

VML:MB
Vicki Lukritz
3810 6221

15 February 2018

Sir/Madam

Notice is hereby given that a Meeting of the **WORKS, PARKS AND SPORT COMMITTEE** is to be held in the **Council Chambers** on the 2nd Floor of the Council Administration Building, 45 Roderick Street, Ipswich commencing at **9.30 am or 10 minutes after the conclusion of the Infrastructure and Emergency Management Committee, whichever is the earlier** on **Monday, 19 February 2018.**

<u>MEMBERS OF THE WORKS, PARKS AND SPORT COMMITTEE</u>	
Councillor Antonioli (Mayor) (Chairperson) Councillor Morrison (Deputy Chairperson)	Councillor Wendt (Deputy Mayor) Councillor Bromage Councillor Silver Councillor Martin

Yours faithfully

ACTING CHIEF EXECUTIVE OFFICER

WORKS, PARKS AND SPORT COMMITTEE AGENDA

*9.30 am or 10 minutes after the conclusion of the Infrastructure and Emergency Management Committee, whichever is the earlier on **Monday,***

19 February 2018

Council Chambers

Item No.	Item Title	Officer
1	Works, Parks and Recreation Quarterly Activity Report – October to December 2017	EA
2	Healthy Active School Travel Program	ATO
3	Draft North Ipswich Open Space Masterplan - Divisions 5, 6 and 7	PONR
4	2017–2018 Sporting Event Sponsorship Applications February 2018	SRO

** Item includes confidential papers

WORKS, PARKS AND SPORT COMMITTEE NO. 2018(02)

19 FEBRUARY 2018

AGENDA

1. **WORKS, PARKS AND RECREATION QUARTERLY ACTIVITY REPORT – OCTOBER TO DECEMBER 2017**

With reference to a report by the Executive Assistant dated 16 January 2018 concerning the Works, Parks and Recreation quarterly activity report for October to December 2017.

RECOMMENDATION

That the report be received and the contents noted.

2. **HEALTHY ACTIVE SCHOOL TRAVEL PROGRAM**

With reference to a report by the Active Transport Officer dated 9 February 2018 concerning the Healthy Active School Travel (HAST) Program and its proposed implementation for 2018.

RECOMMENDATION

That Council approve the changes to the Healthy Active School Travel Program (HAST), as detailed in the report by the Active Transport Officer dated 9 February 2018, to be implemented for the 2018 program.

3. **DRAFT NORTH IPSWICH OPEN SPACE MASTERPLAN – DIVISION 5, 6 AND 7**

With reference to a report by the Principal Officer (Natural Resources) dated 9 February 2018 concerning the draft North Ipswich Open Space Master Plan (NIOSMP).

RECOMMENDATION

- A. That Council note the Draft North Ipswich Open Space Master Plan as outlined in Attachment A to the report by the Principal Officer (Natural Resources) dated 9 February 2018.
- B. That Council make the Draft North Ipswich Open Space Master Plan available for public display and comment for a four week period in March 2018.

- C. That the Chief Operating Officer (Works, Parks and Recreation) provide a report outlining the responses from the public display to a future Works, Parks and Sport Committee.

4. 2017–2018 SPORTING EVENT SPONSORSHIP APPLICATIONS FEBRUARY 2018

With reference to a report by the Sport and Recreation Officer dated 30 January 2018 concerning applications for Sporting Event Sponsorship in February 2018.

RECOMMENDATION

That Council provide sponsorship to the Australian Schools Tennis Coaches Association for the amount of \$10,000.00 (incl GST) in sponsorship for the Australian Money Tournament Gold and Ipswich Junior Tournament Silver and that this amount be funded from the Sporting Event Sponsorship budget.

** Item includes confidential papers

and any other items as considered necessary.

Works, Parks and Sport Committee	
Mtg Date: 19.02.18	OAR: YES
Authorisation: Bryce Hines	

sas: sas

H:\Departmental\Committee Reports\1802sas quarterly report.docx

16 January 2018

MEMORANDUM

TO: ACTING CHIEF OPERATING OFFICER (WORKS PARKS AND RECREATION)

FROM: EXECUTIVE ASSISTANT

RE: WORKS, PARKS AND RECREATION QUARTERLY ACTIVITY REPORT – OCTOBER TO DECEMBER 2017

INTRODUCTION:

This is a report by the Executive Assistant dated 16 January 2018 concerning the Works, Parks and Recreation quarterly activity report for October to December 2017.

BACKGROUND:

Works Parks and Recreation (WPR) is the lead agency in the Ipswich community providing management, maintenance and operational services and activities relating to roads, streetlights, drainage, parks, reserves, sporting areas, aquatic facilities, urban forest, conservation, corporate buildings, depots and former landfills, waste management services solutions, strategically planning the open space network, activating and delivery of sport and recreation opportunities within the City, proactive planning, management and response to natural disasters.

The quarterly activity report for October to December 2017 is shown in Attachment A.

ATTACHMENT/S:

Name of Attachment	Attachment
October to December 2017 Quarterly Activity Report	 Attachment A

RECOMMENDATION:

That the report be received and the contents noted.

Sharon Smith
EXECUTIVE ASSISTANT

I concur with the recommendation/s contained in this report.

Bryce Hines
ACTING CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)



Works, Parks and Recreation

Quarterly Activity Report
31 December 2017
Presented by Bryce Hines



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Introduction

Council's Department of Works Parks and Recreation (WPR) is the lead agency in the Ipswich community providing management, maintenance and operational services and activities relating to roads, streetlights, drainage, parks, reserves, sporting areas, aquatic facilities, urban forest, conservation, corporate buildings, depots and former landfills, waste management services solutions, strategically planning the open space network, activating and delivering sport and recreation opportunities within the City, proactive planning, management and response to natural disasters.

This activity report for ***October to December 2017*** provides a snap shot of activities undertaken by the Department during the quarter.

Community Delivery Status

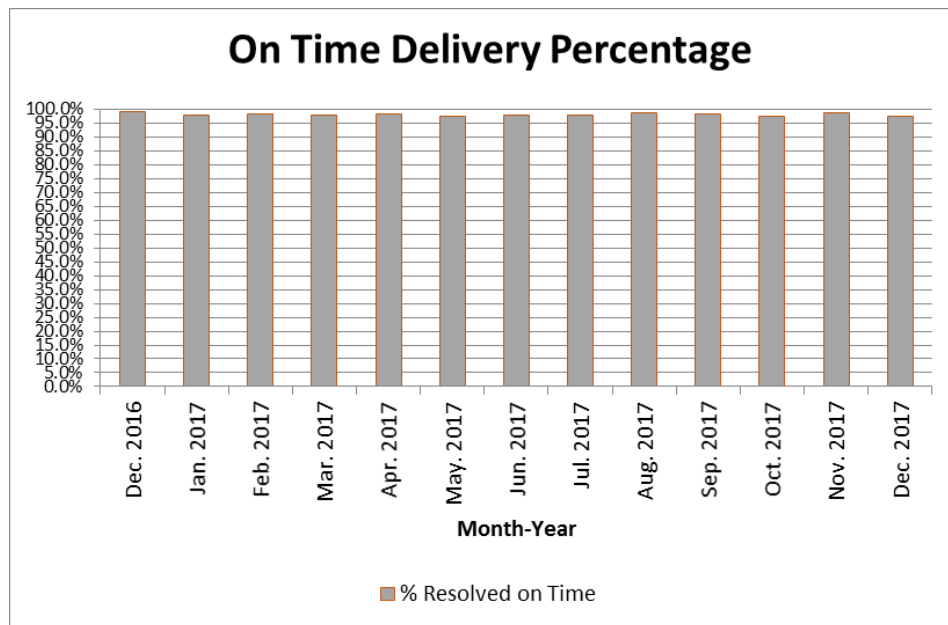
Customer Service Requests

The Department receives service requests from the community in relation to a diverse range of matters including but not limited to potholes, waste management services, maintenance of parks, illegal dumping and management of trees. WPR monitors the volumes and types of service requests to identify trends and allocate resources accordingly to provide a high level of customer service to the community.

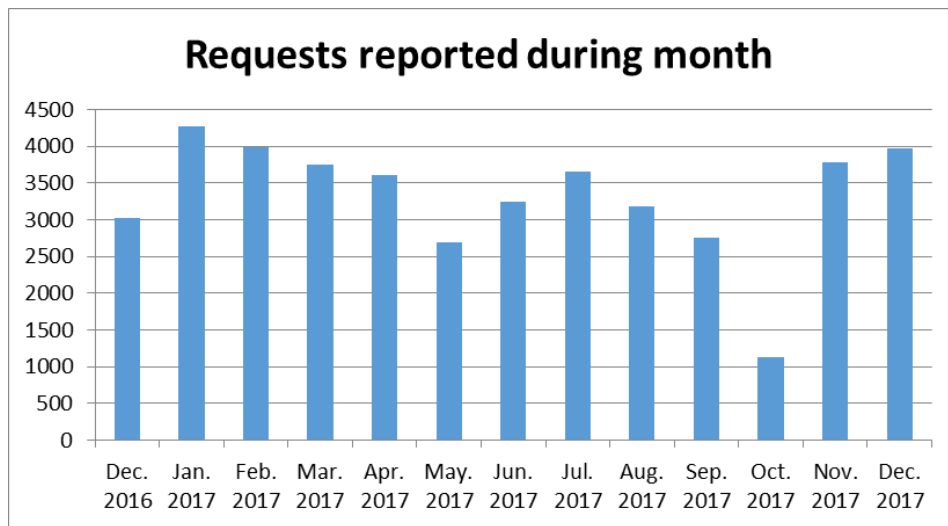
WPR Customer Service Activity - Ongoing

The below graphs illustrate the monitoring of customer service requests that are processed, investigated and resolved by WPR staff. The Department continues to monitor the 85% target to resolve requests in accordance with the adopted service levels. The graphs illustrate the following:

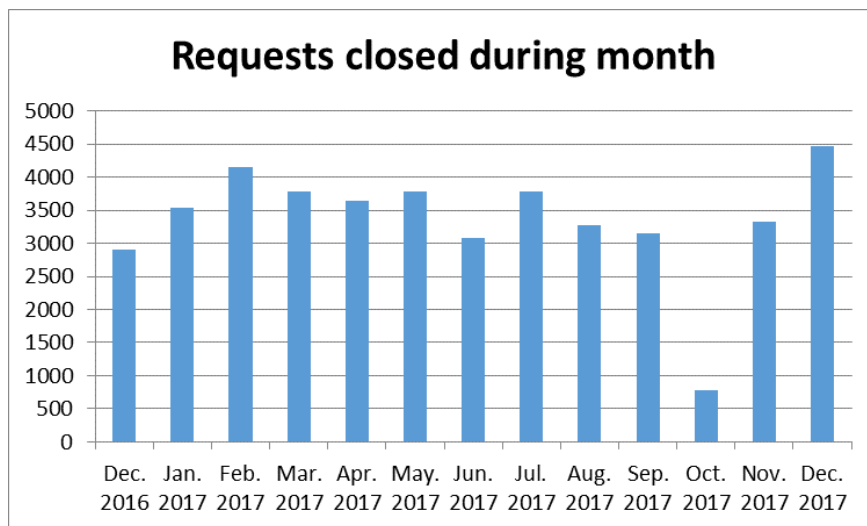
- Total requests completed within the adopted service delivery (OTD)
- Total requests reported
- Total requests closed




%	99	98	98.4	97.9	98.3	97.6	98	97.8	98.5	98.3	97.6	98.7	97.3
Month	Dec 16	Jan 17	Feb 17	Mar 17	Apr 17	May 17	June 17	July 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17



No. Reported	3020	4276	3984	3744	3610	2696	3248	3661	3189	2755	1121	3777	3971
Month	Dec 16	Jan 17	Feb 17	Mar 17	Apr 17	May 17	June 17	July 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17



No. closed	2896	3528	4157	3786	3639	3776	3076	3778	3266	3146	779	3329	4467
Month	Dec 16	Jan 17	Feb 17	Mar 17	Apr 17	May 17	June 17	July 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17



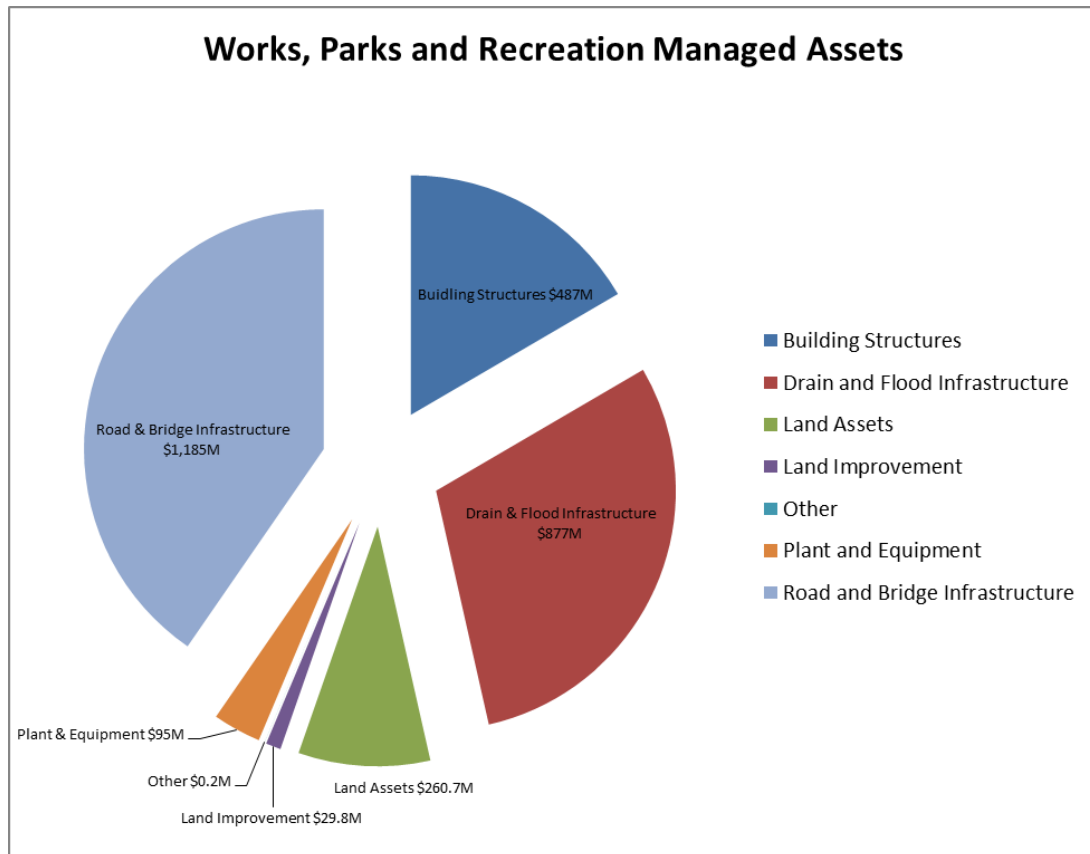
Top 10 Chart: Customer Service Requests and Volumes for October to December 2017

The following table highlights the top 10 customer service requests received by WPR in this quarter.

Rank	Request Code	Total
1	Commence Domestic Bin Service (Waste Management)	841
2	Commence Green Waste Bin Service (Waste Management)	702
3	Replace Bin (Waste Management)	679
4	Missed Refuse Bin Complaint (Waste Management)	494
5	Stolen Bin (Waste Management)	301
6	Repair Bin - Wheel/s (Waste Management)	277
7	Repair Bin - Other Components (Waste Management)	273
8	Footpath Tree Trimming/Maintenance (Roads/Footpaths)	252
9	Non Urgent Graffiti Removal (Graffiti and Vandalism)	251
10	Mowing Footpath - Residential (Roads/Footpaths)	236

Assets

Currently Works Parks and Recreation manages \$2.935 billion worth of assets, up from \$2.877 billion in September 2017, on behalf of the community.



During the October-December 2017 quarter the following new assets were added:

- **Parks and Reserves**
 - 3 new Parks: 1 Recreation Park, 1 Sportsground, 1 Linear Park
 - 1 new Reserve: 1 Linear Reserve
 - Conservation land – additional 56.6 Ha
- **Council Owned Land** - additional 5 Ha
- **Sporting Fields** - 1 new field
- **Sealed Roads** - additional 9.7 km



- **Footpaths** – additional 14.4 km and 133 Kerb Ramps
- **Stormwater Drains** - additional 5.5 km
- **Stormwater Structures** - additional 303 structures
- **Buildings** (including amenity blocks and sheds) - 43

Emergency Management

Community Contact Touch Points represent the number of persons interacted with or present at events including: 1,423

- SES Community Education - Tivoli Carols
- SES Community Education - Pop Up Stall Redbank Plains Town Centre
- SES Community Education - Visit to Good Start Early Learning Centre
- SES Community Education - Brassall PCYC
- SES Community Education - Jacaranda Festival
- SES Community Education - Open Day at Goodna
- SES Community Education - Carols and Redbank Park - Community Stall
- SES Community Education - Visit to Childcare Centre
- SES Community Education – Second Open Day Goodna
- Summer Storm and Flood Poster Competition

Number of SES volunteer hours taking part in activities not related to operations. This includes training, administration, community support and maintenance. 5,432

Number of disaster training exercises which are summarised below: 4

- Exercise Quaker with QPS
- Exercise Cold Call (DDMG)
- LDCC Establishment and Flood Systems Exercise
- Exercise Hydra (Seqwater)










External forums and desktop reviews participated in: 8

- Evacuation Centre Management Training (Red Cross)
- QTCCC Preseason Briefing
- Queensland Recovery Forum (DCCSDS)
- Brisbane River Flood Catchment Study – milestone report review
- EMA-IGEM Australian Vulnerability Profile Workshop
- IGEM TC Debbie Review
- DMEG
- Brisbane River Flood Catchment Study – Workshop 7

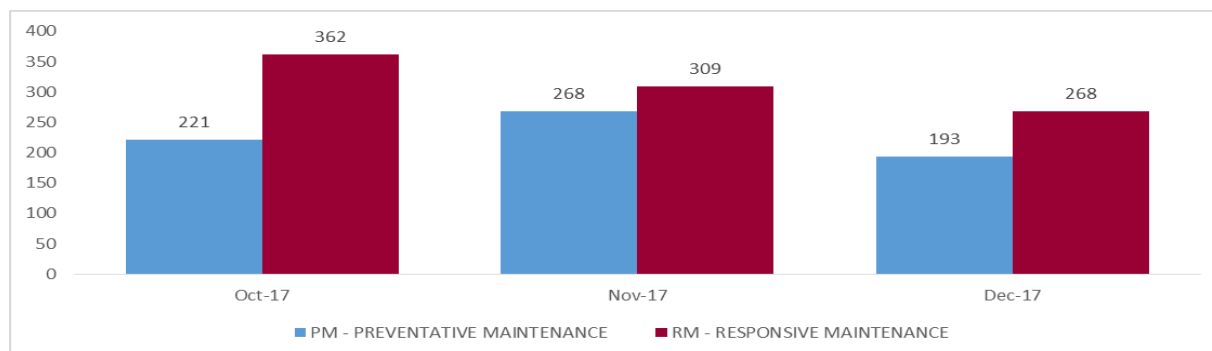
Fleet

Fleet service, maintain and repair the council fleet which includes trucks, cars, waste trucks, major and minor plant.

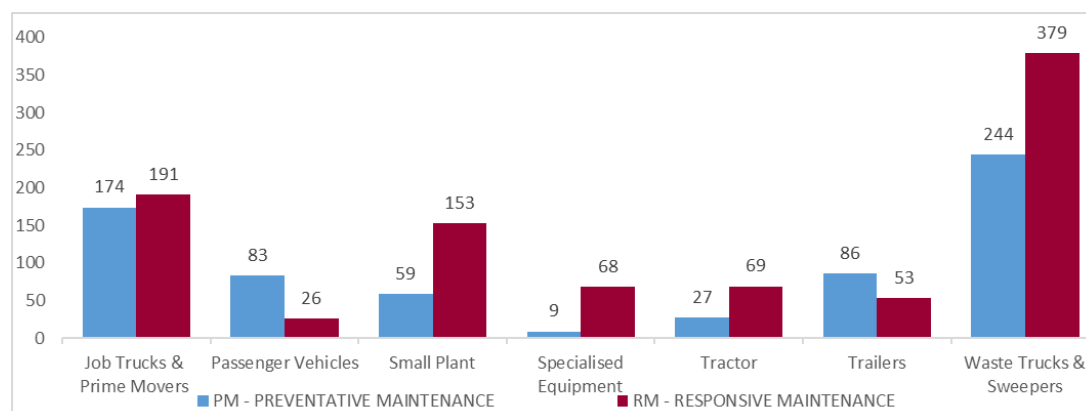
Current Assets @ 31 December 2017

ASSET TYPE	Passenger Vehicles	Job Trucks & Prime Movers	Trailers	Waste Trucks & Sweepers	Specialised Equipment	Tractors	Small Plant
							
 ICC	190	88	87	40	32	29	499
 SES	9	2	21	0	0	0	88

Types of Mechanical Maintenance completed October – December 2017

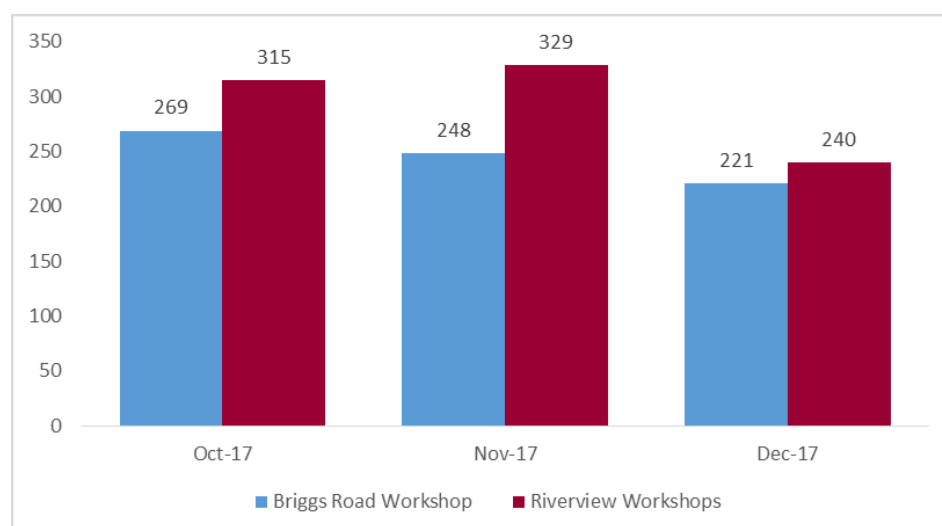


Distribution of work across asset type October – December 2017



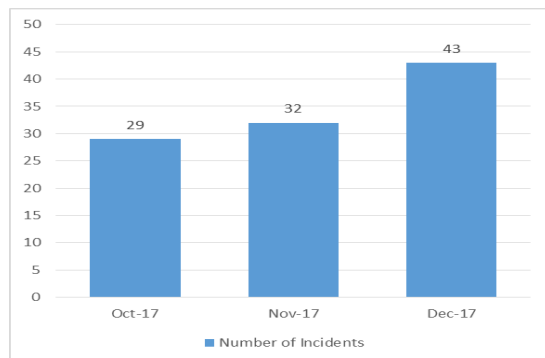
Distribution of work across Riverview and Briggs Road Workshops October – December 2017

Note: Riverview Workshops incorporates: Light Vehicle, Small Plant, Fabrication Shop, Day & Night Shift Workshop





Reported damage to fleet assets October – December 2017



Network Delivery

Number of hectares estate growth during the quarter:	15
<ul style="list-style-type: none"> • Master planning of 3 Local sport facilities 	

Value of financial and in-kind contributions received and associated planning for network delivery by Council during the quarter:	\$8,233,000
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- Springfield Central Multipurpose Hall and Community Centre V2
- Riverview Depot Upgrade
- Farrelly Lane replace retaining wall V2
- Landfill - Monitoring Infrastructure
- Sand Arena Rosewood V2
- Small Creek Rehabilitation V2
- Trail Networks
- Woogaroo Street Landfill - Drain V2

Value of financial and in-kind contributions received and associated planning from external organisations and entities during the quarter	\$35,615,000
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- Springfield Central Sports Facility - DA 16 & 17
- White Rock Discovery Visitor Information Centre V2
- Woollen Mills Rehabilitation Works V2

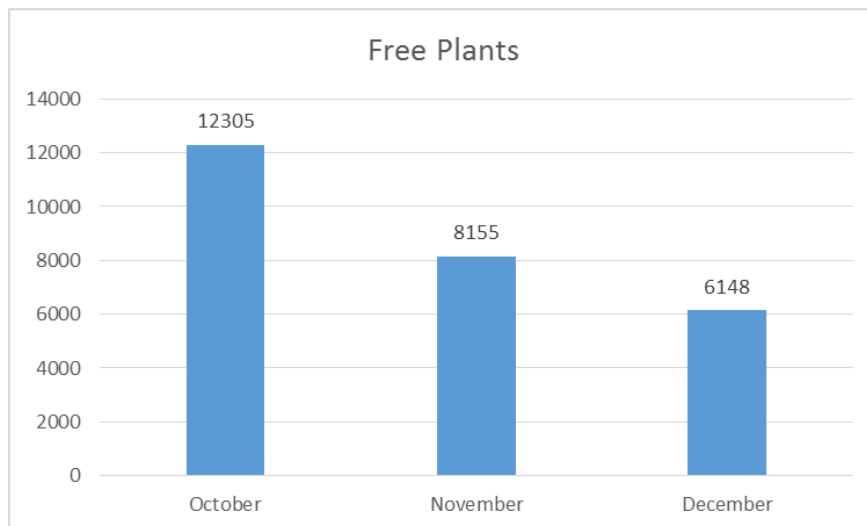
Nursery

Ipswich City Council provides a Free Plant Program each financial year to assist residents to develop a greener, healthier lifestyle.

Over 500,000 trees have been distributed to the local community in the last five years, with this figure continually rising.

Plants are propagated and grown in Ipswich City Council's production nursery. Plant species are chosen and propagated to suit local climate and soil conditions.

Free Plants – this quarter



These figures include the free plants provided at the mobile nurseries held during the quarter.

Mobile Nursery

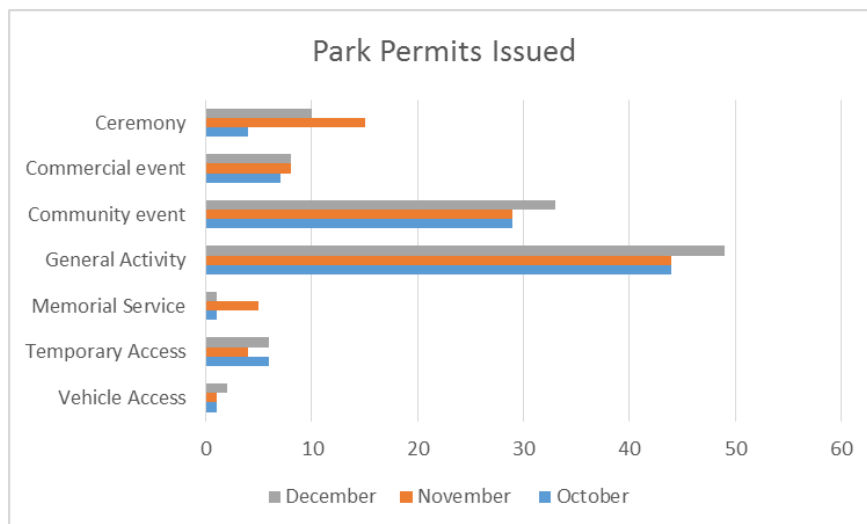
The following mobile nurseries were held during the quarter.

Month	Division	Location	Total Plants Allocated
October	6	Brassall Shopping Centre	452
	10	Yamanto Shopping Centre	560
	4	Handmade Markets, Ipswich Turf Club	345
			1357

Open Space

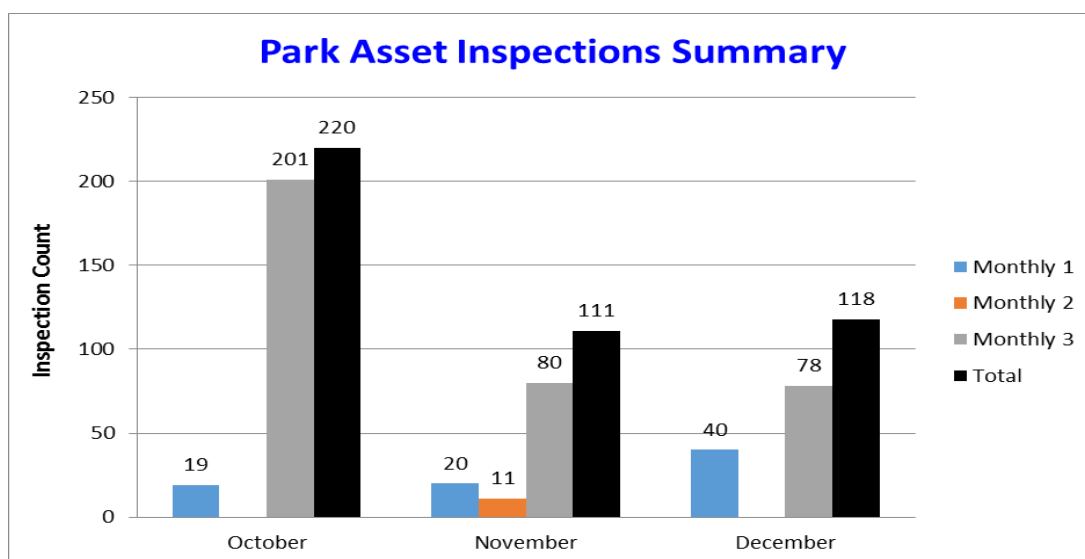
The Works Parks and Recreation Department manages and maintains over 368 parks throughout the City. This report provides an overview of the activities undertaken by the community and council in the open space network.

Park Permits Issued

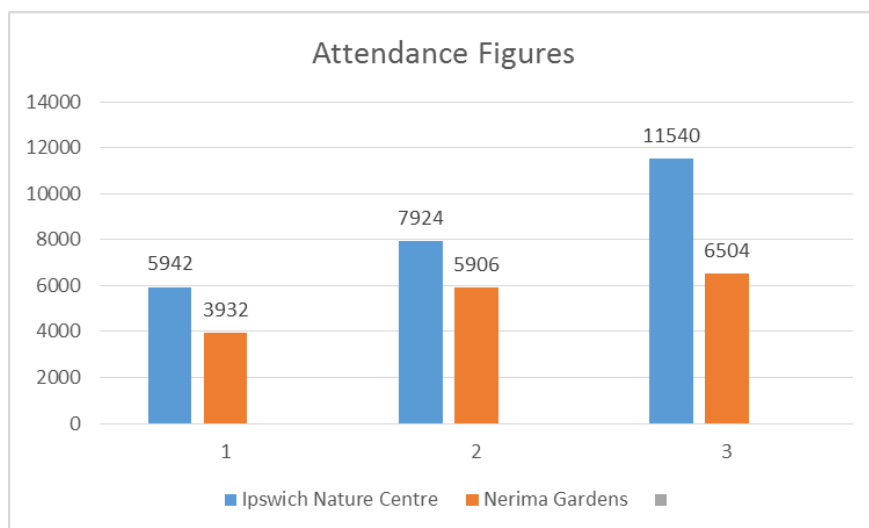


Park Inspections

The graph below provides the total number of park inspections completed in accordance with the adopted program during the quarter.

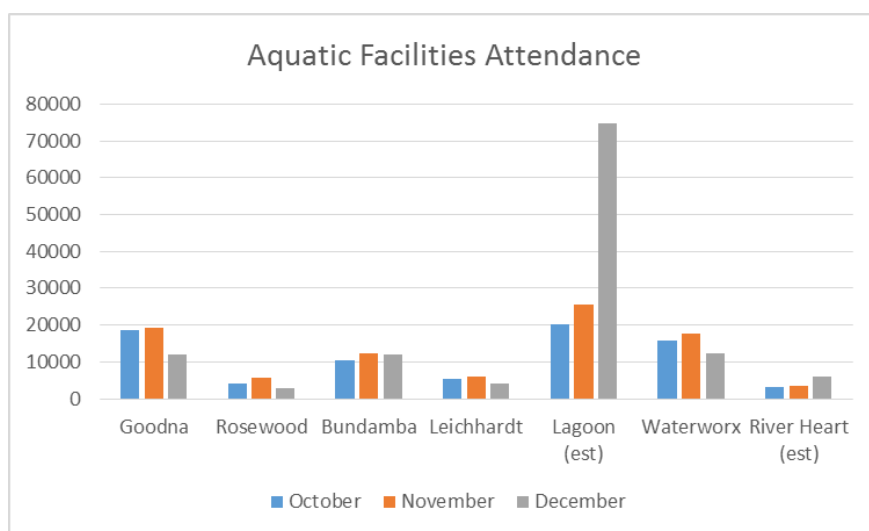


Attendance at Strategic Parks



Aquatic Facilities Attendance

The total attendance for the quarter for the City's aquatic facilities are shown in the graph below. Orion Lagoon and River Heart Parkland Stage 2 are estimated based on headcounts taken by the lifeguards (approx. every 2 hours). With a very hot December school holidays the lagoon showed record attendance numbers. Please note the attendance number at the aquatic centres are not as strong in December due to school programs finishing.



Aquatic Facility	October	November	December
Goodna	18774	19175	11872
Rosewood	4144	5742	2828
Bundamba	10532	12327	11998
Leichhardt	5480	6096	4016
Lagoon (estimated)	20169	25714	74753
Waterworx	15868	17804	12418
River Heart Parkland Stage 2 (estimated)	3277	3524	6033

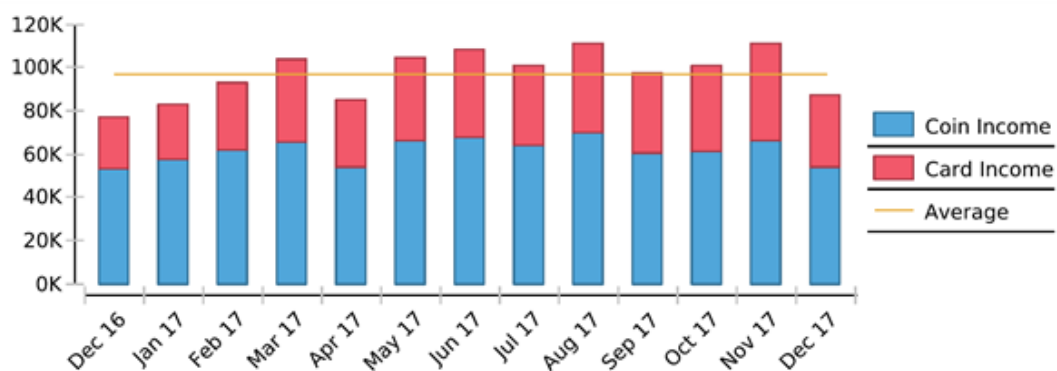
Parking Meter Operations

Income Statistics: July – December 2017

Income from parking meters from October 2017 – December 2017 was \$ 299,047.00, with 61% of revenue from coins and 39% from credit cards.

<i>Type</i>	<i>Income</i>
Coin	\$181,992.40
Card	\$117,054.60
<u>Total</u>	<u>\$299,047.00</u>

Annual Split of Income by Payment Type



Average income per month (12 month average)

The average monthly income from parking meters is \$98,788.77

<i>Type</i>	<i>Income</i>
Coin	\$62,433.12
Card	\$36,355.65
<u>Total</u>	<u>\$98,788.77</u>

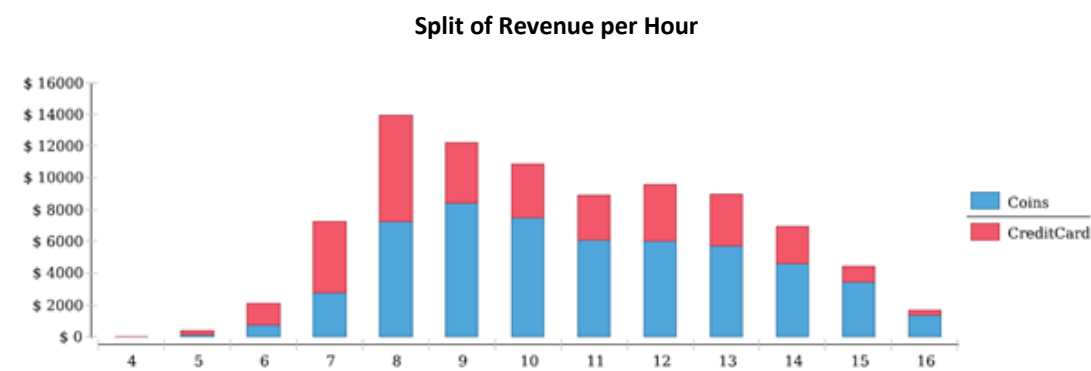
Average transaction value (12 month average)

The average transaction value for parking meters is \$2.14. The average for coins is \$1.84 and credit cards \$2.91.

Type	Income
Coin	\$1.84
Card	\$2.91

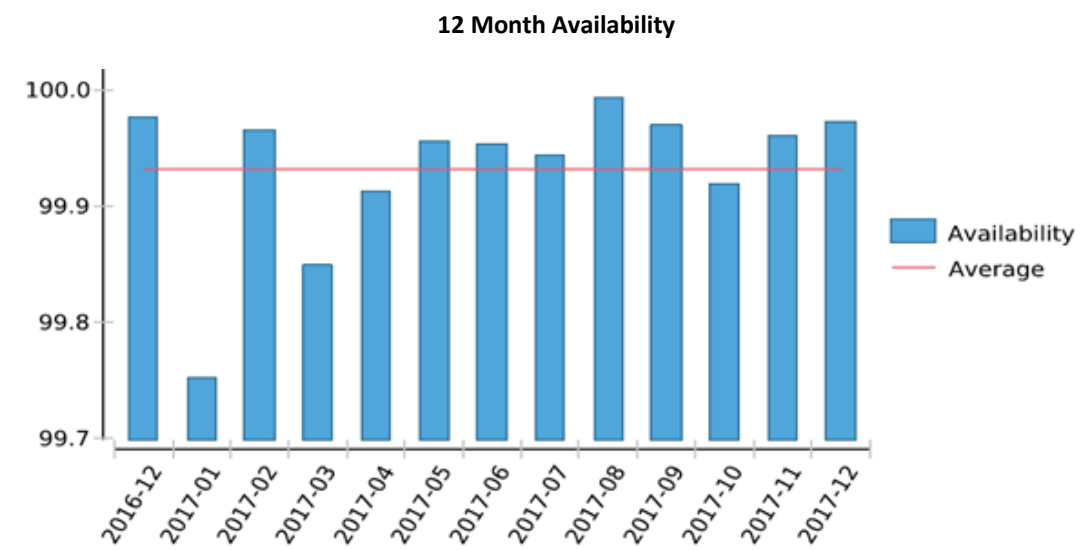
Split of revenue per hour

Revenue per hour from parking meters peaks between 8am and 9am.



Faulty meter downtime

The parking meter reliability is high, with an average availability above 99.9%.





Partnerships, Sport and Recreation, Strategy and Natural Resources

Community Contact Touch Points represent the number of persons interacted with or present at events including: <ul style="list-style-type: none">• Healthy Active School Travel (HAST)• Active Parks• Parkour	610
Trees were planted at the following locations this quarter <ul style="list-style-type: none">• Community Planting - Life Tree Movement• Community Planting Springfield State High School	1990
Number of Hours Undertaken completing sporting club liaison	240
Number of volunteer hours <ul style="list-style-type: none">• Community Planting Springfield State High School	164

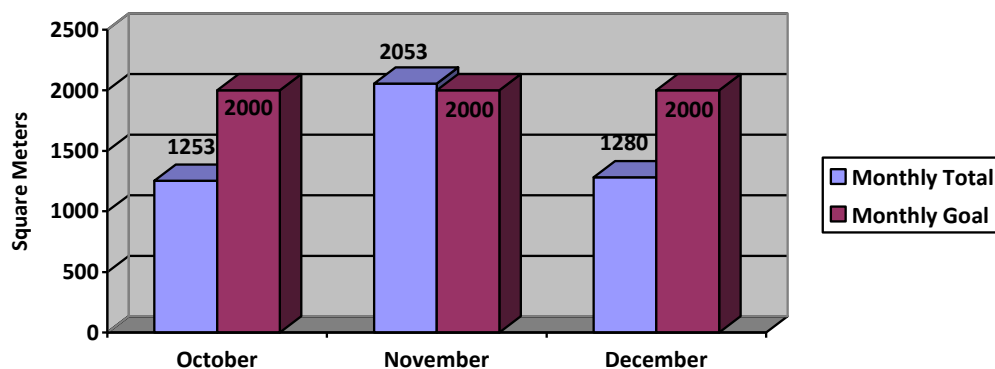
Road Infrastructure

The Works Parks and Recreation Department manages and maintains sealed roads, gravel roads, stormwater drains and structures.

The report provides an overview of the activities undertaken by Works Parks and Recreation for the quarter in regards to managing and maintaining the road infrastructure assets.

Line Marking

The line marking team have set a team goal to achieve 2,000m² of painted area/month. The results for the current quarter are shown below.

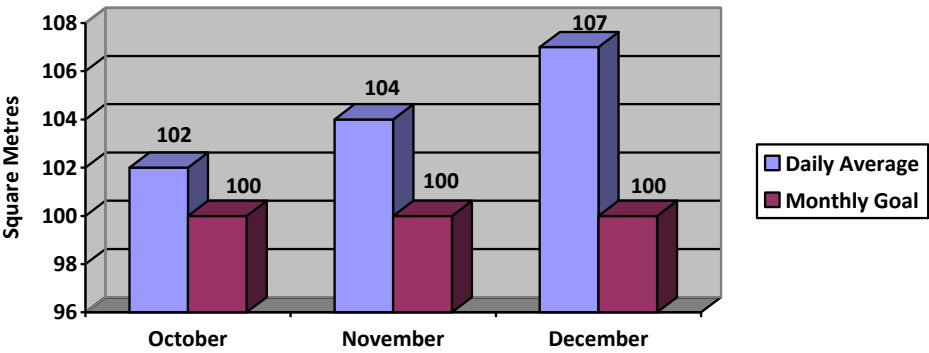


The monthly target for line marking of 2000m² was met during this quarter in November. The crew did not meet this target in October marking 1253m², this was due to wet weather. The crew did not meet this target in December marking 1280m², this was due to crew members taking annual leave during this month.



Bitumen

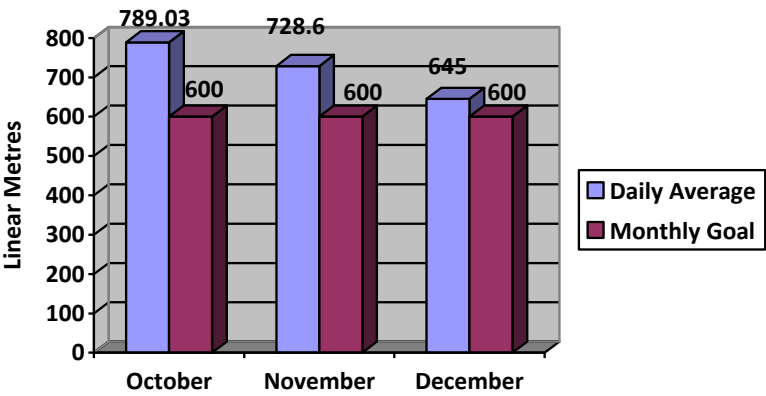
The teams within the bitumen area have set a team goal to complete 100m² pavement repairs/day. The results for the current quarter are shown below.



The average daily set target of 100m² of pavement repairs per day have been met within this quarter in October, November and December.

Gravel Roads

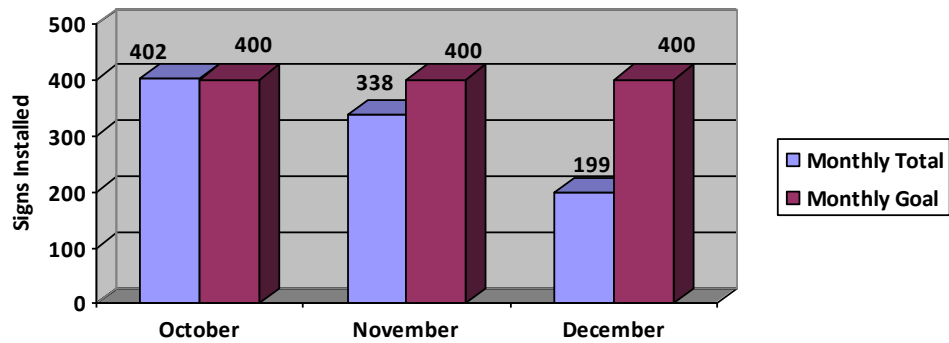
The teams within the gravel roads area have a set goal to complete 600 lineal metres of gravel road resheeting/day.



The average set daily target of 600 linear metres of gravel road repairs have been met within this quarter in October, November and December.

Signs

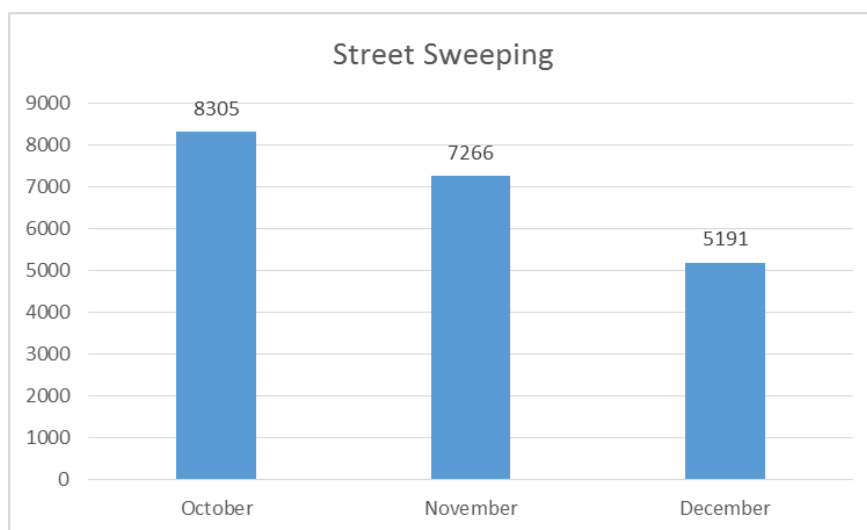
The signs team have a target to complete the installation of 400 signs/month. The results for the current quarter are shown below.



The monthly target was achieved in this quarter in October installing 402 Signs. The crew did not achieve their target in November installing 338 Signs, this was due to extra travel time between sites, lost time due to wet weather and annual leave. In December the crew did not achieve their target installing 199 Signs, this was due to extra travel time between sites and 2 days lost time due to crew leave.

Street sweeping

The street sweepers are on a 24/7 scheduled program. The total kilometres travelled/month as part of this program are shown below.

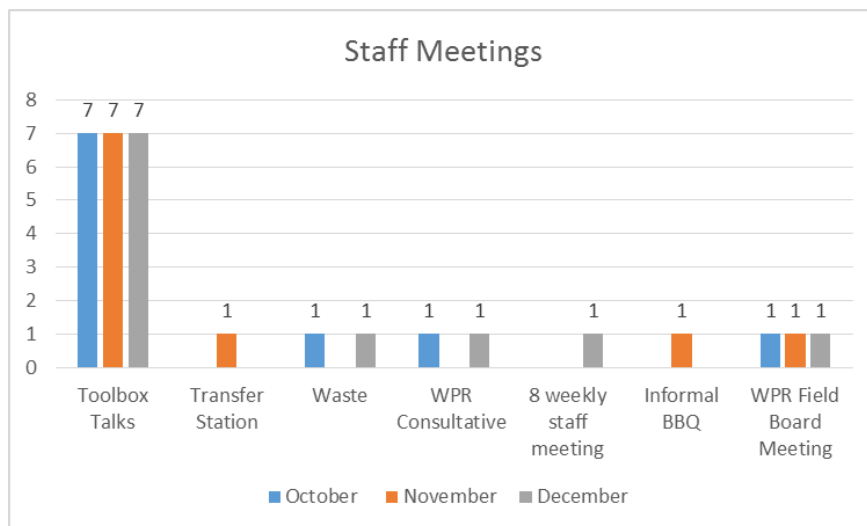


A total of 480 tonne of leaf litter, rubbish and spoil was collected by the street sweepers during this period.

Staff

Works Parks and Recreation has an employee base of approximately 350 employees with the majority of these employees being field-based.

Regular meetings and discussions are held with the staff during the quarter and these are shown below.

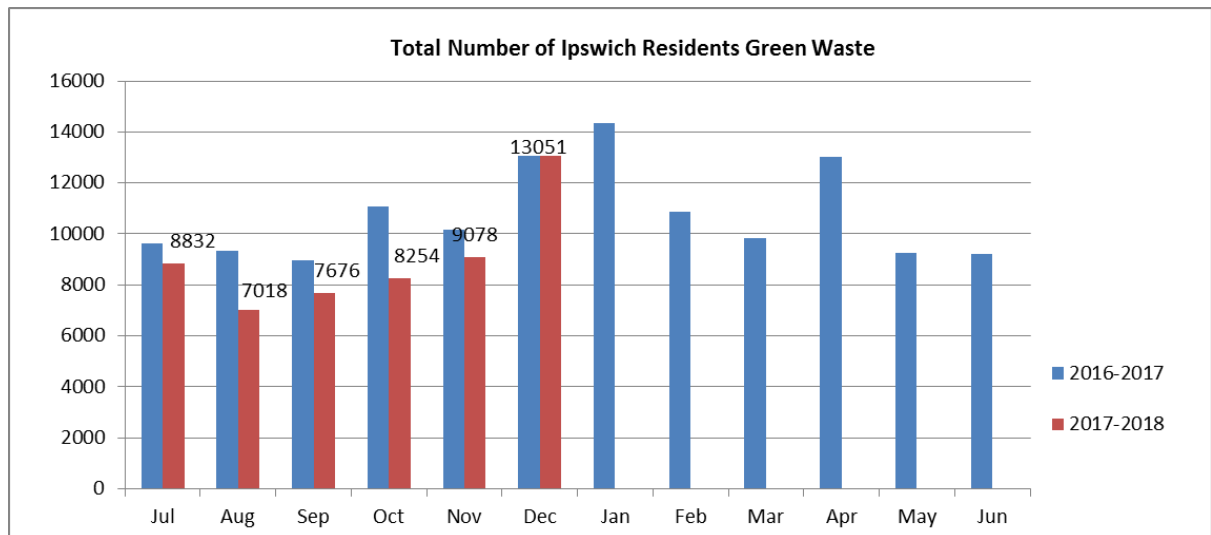




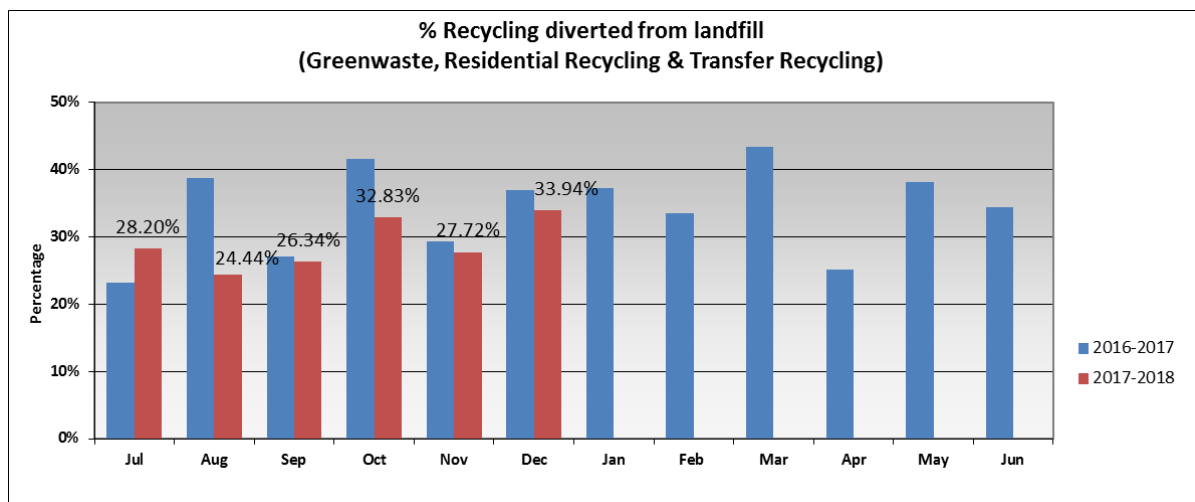
Waste

Ipswich Waste provides to the community a weekly domestic, fortnightly recycling and green waste service and provides services to commercial customers in regards to commercial waste collection.

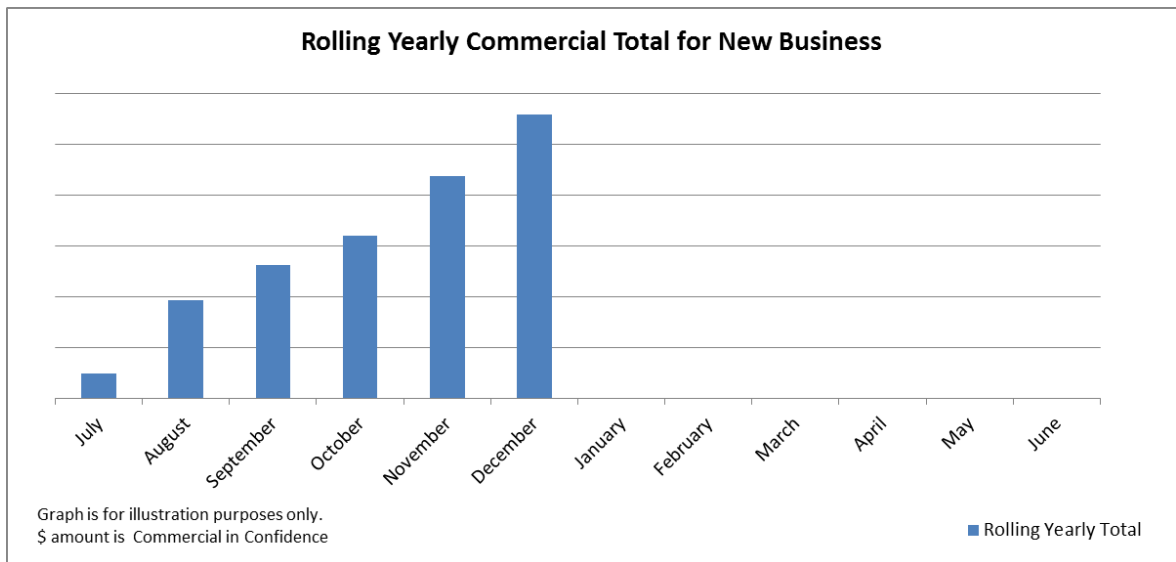
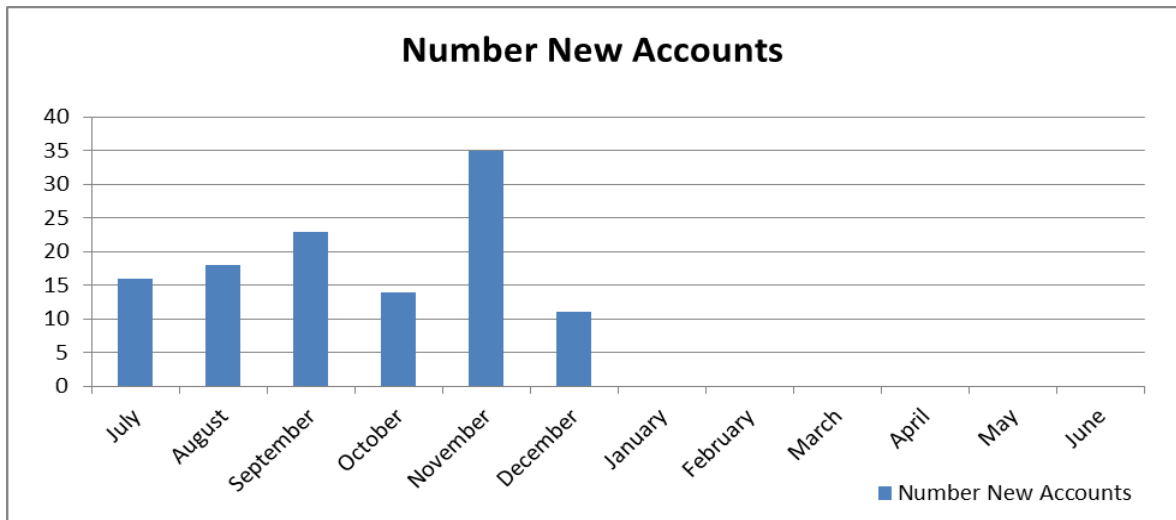
Riverview Recycling and Refuse Transfer Station



Diversion from Landfill – recycle and greenwaste

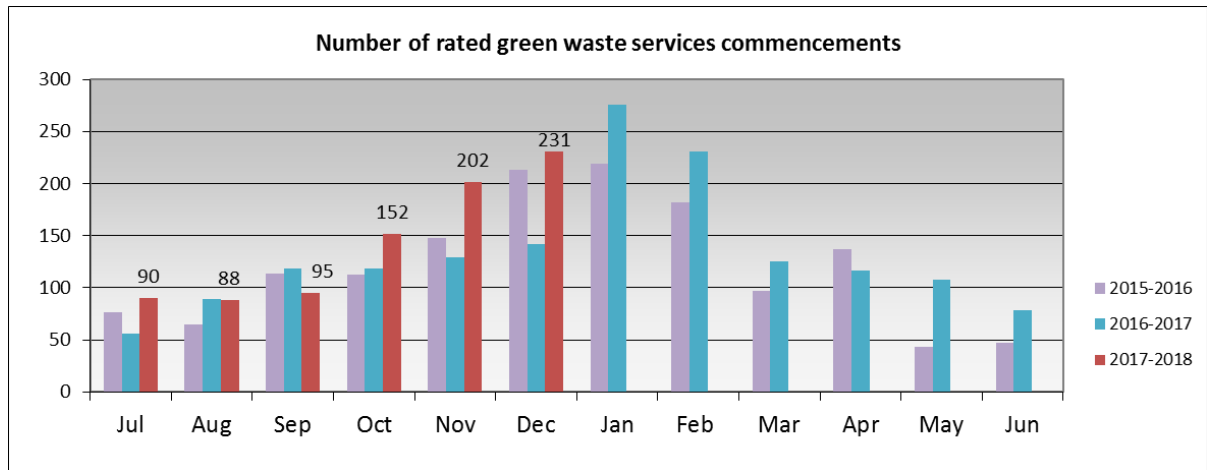


New Commercial Customers

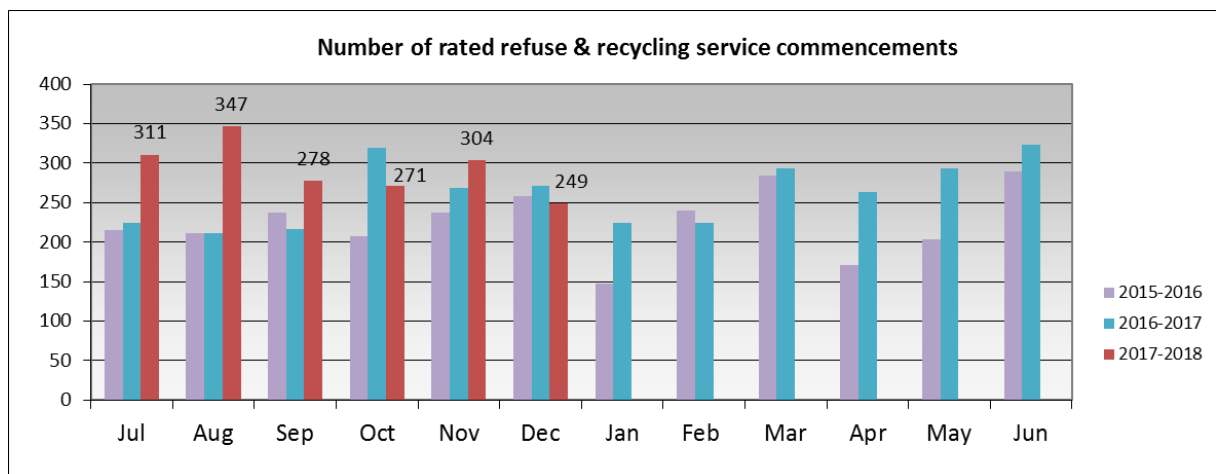





Number of Rated Green Waste (FOGO) Services Commencements



Number of Rated Refuse and Recycling Service Commencements





Ipswich City Council
45 Roderick Street
PO Box 191, Ipswich
QLD 4305, Australia

Tel (07) 3810 6666
Fax (07) 3810 6731
council@ipswich.qld.gov.au

Join us online on:



Works, Parks and Sport Committee	
Mtg Date: 19.02.18	OAR: YES
Authorisation: Bryce Hines	

BH: BH

H:\Departmental\Committee Reports\1802BH Healthy Active School Travel Program 2018 CR

9 February 2018

MEMORANDUM

TO: SPORT RECREATION AND NATURAL RESOURCES MANAGER

FROM: ACTIVE TRANSPORT OFFICER

RE: HEALTHY ACTIVE SCHOOL TRAVEL PROGRAM

INTRODUCTION:

This is a report by the Active Transport Officer dated 9 February 2018 concerning the Healthy Active School Travel (HAST) Program and its proposed implementation for 2018.

BACKGROUND:

The HAST program encourages Ipswich primary school students, families and school staff to travel to and from school by active travel modes such as walking, scooting, cycling and using public transport and thereby improving children's health and physical activity levels.

Schools are provided support via resources and tools to develop initiatives for active school travel for a two year period, with further limited support available in the third year to sustain activities.

A recent review of the HAST program explored the background, objectives and value of the program in addition to its delivery effectiveness in creating sustainable behavioural change in the school community.

A brief overview of the review findings, and subsequent recommended approach to the delivery and implementation of the HAST program in 2018 is provided below.

KEY FINDINGS:

The key findings of the review are:

- The program holds limited incentive to encourage school participation. Past experience has found that schools rely heavily on Council's Active Transport Officer to organise events. It also seems that there is limited encouragement by schools to support regular active travel to and from schools outside of specific organised events. This is not conducive to encouraging behavioural change.
- The yearly calendar production accounts for approximately half the yearly budget allocated to the program and has limited correlations to applied behavioural change strategies.
- Annual evaluation of the program is difficult due to poor baseline data and the reporting not always supplied to Council by Schools at the completion of each year.
- Parents have expressed a level of concern and reluctance to allow student participation in active travel. The current program could become more targeted to engage sufficiently with parents.
- The HAST program offers nutritional education to students. Education Queensland offers 'smart choices' nutritional education support to all schools. The Australian Government offers grants for sports funding (including bicycle riding) through the 'Sporting Schools' program. Currently bicycle education is offered by Council to schools independently of HAST and elicits greater interest from schools than HAST's holistic approach to active travel.
- Insufficient mechanisms in place to encourage sustainable change. The current approach is focussed on a couple of 'events' each year. Key behavioural change strategies involve reward and competition. Repetition of an action is necessary to change habits, rather than 'one off' events.

SUGGESTED APPROACH:

A suggested approach to improve the HAST Program in 2018 is as follows:

- Create a Memorandum of Understanding (MOU) between participating school and Council. The MOU will highlight the minimum obligations of the school and what Council will provide the school in terms of incentive/funds throughout the year. Minimum obligations would include formation of a project working group within the school (with involvement of the Parents and Citizens Association), collection of baseline data and regular reporting.
- Adjust the program to support parents in the behaviour change outcomes and increase the involvement of parents and the P&C in the HAST Program from both a planning and delivery/implementation perspective.

- Support Schools in applying for the Sporting Schools funding for bike education where possible.
- Remove the nutritional education aspect (which is provided through Education Queensland's 'Smart Choices' program).
- Promote the alignment of the program with the Australian Curriculum and use this as a driving mechanism within schools to create sustainability of the behavioural change teachings in the long term. This would include targeting teacher professional development opportunities as part of the HAST offerings.
- Review the current school selection/recruitment process.
- Remove the yearly Calendar competition.
- Redirect funding for the calendar to provide 'rewards' to the best performing HAST schools at the end of the school year. This will be a significant incentive to encourage school wide participation and commitment throughout the year, and provide a funding opportunity for P&C's. Suggested funding of \$5000-\$6000 split over 2 to 3 award categories. The rewards will provide funding for approved active travel incentives such as a school bike cage, a scooter/bike bank, or the Health and Physical Education (HPE) program at the school. An example for the winning categories could be:
 - Highest participation rates for the year (% of students)-\$2000
 - Most improved school for the year-\$2000
 - Most innovative HAST initiative/success of activity \$1000.

TIMING:

The following timing is suggested for the HAST Program in 2018:

January- February 2018	<ul style="list-style-type: none"> • Review of program • Seek interest from Schools • Confirm preferred schools with Councillors
Term 1 - February 2018	<ul style="list-style-type: none"> • Finalise review of Program • Approach accepted schools with overview of 2018 HAST Program • Sign up schools to HAST MOU
Term 1 - March 2018	<ul style="list-style-type: none"> • Assist schools in preparing HAST School Travel Plan for 2018
Term 2-3 - April – September 2018	<ul style="list-style-type: none"> • Assist schools to implement the HAST School Travel Plan
Term 4 – October- December 2018	<ul style="list-style-type: none"> • Assist schools to implement the HAST School Travel Plan • Review and Evaluate 2018 HAST Program • Commence recruiting schools for 2019 HAST Program

CONCLUSION:

A review of the Healthy Active School Travel (HAST) Program has identified a number of opportunities to improve the program efficiency and delivery of sustainable active travel activities.

RECOMMENDATION:

That Council approve the changes to the Healthy Active School Travel Program (HAST), as detailed in the report by the Active Transport Officer dated 9 February 2018, to be implemented for the 2018 program.

Blandina Huber

ACTIVE TRANSPORT OFFICER

I concur with the recommendation/s contained in this report.

Kaye Cavanagh

SPORT RECREATION AND NATURAL RESOURCES MANAGER

I concur with the recommendation/s contained in this report.

Bryce Hines

ACTING CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)

Works, Parks and Sport Committee	
Mtg Date: 19.02.18	OAR: YES
Authorisation: Bryce Hines	

GS:GS

H:\Departmental\Committee Reports\1802_GS_North Ipswich Open Space Masterplan Draft.docx

9 February 2018

MEMORANDUM

TO: SPORT RECREATION AND NATURAL RESOURCES MANAGER

FROM: PRINCIPAL OFFICER NATURAL RESOURCES

RE: DRAFT NORTH IPSWICH OPEN SPACE MASTERPLAN
DIVISIONS 5, 6 AND 7

INTRODUCTION:

This is a report by the Principal Officer (Natural Resources) dated 9 February 2018 concerning the draft North Ipswich Open Space Master Plan (NIOSMP).

BACKGROUND:

The Bremer River and adjoining open space areas play an intrinsic role in the fabric of Ipswich's history, culture and landscape character. With the current revitalisation of the Ipswich CBD underway and in preparation for increased demand on inner City open space, the Works Parks and Recreation Department identified the need to review the current and future open space parallel to the Bremer River. As such, to consolidate and articulate Council's vision, it was determined that a visionary master plan be developed for park land adjacent the river and investigate how it will integrate with, complement and service future growth, development and infrastructure.

In May 2017, Council engaged consultants Vee Design to develop a consolidated vision for the greater River Heart Parklands from Mihi Junction to Cribb Park.

The background documentation and planning which has been incorporated into this project includes:

1. Ipswich Regional Centre Strategy (2008)
2. Business Plan – North Ipswich Reserve Stadium (2009)
3. Major Regional Outdoor Sports Stadium (2004)
4. Ipswich Riverlink: pedestrian access and mobility site plan (2014)

5. Woollen Mills North Terrace Revitalisation Concept Design (24 March 2016)

KEY CONSIDERATIONS:

In addition to the above background documentation and planning undertaken by Council to date, there are several key considerations which have been taken into account in the development of this draft master plan. These are as follows:

Mall Redevelopment

- Providing suitable infrastructure to allow much needed pedestrian movement between the Mall redevelopment, Bradfield Bridge, Bremer Street and River Heart Parklands.
- Providing cross river connections to facilitate the existing and future demand for greater pedestrian movement across the Bremer River at key locations.

Norman Street Bridge

- Integrating the existing alignment and master planning undertaken as part of the Norman Street Bridge project.

Brassall Bikeway, Stage 6

- Brassall Bikeway Stage 6 connections and integration with the Bradfield Bridge and greater parklands.
- Through engagement with Infrastructure Services, urban design recommendations have informed the current design brief for Brassall Bikeway stage 6 - detailed design phase.

Future North Ipswich Reserve Stadium redevelopment

- Align and integrate with current planning
- Inform and enhance the urban design of the City Centre
- Integrate with the existing and future River Heart Parklands
- Inform the current stadium feasibility investigations being undertaken by Cox Architecture.

Cultural Precinct Opportunities

- Railway Workshops precinct.
- Queensland Woollen Mills precinct.

STAKEHOLDER ENGAGEMENT:

The draft master plan was developed in consultation with the following key internal stakeholders:

- Works Parks and Recreation Department
 - Sport Recreation and Natural Resources Branch
 - City Maintenance
- Infrastructure Services Department
 - Infrastructure Planning Branch
- Planning and Development Department

- Strategic Planning Branch

In addition, the draft master plan has been discussed with:


- Committee Chair Mayor Andrew Antonioli
- Division 5 Councillor and Deputy Mayor Cr Wayne Wendt
- Division 6 Councillor Cr Cheryl Bromage
- Division 7 Councillor Cr David Martin

CONCLUSION:

The draft North Ipswich Open Space Master Plan presents a vision of open space which carefully considers the extensive planning and development parallel to the Bremer River in the City Centre. With increased development occurring in the City Centre, this visionary master plan sets a planning direction for Council which enhances open space in the heart of the CBD while responding to growth, active transport and recreation needs of the City.

A summary of the draft master plan is provided in Attachment A. Owing to document size, the full draft plan is able to be provided upon request.

ATTACHMENT:

Name of Attachment	Attachment
Draft North Ipswich Open Space Masterplan: Draft Masterplan Overview	 Attachment A

RECOMMENDATIONS:

- A. That Council note the Draft North Ipswich Open Space Master Plan as outlined in Attachment A to the report by the Principal Officer (Natural Resources) dated 9 February 2018.
- B. That Council make the Draft North Ipswich Open Space Master Plan available for public display and comment for a four week period in March 2018.
- C. That the Chief Operating Officer (Works, Parks and Recreation) provide a report outlining the responses from the public display to a future Works, Parks and Sport Committee.

Grant Sorensen

PRINCIPAL OFFICER (NATURAL RESOURCES)

I concur with the recommendation/s contained in this report.

KAYE CAVANAGH

SPORT RECREATION AND NATURAL RESOURCES MANAGER

I concur with the recommendation/s contained in this report.

BRYCE HINES

ACTING CHIEF OPERATING OFFICER (WORKS PARKS AND RECREATION)

North Ipswich Open Space Concept Master Plan Overview

MASTER PLAN

The North Ipswich Open Space Master Plan sets out the vision and intent to guide future design and development of key open space along the Bremer River. This conceptual Master Plan excludes the Ipswich Rail Yard site, however consideration has been given to future uses of this land, and other adjacent sites, to ensure alignment and integration opportunities are considered.

This concept achieves an uninterrupted open space network adjacent to the Bremer River, supplemented by a continuous pedestrian and cycle network which will connect to the existing Brassall Bikeway.

Key elements of the Master plan include:

- | | |
|---|----------------------------------|
| 1 RETAINED WORKSHOPS RAIL MUSEUM | 8 PROPOSED STADIUM |
| 2 BIKEWAY | 9 CRIBB PARK |
| 3 RIVERLINK SHOPPING CENTRE | 10 IPSWICH TRAIN STATION |
| 4 PROPOSED ACTIVE TRANSPORT BRIDGES (LOW LEVEL PEDESTRIAN BRIDGE) | 11 BELL STREET BUS INTERCHANGE |
| 5 COMMUNITY AND SPORTING GROUNDS | 12 BROWNS PARK |
| 6 WOOLLEN MILLS | 13 PROPOSED NORMAN STREET BRIDGE |
| 7 YOUTH FACILITIES AND PARKLANDS | 14 TRANSPORT HUB (OUT OF SCOPE) |



Works, Parks and Sport Committee	
Mtg Date: 19.02.18	OAR: YES
Authorisation: Bryce Hines	

LR:LR

H:\Departmental\Committee Reports\1801 LR 2017-2018 Sporting Event Sponsorship Applicants February 2018 CR

30 January 2018

MEMORANDUM

TO: ACTING SPORT RECREATION AND NATURAL RESOURCES MANAGER

FROM: SPORT AND RECREATION OFFICER

RE: 2017–2018 SPORTING EVENT SPONSORSHIP APPLICATIONS FEBRUARY 2018

INTRODUCTION:

This is a report by the Sport and Recreation Officer dated 30 January 2018 concerning applications for Sporting Event Sponsorship in February 2018.

BACKGROUND:

The Sporting Event Sponsorship program aims to assist eligible organisations to host local, district, regional, state, national and international sporting events within the boundaries of the City. The objectives of the program are to:

- Increase physical activity for community benefit;
- Assist in building the capacity of sport and recreation organisations to host events and for the events to become sustainable;
- Create partnerships with local, state and national sporting organisations;
- Activate spaces and facilities; and
- To increase the occurrence of high level sporting events in the Ipswich region.

FEBRUARY APPLICATIONS:

Applicant: Australian Schools Tennis Coaches Association

Event: Australian Money Tournament Gold and Ipswich Junior Tournament Silver

Date: 12 to 15 May 2018

Location: George Alder Tennis Centre

Amount: \$10,000.00

The Australian Money Tournament Gold and Ipswich Junior Tournament Silver are national events that will have the involvement of both Tennis Australia and Tennis Queensland. The event will cater to players aged 8 years to adult with both singles and doubles being offered. Being a national level event it will attract players from interstate thus providing an economic benefit to the city of Ipswich.

As of the date of this report, no other sponsorship has been provided to this event from Ipswich City Council. It is proposed that **Australian Schools Tennis Coaches Association** receive **\$10,000.00** in sponsorship for the **Australian Money Tournament Gold and Ipswich Junior Tournament Silver**.

The application form can be found in Attachment A and the full assessment of the event in Attachment B.

BUDGET:

There is sufficient funds remaining in the 2017–2018 Sporting Event Sponsorship budget.



MARKETING:

Each Council sponsored event will be promoted to the Ipswich community through its inclusion in the events calendar at www.discoveripswich.com.au. Further to this, Council's Sports and Recreation team is informed of the event and the relevant officer will work with the event organiser to provide support.

CONCLUSION:

The Sporting Event Sponsorship program aims to assist eligible organisations to host local, district, regional, state, national and international sporting events within the boundaries of the City. It is proposed that the applicants within this report are supported through the program, as outlined in the Recommendation.

ATTACHMENTS:

Name of Attachment	Attachment
Australian Schools Tennis Coaches Association– Application	 Attachment A
Australian Schools Tennis Coaches Association– Assessment	 Attachment B

RECOMMENDATION:

That Council provide sponsorship to the Australian Schools Tennis Coaches Association for the amount of \$10,000.00 (incl GST) in sponsorship for the Australian Money Tournament Gold and Ipswich Junior Tournament Silver and that this amount be funded from the Sporting Event Sponsorship budget.

Louise Rovera

SPORT AND RECREATION OFFICER

I concur with the recommendation/s contained in this report.

Kaye Cavanagh

ACTING SPORT RECREATION AND NATURAL RESOURCES MANAGER

I concur with the recommendation/s contained in this report.

Bryce Hines

ACTING CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Application

Application SES17/18017 From Australian Schools Tennis Coaches Association INC.

Sporting Event Sponsorship Application

* indicates a required field

Sporting Event Sponsorship

The Sporting Event Sponsorship program aims to assist eligible organisations to host local, district, regional, state, national and international sporting events within the boundaries of the City.

The Sporting Event Sponsorship program now operates all year round. Therefore, applications can be submitted at any point during the year. Please note that applications must be received at least **8 WEEKS BEFORE THE DATE OF THE EVENT** to ensure that there is sufficient time for the processing of applications.

Organisations that apply for support under the Sporting Event Sponsorship program must meet the following criteria:

- Sporting events must be within the geographic boundaries of Ipswich City Council
- Must be incorporated, Ipswich based and not for profit
- Sponsorship is only available for one event per organisation, per financial year
- Must be covered by a Public Liability Insurance for your event with a minimum cover of \$10 million. The insurance company must be licensed to operate in Australia.
- All previous Ipswich City Council Sporting Event Sponsorship grants of \$1,000 or more must be acquitted.

Organisations will be notified of the outcome of their application. Applicants may be required to attend a meeting to further discuss the event and the sponsorship agreement, including type of support and responsibilities.

The value of sponsorship will be determined by Council in accordance with your application and the marking assessment. Please note that previous event sponsorship support **does not** guarantee ongoing sponsorship support. In addition, if you have previously received sponsorship from Ipswich City Council, should your application be successful the amount provided will be less than your previous amount. This is to help increase the chances of your event becoming sustainable.

Organisation Details:

Organisation Name: * Australian Schools Tennis Coaches Association INC.

Organisation Address: * 9 Ernest Street
One Mile QLD 4305

If the organisation is not located in Ipswich, demonstrate how your event will benefit the Ipswich community and any partner organisations that are Ipswich based:

Ipswich Open is an Australian Money tournament with a GOLD rating. We are also hosting a State Junior tournament with rating Bronze during the same period. For under 10's and under 12's which are not part of either event above we will be hosting an Ipswich championship. Last year the Open tournament received over 130 entries. The average Junior bronze tournament gets anywhere from 100-200 entries. We expect 20-80 entries for under 10's and under 12's.

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Application

Application SES17/18017 From Australian Schools Tennis Coaches Association INC.

This is lost of people from outside ipswich coming to ipswich for 3 days. This should be a great boost to local businesses.

Contact Details:

Contact Name: * Mr Lincoln Reamr

Position in Organisation: * President

Phone Number (business hours): * Please include area code

Mobile:

Email: *

Is your Organisation registered for GST? *
☐ Yes
☒ No

Does your organisation have an ABN? *
☒ Yes - Please complete the ABN section below
☐ No

ABN: 37 558 234 706

Information from the Australian Business Register	
ABN	37 558 234 706
Entity name	Australian Schools Tennis Coaches Association INC.
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	No
DGR Endorsed	No
ATO Charity Type	Not endorsed More information
ACNC Registration	No
Tax Concessions	No tax concessions
Main business location	4305 QLD
Information current as at 12:00am today	
Must be an ABN	

Is your organisation a Not For Profit Incorporated Association?
☒ Yes
☐ No - Your organisation is not eligible for a Sporting Event Sponsorship

Incorporated Organisation Details

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Application

Application SES17/18017 From Australian Schools Tennis Coaches Association INC.

* indicates a required field

Please attach a Certificate of Incorporation for your Organisation: *

Filename	Scan 5 Dec 17.pdf
File size	137.2 kB

Please attach Public Liability Certificate: *

Filename	Top Tennis Academy insurance.pdf
File size	195.5 kB

Must have a minimum cover

Attach latest Annual Financial Statement: *

Filename	Profit & Loss Statement 2016 & 2017.xls
File size	29.0 kB

Event Summary

* indicates a required field

Name of Event: *

Australian Money Tournament GOLD & Ipswich Junior Tournament Silver

Provide a brief description of the event: *

- Age groups starting from 10 under through to Opens(adults), male and female players separate draws.
- Singles and doubles will be offered to all age groups.
- We secured a silver rating for the junior event which is higher than previous years
- The Australian Money tournament 2018 is part of the Kind and Queen of clay. Which means Tennis QLD is putting up a prize for the open male and female that perform the best over multiple tournaments.
- GOLD rating for opens event

Our Aim is to run the most organised event while also ensuring all players are given the maximum opportunity to play more matches. For all first and second round losers we will have a consolation draw they can enter to help make the tournament even greater value for players and parents, especially ones traveling from outside Ipswich.

Must be no more than 150 words

Start Date: *

12/05/2018
What is the expected start date of the event?

End Date: *

15/05/2018
What is the expected completion date of the event?

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Application

Application SES17/18017 From Australian Schools Tennis Coaches Association INC.

Where will the event take place? *

George Alder tennis Centre - 9 Ernest Street, One Mile 4305

If the event is going to be held in multiple locations, please state other areas/addresses

Attach an Event Management Plan (if applicable):

No files have been uploaded
(e.g. How will you deliver the event?)

Event Details

* indicates a required field

Alignment with Program Objectives:

- To increase physical activity for community benefit
- Assist in building the capacity of sport and recreation organisations to host events and for the events to become sustainable
- Create partnerships with local, state and national sporting organisations
- Activate spaces and facilities

How does your event meet the program's objectives? *

This Event is run with the assistance of Tennis Australia and Tennis QLD. Both the recognized Tennis body for State and National levels. We have been in contact with Ipswich city council and will continue to work with them on a regular basis to ensure every opportunity to advertise this event to the community and get more involvement from the people of Ipswich is taken. Of Course this event will generate more community involvement as all Ipswich clubs have agreed to invite all players to the event. We aim to have over 400 players participating in the event from 8 years old to adult. These players will be not only from the Ipswich Community clubs, but also from Ipswich Schools, interstate players with the event being a gold Australian Money tournament. Also the Junior event has been moved to a Silver. Best rating in 10 years. This will help drive more players from outside Ipswich to enter the event.

Must be no more than 350 words

What is the level/standard of the event? *

- | | | |
|-----------------------------|---|-------------------------------------|
| <input type="radio"/> Local | <input type="radio"/> District/Zone | <input type="radio"/> Regional |
| <input type="radio"/> State | <input checked="" type="radio"/> National | <input type="radio"/> International |

Community Benefits:

What is the number of anticipated participants in this event? *

400
Must be a number

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Application

Application SES17/18017 From Australian Schools Tennis Coaches Association INC.

What is the number of anticipated spectators to the event? *

100
Must be a number

If your event provides opportunity for the general public to participate, please list these activities:

We will be running under 10's age group, social doubles shoot out for all ages using a green dot ball, red ball ages 6-8years.
(e.g. come and try days, coaching clinics, school visits/workshops etc.)

Describe how you determined the need for the event:

This event is crucial in continueing to get tennis recognised in Ipswich as a great sport and to promote another option to the people of Ipswich. Tennis is in the top 3 played sports in Australia. This is because it's a great alternative to the traditional contact sports for parents to put kids into and its excellent for boys and girls. In Ipswich parents and kids have not been given the opportunity to play tennis. The exposure and wide range of age groups for this event will get everyone to understand tennis has a competitive pathway , can be played at all ages and that other people do love playing tennis on a regular basis.
Must be no more than 350 words

Partnership Development

Ipswich City Council encourages organisations to partner with other community groups to achieve their project/ event outcomes by building relationships, providing support and aligning community needs.

Have you partnered with any other organisations for this event?

Yes , we are partnering with Ipswich Grammar school and IGS Tennis Centre, Top Tennis Academy, All other Ipswich tennis clubs.

St Edmonds College will hopefully partner with us also.

We have also partnered with Tennis Australia and Tennis Queensland to assist with planning and running this event. They have agreed to give us specialised training on running the draws and event.

Must be no more than 350 words

Please attach any support material from the partnering organisations:

No files have been uploaded
(e.g. Includes letters of support)

Does the event increase the skills, knowledge and understanding within the community to respond to community issues and needs?

☐ No
☒ Yes

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Application

Application SES17/18017 From Australian Schools Tennis Coaches Association INC.

If yes, describe how:

Yes. Currently Tennis isn't seen as a competitive sport due to the lack in competitions. This is going to be one of many tennis competitions starting next year. This event will be the biggest of the year attracting some of the top tennis players from all over the country. What this will mean for Ipswich parents and kids: they will see tennis as a competitive sport that can be played at all ages and for all types of people.

We will have an open day on one of the days of the tournament. What a great opportunity for new young players and friends to meet the elite players from around the country .

Other Community Benefits:

Describe any other Community Benefits that your event will deliver and how they will be measured.

Benefit	Measure
Community getting active	Number of enrolments with Ipswich postcode
Financial benefit to Club	Profit and loss at the end of event
only sanctioned event in Ipswich	check tournament calendar

Planning:

Include information on the organisation's primary services/activities, number of members, previous experience in managing grant funding from other sources other than Council.

Please describe the organisation's capacity to undertake all aspects of the event: *

We will be working along side Tennis Australia and Tennis Queensland who run these events or similar each weekend, to ensure we are well training and have every area covered.

The people running the event have had 10 years experience running similar events successfully.

Budget: Income and Expenditure

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Application

Application SES17/18017 From Australian Schools Tennis Coaches Association INC.

Is your organisation registered for GST? * ☐ Yes ☒ No

Income	\$ GST Exclusive	Expenditure	\$ GST Exclusive
10,500 *	\$9,545.45 *	19,500.00 *	\$17,727.27 *
150 players	\$954.55	7500 Prize Money	\$1,772.73
		300Trophies/prizes	
		3000 T.A fee	
		2200 Tourn. Director and court staff	
		2000 Tournament shirt for all entries	
		6000 Court hire	
		500 Marketing	
	Total: \$10,500.00		Total: \$19,500.00

Total Amount Requested: * \$10,000.00
GST Exclusive. What is the total financial support you are requesting in this application?

Total Project Cost: * \$17,727.27
GST Exclusive. What is the total budgeted cost (dollars) of your project?

List items from your expenditure table above that are to be covered by the grant: *

- Marketing to ensure maximum exposure
- Trophies
- Tournament Director & Court staff to constantly repair and maintain courts between matches
- Tournament shirts
- Court hire costs

Contributions to this Event by Other Sources:

Applications which include contributions from the applicant organisation and other sources are encouraged. Contributions may be cash, other funding assistance or in-kind e.g. voluntary labour or materials.

Please indicate the type of contributions being made towards this event.

Contributed By	Type of Contribution	\$ Amount
Wallace Bishop	Sponsorship	\$2,000.00

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Application

Application SES17/18017 From Australian Schools Tennis Coaches Association INC.

Top Tennis Academy	food and drinks service and p reparation	\$2,000.00
		Total: \$4,000.00

Sustainability:

Ipswich City Council encourages organisations to put strategies in place that will enable their events to become financially sustainable over time and less reliant on Council funding.

Describe how your event will be sustainable beyond the initial Council funding: *

There are many different Tennis tournaments throughout the year, however players get to choose the ones they like to play. In previous years the clay courts have not be up to world class standard and as a result less players wanted to return. We however this year will be putting extra staff on to look after the clay courts prior to the event to ensure the playing experience is best in the world. Also with extra events to cater to the great community not just a few age groups or events more players will get to enjoy the experience. As a former player myself I understand the value in a well run tournament. This alone will ensure more and more players enter each year. If we can hit 300 and over we will be able to run regardless of sponsorship.

Is this event new or existing? *

- ☒ New event
- ☐ Existing event

If an existing event, please provide profit or loss details from the last time it was held:

Please list any proactive club development that your organisation is involved in:

This could include club development plan, responsible alcohol policy, sun safe policy, healthy canteen etc.

Attach any relevant documentation:

No files have been uploaded

City/Council Benefits:

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Application

Application SES17/18017 From Australian Schools Tennis Coaches Association INC.

What exposure will your event provide for the City of Ipswich and Ipswich City Council?

We will show the QLD tennis community how great the George Alder Tennis centre is and help people with in Ipswich and outside Ipswich see how great the Ipswich City council is for provide the facility. We have signs up at the centre advertising Ipswich City Council, however would be happy to put one up that might say, "Ipswich City Council have invested in this and many sporting facilities for you to enjoy and to Make Ipswich City great. "

ICC may have signs they could lend us for the tournament. The QT has agreed to do a before story and write up the results in the paper.

Include other benefits and outcomes, apart from brand exposure

If applicable, attach a Marketing Plan:

No files have been uploaded

Describe the economic benefits from visitors your event will bring to the City:

Many visitors will be needing to book accommodation, this brings multiple streams of income to the Ipswich People, including accommodation, local shops, entertainment e.g movies, petrol stations and more.

Also many players and parents are unaware of how great Ipswich is and have a different perception on Ipswich based on false pretenses or over dramatisation on isolated actions taken by a small few.

Describe the growth potential of your event:

Each year Rockhampton Junior tournament has over 400 enrolments and has not GOLD Aus. Money Tournament. This is a really well run tournament that has been run consistently well for many years. As they have many entries and 95% of which need accommodation they have also been able to find great local sponsors to help keep the event profitable. We believe we can have the same results if we are able to get enough funding this year to have courts and tournament running well, not to mention we also have a GOLD Aus. money tournament.

Withholding Tax Exemption

Withholding Tax Exemption - please read below to determine if you are required to complete this section.

Please have a member of the organisation's executive committee complete the details below if your organisation **does not have an ABN and wish to claim exemption from withholding tax.**

Please tick one of the following:

☐ I declare that the whole of the payment is exempt from income tax under subdivision 50A of the Income Tax Assessment Act 1997

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Application

Application SES17/18017 From Australian Schools Tennis Coaches Association INC.

- ☐ I declare that the payment is for goods/services performed as a hobby/personal interest
- ☒ I have no reasonable expectation of profit or gain from the activity undertaken and consider that I do not meet the definition of enterprise for tax purposes

Note: If Council has reasonable grounds to believe that the above declaration is false or misleading, tax will be withheld from the payment in accordance with Section 12-190, in Schedule 1 to the Tax Administration Act 1953.

Declaration:

I declare that I have been authorised by the applicant organisation to prepare and submit this application for Sporting Event Sponsorship. I declare that all information relating to the organisation and the event is true and correct.

Name of Member of Organisation: Mr Lincoln Remar

Position: President

Date: 18/01/2018

Recipient Created Tax Invoice (RCTI)

Recipient Created Tax Invoice (RCTI):

Please read below to determine if you are required to complete this section.
If your organisation has an ABN and is also registered for GST, it is required to enter into an RCTI agreement.

The RCTI Agreement allows Ipswich City Council to raise a Tax Invoice on behalf of the organisation. If you enter into this Agreement, a Tax Invoice cannot be issued by the organisation. This will eliminate the need for unnecessary correspondence.

Ipswich City Council has introduced the RCTI Agreement into the Sporting Event Sponsorship program to better assist in providing a faster, more efficient process. This will ensure payment of sponsorship is processed in a timely manner.

Under A New Tax System (Goods and Services Tax Act) 1999 and associated tax rulings, the sponsorship paid to your organisation by the Ipswich City Council is deemed to be a 'taxable supply' of services. Your organisation is therefore known as 'the supplier' and the Ipswich City Council is known as 'the recipient'.

You must advise the Ipswich City Council of:

- Your GST status
- The total event budget
- The total amount of funding requested excluding GST

After processing each claim, the Ipswich City Council will issue an RCTI and arrange payment of the sponsorship. The Ipswich City Council will send an RCTI to your organisation

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Application

Application SES17/18017 From Australian Schools Tennis Coaches Association INC.

and you will have the responsibility to remit the GST component of the sponsorship to the Australian Taxation Office (ATO).

Recipient Created Tax Invoice Agreement

- The Ipswich City Council (the recipient) has agreed to provide sponsorship to the eligible organisation (the supplier) with respect to the delivery of certain services for the purposes of Sporting Event Sponsorship within the Ipswich City Council boundaries.
- The Ipswich City Council will provide a Recipient Tax Invoice (RCTI) for all taxable supplies made by a GST registered Supplier to the Recipient when payment is made.
- The eligible Organisation acknowledges that it is both registered for the purposes for the GST Legislation and has provided the Australian Business Number (ABN) to the Ipswich City Council prior to the date of issue of any RCTI under the agreement.

The parties hereby agree:

- The Ipswich City Council can issue an RCTI and/or give adjustment notes to the sponsored Organisation in respect of Sporting Event Sponsorships.
- The sponsored Organisation will not issue tax invoices or adjustment notes in respect of the same Sporting Event Sponsorship.
- The sponsored Organisation acknowledges that it is registered for GST when it enters into the agreement and that it will notify the Ipswich City Council if it ceases to be registered.
- The Ipswich City Council acknowledges that it is registered when it enters into this agreement and that it will notify the sponsored organisation if it ceases to be registered for GST or if it ceases to satisfy any of the requirements of the determination.
- The recipients must not issue a document that would otherwise be an RCTI, on or after the date when the recipient or the supplier has failed to comply with any of the requirements of the determination.

Is your organisation eligible to enter into a Recipient Created Tax Invoice (RCTI) Agreement:

- ☐ Yes
☒ No

Declaration:

I declare that I have been authorised by the applicant organisation to prepare and submit this application for Sporting Event Sponsorship. I declare that all information relating to the organisation and the event is true and correct.

Organisation Name: Australian Schools Tennis Coaches Association INC.
ABN: 37558234706
Name: Mr Lincoln Remar
Position: President
Date: 18/01/2018

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Application

Application SES17/18017 From Australian Schools Tennis Coaches Association INC.

Certification Details

* indicates a required field

Certification:

- I hereby certify that I am authorised to speak on behalf of my organisation.
- I do solemnly and sincerely declare that the information provided is true and correct to the best of my knowledge.
- I understand that if Ipswich City Council approves a grant, I will be required to accept the conditions of the grant in accordance with Ipswich City Council audit requirements.
- I consent to the information contained within this application being disclosed to or by Ipswich City Council for the purpose of assessing, administering and monitoring my current and any future Ipswich City Council grant applications.
- I understand that if Ipswich City Council approves a grant, I will be bound by the contents of my application to carry out my event as I have described and my application will form part of my contractual agreement with Ipswich City Council.

Name: * Mr Lincoln Remar

Position in Organisation: * President

Date: * 18/01/2018
Must be a date

Submitting the Application:

You will not be able to submit your application until all of the compulsory questions (marked *) are completed.

NOTE: Please ensure that you have finished your application before you submit. Once you have submitted it, it can no longer be accessed.

Privacy Statement:

Ipswich City Council is collecting your personal information so that we can process your request for a Sporting Event Sponsorship. We will not disclose your personal information outside of Council unless we are required by law or you have given your consent. However, in order to perform the above functions, we may need to disclose your personal information to relevant Council Committees. By completing and signing this form and returning it to Council, we will consider that you have given us your consent to manage your personal information in the manner described in Council's Privacy Statement, Personal Information Digest and this collection notice.

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Assessment v2.0

Application SES17/18017 From Australian Schools Tennis Coaches Association INC.

Sporting Event Sponsorship

Eligibility:

Organisations that apply for support under the Sporting Event Sponsorship program must meet the following criteria:

Is the sporting event to be held within the boundaries of Ipswich City Council?

☒ Yes ☐ No

Is the organisation incorporated, Ipswich based and not for profit?

☒ Yes ☐ No

Has sponsorship been provided to the organisation more than once this financial year?

☐ Yes ☒ No

Is the organisation covered by relevant public liability insurance?

☒ Yes ☐ No

Has the organisation acquitted previous grants of more than \$1,000?

☒ Yes ☐ No

Pre Assessment Check:

Is there a risk that the event could be dangerous, damage Council's reputation or offend others?

☐ Yes ☒ No

Is there sufficient budget for it?

☒ Yes ☐ No

Has the applicant attempted to source funding elsewhere within Council for the event?

☐ Yes ☒ No

Alignment with Program Objectives:

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Sporting Event Sponsorship Assessment v2.0

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How well does the event meet the program objectives?

- ☐ 0 - Event addresses one objective
- ☐ 1 - Event addresses two objectives
- ☐ 2 - Event addresses three objectives
- ☒ 3 - Event addresses four objectives

What is the level / standard of the event?

- ☐ 1 - Regional or District/Zone or Local event
- ☐ 2 - State event
- ☒ 3 - International or National event

Community Benefits:

Participants

Number of Participants:

- ☐ 0 - 0-50 participants
- ☐ 1 - 51-150 participants
- ☐ 3 - 151-300 participants
- ☒ 5 - 300+ participants

Number of Anticipated Spectators:

- ☐ 0 - 0-50 spectators
- ☒ 1 - 51-150 spectators
- ☐ 3 - 151-300 spectators
- ☐ 5 - 300+ spectators

Event provided opportunity for the general public to participate:

- ☐ 0 - Event provides no opportunities
- ☐ 1 - Event provides 1 opportunity
- ☐ 3 - Event provides 2 opportunities
- ☒ 5 - Event provides 3 or more opportunities
(e.g. 'Come and Try' days, coaching clinics, school visits / workshops, etc)

Relevance

Was the need for the event demonstrated?

- ☒ Yes
- ☐ No

Partnership Development

Have any partnerships been developed for this event?

- ☒ Yes
- ☐ No

Capacity Building

Does the event increase skills, knowledge and understanding within the community to

- ☒ Yes
- ☐ No

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respond to community issues and needs?

Other community benefits delivered:

- ☒ Yes
- ☐ No

Benefits to Ipswich Community:

- ☐ 0 - Event provides no benefits to the Ipswich community
- ☐ 1 - Event provides some benefits to the Ipswich community (1 outcome/benefit listed)
- ☐ 2 - Event provides some benefits to the Ipswich community (2 outcomes/benefits listed)
- ☒ 3 - Event provides substantial benefits to the Ipswich community (3 or more outcomes/benefits listed)

Planning:

Ability to Deliver

Will the event take place without Ipswich City Council funding?

- ☐ 0 - No steps are listed or club/organisation has stated the event would not take place without financial assistance from Ipswich City Council
- ☐ 1 - Some steps are listed to improve the chance of the event taking place without financial assistance from Ipswich City Council
- ☒ 3 - Substantial steps are listed to improve the chances of the event taking place without financial assistance from Ipswich City Council

Budget

If budget is inadequate the application should be rejected.

Is there support from other sources for this event?

- ☒ Yes
- ☐ No

Budget Details:

- ☐ 0 - Budget for project is inadequate (even with some costs explained)
- ☐ 1 - Budget for project is adequate, with most costs explained
- ☒ 3 - Budget for project is comprehensive, with all costs explained

Sustainability:

Was the sustainability of this event described sufficiently?

- ☐ 0 - Does not meet sustainability requirements
- ☐ 1 - Meets some sustainability requirements
- ☐ 2 - Meets most sustainability requirements

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- ☒ 3 - Substantial information is provided detailing how the event will be sustainable beyond the initial financial assistance from Ipswich City Council

Club Development Plan

- ☒ 0 - No club development planning undertaken
- ☐ 1 - Have discussed club development plan with Council
- ☐ 2 - Club development plan being developed
- ☐ 3 - Club development plan in place

Other Club Development (doesn't include Club Development Plan)

- ☐ 0 - Club doesn't list any proactive club development
- ☐ 1 - Club lists 1 area of proactive club development
- ☒ 2 - Club lists 2 areas of proactive club development
- ☐ 3 - Club lists 3 or more areas of proactive club development

City/Council Benefits:

City/Council Exposure

Does the event provide exposure for the City of Ipswich and Ipswich City Council?

- ☒ Yes
- ☐ No

Economic Benefit from Visitors

Will the event provide economic benefits from visitors to the City?

- ☒ Yes
- ☐ No

Event Timing

Does the event fit in with Ipswich's Events Calendar?

- ☒ Yes
- ☐ No

Check the Ipswich's Events Calendar to see if the event fills a gap or clashes with advertised events

Growth Potential

Potential for growth of the event has been demonstrated:

- ☒ Yes
- ☐ No

Benefits to Ipswich City Council:

- ☐ 0 - No benefits to Ipswich City Council listed
- ☐ 1 - 1 benefit to Ipswich City Council listed
- ☐ 2 - 2 benefits to Ipswich City Council listed
- ☒ 3 - 3 or more benefits to Ipswich City Council listed

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Sporting Event Sponsorship Assessment v2.0

Application SES17/18017 From Australian Schools Tennis Coaches Association INC.

Scoring of the Sporting Event:

Overall Score: 34
Maximum score of 42

Decision: ☒ Approved
☐ Declined

Recommended Funding Amount: \$10,000.00

Guidelines:

- 34-42 eligible for up to \$10,000
- 20-34 eligible for up to \$5,000
- 0-19 eligible for up to \$2,000

Assessing Officer: Louise Rovera

Position: Sport and Recreation Officer

Assessment Date: 30/01/2018