

APPLICATION TYPE							
New licence	<input type="checkbox"/>	Renewal of licence	<input type="checkbox"/>	Transfer of licence	<input type="checkbox"/>	Other (specify)	<input type="checkbox"/>
Licence currently in the name of							
LICENCE TYPE							
Stall/stand/vehicle	<input type="checkbox"/>	Itinerant vending	<input type="checkbox"/>	Outdoor dining	<input type="checkbox"/>	Goods etc.	<input type="checkbox"/>
Other (specify)	<input type="checkbox"/>						
APPLICANT'S DETAILS (must be completed)							
Title/company (must be legal entity)							
Title		Given names		Surname			
Position				Date	<input type="checkbox"/> <input type="checkbox"/>	/	<input type="checkbox"/> <input type="checkbox"/>
Signature							
Title/company (must be legal entity)							
Title		Given names		Surname			
Position				Date	<input type="checkbox"/> <input type="checkbox"/>	/	<input type="checkbox"/> <input type="checkbox"/>
Signature							
CONTACT DETAILS (must be completed)							
Title		Given names		Surname			
Postal address							
Suburb			State/Territory		Postcode		
Home phone		Work phone		Mobile			
Email							
BUSINESS DETAILS (must be completed)							
Business name							
Location/area to be used							
<p>Please check Attachment A to see if the road that you are proposing to have your activity on is a State controlled road. If your road is listed, you are required to obtain a 'Road Corridor Permit' issued by the Queensland Department of Transport and Main Roads. An application form can be downloaded from the Department's website at www.tmr.qld.gov.au</p> <p>The Road Corridor permit is required to be submitted with this application.</p>							

Products to be sold/services offered															
Preferred licence period		From						To							
Upon approval		12 months		<input type="checkbox"/>	1 month		<input type="checkbox"/>	Other period of time							
Time of day		From						To							
Day/s activity to be conducted (e.g. Monday – Friday, Saturday – Sunday, 7 days)		<input type="checkbox"/>	M	<input type="checkbox"/>	T	<input type="checkbox"/>	W	<input type="checkbox"/>	T	<input type="checkbox"/>	F	<input type="checkbox"/>	S	<input type="checkbox"/>	S
Do you intend to use amplification equipment?												<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Type															
What promotional or advertising material is to be used in connection with the activity?															
STANDING VEHICLE/ITINERANT VEHICLE/STALL DETAILS (if applicable)															
Vehicle details					Make										
Model					Rego number										
Type of vehicle (itinerant standing)/stand/stall/activity															
Proposed storage location of vehicle/stall															
Construction of stall															
Are these premises registered as a takeaway/cafe/restaurant under the provisions of the <i>Food Act 2006</i> ? If YES an application for registration under the <i>Food Act 2006</i> must be lodged in conjunction with this application.												<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Is this outdoor dining area licensed under the provisions of the <i>Liquor Act 1992</i> ?												<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Hours of operation of liquor licence						Type of licence									
Area to be used for outdoor dining (m ²)															
Proposed number of chairs			Materials					Dimensions							
Proposed number of tables			Materials					Dimensions							
Proposed number of shade structures (if any)			Materials					Dimensions							
Proposed number of screens/bollards/customer protection (if any)			Materials					Dimensions (include length and height)							
Proposed number of landscape/planter boxes (if any)			Materials					Dimensions (include length and height)							
Method of storage/security of items															

PUBLIC LIABILITY INSURANCE

Public liability insurance is required for your activity. This insurance must be maintained throughout the time of your activity and must have a minimum cover of \$20 million. The insurance company must be licensed to operate in Australia. A current Public Liability Certificate or a cover note must be included with this application for it to be assessed.

ATTACHMENTS (must be provided)

A site plan to an appropriate scale and fully dimensioned is required to be attached to this application with sufficient detail to clearly define the proposal, including but not restricted to:

A locality plan (if not associated with a property) showing nearest cross roads and/or dimensions to identifiable landmarks.	<input type="checkbox"/>
A detail plan showing the boundary of the are to be used, the kerb, the full width of the footpath, any adjacent or nearby buildings and the use of those buildings, the location and size of all proposed outdoor dining facilities, stall or vehicle, as well as any trees, gardens, fire hydrants, transformers, telephone booths, mail boxes, seats and shelters, traffic signal boxes, fixed rubbish bins, pillars and posts (supporting signs or other objects), manhole covers and other obstructions.	<input type="checkbox"/>
Public Liability Certificate or Cover Note	<input type="checkbox"/>
Road Corridor Permit (if applicable)	<input type="checkbox"/>
If the applicant isn't the owner of the premises, the application must be accompanied by the written consent of the owner	<input type="checkbox"/>

ATTACHMENT A

State Controlled Roads

<ul style="list-style-type: none"> Aberdare Street (Dinmore/New Chum) Brisbane Road (Riverview/Dinmore/Ebbw Vale/Bundamba/Booval/East Ipswich/Newtown/Ipswich) (from Ipswich Motorway to East Street) Brisbane Road (Goodna) (from William Street to Ipswich Motorway) Brisbane Valley Highway Centenary Highway Churchill Street (Ipswich) Cunningham Highway Delacy Street (North Ipswich) (from Downs Street to Tantivy Street) Downs Street (North Ipswich) (from The Terrace to Pine Mountain Road) East Street (Ipswich) Endeavour Road (Riverview) Fernvale Road (Brassall) (from Pine Mountain Road to the Warrego Highway) Haigslea Amberly Road (Amberley/Walloon/Haigslea) Ipswich Boonah Road (Peak Crossing/Purga/Goolman) Ipswich Motorway Ipswich Rosewood Road (Amberley/Willowbank/Jeebropilly/Rosewood/Thagoona) John Street (Rosewood) (from Waight Street to School Street) Karrabin Rosewood Road (Karrabin/Walloon/Rosewood) Lanefield Road (Rosewood) Limestone Street (Ipswich) (from East Street to Queen Victoria Parade) 	<ul style="list-style-type: none"> Moggill Ferry Road (Riverview) Mount Crosby Road (Tivoli/North Tivoli/Chuwar/Karalee) (from Tantiy Street to ICC Boundary at Colleges Crossing) Pine Mountain Road (Pine Mountain/Muirlea/Brassall/North Ipswich) (from Downs Street to Fernvale Road) Pine Street (North Ipswich) Queen Street (Marburg) (from Warrego Highway to Rosewood Marburg Road) Queen Street (Walloon) Queen Victoria Parade (Ipswich) River Road (Dinmore) Riverview Road (Dinmore) Rosewood Laidley Road (Rosewood/Ashwell/Lanefield/Calvert/Grandchester) Rosewood Marburg Road (Rosewood/Ebenezer/Lower Mount Walker) School Street (Rosewood) Swanbank Road (Swanbank/Flinders View/Raceview) (from South Station Road to Memorial Drive) Symes Street (Grandchester) Tantivy Street (Tivoli) (from Delacy Street to Mount Crosby Road) The Terrace (North Ipswich) (from Pine Street to Downs Street) Waight Street (Rosewood) Walloon Road (Rosewood) Warrego Highway (Dinmore/Riverview/Bundamba/North Tivoli/Tivoli/Chuwar/Ironbark/Brassall/Blacksoil/Pine Mountain/Muirlea/Karrabin/Walloon/Haigslea/Marburg) Warwick Road (Ipswich/Raceview/Churchill/Yamanto)
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FEE AND DECLARATION

Application fee submitted	\$ <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>
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I/we acknowledge that acceptance of this application does not guarantee approval by Council.
 I/we acknowledge that a licence may be subject to conditions and agree to abide by the conditions of the licence as set by Council.
 I/we acknowledge that any licence issued pursuant to this application shall be subject to the following conditions:

- a) A licence holder shall, at times, hold harmless and keep indemnified the Council, its members, employees and agents from all actions, lawsuits, proceedings, claims, demands, losses, costs, charges and expenses which may be taken against, made on or suffered by it or any of them directly or indirectly on account of or in respect of or arising out of any act, matter or thing done or supporting to be carried out under the licence or in the observance, fulfillment, non-observance or non-fulfillment of any condition of the licence.
- b) The licence holder shall ensure Public Liability Insurance Policy taken out by himself/herself to the minimum value of five million dollars (ten million dollars for dining on footpaths or some other amount required by the Council) is kept in force for the whole of the period that the licence covers and includes the Council as an interested party.

Applicant's name			
Applicant's signature	Date	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	

Applicant's name			
Applicant's signature	Date	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	

PAYMENT OPTIONS

For fees and charges please refer to ipswich.qld.gov.au/feesandcharges

Credit Card Type:	<input type="checkbox"/> Visa	<input type="checkbox"/> Mastercard
Card Number:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Expiry Date:	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	

Applicant's name			
Cardholder's signature			
Amount authorised	\$ <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>		

Cheque (make payable to Ipswich City Council), Cash, Money Order or Credit Card

LODGEMENT Please lodge your completed application form to

In person	Post to	Email
Ipswich City Council Customer Service Centre 143 Brisbane Street Cnr Ipswich City Mall, Ipswich	Ipswich City Council PO Box 191 IPSWICH QLD 4305	council@ipswich.qld.gov.au

OFFICE USE ONLY

Application number			Amount paid	\$ <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>
Date paid	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>		Receipt number	
Issue permit	<input type="checkbox"/> Yes <input type="checkbox"/> No	Authorised officer		
Signature of authorised officer				

Ipswich City Council is collecting your personal information in accordance with Council's Local Laws and/or relevant legislations so that we can manage a variety of processes concerning the processing of this application. We will not disclose your personal information outside of Council unless we are required by law or you have given your consent. However, in order to perform the above functions, we may need to disclose your personal information to Chief Executive Officer who may in turn make this information available to others in accordance with the Act or as required by law.