to attend to the relevant matters associated with the implementation of the temporary local planning instrument, including:
1. amending the relevant documents and Council databases;
 2. placement of public notices of the temporary local planning instrument; and
 3. forwarding notification of the adoption of the temporary local planning instrument to the Chief Executive of the Department of State Development, Manufacturing, Infrastructure and Planning pursuant to the provisions of the *Planning Act 2016* and the Minister's Guidelines and Rules.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting opened at 8.55 am.

The meeting closed at 9.37 am.

ECONOMIC DEVELOPMENT AND DIGITAL CITY COMMITTEE NO. 2018(08)

14 AUGUST 2018

REPORT

COUNCILLORS' ATTENDANCE: Councillor Tully (Chairperson); Councillors Wendt (Acting Mayor), Morrison, Martin, Pahlke, Silver (Observer), Stoneman (Observer), Bromage (Observer), Pisasale (Observer) and Ireland (Observer)

COUNCILLOR'S APOLOGIES: Nil

1. **CITY OF IPSWICH DEFENCE INDUSTRY SUMMIT 2018**

With reference to a report by the Economic Development Manager dated 3 August 2018 concerning the City of Ipswich Defence Industry Summit 2018.

RECOMMENDATION

- A. That the report concerning the City of Ipswich Defence Industry Summit 2018 be received and the contents noted.
 - B. That the Office of Economic Development, in consultation with the Chairperson of the Economic Development and Digital City Committee, continue in the delivery of the City of Ipswich Defence Industry Summit 2018.
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2. **FIRE STATION 101 TRANSFER OF OWNERSHIP AND OPERATIONS**

With reference to a report by the Economic Development Manager dated 3 August 2018 concerning the transfer of ownership from Ipswich City Developments and operations of Ipswich City Enterprises to Ipswich City Council.

In accordance with section 175E of the *Local Government Act 2009*, Councillor Tully declared that he has or could reasonably be taken to have a perceived conflict of interest in Item 2 titled Fire Station 101 Transfer of Ownership and Operations.

The nature of the interest is that he is a director of Ipswich City Developments Pty Ltd and Ipswich City Enterprises Pty Ltd.

It was moved by Councillor Martin, seconded by Councillor Pahlke and carried that because there is no personal or financial benefit to Councillor Tully, he may participate in the meeting in relation to the matter, including by voting on the matter.

In accordance with section 175E of the *Local Government Act 2009*, Councillor Morrison declared that he has or could reasonably be taken to have a perceived conflict of interest in Item 2 titled Fire Station 101 Transfer of Ownership and Operations.

The nature of the interest is that he is a director of Ipswich City Developments Pty Ltd and Ipswich City Enterprises Pty Ltd.

It was moved by Councillor Martin, seconded by Councillor Pahlke and carried that because there is no personal or financial benefit to Councillor Morrison, he may participate in the meeting in relation to the matter, including by voting on the matter.

In accordance with section 175E of the *Local Government Act 2009*, Councillor Wendt (Acting Mayor) declared that he has or could reasonably be taken to have a perceived conflict of interest in Item 2 titled Fire Station 101 Transfer of Ownership and Operations.

The nature of the interest is that he is the shareholders representative of Ipswich City Developments Pty Ltd.

It was moved by Councillor Martin, seconded by Councillor Pahlke and carried that because there is no personal or financial benefit to Councillor Wendt (Acting Mayor), he may participate in the meeting in relation to the matter, including by voting on the matter.

RECOMMENDATION

- A. That the report concerning the transfer of ownership from Ipswich City Developments and operations of Ipswich City Enterprises to Ipswich City Council be received and the contents noted.
- B. That the Office of Economic Development, in consultation with the Chairperson of the Economic Development and Digital City Committee, proceed with maximising Council's investment and resources in the delivery of innovation, business accelerator, technology partnerships and smart city activities delivering increased economic, workforce and community outcomes via Fire Station 101.

Councillors Tully, Morrison, Wendt (Acting Mayor) and the majority of councillors entitled to vote, voted for the recommendation.

3. EVENT SPONSORSHIP OF THE 2018 JACARANDA FESTIVAL

With reference to a report by the Events and Engagement Officer dated 3 August 2018 concerning an application for event sponsorship by Goodna Community Association Inc for the 2018 Jacaranda Festival being held 26-28 October 2018.

In accordance with section 175E of the *Local Government Act 2009*, Councillor Tully declared that he has or could reasonably be taken to have a perceived conflict of interest in Item 3 titled Event Sponsorship of the 2018 Jacaranda Festival.

The nature of the interest is that he is an ambassador for Goodna Jacaranda Festival.

It was moved by Councillor Wendt (Acting Mayor), seconded by Councillor Martin and carried that because there is no personal or financial benefit to Councillor Tully, he may participate in the meeting in relation to the matter, including by voting on the matter.

RECOMMENDATION

That Council allocate event sponsorship of \$8,000.00 to support the Goodna Community Association for the 2018 Jacaranda Festival from the 2018-2019 Event Sponsorship Budget and that the associated economic, social and promotional opportunities are maximised.

Councillor Tully and the majority of councillors entitled to vote, voted for the recommendation.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting opened at 9.47 am.

The meeting closed at 9.58 am.

CITY MANAGEMENT, FINANCE AND COMMUNITY ENGAGEMENT COMMITTEE NO. 2018(09)

14 AUGUST 2018

REPORT

COUNCILLORS' ATTENDANCE: Councillor Wendt (Chairperson and Acting Mayor);
Councillors Morrison, Tully, Silver, Stoneman, Bromage,
Martin, Pisasale, Ireland and Pahlke

COUNCILLOR'S APOLOGIES: Nil

1. **ALLOCATION OF COMMUNITY DONATIONS TO 31 JULY 2018**

With reference to a report by the Community Grants Officer dated 30 July 2018 concerning the allocation of community donations for the period ended 31 July 2018.

RECOMMENDATION

That the report be received and the contents noted.

2. **FUNDING FOR WILLOWBANK AREA GROUP INC**

With reference to a report by the Chief Operating Officer (Arts, Social Development and Community Engagement) dated 27 July 2018 concerning the funding for Willowbank Area Group Inc.

RECOMMENDATION

- A. That one twelfth (1/12) of the annual payment from Ti-Tree Bioenergy be allocated to specific projects nominated by the Willowbank Area Group Inc and to fund the operating expenses of the Willowbank Area Group Inc.
 - B. That funds allocated to the Willowbank Area Group for operating expenses in any financial year not exceed the previous year's audited operating expenses by more than 10%.
 - C. That a policy be drafted to articulate the purpose of the Ti-Tree Bioenergy funds and acceptable guidelines for expenditure in alignment with the Court Order.
 - D. That an Agreement between Council and the Willowbank Area Group Inc be drafted to articulate roles and responsibilities of both parties.
-

3. INSURANCE CLAIMS OVER \$15,000.00

With reference to a report by the Chief Operating Officer (Finance and Corporate Services) dated 1 August 2018 concerning a summary of insurance claims over \$15,000.00 currently being managed by Ipswich City Council's public, product and professional indemnity insurers, Local Government Mutual (LGM) Queensland/Jardine Lloyd Thompson Pty Ltd (JLT).

It was moved by Councillor Wendt (Acting Mayor), seconded by Councillor Morrison and carried that in accordance with section 275(1)(f) of the *Local Government Regulation 2012*, the committee resolve to move into closed session to discuss Item 3 titled Insurance Claims over \$15,000.00.

The meeting moved into closed session at 10.12 am.

It was moved by Councillor Morrison, seconded by Councillor Pisasale and carried that the meeting move into open session.

The meeting moved into open session at 10.28 am.

RECOMMENDATION

That the report be received and the contents noted.

4. CUSTOMER SERVICE ACTIVITIES STATUS REPORT – JUNE 2018

With reference to a report by the Strategic Client Office Manager dated 1 August 2018 concerning customer service delivery activities for the period 1 July to 31 July 2018.

RECOMMENDATION

That the report be received and the contents noted.

5. MONTH-END PERFORMANCE – JUNE 2018

With reference to a report by the Business Accounting Manager dated 25 July 2018 concerning Council performance for the period ending 30 June 2018, submitted in accordance with Section 204 of the *Local Government Regulation 2012*.

RECOMMENDATION

That the report be received and the contents noted.

6. MOTIONS FOR 2018 LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND CONFERENCE

With reference to a report by the Administration Support Manager dated 24 July 2018 concerning proposed motions to be submitted to the 2018 Local Government Association of Queensland (LGAQ) Conference being held from 29 to 31 October 2018.

RECOMMENDATION

That Council approve the Part 2 Motions as detailed in Attachments A to F of the report by the Administration Support Manager dated 24 July 2018 to be submitted to the 2018 Local Government Association of Queensland Conference being held from 29 to 31 October 2018.

7. EXECUTIVE SECRETARIAT UPDATE

With reference to a report by the Chief Executive Officer dated 6 August 2018 providing an update on the Office of the Chief Executive Officer for the month of July 2018.

RECOMMENDATION

That the report providing the activities of the Office of the Chief Executive Officer be received and the contents noted.

8. ASSESSMENT ON IPSWICH CITY COUNCIL'S (ICC) PROGRESS TOWARDS IMPLEMENTING THE ANNUAL OPERATIONAL PLAN

With reference to a report by the Chief Executive Officer dated 1 August 2018 concerning an assessment of Ipswich City Council's progress towards implementing the 2017–2018 Operational Plan.

RECOMMENDATION

That the report be received and the contents noted.

9. RESTRUCTURE OF EXECUTIVE SECRETARIAT AND HUMAN RESOURCES

With reference to a report by the Executive Officer dated 30 July 2018 concerning the realignment of reporting lines for the Human Resource Branch to continue the focus on employee wellbeing across the organisation.

RECOMMENDATION

A. That the Executive Secretariat Branch be retitled to Office of the CEO.

- B. That the proposed structure for the Human Resources Branch as outlined in Attachment B to the report by the Executive Officer dated 30 July 2018, be approved.
 - C. That the relevant Organisational Structure documents be amended to reflect the changes.
-

10. [REPORT – POLICY AND ADMINISTRATION ADVISORY COMMITTEE NO. 2018\(07\) OF 7 AUGUST 2018](#)

With reference to the report of the Policy and Administration Advisory Committee No. 2018(07) of 7 August 2018.

RECOMMENDATION

That the report of the Policy and Administration Advisory Committee No. 2018(07) of 7 August 2018 be received, the contents noted and the recommendations contained therein be adopted.

11. [REPORT – EMPLOYEE DEVELOPMENT ADVISORY COMMITTEE NO. 2018\(04\) OF 7 AUGUST 2018](#)

With reference to the report of the Employee Development Advisory Committee No. 2018(04) of 7 August 2018.

RECOMMENDATION

That the report of the Employee Development Advisory Committee No. 2018(04) of 7 August 2018 be received, the contents noted and the recommendations contained therein be adopted.

12. [REPORT – AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2018\(03\) OF 8 AUGUST 2018](#)

With reference to the report of the Audit and Risk Management Committee No. 2018(03) of 8 August 2018.

RECOMMENDATION

That the report of the Audit and Risk Management Committee No. 2018(03) of 8 August 2018 be received, the contents noted and the recommendations contained therein be adopted.

13. AMENDMENT TO TENDER NO. 13-14-327 – SITE AND FILL MANAGEMENT

With reference to a report by the Business Accounting and Asset Manager dated 1 August 2018 concerning the preparation of a tender consideration plan under section 230 of the *Local Government Regulation 2012* to enable Council to enter into a large sized contractual arrangement with the existing supplier of contract 13-14-327 without complying with the requirements for written tenders under section 228 of the *Local Government Regulation 2012*.

It was moved by Councillor Wendt (Acting Mayor), seconded by Councillor Ireland and carried that in accordance with section 275(1)(e) of the *Local Government Regulation 2012*, the committee resolve to move into closed session to discuss Item 13 titled Amendment to Tender No. 13-14-327 – Site and Fill Management.

The meeting moved into closed session at 11.14 am.

It was moved by Councillor Pisasale, seconded by Councillor Martin and carried that the meeting move into open session.

The meeting moved into open session at 11.43 am.

RECOMMENDATION

That the Chief Executive Officer seek further clarification on the most appropriate course of action in dealing with the matter.

14. 2018-2019 AND 2019-2020 DIVISIONAL ALLOCATION – DIVISION 10

With reference to a verbal report by Councillor Pahlke, Division 10 Councillor, concerning the disbursement of the 2018-2019 divisional funding and the proposed disbursement of the 2019-2020 divisional funding to be allocated to Division 10.

RECOMMENDATION

- A. That Council investigate and report back the possible purchase of additional off-street carparking in the Central Rosewood Township Business Area.
 - B. That additionally the objectives of the “Transforming John Street” project be considered in the acquisition of property to set up a Rosewood Historical Museum.
 - C. That the Division 10 allocation for 2018–2019 and 2019–2020 be considered to be utilised partially to fund the project.
-

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting opened at 10.09 am.

Councillor Wendt (Chairperson and Acting Mayor) left the meeting at 11.10 am and invited Councillor Tully (Deputy Chairperson) to assume the Chair.

Councillor Wendt (Chairperson and Acting Mayor) returned to the meeting at 11.30 am and resumed the Chair.

In accordance with section 175E of the *Local Government Act 2009*, Councillor Tully declared that he has or could reasonably be taken to have a perceived conflict of interest in the discussion held during General Business regarding the Ipswich Rivers Improvement Trust.

The nature of the interest is that he is a member of Ipswich Rivers Improvement Trust.

It was moved by Councillor Morrison, seconded by Councillor Martin and carried that because there is no personal or financial benefit to Councillor Tully, he may participate in the discussion.

In accordance with section 175E of the *Local Government Act 2009*, Councillor Pahlke declared that he has or could reasonably be taken to have a perceived conflict of interest in the discussion held during General Business regarding the Ipswich Rivers Improvement Trust.

The nature of the interest is that he is a member of Ipswich Rivers Improvement Trust.

It was moved by Councillor Martin, seconded by Councillor Morrison and carried that because there is no personal or financial benefit to Councillor Pahlke, he may participate in the discussion.

As the matter was for discussion only, there was no vote taken.

The meeting closed at 11.59 am.

POLICY AND ADMINISTRATION ADVISORY COMMITTEE NO. 2018(07)

7 AUGUST 2018

REPORT

<u>COUNCILLORS' ATTENDANCE:</u>	Councillor Wendt (Chairperson); Councillors Tully, Silver, Stoneman, Martin (Observer), Morrison (Observer), Bromage (Observer) and Pisasale
<u>COUNCILLOR'S APOLOGIES:</u>	Councillor Pahlke and Councillor Ireland (Observer)
<u>OFFICERS' ATTENDANCE:</u>	Chief Executive Officer (Sean Madigan), Chief Operating Officer (Works, Parks and Recreation)(Bryce Hines), Chief Operating Officer (Infrastructure Services)(Charlie Dill), Chief Operating Officer (Arts, Social Development and Community Engagement)(Caroline McMahon), Chief Operating Officer (Economic Development and Marketing)(Ben Pole), Acting Chief Operating Officer (Finance and Corporate Services)(Jeff Keech), Acting Chief Operating Officer (Health, Security and Regulatory Services)(Barbara Dart), Acting City Planner (Brett Davey)
<u>OFFICER'S APOLOGIES:</u>	Nil

1. **REVIEW OF PROPERTY SEARCH CERTIFICATES**

With reference to a report by the Strategic Client Office Manager dated 27 July 2018 concerning a request to provide an update on Request No. 44 relating to the content of Council's rates and planning searches.

RECOMMENDATION

- A. That the outcomes of the Property Search Working Group of 17 July 2018 described in 8. be progressed by the Strategic Client Office Manager and a report on the status of the work be presented to the November 2018 meeting of the Policy and Administration Advisory Committee.
- B. That the Property Search Working Group be reconvened as needed to progress the project.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting opened at 10.00 am.

The meeting closed at 10.54 am.

EMPLOYEE DEVELOPMENT ADVISORY COMMITTEE NO. 2018(04)

7 AUGUST 2018

REPORT

- COUNCILLORS' ATTENDANCE:** Councillor Pisasale (Chairperson); Councillors Stoneman and Silver
- COUNCILLOR'S APOLOGIES:** Councillor Wendt (Acting Mayor)
- OFFICERS' ATTENDANCE:** Chief Executive Officer (Sean Madigan), Acting Chief Operating Officer (Jeff Keech), Staffing and Remuneration Manager (Julie Battelley), Organisational Development Manager (Maria Pawluczyk), President of Ipswich City Council Social Club (Glenn Gellatly), Member of Ipswich City Council Social Club (Matt Lennon), Member of Ipswich City Council Social Club (Tia Prasser), Employee Representative (Jason Claassen), Employee Representative (Karin Hall), Employee Representative (Kristin Peasey), Employee Representative (Neville Lehmann) and Employee Representative (Jane Pinder)
- OFFICERS' APOLOGIES:** Employee Representative (Tanya Appleton) and Employee Representative (Gareth Lewis)

1. **REPORT – EMPLOYEE DEVELOPMENT ADVISORY COMMITTEE NO. 2018(03) OF 12 JUNE 2018**

With reference to a report by the previous Employee Development Advisory Committee No. 2018(03) of 12 June 2018 and an extract of the Council Ordinary Meeting held on 26 June 2018.

RECOMMENDATION

That the report be received and the contents noted.

2. **STAFF THANK YOU UPDATE**

With reference to a verbal report by the Organisational Development Manger concerning an update on the staff thank you project which was expected to be rolled out in early July 2018 but has now been delayed until late August.

RECOMMENDATION

That report be received and noted.

3. E-HUB UPDATE

With reference to a verbal report by the Staffing and Remuneration Manager concerning an update on Council's E-Hub program.

RECOMMENDATION

That the report be received and noted.

3. IHEALTH UPDATE

With reference to a verbal report by a member for the Ipswich City Council Social Club concerning an update on Council's iHealth programs. Events include Daffodil Day on 24 August 2018 to raise money for the Cancer Society, R U OK Day in September and Mental Heal Week in November which also includes Women's and Men's Health Week.

RECOMMENDATION

That the report be received and noted.

4. STAFF CHRISTAMS PARTY – END OF YEAR ARRANGEMENTS

With reference to a verbal report by the Chief Executive Officer concerning an update on the staff Christmas party.

RECOMMENDATION

That the Chief Executive Officer continue discussions with the Chief Operating Officer (Economic Development and Marketing) to progress the planning for the 2018 combined staff Christmas party and that a report be provided to the next Employee Development Advisory Committee.

5. SUPERVISORY SKILLS TRAINING

With reference to a verbal report by an Employee Representative concerning some positive feedback of the Supervisory Skills Training provided to staff.

RECOMMENDATION

That the Organisational Development Manager provide a report to the Chief Executive Officer on the training including staff who have attended the training to date.

6. REQUEST FOR STAFF TO JOIN THE EMPLOYEE DEVELOPMENT ADVISORY COMMITTEE

With reference to a verbal report by an Employee Representative concerning an expression of interest received from a staff member to join the Employee Development Advisory Committee.

RECOMMENDATION

That the Organisational Development Manager facilitate the process for the relevant staff member to join the Employee Development Advisory Committee.

7. PROMOTION OF EMPLOYEE DEVELOPMENT ADVISORY COMMITTEE TO STAFF

With reference to a verbal report by an Employee Representative concerning a suggestion on promotion of the Employee Development Advisory Committee to staff including the process for submitting ideas and discussion items to the committee.

RECOMMENDATION

That the Digital Content Officer (Internal Communications) organise an article on The Wire informing staff about the role of the Employee Development Advisory Committee.

8. THANK YOU TO STAFF

Councillor Silver, on behalf of the Chairperson (Councillor Pisasale), thanked all members of the Employee Development Advisory Committee for their co-operation and work over the last two years.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting opened at 12.00 pm.

The meeting closed at 12.40 pm.

AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2018(03)

8 AUGUST 2018

REPORT

MEMBERS'S ATTENDANCE: Councillor Wendt (Chairperson and Acting Mayor);
Councillor Tully, Graeme Stratford (External Member) and
Dr Annette Quayle (External Member)

MEMBER'S APOLOGIES: Nil

OTHER ATTENDANCE: Chief Executive Officer (Sean Madigan), Acting Chief
Operating Officer (Finance and Corporate Services)(Jeff
Keech), Internal Audit Manager (Freddy Beck), Queensland
Audit Office (Patrick Flemming), Queensland Audit Office
(Lisa Fraser), Acting Chief Operating Officer (Health, Security
and Regulatory Services)(Barbara Dart)(Observer)

DECLARATION OF CONFLICTS OF INTEREST BY AUDIT COMMITTEE MEMBERS

Councillor Paul Tully declared a potential conflict of interest as a member of the Local Government Audit and Compliance Committee of the Local Government Association of Queensland (LGAQ).

1. **REPORT – AUDIT COMMITTEE NO. 2018(02) OF 16 MAY 2018**

With reference to a report by the previous Audit Committee No. 2018(02) of 16 May 2018 and an extract of the Council Ordinary Meeting held on 29 May 2018.

RECOMMENDATION

That the report be received and the contents noted.

2. **INTERNAL AUDIT BRANCH ACTIVITIES REPORT FOR THE PERIOD 4 MAY 2018 TO 30 JULY 2018**

With reference to a report by the Internal Audit Manager dated 30 July 2018 concerning the activities undertaken since 4 May 2018 and the current status of Internal Audit activities.

RECOMMENDATION

That the report be received, the contents noted and the recommendations in attachments 2a and 2b, be considered finalised and archived.

3. SUMMARY OF RECENT AUDIT REPORTS ISSUED

With reference to a report by the Internal Audit Manager dated 30 July 2018 concerning the completion of recent internal audits and subsequent report releases since the previous report dated 4 May 2018.

RECOMMENDATION

That the report be received and the contents noted.

4. OVERDUE RECOMMENDATIONS AS AT 3 AUGUST 2018

With reference to a report by the Internal Audit Manager dated 3 August 2018 concerning the status of each Department's progress in actioning the internal and external audit recommendations due or overdue for implementation.

RECOMMENDATION

That the report be received and the contents noted.

5. 2017–2018 AUDIT – QUEENSLAND AUDIT OFFICE INTERIM MANAGEMENT REPORT

With reference to a report by the Business Accounting Manager dated 10 July 2018 concerning the Queensland Audit Office (QAO) Interim Management Report to the Acting Mayor dated 19 June 2018.

RECOMMENDATION

That the report be received and the contents noted.

6. LOST AND STOLEN ITEMS REPORTS RAISED AND/OR RECEIVED IN THE PERIOD
1 JULY 2017 – 30 JUNE 2018

With reference to a report by the Financial Accountant dated 23 July 2018 concerning assets/items reported to the Finance Branch as suspected of being stolen or missing during the financial year end 30 June 2018.

RECOMMENDATION

That the report be received and the contents noted.

7. 2017–2018 ASSET REVALUATION

With reference to a report by the Principal Financial Accountant dated 10 July 2018 concerning the 2017–2018 Asset Revaluation and its effect on Ipswich City Council's annual financial statements.

RECOMMENDATION

- A. That the report by the Principal Financial Accountant dated 10 July 2018, including Attachments A, B and C, be received and noted.
 - B. That the Flooding and Drainage asset class, being formal valuation, be revalued as outlined in the report by the Principal Financial Accountant dated 10 July 2018 and in accordance with Attachment A: 2017–2018 valuation report prepared by Cardno.
 - C. That all other asset classes namely, Road Bridges and Footpaths, Buildings and Other Structures, and Artworks not be revalued as the cumulative valuation percentage increases/decreases are below 5%, as outlined in the report by the Principal Financial Accountant dated 10 July 2018.
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8. QUEENSLAND AUDIT OFFICE – BRIEFING NOTE

With reference to a report by the Queensland Audit Office providing an update on Ipswich City Council's Audit Status.

RECOMMENDATION

That the report be received and the contents noted.

9. QUEENSLAND AUDIT OFFICE INSIGHTS WINTER 2018 NEWSLETTER

With reference to a newsletter by the Queensland Audit Office (Winter 2018) providing an insight into the activities of the Queensland Audit Office.

RECOMMENDATION

That the report be received and the contents noted.

11. NEXT MEETING – TO BE ADVISED

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting opened at 1.02 pm.

The meeting closed at 2.23 pm.
