

VML:MB
Vicki Lukritz
3810 6221

SPARE

5 October 2017

Sir/Madam

You are requested to attend a meeting of the **CITY MANAGEMENT, FINANCE AND COMMUNITY ENGAGEMENT COMMITTEE** to be held in the **Council Chambers** on the 2nd Floor of the Council Administration Building, 45 Roderick Street, Ipswich commencing at **11.30 am or 10 minutes after the conclusion of the Economic Development and Digital City Committee, whichever is the earlier** on **Tuesday, 10 October 2017**.

MEMBERS OF THE CITY MANAGEMENT, FINANCE AND COMMUNITY ENGAGEMENT COMMITTEE	
Councillor Wendt (Chairperson and Deputy Mayor) Councillor Antonioli (Deputy Chairperson and Mayor)	Councillor Morrison Councillor Tully Councillor Silver Councillor Stoneman Councillor Bromage Councillor Pisasale Councillor Ireland Councillor Pahlke

Yours faithfully

Gary Kellar
ACTING CHIEF EXECUTIVE OFFICER

**CITY MANAGEMENT, FINANCE AND COMMUNITY ENGAGEMENT
COMMITTEE AGENDA**

11.30 am or 10 minutes after the conclusion of the Economic Development
and Digital City Committee, whichever is the earlier on

Tuesday, 10 October 2017

Council Chambers

Item No.	Item Title	Officer
1	Report – Employee Development Advisory Committee No. 2017(01) of 3 October 2017	--
2	Customer Service Delivery Update 1–22 September 2017	CFO
3	Proposed Amendments to the Terms of Reference Ipswich City Council Aboriginal and Torres Strait Islander Peoples Accord Advisory Group	COO(ASDCE)
4	Allocation of Community Donations Exceeding \$15,000.00	COO(ASDCE)
5	Allocation Community Donations to 30 September 2017	COO(ASDCE)
6	Councillor Travel and Training Requests	CFO
7	Month-End Performance – August 2017	CFO
8	Review of Delegation to Specific Purposes Committee	CFO
	<u>CLOSED SESSION</u>	
9	Request for Rates Concession, 105 Brisbane Road, Booval – Division 5 <i>Pursuant to Section 275(1)(d) of the Local Government Regulation 2012</i>	CFO
10	Resumption of Land 25 St Andrews Drive, Leichhardt – Division 8 <i>Pursuant to Section 275(1)(h) of the Local Government Regulation 2012</i>	CFO
11	Customer Services Delivery for Ipswich City Council – Proposed Arrangements from 7 November 2017 <i>Pursuant to Section 275(1)(e) of the Local Government Regulation 2012</i>	CFO

CITY MANAGEMENT, FINANCE AND COMMUNITY ENGAGEMENT COMMITTEE NO. 2017(10)

10 OCTOBER 2017

AGENDA

1. REPORT – EMPLOYEE DEVELOPMENT ADVISORY COMMITTEE NO. 2017(01) OF 3 OCTOBER 2017

With reference to the report of the Employee Development Advisory Committee No. 2017(01) of 3 October 2017.

RECOMMENDATION

That the report of the Employee Development Advisory Committee No. 2017(01) of 3 October 2017 be received, the contents noted and the recommendations contained therein be adopted.

Report

2. CUSTOMER SERVICE DELIVERY UPDATE 1–22 SEPTEMBER 2017

With reference to a report by the Services Queensland Operations Manager dated 26 September 2017 concerning customer service delivery activities for the period 1 – 22 September 2017.

RECOMMENDATION

That the report be received and the contents noted.

Report

3. PROPOSED AMENDMENTS TO THE TERMS OF REFERENCE IPSWICH CITY COUNCIL ABORIGINAL AND TORRES STRAIT ISLANDER PEOPLES ACCORD ADVISORY GROUP

With reference to a report by the Indigenous Australian Community Development Officer dated 19 September 2017 concerning proposed amendments to the Terms of Reference for the Aboriginal and Torres Strait Islander Peoples Accord Advisory Group.

RECOMMENDATION

That Council adopts the Ipswich City Council Aboriginal and Torres Strait Islander Peoples Accord Terms of Reference as detailed in Attachment C to the report by the Indigenous Australian Community Development Officer dated 19 September 2017.

Report

4. ALLOCATION OF COMMUNITY DONATIONS EXCEEDING \$15,000.00

With reference to a report by the Community Grants Officer dated 22 September 2017 concerning approval for community donation requests from organisations who have received donations in excess of \$15,000.00 for the current financial year.

RECOMMENDATION

- A. That a community donation of \$500.00 be allocated to Western Pride Football Club towards costs associated with the Western Pride's Junior Trophy Presentations, as detailed in the report by the Community Grants Officer dated 22 September 2017.
- A. That a community donation of \$1,000.00 be allocated to Western Pride Football Club towards costs associated with a fundraising event, as detailed in the report by the Community Grants Officer dated 22 September 2017.

Report

5. ALLOCATION COMMUNITY DONATIONS TO 30 SEPTEMBER 2017

With reference to a report by the Community Grants Officer dated 29 September 2017 concerning the allocation of Community Donations.

RECOMMENDATION

That the report be received and the contents noted.

Report

6. COUNCILLOR TRAVEL AND TRAINING REQUESTS

With reference to a report by the Acting Corporate Services and Risk Manager dated 22 September 2017 concerning councillor travel and training requests.

RECOMMENDATION

- A. That Council, in accordance with the "*Ipswich City Council Expenses Reimbursement*" Policy, note the training/conference/workshop travel details approved by the Chief Executive Officer as detailed in Attachment A to the report by the Acting Corporate Services and Risk Manager dated 22 September 2017.

- B. That Council, in accordance with the "*Ipswich City Council Expenses Reimbursement*" Policy, approve the councillor training/conference/workshop travel as detailed in Attachment B to the report by the Acting Corporate Services and Risk Manager dated 22 September 2017.

Report

7. MONTH-END PERFORMANCE – AUGUST 2017

With reference to a report by the Finance Manager dated 27 September 2017 concerning Council performance for the period ending 31 August 2017, submitted in accordance with *Section 204* of the *Local Government Regulation 2012*.

RECOMMENDATION

That the report be received and the contents noted.

Report

8. REVIEW OF DELEGATION TO SPECIFIC PURPOSES COMMITTEE

With reference to a report by the Chief Financial Officer dated 14 September 2017 concerning a review of the delegation to the Specific Purposes Committee.

RECOMMENDATION

- A. That Recommendations B and C of Item 51.02 of the Special Corporate Services Committee No. 38 of 20 June 1997 as detailed below, be repealed:
- B. *That the membership, Chairperson and Deputy Chairperson of the Specific Purposes Committee be the same as that of the Corporate Services Committee.*
 - C. *That Council delegate to the Specific Purposes Committee the power to consider and determine all issues arising from matters referred to it from time to time by resolution of Council.*
- B. That the Chairperson of the Specific Purposes Committee be the Mayor and the Deputy Chairperson be the Deputy Mayor.
- C. That the membership of the Specific Purposes Committee be the same as that of the City Management, Finance and Community Engagement Committee.

- D. That pursuant to section 257(1)(c) of the *Local Government Act 2009*, Council delegate to the Specific Purposes Committee, the power to consider and determine all issues arising from matters referred to it from time to time as well as any matters requiring a Council decision during future Council recess periods.

Report

9. REQUEST FOR RATES CONCESSION - 105 BRISBANE ROAD, BOOVAL QLD 4304 – DIVISION 5

With reference to a report by the Rates/Property Manager dated 7 September 2017 concerning a request from Legacy Club of Ipswich Inc., for a rates concession of the general rates on their property at 105 Brisbane Road, Booval.

RECOMMENDATION

That the request for the rate concession, 100% remission of the differential general rates, for the property at 105 Brisbane Road, Booval owned by the Legacy Club of Ipswich Inc., be granted and backdated to 1 July 2017.

Report

10. RESUMPTION OF LAND - 25 ST ANDREWS DRIVE, LEICHHARDT – DIVISION 8

With reference to a report by the Senior Property Officer dated 25 August 2017 concerning the proposed resumption of part of land located at 25 St Andrews Drive, Leichhardt and described as part of Lot 801 on SP219235 for strategic road purposes to facilitate the upgrade of Old Toowoomba Road, Leichhardt.

RECOMMENDATION

- A. That Council, having duly considered this report, be of the opinion that the part of Lot 801 on SP219235 containing an approximate area of 103m² shown in Attachment B ('the Land') is required for road purposes.
- B. That Council exercise its power as a "constructing authority" under the *Acquisition of Land Act 1967* to resume the Land for road purposes.
- C. That the Chief Executive Officer be authorised to negotiate compensation and perform any other matters, arising out of the *Acquisition of Land Act 1967* or otherwise, to effect the resumption of the Land.

- D. If, in the opinion of the Chief Executive Officer, acquisition of the Land for appropriate compensation can be achieved through negotiation without commencing a resumption process, the Chief Executive Officer is authorised to acquire the Land for appropriate compensation.

Report

11. CUSTOMER SERVICES DELIVERY FOR IPSWICH CITY COUNCIL - PROPOSED ARRANGEMENTS FROM 7 NOVEMBER 2017

With reference to a report by the Chief Financial Officer dated 27 September 2017 concerning the transition to a new service delivery arrangement for Ipswich City Council.

RECOMMENDATION

- A. That Council resolve to enter a Service Delivery Contract with LGE Operating Company Pty Ltd trading as Peak Services for the delivery of the Customer Excellence Proposal on terms generally in accordance with those detailed in the report by the Chief Financial Officer dated 27 September 2017.
- B. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the Service Delivery Contract with LGE Operating Company Pty Ltd trading as Peak Services for the delivery of the Customer Excellence Proposal and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.
- C. That Council resolve to enter a Service Delivery Contract with LGE Operating Company Pty Ltd trading as Peak Services for the delivery of the After Hours Call Centre Services on terms generally in accordance with those detailed in the report by the Chief Financial Officer dated 27 September 2017.
- D. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the Service Delivery Contract with LGE Operating Company Pty Ltd trading as Peak Services for the delivery of the After Hours Call Centre Services and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.
- E. That Council resolve to enter a Contract to supply LGE Operating Company Pty Ltd trading as Peak Services with accommodation and services in the Customer Services Centre generally in accordance with those detailed in the report by the Chief Financial Officer dated 27 September 2017.

- F. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the Contract to supply LGE Operating Company Pty Ltd trading as Peak Services with accommodation and services in the Customer Services Centre and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.

Report

and any other items as considered necessary.

EMPLOYEE DEVELOPMENT ADVISORY COMMITTEE NO. 2017(01)

3 OCTOBER 2017

REPORT

COUNCILLORS' ATTENDANCE: Councillor Wendt (Deputy Chairperson and Deputy Mayor);
Councillors Antonioli (Mayor) and Silver

COUNCILLORS' APOLOGIES: Councillors Pisasale (Chairperson) and Stoneman

OFFICERS' ATTENDANCE: Chief Financial Officer (Andrew Roach), Organisational
Development Manager (Maria Pawluczyk), Staffing and
Remuneration Manager (Julie Battelley), Ipswich City
Council Social Club President (Glenn Gellatly), Member of
the Ipswich City Council Social Club (Tia Prasser), Member
of the Ipswich City Council Social Club (Matt Lennon),
Employee Representative (Jason Claassen), Employee
Representative (Kristin Peasey)

OFFICERS' APOLOGIES: Employee Representative (Karin Hall) and Employee
Representative (Miranda Reis)

1. **STAFF THANK YOU DAY 2018**

This is a report by the Organisational Development Manager dated 22 September 2017 concerning the first meeting of the Employee Development Board (now Advisory Committee) Working Group to discuss the 2017–2018 Staff Thank You Day. The report provides preliminary details of a proposed Ipswich City Council Staff Movie Day as the preferred option for the Staff Thank You Day.

RECOMMENDATION

- A. That the Working Group seek two (2) other quotes for a Movie Day, and in consultation with the Chairperson of the Employee Development Advisory Committee and another Councillor delegate the decision to the Chief Executive Officer.
- B. That a message is sent to all staff advising of the Staff Thank You Movie Day event.

PROCEDURAL MOTIONS AND FORMAL MATTERS

In the absence of the Chairperson, the Deputy Chairperson opened the meeting at 12.00 pm.

The meeting closed at 12.37 pm.

26 September 2017

City Management, Finance and Community Engagement Committee	
Mtg Date: 10.10.2017	OAR: YES
Authorisation: Andrew Roach	

MEMORANDUM

TO: CHIEF FINANCIAL OFFICER

FROM: OPERATIONS MANAGER – SERVICES QUEENSLAND

RE: CUSTOMER SERVICE DELIVERY UPDATE 1–22 SEPTEMBER 2017

INTRODUCTION:

This is a report by the Services Queensland Operations Manager dated 26 September 2017 concerning customer service delivery activities for the period 1 – 22 September 2017.

BACKGROUND:

The key performance metrics for Customer Service performance reporting includes:

- First Point of Contact Resolution – the percentage of customer interactions that delivered the required customer outcome at the first point of contact (this is a subjective measure captured at the end of each customer interaction by the CSO);
- Grade of Service – the percentage of customer interaction phone calls answered within 20 seconds;
- Rates Arrears - the percentage of outstanding rates arrears compared to the total rates notices produced;
- Processing of customer requests – the percentage of customer requests actioned within corporate standard timeframes;
- Processing of incoming mail – the percentage of corporate mail, scanned, registered and tasked within one (1) business day.

REPORT

Key Performance Indicator Summary

KPI Title	KPI Description	KPI Target	Result JULY	Result AUGUST	Result SEPTEMBER	Result Q1
First Point of Contact Resolution (FPOCR) Services Queensland	The percentage of customer enquiries that are answered at the first point of contact, regardless of channel used (phone, counter, email, internet, etc)	Target \geq 52% Satisfactory \geq 50%	86% Target met	86% Target met	77% Target met	83% Target met
Grade of Service - Phone (GoS) Services Queensland	The percentage of customer calls that are answered <u>within 20 seconds</u> across the Services Queensland teams	Target \geq 85% Satisfactory \geq 80%	84% Satisfactory	84% Satisfactory	82% Satisfactory	83% Satisfactory
Rates Arrears	The percentage of outstanding rates arrears at end of quarter compared to the total value of rates notices issue in last 12 months.	Target \leq 2.70% Satisfactory \leq 3.00%	-	-	-	Measured at quarter end.
Processing time for customer requests	The time from receiving a CES CRM service request (whether internal or external) until completed.	Target \geq 85% Satisfactory \geq 80% Requests completed within corporate standard timeframes	97% Target met	99% Target met	99% Target met	98% Target met
Processing of all incoming mail	The percentage of applicable and relevant daily incoming mail scanned, registered and tasked the same business day.	Target \geq 85% of incoming mail completed within 1 business day Satisfactory \geq 80% of incoming mail completed within 1 business day	96% Target met	99% Target met	100% Target met	98% Target met

Operational Update

For the July, August, September quarter of 2017:

- 82% of calls were answered within 20 seconds (as at 22 September)

Call volumes received (excluding Ipswich City Council after hours and all after hours work conducted for other organisations)

- 22,308 July
- 24,933 August
- September – measured at end month

Ipswich City Council After Hours:

- 1,322 calls received in August, 1,455 in July

Rate notices:

- 77,200 notices were issued for the September 2017 Quarter

Animal Registrations as at 22 September 2017:

- 27,379 dogs are registered

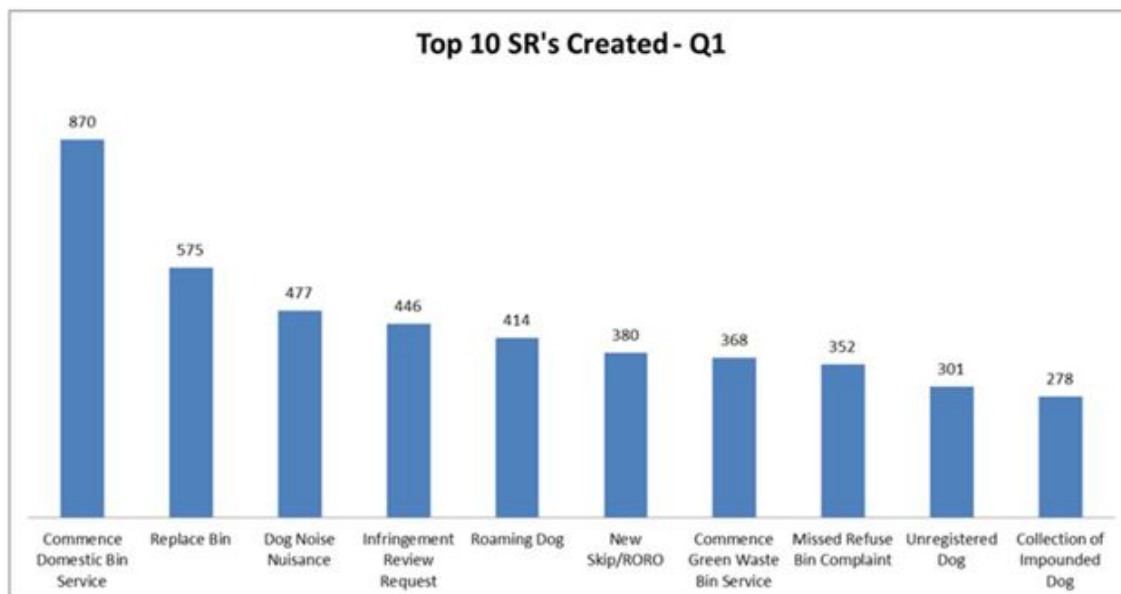
On time delivery: All Council – July to 22 September

- 15,638 service requests were raised and 15,561 service requests were resolved for period 1 July to 22 September
- 14,812 (95%) of the resolved service requests were resolved on time (1% decrease from the previous quarter)

New Telephony System – GENESYS Premier Edition:

- A new telephony system (Genesys Premium Edition) was rolled out on Monday 4 September for the daytime operation and on Monday 11 September for the after hours operation.
- It had become necessary to implement the WebCC replacement telephony call management solution since WebCC will no longer be supported by Telstra.
- The roll-out went smoothly with no major problems reported. Services Queensland is currently optimising the reporting settings for real-time grade of service monitoring as well as the day to day reporting.

Top 10 Service Requests Created



FINANCIAL IMPLICATIONS:

There are no financial implications associated with this report.

RECOMMENDATION:

That the report be received and the contents noted.

Julian Harris

OPERATIONS MANAGER – Services Queensland

I concur with the recommendation contained in this report.

Richard Bennett

STRATEGIC CLIENT OFFICE MANAGER

I concur with the recommendation contained in this report.

Andrew Roach

CHIEF FINANCIAL OFFICER

City Management, Finance and Community Engagement Committee	
Mtg Date: 10.10.2017	OAR: YES
Authorisation: Caroline McMahon	

19 September 2017

MEMORANDUM

TO: COORDINATOR, COMMUNITY DEVELOPMENT

FROM: INDIGENOUS AUSTRALIAN COMMUNITY DEVELOPMENT OFFICER

RE: PROPOSED AMENDMENTS TO THE TERMS OF REFERENCE IPSWICH CITY
COUNCIL ABORIGINAL AND TORRES STRAIT ISLANDER PEOPLES ACCORD
ADVISORY GROUP

INTRODUCTION:

This is a report by the Indigenous Australian Community Development Officer dated 19 September 2017 concerning proposed amendments to the Terms of Reference for the Aboriginal and Torres Strait Islander Peoples Accord Advisory Group.

BACKGROUND:

At the Council Ordinary Meeting of 30 May 2017 (Refer: City Management, Finance and Community Engagement Board No. 2017(05) of 23 May 2017), Council approved the membership of the Ipswich City Council Aboriginal and Torres Strait Islander Peoples Accord Advisory Group (the Accord Advisory Group).

The Accord Advisory Group will work with Ipswich City Council to identify issues, solutions and actions that can determine key priorities for the 2018–2021 Accord document. The Advisory Group understands that Council is only one (1) level of government, but recognises the importance of local leadership and how local government can be the catalyst for community led initiatives and how it will assist in developing sustainable outcomes with community.

The Accord Advisory Group has met and reviewed the existing Terms of Reference (refer Attachment A). Following discussion led by the Chair of the Accord Advisory Group, Councillor Kerry Silver, the Accord Advisory Group has endorsed proposed amendments to the Terms of Reference (refer Attachment B for tracked changes).

BENEFITS TO COMMUNITY AND CUSTOMERS:

As part of Council’s focus on liveable communities, the Accord Advisory Group empowers Aboriginal and Torres Strait Islander peoples to engage with Council and provide advice that enables the community to be actively involved with decisions that impact on the local community.

The Accord Advisory Group aligns with the actions of Advance Ipswich and the Corporate Plan 2017–2022 by:

- Providing opportunities that strengthen and celebrate our liveable community.
- Providing opportunities for increased participation in community activities.
- Building community pride and a sense of belonging.
- Developing and support successful community partnerships.
- Enhancing Community Capacity.




CONSULTATION:

The Chair and Deputy Chair of the Accord Advisory Group, have been actively involved in the Accord Advisory Group discussions in regards to the existing Terms of Reference and proposed amendments.

FINANCIAL IMPLICATIONS:

There are no financial implications in relation to this report.

ATTACHMENT:

Name of Attachment	Attachment
Attachment A – existing Terms of Reference	 Attachment A
Attachment B – proposed amendments to the Terms of Reference (track changes)	 Attachment B
Attachment B – new Terms of Reference (clean skin)	 Attachment C

RECOMMENDATION:

That Council adopts the Ipswich City Council Aboriginal and Torres Strait Islander Peoples Accord Terms of Reference as detailed in Attachment C to the report by the Indigenous Australian Community Development Officer dated 19 September 2017.

Derek Kinchela

INDIGENOUS AUSTRALIAN COMMUNITY DEVELOPMENT OFFICER

I concur with the recommendation contained in this report.

Angela Harms

COORDINATOR, COMMUNITY DEVELOPMENT

I concur with the recommendations contained in this report.

Abbey Richards

COMMUNITY ENGAGEMENT MANAGER

I concur with the recommendations contained in this report.

Caroline McMahon

**CHIEF OPERATING OFFICER
(ARTS, SOCIAL DEVELOPMENT & COMMUNITY ENGAGEMENT)**

**Ipswich City Council
Indigenous Australian Accord Review
Working Group
Terms of Reference (2013)**

1. Purpose

- 1.1 In recognition and acknowledgement of the contribution Aboriginal and Torres Strait Islander people provide to the region, and our understanding of their continuing connection to the land, cultural practices, traditions, customs and kinship way of life. Council has established the Ipswich City Council Indigenous Australian Accord Review Working Group (hereafter referred to as the Group)
- To provide input to council on matters relating to the Aboriginal and Torres Strait Islander community;
 - To provide a mechanism for members of the Aboriginal and Torres Strait Islander community to communicate and raise issues and concerns with Council.
 - To advocate for change to improve the social and economic outcomes for Aboriginal and Torres Strait Islander peoples.
- 1.2 The Group shall meet on a regular basis and will be consulted by Council in relation to issues of identified importance to the Aboriginal and Torres Strait Islander residents.
- 1.3 The Group will have a range of functions and broad objectives including:
- development of positive links and networks between Council and the Aboriginal and Torres Strait Islander community;
 - provide a sounding board for Council on issues of importance to the Aboriginal and Torres Strait Islander community;
 - provide advice to Council on policy decisions which directly or indirectly impact on the Aboriginal and Torres Strait Islander community;
 - develop or review existing council policies in particular those aimed to address Aboriginal and Torres Strait Islander development;
 - assist Council in developing and maintaining a clear picture of the needs of the Aboriginal and Torres Strait Islander community;
 - Align outcomes to community data based on both census and antidotal community knowledge and
 - Promote and enhance the profile of the Aboriginal and Torres Strait Islander community.
- 1.4 Members of the Group will be appointed by Council.

- 1.5 The Group shall meet every month on a day and time to be determined by the Group at its first meeting of each calendar year, and otherwise on an as needs basis as agreed to by the Group, to consider reports and business.
- 1.6 Meetings will not be held in January of each year or during the month of any Council general elections.
- 1.7 No meeting will take place if sorry business is taking place within or impacting on the local Aboriginal and Torres Strait Islander community.

2. Membership:

- 2.1 The group shall comprise ten (10) community members plus the Mayor and two Elected Members.
- 2.2 The ten (10) community members may comprise of the following but not limited to
 - One Traditional Owner Representative (Jagera, Yuggera, Ugarapul)
 - five agency representatives (Aboriginal and Torres Strait Islander people must be three of these positions)
 - two Aboriginal and Torres Strait Islander community members
 - one Aboriginal or Torres Strait Islander Elder and;
 - one Aboriginal and Torres Strait Islander youth representative (person under 25 years)
- 2.3 Agency representatives shall be from an agency/organisation or part of an agency that within their strategic framework provide services for persons of Aboriginal or Torres Strait Islander descent.
- 2.4 Members shall be appointed to the Group for a term of two years.
- 2.5 Where a position has been filled mid-term following a vacancy, that position shall be filled for the remainder of the two year term.
- 2.6 Upon expiry of the term of office of a Group member, the member may renominate for membership and be reappointed by the Council for a further two year term.
- 2.7 A quorum of the group shall be seven members with a minimum of four Aboriginal and Torres Strait Islander representatives.
- 2.8 Council elected members shall be appointed to the group for a term of two years.

3. Nominations:

- 3.1 New nominations for the Group shall be called for by the Ipswich City Council in consultation with the Chairperson of the Arts, Community and Cultural Services Committee.

- 3.2 Fair and equitable processes will be followed when advertising vacant positions including advertising in a local newspaper and in any other manner determined appropriate by the Council.
- 3.3 To be eligible for appointment as a community member of the group a person must satisfy at least one of the following criteria:
- be of Aboriginal or Torres Strait Islander descent,
 - a representative of an agency/organisation that have a core focus to provide services for persons of Aboriginal or Torres Strait Island descent;
 - live, work or have a strong connection with the City of Ipswich LGA area;
 - possess knowledge and connections within the community, i.e. those who have 'local knowledge'
 - agency representative must have knowledge of local community as well as of their agency

Descendants of the traditional owners are encouraged to apply for appointment to the group.

- 3.4 Council may target specific agencies/organisations to seek representation in line with key priorities
- 3.5 Nominations seeking consideration for membership to the group must be submitted on the prescribed application form seeking the following details in relation to the nominee:
- Name
 - Cultural Group (Optional)
 - Date of Birth
 - Residential address
 - Knowledge of community and background information regarding why the nominee wishes to be a member of the group.

4. Resignations:

- 4.1 A member of the group may, by notice in writing to the Indigenous Australian Community Development Officer, resign from the group. Resignation is effective upon receipt by Council.
- 4.2 If a group member has been absent without apology from the group for three or more consecutive meetings, upon recommendation from the group, Council may remove the member from the group and declare the position vacant.
- 4.3 Where a group member has resigned or a position has been declared vacant by Council, nominations will be called for by Council. Nominations received

will be referred to the group for consideration and recommendation for appointment will be endorsed by the Council.

5. Obligations of Representatives on the Indigenous Working Group

Ipswich City Council Indigenous Accord Review Working Group members shall:

- 5.1 Develop and maintain a good working relationship between working group members and officers of the Council's administration.
- 5.2 Treat officers and other group members in a respectful and courteous manner.
- 5.3 Perform their duties having due regard to these Terms of Reference.
- 5.4 Council may terminate membership of a member, if such member does not comply with Council's ***Code of Conduct***.

6. Chairperson

- 6.1 The Ipswich City Council shall appoint a chairperson from within the group membership for a term of twelve months. Where the position of the chairperson becomes vacant, in consultation with the group Ipswich City Council will select another chairperson from within the group.
- 6.2 If the chairperson is absent from a meeting the group may select any member, by consensus, to fulfil the role of chairperson at that meeting.
- 6.3 The chairperson shall perform the following duties:
 - liaise with members of the group;
 - chair the meeting proceedings; and
 - act as the official spokesperson for the group

7. Indigenous Australian Community Development Officer

The Indigenous Australian Community Development Officer shall:

- give notice of meetings, prepare reports and agenda, keep minutes and perform any other administrative duties of the group
- liaise with Council, Council staff and group members in addressing issues and questions relating to the group
- organise training and orientation activities for all members of the group
- act as a resource for information on relevant organisations and their role in the local community
- cancel a meeting in consultation with the chairperson if there is no business to be considered

- Ensure that relevant recommendations from the Ipswich City Council Indigenous working group are submitted to Council for consideration.

8. Decision Making Processes

8.1 The group shall reach its decisions in the following manner:

- by consensus; or
- if a consensus cannot be reached, a vote will be taken, at the discretion of the chairperson and/or upon request from 3 or more group members

8.2 Where a vote takes place, the chairperson must determine whether the vote is to be by either a show of hands or by secret ballot

8.3 Where a vote is taken the chairperson has a casting vote only.

8.4 A vote of the group shall only be taken when a quorum is present

9. Reimbursements and Disclaimers

The Group members are eligible to receive:

- Cover under Council's personal accident insurance when undertaking group business

Alterations to Terms of Reference

These Terms of Reference may only be amended by resolution of Council, in consultation with the group.

Ipswich City Council
Indigenous Australian Aboriginal and Torres Strait Islander
Peoples
Accord Review
WorkingAdvisory Group
Terms of Reference (~~2013~~2015 - 2018)

1. Purpose

1.1 In recognition and acknowledgement of the contribution Aboriginal and Torres Strait Islander ~~people~~peoples provide to the region, and our understanding of their continuing connection to the land, cultural practices, traditions, customs and kinship way of life. Ipswich City Council (Council) has established the Ipswich City Council Indigenous Australian Accord Review WorkingAdvisory Group (hereafter referred to as the Group):

- Teto provide input to council on matters relating to the Aboriginal and Torres Strait Islander community;
- Teto provide a mechanism for members of the Aboriginal and Torres Strait Islander community to communicate and raise issues and concerns with Council.
- Teto advocate for change to improve the social and economic outcomes for Aboriginal and Torres Strait Islander peoples.

1.2 The Group shall meet on a regular basis and will be consulted by Council in relation to issues of identified importance to the Aboriginal and Torres Strait Islander residents.

1.3 The Group will have a range of functions and broad objectives including:

- to undertake a review of the current Accord;
- development of positive links and networks between Council and the Aboriginal and Torres Strait Islander community;
- provide a sounding board for Council on issues of importance to the Aboriginal and Torres Strait Islander community;
- provide advice to Council on policy decisions which directly or indirectly impact on the Aboriginal and Torres Strait Islander community;
- develop or review existing ~~council~~Council policies in particular those aimed to address Aboriginal and Torres Strait Islander development;
- assist Council in developing and maintaining a clear picture of the needs of the Aboriginal and Torres Strait Islander community;
- Align~~align~~ outcomes to community data based on both census and ~~antidotal~~anecdotal community knowledge; and

- ~~Promote~~promote and enhance the profile of the Aboriginal and Torres Strait Islander community.

1.4 Members of the Group will be appointed by Council.

1.5 The Group shall meet ~~meet every month~~bi-monthly on a day and time to be determined by the Group at its first meeting of each calendar year, and otherwise on an as needs basis as agreed to by the Group, to consider reports and business.

1.6 Meetings will not be held in January of each year or during the month of any Council general elections.

1.7 No meeting will take place if sorry business is taking place within or impacting on the local Aboriginal and Torres Strait Islander community.

2. Membership:

2.1 The group shall comprise ~~ten (10)~~thirteen (13) community members ~~plus the Mayor and two Elected Members~~4 Council representatives.

2.2 The ~~ten (10)~~thirteen (13) community members may comprise of the following but not limited to:

~~One~~

- ~~one~~ Traditional Owner Representative (Jagera, Yuggera, Ugarapul);
- five agency representatives (Aboriginal and Torres Strait Islander people must be three of these positions);
- two Aboriginal and Torres Strait Islander community members;
- one Aboriginal or Torres Strait Islander Elder ~~and~~;
- one Aboriginal and Torres Strait Islander youth representative (person under 25 years);

2.3 Agency representatives shall be from an agency/organisation or part of an agency that within their strategic framework provide services for persons of Aboriginal or Torres Strait Islander descent.

2.4 Members shall be appointed to the Accord Advisory Group for ~~a term~~the purpose of ~~two years~~developing the 2018-2021 Accord.

2.5 Where a position has been filled ~~mid-term~~ following a vacancy, that position shall be filled for the remainder of the ~~two year~~ term of the Group.

2.6 Upon expiry of the term of office of a Group member, the member may renominate for membership and be reappointed by the Council for a further two year term.

2.7 A quorum of the group shall be seven (7) members with a minimum of four (4) Aboriginal and Torres Strait Islander representatives.

2.8 Council elected members shall be appointed to the group for a term of ~~two years~~ the Council.

3. Nominations:

3.1 New nominations for the Group shall be called for by the Ipswich City Council in consultation with the Chairperson of ~~the Arts, City Management, Finance and Community and Cultural Services~~ Engagement Committee.

3.2 Fair and equitable processes will be followed when advertising vacant positions including advertising in a local newspaper and in any other manner determined appropriate by the Council.

3.3 To be eligible for appointment as a community member of the ~~group~~ Group a person must satisfy at least one of the following criteria:

- be of Aboriginal ~~and/~~ or Torres Strait Islander descent;
- a representative of an agency/organisation that have a core focus to provide services for persons of Aboriginal or Torres Strait Island descent;
- live, work or have a strong connection with the City of Ipswich LGA area;
- possess knowledge and connections within the community, i.e. those who have 'local knowledge';
- agency ~~representative~~ representatives must have knowledge of local community as well as of their agency.

Descendants of the traditional owners are encouraged to apply for appointment to the ~~group~~ Group.

3.4 Council may target specific agencies/organisations to seek representation in line with key priorities

3.5 Nominations seeking consideration for membership to the ~~group~~ Group must be submitted on the prescribed application form seeking the following details in relation to the nominee: These skills will assist in the selection process:

- Name
- Cultural Group (Optional)
- Date of Birth
- Residential address
- Advocacy Skills
- Cultural Knowledge
- Leadership
- Aware of community Community Issues

- Understands the role and background information regarding why the nominee wishes to be a member of the group. Community Knowledge

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4. Resignations:

- 4.1 A member of the ~~group~~Group may, by notice in writing to the Indigenous Australian Community Development Officer, resign from the ~~group~~Group. Resignation is effective upon receipt by Council.
- 4.2 If a ~~group~~Group member has been absent without apology from the ~~group~~Group for three or more consecutive meetings, upon recommendation from the ~~group~~Group, Council may remove the member from the ~~group~~Group and declare the position vacant.
- 4.3 Where a ~~group~~Group member has resigned or a position has been declared vacant by Council, nominations will be called for by Council. Nominations received will be referred to the ~~group~~Group for consideration and recommendation for appointment will be endorsed by the Council.

5. Obligations of Representatives on the Indigenous ~~Working~~Advisory Group

Ipswich City Council Indigenous Accord ~~Review~~ WorkingAdvisory Group members shall:

- ~~5.1 Develop~~develop and maintain a good working relationship between ~~working group~~—~~Advisory Group~~ members and officers of the Council's administration.
- ~~5.2 Treat~~treat officers and other ~~group~~Group members in a respectful and courteous manner.
- ~~5.3 Perform~~perform their duties having due regard to these Terms of Reference.
- ~~5.4~~Council may terminate membership of a member, if such member does not comply with Council's **Code of Conduct**.

6. Chairperson

- 6.1 The Ipswich City Council shall appoint a ~~chairperson~~Chairperson and Deputy Chairperson from within the ~~group~~Group membership for a term of twelve months. Where the position of the ~~chairperson~~Chairperson becomes vacant, ~~in consultation with the group Ipswich City Council~~Deputy Chairperson will ~~select another chairperson from within~~fill the ~~group~~role of Chairperson appointed by Council.
- 6.2 If the ~~chairperson is~~Chairperson and Deputy Chairperson are absent from a meeting the ~~group~~Group may ~~select any~~—~~member, by consensus, to fulfil the role of chairperson at that~~appoint a Chairperson for the meeting.
- 6.3 The ~~chairperson~~Chairperson shall perform the following duties:

- liaise with members of the [groupGroup](#);
- [chairChair](#) the meeting proceedings; ~~and~~
- act as the official spokesperson for the [groupGroup](#).

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7. Ipswich City Council ~~7. Indigenous Australian Community Development Officer~~

~~The Indigenous Australian Community Development Officer shall:~~

Council shall:

- give notice of meetings, prepare reports and agenda, keep minutes and perform any other administrative duties of the ~~group~~Group;
- liaise with Council, Council staff and group members in addressing issues and questions relating to the ~~group~~Group;
- organise training and orientation activities for all members of the ~~group~~Group;
- act as a resource for information on relevant organisations and their role in the local community;
- cancel a meeting in consultation with the ~~chairperson~~Chairperson if there is no business to be considered;
- ~~Ensure~~ensure that relevant recommendations from the ~~Group Ipswich City Council Indigenous working group~~ are submitted to Council for consideration.

8. Decision Making Processes

8.1 The ~~group~~Group shall reach its decisions in the following manner:

- by consensus; or
- if a consensus cannot be reached, a vote will be taken, at the discretion of the ~~chairperson~~Chairperson and/or upon request from three (3) or more ~~group~~Group members.

8.2 Where a vote takes place, the ~~chairperson~~Chairperson must determine whether the vote is to be by either a show of hands or by secret ballot.

8.3 Where a vote is taken the ~~chairperson~~Chairperson has a casting vote only.

8.4 A vote of the ~~group~~Group shall only be taken when a quorum is present.

9. Reimbursements and Disclaimers

~~The~~ Group members are eligible to receive:

- Cover under Council's personal accident insurance when undertaking ~~group~~Group business.

10. Alterations to Terms of Reference

~~These~~This Terms of Reference may only be amended by resolution of Council, in consultation with the ~~group~~Group.

Date of Council Resolution:
Committee Reference and Date:
No. of Resolution:

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**Ipswich City Council
Aboriginal and Torres Strait Islander Peoples
Accord Advisory Group
Terms of Reference (2015 - 2018)**

1. Purpose

1.1 In recognition and acknowledgement of the contribution Aboriginal and Torres Strait Islander peoples provide to the region, and our understanding of their continuing connection to the land, cultural practices, traditions, customs and kinship way of life. Ipswich City Council (Council) has established the Ipswich City Council Indigenous Australian Accord Advisory Group (hereafter referred to as the Group):

- to provide input to council on matters relating to the Aboriginal and Torres Strait Islander community;
- to provide a mechanism for members of the Aboriginal and Torres Strait Islander community to communicate and raise issues and concerns with Council.
- to advocate for change to improve the social and economic outcomes for Aboriginal and Torres Strait Islander peoples.

1.2 The Group shall meet on a regular basis and will be consulted by Council in relation to issues of identified importance to the Aboriginal and Torres Strait Islander residents.

1.3 The Group will have a range of functions and broad objectives including:

- to undertake a review of the current Accord;
- development of positive links and networks between Council and the Aboriginal and Torres Strait Islander community;
- provide a sounding board for Council on issues of importance to the Aboriginal and Torres Strait Islander community;
- provide advice to Council on policy decisions which directly or indirectly impact on the Aboriginal and Torres Strait Islander community;
- develop or review existing Council policies in particular those aimed to address Aboriginal and Torres Strait Islander development;
- assist Council in developing and maintaining a clear picture of the needs of the Aboriginal and Torres Strait Islander community;
- align outcomes to community data based on both census and anecdotal community knowledge; and
- promote and enhance the profile of the Aboriginal and Torres Strait Islander community.

- 1.4 Members of the Group will be appointed by Council.
- 1.5 The Group shall meet bi-monthly on a day and time to be determined by the Group at its first meeting of each calendar year, and otherwise on an as needs basis as agreed to by the Group, to consider reports and business.
- 1.6 Meetings will not be held in January of each year or during the month of any Council general elections.
- 1.7 No meeting will take place if sorry business is taking place within or impacting on the local Aboriginal and Torres Strait Islander community.

2. Membership:

- 2.1 The group shall comprise thirteen (13) community members and 4 Council representatives.
- 2.2 The thirteen (13) community members may comprise of the following but not limited to:
 - one Traditional Owner Representative (Jagera, Yuggera, Ugarapul);
 - five agency representatives (Aboriginal and Torres Strait Islander people must be three of these positions);
 - two Aboriginal and Torres Strait Islander community members;
 - one Aboriginal or Torres Strait Islander Elder;
 - one Aboriginal and Torres Strait Islander youth representative (person under 25 years);
- 2.3 Agency representatives shall be from an agency/organisation or part of an agency that within their strategic framework provide services for persons of Aboriginal or Torres Strait Islander descent.
- 2.4 Members shall be appointed to the Accord Advisory Group for the purpose of developing the 2018-2021 Accord.
- 2.5 Where a position has been filled following a vacancy, that position shall be filled for the remainder of the term of the Group.
- 2.6 Upon expiry of the term of office of a Group member, the member may renominate for membership and be reappointed by the Council for a further two year term.
- 2.7 A quorum of the group shall be seven (7) members with a minimum of four (4) Aboriginal and Torres Strait Islander representatives.
- 2.8 Council elected members shall be appointed to the group for a term of the Council.

3. Nominations:

- 3.1 New nominations for the Group shall be called for by the Ipswich City Council in consultation with the Chairperson of City Management, Finance and Community Engagement Committee.
- 3.2 Fair and equitable processes will be followed when advertising vacant positions including advertising in a local newspaper and in any other manner determined appropriate by the Council.
- 3.3 To be eligible for appointment as a community member of the Group a person must satisfy at least one of the following criteria:
- be of Aboriginal and/or Torres Strait Islander descent;
 - a representative of an agency/organisation that have a core focus to provide services for persons of Aboriginal or Torres Strait Island descent;
 - live, work or have a strong connection with the City of Ipswich LGA area;
 - possess knowledge and connections within the community, i.e. those who have 'local knowledge';
 - agency representatives must have knowledge of local community as well as of their agency.

Descendants of the traditional owners are encouraged to apply for appointment to the Group.

- 3.4 Council may target specific agencies/organisations to seek representation in line with key priorities
- 3.5 Nominations seeking consideration for membership to the Group must be submitted on the prescribed application form seeking the following details in relation to the nominee: These skills will assist in the selection process:
- Name
 - Cultural Group (Optional)
 - Date of Birth
 - Residential address
 - Advocacy Skills
 - Cultural Knowledge
 - Leadership
 - Aware of Community Issues
 - Understands the role and Community Knowledge

4. Resignations:

- 4.1 A member of the Group may, by notice in writing to the Indigenous Australian Community Development Officer, resign from the Group. Resignation is effective upon receipt by Council.
- 4.2 If a Group member has been absent without apology from the Group for three or more consecutive meetings, upon recommendation from the Group, Council may remove the member from the Group and declare the position vacant.
- 4.3 Where a Group member has resigned or a position has been declared vacant by Council, nominations will be called for by Council. Nominations received will be referred to the Group for consideration and recommendation for appointment will be endorsed by the Council.

5. Obligations of Representatives on the Indigenous Advisory Group

Ipswich City Council Indigenous Accord Advisory Group members shall:

- develop and maintain a good working relationship between Advisory Group members and officers of the Council's administration.
- treat officers and other Group members in a respectful and courteous manner.
- perform their duties having due regard to these Terms of Reference.
- Council may terminate membership of a member, if such member does not comply with Council's **Code of Conduct**.

6. Chairperson

- 6.1 The Ipswich City Council shall appoint a Chairperson and Deputy Chairperson from within the Group membership for a term of twelve months. Where the position of the Chairperson becomes vacant, the Deputy Chairperson will fill the role of Chairperson appointed by Council.
- 6.2 If the Chairperson and Deputy Chairperson are absent from a meeting the Group may appoint a Chairperson for the meeting.
- 6.3 The Chairperson shall perform the following duties:
- liaise with members of the Group;
 - Chair the meeting proceedings;
 - act as the official spokesperson for the Group.

7. Ipswich City Council

Council shall:

- give notice of meetings, prepare reports and agenda, keep minutes and perform any other administrative duties of the Group;
- liaise with Council, Council staff and group members in addressing issues and questions relating to the Group;
- organise training and orientation activities for all members of the Group;
- act as a resource for information on relevant organisations and their role in the local community;
- cancel a meeting in consultation with the Chairperson if there is no business to be considered;
- ensure that relevant recommendations from the Group are submitted to Council for consideration.

8. Decision Making Processes

8.1 The Group shall reach its decisions in the following manner:

- by consensus; or
- if a consensus cannot be reached, a vote will be taken, at the discretion of the Chairperson and/or upon request from three (3) or more Group members.

8.2 Where a vote takes place, the Chairperson must determine whether the vote is to be by either a show of hands or by secret ballot.

8.3 Where a vote is taken the Chairperson has a casting vote only.

8.4 A vote of the Group shall only be taken when a quorum is present.

9. Reimbursements and Disclaimers

Group members are eligible to receive Cover under Council's personal accident insurance when undertaking Group business.

10. Alterations to Terms of Reference

This Terms of Reference may only be amended by resolution of Council, in consultation with the Group.

Date of Council Resolution:
Committee Reference and Date:
No. of Resolution:

City Management, Finance and Community Engagement Committee	
Mtg Date: 10.10.17	OAR: YES
Authorisation: Caroline McMahon	

22 September 2017

MEMORANDUM

TO: CHIEF OPERATING OFFICER (ARTS, SOCIAL DEVELOPMENT AND COMMUNITY ENGAGEMENT)

FROM: COMMUNITY GRANTS OFFICER

RE: ALLOCATION OF COMMUNITY DONATIONS EXCEEDING \$15,000.00

INTRODUCTION:

This is a report by the Community Grants Officer dated 22 September 2017 concerning approval for community donation requests from organisations who have received donations in excess of \$15,000.00 for the current financial year. The current policy states that:

"The total amount of funding which may be allocated to an organisation in any one financial year is a maximum of \$15,000, unless otherwise approved by Council".

1. Western Pride Football Club

Background

Community donation requests totalling \$1,500.00 have been received from Western Pride Football Club (the Club).

In this financial year, the Club has received community donations totalling \$16,000.00 as outlined below:

Appln No.	Month	Funding Type	Amount	Purpose
1.	July	Community Donation	\$14,000.00	Assistance with Senior Men's football team visit to Japan in September 2017
2.	August	Community Donations	\$ 2,000.00	Assistance with Senior Men's football team visit to Japan in September 2017
		TOTAL	\$16,000.00	

Application No. 3

A combined donation request of \$500.00 for Western Pride Football Club was received from the Division 2 Office on 28 August 2017, as outlined below:

Citywide	\$250.00
Division 2	<u>\$250.00</u>
	\$500.00

Funding is sought towards costs associated with the Western Pride's Junior Trophy Presentations.

Application No. 4

A donation request of \$1,000.00 for Western Pride Football Club has been received from the Division 1 Office to assist with a fundraising event.

Requests for Applications 3 and 4 outlined above, fall outside of current policy and require Council's consideration.

The above requests fit within the criteria of the Community and Citywide Donations Procedure, specifically where the procedure states:

"The total amount of funding which may be allocated to an organisation in any one financial year is a maximum of \$15,000.00, unless otherwise approved by Council.

Where allocations exceed \$15,000.00, the following may also be requirements of the funding:

- *The allocation will generally support projects and initiatives, which are innovative and provide benefit to the quality of life of Ipswich residents; and*
- *The organisation is considered to have the ability to effectively manage the project."*

FINANCIAL IMPLICATIONS:

Funding for provision of the Community Donations has been budgeted for in the 2017–2018 Community Engagement Budget.

RECOMMENDATIONS:

- A. That a community donation of \$500.00 be allocated to Western Pride Football Club towards costs associated with the Western Pride's Junior Trophy Presentations, as detailed in the report by the Community Grants Officer dated 22 September 2017.

- B. That a community donation of \$1,000.00 be allocated to Western Pride Football Club towards costs associated with a fundraising event, as detailed in the report by the Community Grants Officer dated 22 September 2017.

Josie Berry
COMMUNITY GRANTS OFFICER

I concur with the recommendations contained in this report.

Abbey Richards
COMMUNITY ENGAGEMENT MANAGER

I concur with the recommendations contained in this report.

Caroline McMahon
CHIEF OPERATING OFFICER
(ARTS, SOCIAL DEVELOPMENT AND COMMUNITY ENGAGEMENT)

City Management, Finance and Community Engagement Committee	
Mtg Date: 09.10.17	OAR: YES
Authorisation: Caroline McMahon	

29 September 2017

MEMORANDUM

TO: CHIEF OPERATING OFFICER
(ARTS, SOCIAL DEVELOPMENT AND COMMUNITY ENGAGEMENT)

FROM: COMMUNITY GRANTS OFFICER

RE: ALLOCATION COMMUNITY DONATIONS TO 30 SEPTEMBER 2017

INTRODUCTION:

This is a report by the Community Grants Officer dated 29 September 2017 concerning the allocation of Community Donations.

In line with the Community Donations Policy, allocation of Community Donations for the period ended 30 September 2017 are reported in Attachment A. All donations exceeding \$250.00 are required to be acquitted by the applicant within a three (3) month time frame. Acquittals received can be made available on request.

BENEFITS TO CUSTOMERS


Provision of Community Donations supports Council's commitment to enhancing the quality of life of its community, is consistent with and complements Advance Ipswich and Corporate Plan 2017–2012 Strategies and Goals by:

- Providing equitable access and avenues for all residents of Ipswich to participate and contribute to decisions made in their community.
- Encouraging residents to identify the needs of the community and provide a caring environment with particular attention to youth, families, people with a disability, older people, and people from cultural and linguistically diverse backgrounds.
- Increasing opportunities for active participation in community life.
- Enhancing community belonging and pride.
- Enhancing community capacity.

FINANCIAL IMPLICATIONS:

Funding for provision of Community donations is contained in the Community Engagement Branch 2017–2018 budget.

ATTACHMENTS:

Name of Attachment	Attachment
Attachment A - Community Donations Report Refer: September Tab	 Attachment A

RECOMMENDATION:

That the report be received and the contents noted.

Josie Berry
COMMUNITY GRANTS OFFICER

I concur with the recommendation contained in this report.

Abbey Richards
COMMUNITY ENGAGEMENT MANAGER

I concur with the recommendation contained in this report.

Caroline McMahon
CHIEF OPERATING OFFICER
(ARTS, SOCIAL DEVELOPMENT AND COMMUNITY ENGAGEMENT)

Community Donations

Date	Division	Applicant	Amt Allocated	Total Amt	Description
8/28/2017	Division 2	Ipswich Suns Women's Indoor Cricket Team		\$500.00	Accommodation and Travelling
9/1/2017	Division 8	Amberley District State School		\$372.00	Hiring of Bins for Recycling Program
9/1/2017	Division 10	Rosewood Craft & Quilters		\$250.00	Bi-Annual Quilt Show
9/1/2017	Division 10	Cabanda Care Inc.		\$200.00	Cabanda Newsletter
9/1/2017	Division 10	Rosewood Little Athletics		\$200.00	Presentation Day 2016/17
9/1/2017	Division 5	United Bowls Club		\$600.00	Mens October Fours
9/1/2017	Division 10	Deebing Heights State School P&C Association		\$1,000.00	Benches for Prep and Junior Play Areas
9/1/2017	Division 4	Bundamba State Secondary College		\$3,976.50	Installation of Rubber Gym Floor Matting
9/1/2017	Division 8	Railways Swimming Club		\$750.00	Free Friday Night Entry for Parents
9/1/2017	Division 7	St Edmunds Christian Brothers College Old Boys Assoc.		\$195.00	2017 Golf Day
9/1/2017	Division 2	Westside Christian College		\$250.00	College Annual Magazine Production
9/1/2017	Division 5	Karalee Twin Rivers Junior Rugby League Club		\$1,000.00	Installation of Security Camera
9/1/2017	Citywide	Redlands Ladies Probus Club Inc		\$260.00	Tour guide and catering for Ipswich visit
9/1/2017	Citywide	Silkstone Baptist Church	\$5,000.00		Construction of Child Safety Fence
	Division 1		\$500.00		
	Division 5		\$500.00		
	Division 6		\$200.00		
	Division 4		\$5,000.00		
				\$11,200.00	
9/1/2017	Citywide	Ipswich Hospice Care Inc.	\$275.00		2017 Harper Hocking Swim-a-thon
	Division 1		\$100.00		
	Division 10		\$75.00		
	Division 4		\$200.00		
	Division 5		\$250.00		

	Division 6		\$100.00		
	Division 7		\$250.00		
	Division 8		\$250.00		
				\$1,500.00	
9/1/2017	Citywide	St Edmunds Christian Brothers College Old Boys Assoc.	\$500.00		2017 Golf Day
	Division 1		\$100.00		
	Division 2		\$200.00		
	Division 5		\$200.00		
	Division 8		\$100.00		
	Division 9		\$195.00		
				\$1,295.00	
9/1/2017	Citywide	Goodna & Districts Rugby League Football Club	\$2,500.00		Annual Sportsmans' Luncheon
	Division 2		\$2,500.00		
				\$5,000.00	
9/1/2017	Citywide	Redbank Plains Bears Rugby League Football Club	\$500.00		Girls Rugby League Carnival
	Division 2		\$500.00		
	Division 3		\$500.00		
	Division 9		\$500.00		
				\$2,000.00	
9/8/2017	Division 8	Leichhardt Community Group Inc		\$4,259.00	Installation of Security Cameras
9/8/2017	Division 9	Greater Springfield Lions Club		\$250.00	Community Event Expenses
9/8/2017	Division 10	Cabanda Care Inc.		\$200.00	Musical Entertainment
9/8/2017	Division 9	Tara Brown Foundation		\$250.00	Team Fees
9/8/2017	Division 6	Jubilee Ranger Guides		\$1,000.00	Food Costs for End-of-Year Camp
9/8/2017	Division 10	Grandchester Model Live Steam Association		\$1,050.00	Commemorative Belt Buckles
9/8/2017	Division 10	Just Rock Ipswich		\$350.00	2018 Back to '63 Car Show
9/8/2017	Division 10	Rosewood Craft & Quilters		\$270.00	Material for Quilts

9/8/2017	Division 4	12th Ipswich Girls Brigade		\$350.00	Stage 3 Leadership Development Camp
9/8/2017	Division 4	Aberdare Amateur Fishing Club		\$350.00	Offsetting of Fundraising Costs
9/8/2017	Division 10	Amberley Girl Guides		\$250.00	Catering for Reserve Opening
9/8/2017	Division 3	Woodlinks State School P&C Association		\$180.25	Implementation of Recycling Program
9/8/2017	Division 3	Leukaemia Foundation		\$500.00	Worlds Greatest Shave
9/8/2017	Division 2	Goodna State School		\$1,250.00	Semi-Commercial Worm Farm
9/8/2017	Division 8	Coal City Country Music Assoc.		\$250.00	Christmas Social Running Costs
9/8/2017	Citywide	Naval Association Of Australia Ipswich & West Moreton Sub Section Inc		\$660.00	Bus Hire for Travel to Competition
9/8/2017	Citywide	ICON Toastmasters		\$500.00	Continuation of Service
9/8/2017	Citywide	Quota International Club of Ipswich Inc	\$100.00		Raffle Prizes for Melbourne Cup Day
	Division 1		\$100.00		
	Division 2		\$100.00		
	Division 3		\$100.00		
	Division 4		\$100.00		
	Division 5		\$100.00		
	Division 6		\$100.00		
	Division 8		\$100.00		
	Division 9		\$100.00		
				\$900.00	
9/8/2017	Citywide	Purga Elders & Descendants Aboriginal Corporation	\$250.00		Public Liability Insurance and Running Costs
	Division 10		\$600.00		
	Division 1		\$150.00		
	Division 2		\$250.00		
	Division 3		\$250.00		
	Division 4		\$300.00		
	Division 5		\$300.00		
	Division 6		\$100.00		

	Division 7		\$250.00		
	Division 8		\$200.00		
	Division 9		\$100.00		
				\$2,750.00	
9/8/2017	Citywide	We Care	\$200.00		Ugarapul Traditional Owners Gathering
	Division 1		\$100.00		
	Division 10		\$250.00		
	Division 2		\$500.00		
	Division 3		\$1,000.00		
				\$2,050.00	
9/8/2017	Citywide	Ipswich Hospice Care	\$750.00		Ipswich Hospice Jacaranda Dinner
	Division 2		\$250.00		
				\$1,000.00	
9/15/2017	Division 10	Walloon State School P & C Association		\$7,500.00	Electronic Sign for School
9/15/2017	Division 8	Ipswich Arts Foundation Trust		\$10,000.00	Organisation Activities
9/15/2017	Division 3	Ipswich Veteran & Vintage Vehicle Club Inc		\$300.00	October 2017 Swap Meet
9/15/2017	Division 4	Bundamba State Secondary College		\$1,000.00	2017 Student Awards Night
9/15/2017	Division 2	African Double Orphan Association		\$500.00	Mowing & Cleaning of Properties
9/15/2017	Division 2	Goodna Bowls Club		\$1,500.00	Club Administration Costs
9/11/2017	Citywide	Ipswich Softball Association	\$750.00		State Titles for Softball Teams
	Division 1		\$100.00		
	Division 10		\$125.00		
	Division 2		\$150.00		
	Division 3		\$200.00		
	Division 5		\$500.00		
	Division 8		\$200.00		

				\$2,025.00	
9/11/2017	Citywide	St Francis Xavier Parish School P & F Association	\$2,375.00		Biennial School Fete
	Division 2		\$2,375.00		
	Division 3		\$250.00		
				\$5,000.00	
9/14/2017	Citywide	Purga Wagtails Aboriginal Corporation	\$500.00		2017 Arthur Beetson Murri Rugby League Carnival
	Division 1		\$100.00		
	Division 10		\$125.00		
				\$725.00	
9/15/2017	Division 10	Mirrabooka Aboriginal Cultural Services Inc	\$150.00		Equipment and Uniforms for Softball Carnival
	Citywide		\$500.00		
	Division 2		\$250.00		
	Division 3		\$500.00		
	Division 4		\$100.00		
	Division 8		\$100.00		
				\$1,600.00	
9/15/2017	Citywide	The Salvation Army Aged Care Plus Riverview Gardens	\$250.00		Fundraising for Equipment and Materials
	Division 10		\$125.00		
	Division 2		\$250.00		
	Division 3		\$250.00		
	Division 4		\$200.00		
	Division 5		\$250.00		
				\$1,325.00	
9/15/2017	Citywide	Ipswich Genealogical Society Inc	\$500.00		Renovations at New Occupancy

	Division 1		\$250.00		
	Division 10		\$250.00		
	Division 2		\$250.00		
	Division 3		\$430.00		
	Division 4		\$500.00		
	Division 6		\$100.00		
	Division 8		\$100.00		
	Division 9		\$150.00		
				\$2,530.00	
9/15/2017	Citywide	Great Mercy Christian Church	\$200.00		Christmas Celebration - Hall Hire & Catering
	Division 1		\$200.00		
	Division 2		\$200.00		
	Division 3		\$200.00		
				\$800.00	
9/15/2017	Citywide	Developing Foundation Inc	\$300.00		Annual Riverwalk for Ipswich Resident
	Division 1		\$100.00		
	Division 10		\$100.00		
	Division 2		\$100.00		
	Division 4		\$100.00		
	Division 5		\$200.00		
	Division 8		\$100.00		
				\$1,000.00	
9/15/2017	Citywide	Goodna State School P & C Association	\$2,500.00		2017 Fundraising Endeavours
	Division 2		\$2,500.00		
				\$5,000.00	
9/15/2017	Citywide	Kambu Warriors Sports	\$250.00		Registration and Accommodation Costs
	Division 1		\$100.00		

	Division 3		\$1,000.00		
	Division 4		\$100.00		
				\$1,450.00	
9/22/2017	Division 4	Raceview State School P&C		\$500.00	Fundraising for Computer Cab
9/22/2017	Division 5	Karalee State School'		\$2,000.00	Opti-minds 2017 State Final
9/22/2017	Division 3	Mirrabooka Aboriginal Cultural Services Inc		\$1,271.00	Softball Equipment for Carnival
9/22/2017	Division 4	Ipswich Men's Shed Inc		\$250.00	Gift of a Gown Program
9/22/2017	Division 9	12th Ipswich Girls Brigade		\$100.00	Stage 3 Leadership Development Camp
9/22/2017	Citywide	Sudanese Support Foundation	\$500.00		Renewal of Public Liability Insurance
	Division 1		\$100.00		
	Division 2		\$200.00		
	Division 3		\$200.00		
	Division 4		\$150.00		
	Division 5		\$200.00		
	Division 7		\$100.00		
	Division 8		\$50.00		
				\$1,500.00	
9/22/2017	Citywide	Musketeers Sports Club Inc	\$500.00		Club Training Shirts
	Division 5		\$500.00		
				\$1,000.00	
9/22/2017	Citywide	Trail to Triumph	\$250.00		Trail to Triumph Run
	Division 1		\$600.00		
	Division 2		\$250.00		
	Division 3		\$100.00		
	Division 7		\$250.00		

				\$1,450.00	
9/22/2017	Citywide	Marburg & District Residents Association	\$1,000.00		Advertising of Event and Event Expenses
	Division 10	Marburg & District Residents Association	\$500.00		
				\$1,500.00	
9/22/2017	Division 2	Springfield Malayalee Association Inc	\$500.00		Cultural Events
	Division 3		\$250.00		
	Division 1		\$250.00		
				\$1,000.00	
9/28/2017	Division 9	ICON Community Inc		\$450.00	T-Shirts for Music and Dance Competition
9/28/2017	Citywide	Westside Community Care		\$500.00	2017 Christmas Hamper and Voucher Appe
9/28/2017	Division 1	Breast Friends Limited		\$200.00	Fundraising for Charities
9/28/2017	Citywide	Lions Club of Ipswich Inc		\$500.00	Continuation of Service
9/25/2017	Citywide	Springfield Brumbies Basketball Club	\$250.00		Equipment and Formal Training
	Division 1		\$500.00		
	Division 2		\$250.00		
	Division 9		\$500.00		
				\$1,500.00	
9/25/2017	Citywide	Ipswich Orpheus Chorale Inc	\$3,000.00		Theatre Production - Beauty and the Beast
	Division 1		\$200.00		
	Division 3		\$1,000.00		
	Division 4		\$1,000.00		
	Division 5		\$1,000.00		

	Division 7		\$2,000.00		
	Division 8		\$1,000.00		
	Division 9		\$1,000.00		
				\$10,200.00	
9/28/2017	Citywide	United Bowls Club	\$200.00		2017 Ladies Section Party Day
	Division 5		\$200.00		
				\$400.00	
9/28/2017	Citywide	Occasionals Vigoro Club	\$200.00		Registration and Club Shirts
	Division 1		\$100.00		
	Division 2		\$100.00		
	Division 3		\$500.00		
	Division 4		\$100.00		
				\$1,000.00	
9/28/2017	Citywide	Raiders Softball Club	\$500.00		2017 Qld Murri Women's Softball Tournament
	Division 1		\$100.00		
	Division 4		\$100.00		
				\$700.00	
9/28/2017	Citywide	Rotary Club of Ipswich North	\$500.00		2017 Police & Emergency Officer of the Year Awards
	Division 10		\$125.00		
	Division 2		\$200.00		
	Division 5		\$250.00		
	Division 6		\$50.00		
	Division 8		\$100.00		
	Division 9		\$200.00		
				\$1,425.00	

9/28/2017	Citywide	Ipswich Kindergarten Association Inc	\$700.00		80th Anniversary Community Fete
	Division 2		\$100.00		
	Division 3		\$100.00		
	Division 8		\$100.00		
				\$1,000.00	
9/28/2017	Citywide	Camira State School P&C	\$500.00		Trivia Night
	Division 1		\$500.00		Trivia Night
				\$1,000.00	
			Total	\$ 120,868.75	

22 September 2017

MEMORANDUM

TO: CHIEF FINANCIAL OFFICER

FROM: ACTING CORPORATE SERVICES AND RISK MANAGER

RE: COUNCILLOR TRAVEL AND TRAINING REQUESTS

INTRODUCTION:

This is a report by the Acting Corporate Services and Risk Manager dated 22 September 2017 concerning councillor travel and training requests.

BACKGROUND:

The Ipswich City Council expenses Reimbursement Policy (the policy) states that councillors are required to attend approved conferences/workshops to either deliver a paper or as a delegate or representative of Council. Such attendances are to be approved by Council resolution or, for matters that require out of session approval, approved by the Chief Executive Officer and as per the Ipswich City Council Councillor Expenses Reimbursement and Administrative Support Procedure, reported by the Chief Executive Officer at the next Council meeting.

Attachment A contains training, conference and workshop travel details approved by the Chief Executive Officer out of session to be noted.

Attachment B contains training, conference and workshop travel for councillors requiring Council approval.

ATTACHMENTS:

Name of Attachment	Attachment
Training, conference and workshop travel approved by the Chief Executive Officer out of session to be noted.	Attachment A
Training, conference and workshop travel to be approved by Council.	Attachment B

RECOMMENDATION:

- A. That Council, in accordance with the "*Ipswich City Council Expenses Reimbursement*" Policy, note the training/conference/workshop travel details approved by the Chief Executive Officer as detailed in Attachment A to the report by the Acting Corporate Services and Risk Manager dated 22 September 2017.

- B. That Council, in accordance with the "*Ipswich City Council Expenses Reimbursement*" Policy, approve the councillor training/conference/workshop travel as detailed in Attachment B to the report by the Acting Corporate Services and Risk Manager dated 22 September 2017.

Laura Nicholls

ACTING CORPORATE SERVICES AND RISK MANAGER

I concur with the recommendations contained in this report.

Andrew Roach

CHIEF FINANCIAL OFFICER

ATTACHMENT A

COUNCILLOR WORKSHOP AND CONFERENCE TRAVEL APPROVED BY THE CEO OUT OF SESSION
IN ACCORDANCE WITH THE EXPENSES REIMBURSEMENT POLICY

Date Approved by CEO	Traveller	Details of Travel	Event Location	Travel Start Date	Conference Registration Approved
24/08/2017	Cr Paul Tully	AMAC Executive Meeting	Brisbane	8/09/2017	
11/09/2017	Mayor Andrew Antonioli	Toowoomba Carnival of Flowers	Toowoomba	16/09/2017	
	Cr Sheila Ireland	Visit to Edmonton Library	Canada	28/08/17	

**COUNCILLOR WORKSHOP/CONFERENCE TRAVEL AND/OR TRAINING REQUIRING COUNCIL APPROVAL
IN ACCORDANCE WITH THE EXPENSES REIMBURSEMENT POLICY**

Councillor	Conference/Event/Training	Location	Estimated Training/Conference Dates
Mayor Andrew Antoniolli	LGAQ Annual Conference	Gladstone	15-19 October 2017

City Management, Finance and Community Engagement Committee	
Mtg Date: 10.10.17	OAR: Yes
Authorisation: Andrew Roach	

27 September 2017

MEMORANDUM

TO: CHIEF FINANCIAL OFFICER

FROM: FINANCE MANAGER

RE: MONTH-END PERFORMANCE – AUGUST 2017

INTRODUCTION

This is a report by the Finance Manager dated 27 September 2017 concerning Council performance for the period ending 31 August 2017, submitted in accordance with *Section 204* of the *Local Government Regulation 2012*.

BACKGROUND

Section 204 of the *Local Government Regulation 2012* requires a monthly report to be submitted to Council in respect of the performance of Council’s budget. The monthly performance report for August 2017 is included at Attachment A.

ATTACHMENT:

Name of Attachment	Attachment
August 2017 Monthly Performance Report	Attachment A

RECOMMENDATIONS:

That the report be received and the contents noted.

Jeffrey Keech
FINANCE MANAGER

I concur with the recommendation contained in this report.

Andrew Roach
CHIEF FINANCIAL OFFICER



City of
Ipswich

Ipswich City Council

Performance Report

August 2017

Ipswich City Council - Summary Financial Results

	YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	FY Budget \$'000	EOY Forecast \$'000	Detail Page ref:
Net Result as at 31 August 2017:						
Cash Operational Revenue						
Net Rates and Utilities	43,239	42,958	281	187,477	187,477	Page 9
Fees and Charges	5,558	4,658	900	28,048	28,048	Page 10
Operational Grants and Contributions	2,383	2,523	(140)	18,039	18,039	Page 11
Interest	912	730	182	4,122	4,122	Page 12
Other Cash Revenue	3,506	3,113	393	32,605	32,605	"
Total Cash Operational Revenue	55,598	53,982	1,616	270,291	270,291	
Cash Operational Expenses						
Employee Expenses*	15,462	15,951	489	90,714	90,714	Page 13
Materials and Services#	13,845	15,495	1,650	88,585	88,585	"
Finance costs	2,355	2,347	(8)	14,449	14,449	"
Other Cash Expenses	1,716	1,567	(149)	9,243	9,243	"
	33,378	35,360	1,982	202,991	202,991	
Cash Operational Result	22,220	18,622	3,598	67,300	67,300	
Non-Cash Operational Revenue						
Gain on Asset Disposal	38	0	38	0	38	Page 12
Internal Revenue	4,147	4,093	54	22,751	22,751	"
Total Non-Cash Operational Revenue	4,185	4,093	92	22,751	22,789	
Non-Cash Operational Expense						
Depreciation	11,677	10,248	(1,429)	61,490	61,490	Page 13
Headworks Credit Indexation	0	0	0	845	845	"
Loss on Asset Disposal	575	0	(575)	0	575	"
Internal Expense	4,094	3,669	(425)	19,923	19,923	"
Total Non-Cash Operational Expense	16,346	13,917	(2,429)	82,258	82,833	
Net Result before Capital	10,059	8,798	1,261	7,793	7,256	
Capital						
Capital Grants	210	0	210	8,275	8,275	Page 11
Donated Asset Revenue	14,789	16,742	(1,953)	58,044	58,044	"
Contributions	877	2,888	(2,011)	17,330	17,330	"
Headworks Credit Consumption	0	0	0	4,477	4,477	"
Total Capital	15,876	19,630	(3,754)	88,126	88,126	
Total Net Result	25,935	28,428	(2,493)	95,919	95,382	
Capital Program as at 31 August 2017:						
Cash Capital Items						
Asset Construction and Purchase	16,893	11,825	(5,068)	145,907	145,907	Page 17
Non-cash Capital Items						
Donated Assets	14,789	7,675	(7,114)	58,044	58,044	"
Total Capital Program	31,682	19,500	(12,182)	203,951	203,951	

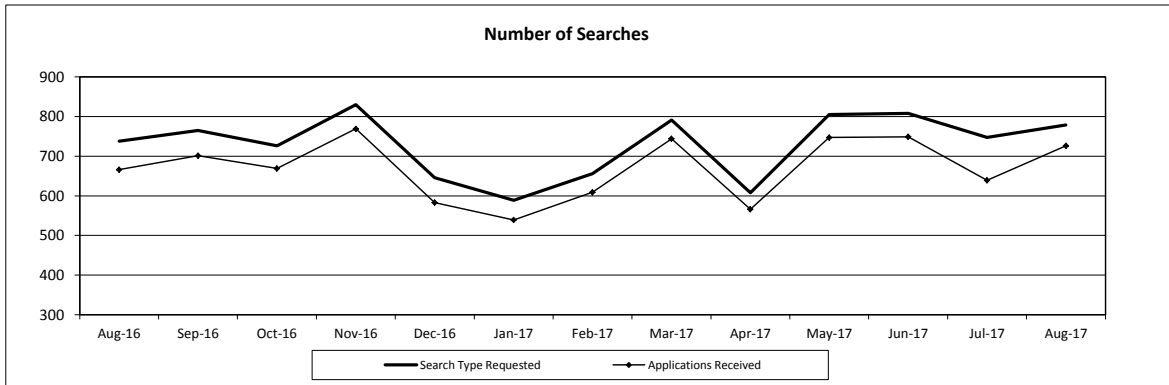
* Including contract labour

excluding contract labour

For information on individual line items, please refer to the relevant section of the report.

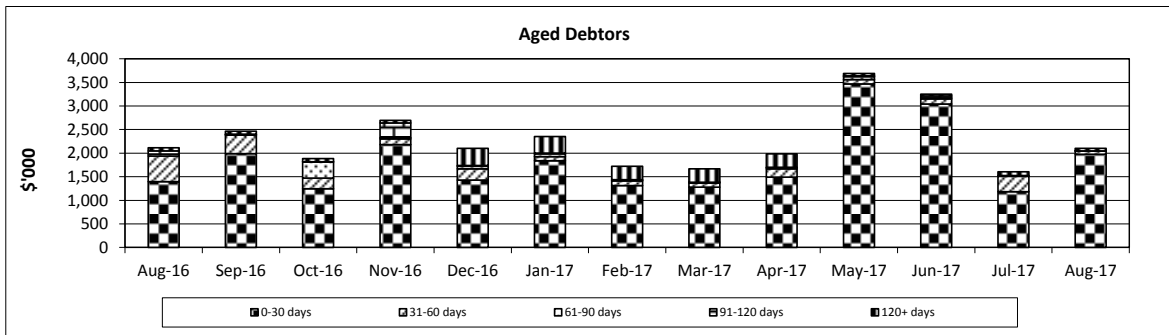
Additional Performance Information:

Property Searches:



	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
Search Type Requested	738	765	726	830	646	589	656	791	608	805	808	747	779
Applications Received	666	701	669	769	583	539	609	744	566	747	749	639	726

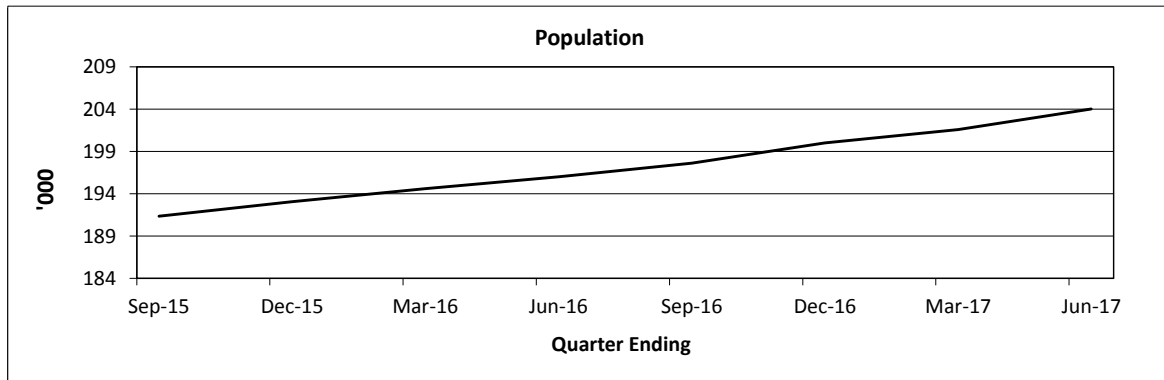
Aged Debtors:



	Aug-16 \$'000	Sep-16 \$'000	Oct-16 \$'000	Nov-16 \$'000	Dec-16 \$'000	Jan-17 \$'000	Feb-17 \$'000	Mar-17 \$'000	Apr-17 \$'000	May-17 \$'000	Jun-17 \$'000	Jul-17 \$'000	Aug-17 \$'000
0-30 days	1,396	1,989	1,246	2,180	1,430	1,839	1,312	1,276	1,492	3,469	3,041	1,181	1,977
31-60 days	542	392	226	121	238	85	98	90	176	89	109	325	67
61-90 days	43	14	343	27	51	61	16	16	24	65	20	8	1
91-120 days	65	9	3	313	17	16	11	2	10	17	40	12	3
120+ days	67	62	64	55	364	351	284	285	281	50	42	77	52

Satisfactory results overall.

Population:

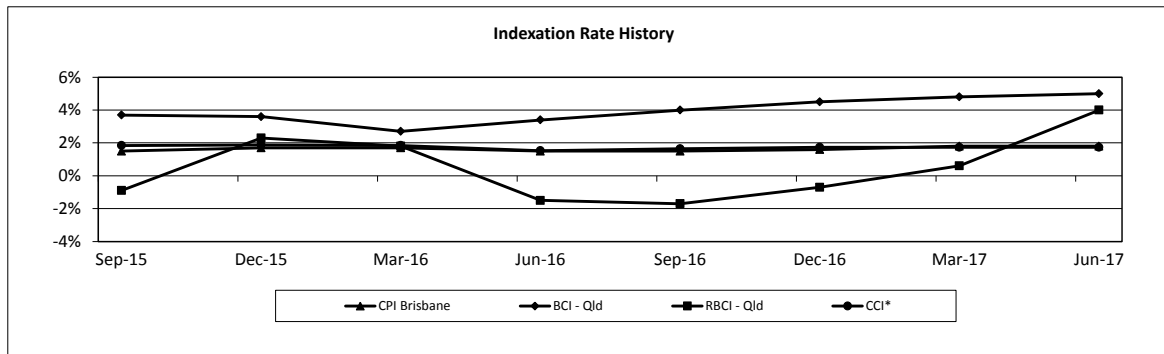


	Sep-15	Dec-15	Mar-16	Jun-16	Sep-16	Dec-16	Mar-17	Jun-17
Population	191	193	195	196	198	200	202	204

Growth in Waste Domestic Services:

	Sep-15	Dec-15	Mar-16	Jun-16	Sep-16	Dec-16	Mar-17	Jun-17
Growth per quarter:	0.89%	1.05%	0.97%	0.76%	0.82%	1.40%	0.83%	1.25%

Indexation Rate History:



	Sep-15	Dec-15	Mar-16	Jun-16	Sep-16	Dec-16	Mar-17	Jun-17
CPI Brisbane	1.50%	1.70%	1.70%	1.50%	1.50%	1.60%	1.80%	1.80%
BCI - Qld	3.70%	3.60%	2.70%	3.40%	4.00%	4.50%	4.80%	5.00%
RBCI - Qld	-0.90%	2.30%	1.80%	-1.50%	-1.70%	-0.70%	0.60%	4.00%
CCI*	1.84%	1.88%	1.84%	1.53%	1.64%	1.74%	1.74%	1.73%

CPI = Consumer Price Index; BCI = Building Construction Index; RBCI = Roads and Bridges Construction Index; CCI = Council Cost Index

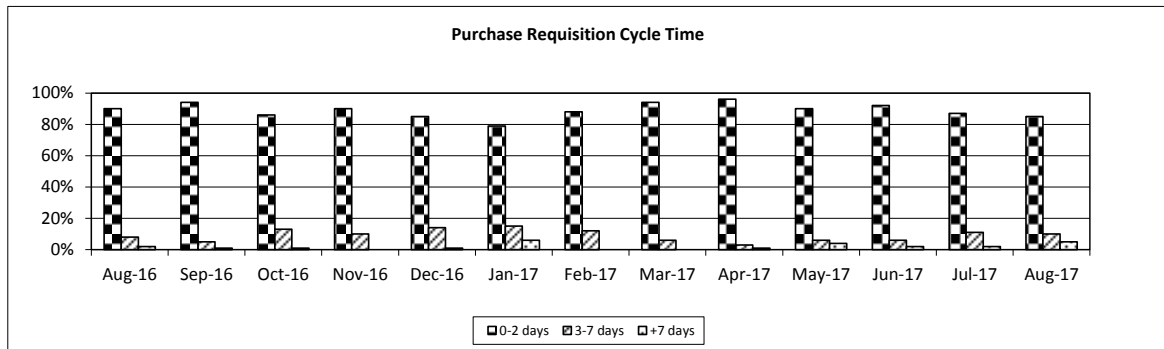
ICC Performance Report
August 2017

Invoices Paid within Terms:

	Feb-17		Mar-17		Apr-17		May-17		Jun-17		Jul-17		Aug-17	
Total invoices paid	3,780		5,837		4,559		4,938		5,094		4,839		5,265	
	Count	\$	Count	\$	Count	\$	Count	\$	Count	\$	Count	\$	Count	\$
% paid within terms	97%	88%	98%	98%	98%	99%	97%	95%	98%	99%	98%	97%	94%	98%
% paid <1 week outside terms	2%	0%	1%	1%	2%	1%	1%	3%	1%	1%	1%	3%	3%	1%
% paid >1 week outside terms	1%	12%	1%	1%	0%	0%	2%	2%	1%	0%	1%	0%	3%	1%

Satisfactory results. Invoice count is slightly below target. Discrepancies were identified during the invoice matching process, which meant invoices were unable to be paid until discrepancies were resolved. Results are expected to improve next month.

Purchase Requisition Cycle Time:

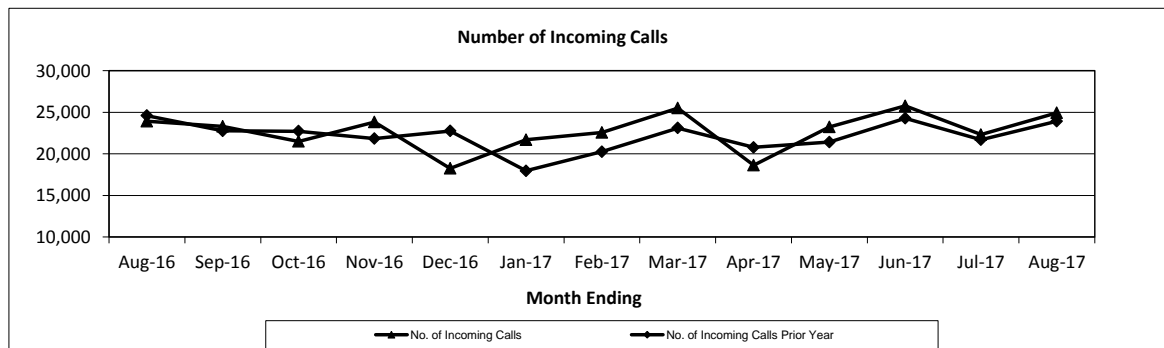


Key performance indicator for this activity is two days.

	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
0-2 days	90%	94%	86%	90%	85%	79%	88%	94%	96%	90%	92%	87%	85%
3-7 days	8%	5%	13%	10%	14%	15%	12%	6%	3%	6%	6%	11%	10%
+7 days	2%	1%	1%	0%	1%	6%	0%	0%	1%	4%	2%	2%	5%

Satisfactory Results.

Number of Incoming phone calls - All Council (excluding BCC After Hours and Helpdesk)



	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
No. of Incoming Calls	23,927	23,313	21,495	23,814	18,241	21,681	22,579	25,508	18,637	23,222	25,768	22,308	24,933
No. of Incoming Calls Prior Year	24,605	22,766	22,726	21,829	22,750	17,950	20,254	23,109	20,775	21,405	24,264	21,689	23,927

Statement of Cashflows

	July Actuals	July Budget	August Actuals	August Budget	September Budget	October Budget	November Budget	December Budget	January Budget	February Budget	March Budget	April Budget	May Budget	June Budget
Cashflows from Operating Activities														
Receipts from Customers	(2,731)	(4,020)	(38,935)	(38,178)	(3,937)	(4,041)	(38,366)	(3,941)	(4,122)	(39,150)	(3,957)	(4,187)	(39,786)	(4,325)
General Rates and Utilities Charges	(2,842)	(2,501)	(3,718)	(2,157)	(2,408)	(2,478)	(2,157)	(2,259)	(1,964)	(2,046)	(2,229)	(2,344)	(2,197)	(1,400)
Fees and Charges	(196)	(536)	(592)	(527)	(518)	(518)	(518)	(518)	(691)	(518)	(189)	(204)	(901)	(3,673)
Operating Contributions	(658)	(559)	(937)	(900)	(229)	(204)	(901)	(267)	(691)	(919)	(189)	(204)	(901)	(3,673)
Operating Grants and Subsidies	(4,126)	(1,097)	(2,374)	(2,016)	(1,538)	(1,869)	(1,593)	(1,475)	(1,501)	(1,048)	(1,282)	(1,406)	(1,220)	81
Other Income	(328)	(1,444)	(549)	(1,444)	(1,444)	(1,444)	(1,444)	(1,444)	(1,444)	(1,444)	(1,444)	(1,444)	(1,444)	(3,457)
Capital Contributions	(211)													(8,065)
Capital Grants and Subsidies	(11,099)	(10,158)	(47,103)	(45,222)	(10,075)	(10,558)	(44,979)	(9,904)	(10,240)	(45,125)	(9,619)	(10,104)	(46,066)	(23,648)
Payments to Suppliers and Employees	6,404	6,760	7,791	8,434	6,760	8,434	6,760	6,760	8,442	6,766	6,766	6,766	8,442	7,767
Employee Payments	9,081	8,056	11,254	7,772	7,856	7,123	7,041	7,203	7,153	6,655	7,137	7,083	6,973	9,988
Supplier Payments	755	962	1,010	656	588	563	688	540	577	643	759	547	544	2,440
Other Expenses	16,241	15,778	20,054	16,861	15,204	16,119	14,488	14,502	16,173	14,065	14,663	14,397	15,959	20,195
Interest Received	(498)	(338)	(461)	(392)	9	84	(357)	(379)	(293)	(312)	(355)	(260)	(318)	(982)
Borrowing Costs	13		12		3,408		3,783			3,670				3,152
Net Cash Outflow (inflow) from Operating Activities	4,657	5,282	(27,498)	(28,753)	8,547	5,645	(30,847)	8,003	5,639	(31,372)	8,359	4,034	(30,425)	(1,284)
Cashflows from Investing Activities														
Payments for property, plant and equipment*	11,227	5,993	14,932	10,035	9,081	13,126	14,136	11,828	14,044	14,412	12,053	12,379	12,624	29,512
Dividends Received	1,713	(1,772)	613	(1,639)	(1,861)	(1,418)	(1,684)	(1,839)	(1,883)	(1,772)	(1,852)	(1,892)	(1,994)	(3,290)
Proceeds from sale of (payments for) equity investments														(7,719)
Transfers to/from subsidiary entities														
Net Cash Outflow (inflow) from Investing Activities	12,941	4,221	15,546	8,395	7,220	6,408	12,453	4,908	12,160	12,640	10,201	10,487	10,630	18,503
Cashflows from Financing Activities														
Proceeds from Borrowings					4,701			5,401			5,472			(50,000)
Redemption of Borrowings														36,050
Interest free loan (proceeds) redemption														
Working Capital (Proceeds) Redemption					4,701			5,401			5,472			
Net Cash Outflow (inflow) from Financing Activities					4,701			5,401			5,472			(13,950)
Net Decrease (increase) in Cash Held	17,598	9,503	(11,952)	(20,358)	20,467	12,053	(18,395)	18,312	17,800	(18,732)	24,032	14,521	(19,795)	3,269
Cash at Beginning of Period	183,751	183,751	166,153	166,153	178,105	157,638	145,585	163,980	145,668	127,868	146,600	122,568	108,047	127,842
Cash at End of Reporting Period	166,153	174,248	178,105	186,510	157,638	145,585	163,980	145,668	127,868	146,600	122,568	108,047	127,842	124,573

* Including intangible assets

The end of year forecast cash balance is \$124.5 million.

ICC Performance Report
August 2017

Departmental Breakdown

Revenue and Expense: 😊 <1% or \$50k worse than budget whichever is greater; 😞 <5% or \$125k worse than budget whichever is greater; 😐 >=5% or >=\$125k worse than budget whichever is greater.
Capital: 😊 within 5% or \$50k +/- budget whichever is greater; 😞 within 10% or \$250k +/- budget whichever is greater; 😐 more than 10% or >\$250k +/- budget whichever is greater. U=under; O=over

Trend of year to date results as at 31 August 2017:

Departmental Controlled:

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FY
Arts, Social Development and Community Engagement	Revenue	😊	😊										😊
	Employee Expenses*	😊	😊										😊
	Other Expense Categories**	😊	😊										😊
	Capital	U😊	U😊										U😊

Satisfactory results for revenue and expenses.
Capital expenditure under budget \$92k or 80.0%.

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FY
Economic Development and Marketing	Revenue	😊	😊										😊
	Employee Expenses*	😊	😊										😊
	Other Expense Categories**	😊	😊										😊
	Capital	n/a	n/a										n/a

Satisfactory results for revenue and expenses.

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FY
Infrastructure Services Department	Revenue	😊	😊										😊
	Employee Expenses*	😊	😊										😊
	Other Expense Categories**	😊	😊										😊
	Capital	U😊	O😊										U😊

Satisfactory results for revenue and expenses.
Capital expenditure over budget for Infrastructure Program \$2.96m or 45.5%.

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FY
Finance and Corporate Services Department	Revenue	😊	😊										😊
	Employee Expenses*	😊	😊										😊
	Other Expense Categories**	😊	😊										😊
	Capital	U😊	U😊										U😊

Satisfactory results for revenue and employee expenses. Other expense categories over budget by \$127k or 2.08%.
Capital expenditure under budget \$1.7m or 66.5%.

* Employee expenses including Labour Contracts
** Operational Expense excluding the above

ICC Performance Report
August 2017

Departmental Breakdown

Revenue and Expense: ☹️<1% or \$50k worse than budget whichever is greater; ☹️ <5% or \$125k worse than budget whichever is greater; ☹️>=5% or >=\$125k worse than budget whichever is greater.
Capital: ☹️within 5% or \$50k+/- budget whichever is greater; ☹️ within 10% or \$250k +/- budget whichever is greater; ☹️ more than 10% or >\$250k +/- budget whichever is greater. U=under; O=over

Trend of year to date results as at 31 August 2017:

Departmental Controlled:

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FY
Works, Parks and Recreation Department	Revenue	☹️	☹️										☹️
	Employee Expenses*	☹️	☹️										☹️
	Other Expense Categories**	☹️	☹️										☹️
	Capital	O☹️	O☹️										U☹️

Satisfactory results for revenue and expenses.
Capital expenditure under budget for Infrastructure Program \$1.133m or 56.9%. Capital expenditure for fleet and equipment purchase over budget \$2.895m.
Satisfactory results for IWS under budget \$98k or 67.6%.

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FY
Health, Security and Regulatory Services Department	Revenue	☹️	☹️										☹️
	Employee Expenses*	☹️	☹️										☹️
	Other Expense Categories**	☹️	☹️										☹️
	Capital	U☹️	U☹️										U☹️

Satisfactory results for revenue and expenses.
Satisfactory results for capital.

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FY
Planning and Development Department	Revenue	☹️	☹️										☹️
	Employee Expenses*	☹️	☹️										☹️
	Other Expense Categories**	☹️	☹️										☹️
	Capital	n/a	n/a										n/a

Satisfactory results for revenue and employee expenses. Other expense categories over budget \$93k or 54% due to a number of legal appeals.

Corporate Controlled:

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FY
Corporate Items	Revenue	☹️	☹️										☹️
	Expenses	☹️	☹️										☹️
	Capital	O☹️	O☹️										U☹️

Revenue under budget \$3.7m and expenses over budget \$2.05m.
Capital expenditure for donated assets over budget \$7.1m, which relates to budget phasing.

* Employee expenses including Labour Contracts
** Operational Expense excluding the above

ICC Performance Report
August 2017

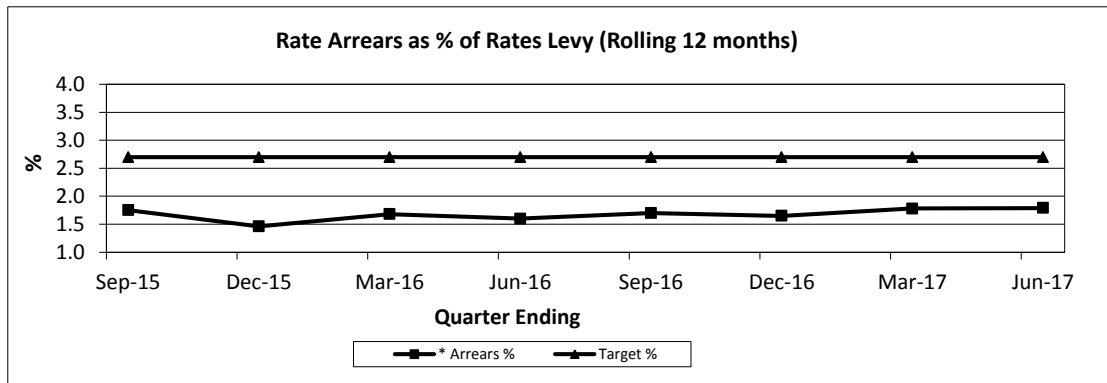
Revenue

Net Rates and Utilities:

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
General Rates	38,097	37,853	244	166,755	23%	166,755
Utilities and Other Charges	7,720	7,697	23	31,228	25%	31,228
Discounts/Remissions	(2,578)	(2,592)	14	(10,506)	25%	(10,506)
	43,239	42,958	281	187,477	23%	187,477

Satisfactory results.

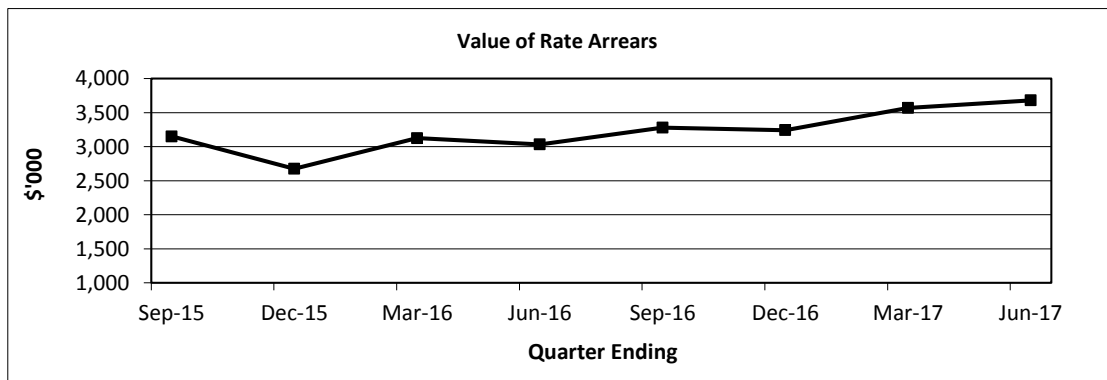
Rate Arrears as at 30 June 2017:



	Sep-15	Dec-15	Mar-16	Jun-16	Sep-16	Dec-16	Mar-17	Jun-17
* Arrears %	1.75	1.46	1.68	1.6	1.7	1.65	1.78	1.79
Target %	2.70	2.70	2.70	2.70	2.70	2.70	2.70	2.70

* Rolling 12 month average

Value of Rate Arrears:



	Sep-15	Dec-15	Mar-16	Jun-16	Sep-16	Dec-16	Mar-17	Jun-17
\$'000	3,151	2,676	3,125	3,034	3,281	3,242	3,568	3,680

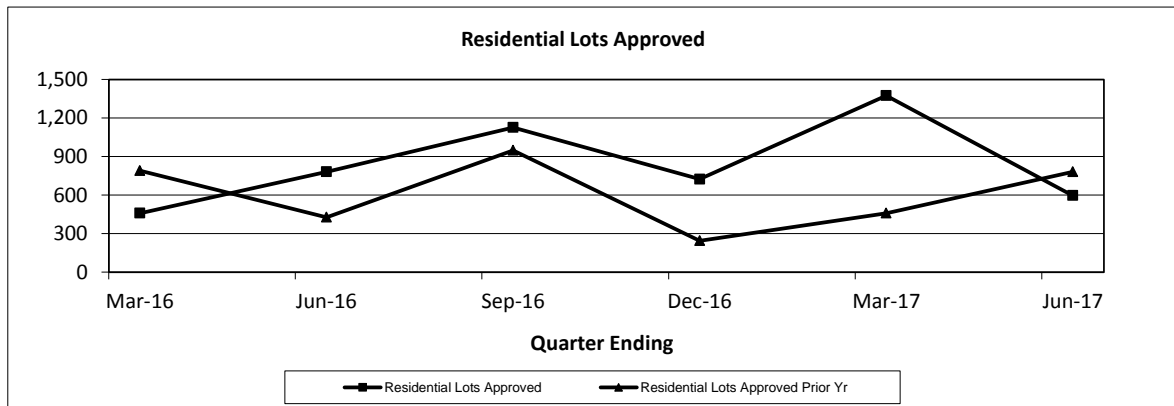
ICC Performance Report
August 2017

Fees and Charges:

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Planning Fees	3,136	2,277	859	14,428	22%	14,428
Hlth Animal Cemetery Fees	496	395	101	1,805	27%	1,805
Traffic and Reg Park Fees	370	378	(8)	2,438	15%	2,438
Waste Fees	1,031	1,071	(40)	6,428	16%	6,428
Other Fees	525	537	(12)	2,949	18%	2,949
	5,558	4,658	900	28,048	20%	28,048

Satisfactory results overall.

Residential Lots Approved:



	Mar-16	Jun-16	Sep-16	Dec-16	Mar-17	Jun-17
Residential Lots Approved	459	781	1,127	724	1,374	597
Residential Lots Approved Prior Yr	791	427	949	245	459	781

ICC Performance Report
August 2017

Grants and Contributions:

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Operational Grants	1,595	1,460	135	9,771	16%	9,771
Capital Grants	210	0	210	8,275	3%	8,275
Donated Asset Revenue	14,789	16,742	(1,953)	58,044	25%	58,044
*Operational Cash Contributions	788	1,063	(275)	8,268	10%	8,268
*Capital Cash Contributions	877	2,888	(2,011)	17,330	5%	17,330
Hdwks Credit Consumption	0	0	0	4,477	0%	4,477
	18,259	22,153	(3,894)	106,165	17%	106,165

Donated assets and cash contributions are mostly developer driven and will be closely monitored.

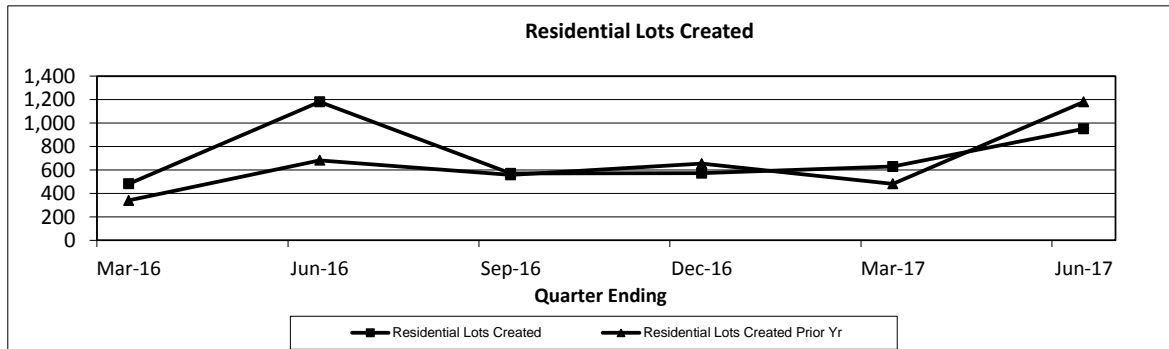
***Cash Contribution Actuals Breakdown YTD:**

	Footpaths \$'000	Open Space \$'000	Roads \$'000	Social \$'000	Others \$'000	Grand Total \$'000
Operational Cash Contribution	0	327	445	0	16	788
Capital Cash Contribution	0	0	827	0	50	877
	0	327	1,272	0	66	1,665
Balance Sheet Movement YTD:						
Open Space NCL	0	762	0	0	0	762
Stormwater NCL	0	0	0	0	646	646
Social NCL	0	0	0	169	0	169
Footpaths NCL	7	0	0	0	0	7
Streetscape NCL	0	0	0	0	0	0
	7	762	0	169	646	1,584
Total Cash Contributions	7	1,089	1,272	169	712	3,249

Other operational cash contributions include Queen's Parks Nature Centre (\$8k), Poetry Feast (\$6.8k) and vegetation retention (\$3.5k).

Other capital cash contributions relates to upgrade of the Ipswich BMX track (\$50k).

Residential Lots Created:



	Mar-16	Jun-16	Sep-16	Dec-16	Mar-17	Jun-17
Residential Lots Created	482	1,181	571	572	629	951
Residential Lots Created Prior Yr	341	683	558	655	482	1,181

ICC Performance Report
August 2017

Other Revenue Sources:

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Sales, Recoverable Works	454	436	18	2,865	16%	2,865
Interest	912	730	182	4,122	22%	4,122
Other Revenue	3,052	2,677	375	29,740	10%	29,740
Gain on Asset Disposal	38	0	38	0	n/a	38
Internal Revenue	4,147	4,093	54	22,751	18%	22,751
	8,603	7,936	667	59,478	14%	59,516

Satisfactory results overall.

ICC Performance Report
August 2017

Expense

Employee Expenses

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Wages (opex and capex)	12,880	13,685	805	79,070	16%	79,070
Overtime	249	279	30	1,614	15%	1,614
Allowances	51	53	2	305	17%	305
Other employee costs	3,633	3,856	223	22,289	16%	22,289
Total Labour Opex + Capex	16,813	17,873	1,060	103,278	16%	103,278
<i>Less Capitalised Labour</i>	(2,378)	(2,615)	(237)	(15,040)	16%	(15,040)
Opex Labour before Contractors	14,435	15,258	823	88,238	16%	88,238
<i>Plus Contract Opex Labour</i>	1,027	693	(334)	2,476	41%	2,476
Opex Labour incl Contractors	15,462	15,951	489	90,714	17%	90,714

Satisfactory results overall.

Materials and Services (excl. Labour Contracts)

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Materials	1,237	1,906	669	12,180	10%	12,180
Motor Vehicle Expenses	282	520	238	3,540	8%	3,540
Other Goods	554	330	(224)	2,078	27%	2,078
Other Services	2,417	1,909	(508)	9,848	25%	9,848
Service Contracts	5,720	7,555	1,835	41,724	14%	41,724
Utilities Expenses	882	1,590	708	9,754	9%	9,754
Consultants	451	355	(96)	2,566	18%	2,566
Other Materials and Services	2,302	1,330	(972)	6,895	33%	6,895
	13,845	15,495	1,650	88,585	16%	88,585

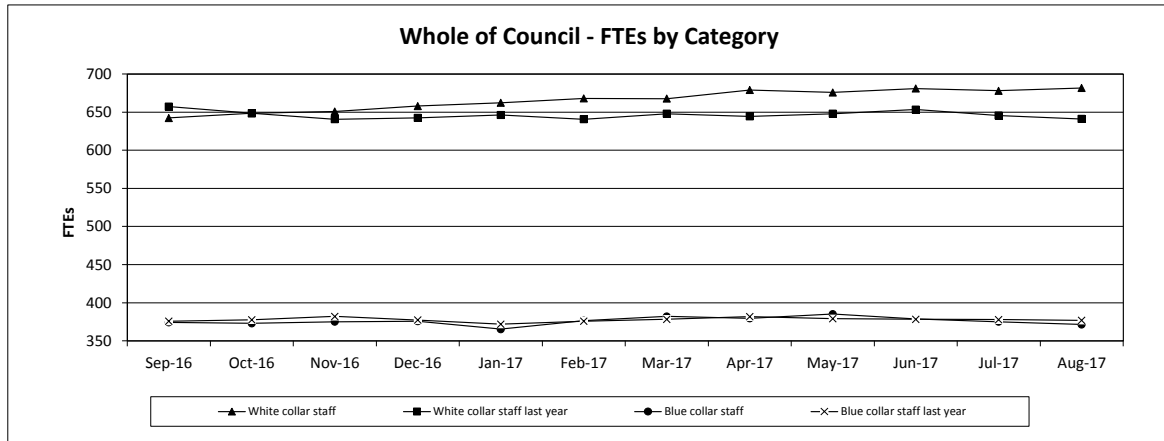
Other Expense Sources:

Depreciation	11,677	10,248	(1,429)	61,490	19%	61,490
Finance Costs	2,355	2,347	(8)	14,449	16%	14,449
Other Expenses	1,716	1,567	(149)	9,243	19%	9,243
Headworks Credit Indexation	0	0	0	845	0%	845
Loss on disposal assets	575	0	(575)	0	n/a	575
Internal Expenses	4,094	3,669	(425)	19,923	21%	19,923
	20,417	17,831	(2,586)	105,950	19%	106,525
TOTAL	34,262	33,326	(936)	194,535	18%	195,110

Satisfactory results overall. Depreciation is over budget primarily due to incorrect revaluations processed for building and structures in August. This will be corrected in September.

Full Time Equivalents:

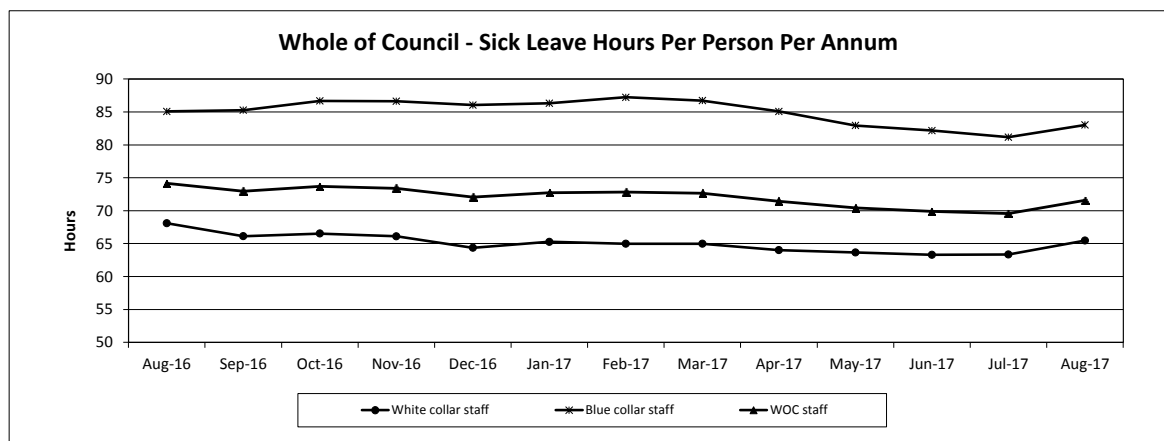
Whole of Council



	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
White collar staff	642.4	648.5	650.8	658.0	662.4	668.1	667.7	679.0	675.8	681.0	678.1	681.7
Blue collar staff	374.2	372.9	375.1	375.8	365.3	376.5	382.0	379.5	385.0	378.7	375.0	371.5
Total	1,016.6	1,021.4	1,025.9	1,033.8	1,027.7	1,044.6	1,049.7	1,058.5	1,060.9	1,059.7	1,053.1	1,053.2
<i>Movement prior month (white collar)</i>	1.2	6.2	2.3	7.2	4.4	5.7	(0.3)	11.3	(3.2)	5.1	(2.9)	3.6
<i>Movement prior month (blue collar)</i>	(2.7)	(1.3)	2.2	0.7	(10.5)	11.2	5.5	(2.5)	5.5	(6.3)	(3.7)	(3.5)
<i>White collar staff last year</i>	657.2	648.7	640.7	642.5	646.3	640.8	647.9	644.4	647.9	653.4	645.5	641.1
<i>Blue collar staff last year</i>	375.9	377.7	382.0	377.3	371.8	375.8	378.3	381.8	379.0	378.2	377.9	376.9
<i>Total FTEs last year</i>	1,033.1	1,026.4	1,022.8	1,019.8	1,018.1	1,016.5	1,026.2	1,026.2	1,026.9	1,031.6	1,023.4	1,018.1

Sick Leave:

Whole of Council



	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
White collar staff	68.10	66.14	66.53	66.10	64.38	65.27	64.98	64.98	64.02	63.67	63.30	63.35	65.46
Blue collar staff	85.08	85.28	86.67	86.62	86.04	86.32	87.22	86.73	85.08	82.95	82.16	81.17	83.03
WOC staff	74.16	72.97	73.71	73.40	72.07	72.73	72.84	72.66	71.43	70.44	69.91	69.57	71.57

* Rolling 12 month average

Rolling 12 month average sick leave hours per annum has increased by 1.86 hours for blue collar staff and 2.11 hours for white collar staff.

Annual Leave:

Annual Leave Balances as at pay period ended 28 August 2017:

Whole of Council

	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
No of people with 0-4 weeks	763	764	775	762	774	839	834	801	836	822	807	794	786
No of people with 4-8 weeks	294	285	281	292	293	225	239	275	252	271	284	290	303
No of people with 8+ weeks	7	8	9	9	8	9	10	12	12	7	11	12	8

Of the 8 people with balances over 8+ weeks, the highest balance is 10.95 weeks, which relates to an employee whose assigned hours are 10.6 per week.

Long Service Leave Balances over and above 26 Weeks as at pay period ended 28 August 2017:

Whole of Council and Departments

	May-17			Jun-17			Jul-17			Aug-17		
	No of People	Sum in Weeks	Value \$'000	No of People	Sum in Weeks	Value \$'000	No of People	Sum in Weeks	Value \$'000	No of People	Sum in Weeks	Value \$'000
ASDCE	-	-	-	-	-	-	-	-	-	-	-	-
EDM	1	6	2	1	6	2	1	6	2	1	6	2
IS	2	1	2	3	1	2	5	2	2	5	2	2
FCS and EX	6	21	23	6	21	23	6	17	18	5	18	18
WPR	9	9	16	7	9	17	6	8	17	7	9	18
IWS	1	-	-	1	-	-	1	-	-	1	-	-
HSRS	2	1	1	2	1	2	2	1	2	2	1	2
PD	1	5	14	2	5	15	2	6	15	2	2	4
WOC	22	43	58	22	44	60	23	40	56	23	38	47

Weeks/dollar value in above table relate to the LSL balances of each individual over and above 26 weeks, e.g. an employee with a total of 30 weeks accumulated LSL will show as four weeks in the table.

The number of people with long service leave over 26 weeks has remained at 23. The value figure has decreased by \$9K to \$47k.

Lost Time Injury Frequency Rates:

Whole of Council

	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
LTIS	0	1	1	1	0	0	0	0	1	0	0	1	0
LTIFR	0	7	7	6	0	0	0	0	8	0	0	0	0
LTIFR Rolling 12 months	5	5	6	6	6	5	4	4	4	3	3	3	3
Cumulative Days lost 12 months	58	56	58	70	60	59	59	85	104	125	110	100	111
LTISR Rolling 12 months	34	33	33	41	35	35	32	49	63	64	64	58	64

Flex Balances (hours) as at pay period ended 28 August 2017:

Whole of Council

	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
Arts, Social Dev and Com Engagement	301	312	344	352	319	265	279	300	310	311	342	321	354
Economic Development and Marketing	193	198	220	208	141	122	202	201	175	186	193	189	197
Finance and Corporate Services	845	792	707	752	639	497	629	703	635	679	685	635	647
Health, Security and Regulatory Services	347	337	348	423	426	368	425	427	358	434	441	413	423
Infrastructure Services	481	450	500	493	426	329	448	478	369	424	464	445	383
Planning and Development	635	584	614	663	779	462	556	652	573	613	573	673	663
Works, Parks and Recreation	897	794	753	784	794	679	856	942	833	884	871	775	715
	3,699	3,468	3,486	3,675	3,524	2,723	3,394	3,702	3,253	3,531	3,568	3,451	3,381

Time in Lieu Balances (hours) as at pay period ended 28 August 2017:

Whole of Council

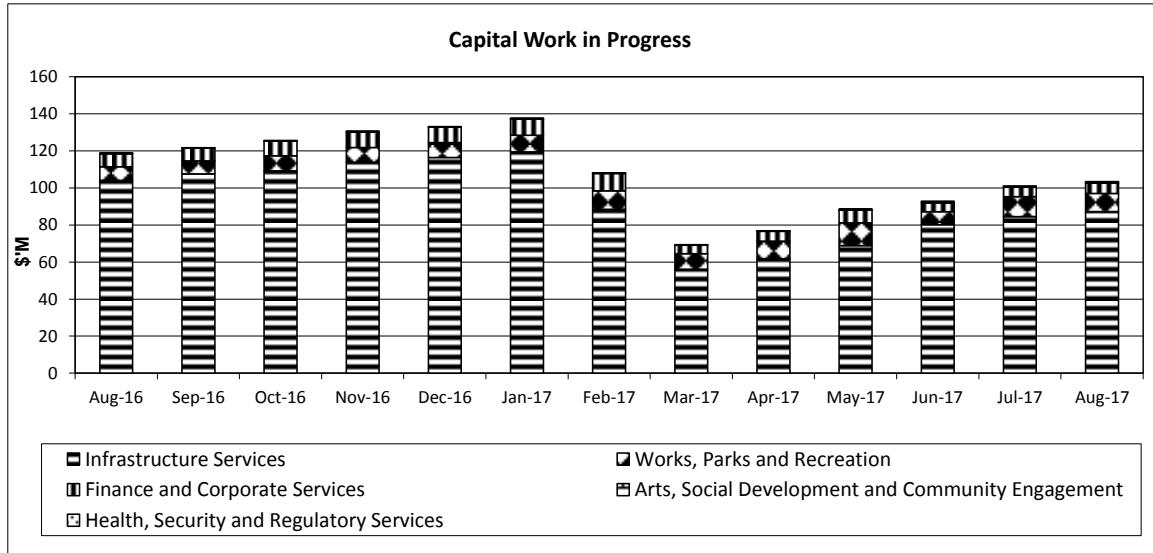
	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
Arts, Social Dev and Com Engagement	216	292	348	419	268	148	176	239	213	338	183	185	211
Economic Development and Marketing	40	83	143	176	167	77	115	206	188	194	196	144	152
Finance and Corporate Services	764	768	708	671	612	358	336	303	345	308	340	315	245
Health, Security and Regulatory Services	135	142	72	51	47	15	45	84	88	142	141	150	132
Infrastructure Services	107	112	87	97	136	94	159	180	158	157	179	153	140
Planning and Development	101	124	125	147	167	74	85	98	73	82	79	144	135
Works, Parks and Recreation	182	153	145	168	110	107	229	253	212	219	231	394	684
	1,545	1,674	1,629	1,730	1,507	873	1,144	1,362	1,278	1,440	1,349	1,485	1,700

Capital Expenditure

Results as at 31 August 2017:

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget \$'000	% Achieved	FY F'cast \$'000
Department Controlled	16,893	11,825	(5,068)	145,907	12%	145,907
Corporate Controlled	14,789	7,675	(7,114)	58,044	25%	58,044
	31,682	19,500	(12,182)	203,951	16%	203,951

Capital Work in Progress Current Balance (\$'000):



	Aug-16 \$M	Sep-16 \$M	Oct-16 \$M	Nov-16 \$M	Dec-16 \$M	Jan-17 \$M	Feb-17 \$M	Mar-17 \$M	Apr-17 \$M	May-17 \$M	Jun-17 \$M	Jul-17 \$M	Aug-17 \$M
Infrastructure Services	104.09	107.55	109.21	113.85	116.44	119.48	88.48	56.18	61.72	68.85	80.19	84.49	87.27
Works, Parks and Recreation	7.38	7.09	8.13	8.01	8.08	8.96	9.97	8.33	9.58	12.30	6.98	10.81	9.75
Finance and Corporate Services	6.98	6.87	7.96	8.41	8.32	8.88	9.36	4.54	5.28	6.94	4.89	5.10	5.67
Arts, Social Development and Community Engagement	0.27	0.12	0.15	0.18	0.17	0.18	0.21	0.21	0.24	0.32	0.08	0.08	0.10
Health, Security and Regulatory Services	0.15	0.09	0.08	0.08	0.08	0.10	0.13	0.14	0.13	0.17	0.71	0.58	0.65
	118.87	121.72	125.53	130.53	133.09	137.60	108.15	69.40	76.95	88.58	92.85	101.06	103.44

The above figures exclude infrastructure credits and donated assets.

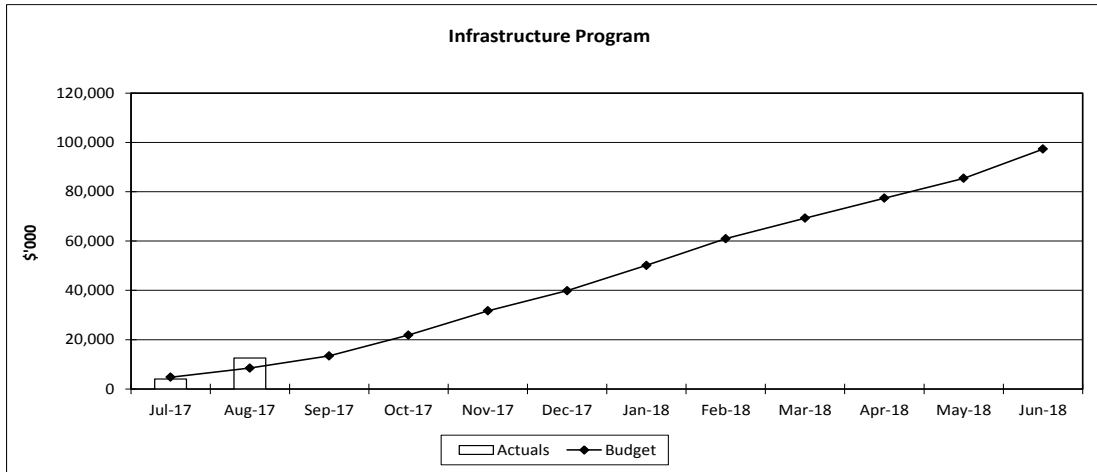
CWIP Balance by Project Status (as % of total):

	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
Concept	1%	1%	1%	1%	1%	1%	2%	3%	3%	3%	2%	2%	2%
Design	6%	5%	4%	5%	5%	5%	6%	10%	9%	9%	5%	5%	6%
Delivery	34%	33%	32%	35%	30%	31%	35%	55%	56%	61%	63%	62%	45%
Completion	59%	61%	63%	59%	64%	63%	57%	32%	32%	27%	30%	31%	47%

Infrastructure Capital Portfolio by Delivery Department

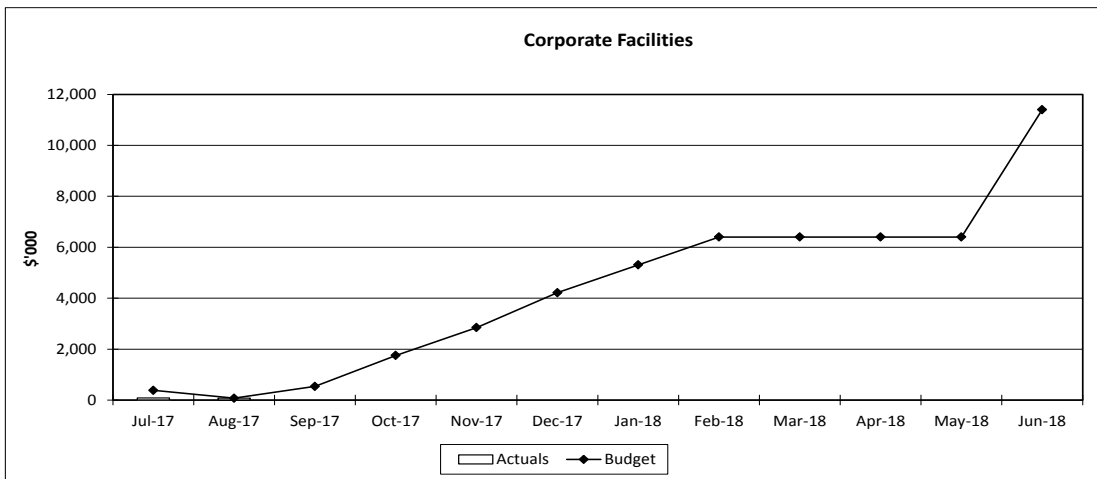
Results as at 31 August 2017:

Department Controlled	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Infrastructure Portfolio - IS*	9,462	6,504	(2,958)	74,545	13%	74,545
Infrastructure Portfolio - WP	3,125	1,992	(1,133)	22,750	14%	22,750
Total	12,587	8,496	(4,091)	97,295	13%	97,295



Infrastructure Capital Expenditure by Program

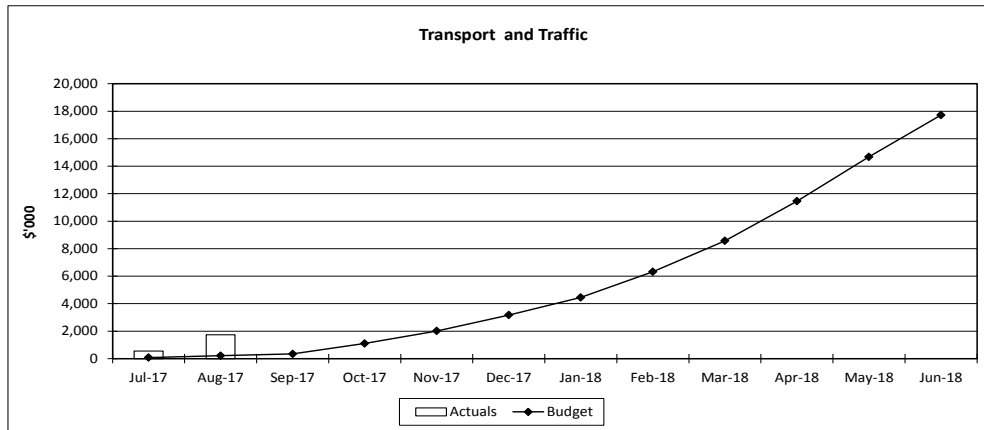
Corporate Facilities



No issues.

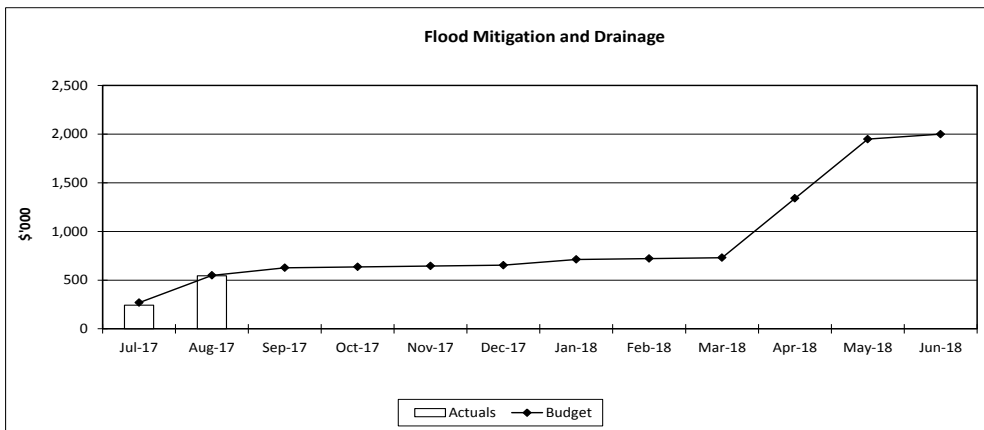
Infrastructure Capital Expenditure by Program con't

Transport and Traffic



Increased expenditure in August primarily relates to Redbank Plains Road; unspent funds from 2016-17 have been submitted for carryover considerations.

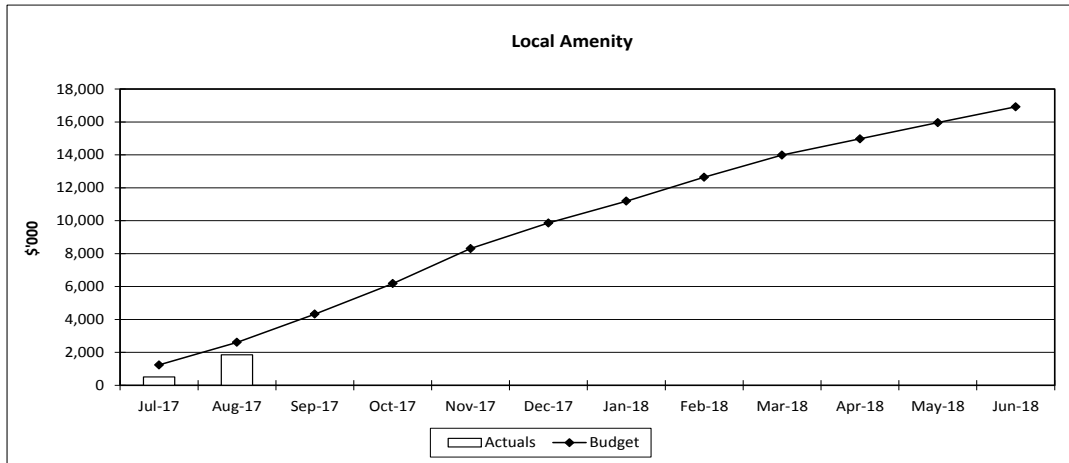
Flood Mitigation and Drainage



No issues.

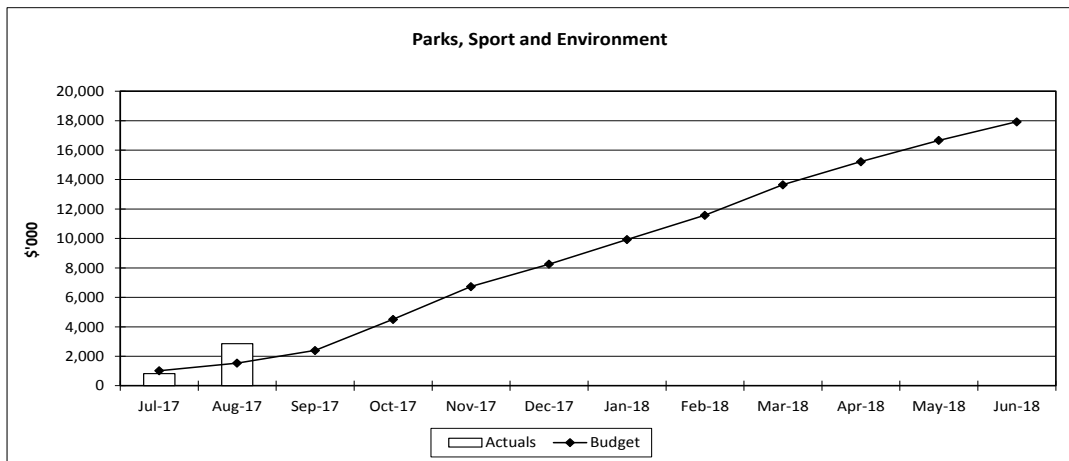
Infrastructure Capital Expenditure by Program con't

Local Amenity



No issues.

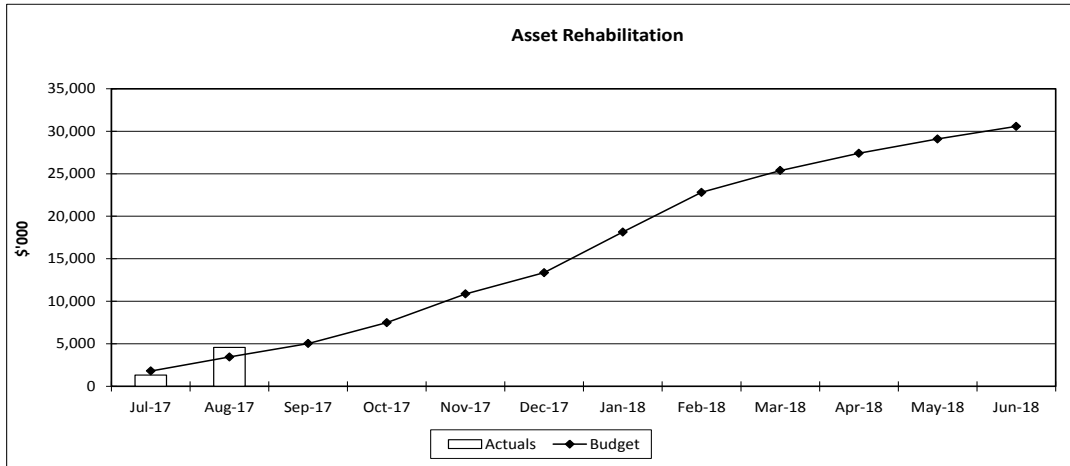
Parks, Sport and Recreation



Increased expenditure in August due to land acquisitions and stormwater projects.

Infrastructure Capital Expenditure by Program con't

Asset Rehabilitation



No issues.

Arts, Social Development and Community Engagement Department

Performance Report

August 2017

Revenue

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget		FY F'cast \$'000
				\$'000	% Achieved	
Department Controlled						
Civic Centre Service Fees	39	8	31	173	23%	173
Library Fees and Fines	5	6	(1)	40	13%	40
Other Fees	43	58	(15)	308	14%	308
Operational Grants	649	559	90	2,453	26%	2,453
Capital Grants	0	0	0	0	n/a	0
Other Revenue	250	211	39	1,500	17%	1,500
Internal Revenue	54	94	(40)	321	17%	321
	1,040	936	104	4,795	22%	4,795
Corporate Controlled						
Donated Asset Revenue	0	0	0	32	0%	32
Cash Contributions	7	294	(287)	3,746	0%	3,746
Hdwks Credit Consumption	0	0	0	0	n/a	0
	7	294	(287)	3,778	0%	3,778
TOTAL	1,047	1,230	(183)	8,573	12%	8,573

Satisfactory results for Department controlled revenue.

Cash contributions are developer driven and will be closely monitored.

ASDCE Performance Report
August 2017

Department Controlled Expenses

Employee Expenses

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget		FY F'cast \$'000
				\$'000	% Achieved	
Wages (opex and capex)	1,352	1,499	147	8,664	16%	8,664
Overtime	26	20	(6)	117	22%	117
Allowances	2	2	0	13	15%	13
Other employee costs	394	407	13	2,353	17%	2,353
Total Labour Opex + Capex	1,774	1,928	154	11,147	16%	11,147
<i>Less recovery/charge out</i>	32	24	(8)	143	22%	143
Opex Labour before Contractors	1,806	1,952	146	11,290	16%	11,290
<i>Plus Contract Opex Labour</i>	54	42	(12)	194	28%	194
Opex Labour incl Contractors	1,860	1,994	134	11,484	16%	11,484

Satisfactory results overall.

Materials and Services (excl. Labour Contracts)

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget		FY F'cast \$'000
				\$'000	% Achieved	
Advertising	53	37	(16)	311	17%	311
Materials	145	85	(60)	1,127	13%	1,127
Other Goods	193	121	(72)	724	27%	724
Other Services	263	555	292	2,046	13%	2,046
Service Contracts	135	130	(5)	904	15%	904
Other Materials and Services	30	63	33	330	9%	330
	819	991	172	5,442	15%	5,442
Other Expense Sources						
Other Expenses	349	334	(15)	3,883	9%	3,883
Internal Expenses	69	108	39	439	16%	439
	1,237	1,433	196	9,764	13%	9,764
TOTAL DEPARTMENT CONTROLLED	3,097	3,427	330	21,248	15%	21,248

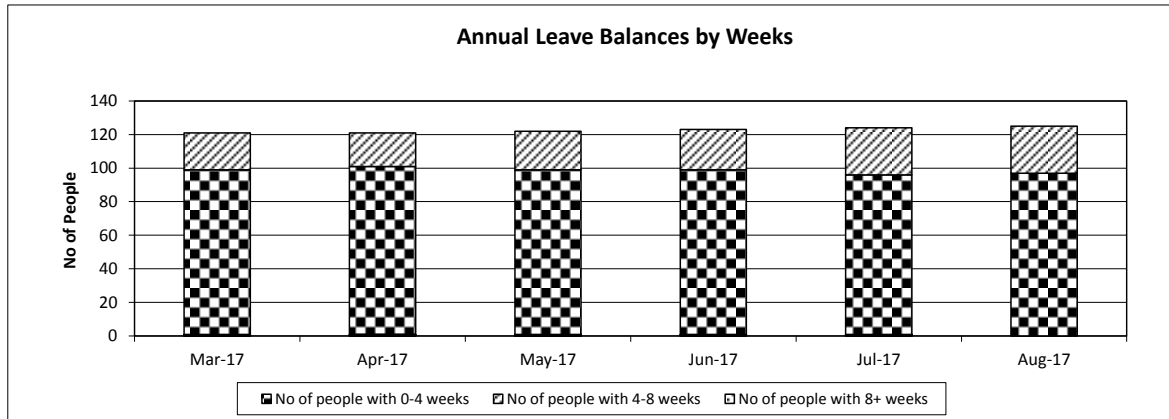
Corporate Controlled Expenses

Depreciation	58	47	(11)	280	21%	280
Finance Costs	0	0	0	0	n/a	0
Loss on Disposal Assets	0	0	0	0	n/a	0
TOTAL CORPORATE CONTROLLED	58	47	(11)	280	21%	280

Satisfactory results overall.

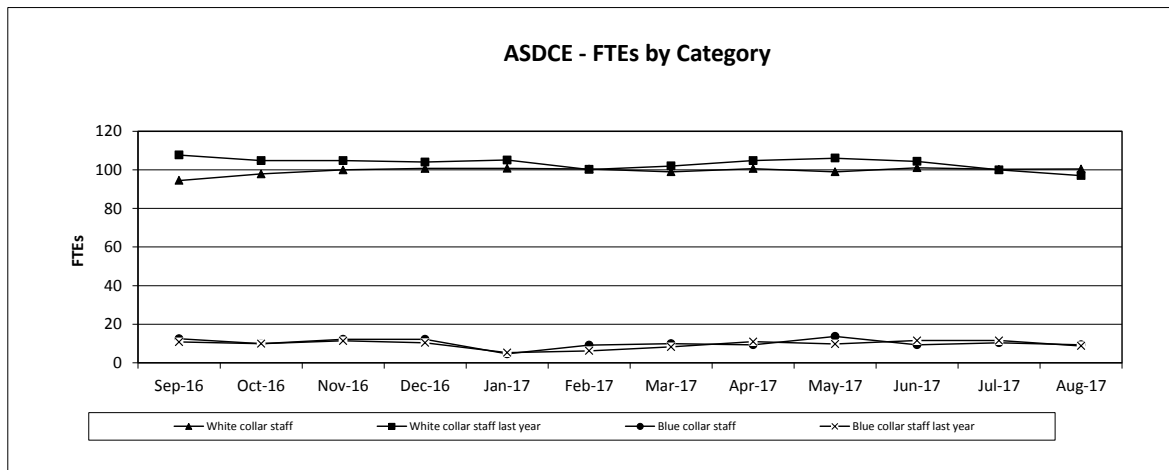
Arts, Social Development and Community Engagement Department

Annual Leave Balances as at pay period ended 28 August 2017:



	Mar-17		Apr-17		May-17		Jun-17		Jul-17		Aug-17	
No of people with 0-4 weeks	99	81.8%	101	83.5%	99	81.1%	99	80.5%	96	77.4%	97	77.6%
No of people with 4-8 weeks	22	18.2%	20	16.5%	23	18.9%	24	19.5%	28	22.6%	28	22.4%
No of people with 8+ weeks	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%

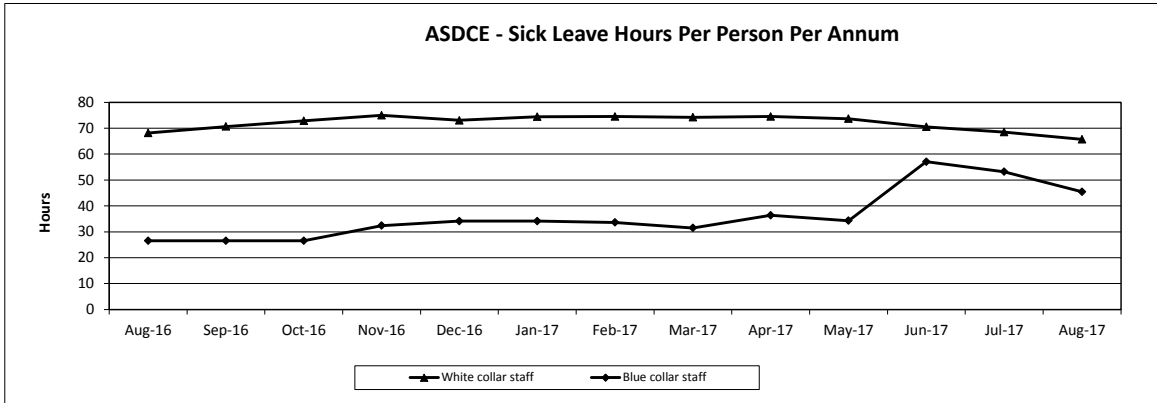
Full Time Equivalents:



	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
White collar staff	94.5	97.8	99.9	100.7	100.7	100.4	99.0	100.7	99.0	101.0	100.2	100.4
Blue collar staff	12.5	9.9	12.2	12.2	4.6	9.2	9.9	9.4	13.7	9.4	10.4	9.4
Total	107.0	107.7	112.1	112.9	105.4	109.6	108.9	110.0	112.7	110.4	110.7	109.8
Movement prior month (white collar)	(2.5)	3.3	2.1	0.8	0.0	(0.3)	(1.4)	1.7	(1.7)	2.0	(0.8)	0.2
Movement prior month (blue collar)	3.7	(2.6)	2.2	0.0	(7.5)	4.5	0.7	(0.6)	4.3	(4.3)	1.1	(1.1)
White collar staff last year	107.7	104.7	104.7	104.0	105.0	100.2	102.0	104.8	106.0	104.4	100.0	97.0
Blue collar staff last year	10.8	10.0	11.4	10.5	5.4	6.2	8.3	11.0	9.8	11.5	11.5	8.8
Total FTEs last year	118.5	114.7	116.1	114.4	110.4	106.4	110.3	115.8	115.8	115.9	111.5	105.8

Arts, Social Development and Community Engagement Department

Sick Leave:



	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
White collar staff	68.13	70.67	72.85	74.98	73.03	74.47	74.51	74.21	74.49	73.69	70.52	68.47	65.71
Blue collar staff	26.50	26.50	26.50	32.38	34.13	34.13	33.63	31.50	36.38	34.31	57.06	53.19	45.44

* Rolling 12 month average

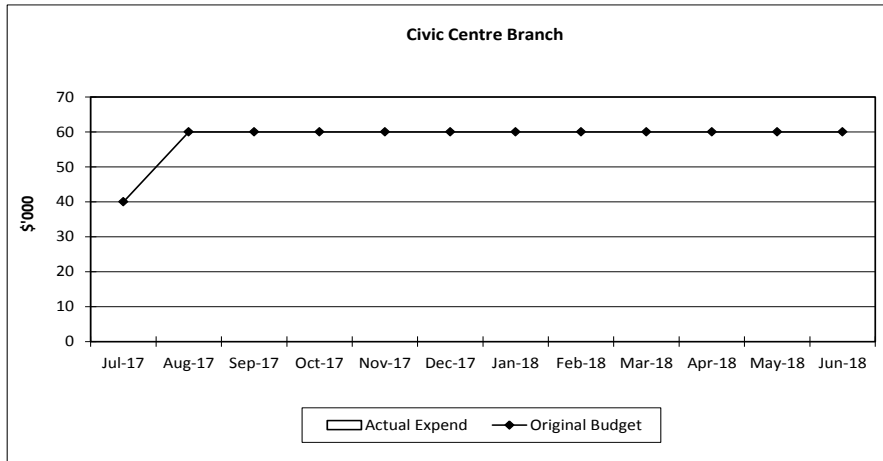
Lost Time Injury Frequency Rates:

	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
LTI's	0	0	0	0	0	0	0	0	0	0	0	0	0
LTIFR	0	0	0	0	0	0	0	0	0	0	0	0	0
LTIFR Rolling 12 months	0	0	0	0	0	0	0	0	0	0	0	0	0
Cumulative Days lost 12 months	0	0	0	0	0	0	0	0	0	0	0	0	0
LTISR Rolling 12 months	0	0	0	0	0	0	0	0	0	0	0	0	0

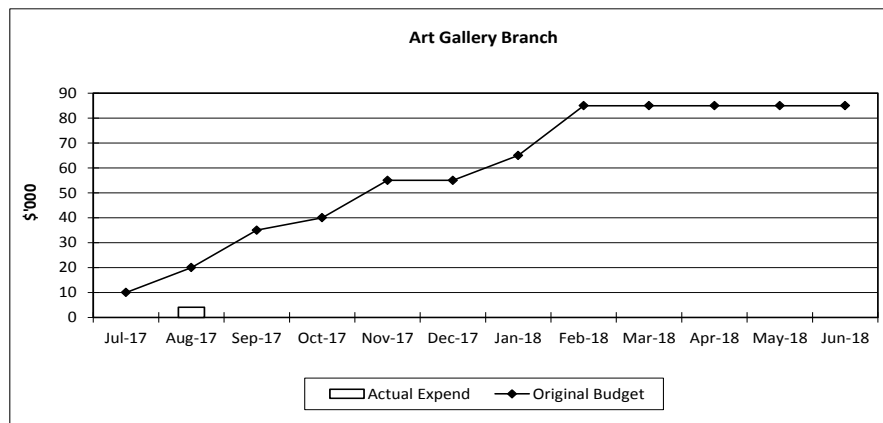
ASDCE Capital Expenditure by Program

Results as at 31 August 2017:

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget \$'000	% Achieved
Department controlled	21	115	94	289	7%

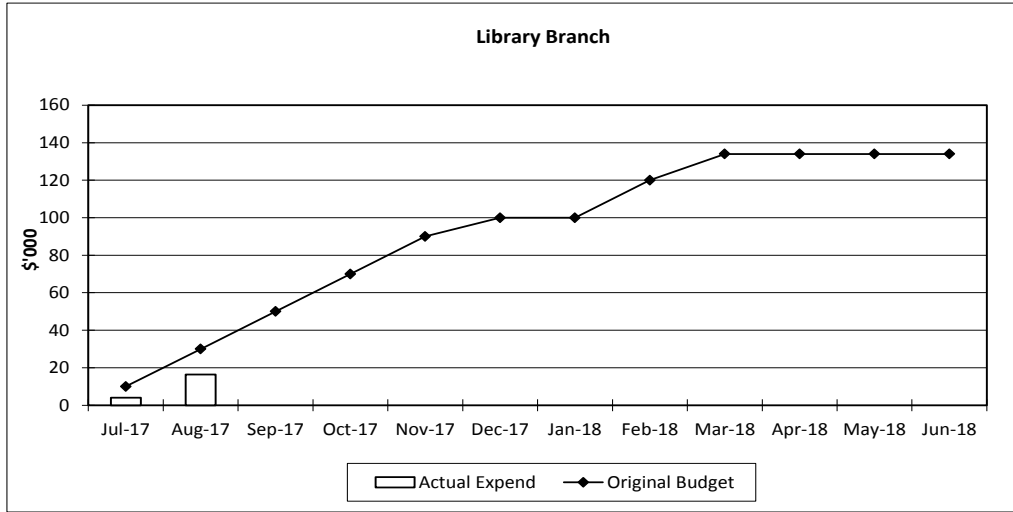


Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
	Various Projects	0	60	Asset (Projector) expected to be received in Sep 17.

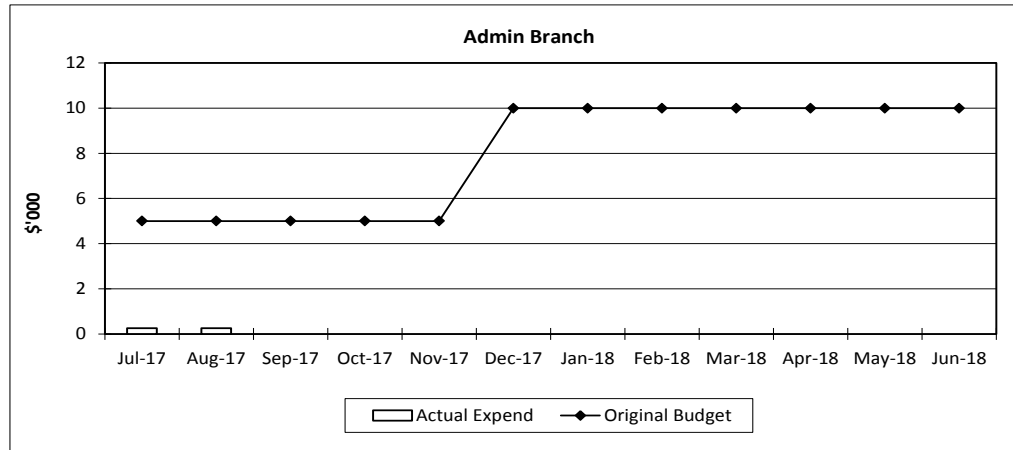


Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
	Various Projects	4	20	No issues

ASDCE Capital Expenditure by Program con't



Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
	Various Projects	16	30	No issues



Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
DEA00005	CCS Admin Assets	0	5	No Issues

Economic Development and Marketing

Performance Report

August 2017

Revenue

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget \$'000	% Achieved	FY F'cast \$'000
Department Controlled						
Operational Grants	0	0	0	0	n/a	0
Other Revenue	54	45	9	264	20%	264
Internal Revenue	6	0	6	0	n/a	6
	60	45	15	264	23%	270
Corporate Controlled	0	0	0	0	n/a	0
TOTAL	60	45	15	264	23%	270

Satisfactory results overall.

EDM Performance Report
August 2017

Department Controlled Expenses

Employee Expenses

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Wages (opex and capex)	567	663	96	3,549	16%	3,549
Overtime	9	12	3	63	14%	63
Allowances	3	2	(1)	5	60%	5
Other employee costs	161	195	34	1,060	15%	1,060
Total Labour Opex + Capex	740	872	132	4,677	16%	4,677
<i>Less Capitalised Labour</i>	10	0	(10)	0	n/a	0
Opex Labour before Contractors	750	872	122	4,677	16%	4,677
<i>Plus Contract Opex Labour</i>	109	0	(109)	0	n/a	109
Opex Labour incl Contractors	859	872	13	4,677	18%	4,786

Satisfactory results overall.

Materials and Services (excl. Labour Contracts)

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Advertising	254	321	67	1,226	21%	1,226
Other Goods	13	15	2	95	14%	95
Other Services	58	83	25	438	13%	438
Service Contracts	293	228	(65)	1,666	18%	1,666
Entertainment	23	44	21	154	15%	154
Other Materials and Services	61	41	(20)	293	21%	293
	702	732	30	3,872	18%	3,872
Other Expense Sources						
Other Expenses	7	5	(2)	12	58%	12
Internal Expenses	26	15	(11)	97	27%	97
	735	752	17	3,981	18%	3,981
TOTAL DEPARTMENT CONTROLLED	1,594	1,624	30	8,658	18%	8,767

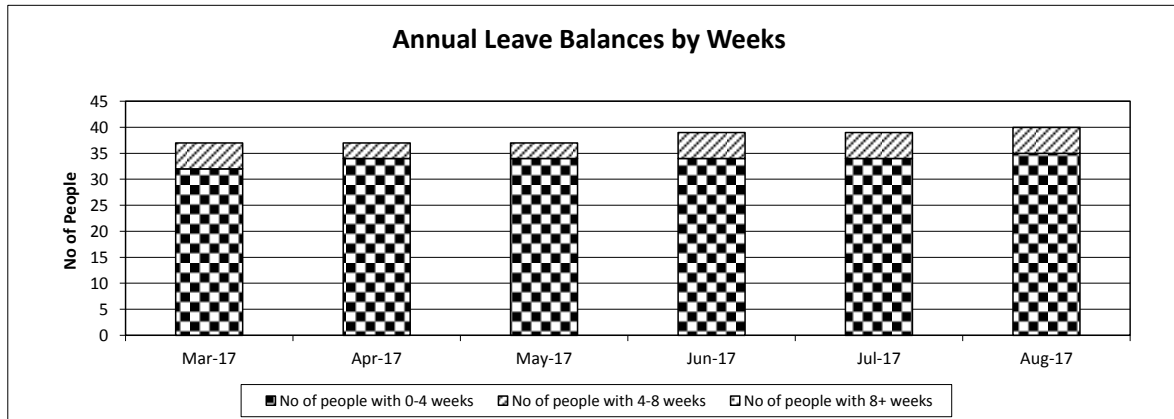
Corporate Controlled Expenses

Depreciation	1	0	(1)	1	100%	1
Other Finance Costs	0	0	0	0	n/a	0
TOTAL CORPORATE CONTROLLED	1	0	(1)	1	100%	1

Satisfactory results.

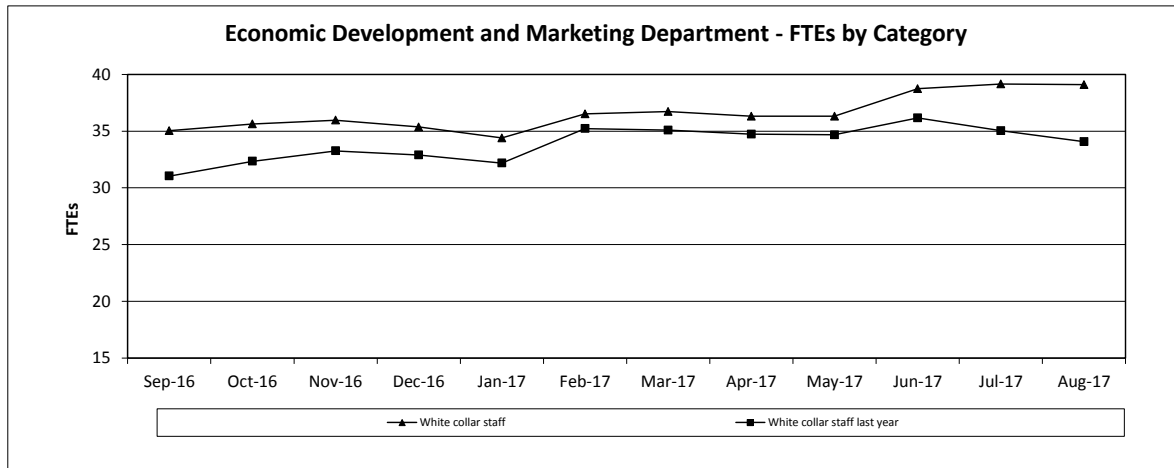
Economic Development and Marketing Department

Annual Leave Balances as at pay period ended 28 August 2017:



	Mar-17		Apr-17		May-17		Jun-17		Jul-17		Aug-17	
No of people with 0-4 weeks	32	86.5%	34	91.9%	34	91.9%	34	87.2%	34	87.2%	35	87.5%
No of people with 4-8 weeks	5	13.5%	3	8.1%	3	8.1%	5	12.8%	5	12.8%	5	12.5%
No of people with 8+ weeks	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%

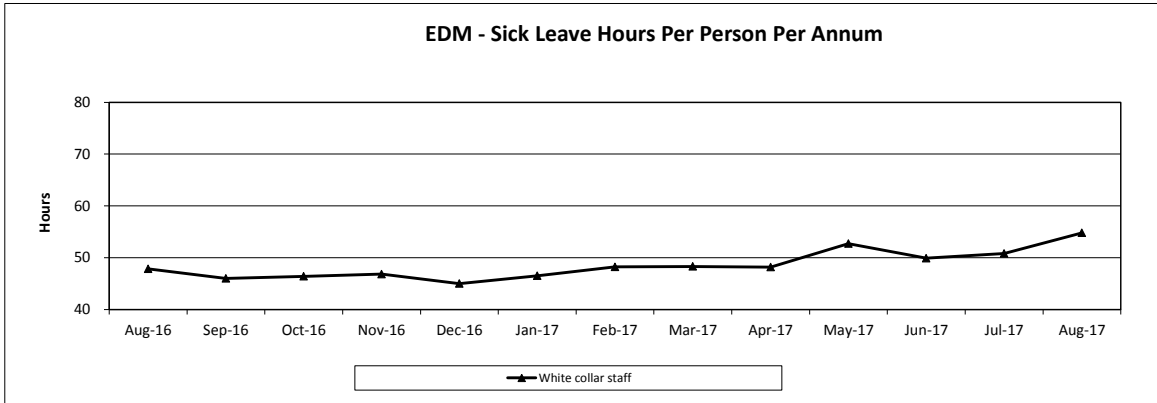
Full Time Equivalents:



	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
White collar staff	35.0	35.6	36.0	35.4	34.4	36.5	36.7	36.3	36.3	38.7	39.2	39.1
Total	35.0	35.6	36.0	35.4	34.4	36.5	36.7	36.3	36.3	38.7	39.2	39.1
<i>Movement prior month (white collar)</i>	1.0	0.6	0.3	(0.6)	(1.0)	2.1	0.2	(0.4)	0.0	2.4	0.4	(0.1)
<i>White collar staff last year</i>	31.0	32.3	33.3	32.9	32.2	35.2	35.1	34.7	34.7	36.2	35.0	34.1
<i>Total FTEs last year</i>	31.0	32.3	33.3	32.9	32.2	35.2	35.1	34.7	34.7	36.2	35.0	34.1

Economic Development and Marketing Department

Sick Leave:



White collar staff

* Rolling 12 month average

Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours
47.84	45.98	46.41	46.81	45.01	46.49	48.21	48.31	48.17	52.70	49.90	50.79	54.79

Lost Time Injury Frequency Rates:

LTI's

LTIFR

LTIFR Rolling 12 months

Cumulative Days lost 12 months

LTISR Rolling 12 months

Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0

Infrastructure Services Department

Performance Report

August 2017

Revenue

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget \$'000	% Achieved	FY F'cast \$'000
Department Controlled						
Other Fees and Charges	2	0	2	0	n/a	2
Sales, Recoverable works	0	0	0	0	n/a	0
Capital Grants	0	0	0	0	n/a	0
Other Revenue	4	0	4	0	n/a	4
	6	0	6	0	n/a	6
Corporate Controlled						
Donated Asset Revenue	14,789	15,000	(211)	46,050	32%	46,050
Cash Contributions	1,322	1,850	(528)	11,102	12%	11,102
Hdwks Credit Consumption	0	0	0	4,477	0%	4,477
	16,111	16,850	(739)	61,629	26%	61,629
TOTAL	16,117	16,850	(733)	61,629	26%	61,635

Satisfactory results for Department controlled revenue.

Donated assets, cash contributions and headwork credits are developer driven and will be closely monitored.

IS Performance Report
August 2017

Department Controlled Expenses

General Ledger

Employee Expenses (incl. Labour Contracts)

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Wages (opex and capex)	1,341	1,551	210	8,959	15%	8,959
Contract (opex and capex)	97	0	(97)	0	n/a	97
Overtime	10	14	4	80	13%	80
Allowances	5	4	(1)	24	21%	24
Other employee costs	366	436	70	2,526	14%	2,526
Total Labour Opex + Capex	1,819	2,005	186	11,589	16%	11,686

Labour Breakdown (Project Ledger)

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Capex						
Wages	1,547	1,778	231	10,359	15%	10,359
Contract	92	0	(92)	0	n/a	92
	1,639	1,778	139	10,359	16%	10,451
Opex						
Wages	179	214	35	1,233	15%	1,233
Contract	5	0	(5)	0	n/a	5
	184	214	30	1,233	15%	1,238
Total Project Labour (opex and capex)	1,823	1,992	169	11,592	16%	11,689

Satisfactory results overall.

Department Controlled Expenses (cont)

Materials and Services (excl. Labour Contracts)

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Service Contracts	0	70	70	418	0%	418
Consultants	6	111	105	667	1%	667
Other Materials and Services	108	3	(105)	38	n/a	108
	114	184	70	1,123	10%	1,193
Other Expense Sources						
Other Expenses	16	0	(16)	0	n/a	16
Internal Expenses	51	0	(51)	0	n/a	51
	67	0	(67)	0	n/a	67
TOTAL DEPARTMENT CONTROLLED EXPENSES (excl. Labour)						
	181	184	3	1,123	16%	1,260

Corporate Controlled Expenses

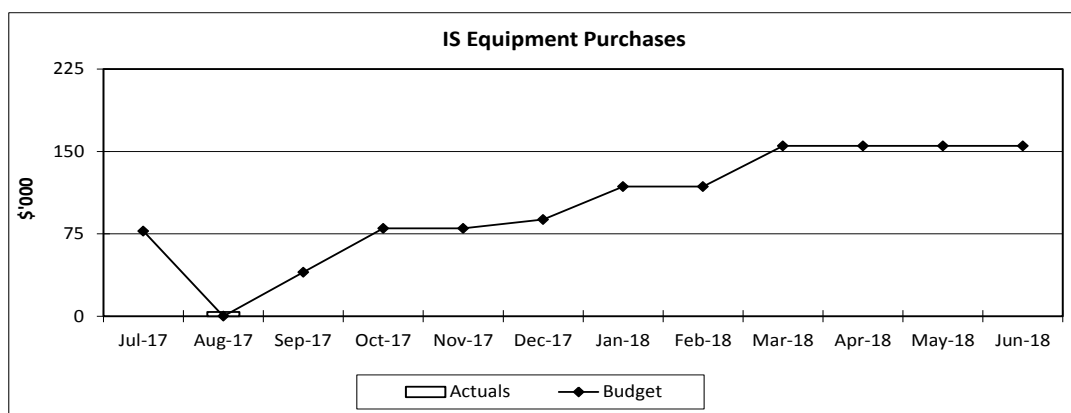
Depreciation	11	10	(1)	60	18%	60
Other Finance Costs	0	0	0	0	n/a	0
Headworks Credit Indexation	0	0	0	845	0%	845
Loss on disposal assets	0	0	0	0	n/a	0
TOTAL CORPORATE CONTROLLED	11	10	(1)	905	1%	905

Satisfactory results overall. Internal trading expenses relates to expensing of non-capitalisable items, which includes \$38k for streetlighting.

Infrastructure Services Department Minor Equipment Capital Expenditure

Results as at 31 August 2017:

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Department Controlled	4	0	(4)	155	3%	155

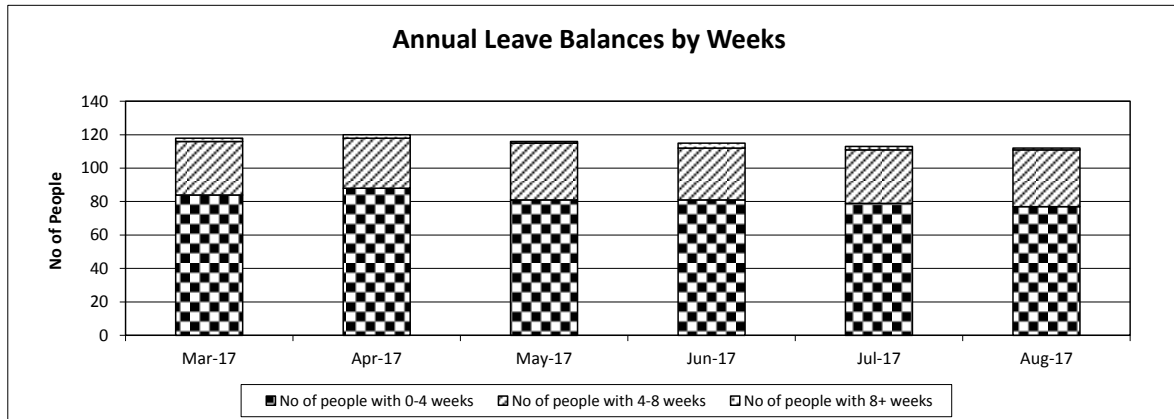


Major Projects

Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
Various		4	0	No issues.

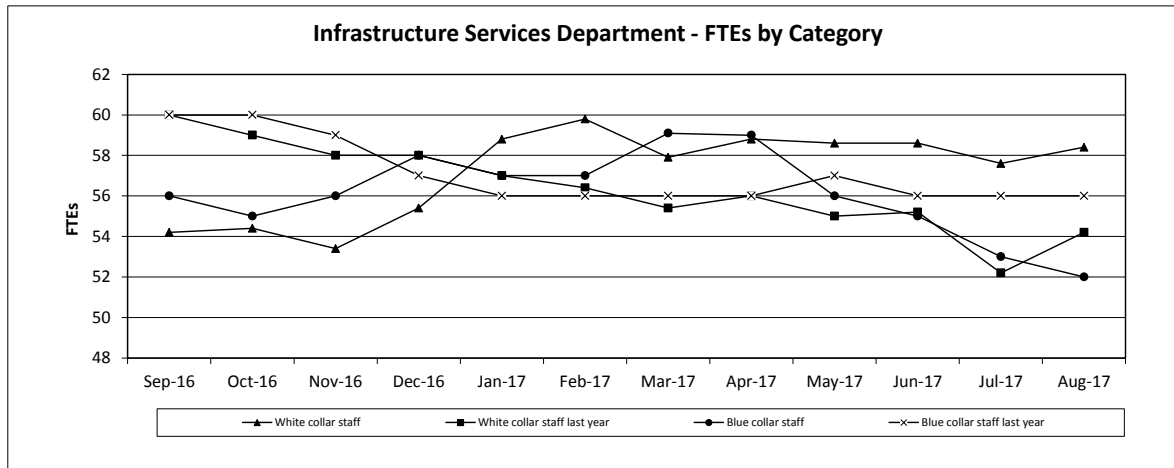
Infrastructure Services Department

Annual Leave Balances as at pay period ended 28 August 2017:



	Mar-17		Apr-17		May-17		Jun-17		Jul-17		Aug-17	
No of people with 0-4 weeks	84	71.2%	88	73.3%	81	69.8%	81	70.4%	79	69.9%	77	68.7%
No of people with 4-8 weeks	32	27.1%	30	25.0%	34	29.3%	31	27.0%	32	28.3%	34	30.4%
No of people with 8+ weeks	2	1.7%	2	1.7%	1	0.9%	3	2.6%	2	1.8%	1	0.9%

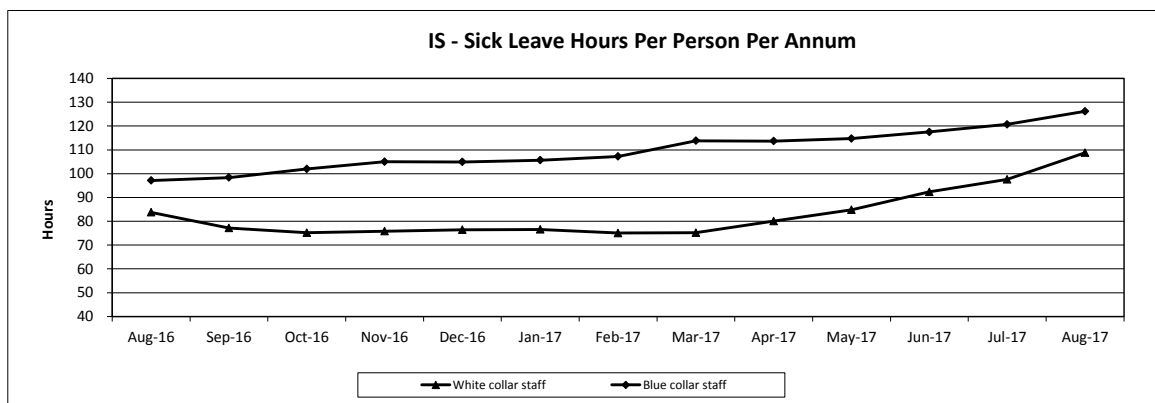
Full Time Equivalents:



	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
White collar staff	54.2	54.4	53.4	55.4	58.8	59.8	57.9	58.8	58.6	58.6	57.6	58.4
Blue collar staff	56.0	55.0	56.0	58.0	57.0	57.0	59.1	59.0	56.0	55.0	53.0	52.0
Total	110.2	109.4	109.4	113.4	115.8	116.8	117.0	117.8	114.6	113.6	110.6	110.4
Movement prior month (white collar)	0.0	0.2	(1.0)	2.0	3.4	1.0	(1.9)	0.9	(0.2)	0.0	(1.0)	0.8
Movement prior month (blue collar)	0.0	(1.0)	1.0	2.0	(1.0)	0.0	2.1	(0.1)	(3.0)	(1.0)	(2.0)	(1.0)
White collar staff last year	60.0	59.0	58.0	58.0	57.0	56.4	55.4	56.0	55.0	55.2	52.2	54.2
Blue collar staff last year	60.0	60.0	59.0	57.0	56.0	56.0	56.0	56.0	57.0	56.0	56.0	56.0
Total FTEs last year	120.0	119.0	117.0	115.0	113.0	112.4	111.4	112.0	112.0	111.2	108.2	110.2

Infrastructure Services Department

Sick Leave:



	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
White collar staff	83.76	77.18	75.19	75.85	76.44	76.55	75.03	75.17	80.07	84.82	92.35	97.62	108.76
Blue collar staff	97.12	98.38	101.93	104.98	104.95	105.68	107.24	113.81	113.68	114.72	117.50	120.70	126.19

* Rolling 12 month average

Lost Time Injury Frequency Rates:

	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
LTI's	0	0	0	0	0	0	0	0	0	0	0	0	0
LTIFR	0	0	0	0	0	0	0	0	0	0	0	0	0
LTIFR Rolling 12 months	11	11	11	11	11	6	6	6	0	0	0	0	0
Cumulative Days lost 12 months	3	3	3	3	3	3	3	1	0	0	0	0	0
LTISR Rolling 12 months	16	16	17	17	17	17	6	6	0	0	0	0	0

Finance and Corporate Services Department

Performance Report

August 2017

Revenue

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Department Controlled						
Utilities and Other Charges	22	16	6	70	31%	70
Change of Ownership Fees	165	162	3	648	25%	648
Other Fees and Charges	191	198	(7)	1,189	16%	1,189
Sales, Recoverable works	0	0	0	0	n/a	0
Operational Grants	511	511	0	4,056	13%	4,056
Capital Grants	9	0	9	0	n/a	9
Other Revenue	2,197	2,136	61	26,263	8%	26,263
Internal revenue	302	302	0	1,812	17%	1,812
	3,397	3,325	72	34,038	10%	34,047
Corporate Controlled						
General Rates	38,097	37,853	244	166,755	23%	166,755
Discounts/Remissions	(2,564)	(2,573)	9	(10,431)	25%	(10,431)
Net Rates and Utilities	35,533	35,280	253	156,324	23%	156,324
Cash Donations and Contributions	0	0	0	0	n/a	0
Interest	842	688	154	3,887	22%	3,887
Gain on Asset Disposal	0	0	0	0	n/a	0
Tax Equivalent Revenue	1,126	1,092	34	4,987	23%	4,987
	37,501	37,060	441	165,198	23%	165,198
TOTAL	40,898	40,385	513	199,236	21%	199,245

Satisfactory results overall.

FC Performance Report
August 2017

Department Controlled Expenses

Employee Expenses

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Wages (opex and capex)	2,822	2,890	68	16,982	17%	16,982
Overtime	4	3	(1)	20	20%	20
Allowances	19	23	4	139	14%	139
Other employee costs	824	842	18	4,940	17%	4,940
Total Labour Opex + Capex	3,669	3,758	89	22,081	17%	22,081
<i>Less Capitalised Labour</i>	(393)	(457)	(64)	(2,638)	15%	(2,638)
Opex Labour before Contractors	3,276	3,301	25	19,443	17%	19,443
<i>Plus Contract Opex Labour</i>	195	201	6	1,016	19%	1,016
Opex Labour incl Contractors	3,471	3,502	31	20,459	17%	20,459

Satisfactory results.

Materials and Services (excl. Labour Contracts)

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Communication	206	223	17	1,341	15%	1,341
Other Goods	245	155	(90)	982	25%	982
Other Services	1,475	980	(495)	5,475	27%	5,475
Service Contracts	2,928	3,415	487	16,211	18%	16,211
Legal Expenses	222	39	(183)	235	94%	235
Other Materials and Services	432	251	(181)	1,239	35%	1,239
	5,508	5,063	(445)	25,483	22%	25,483
Other Expense Sources						
Finance Costs	49	51	2	412	12%	412
Other Expenses	533	846	313	3,673	15%	3,673
Internal expenses	54	58	4	343	16%	343
Community Services Expense	78	78	0	470	17%	470
	6,222	6,096	(126)	30,381	20%	30,381
TOTAL DEPARTMENT CONTROLLED	9,693	9,598	(95)	50,840	19%	50,840

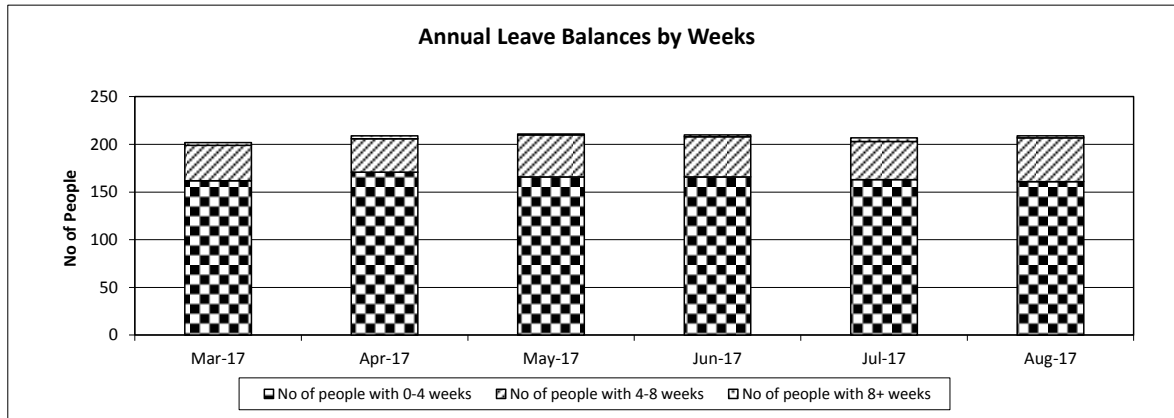
Corporate Controlled

Depreciation	1,397	1,100	(297)	6,600	21%	6,600
Loss on disposal assets	0	0	0	0	n/a	0
QTC Finance Costs	2,242	2,228	(14)	13,642	16%	13,642
Other Finance Costs	0	0	0	0	n/a	0
TOTAL CORPORATE CONTROLLED	3,639	3,328	(311)	20,242	18%	20,242

Other services over budget relates to the second instalment of the 2017 Supercars event sponsorship, which has been included for consideration in the upcoming budget amendment, and corporate credit card accruals. Legal expenses are over budget to due a number of legal matters in progress.

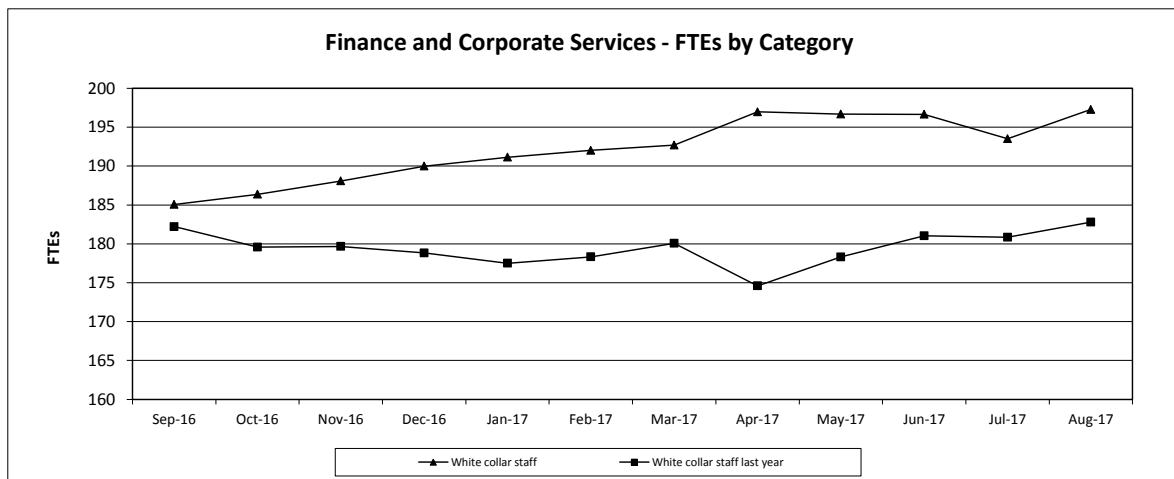
Finance and Corporate Services Annual Leave

Annual Leave Balances as at pay period ended 28 August 2017:



	Mar-17		Apr-17		May-17		Jun-17		Jul-17		Aug-17	
No of people with 0-4 weeks	162	80.2%	171	81.8%	166	78.7%	166	79.0%	163	78.8%	161	77.0%
No of people with 4-8 weeks	37	18.3%	35	16.7%	44	20.9%	42	20.0%	40	19.3%	46	22.0%
No of people with 8+ weeks	3	1.5%	3	1.5%	1	0.4%	2	1.0%	4	1.9%	2	1.0%

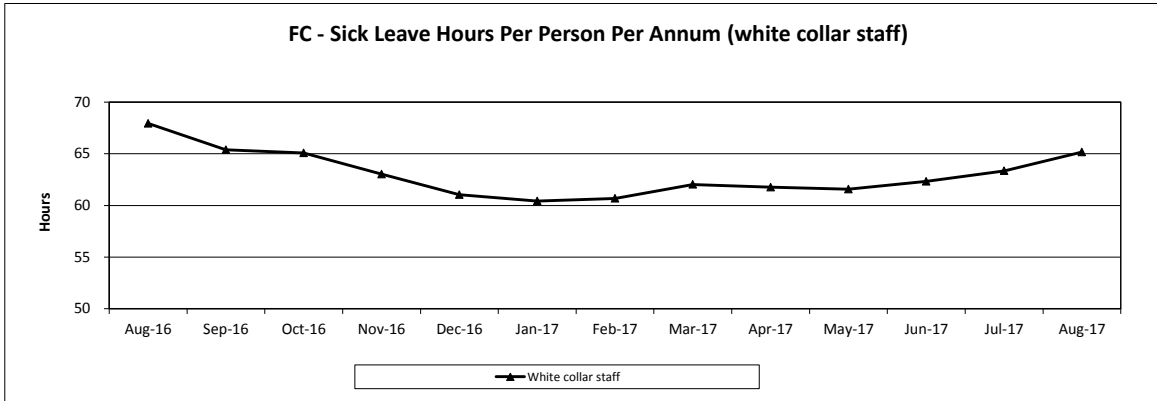
Full Time Equivalents:



	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
White collar staff	185.1	186.4	188.1	190.0	191.1	192.0	192.7	197.0	196.7	196.7	193.5	197.3
Total	185.1	186.4	188.1	190.0	191.1	192.0	192.7	197.0	196.7	196.7	193.5	197.3
Movement prior month (white collar)	2.3	1.3	1.7	1.9	1.1	0.9	0.7	4.3	(0.3)	(0.0)	(3.2)	3.8
White collar staff last year	182.2	179.6	179.7	178.8	177.5	178.3	180.1	174.6	178.3	181.0	180.8	182.8
Total FTEs last year	182.2	179.6	179.7	178.8	177.5	178.3	180.1	174.6	178.3	181.0	180.8	182.8

Finance and Corporate Services Department

Sick Leave:



	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
White collar staff	67.93	65.38	65.08	63.02	61.04	60.43	60.68	62.03	61.76	61.58	62.33	63.35	65.17

* Rolling 12 month average

Lost Time Injury Frequency Rates - FCS:

	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
LTI's	0	0	0	0	0	0	0	0	0	0	0	0	0
LTIFR	0	0	0	0	0	0	0	0	0	0	0	0	0
LTIFR Rolling 12 months	0	0	0	0	0	0	0	0	0	0	0	0	0
Cumulative Days lost 12 months	0	0	0	0	0	0	0	0	0	0	0	0	0
LTISR Rolling 12 months	0	0	0	0	0	0	0	0	0	0	0	0	0

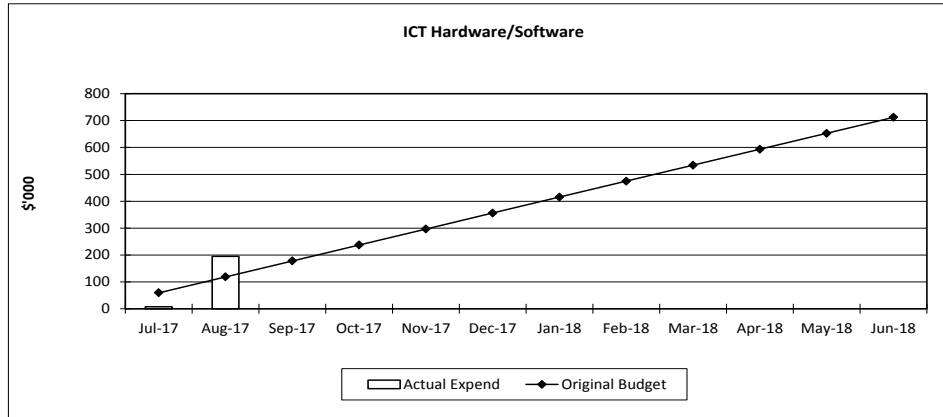
Lost Time Injury Frequency Rates - Executive Office:

	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
LTI's	0	0	0	0	0	0	0	0	0	0	0	0	0
LTIFR	0	0	0	0	0	0	0	0	0	0	0	0	0
LTIFR Rolling 12 months	31	31	32	31	31	31	31	31	30	29	0	0	0
Cumulative Days lost 12 months	35	37	37	37	37	37	37	37	36	36	28	15	2
LTISR Rolling 12 months	1,100	1,163	1,166	1,150	1,148	1,139	1,120	1,100	1,077	1,060	831	451	61

FC Capital Expenditure by Program

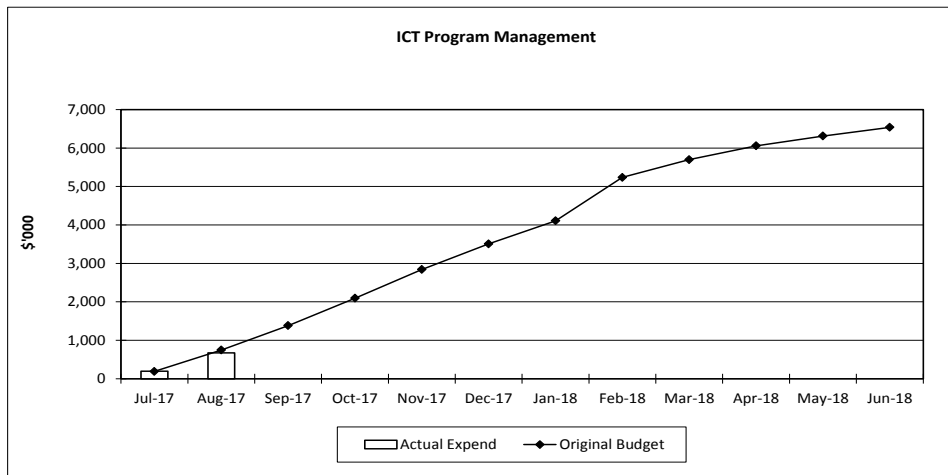
Results as at 31 August 2017:

	YTD Act	YTD Bud	YTD Var	FY Budget	FY F'cast
	\$'000	\$'000	\$'000	\$'000	\$'000
Department Controlled*	866	2,583	1,717	37,163	37,163



Major Projects

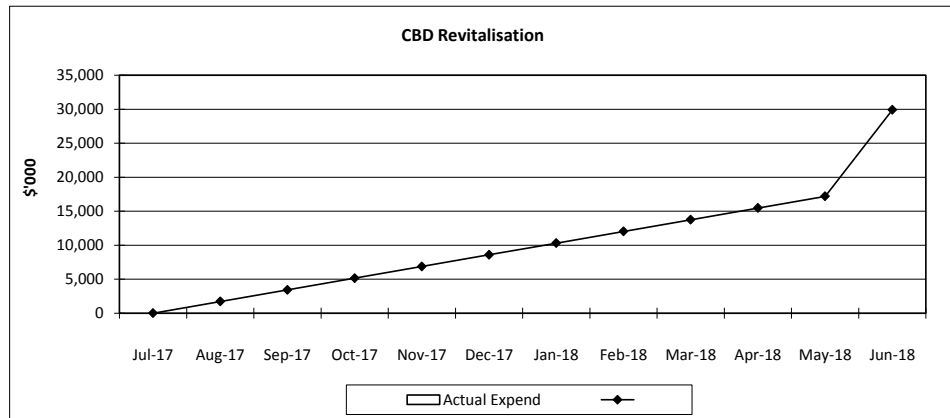
Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
	Various Projects	195	118	Satisfactory result.



Major Projects

Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
	Various Projects	617	747	Satisfactory result.

FC Capital Expenditure by Program con't



Major Projects

Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
	Various Projects	0	1,718	Total expenses incurred in July were \$18.3K. August invoices have not yet been received. July invoices were approved late August with purchase orders due to be raised in Oracle in September.

Works, Parks and Recreation Department

Performance Report

August 2017

Excluding Ipswich Waste

Revenue

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Department Controlled						
Utilities and Other Charges	943	940	3	3,761	25%	3,761
Traffic and Reg Park Fees	204	196	8	1,148	18%	1,148
Other Fees and Charges	0	0	0	0	n/a	0
Sales, Recoverable Works	454	436	18	2,865	16%	2,865
Operational Grants	392	389	3	3,079	13%	3,079
Capital Grants	201	0	201	8,275	2%	8,275
Other Revenue	509	267	242	1,601	32%	1,601
Internal Revenue	2,288	2,269	19	13,611	17%	13,611
	4,991	4,497	494	34,340	15%	34,340
Corporate Controlled						
Discounts/Remissions	(14)	(19)	5	(75)	19%	(75)
Donated Asset Revenue	0	1,742	(1,742)	11,962	0%	11,962
Cash Contributions	335	1,807	(1,472)	10,745	3%	10,745
Hdwks Credit Consumption	0	0	0	0	n/a	0
Interest	0	0	0	0	n/a	0
Gain on Disposal/Revaluation	38	0	38	0	n/a	38
	359	3,530	(3,171)	22,632	2%	22,670
TOTAL	5,350	8,027	(2,677)	56,972	9%	57,010

Satisfactory results for Department controlled revenue.

Cash contributions, donated asset revenue and headwork credits are developer driven.

Department Controlled Expenses

Excluding Ipswich Waste

Employee Expenses

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Wages (opex and capex)	3,894	3,974	80	22,961	17%	22,961
Overtime	110	132	22	760	14%	760
Allowances	13	13	0	75	17%	75
Other employee costs	1,054	1,095	41	6,323	17%	6,323
Total Labour Opex + Capex	5,071	5,214	143	30,119	17%	30,119
<i>Less Capitalised Labour</i>	(483)	(377)	106	(2,143)	23%	(2,143)
Opex Labour before Contractors	4,588	4,837	249	27,976	16%	27,976
<i>Plus Contract Opex Labour</i>	421	384	(37)	770	55%	770
Opex Labour incl Contractors	5,009	5,221	212	28,746	17%	28,746

Satisfactory results overall.

Materials and Services (excl. Labour Contracts)

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Maintenance	707	37	(670)	220	321%	707
Materials	1,018	1,752	734	10,631	10%	10,631
Motor Vehicle Expenses	278	519	241	3,530	8%	3,530
Service Contracts	1,246	2,378	1,132	14,402	9%	14,402
Utilities Expenses	863	1,552	689	9,499	9%	9,499
Consultants	193	117	(76)	1,295	15%	1,295
Other Materials and Services	889	451	(438)	2,499	36%	2,499
	5,194	6,806	1,612	42,076	12%	42,563
Other Expense Sources						
Other Expenses	759	331	(428)	1,587	48%	1,587
Internal Expenses	1,253	886	(367)	5,073	25%	5,073
	7,206	8,023	817	48,736	15%	49,223
TOTAL DEPARTMENT CONTROLLED	12,215	13,244	1,029	77,482	16%	77,969

Corporate Controlled

Depreciation	9,932	8,855	(1,077)	53,128	19%	53,128
QTC Finance Costs	64	68	4	395	16%	395
Other Finance Costs	0	0	0	0	n/a	0
Loss on disposal assets	575	0	(575)	0	n/a	575
Headworks Credit Indexation Expense	0	0	0	0	n/a	0
TOTAL CORPORATE CONTROLLED	10,571	8,923	(1,648)	53,523	20%	54,098

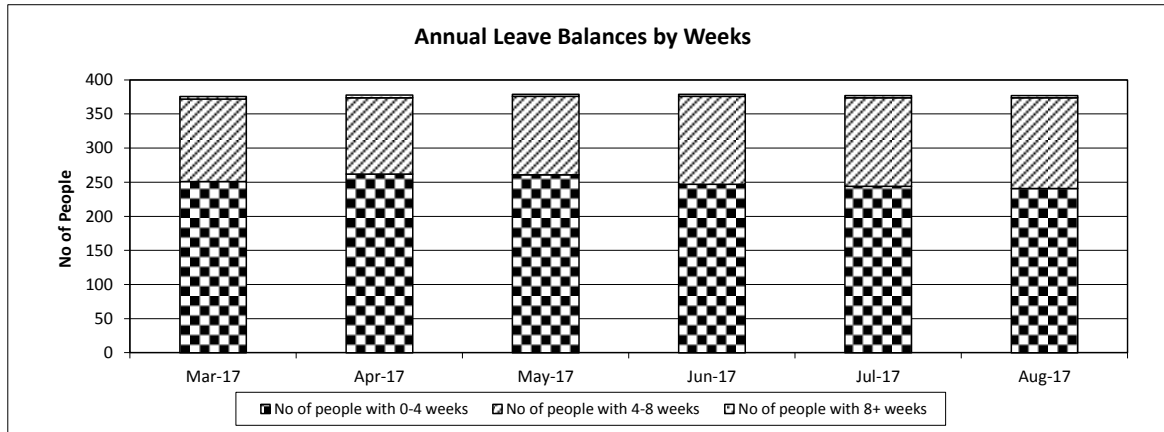
Satisfactory results for materials and services. Other expenses over budget due to annual vehicle registrations, which were phased in September. Actuals will align with budget in September. Internal expenses over budget due to expensed capital works (\$218K), which will be reviewed in September.

Loss on asset disposals relates to partial retirement of road infrastructure network assets. Depreciation is over budget primarily due to incorrect revaluations processed for building and structures in August. This will be corrected in September.

Works, Parks and Recreation Department

Excluding Ipswich Waste

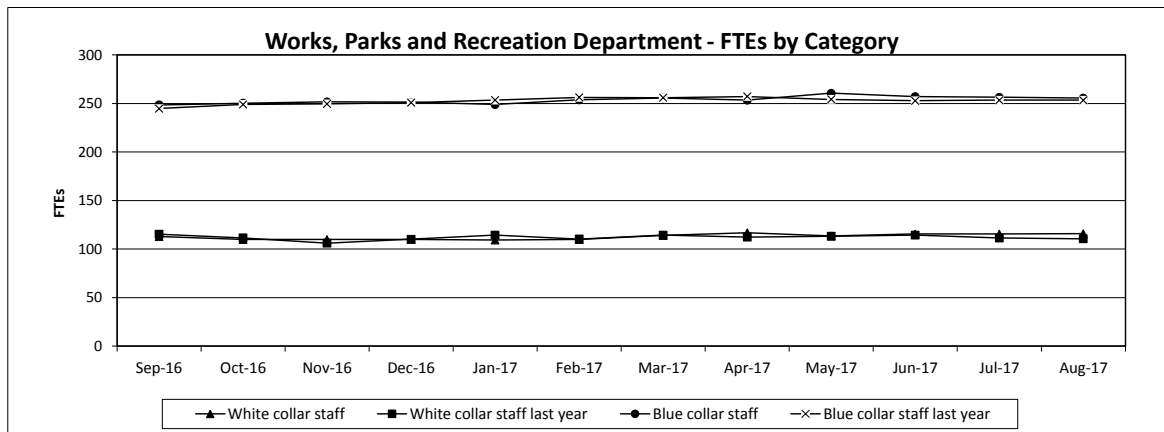
Annual Leave Balances as at pay period ended 28 August 2017:



No of people with 0-4 weeks
No of people with 4-8 weeks
No of people with 8+ weeks

	Mar-17		Apr-17		May-17		Jun-17		Jul-17		Aug-17	
No of people with 0-4 weeks	251	66.8%	262	69.3%	261	68.9%	247	65.2%	244	64.7%	241	63.9%
No of people with 4-8 weeks	121	32.2%	112	29.6%	115	30.3%	129	34.0%	130	34.5%	133	35.3%
No of people with 8+ weeks	4	1.0%	4	1.1%	3	0.8%	3	0.8%	3	0.8%	3	0.8%

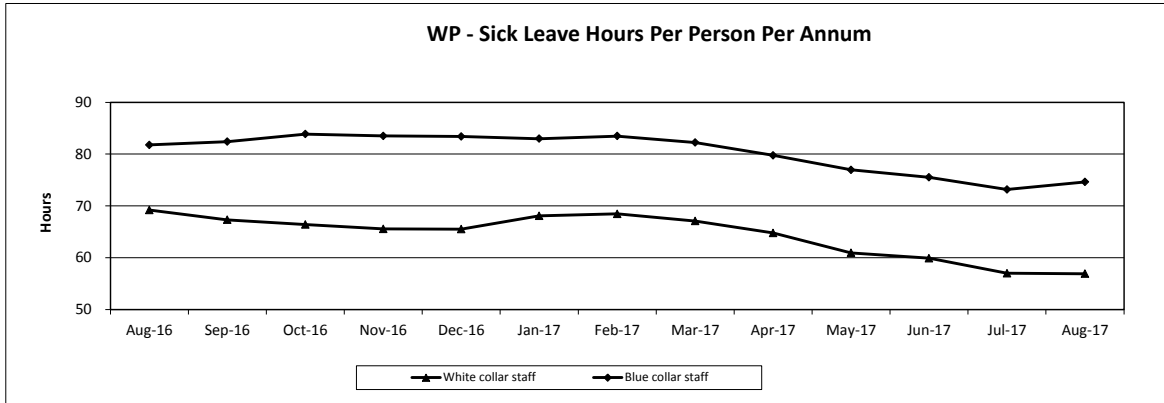
Full Time Equivalents:



	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
White collar staff	112.9	109.8	109.9	110.0	109.2	109.8	113.9	116.8	113.3	115.5	115.5	115.8
Blue collar staff	248.5	250.2	251.6	251.3	248.8	253.6	255.7	253.3	260.5	257.1	256.3	255.5
Total	361.4	360.0	361.4	361.2	358.0	363.5	369.6	370.1	373.8	372.5	371.8	371.3
<i>Movement prior month (white collar)</i>	2.4	(3.1)	0.1	0.1	(0.8)	0.6	4.1	2.8	(3.5)	2.1	0.0	0.3
<i>Movement prior month (blue collar)</i>	(4.8)	1.7	1.4	(0.3)	(2.4)	4.8	2.0	(2.3)	7.1	(3.4)	(0.8)	(0.8)
<i>White collar staff last year</i>	115.2	111.5	106.0	110.1	114.4	110.3	114.4	112.3	113.3	114.4	111.3	110.5
<i>Blue collar staff last year</i>	244.7	248.9	249.5	250.8	253.4	256.3	255.8	257.1	254.1	252.8	253.3	253.3
<i>Total FTEs last year</i>	359.9	360.4	355.5	360.9	367.9	366.6	370.2	369.4	367.4	367.2	364.6	363.8

Works, Parks and Recreation Department

Sick Leave:



	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
White collar staff	69.19	67.32	66.40	65.55	65.51	68.06	68.45	67.08	64.76	60.94	59.90	56.99	56.90
Blue collar staff	81.76	82.42	83.88	83.50	83.40	82.98	83.49	82.25	79.75	76.95	75.51	73.15	74.64

* Rolling 12 month average

Lost Time Injury Frequency Rates:

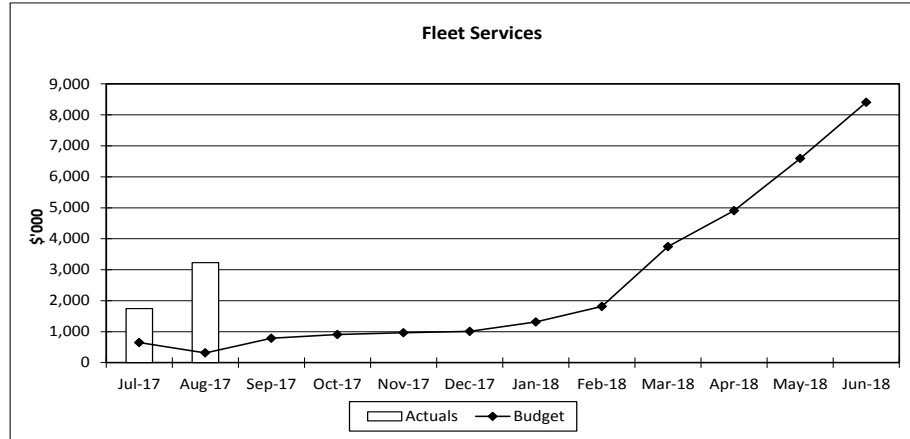
	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
LTI's	0	1	1	0	0	0	0	0	0	0	0	0	0
LTIFR	0	0	21	0	0	0	0	0	0	0	0	0	0
LTIFR Rolling 12 months	7	8	10	10	10	8	7	6	7	5	5	5	5
Cumulative Days lost 12 months	19	14	16	16	16	16	12	41	59	63	70	70	70
LTISR Rolling 12 months	31	23	27	26	26	26	20	67	97	103	114	114	113

WP Capital Expenditure by Program

Non-Infrastructure Program and excluding Ipswich Waste

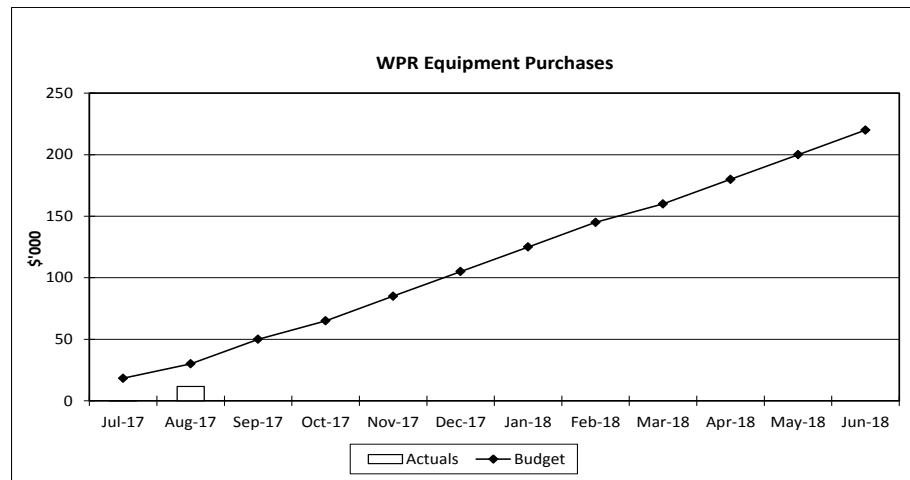
Results as at 31 August 2017:

Department Controlled	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget \$'000	% Achieved	FY F'cast \$'000
Fleet	3,228	315	(2,913)	8,405	38%	8,405
WPR - Equipment	12	30	18	220	5%	220
Total Department Controlled	3,240	345	(2,895)	8,625	38%	8,625



Major Projects

Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
	Various	3,228	315	Over expenditure relates to the delivery of Waste trucks carried over from the previous financial year. Funds will be requested to be carried over.



Major Projects

Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
	Various	12	30	Equipment replaced when required.

Ipswich Waste

Performance Report

August 2017

Revenue

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Department Controlled						
Garbage Charges Revenue	6,733	6,726	7	27,305	25%	27,305
Net Rates and Utilities	6,733	6,726	7	27,305	25%	27,305
Waste Disposal Fees	1,031	1,071	(40)	6,428	16%	6,428
Operational Grants	0	0	0	0	n/a	0
Other Revenue	35	14	21	84	42%	84
Internal Revenue	294	258	36	1,549	19%	1,549
	8,093	8,069	24	35,366	23%	35,366
Corporate Controlled						
Interest	70	42	28	235	30%	235
	70	42	28	235	30%	235
TOTAL	8,163	8,111	52	35,601	23%	35,601

Satisfactory results overall.

IWS Performance Report
August 2017

Department Controlled Expenses

Employee Expenses

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget		FY F'cast \$'000
				\$'000	% Achieved	
Wages (opex and capex)	673	736	63	4,252	16%	4,252
Overtime	77	69	(8)	399	19%	399
Allowances	3	3	0	19	16%	19
Other employee costs	187	201	14	1,161	16%	1,161
Total Labour Opex + Capex	940	1,009	69	5,831	16%	5,831
<i>Less recovery/charge out</i>	8	0	(8)	0	n/a	8
Opex Labour before Contractors	948	1,009	61	5,831	16%	5,839
<i>Plus Contract Opex Labour</i>	146	51	(95)	409	36%	409
Opex Labour incl Contractors	1,094	1,060	(34)	6,240	18%	6,248

Employee expenses over budget as Labour contracts currently being utilised to backfill positions in order to achieve HR leave standards and minimise overtime costs whilst maintaining service standards.

Materials and Services (excl. Labour Contracts)

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget		FY F'cast \$'000
				\$'000	% Achieved	
Advertising	0	39	39	232	0%	232
Maintenance	6	33	27	198	3%	198
Materials	16	38	22	227	7%	227
Service Contracts	488	604	116	3,626	13%	3,626
Other Materials and Services	42	24	(18)	205	20%	205
	552	738	186	4,488	12%	4,488
Other Expense Sources						
Other Expenses	2	0	(2)	0	n/a	2
Internal Expenses	1,322	1,328	6	7,892	17%	7,892
	1,876	2,066	190	12,380	15%	12,382
TOTAL DEPARTMENT CONTROLLED	2,970	3,126	156	18,620	16%	18,630

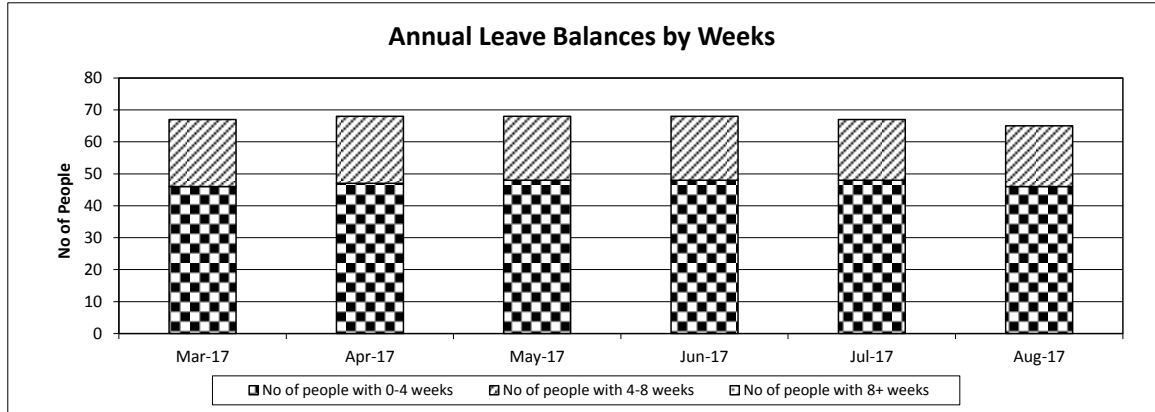
Corporate Controlled Expenses

Depreciation	119	120	1	720	17%	720
Finance Costs	0	0	0	0	n/a	0
Loss on disposal assets	0	0	0	0	n/a	0
Tax Equivalent Expense	1,126	1,092	(34)	4,987	23%	4,987
TOTAL CORPORATE CONTROLLED	1,245	1,212	(33)	5,707	22%	5,707

Satisfactory results overall.

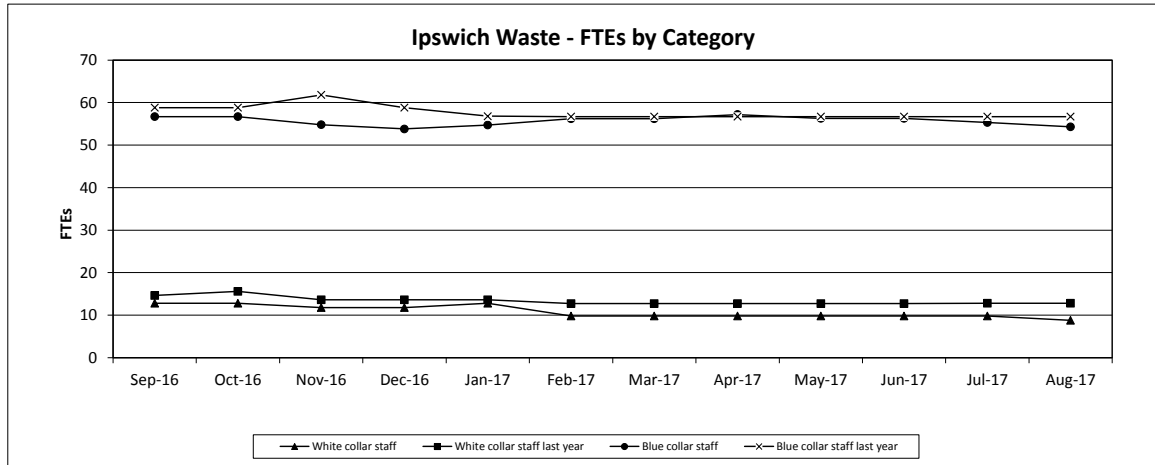
Ipswich Waste Annual Leave

Annual Leave Balances as at pay period ended 28 August 2017:



	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
No of people with 0-4 weeks	46	47	48	48	48	46
No of people with 4-8 weeks	21	21	20	20	19	19
No of people with 8+ weeks	0	0	0	0	0	0
	68.7%	69.1%	70.6%	70.6%	71.6%	70.8%
	31.3%	30.9%	29.4%	29.4%	28.4%	29.2%
	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

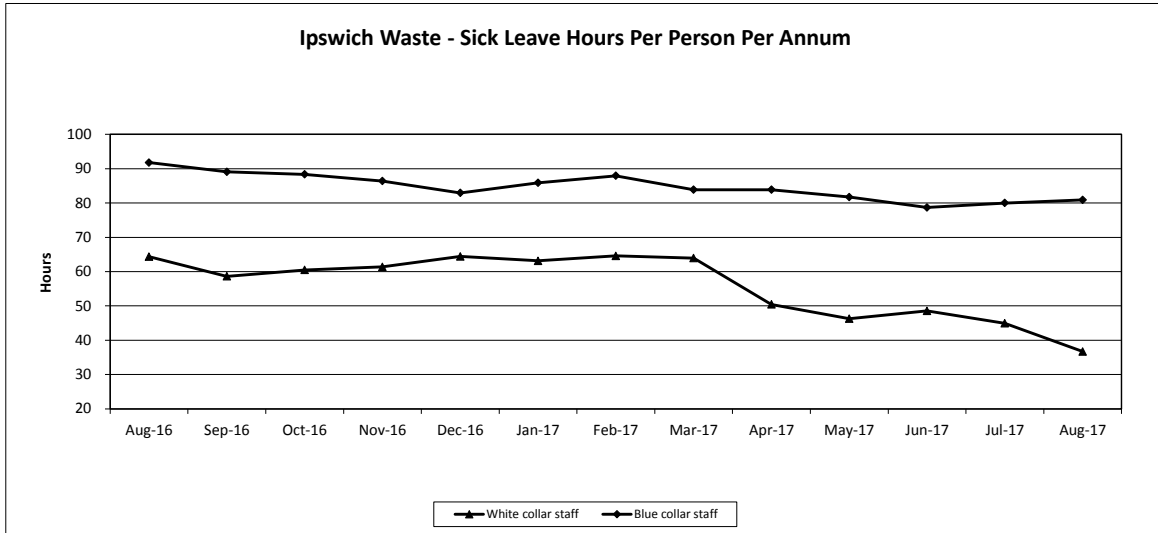
Full Time Equivalents:



	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
White collar staff	12.8	12.8	11.8	11.8	12.8	9.8	9.8	9.8	9.8	9.8	9.8	8.8
Blue collar staff	56.7	56.7	54.8	53.8	54.7	56.2	56.2	57.2	56.3	56.3	55.3	54.3
Total	69.5	69.5	66.6	65.6	67.5	66.0	66.0	67.0	66.1	66.1	65.1	63.1
<i>Movement prior month (white collar)</i>	0.0	0.0	(1.0)	0.0	1.0	(3.0)	0.0	0.0	0.0	0.0	0.0	(1.0)
<i>Movement prior month (blue collar)</i>	0.0	0.0	(1.9)	(1.0)	0.9	1.5	0.0	1.0	(0.9)	0.0	(1.0)	(1.0)
<i>White collar staff last year</i>	14.6	15.6	13.6	13.6	13.6	12.7	12.7	12.7	12.7	12.7	12.8	12.8
<i>Blue collar staff last year</i>	58.8	58.8	61.8	58.8	56.8	56.7	56.7	56.7	56.7	56.7	56.7	56.7
<i>Total FTEs last year</i>	73.4	74.4	75.4	72.4	70.4	69.4	69.4	69.4	69.4	69.4	69.5	69.5

Ipswich Waste Services

Sick Leave:



	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
White collar staff	64.35	58.63	60.49	61.38	64.41	63.13	64.57	63.96	50.44	46.29	48.56	44.92	36.70
Blue collar staff	91.77	89.08	88.34	86.40	82.97	85.87	87.93	83.88	83.89	81.71	78.70	80.01	80.91

* Rolling 12 month average

Lost Time Injury Frequency Rates:

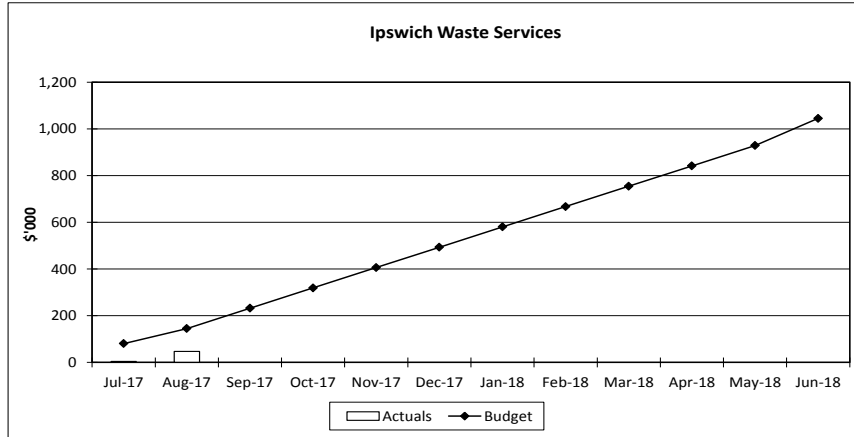
	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
LTI's	0	0	0	0	0	0	0	0	0	0	0	0	0
LTIFR	0	0	0	0	0	0	0	0	0	0	0	0	0
LTIFR Rolling 12 months	8	8	8	8	8	0	0	0	0	0	0	0	0
Cumulative Days lost 12 months	1	1	1	1	1	0	0	0	0	0	0	0	0
LTISR Rolling 12 months	8	8	8	8	8	0	0	0	0	0	0	0	0

Waste Capital Expenditure by Project or Program Areas:

Ipswich Waste

Results as at 31 August 2017:

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Department Controlled	47	145	98	1,045	4%	1,045



Major Projects

Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
	Various Projects	47	145	Bins replaced as required and according to city growth.

Health, Security and Regulatory Services Department Performance Report

August 2017

Revenue

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget \$'000	% Achieved	FY F'cast \$'000
Department Controlled						
Utilities and Other Charges	21	15	6	92	23%	92
Net Rates and Utilities	21	15	6	92	23%	92
Town Planning Develop Fees	0	0	0	0	n/a	0
Hlth Animal Cemetery Fees	496	395	101	1,805	27%	1,805
Traffic and Reg Park Fees	165	183	(18)	1,290	13%	1,290
Other Fees	70	94	(24)	551	13%	551
Operational Grants	25	0	25	183	14%	183
Capital Grants	0	0	0	0	n/a	0
Other Revenue	0	4	(4)	26	0%	26
	777	691	86	3,947	20%	3,947
Corporate Controlled						
Gain on Disposal/Revaluation	0	0	0	0	n/a	0
	0	0	0	0	n/a	0
TOTAL	777	691	86	3,947	20%	3,947

Satisfactory results overall.

HSRS Performance Report
August 2017

Department Controlled Expenses

Employee Expenses

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget		FY F'cast \$'000
				\$'000	% Achieved	
Wages (opex and capex)	821	897	76	5,185	16%	5,185
Overtime	12	25	13	145	8%	145
Allowances	5	5	0	27	19%	27
Other employee costs	230	248	18	1,427	16%	1,427
Total Labour Opex + Capex	1,068	1,175	107	6,784	16%	6,784
<i>Less Capitalised Labour</i>	(4)	(29)	(25)	(128)	3%	(128)
Opex Labour before Contractors	1,064	1,146	82	6,656	16%	6,656
<i>Plus Contract Opex Labour</i>	97	15	(82)	87	111%	97
Opex Labour incl Contractors	1,161	1,161	0	6,743	17%	6,753

Satisfactory results overall.

Materials and Services (excl. Labour Contracts)

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget		FY F'cast \$'000
				\$'000	% Achieved	
Maintenance	24	25	1	152	16%	152
Other Services	47	37	(10)	275	17%	275
Service Contracts	630	731	101	4,497	14%	4,497
Other Materials and Services	47	63	16	460	10%	460
	748	856	108	5,384	14%	5,384
Other Expense Sources						
Other Expenses	50	51	1	76	66%	76
Internal Expenses	55	56	1	339	16%	339
	853	963	110	5,799	15%	5,799
TOTAL DEPARTMENT CONTROLLED	2,014	2,124	110	12,542	16%	12,552

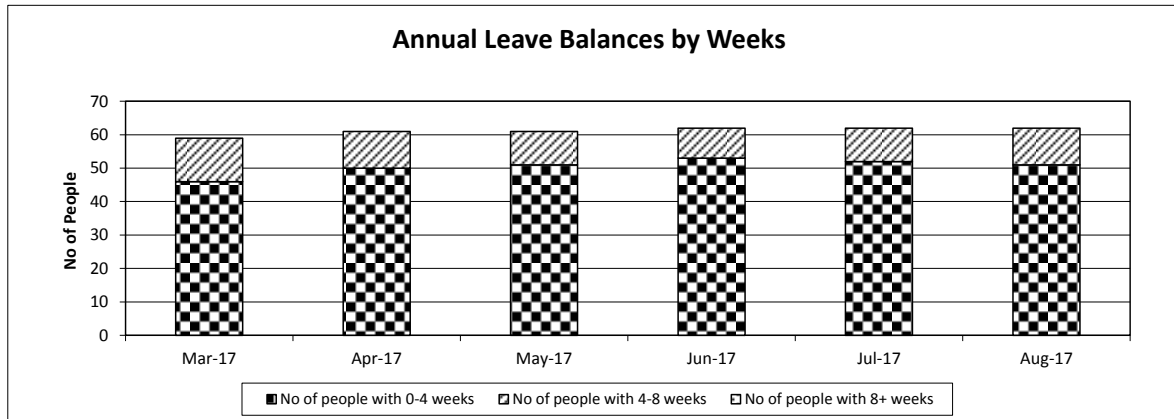
Corporate Controlled Expenses

Depreciation	159	117	(42)	700	23%	700
Finance Costs	0	0	0	0	n/a	0
Loss on disposal assets	0	0	0	0	n/a	0
TOTAL CORPORATE CONTROLLED	159	117	(42)	700	23%	700

Satisfactory results for Department controlled expenses.

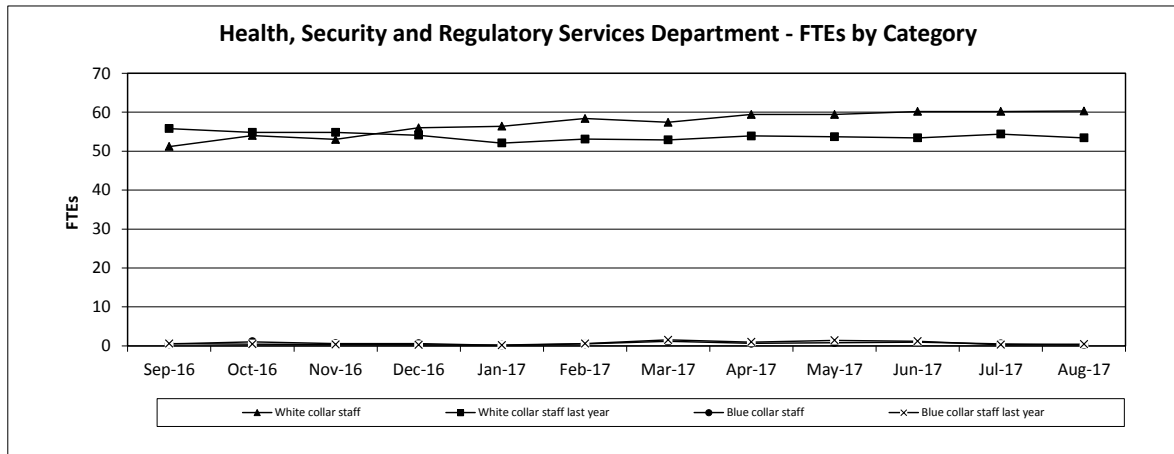
Health, Security and Regulatory Services Department

Annual Leave Balances as at pay period ended 28 August 2017:



	Mar-17		Apr-17		May-17		Jun-17		Jul-17		Aug-17	
No of people with 0-4 weeks	46	78.0%	50	82.0%	51	83.6%	53	85.5%	52	83.9%	51	82.3%
No of people with 4-8 weeks	13	22.0%	11	18.0%	10	16.4%	9	14.5%	10	16.1%	11	17.7%
No of people with 8+ weeks	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%

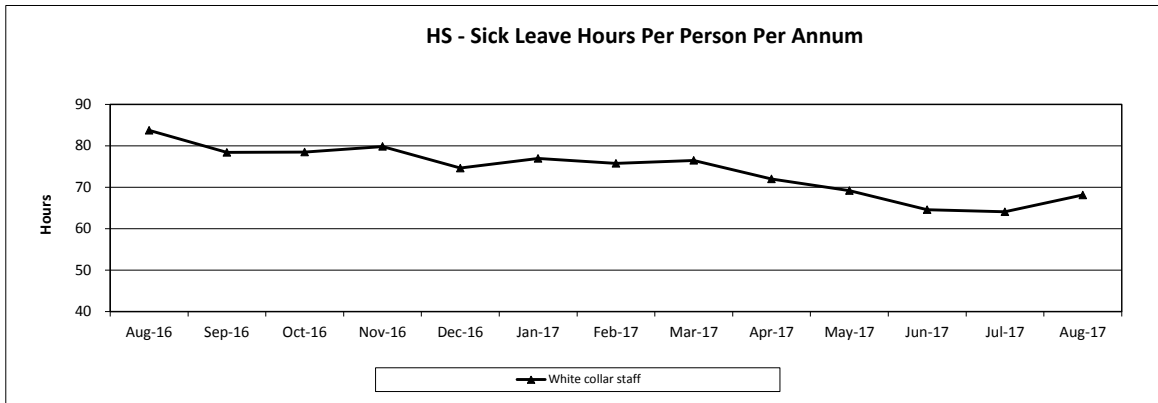
Full Time Equivalents:



	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
White collar staff	51.2	54.0	53.0	56.0	56.4	58.4	57.4	59.4	59.4	60.2	60.2	60.3
Blue collar staff	0.5	1.0	0.5	0.5	0.2	0.5	1.2	0.6	0.8	1.0	0.5	0.3
Total	51.7	55.0	53.5	56.5	56.6	58.9	58.6	60.0	60.2	61.2	60.7	60.6
<i>Movement prior month (white collar)</i>	<i>(2.2)</i>	<i>2.8</i>	<i>(1.0)</i>	<i>3.0</i>	<i>0.4</i>	<i>2.0</i>	<i>(1.0)</i>	<i>2.0</i>	<i>0.0</i>	<i>0.8</i>	<i>0.0</i>	<i>0.1</i>
<i>Movement prior month (blue collar)</i>	<i>0.1</i>	<i>0.5</i>	<i>(0.5)</i>	<i>0.0</i>	<i>(0.4)</i>	<i>0.4</i>	<i>0.7</i>	<i>(0.5)</i>	<i>0.2</i>	<i>0.2</i>	<i>(0.5)</i>	<i>(0.2)</i>
<i>White collar staff last year</i>	<i>55.8</i>	<i>54.8</i>	<i>54.8</i>	<i>54.1</i>	<i>52.1</i>	<i>53.1</i>	<i>52.9</i>	<i>53.9</i>	<i>53.7</i>	<i>53.4</i>	<i>54.4</i>	<i>53.4</i>
<i>Blue collar staff last year</i>	<i>0.6</i>	<i>0.4</i>	<i>0.3</i>	<i>0.3</i>	<i>0.2</i>	<i>0.6</i>	<i>1.5</i>	<i>1.0</i>	<i>1.4</i>	<i>1.2</i>	<i>0.3</i>	<i>0.4</i>
<i>Total FTEs last year</i>	<i>56.4</i>	<i>55.2</i>	<i>55.1</i>	<i>54.4</i>	<i>52.3</i>	<i>53.7</i>	<i>54.4</i>	<i>54.9</i>	<i>55.1</i>	<i>54.6</i>	<i>54.7</i>	<i>53.8</i>

Health, Security and Regulatory Services Department

Sick Leave:



Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours
83.70	78.38	78.47	79.82	74.60	76.91	75.72	76.44	71.98	69.16	64.55	64.05	68.11

White collar staff

* Rolling 12 month average

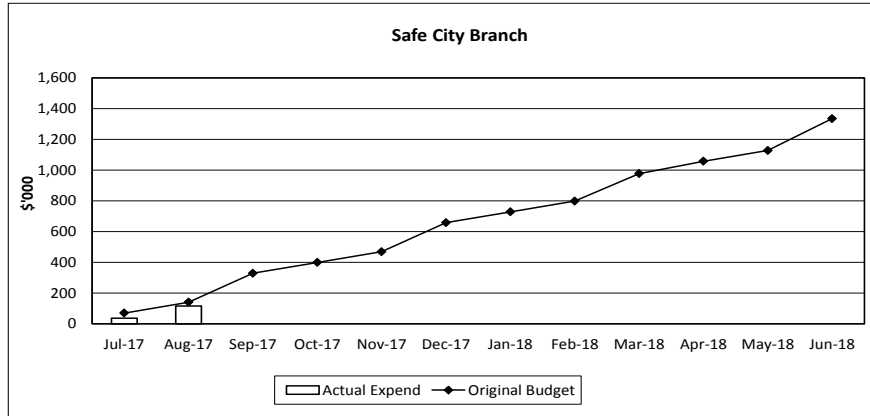
Lost Time Injury Frequency Rates:

	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
LTI's	0	0	0	0	0	0	0	0	1	0	0	0	0
LTIFR	0	0	0	0	0	0	0	0	0	0	0	0	0
LTIFR Rolling 12 months	0	0	0	0	0	0	0	0	11	11	11	11	11
Cumulative Days lost 12 months	0	0	0	0	0	0	0	0	6	9	9	9	9
LTISR Rolling 12 months	0	0	0	0	0	0	0	0	65	97	96	95	95

Health, Security and Regulatory Services Department

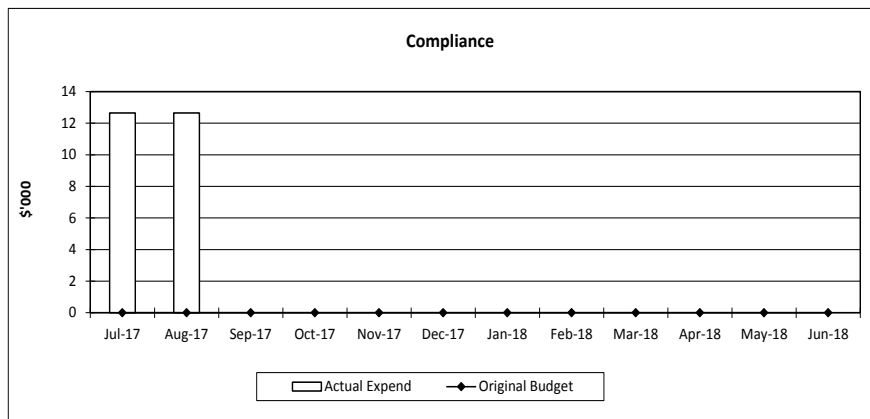
Results as at 31 August 2017:

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget \$'000	% Achieved	FY F'cast \$'000
Department Controlled	129	140	11	1,335	10%	1,335



Major Projects

Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
	Various Projects	116	140	No budget implications.



Major Projects

Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
	Various Projects	13	0	Relates to Meteorological Weather Stations purchased for odour related compliance matters.

Planning and Development Department

Performance Report

August 2017

Revenue:

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget \$'000	% Achieved	FY F'cast \$'000
Department Controlled						
Town Planning Develop Fees	3,136	2,277	859	14,428	22%	14,428
Other Fees	9	10	(1)	40	23%	40
Govt Grant Subsidy	17	0	17	0	n/a	17
Other Revenue	2	1	1	3	n/a	3
Community Service Revenue	78	78	0	470	17%	470
	3,242	2,366	876	14,941	22%	14,958
Corporate Controlled						
Cash Contributions	0	0	0	5	0%	5
Interest	0	0	0	0	n/a	0
	0	0	0	5	0%	5
TOTAL	3,242	2,366	876	14,946	22%	14,963

Satisfactory results overall.

PD Performance Report
August 2017

Department Controlled Expenses

Employee Expenses

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Wages (opex and capex)	1,410	1,474	64	8,519	17%	8,519
Overtime	2	5	3	30	7%	30
Allowances	1	1	0	4	25%	4
Other employee costs	414	432	18	2,499	17%	2,499
Total Labour Opex + Capex	1,827	1,912	85	11,052	17%	11,052
<i>Less recovery/charge out</i>	0	0	0	0	n/a	0
Opex Labour before Contractors	1,827	1,912	85	11,052	17%	11,052
<i>Plus Contract Opex Labour</i>	0	0	0	0	n/a	0
Opex Labour incl Contractors	1,827	1,912	85	11,052	17%	11,052

Satisfactory results overall.

Materials and Services (excl. Labour Contracts)

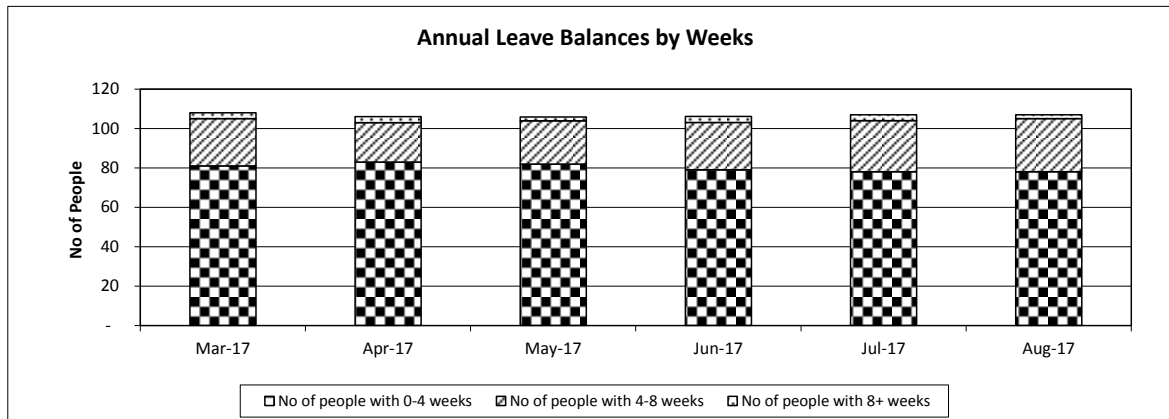
	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Legal Expenses	170	50	(120)	300	57%	300
Consultants	7	26	19	156	4%	156
Other Materials and Services	29	49	20	262	11%	262
	206	125	(81)	718	29%	718
Other Expense Sources						
Other Expenses	0	0	0	12	0%	12
Internal Expenses	60	48	(12)	283	21%	283
	266	173	(93)	1,013	26%	1,013
TOTAL DEPARTMENT CONTROLLED	2,093	2,085	(8)	12,065	17%	12,065

Corporate Controlled

Depreciation	0	0	0	1	0%	1
Finance Costs	0	0	0	0	n/a	0
TOTAL CORPORATE CONTROLLED	0	0	0	1	0%	1

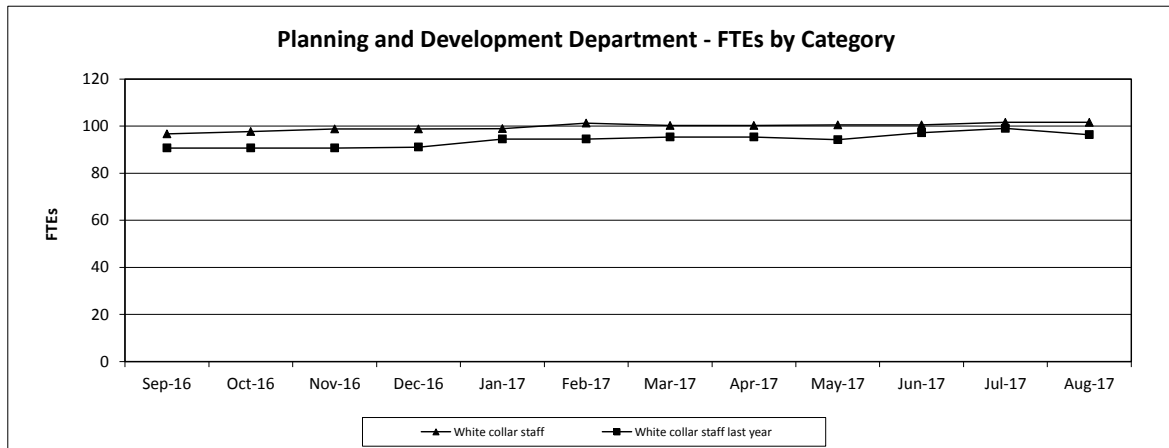
Legal expenses over budget due to a number of legal appeals and will be closely monitored.

Annual Leave Balances as at pay period ended 28 August 2017:



	Mar-17		Apr-17		May-17		Jun-17		Jul-17		Aug-17	
No of people with 0-4 weeks	81	75.0%	83	78.3%	82	77.3%	79	74.6%	78	72.9%	78	72.9%
No of people with 4-8 weeks	24	22.2%	20	18.9%	22	20.8%	24	22.6%	26	24.3%	27	25.2%
No of people with 8+ weeks	3	2.8%	3	2.8%	2	1.9%	3	2.8%	3	2.8%	2	1.9%

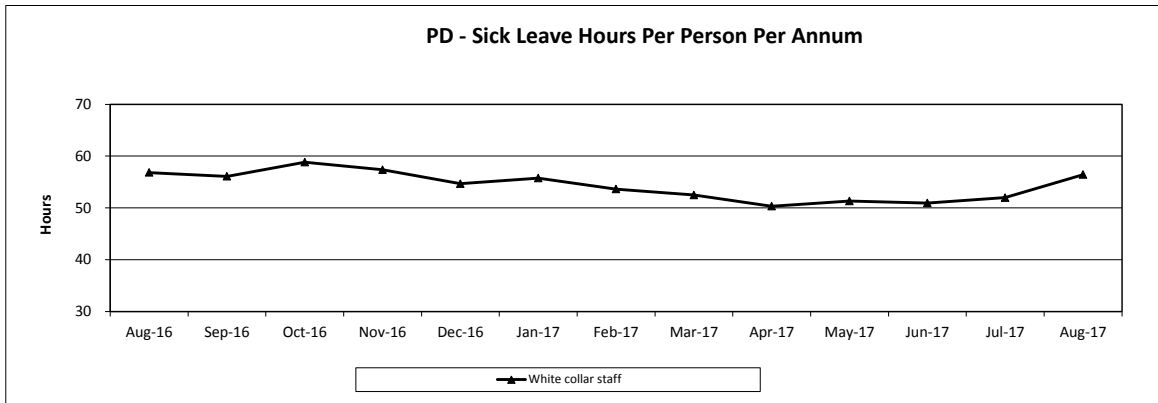
Full Time Equivalents:



	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
White collar staff	96.7	97.7	98.8	98.8	99.0	101.3	100.3	100.3	100.5	100.5	101.6	101.6
Total	96.7	97.7	98.8	98.8	99.0	101.3	100.3	100.3	100.5	100.5	101.6	101.6
Movement prior month (white collar)	0.3	1.0	1.1	0.0	0.2	2.3	(1.0)	0.0	0.2	0.0	1.1	0.0
White collar staff last year	90.7	90.7	90.7	91.1	94.5	94.5	95.4	95.4	94.2	97.2	99.0	96.4
Total FTEs last year	90.7	90.7	90.7	91.1	94.5	94.5	95.4	95.4	94.2	97.2	99.0	96.4

Planning and Development Department

Sick Leave:



Aug-16 Hours	Sep-16 Hours	Oct-16 Hours	Nov-16 Hours	Dec-16 Hours	Jan-17 Hours	Feb-17 Hours	Mar-17 Hours	Apr-17 Hours	May-17 Hours	Jun-17 Hours	Jul-17 Hours	Aug-17 Hours
56.83	56.10	58.83	57.34	54.66	55.77	53.63	52.49	50.34	51.31	50.95	51.98	56.43

White collar staff

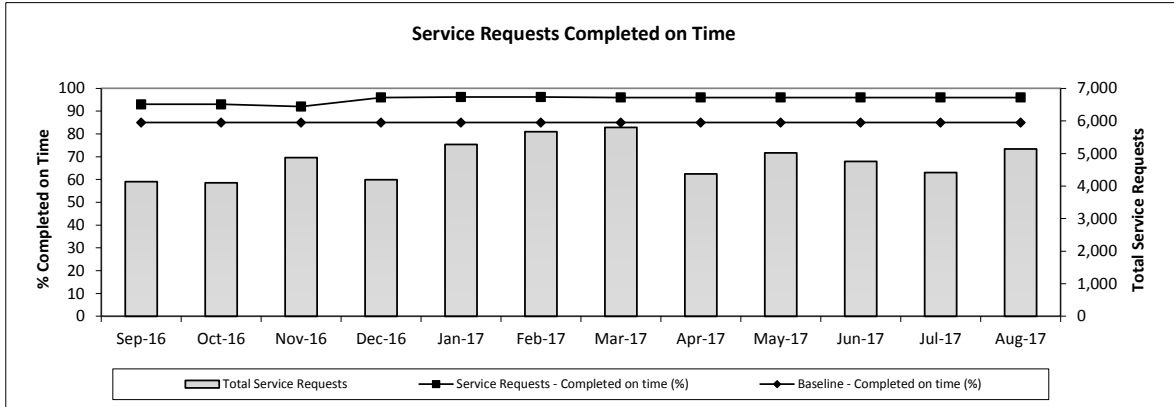
* Rolling 12 month average

Lost Time Injury Frequency Rates:

	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
LTI's	0	0	0	1	0	0	0	0	0	0	0	1	0
LTIFR	0	0	0	68	0	0	0	0	0	0	0	0	0
LTIFR Rolling 12 months	0	0	0	6	6	6	6	6	6	6	6	12	12
Cumulative Days lost 12 months	0	0	0	3	3	3	3	3	3	3	3	6	30
LTISR Rolling 12 months	0	0	0	19	19	19	19	19	19	19	18	37	183

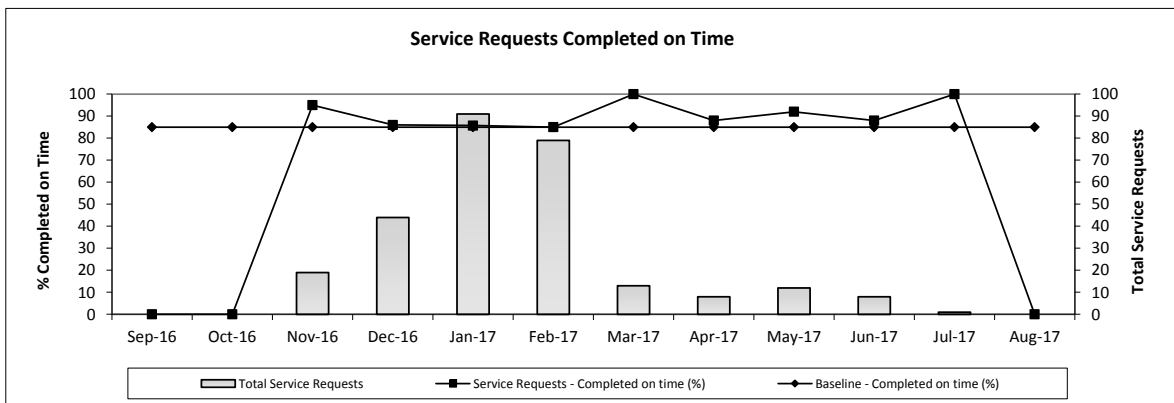
Customer Engagement System

All Council:



All Council	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
Service Requests - Completed on time (%)	93	93	92	96	96	96	96	96	96	96	96	96
Baseline - Completed on time (%)	85	85	85	85	85	85	85	85	85	85	85	85
Total Service Requests	4,136	4,101	4,875	4,196	5,279	5,671	5,802	4,374	5,020	4,758	4,416	5,140

Arts, Social Development and Community Development Department:

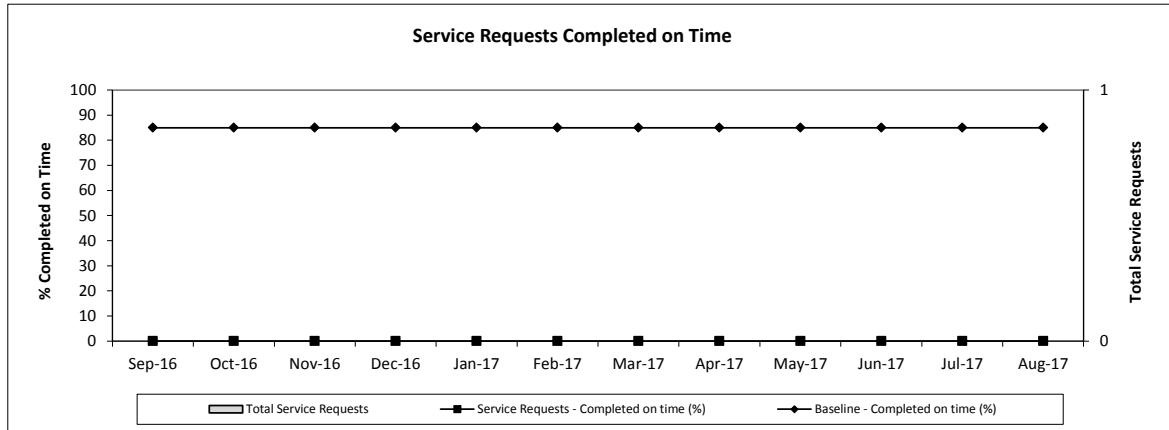


AS	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
Service Requests - Completed on time (%)	0	0	95	86	86	85	100	88	92	88	100	0
Baseline - Completed on time (%)	85	85	85	85	85	85	85	85	85	85	85	85
Total Service Requests	0	0	19	44	91	79	13	8	12	8	1	0

August

No service requests received in August.

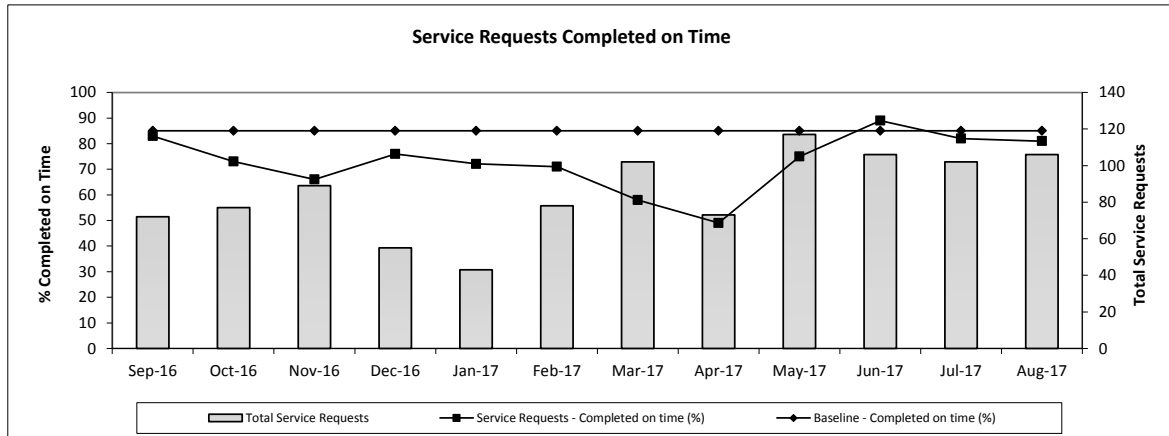
Economic Development and Marketing Department:



EDM	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
Service Requests - Completed on time (%)	0	0	0	0	0	0	0	0	0	0	0	0
Baseline - Completed on time (%)	85	85	85	85	85	85	85	85	85	85	85	85
Total Service Requests	0	0	0	0	0	0	0	0	0	0	0	0

August
No service requests received in August.

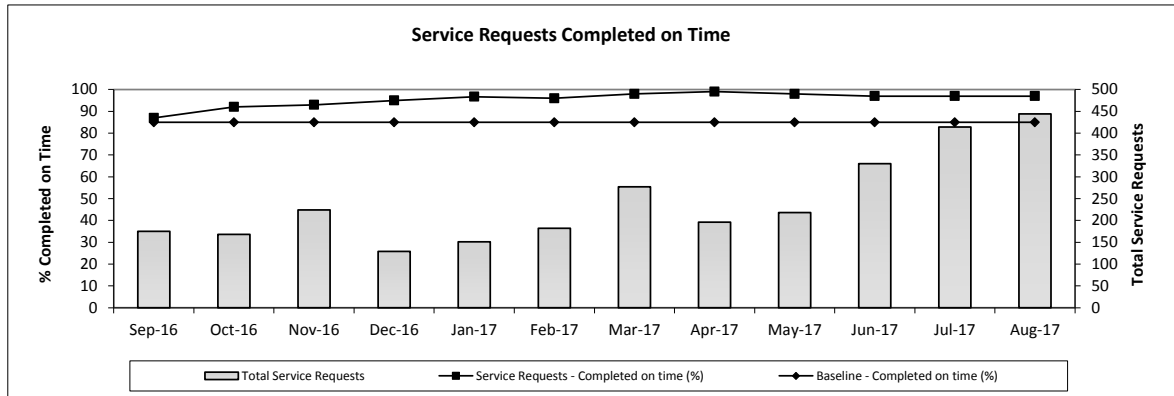
Infrastructure Services Department:



IS	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
Service Requests - Completed on time (%)	83	73	66	76	72	71	58	49	75	89	82	81
Baseline - Completed on time (%)	85	85	85	85	85	85	85	85	85	85	85	85
Total Service Requests	72	77	89	55	43	78	102	73	117	106	102	106

August
The percentage of SR's completed for August has remained just below the baseline corporate target. It should be noted that SR's not completed within the default timelines are due to their complexity. That is, some IS SR's require data collection, significant investigation and analysis, as well as consultation and negotiation before they can be closed out. In all cases, detailed notes are included in CES in accordance with the corporate requirements.

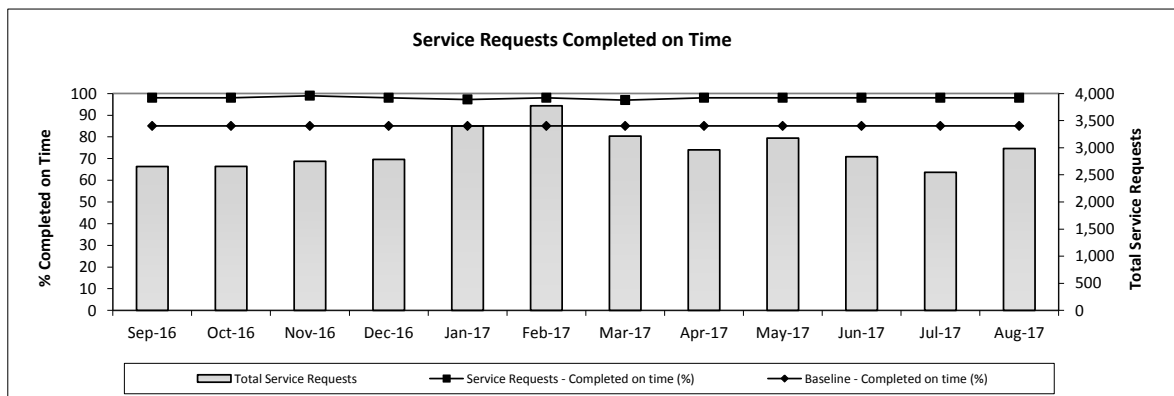
Finance and Corporate Services Department:



FC	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
Service Requests - Completed on time (%)	87	92	93	95	97	96	98	99	98	97	97	97
Baseline - Completed on time (%)	85	85	85	85	85	85	85	85	85	85	85	85
Total Service Requests	175	168	224	129	151	182	277	196	218	330	414	444

August
The results exceed the baseline for the month.

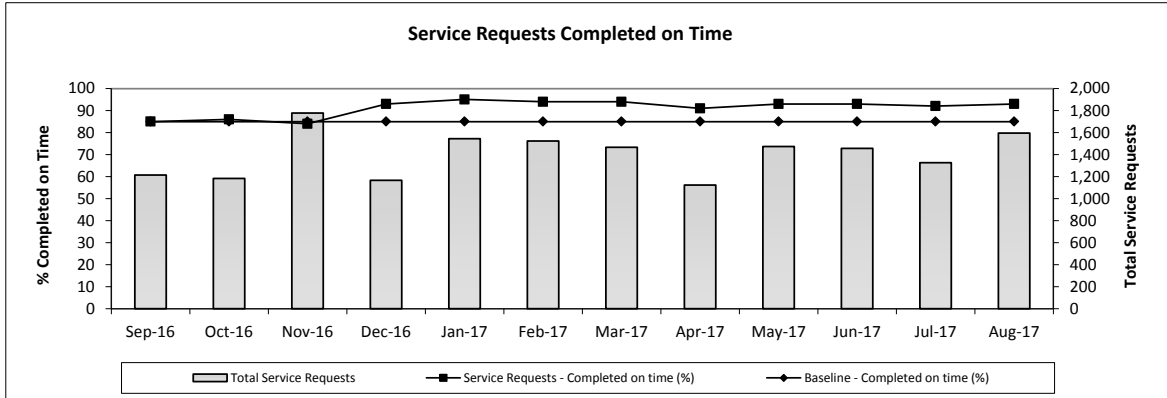
Works Parks and Recreation Department:



WP	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
Service Requests - Completed on time (%)	98	98	99	98	97	98	97	98	98	98	98	98
Baseline - Completed on time (%)	85	85	85	85	85	85	85	85	85	85	85	85
Total Service Requests	2,654	2,656	2,750	2,785	3,402	3,774	3,215	2,961	3,178	2,835	2,547	2,986

August
The results exceed the baseline for the month.

Health, Security and Regulatory Services Department:

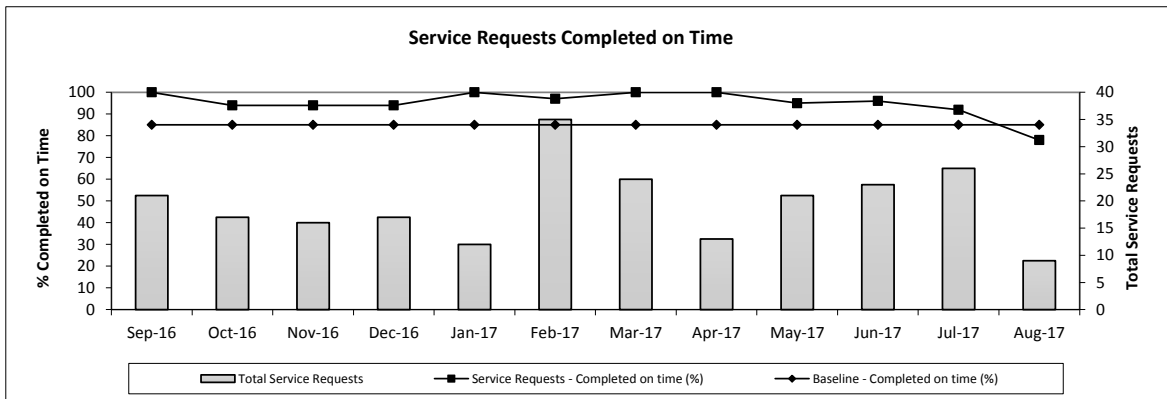


HS	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
Service Requests - Completed on time (%)	85	86	84	93	95	94	94	91	93	93	92	93
Baseline - Completed on time (%)	85	85	85	85	85	85	85	85	85	85	85	85
Total Service Requests	1,214	1,183	1,777	1,166	1,544	1,523	1,466	1,123	1,473	1,456	1,326	1,595

August

The results exceed the baseline for the month.

Planning and Development:



PD	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
Service Requests - Completed on time (%)	100	94	94	94	100	97	100	100	95	96	92	78
Baseline - Completed on time (%)	85	85	85	85	85	85	85	85	85	85	85	85
Total Service Requests	21	17	16	17	12	35	24	13	21	23	26	9

August

Two incidents were overdue for the month of August. Both incidents had been transferred from WPR, one of which was already overdue. As the developers were required to rectify the works, the timeframes were extended. The incidents were rectified and the customers were contacted on the same day.

ICC Performance Report
August 2017

Council Environmental Performance:

Waste Generated by Council Departments (Tonnes):

		Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
AS	Event Recycling	-	-	-	-	-	-	-	-	-	-	-	-
	Depot Commercial and Industrial	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.39	0.39
	Office Recycling	0.03	0.15	0.01	0.01	0.01	0.13	0.27	0.01	0.01	0.28	0.19	0.24
	Office Commercial and Industrial	-	-	-	-	-	-	-	-	-	-	-	-
IS	Office Recycling	-	-	-	-	-	-	0.04	-	-	0.08	-	-
	Depot Recycling	-	-	-	-	-	-	-	-	-	-	-	-
	Depot Construction and Demolition	0.01	-	0.01	0.01	0.01	0.01	-	-	-	-	-	-
FC	Office Recycling	0.47	0.58	0.19	3.98	0.32	0.35	0.35	0.15	0.33	0.79	0.30	0.31
	Office Waste	-	-	-	-	-	-	-	-	-	-	-	-
	Office Commercial and Industrial	0.30	0.27	0.35	3.16	0.30	0.24	0.26	0.24	0.29	0.26	0.26	0.27
WPR	Event Recycling	-	-	-	-	-	-	-	-	-	-	-	-
	Depot Construction and Demolition	55.60	40.60	35.52	45.60	39.78	37.60	46.26	31.62	42.32	66.38	51.36	75.91
	Depot Commercial and Industrial	19.86	17.53	19.84	16.49	18.64	16.15	20.01	16.62	17.71	17.85	18.37	20.70
	Depot Recycling	14.63	-	5.35	4.07	4.55	5.61	7.27	3.31	8.76	3.30	13.34	9.02
	Office Commercial and Industrial	10.29	7.88	9.44	8.78	9.48	8.59	10.44	8.20	10.64	10.27	9.70	11.25
	Office Recycling	5.18	4.79	4.49	4.07	4.24	3.73	4.47	3.85	4.70	4.81	4.48	4.64
	Timber	26.98	42.12	7.21	37.35	35.38	29.12	14.59	26.92	32.64	30.64	36.04	22.30
	Metal collected from Depots	8.76	67.44	14.04	8.60	26.54	31.62	2.64	6.31	2.34	6.02	3.71	1.72
	Community Service Obligation	-	-	-	-	-	-	-	-	-	-	-	-
HS	Depot Commercial and Industrial	0.04	0.08	0.20	0.05	0.10	-	0.16	-	0.06	-	0.50	-
PD	Office Recycling	-	-	-	-	-	-	-	-	-	-	-	-
Total Waste		142.34	181.64	96.84	132.37	139.55	133.35	106.96	97.43	120.00	140.88	138.64	146.75

* Education Program Recycling relates to bins supplied to schools/community groups with no charge as part of the education program

** Operational Recycling is all recycling that is produced outside the office

*** Operational Waste is all waste that is produced outside of the office, such as green waste and timber

**** Public Place Recycling is recycling in a public place, such as a public pool

*# Park Recycling is recycling from parks

Community Environmental Performance:

	Dec-14	Mar-15	Jun-15	Sep-15	Dec-15	Mar-16	Jun-16	Sep-16	Dec-16	Mar-17	Jun-17
	%	%	%	%	%	%	%	%	%	%	%
Total recycling rate	31.38	31.37	33.72	26.89	31.84	33.32	34.34	29.69	35.92	38.06	32.50
% Waste diverted from landfill*	48.34	47.62	56.12	32.89	49.46	45.43	49.88	41.16	51.68	56.52	45.99

*At Riverview Transfer Station

City Management, Finance and Community Engagement Committee	
Mtg Date: 10.10.17	OAR: YES
Authorisation: Jim Lindsay	

vml:vml

<https://objprd.council.ipswich.qld.gov.au/id:A4368373/document/versions/latest>

14 September 2017

MEMORANDUM

TO: CHIEF EXECUTIVE OFFICER

FROM: CHIEF FINANCIAL OFFICER

RE: REVIEW OF DELEGATION TO SPECIFIC PURPOSES COMMITTEE

INTRODUCTION:

This is a report by the Chief Financial Officer dated 14 September 2017 concerning a review of the delegation to the Specific Purposes Committee.

BACKGROUND:

Section 257(1) of the *Local Government Act 2009* – Delegation of local government powers states:

- (1) A local government may, by resolution, delegate a power under this Act or another Act to-
 - (c) a standing committee, or joint standing committee, of the local government.

On 25 June 1997 the following resolution was adopted by Council:

51.02 SPECIFIC PURPOSES COMMITTEE

With reference to a report by the Executive Services Manager dated 19 June 1997 concerning the establishment of a Specific Purposes Committee.

(F.)

RECOMMENDATION

- A. That Council establish a Specific Purposes Committee as a standing committee.
- B. That the membership, Chairperson and Deputy Chairperson of the Specific Purposes Committee be the same as that of the Corporate Services Committee.

- C. That Council delegate to the Specific Purposes Committee the power to consider and determine all issues arising from matters referred to it from time to time by resolution of Council.

As Recommendation C is quite ambiguous it could be interpreted that a matter requiring an urgent Council decision must first be resolved by Council that it be referred to the Specific Purposes Committee.

To remove any doubt it is proposed to repeal this decision and adopt a new one.

ATTACHMENT/S:

Name of Attachment	Attachment
Current Delegation to Specific Purposes Committee	Attachment A

RECOMMENDATION:

- A. That Recommendations B and C of Item 51.02 of the Special Corporate Services Committee No. 38 of 20 June 1997 as detailed below, be repealed:
 - B. *That the membership, Chairperson and Deputy Chairperson of the Specific Purposes Committee be the same as that of the Corporate Services Committee.*
 - C. *That Council delegate to the Specific Purposes Committee the power to consider and determine all issues arising from matters referred to it from time to time by resolution of Council.*
- B. That the Chairperson of the Specific Purposes Committee be the Mayor and the Deputy Chairperson be the Deputy Mayor.
- C. That the membership of the Specific Purposes Committee be the same as that of the City Management, Finance and Community Engagement Committee.
- D. That pursuant to section 257(1)(c) of the *Local Government Act 2009*, Council delegate to the Specific Purposes Committee, the power to consider and determine all issues arising from matters referred to it from time to time as well as any matters requiring a Council decision during future Council recess periods.

Andrew Roach
CHIEF FINANCIAL OFFICER

DELEGATION TO SPECIFIC PURPOSES COMMITTEE

Date of Resolution: 25 June 1997

No of Resolution: 51.02

Relevant Legislation:

Section 25 of the Local Government Act 1993 - Jurisdiction of Local Government

Section 36 of the Local Government Act 1993 - General Powers

Section 425 of the Local Government Act 1993 - Compliance with Corporate and Operational Plans

Delegation to: Specific Purposes Committee

Power Delegated:

The power to consider and determine all issues arising from matters referred to it from time to time by resolution of Council.

Conditions of Delegation: Nil