

Vendor Rates Certificate Application

1 July 2018 – 30 June 2019

APPLICANT'S DETAILS				Office Use Only	
Name					
Reference number					
Address					
Suburb		Postcode			
Phone		Mobile			
Email					
ABN					

PROPERTY DESCRIPTION			
Lot and Plan			
Property address			
Suburb		Postcode	
Vendor's given name		Vendor's surname	

AUTHORISATION
The registered owners of the property have authorised me to act as an agent in relation to the settlement of the property detailed above.
Agent's Signature:

CONDITIONS
<ul style="list-style-type: none"> • Allow 5 working days from date of lodging a properly completed application. • If the application form is not fully completed correctly (including the "Agent's signature", where the applicant is not the current owner), the application will not be processed and will be returned to the applicant. • All properly completed applications submitted after 11.00 am will not be processed until the following date (the 5 working day turnaround time will start from this date). • All certificates will be returned by email. • If the property is not registered with Council as at the date of application the search will be conducted on the parent lot.