

VML:MB
Vicki Lukritz
3810 6221

2 November 2017

Sir/Madam

NOTICE OF MEETING

Notice is hereby given that a Meeting of the **WORKS, PARKS AND SPORT COMMITTEE** will be held in the **Council Chambers** on the 2nd Floor of the Council Administration Building, 45 Roderick Street, Ipswich commencing at **9.30 am or 10 minutes after the conclusion of the Infrastructure and Emergency Management Committee, whichever is the earlier on Wednesday, 8 November 2017.**

<u>MEMBERS OF THE WORKS, PARKS AND SPORT COMMITTEE</u>	
Councillor Antonioli (Mayor) (Chairperson) Councillor Morrison (Deputy Chairperson)	Deputy Mayor Councillor Bromage Councillor Silver

The agenda for the meeting is attached to this notice.

Yours faithfully

ACTING CHIEF EXECUTIVE OFFICER

WORKS, PARKS AND SPORT COMMITTEE AGENDA

9.30 am or 10 minutes after the conclusion of the Infrastructure and Emergency Management Committee, whichever is the earlier, on

Wednesday, 8 November 2017

Council Chambers

Item No.	Item Title	Officer
1	Ipswich Waste Services July-September 2017 Quarterly Report to the Owner	IWSM
2	Delegation Report – Urban and Rural Greening Program – ‘Granting Licences and Permits to Use a Park’ – 1 July 2017 to 30 September 2017	EA
3	Works, Parks and Recreation Quarterly Activity Report – July to September 2017	EA
4	Final Report on the Kerbside Collection Service Delivered from 10 July 2017 to 15 September 2017	EA
5	2017–2018 Sporting Event Sponsorship Applicants October 2017	SRO
6	Female Facilities Program	GMO
7	Event Traffic Marshals for Traffic Control	PE(CM)
8	16-17-016 – Waste Disposal Services Contract Award	PO(PCO)
9	10422 – Material Recovery Services Contract Award	PO(PCO)
10	Tender 10968 – Remotely Piloted Systems and Solutions Panel of Providers	CO

WORKS, PARKS AND SPORT COMMITTEE NO. 2017(02)

8 NOVEMBER 2017

AGENDA

1. IPSWICH WASTE SERVICES JULY-SEPTEMBER 2017 QUARTERLY REPORT TO THE OWNER

With reference to a report by the Ipswich Waste Services Manager dated 16 October 2017 concerning the Ipswich Waste Services July-September Quarterly Report to the owner.

RECOMMENDATION

That the report be received and the contents noted.

Report

2. DELEGATION REPORT - URBAN AND RURAL GREENING PROGRAM - 'GRANTING LICENCES AND PERMITS TO USE A PARK' - 1 JULY 2017 TO 30 SEPTEMBER 2017

With reference to a report by the Executive Assistant dated 9 October 2017 concerning the exercise of delegations which require the submission of a report as part of the conditions of delegation for "Granting Licences and Permits to use a Park" for the period 1 July 2017 to 30 September 2017.

RECOMMENDATION

That the report be received and the contents noted.

Report

3. WORKS, PARKS AND RECREATION QUARTERLY ACTIVITY REPORT - JULY TO SEPTEMBER 2017

With reference to a report by the Executive Assistant dated 11 October 2017 concerning the Works Parks and Recreation quarterly activity report for July to September 2017.

RECOMMENDATION

That the report be received and the contents noted.

Report

4. FINAL REPORT ON THE KERBSIDE COLLECTION SERVICE DELIVERED FROM 10 JULY 2017 TO 15 SEPTEMBER 2017

With reference to a report by the Executive Assistant dated 16 October 2017 concerning the conclusion of the Kerbside Collection Service.

RECOMMENDATION

That the report be received and the contents noted.

Report

5. 2017–2018 SPORTING EVENT SPONSORSHIP APPLICATIONS OCTOBER 2017

With reference to a report by the Sport and Recreation Officer dated 12 October 2017 concerning applications for Sporting Event Sponsorship in October 2017.

RECOMMENDATION

That Council provide sponsorship to Ipswich Little Athletics for the amount of \$1,400.00 (incl GST) in sponsorship for the Ipswich Little Athletics Twilight Carnival and that this amount be funded from the Sporting Event Sponsorship budget.

Report

6. FEMALE FACILITIES PROGRAM

With reference to a report by the Grant Management Officer dated 19 October 2017 concerning the Queensland Government's Female Facilities Program.

RECOMMENDATION

- A. That Council make application to the Queensland Government's Female Facilities Program for new Limestone Park netball amenities and new change room facilities at Jim Donald Parklands Multi-Purpose Multi-User Venue as outlined in the report by the Grant Management Officer dated 19 October 2017.
- B. That the Chief Operating Officer (Works, Parks and Recreation), in consultation with the Chairperson and Deputy Chairperson of the Works, Parks and Sport Committee, be authorised to submit funding applications for the Queensland Government's Female Facilities Program for new Limestone Park netball amenities and new change room facilities at Jim Donald Parklands Multi-Purpose Multi-User Venue as outlined in the report by the Grant Management Officer dated 19 October 2017.

Report

7. EVENT TRAFFIC MARSHALS FOR TRAFFIC CONTROL

With reference to a report by the Principal Engineer (City Maintenance) dated 5 October 2017 concerning the newly introduced Event Traffic Marshals from Department of Transport and Main Roads to undertake basic traffic control duties during community events.

RECOMMENDATION

That the report be received and the contents noted.

Report

8. 16-17-016 – WASTE DISPOSAL SERVICES CONTRACT AWARD

With reference to a report by the Principal Officer (Procurement and Contract Operations) dated 19 October 2017 concerning the award of contract 16-17-016 Waste Disposal Contract.

RECOMMENDATION

- C. That Council enter a Preferred Supplier Arrangement for the supply of a Waste Disposal Service with the following suppliers:
 - 1. Cleanaway Waste Management Pty Ltd
 - 2. REMONDIS Australia Pty Ltd
- D. That Council is satisfied that the preferred supplier arrangement has been made in compliance with section 233 (3) to (8) of the *Local Government Regulation 2012*.
- E. That Council is satisfied under s233 (7) of the *Local Government Regulation 2012* that it will receive better value for money if the Preferred Supplier arrangement is for a period of more than two years and that period of the preferred supplier arrangement be two (2) years plus a further two (2) periods of up to twelve (12) months each.
- F. That Council enter into a contract with those suppliers referred to in Recommendation "A" setting out the terms of the preferred supplier arrangement.
- G. That the Chief Executive Officer be authorised to negotiate and finalise the term of the contract to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.

Report

9. 10422 – MATERIAL RECOVERY SERVICES CONTRACT AWARD

With reference to a report by the Principal Officer (Procurement and Contract Operations) dated 19 October 2017 concerning the award of contract 10422 Material Recovery Services Contract.

RECOMMENDATION

- A. That Council enter a preferred supplier arrangement for the supply of Material Resource Services with the following suppliers:
- Polytrade Pty Ltd
 - Orora Limited Trading as Orora Recycling Australia
 - ShellDust Pty Ltd
 - Sims Metals Pty Ltd
 - S & J Australian Scrap Tyre Disposals.
- B. That Council is satisfied that the preferred supplier arrangement has been made in compliance with section 233(3) to (8) of the *Local Government Regulation 2012*.
- C. That Council is satisfied that it will receive better value if the Preferred Supplier arrangement is for a period of more than two years and that the period of the preferred supplier arrangement be two (2) years , plus two (2) x twelve (12) month options.
- D. That Council is satisfied that it will receive better value for money if the Preferred Supplier arrangement for Comingle Recyclables only, is for a period of more than two years and that the preferred supplier arrangement be seven (7) years plus two (2) x up to twelve (12) months options.
- E. That Council enter into a contract with those suppliers referred to in Recommendation “A” setting out the terms of the preferred supplier arrangement.
- F. That the Chief Executive Officer be authorised to negotiate and finalise the term of the contract to be executed by Council and to do any other acts necessary to implement Council’s decision in accordance with section 13(3) of *the Local Government Act 2009*.

Report

10. TENDER 10968 - REMOTELY PILOTED SYSTEMS AND SOLUTIONS PANEL OF PROVIDERS

With reference to a report by the Contracts Officer dated 18 October 2017 concerning the appointment of a panel of providers for Remotely Piloted Systems and Solutions (RPSS) or drones, for the purpose of enabling Council to access RPSS services for a range of operational activities.

RECOMMENDATION

- A. That in accordance with s232 of the *Local Government Regulation 2012* (“Regulation”) Council approve a Pre-qualified Suppliers’ register for the supply of Remotely Piloted Systems and Solutions with the following suppliers:

Category 2 – Partial Service	Category 3 – Partnership
FYFE	Australian UAV
Ninox	Aerial Drones Solutions
RPS Australia	Airborn Insight
BJ North	Grenof Water
Terramap Pty Ltd	V-TOL Aerospace
	InSky
	National Drones

- B. That Council is satisfied that the Pre-Qualified Suppliers’ register has been made in compliance with section 232(3) to (7) of the *Local Government Regulation 2012*.
- C. That Council enter into a contract with those suppliers referred to in Recommendation “A” setting out the terms of the Pre-Qualified Suppliers’ register for a period of three (3) years, with two (2) x one (1) year options, total term five (5) years.
- D. That the Chief Executive Officer be authorised to negotiate and finalise the term of the contract to be executed by Council and to do any other acts necessary to implement Council’s decision in accordance with section 13(3) of the *Local Government Act 2009*.

Report

and any other items as considered necessary.

ct:ap
h:\Departmental\Committee Reports\CWPSEC July-September
Quarterly Report CR

Works Parks and Sport Committee	
Mtg Date: 08.11.17	OAR: YES
Authorisation: Bryce Hines	

16 October 2017

MEMORANDUM

TO: ACTING CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)

FROM: IPSWICH WASTE SERVICES MANAGER

RE: IPSWICH WASTE SERVICES JULY-SEPTEMBER 2017 QUARTERLY REPORT TO THE OWNER

INTRODUCTION:

This is a report by the Ipswich Waste Services Manager dated 16 October 2017 concerning the Ipswich Waste Services July-September Quarterly Report to the owner.

BACKGROUND:


In accordance with the Annual Performance Plan 2017–2018, a report is submitted on a quarterly basis detailing;

Annual Performance Plan 2017–2018

- Introduction
- Major highlights of operational activities
- Performance in relation to stated performance targets
- Financial analysis of quarterly performance against budget
- Waste & Recycling Volumes
- Recycling & Refuse Centres Data
- Delegation Reporting
- Asset Disposal

The July-September Quarterly 2017 report is shown in Attachment A.

ATTACHMENTS:

Name of Attachment	Attachment
Ipswich Waste Services July-September 2017 Quarterly report	 Attachment A

RECOMMENDATION:

That the report be received and the contents noted.

Chris Theron
IPSWICH WASTE SERVICES MANAGER

I concur with the recommendation contained in this report.

Bryce Hines
ACTING CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)



Ipswich Waste Services a division of Ipswich City Council

IPSWICH WASTE SERVICES JULY-SEPTEMBER 2017 QUARTERLY REPORT



1.0 INTRODUCTION

The quarterly report for the period July to September 2017 has been prepared to address the requirements of the Annual Performance Plan by providing the following information.

1. Introduction
2. Major highlights of operational activities
3. Performance in relation to stated performance targets
4. Financial analysis of quarterly performance against budget
5. Waste & Recycling Volumes
6. Recycling & Refuse Centre data
7. Delegation Reporting
8. Asset Disposal

2.0 MAJOR HIGHLIGHTS OF OPERATIONAL ACTIVITIES

2.1 Highlights

The following is a summary of major highlights that occurred within Ipswich Waste Services for the period July to September 2017.

a. Google Performance Report

	July	August	September
People saw your business on Google	8591	31241	31615
People asked for directions to your business	625	598	623
People found your phone number on Google and called your business	129	112	105
Person visited your website	349	367	350
Person reviewed your business on Google	1	1	0

b. Bin App Data

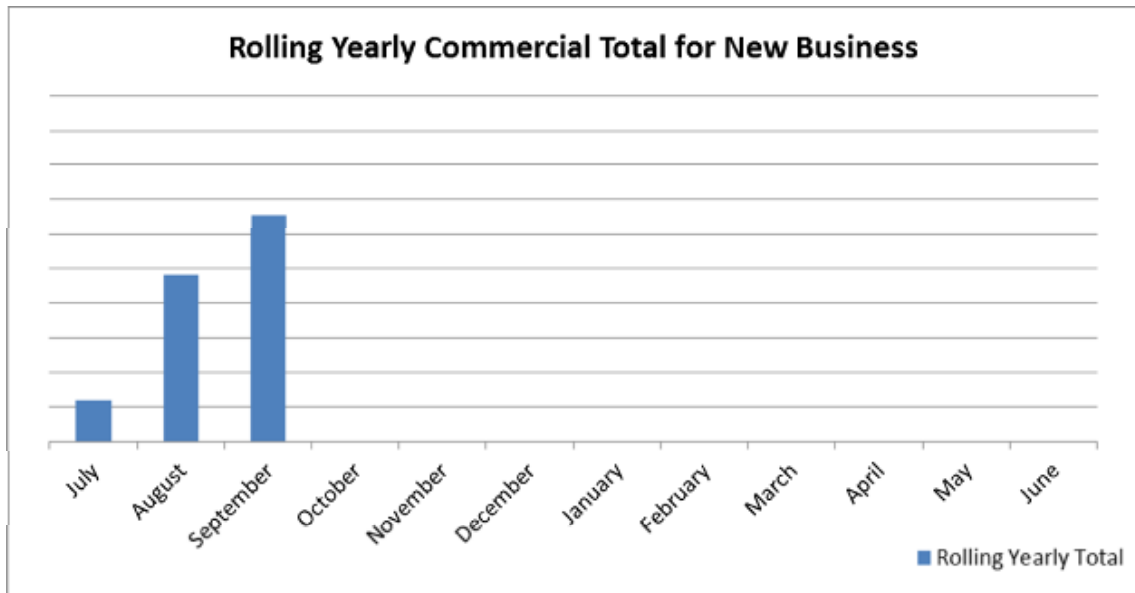
A total of 16,996 residents had downloaded the Ipswich Bin App as at 30th September 2017. (6,612 Android | 10,383 iOS). The following is a breakdown of the information that the residents were seeking:

Information	No. views	%
Dashboard	46,572	55.40%
Waste Materials	29,254	34.80%
Services	2,813	3.35%
Settings	1,248	1.48%
Service%	1,181	1.40%
Service Kerbside Collection Service	922	1.10%
Event Price Increase for Riverview & Rosewood Recycle & Refuse Centres	n/a	
Service Stolen, Repair or Replacement Bins	216	26.00%
Service Green Waste Service	n/a	
Council Info	164	0.20%
Service Recycling & Refuse Centres	149	0.18%

2.2 Current Commercial Activities

Total of 1197 Commercial Customers as at the end 30 September 2017

	Number New Accounts	Additional # of Site to existing customers
July	16	5
August	18	2
September	23	4
October		
November		
December		
January		
February		
March		
April		
May		
June		



2.3 Variation of number of commercial customers and reasons.

Headings	July	August	September
Cancelled - Decreasing or Increasing Bin Size	5	4	11
Cancelled - No Reason	8	3	3
Cancelled - Site Closed	1	13	3
Changed Owner - New Account to be Created	1	27	11
Commence - New Bin Size	12	12	13
Commence - New Service	17	26	18
Commence - New Service (SITE ADD)	4	0	4
General Non Specific Change	0	2	1
Lost to Competitor	0	6	1
Service - Bin no longer required	0	0	3
Service - Frequency Decrease	0	0	1
Suspension - End of Season	0	0	5
Update Contract	0	5	0
	48	100	74

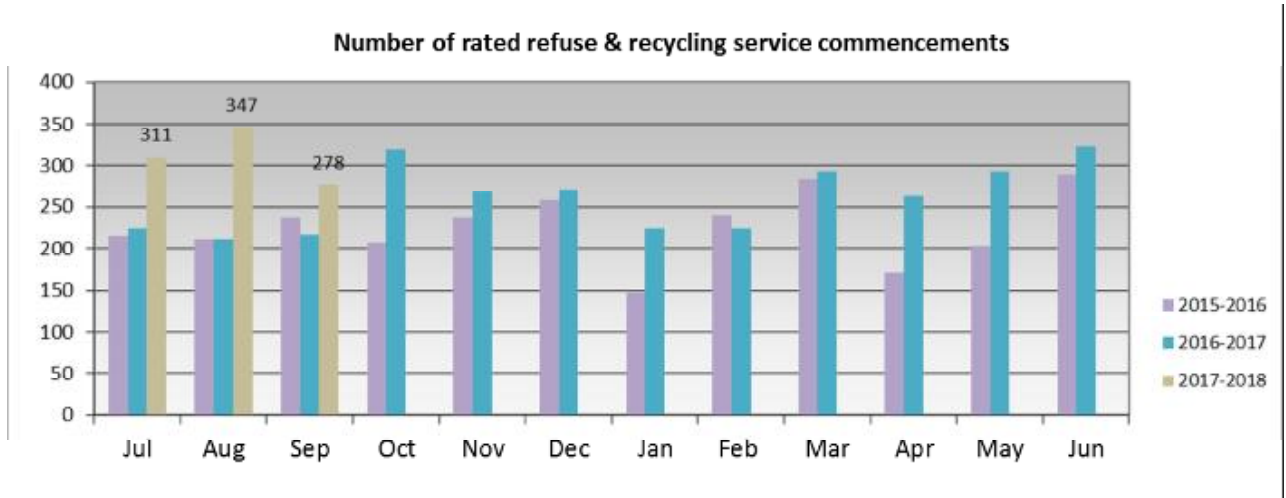
2.4 Green Waste Bins

A total of 14,725 properties were rated for the domestic green waste bin as at the 30 September 2017.



2.5 Domestic Waste (Refuse & Recycling)

A total of 75,748 properties were rated for the domestic waste bins as at the 30th September 2017.



3.0 PERFORMANCE IN RELATION TO STATED PERFORMANCE TARGETS

3.1 Customers

PERFORMANCE TARGETS - CUSTOMERS				
KEY RESULT AREA	Indicator	Standard	Reporting Frequency	Result
Provide value to customers	Customer response to Survey questions indicates customer satisfaction with the service	90%	Quarterly (July-September)	N/A

Comment: Survey results not available.

PERFORMANCE TARGETS - CUSTOMERS						
KEY RESULT AREA	Indicator	Standard	Reporting Frequency	July	August	September
Provide value to customers	Number of domestic refuse & recycling bins repair/damaged & replacement/destroyed per 1000 bins in service	<7	Quarterly	4.20	4.60	4.09
	Number of domestic refuse & recycling bin missed service complaints per 1000 bins in service	<3	Quarterly	2.78	2.76	2.24

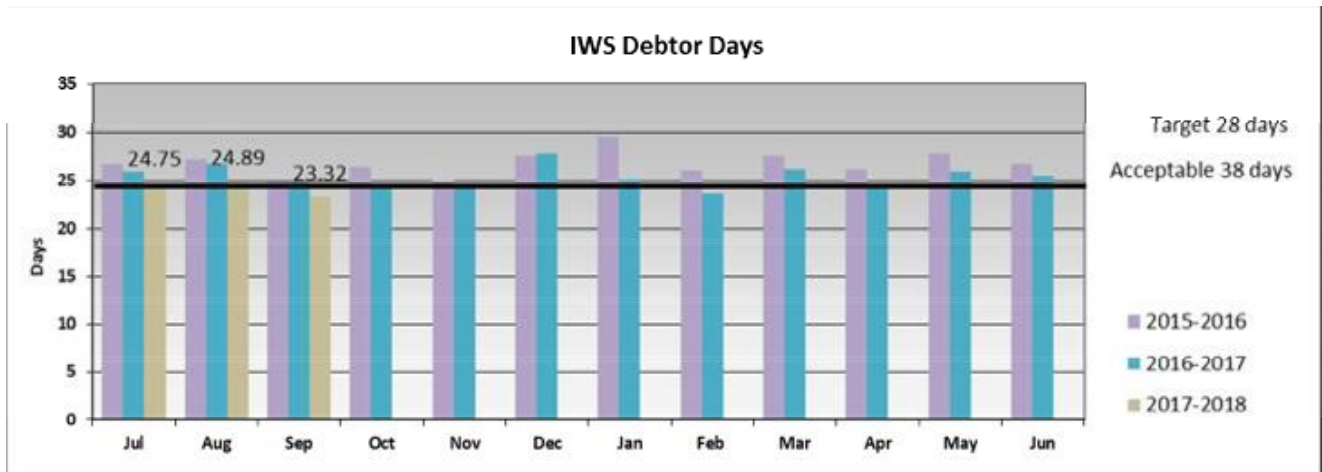
Comment:

3.2 Financial

PERFORMANCE TARGETS - FINANCIAL											
KEY RESULT AREA	Indicator	Target	Reporting Frequency	Result							
Provide value to shareholders	Net Profit Margin - Calculated as (Net Result/Total Revenue)*100		Quarterly	July - Sept		Oct - Dec		Jan - Mar		April - June	
				34.60%							
	Budget Performance Surplus on Operations	>budgeted net surplus	Quarterly	Budget QTR \$000s	Actual QTR \$000s	Budget QTR \$000s	Actual QTR \$000s	Budget QTR \$000s	Actual QTR \$000s	Budget QTR \$000s	Actual QTR \$000s
			2,775	3,043							

PERFORMANCE TARGETS - FINANCIAL						
KEY RESULT AREA	Indicator	Target	Reporting Frequency	July	August	September
Provide value to shareholders	Debtors Days Outstanding	<38 days	Quarterly	24.75	24.89	23.32

Comment: Refer to section 4 of this report for an explanation of the financial result for the quarter.



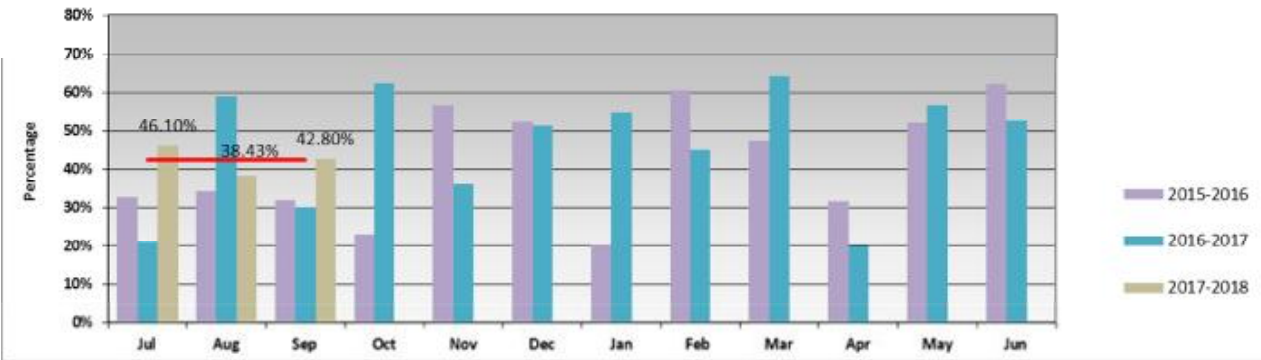
3.3 Employees

PERFORMANCE TARGETS - EMPLOYEES							
KEY RESULT AREA	Indicator	Standard	Reporting Frequency	Result			
				July - Sept	Oct - Dec	Jan - Mar	April - June
Promote a climate for action within the workforce	Absenteeism - % against available hours	<3.5%	Quarterly	5.86%			
	LTISR – Lost time injury severity rate	9	Quarterly	0.00			
	Annual leave balance for each staff member of 6 weeks or less	>95%	Quarterly	92.54%			

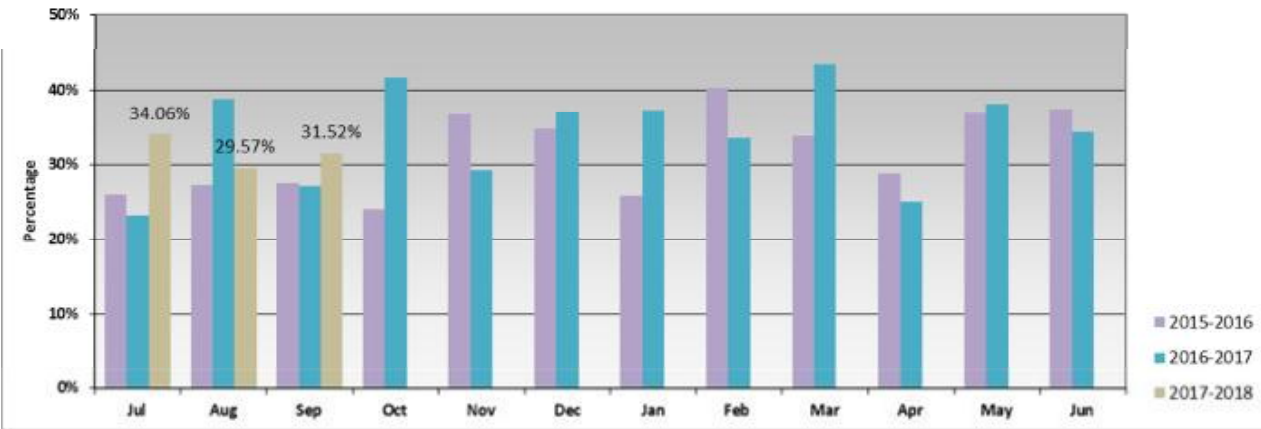
3.4 Processes

PERFORMANCE TARGETS - PROCESSES						
KEY RESULT AREA	Indicator	Target	Reporting Frequency	Result		
				July	August	September
Be a good neighbour	% Waste diverted from landfilling at the Recycling & Refuse Centres	>40%	Quarterly	46.10%	38.43%	42.80%
	% total recycling diverted from domestic collection & disposal services	>25%	Quarterly	34.06%	29.57%	31.52%
	% domestic green waste diverted from domestic refuse service	>3%	Quarterly	6.14%	5.07%	5.11%
	% waste diverted from landfilling by the kerbside recycling service	>15%	Quarterly	21.59%	22.00%	22.01%
	% waste diverted from landfilling by commercial waste services	>18%	Quarterly	7.67%	7.66%	8.30%

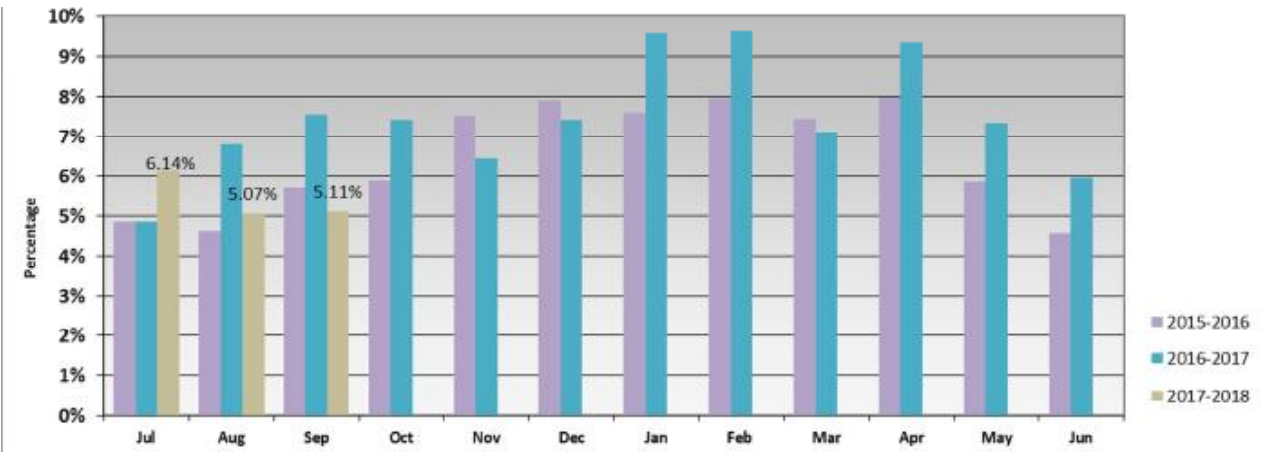
% waste diverted from landfilling at the Recycling & Refuse Centres



% total recycling diverted from domestic collection & disposal services



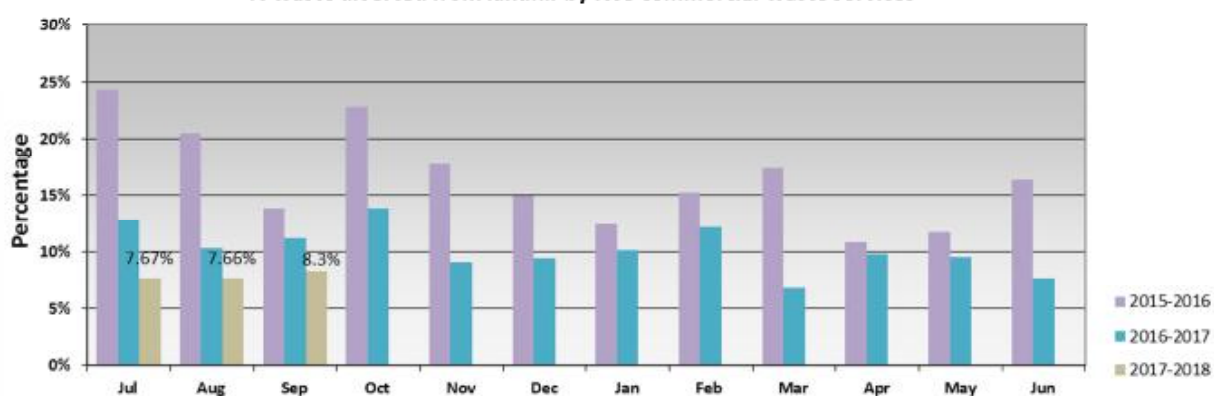
% domestic green waste diverted from domestic refuse service



% waste diverted from landfilling by the kerbside recycling service



% waste diverted from landfill by IWS commercial waste services



PERFORMANCE TARGETS - PROCESSES						
KEY RESULT AREA	Indicator	Standard	Reporting Frequency	July	August	September
Achieve operational excellence	Missed services requests completed within 1 working day	>85%	Quarterly	100%	100%	100%
	# of Requests			250	249	203
	# of Request completed on time			250	249	203
	Domestic refuse & recycling service commencements actioned within 5 working days of notification	>85%	Quarterly	100%	98.56%	100%
	# of Requests			311	347	278
	# of Request completed on time			311	342	278
	Green waste service commencements actioned within 10 working days of notification	>85%	Quarterly	100%	100%	99%
	# of Requests			139	126	140
	# of Request completed on time			139	126	139
	Requests for Replacements actioned within 5 working days	>85%	Quarterly	100%	100%	100%
	# of Requests			276	305	273
	# of Request completed on time			276	305	273
	Requests for bin repairs actioned within 10 working days	>85%	Quarterly	100%	99.48%	100.00%
	# of Requests			177	191	174
	# of Request completed on time			177	190	174

4.0 FINANCIAL ANALYSIS OF QUARTERLY PERFORMANCE AGAINST BUDGET

OPERATING RESULT AS AT SEPTEMBER 2017:

The following tables outline the operating result for the month of September 2017 and Year to Date:

Budget Predictions v's Actuals			
Monthly	September 2017		
	Actual (\$000')	Budget (\$000')	Variance (\$000')
Operational Revenue	688	694	-6
Operational Expenditure	1,593	1,691	-98
Surplus/Deficit on Expenditure	-906	-998	92

Year to date	July 2017 - June 2018		
	Actual (\$000')	Budget (\$000')	Variance (\$000')
Operational Revenue	8,852	8,805	47
Operational Expenditure	5,809	6,029	-220
Surplus/Deficit on Expenditure	3,043	2,775	267

Revenue

Year to date Revenue is above target by \$47k across the whole of Ipswich Waste Services.

Expenses

Year to date expenses are \$220k below budget. Waste Services Employee Expenses (including labour contracts) are over budget by \$61k: Materials & Services are under budget by \$78k.

Capex

\$63k has been spent in capital expenditure year to date for the replacement of domestic bins and refuse centre improvements at Rosewood. This equates to 6% of the \$1M total capital budget.

CONCLUSIONS:

Satisfactory results overall.

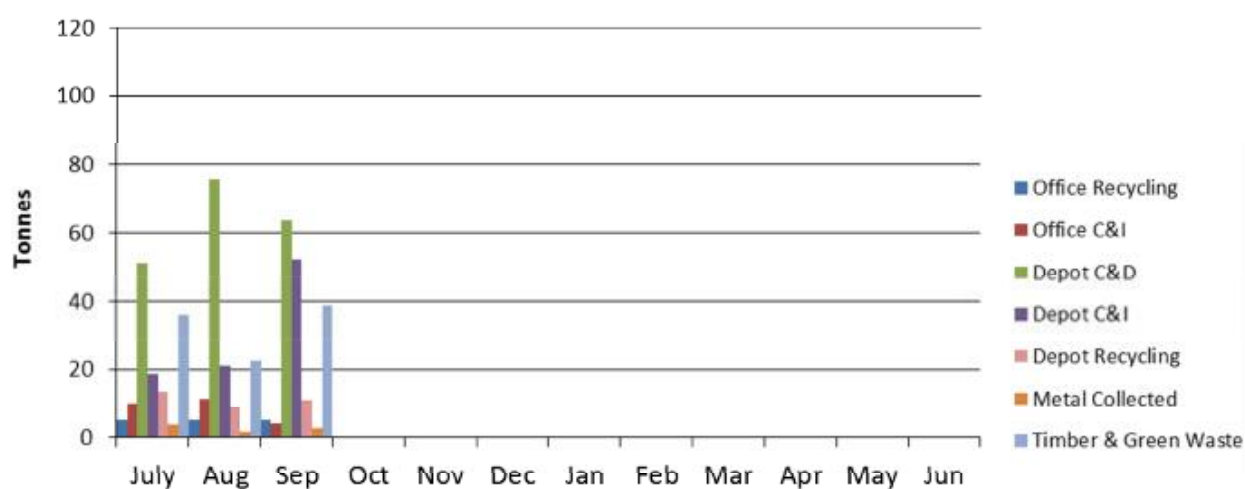
5.0

WASTE & RECYCLING VOLUMES

<i>Recyclables Forwarded to MRF - Visy</i>																
Product	2014-15	2015-16	2016-17	Jul 2017	Aug 2017	Sept 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	March 2018	April 2018	May 2018	June 2018	Total
	Tonne	Tonne	Tonne	Tonne	Tonne	Tonne	Tonne	Tonne	Tonne	Tonne	Tonne	Tonne	Tonne	Tonne	Tonne	Tonne
Mixed Paper/ C'B	5,850.93	6,420.08	5,808.11	494.96	552.33	501.22										1,548.52
Glass	2,953.06	2,256.88	2,718.06	180.93	201.90	183.22										566.06
Glass Fines	0.00	0.00	0.00	0.00	0.00	0.00										0.00
PET	386.17	372.44	408.69	37.98	42.38	38.46										118.82
Mixed Plastic	349.57	172.24	101.82	12.18	13.59	12.33										38.10
HDPE Milk	273.15	338.83	315.43	36.69	40.94	37.15										114.78
Steel (Baled)	294.46	233.22	165.63	26.33	14.44	13.10										53.87
Aluminium	205.89	212.01	217.38	12.94	29.38	26.66										68.99
Waste	2,365.17	3,256.71	4,530.95	323.28	360.75	327.37										1,011.39
Total	12,678.41	13,262.40	14,266.07	1125.29	1255.71	1139.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,520.52
Total 2016-17				1034.46	1195.14	1196.52	1189.02	1217.23	1406.98	1113.50	1145.56	1292.66	1117.69	1178.62	1178.70	14,266.08
Total 2015-16				1035.98	948.92	1056.02	1113.50	1141.90	1294.82	1113.50	1096.12	1163.72	1134.50	1087.58	1075.84	13,262.40
Total 2014-15				1011.58	930.58	975.96	1116.56	1050.16	1187.61	1227.20	995.33	1087.45	1072.84	1024.88	998.26	12,678.41

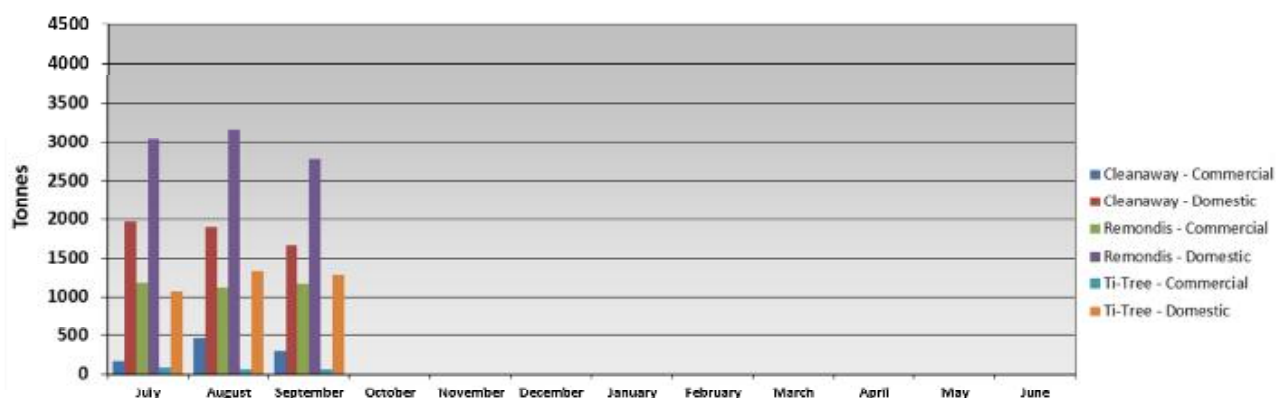
5.1 Council's waste & recycling volumes

2017-2018 Councils Waste & Recycling Totals collected by IWS



5.2 Waste sent to landfill

Tonnes of waste sent to the landfill by IWS collection & disposal services



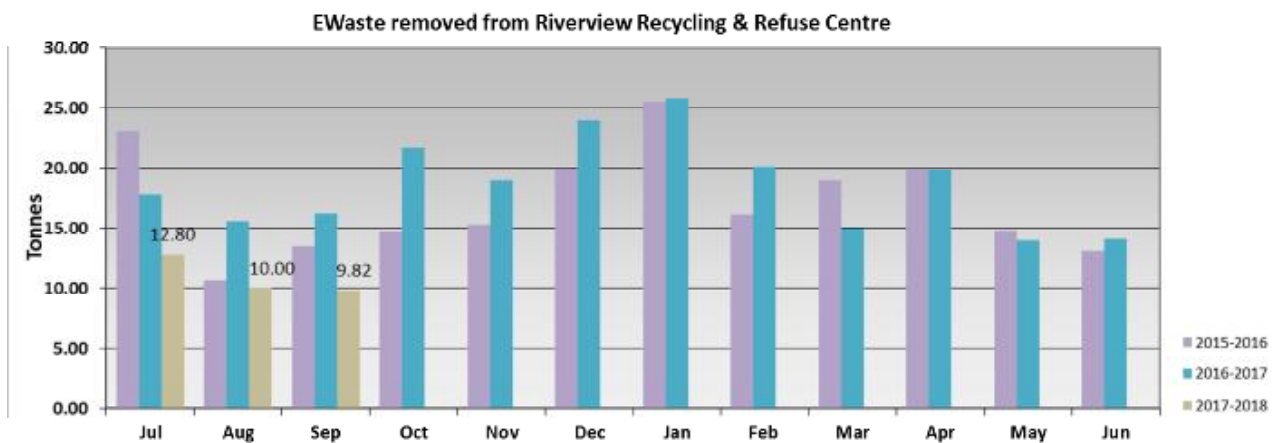
Landfill Name	July	August	September	October	November	December	January	February	March	April	May	June
Cleanaway - Commercial	171.26	457.21	298.98									
Cleanaway - Domestic	1971.76	1897.88	1672.95									
Remondis - Commercial	1174.32	1121.69	1161.54									
Remondis - Domestic	3035.5	3158.59	2779.42									
Ti-Tree - Commercial	82.66	68.9	61.28									
Ti-Tree - Domestic	1072.74	1325.14	1278.66									
	7508.24	8029.41	7252.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

6. RECYCLING & REFUSE CENTRE DATA

6.1 Customer numbers

Recycling & Refuse Centres Domestic Customer Data						
Month / Year	Riverview			Rosewood		
	2015-2016	2016-2017	2017-2018	2015-2016	2016-2017	2017-2018
Jul	9581	9625	8832	889	988	917
Aug	9673	9315	7018	989	961	782
Sep	9438	8953	7676	1191	979	819
Oct	10839	11065		1105	1235	
Nov	11157	10159		1109	1023	
Dec	15352	13044		1523	1449	
Jan	15055	14328		1432	1295	
Feb	11056	10887		1066	986	
Mar	11704	9817		1093	922	
Apr	11203	13017		1104	1163	
May	9243	9243		1018	1018	
Jun	7693	9197		862	800	
Total Year To Date	131994	128650	23526	13381	12819	2518

6.2 Ewaste volume



7.0 DELEGATION REPORTING

7.1 Officer Attendance at Inspections, Deputations, Conferences, Meetings, Training and Other Functions

In respect to attendances at inspections, deputations, conferences, meetings, training and other functions involving overnight accommodation or travel by air, the Ipswich Waste Services Manager is required to report at three monthly intervals to Council regarding approvals granted under this delegation.

The following Officer attendances are detailed for the quarter:

Employee	Course Facilitate	Approved By

7.2 Approved Study Leave

In respect to approved study leave, the Ipswich Waste Services Manager is required to report at three monthly intervals to Council regarding approvals granted under this delegation.

Nil	
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8.0 Asset Disposal

The following bins were written off from the Portable & Attractive Asset Register in July, August & September 2017.

- Nil.

Works, Parks and Sport Committee	
Mtg Date: 08.11.17	OAR: YES
Authorisation: Bryce Hines	

sas: sas

H:\Departmental\Committee Reports\Reports Sent to Committee (Executive Use Only)\1710sas park permits.docx

9 October 2017

MEMORANDUM

TO: ACTING CHIEF OPERATING OFFICER (WORKS PARKS AND RECREATION)

FROM: EXECUTIVE ASSISTANT

RE: DELEGATION REPORT - URBAN AND RURAL GREENING PROGRAM - 'GRANTING LICENCES AND PERMITS TO USE A PARK' - 1 JULY 2017 TO 30 SEPTEMBER 2017

INTRODUCTION:

This is a report by the Executive Assistant dated 9 October 2017 concerning the exercise of delegations which require the submission of a report as part of the conditions of delegation for "*Granting Licences and Permits to use a Park*" for the period 1 July 2017 to 30 September 2017.

In relation to the delegation, I advise as follows:

Granting Licences and Permits to Use a Park

Power delegated:

The power to grant and revoke a licence or permit for the rights of occupation and use of a specified park or reserve.


Action taken:

Attachment A lists the exercise of delegation which was approved between 1 July and 30 September 2017.

For the quarter ending 30 September 2017, the total expected revenue was \$51,640.00. This figure includes hire fees, seasonal fees and lighting field fees (does not include key deposits or bonds).

Of the permits issued, fee waivers equating to the value of \$485.00 was approved.

ATTACHMENTS:

Name of Attachment	Attachment
List of licences and permits granted to use a park during the period 1 July 2017 to 30 September 2017	 Attachment A

RECOMMENDATION:

That the report be received and the contents noted.

Sharon Smith
EXECUTIVE ASSISTANT

I concur with the recommendation/s contained in this report.

Bryce Hines
ACTING CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)



WORKS, PARKS AND RECREATION DEPARTMENT
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Note: Data is current as at close of business on the previous working day.

Alan Cumming Park

ALA Alan Cumming Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
CANCELLED -Ipswich Home Show	10519	Flor Shows & Events Management	11-Jul-2017	18-Jul-2017
Jets Football Seasonal Training	10658	Ipswich Jets Rugby Leagues Club	04-Jul-2017	28-Sep-2017
ALARA Jets Football Training	11081	Alara QLD Limited	06-Jul-2017	14-Sep-2017
CANCELLED Annual Back to 63 Car Show and Shine	11098	Just Rock Ipswich	17-Sep-2017	17-Sep-2017
Alan Cumming Park Maintenance	11234	Works, Parks & Recreation Department	01-Jul-2017	20-Aug-2017
Tri Series Tour	11551	Rugby League Ipswich	16-Jul-2017	16-Jul-2017
Maintenance Works 18/9/17 - 6/10/17	11890	Works, Parks & Recreation Department	18-Sep-2017	30-Sep-2017

ALB Alan Cumming Oval B

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Maintenance Works 18/9/17 - 6/10/17	11890	Works, Parks & Recreation Department	18-Sep-2017	30-Sep-2017

XALC Alan Cumming Cricket Nets

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Alan Cumming Park Maintenance	11234	Works, Parks & Recreation Department	01-Jul-2017	20-Aug-2017

Andre Ripoll Park

ARPOF Andre Ripoll Park Remote Control Off Road Track

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
1/10 scale off-road radio controlled car racing	11341	South Brisbane Chargers Radio Controlled Car Club	01-Jul-2017	30-Sep-2017

Anzac Park

ANA Anzac Park Oval A (Main Field)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Junior Rugby League Seasonal Sporting Use	10958	Rosewood Junior Rugby League Football Club	01-Jul-2017	30-Sep-2017

ANB Anzac Park Oval B (Junior Field)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Junior Rugby League Seasonal Sporting Use	10958	Rosewood Junior Rugby League Football Club	01-Jul-2017	30-Sep-2017
Lighting Maintenance	11966	Works, Parks & Recreation Department	27-Sep-2017	30-Sep-2017



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ANC Anzac Park Clubhouse

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Junior Rugby League Seasonal Sporting Use	10958	Rosewood Junior Rugby League Football Club	01-Jul-2017	30-Sep-2017

ANP Anzac Park (Personal Trainers)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Active Parks Program - Fitness Classes	11405	Works, Parks & Recreation Department	12-Jul-2017	13-Sep-2017

Atlantic Drive Sporting Complex

ATA Atlantic Drive Sporting Complex Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Touch Football Competition	10815	South West Queensland Touch Association Inc	12-Jul-2017	27-Sep-2017
Springfield Hawks Rugby Union Seasonal	11047	Springfield Hawks Rugby Union Club	01-Jul-2017	30-Sep-2017
Touch Football Competition	11369	South West QLD Touch Assoc Inc	17-Sep-2017	29-Sep-2017
Physical Activity Lessons	11446	Hymba Yumba	17-Jul-2017	29-Sep-2017
Sports Teams Training for Interschool Sport Competition	11549	Springfield Lakes State School	14-Jul-2017	18-Aug-2017
Junior AFL Games	11597	Greater Springfield Sports	08-Jul-2017	16-Sep-2017
Womans AFL Training - AFL9's Comp - Youth Pre-Season	11732	Greater Springfield Sports	28-Aug-2017	25-Sep-2017

ATB Atlantic Drive Sporting Complex Oval B

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Touch Football Competition	10815	South West Queensland Touch Association Inc	12-Jul-2017	27-Sep-2017
Springfield Hawks Rugby Union Seasonal	11047	Springfield Hawks Rugby Union Club	01-Jul-2017	30-Sep-2017
Touch Football Competition	11369	South West QLD Touch Assoc Inc	17-Sep-2017	29-Sep-2017
Physical Activity Lessons	11446	Hymba Yumba	17-Jul-2017	29-Sep-2017
Sports Teams Training for Interschool Sport Competition	11549	Springfield Lakes State School	14-Jul-2017	18-Aug-2017
Junior AFL Games	11597	Greater Springfield Sports	08-Jul-2017	16-Sep-2017
Womans AFL Training - AFL9's Comp - Youth Pre-Season	11732	Greater Springfield Sports	28-Aug-2017	25-Sep-2017

ATC Atlantic Drive Sporting Complex Clubhouse

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Touch Football Competition	10815	South West Queensland Touch Association Inc	12-Jul-2017	27-Sep-2017



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Springfield Hawks Rugby Union Seasonal	11047	Springfield Hawks Rugby Union Club	01-Jul-2017	30-Sep-2017
Touch Football Competition	11369	South West QLD Touch Assoc Inc	17-Sep-2017	29-Sep-2017

ATT Atlantic Drive Sporting Complex Tennis Courts

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Atlantic Drive Tennis Seasonal Booking	10916	Springfield Lakes Tennis Club Inc	03-Jul-2017	25-Sep-2017
Lighting Audit	11619	Works, Parks & Recreation Department	04-Aug-2017	04-Aug-2017

Blackstone Hall

BLAH Blackstone Hall

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
CANCELLED - Disabled Sport - Boccia - Indoor - under Alara & Swada	10406	Ipswich Boccia Group	05-Jul-2017	29-Sep-2017
Girl Guide Meetings	10505	Guides QLD Blackstone District	12-Jul-2017	13-Sep-2017
Highland Dance Class	10563	Manning Academy Of Highland Dancing	03-Jul-2017	25-Sep-2017
Meetings & Robotics	10951	Queensland Robotics Sports Club	01-Jul-2017	30-Sep-2017
NRG Cycling Sporting Event - Castle Hill Blackstone Reserve & Hall	11055	NRG Cycling	17-Sep-2017	17-Sep-2017
Active Breaks Program - June	11374	Works, Parks & Recreation Department	01-Jul-2017	01-Jul-2017
Mountain Bike Forum	11544	Works, Parks & Recreation Department	07-Sep-2017	07-Sep-2017
Mayoral Elections	11557	Ipswich City Council and Queensland Electoral Commission	18-Aug-2017	20-Aug-2017
CANCELLED Playgroup Activities	11698	Mrs/Ms Anneliese Benita Parker	30-Aug-2017	13-Sep-2017
Mothers Group/Playgroup with a focus on nature play	11782	Mrs/Ms Anneliese Benita Parker	05-Sep-2017	26-Sep-2017
Castle Hill Trails Alliance Group Meeting	11980	Division 4 Office	30-Sep-2017	30-Sep-2017

Blue Gum Reserve

BLUA Blue Gum Reserve Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal Sporting	10842	Karalee Twin Rivers Junior Rugby League Club	01-Jul-2017	30-Sep-2017
Rugby League Matches	10970	CISSSA -Secondary Schools Rugby League	12-Jul-2017	16-Aug-2017



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BLUB Blue Gum Reserve Oval B

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal Sporting	10842	Karalee Twin Rivers Junior Rugby League Club	01-Jul-2017	30-Sep-2017
Rugby League Matches	10970	CISSSA -Secondary Schools Rugby League	12-Jul-2017	16-Aug-2017
Lighting Maintenance	11960	Works, Parks & Recreation Department	28-Sep-2017	30-Sep-2017

BLUC Blue Gum Reserve Canteen

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal Sporting	10842	Karalee Twin Rivers Junior Rugby League Club	01-Jul-2017	30-Sep-2017

BLUP Blue Gum Reserve (Personal Trainers)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Fit Club	10739	Mrs Adrianna Warren	04-Jul-2017	29-Sep-2017

Bob Gibbs Park

BOA Bob Gibbs Park Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Springfield Junior Rugby League Club Seasonal	10725	Springfield Junior Rugby League Football Club Inc	01-Jul-2017	30-Sep-2017
Weekly Oztag Competition	10997	QLD Oztag	03-Jul-2017	26-Sep-2017
Active Breaks Program - September Round	11375	Works, Parks & Recreation Department	22-Sep-2017	22-Sep-2017
Weekly Touch Rugby League Competition for Winter Season	11382	Touch Rugby League West Brisbane	06-Jul-2017	17-Aug-2017
CANCELLED - Weekly Touch Rugby League competition for Winter Season	11423	TRL West Brisbane	02-Jul-2017	20-Aug-2017
CANCELLED Central District Interscholar Sport TRL Comp	11515	Westside Christian College	28-Jul-2017	18-Aug-2017
Weekly Touch Rugby League competition for Spring Season	11735	Touch Rugby League West Brisbane	31-Aug-2017	28-Sep-2017
Weekly Touch Rugby League competition for Spring Season	11736	Touch Rugby League West Brisbane	10-Sep-2017	24-Sep-2017

BOB Bob Gibbs Park Oval B

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Springfield Junior Rugby League Club Seasonal	10725	Springfield Junior Rugby League Football Club Inc	01-Jul-2017	30-Sep-2017
Weekly Oztag Competition	10997	QLD Oztag	04-Sep-2017	26-Sep-2017
CANCELLED Central District Interscholar Sport TRL Comp	11515	Westside Christian College	28-Jul-2017	18-Aug-2017



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BOC Bob Gibbs Park Clubhouse

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Springfield Junior Rugby League Club Seasonal	10725	Springfield Junior Rugby League Football Club Inc	01-Jul-2017	30-Sep-2017

Briggs Road Hockey Complex

BRHA Briggs Road Hockey Field A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Training and activities associated with Hockey Season	10574	Ipswich Hockey Association Inc	01-Jul-2017	24-Sep-2017
South East Qld School Football Finals	11198	Metropolitan West School Sport	25-Aug-2017	25-Aug-2017

BRHB Briggs Road Hockey Field B

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Training and activities associated with Hockey Season	10574	Ipswich Hockey Association Inc	01-Jul-2017	24-Sep-2017
South East Qld School Football Finals	11198	Metropolitan West School Sport	25-Aug-2017	25-Aug-2017

BRHC Briggs Road Hockey Field C

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Training and activities associated with Hockey Season	10574	Ipswich Hockey Association Inc	01-Jul-2017	24-Sep-2017
South East Qld School Football Finals	11198	Metropolitan West School Sport	25-Aug-2017	25-Aug-2017

BRHD Briggs Road Hockey Field D

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Training and activities associated with Hockey Season	10574	Ipswich Hockey Association Inc	01-Jul-2017	24-Sep-2017
South East Qld School Football Finals	11198	Metropolitan West School Sport	25-Aug-2017	25-Aug-2017

BRHE Briggs Road Hockey Field E

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Training and activities associated with Hockey Season	10574	Ipswich Hockey Association Inc	01-Jul-2017	24-Sep-2017

BRHF Briggs Road Hockey Field F

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Training and activities associated with Hockey Season	10574	Ipswich Hockey Association Inc	01-Jul-2017	24-Sep-2017

Briggs Road Sporting Complex

BRI1 Briggs Road Sporting Complex Zone 1

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich NAIDOC Event	10606	Arts, Social Development And Community Engagement	05-Jul-2017	06-Jul-2017



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BRIA Briggs Road Sporting Complex Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
2017 WPR Blanket Booking	9486	Works, Parks & Recreation Department	01-Jul-2017	30-Sep-2017
Ipswich NAIDOC Event	10606	Arts, Social Development And Community Engagement	05-Jul-2017	06-Jul-2017
2017 Seasonal Booking Western Pride Football Club	10629	Western Pride Football Club	01-Jul-2017	30-Sep-2017
Rugby League Training & Sports and Cultural Day	11001	Arts, Social Development And Community Engagement	06-Aug-2017	30-Sep-2017
South East Qld School Football Finals	11198	Metropolitan West School Sport	25-Aug-2017	25-Aug-2017

BRIB Briggs Road Sporting Complex Oval B

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
2017 WPR Blanket Booking	9486	Works, Parks & Recreation Department	01-Jul-2017	30-Sep-2017
Ipswich NAIDOC Event	10606	Arts, Social Development And Community Engagement	05-Jul-2017	06-Jul-2017
2017 Seasonal Booking Western Pride Football Club	10629	Western Pride Football Club	01-Jul-2017	30-Sep-2017
Rugby League Training & Sports and Cultural Day	11001	Arts, Social Development And Community Engagement	06-Aug-2017	30-Sep-2017
South East Qld School Football Finals	11198	Metropolitan West School Sport	25-Aug-2017	25-Aug-2017

BRIC Briggs Road Sporting Complex Oval C

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich NAIDOC Event	10606	Arts, Social Development And Community Engagement	05-Jul-2017	06-Jul-2017
2017 Seasonal Booking Western Pride Football Club	10629	Western Pride Football Club	01-Jul-2017	30-Sep-2017
South East Qld School Football Finals	11198	Metropolitan West School Sport	25-Aug-2017	25-Aug-2017

BRIF Briggs Road Sporting Complex Function Room

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Cleaning - Briggs Road Sporting Complex	8433	Works, Parks & Recreation Department	12-Jul-2017	20-Sep-2017
2017 WPR Blanket Booking	9486	Works, Parks & Recreation Department	01-Jul-2017	30-Sep-2017
Ipswich NAIDOC Event	10606	Arts, Social Development And Community Engagement	05-Jul-2017	06-Jul-2017
2017 Seasonal Booking Western Pride Football Club	10629	Western Pride Football Club	01-Jul-2017	30-Sep-2017

ZBRI2 ZBriggs Road Sporting Complex Zone 2

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
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Ipswich NAIDOC Event	10606	Arts, Social Development And Community Engagement	05-Jul-2017	06-Jul-2017
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ZBRI3 ZBriggs Road Sporting Complex Zone 3

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich NAIDOC Event	10606	Arts, Social Development And Community Engagement	05-Jul-2017	06-Jul-2017
2017 Seasonal Booking Western Pride Football Club	10629	Western Pride Football Club	01-Jul-2017	30-Sep-2017

Browns Park

BRO1 Browns Park Zone 1

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
DECLINED Weekly Farmers Market	9930	Rusco Event Management	07-Jul-2017	04-Aug-2017
Bundamba Salvation Army - BBQ for Homeless	10868	The Salvation Army (Queensland) Property Trust	03-Jul-2017	25-Sep-2017
National Police Remembrance Day	11742	Queensland Police Service	29-Sep-2017	29-Sep-2017
Birthday Party	11793	Mrs Charlotte Harding	27-Aug-2017	27-Aug-2017
Wedding Ceremony	11819	Mr Michael Hornsby	16-Sep-2017	16-Sep-2017

BROM Browns Park Monument (Sangster Memorial)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
National Police Remembrance Day	11742	Queensland Police Service	29-Sep-2017	29-Sep-2017

BROP Browns Park (Personal Trainers)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Personal Training and Group Sessions	11402	Furnell Fitness	01-Jul-2017	30-Sep-2017
Active Parks Program - Fitness Classes	11405	Works, Parks & Recreation Department	13-Jul-2017	14-Sep-2017

Caledonian Park

CALA Caledonian Park Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Soccer Training & Games	10867	Rosewood United Church Soccer Club Inc	01-Jul-2017	30-Sep-2017

CALB Caledonian Park Oval B

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Soccer Training & Games	10867	Rosewood United Church Soccer Club Inc	01-Jul-2017	30-Sep-2017

CALC Caledonian Park Clubhouse

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
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Soccer Training & Games	10867	Rosewood United Church Soccer Club Inc	01-Jul-2017	30-Sep-2017
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Cameron Park

CA01 Cameron Park Zone 1

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Outdoor Movies & Markets	10761	Twilight Flicks	08-Jul-2017	09-Sep-2017
Bindarra's Annual Family Teddy Bear Picnic	11250	Bindarra Childrens Daycare Centre Inc	09-Jul-2017	06-Aug-2017
Reserve Forces Day Recognition Ceremony	11319	Reserve Forces Day Committee	02-Jul-2017	02-Jul-2017
Active Breaks Program - September Round	11375	Works, Parks & Recreation Department	25-Sep-2017	25-Sep-2017
5th Birthday Party	11647	Afeola Aiono	05-Aug-2017	05-Aug-2017

CAMM Cameron Park Monument

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Reserve Forces Day Recognition Ceremony	11319	Reserve Forces Day Committee	02-Jul-2017	02-Jul-2017

Camira Recreation Reserve

CAMA Camira Recreation Reserve Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Western Spirit Football Club Seasonal Booking	10630	Western Spirit Football Club Inc	01-Jul-2017	30-Sep-2017

CAMB Camira Recreation Reserve Oval B

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
CANCELLED- Fun soccer session for children aged 2-10 years of age	10604	Ginger Sport Pty Ltd	11-Jul-2017	12-Sep-2017
Western Spirit Football Club Seasonal Booking	10630	Western Spirit Football Club Inc	01-Jul-2017	30-Sep-2017
IS works	11500	Works, Parks & Recreation Department	01-Jul-2017	28-Aug-2017
Maintenance	11802	Works, Parks & Recreation Department	29-Aug-2017	30-Sep-2017

CAMC Camira Recreation Reserve Clubhouse

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Western Spirit Football Club Seasonal Booking	10630	Western Spirit Football Club Inc	01-Jul-2017	30-Sep-2017

Colleges Crossing Recreation Reserve



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COZ1 Colleges Crossing Recreation Reserve Zone 1

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Colleges Crossing Market	9864	Rusco Event Management	08-Jul-2017	26-Aug-2017
Active Breaks Program - June	11374	Works, Parks & Recreation Department	03-Jul-2017	03-Jul-2017
Active Breaks Program - September Round	11375	Works, Parks & Recreation Department	25-Sep-2017	25-Sep-2017
Promotional Video	11758	Drone Technologies	23-Aug-2017	23-Aug-2017

COZ2 Colleges Crossing Recreation Reserve Zone 2

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Colleges Crossing Market	9864	Rusco Event Management	08-Jul-2017	26-Aug-2017
Wedding Ceremony	11194	Ms Sarah Anderson	23-Sep-2017	23-Sep-2017
6 Year Old Birthday Party	11677	Katherine Wordsworth	20-Aug-2017	20-Aug-2017
CANCELLED KidzFit Information Stall	11700	Mrs Adrianna Warren	27-Aug-2017	27-Aug-2017
End of season break up	11720	Bellbowrie Hockey Club	10-Sep-2017	10-Sep-2017
Birthday Party	11748	Mr Bernard Bruggemann	02-Sep-2017	02-Sep-2017
Promotional Video	11758	Drone Technologies	23-Aug-2017	23-Aug-2017
A private BBQ with friends	11780	Mrs Jenny-Lyn Keogh	09-Sep-2017	09-Sep-2017

COZP Colleges Crossing Recreation Reserve(Personal Trai

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Bootcamp and Personal Training	10284	Ms Gail Fitzgerald	01-Jul-2017	26-Aug-2017
Yoga Classes	10562	Ms Katrina Alyce Greitschus	02-Jul-2017	28-Sep-2017
Group Training	10820	KLT Training	03-Jul-2017	29-Sep-2017
Group Training	10969	KLT Training	01-Jul-2017	30-Sep-2017
Active Parks Program - Fitness Classes	11405	Works, Parks & Recreation Department	11-Jul-2017	12-Sep-2017
Kids Fitness Classes	11580	Mrs Adrianna Warren	10-Jul-2017	28-Sep-2017
Free Fitness Classes for Adults	11604	Mrs Adrianna Warren	17-Jul-2017	28-Sep-2017

ZCOZ3 ZColleges Crossing Recreation Reserve Zone 3

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Colleges Crossing Market	9864	Rusco Event Management	08-Jul-2017	26-Aug-2017

Cribb Park

CRA Cribb Park Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
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Club Training and Games	10838	Northern Suburbs Leagues Club Ipswich	10-Jul-2017	19-Sep-2017
Club training for approximately 13 softball teams	11542	Tigers Softball Club	30-Aug-2017	28-Sep-2017
Landfill monitoring - Old Camira Landfill	11554	Works, Parks & Recreation Department	25-Jul-2017	15-Sep-2017
BOOKING DID NOT PROCEED - Rugby League Gala Day	11634	National Rugby League	24-Aug-2017	24-Aug-2017
Cribb Park Interschool Sport	11644	Ipswich District School Sport	11-Aug-2017	08-Sep-2017
Cricket training, games & Milo in2Cricket	11667	Northsiders Cricket Club	24-Aug-2017	30-Sep-2017

CRB Cribb Park Oval B

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
10-19yrs Cross Country Trials	10260	Metropolitan West School Sport	19-Jul-2017	19-Jul-2017
Club Training and Games	10838	Northern Suburbs Leagues Club Ipswich	10-Jul-2017	20-Sep-2017
Club training for approximately 13 softball teams	11542	Tigers Softball Club	30-Aug-2017	27-Sep-2017
Landfill monitoring - Old Camira Landfill	11554	Works, Parks & Recreation Department	25-Jul-2017	15-Sep-2017
BOOKING DID NOT PROCEED - Rugby League Gala Day	11634	National Rugby League	24-Aug-2017	24-Aug-2017
Cribb Park Interschool Sport	11644	Ipswich District School Sport	11-Aug-2017	08-Sep-2017
Cricket training, games & Milo in2Cricket	11667	Northsiders Cricket Club	24-Aug-2017	30-Sep-2017

CRC Cribb Park Oval C (Madsen Oval)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Cribb Park Maintenance	10660	Works, Parks & Recreation Department	01-Jul-2017	30-Jul-2017
Club Training and Games	10838	Northern Suburbs Leagues Club Ipswich	10-Jul-2017	20-Sep-2017
Landfill monitoring - Old Camira Landfill	11554	Works, Parks & Recreation Department	25-Jul-2017	15-Sep-2017
BOOKING DID NOT PROCEED - Rugby League Gala Day	11634	National Rugby League	24-Aug-2017	24-Aug-2017
Cricket training, games & Milo in2Cricket	11667	Northsiders Cricket Club	24-Aug-2017	29-Sep-2017

CRN Cribb Park Cricket Nets

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Landfill monitoring - Old Camira Landfill	11554	Works, Parks & Recreation Department	25-Jul-2017	15-Sep-2017



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Cricket training, games & Milo in2Cricket	11667	Northsiders Cricket Club	03-Aug-2017	30-Sep-2017
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CRR Cribb Park Change Rooms

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Club Training and Games	10838	Northern Suburbs Leagues Club Ipswich	14-Jul-2017	15-Sep-2017
BOOKING DID NOT PROCEED - Rugby League Gala Day	11634	National Rugby League	24-Aug-2017	24-Aug-2017
Cricket training, games & Milo in2Cricket	11667	Northsiders Cricket Club	14-Sep-2017	30-Sep-2017

Darcy Doyle Place

DA1 Darcy Doyle Place Zone 1 (Amphitheatre)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
FUSED Celebrate the Arts, Ipswich	10934	Ipswich Art Gallery	08-Sep-2017	10-Sep-2017
Monthly Food Truck Event	11339	Ipswich City Square	22-Jul-2017	23-Sep-2017
Story Arts Festival	11487	Ipswich District Teacher Librarian Network	22-Aug-2017	16-Sep-2017
Media Opportunity	11616	Economic Development And Marketing	24-Jul-2017	24-Jul-2017
Promotional Video	11758	Drone Technologies	23-Aug-2017	23-Aug-2017

DA2 Darcy Doyle Zone 2 (Grassed Area)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
FUSED Celebrate the Arts, Ipswich	10934	Ipswich Art Gallery	08-Sep-2017	10-Sep-2017
Community BBQ	11195	The Public Trustee	04-Aug-2017	04-Aug-2017
Monthly Food Truck Event	11339	Ipswich City Square	22-Jul-2017	23-Sep-2017
Broader IAG School Holiday Program	11359	Ipswich Art Gallery	01-Jul-2017	07-Jul-2017
Story Arts Festival	11487	Ipswich District Teacher Librarian Network	22-Aug-2017	16-Sep-2017
Media Opportunity	11616	Economic Development And Marketing	24-Jul-2017	24-Jul-2017
Promotional Video	11758	Drone Technologies	23-Aug-2017	23-Aug-2017

Diggers Rest (Goodna)

DIA Diggers Rest Monument

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Free Breast Cancer Screening at Diggers Rest	11406	Breastscreen Qld	04-Aug-2017	23-Sep-2017



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East Ipswich Honour Playground

EAP East Ipswich Honour Playground (Personal Trainers)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Personal Training	11592	Ms Christine Cunningham	17-Jul-2017	28-Sep-2017

Ebbw Vale Memorial Park

EBA Ebbw Vale Memorial Park Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Football Training & Fixtures	10396	Ipswich Knights Soccer Club Inc	11-Jul-2017	19-Aug-2017
Training	10489	Whitehill Soccer Club	03-Jul-2017	13-Sep-2017
63 Car Show & Shine	11155	Just Rock Ipswich	20-Aug-2017	20-Aug-2017

EBB Ebbw Vale Memorial Park Oval B

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Football Training & Fixtures	10396	Ipswich Knights Soccer Club Inc	11-Jul-2017	19-Aug-2017
Training	10489	Whitehill Soccer Club	03-Jul-2017	13-Sep-2017
63 Car Show & Shine	11155	Just Rock Ipswich	20-Aug-2017	20-Aug-2017

EBC Ebbw Vale Memorial Park Canteen

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Football Training & Fixtures	10396	Ipswich Knights Soccer Club Inc	11-Jul-2017	19-Aug-2017

EBVC Ebbw Vale Memorial Park Clubhouse

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Car Show & Meetings	10078	Fine Iron Rod & Custom Car Club Inc	01-Jul-2017	30-Sep-2017
Football Training & Fixtures	10396	Ipswich Knights Soccer Club Inc	11-Jul-2017	19-Aug-2017

Evan Marginson Park

EVA Evan Marginson Park Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Sporting Gala Days	10697	St Francis Xavier Primary School	11-Aug-2017	25-Aug-2017
Goodna Rugby Union	11022	Goodna Rugby Union Club	01-Jul-2017	23-Sep-2017
Athletics Carnival	11300	The Springfield Anglican College	27-Jul-2017	27-Jul-2017
Goodna Little Athletics	11511	Goodna Little Athletics Assoc	01-Sep-2017	29-Sep-2017
Pasifika Spring Festival	11534	Arts, Social Development And Community Engagement	02-Sep-2017	09-Sep-2017
Training for Central District Rugby League	11605	St. Francis Xavier School	20-Jul-2017	24-Aug-2017



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Relay Training for the Met West 10-12 years Track & Field Team	11651	Metwest School Sport	23-Aug-2017	06-Sep-2017
Rugby League Training	11658	St Francis Xavier Primary School	22-Aug-2017	29-Aug-2017
School Athletics Carnival	11699	Hymba Yumba Community Hub	08-Sep-2017	08-Sep-2017

EVB Evan Marginson Park Oval B

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Soccer Activity	10403	Association Union Of Cultures In The World	01-Jul-2017	30-Sep-2017
Sporting Gala Days	10697	St Francis Xavier Primary School	11-Aug-2017	25-Aug-2017
Athletics Carnival	11300	The Springfield Anglican College	27-Jul-2017	27-Jul-2017
Goodna Little Athletics	11511	Goodna Little Athletics Assoc	01-Sep-2017	29-Sep-2017
Pasifika Spring Festival	11534	Arts, Social Development And Community Engagement	02-Sep-2017	09-Sep-2017
School Athletics Carnival	11699	Hymba Yumba Community Hub	08-Sep-2017	08-Sep-2017
Temporary Access through Evan Marginson Park	11721	Australian Crawl (Goodna) Pty Ltd	16-Aug-2017	16-Aug-2017

EVC1 Evan Marginson Park - Netball Canteen

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal Netball	10981	Goodna Netball Association Inc	12-Jul-2017	14-Sep-2017

EVC2 Evan Marginson Park - Union/Athletics Canteen

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Goodna Rugby Union	11022	Goodna Rugby Union Club	01-Jul-2017	23-Sep-2017
Goodna Little Athletics	11511	Goodna Little Athletics Assoc	01-Sep-2017	29-Sep-2017

EVN Evan Marginson Netball Courts

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal Netball	10981	Goodna Netball Association Inc	12-Jul-2017	14-Sep-2017
IS works	11500	Works, Parks & Recreation Department	01-Jul-2017	31-Jul-2017

George & Eileen Hastings Sports Centre

GECA George & Eileen Hastings Sports Centre Canteen

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Softball Association Seasonal Sporting	10237	Ipswich Softball Association Inc	01-Jul-2017	01-Aug-2017

GED1 George & Eileen Hastings Sport Centre Diamond 1

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Softball Association Seasonal Sporting	10237	Ipswich Softball Association Inc	01-Jul-2017	01-Aug-2017



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10-19yrs Cross Country Trials	10260	Metropolitan West School Sport	13-Jul-2017	14-Jul-2017
George Eileen Hastings Diamond 1 - New Lighting	11570	Works, Parks & Recreation Department	10-Jul-2017	01-Sep-2017
Maintenance Works	11891	Works, Parks & Recreation Department	18-Sep-2017	18-Sep-2017

GED2 George & Eileen Hastings Sport Centre Diamond 2

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Softball Association Seasonal Sporting	10237	Ipswich Softball Association Inc	01-Jul-2017	01-Aug-2017
10-19yrs Cross Country Trials	10260	Metropolitan West School Sport	13-Jul-2017	14-Jul-2017

George Palmer Park

GPP George Palmer Park (Personal Trainers)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
One on one and Group Fitness for people and their dogs	10304	Mr Bradley James Meadows	02-Jul-2017	03-Sep-2017
Personal Training / Group Fitness	11366	Profit International Health & Fitness	01-Jul-2017	30-Sep-2017

Goupong Park

GOP Goupong Park (Personal Trainers)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Group Fitness Sessions	11285	Mr Toby White	01-Jul-2017	30-Sep-2017
Active Parks Program - Fitness Classes	11405	Works, Parks & Recreation Department	11-Jul-2017	12-Sep-2017

Grande Park

GRP Grande Park (Personal Trainers)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Outdoor Group Training	10170	In Shape Outdoors	01-Jul-2017	08-Aug-2017
Dance for fitness	11247	Prajakta Shrotri	02-Jul-2017	26-Sep-2017
Small Group Training	11711	In Shape Outdoors	15-Aug-2017	30-Sep-2017

GRT1 Grande Park Tennis Court 1

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Tennis Fitness - Stay Fit Playing Tennis	10884	Mr Janmejy Dhuldhoya	04-Jul-2017	19-Sep-2017
Grande Park Seasonal Tennis Sessions	10917	Springfield Lakes Tennis Club Inc	01-Jul-2017	30-Sep-2017
Active Breaks Program - June	11374	Works, Parks & Recreation Department	05-Jul-2017	05-Jul-2017



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Lighting Audit	11619	Works, Parks & Recreation Department	04-Aug-2017	04-Aug-2017
Tennis Fitness - Stay Fit Playing Tennis	11627	Mr Janmejey Dhuldhoya	26-Sep-2017	26-Sep-2017

GRT2 Grande Park Tennis Court 2

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Tennis Fitness - Stay Fit Playing Tennis	10884	Mr Janmejey Dhuldhoya	04-Jul-2017	19-Sep-2017
Grande Park Seasonal Tennis Sessions	10917	Springfield Lakes Tennis Club Inc	01-Jul-2017	30-Sep-2017
Active Breaks Program - June	11374	Works, Parks & Recreation Department	05-Jul-2017	05-Jul-2017
Lighting Audit	11619	Works, Parks & Recreation Department	04-Aug-2017	04-Aug-2017
Tennis Fitness - Stay Fit Playing Tennis	11627	Mr Janmejey Dhuldhoya	26-Sep-2017	26-Sep-2017

Hardings Paddock

HARO Hardings Paddock

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Flinders - Goolman Conservation Estate Flinders Plum & Hardings Paddock - Trail Ride	11466	Ipswich & District Trail Horse Riders Club	15-Jul-2017	15-Jul-2017
Flinders-Goolman Conservation Estate - Scientific Research	11584	Mr/Ms Chapa Manawaduge	23-Aug-2017	27-Sep-2017
Birds Queensland - Group Walk	11596	Birds Queensland	13-Jul-2017	13-Jul-2017
Flinders - Goolman Conservation Estate Flinders Plum & Hardings Paddock - Horse Riding Event	11630	Lockyer Valley Endurance Riders	04-Aug-2017	06-Aug-2017
Flinders Goolman Reserve (Spowers Road) & Hardings Paddock - Orienteering	11684	Orienteering Queensland	03-Sep-2017	03-Sep-2017
NO BOOKINGS due to Fire Danger Rating, See Activity Details for list of parks	11948	Works, Parks & Recreation Department	28-Sep-2017	28-Sep-2017

Ipswich City Mall

ICM1 Zone 1 - Rotunda

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Market Stalls	9698	Ipswich Multicultural Projects	08-Jul-2017	09-Sep-2017
Display of Literature for the Public	10504	Ipswich West Congregation Of Jehovahs Witnesses	13-Jul-2017	21-Sep-2017
Battle of the Bands	11510	Ipswich City Square	01-Jul-2017	01-Jul-2017



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Monthly Food Truck Event	11521	Ipswich City Square	29-Jul-2017	30-Sep-2017
Fundraising on behalf of Fred Hollows Foundation	11583	Aida For Good Pty Ltd	14-Jul-2017	29-Sep-2017
Raising Support and Awareness for Care Australia	11783	The Fundraising People	28-Aug-2017	01-Sep-2017
Kitsch in the Swich	11811	Ipswich City Properties Pty Ltd	09-Sep-2017	09-Sep-2017

ICM2 Zone 2 - Grassed Area

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Battle of the Bands	11510	Ipswich City Square	01-Jul-2017	01-Jul-2017
Monthly Food Truck Event	11521	Ipswich City Square	29-Jul-2017	30-Sep-2017
Launch of New Business	11523	Pender Accounting Group	06-Jul-2017	06-Jul-2017
Terry White Chemmart Pop Up Event	11670	Ipswich City Square	02-Aug-2017	04-Aug-2017
Kitsch in the Swich	11811	Ipswich City Properties Pty Ltd	09-Sep-2017	09-Sep-2017

ICM3 Zone 3 - Grassed Area to Brisbane Street

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Story Arts Festival	11487	Ipswich District Teacher Librarian Network	22-Aug-2017	16-Sep-2017
Battle of the Bands	11510	Ipswich City Square	01-Jul-2017	01-Jul-2017
Monthly Food Truck Event	11521	Ipswich City Square	29-Jul-2017	30-Sep-2017
Vehicle Access - Mrs Claus & Santa	11652	Christine Regan	29-Jul-2017	29-Jul-2017
Vehicle Access – Newsagency	11653	Mr Trevor John Mende	28-Jul-2017	30-Jul-2017
Terry White Chemmart Pop Up Event	11670	Ipswich City Square	02-Aug-2017	04-Aug-2017
Kitsch in the Swich	11811	Ipswich City Properties Pty Ltd	09-Sep-2017	09-Sep-2017
U3A Ipswich & West Moreton - Move Out	11925	U3A Ipswich & West Moreton Inc.	28-Sep-2017	28-Sep-2017

Ipswich Motorsport Precinct

IPSA1 Ipswich Motorsport Lease A - Big Track

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
2017 Off Road Rush Rally Drive Experience	10703	Off Road Rush Pty Ltd	08-Jul-2017	30-Sep-2017
2017 Rally School Rally Drive Experience	10704	Rally School Pty Ltd	12-Aug-2017	03-Sep-2017
Ipswich and West Moreton Auto Club Activities	10782	Ipswich West Moreton Auto Club	15-Jul-2017	24-Sep-2017
Safe Driver Training	10895	Safe Drive Training (Aust) Pty Ltd	09-Aug-2017	01-Sep-2017



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Car Club Social Event	10921	Impreza WRX Club Of Queensland Inc.	01-Jul-2017	01-Jul-2017
Supercars Australia - Coates Hire Ipswich Super Sprint	11094	Supercars Australia	24-Jul-2017	02-Aug-2017
Rally/Dirt Driver Training Experience	11117	Skid Control	02-Jul-2017	19-Aug-2017

IPSA2 Ipswich Motorsport Lease A - Small Track

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal Dirt Kart Competition	10152	Ipswich City Dirt Kart Club	01-Jul-2017	23-Sep-2017
Hattonvale & District Kart Club Seasonal Sporting	10492	Hattonvale & District Kart Club Inc	23-Jul-2017	24-Sep-2017
Go Kart Interschool Challenge	10609	Marist College Ashgrove	11-Aug-2017	11-Aug-2017
Supercars Australia - Coates Hire Ipswich Super Sprint	11094	Supercars Australia	24-Jul-2017	02-Aug-2017

IPSD Ipswich Motorsport - Lease D

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Switches Seasonal	10285	Ipswich Switches Junior Speedway Club Inc	01-Jul-2017	30-Sep-2017
Supercars Australia - Coates Hire Ipswich Super Sprint	11094	Supercars Australia	24-Jul-2017	02-Aug-2017

IPSE Ipswich Motorsport - Lease E

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Parking for Events	10940	Ipswich Kart Club Inc	04-Aug-2017	30-Sep-2017

Ivor Marsden

IVA Ivor Marsden Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Cricket Competition	10273	Ipswich & West Moreton Cricket Assoc Inc	15-Aug-2017	15-Aug-2017
Seasonal AFL Booking	11168	Ipswich Central Junior Australian Football Club	01-Jul-2017	02-Sep-2017
Cricket competition	11830	Ipswich & West Moreton Cricket Assoc. Inc	04-Sep-2017	30-Sep-2017

IVB Ivor Marsden Oval B

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal AFL Booking	11168	Ipswich Central Junior Australian Football Club	01-Jul-2017	02-Sep-2017
Cricket competition	11830	Ipswich & West Moreton Cricket Assoc. Inc	04-Sep-2017	30-Sep-2017

IVC Ivor Marsden Oval C

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal Training & Competition	11053	Red Dogs Cricket Club Ipswich	01-Jul-2017	26-Aug-2017



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Cricket competition	11830	Ipswich & West Moreton Cricket Assoc. Inc	04-Sep-2017	30-Sep-2017
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IVCL Ivor Marsden Clubhouse

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal AFL Booking	11168	Ipswich Central Junior Australian Football Club	01-Jul-2017	02-Sep-2017
Cricket competition	11830	Ipswich & West Moreton Cricket Assoc. Inc	04-Sep-2017	30-Sep-2017

IVD Ivor Marsden Oval D

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal Training & Competition	11053	Red Dogs Cricket Club Ipswich	01-Jul-2017	26-Aug-2017
Cricket competition	11830	Ipswich & West Moreton Cricket Assoc. Inc	04-Sep-2017	30-Sep-2017

IVE Ivor Marsden Oval E (Baxter Oval)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
'Come and Try' Cricket Day	11686	Queensland Cricket	25-Aug-2017	25-Aug-2017
Cricket competition	11830	Ipswich & West Moreton Cricket Assoc. Inc	04-Sep-2017	30-Sep-2017

Jack Barkley Park

JAP Jack Barkley Park (Personal Trainers)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Boxing, Personal Training & Group Classes	10007	Mr Bradley James Meadows	01-Jul-2017	09-Jul-2017
Active Parks Program - Fitness Classes	11405	Works, Parks & Recreation Department	12-Jul-2017	13-Sep-2017

Jane Gorry Park

JGP Jane Gorry Park (Personal Trainers)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Group Fitness for Mothers	10783	Ms Kristen Anne Hine	04-Jul-2017	28-Sep-2017

Jim Donald Parklands

JDA Jim Donald Parklands Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Soccer Training & Games	10822	Raceview Soccer Club	01-Jul-2017	09-Sep-2017
Touch Rugby League	11175	TRL Ipswich Pty Ltd	03-Jul-2017	14-Aug-2017
The Community Cup	11550	Inala Community House	16-Sep-2017	16-Sep-2017
Softball Training	11625	Bombers Softball Club Inc	13-Sep-2017	27-Sep-2017



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Junior Cricket Fixtures	11688	Brothers Cricket Club Ipswich Inc	30-Sep-2017	30-Sep-2017
Regional Round Robin Soccer Competition	11727	Special Olympics Australia	20-Aug-2017	20-Aug-2017
Touch Rugby League	11745	TRL Ipswich Pty Ltd	21-Aug-2017	25-Sep-2017

JDB Jim Donald Parklands Oval B

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Soccer Training & Games	10822	Raceview Soccer Club	01-Jul-2017	09-Sep-2017
Touch Rugby League	11175	TRL Ipswich Pty Ltd	03-Jul-2017	14-Aug-2017
The Community Cup	11550	Inala Community House	16-Sep-2017	16-Sep-2017
Junior Cricket Fixtures	11688	Brothers Cricket Club Ipswich Inc	30-Sep-2017	30-Sep-2017
Regional Round Robin Soccer Competition	11727	Special Olympics Australia	20-Aug-2017	20-Aug-2017
Touch Rugby League	11745	TRL Ipswich Pty Ltd	21-Aug-2017	25-Sep-2017

JDCL Jim Donald Park Clubhouse

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Soccer Training and Competition Matches	10915	Silkstone Baptist Church Soccer Club	01-Jul-2017	09-Sep-2017

JDCR Jim Donald Parklands Club Room

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Junior Cricket Fixtures	11688	Brothers Cricket Club Ipswich Inc	30-Sep-2017	30-Sep-2017

JDE Jim Donald Parklands Oval E

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Soccer Training and Competition Matches	10915	Silkstone Baptist Church Soccer Club	01-Jul-2017	09-Sep-2017

Jim Finimore

JFA Jim Finimore Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
10-12yrs School Sport Touch State Championships	10184	Metropolitan West School Sport	17-Aug-2017	20-Aug-2017
IS works	11500	Works, Parks & Recreation Department	01-Jul-2017	28-Aug-2017
Jim Finimore - Interschool Sport	11645	Ipswich District School Sport	11-Aug-2017	08-Sep-2017
Seasonal football fixtures	11957	Ipswich Touch Association Inc	18-Sep-2017	28-Sep-2017

JFB Jim Finimore Oval B

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
10-12yrs School Sport Touch State Championships	10184	Metropolitan West School Sport	17-Aug-2017	20-Aug-2017



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IS works	11500	Works, Parks & Recreation Department	01-Jul-2017	28-Aug-2017
Jim Finimore - Interschool Sport	11645	Ipswich District School Sport	11-Aug-2017	08-Sep-2017
Seasonal football fixtures	11957	Ipswich Touch Association Inc	18-Sep-2017	28-Sep-2017

JFC Jim Finimore Oval C

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
10-12yrs School Sport Touch State Championships	10184	Metropolitan West School Sport	17-Aug-2017	20-Aug-2017
IS works	11500	Works, Parks & Recreation Department	01-Jul-2017	28-Aug-2017
Jim Finimore - Interschool Sport	11645	Ipswich District School Sport	11-Aug-2017	08-Sep-2017
Seasonal football fixtures	11957	Ipswich Touch Association Inc	18-Sep-2017	28-Sep-2017

JFD Jim Finimore Oval D

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
10-12yrs School Sport Touch State Championships	10184	Metropolitan West School Sport	17-Aug-2017	20-Aug-2017
IS works	11500	Works, Parks & Recreation Department	01-Jul-2017	28-Aug-2017
Jim Finimore - Interschool Sport	11645	Ipswich District School Sport	11-Aug-2017	08-Sep-2017
Seasonal football fixtures	11957	Ipswich Touch Association Inc	18-Sep-2017	28-Sep-2017

Kholo Gardens

KH1 Kholo Gardens Zone 1

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Wedding Ceremony and Reception	7407	Kristy Torrisi	02-Sep-2017	02-Sep-2017
Wedding Ceremony	9224	Ms Sheree Melbourne	28-Sep-2017	28-Sep-2017
Wedding Ceremony	9805	Natalie Cousens	03-Sep-2017	03-Sep-2017
Wedding Ceremony	9865	Mr Peter Quirk	23-Sep-2017	23-Sep-2017
Wedding Ceremony	9976	Megan Seiler	16-Sep-2017	16-Sep-2017
Wedding ceremony & Photo Shoot	10433	Mr Royce Hunt	26-Aug-2017	26-Aug-2017
Wedding Ceremony	10540	Ms Leilani Russell	09-Sep-2017	09-Sep-2017
Renewal of Vows	10686	Ms Sara Anderson	16-Aug-2017	16-Aug-2017
Wedding Ceremony	10827	Mr Joshua Stephen Thomson	30-Sep-2017	30-Sep-2017
Wedding Ceremony and Reception	10847	Jessica Anderson	03-Sep-2017	03-Sep-2017
Wedding Ceremony	10891	Ms Natalie Taniwha	23-Sep-2017	23-Sep-2017
Wedding Ceremony	11015	Sarah Persechino	30-Sep-2017	30-Sep-2017



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Wedding Ceremony & Reception	11070	Ms Jacqui Sue Sadler	24-Sep-2017	24-Sep-2017
Wedding ceremony	11139	Ms Ulanda O'Donnell	09-Jul-2017	09-Jul-2017
Wedding Ceremony	11154	Ms Paula Clayton	14-Sep-2017	14-Sep-2017
Wedding Ceremony and Bridal Party Photos	11169	Mr Vuong Ngoc Tran Pham	04-Aug-2017	05-Aug-2017
Wedding Ceremony	11316	Ms Kristine K Brown	16-Sep-2017	16-Sep-2017
Active Breaks Program - September Round	11375	Works, Parks & Recreation Department	16-Sep-2017	16-Sep-2017
CANCELLED Wedding Ceremony	11445	Mr Robert Lee Hammond	09-Sep-2017	09-Sep-2017
Wedding Ceremony and Reception	11472	Ms Kelina Charmaine Hamilton	19-Aug-2017	19-Aug-2017
Wedding Ceremony	11479	Ms Heidi Swan	20-Aug-2017	20-Aug-2017
Baby Naming Ceremony	11489	Ms Dhanni Collison	06-Aug-2017	06-Aug-2017
Wedding Ceremony	11594	Ms Shannon Weber	23-Sep-2017	23-Sep-2017
CANCELLED Wedding Ceremony	11635	Mr/Ms Alexandra Luque	08-Sep-2017	08-Sep-2017
Family photograph Session	11755	Mount Crosby Playgroup	16-Sep-2017	16-Sep-2017

KHC Kholo Gardens Church

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Wedding Ceremony and Reception	7407	Kristy Torrisi	02-Sep-2017	02-Sep-2017
Wedding ceremony & Photo Shoot	10433	Mr Royce Hunt	26-Aug-2017	26-Aug-2017
Wedding Ceremony and Reception	10847	Jessica Anderson	03-Sep-2017	03-Sep-2017
Wedding Ceremony & Reception	11070	Ms Jacqui Sue Sadler	13-Jul-2017	16-Sep-2017
Wedding Ceremony and Bridal Party Photos	11169	Mr Vuong Ngoc Tran Pham	15-Jul-2017	15-Jul-2017
Wedding Ceremony	11357	Mrs Laurell Cheree Elizabeth Buckley	01-Jul-2017	01-Jul-2017
Church Service	11376	Mr David Jonathan Leet	30-Jul-2017	30-Jul-2017
Wedding Ceremony and Afternoon Tea	11387	Miss Alina Jane Lane	08-Jul-2017	08-Jul-2017
Promotional Material Photographs	11609	Ruby Blue Events	16-Jul-2017	16-Jul-2017
CANCELLED - Inspection	11708	Miss Naomi Close	16-Aug-2017	16-Aug-2017
Wedding Ceremony	11724	Miss Victoria Innes	23-Sep-2017	23-Sep-2017

KHFC Kholo Gardens Function Centre

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Wedding Ceremony and Reception	7407	Kristy Torrisi	02-Sep-2017	03-Sep-2017
Wedding ceremony & Photo Shoot	10433	Mr Royce Hunt	26-Aug-2017	26-Aug-2017



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Wedding Ceremony and Reception	10847	Jessica Anderson	03-Sep-2017	03-Sep-2017
Wedding Ceremony & Reception	11070	Ms Jacqui Sue Sadler	13-Jul-2017	24-Sep-2017
Wedding Ceremony and Bridal Party Photos	11169	Mr Vuong Ngoc Tran Pham	15-Jul-2017	15-Jul-2017
CANCELLED Meeting	11312	Works, Parks & Recreation Department	04-Jul-2017	05-Jul-2017
Church Service	11376	Mr David Jonathan Leet	30-Jul-2017	30-Jul-2017
Wedding Ceremony and Afternoon Tea	11387	Miss Alina Jane Lane	07-Jul-2017	08-Jul-2017
Wedding Ceremony and Reception	11472	Ms Kelina Charmaine Hamilton	18-Aug-2017	19-Aug-2017
Project Graduation	11491	QLD Fitness, Sport And Recreation Skills Alliance	13-Jul-2017	13-Jul-2017
Wedding Ceremony & Reception	11496	Miss Tamara Rebecca Nadine Belford	17-Aug-2017	17-Aug-2017
Line of Sight Workshop	11599	Works, Parks & Recreation Department	27-Jul-2017	28-Jul-2017
Promotional Material Photographs	11609	Ruby Blue Events	16-Jul-2017	16-Jul-2017
60th Birthday Party	11665	Ms Christine Burrige	09-Sep-2017	10-Sep-2017
CANCELLED - Inspection	11708	Miss Naomi Close	16-Aug-2017	16-Aug-2017

ZKH2 ZKholo Gardens Zone 2

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Wedding Ceremony	9094	Ms Tahlia Russell	01-Jul-2017	01-Jul-2017
Wedding Ceremony	10295	Ms Lee-Anne Chapman	23-Sep-2017	23-Sep-2017
Wedding ceremony & Photo Shoot	10433	Mr Royce Hunt	26-Aug-2017	26-Aug-2017
Wedding Ceremony	10762	Ms Emily Le Bas	16-Sep-2017	16-Sep-2017

Kippen Park

KIA Kippen Park Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Western Spirit Football Club Seasonal Booking	10632	Western Spirit Football Club Inc	01-Jul-2017	30-Sep-2017

KIB Kippen Park Oval B

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Western Spirit Football Club Seasonal Booking	10632	Western Spirit Football Club Inc	01-Jul-2017	30-Sep-2017

KIC Kippen Park Clubhouse

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Western Spirit Football Club Seasonal Booking	10632	Western Spirit Football Club Inc	01-Jul-2017	30-Sep-2017



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Leichhardt Park

LEMC Leichhardt Park Model Plane Circles

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Flying Model Planes	11441	Control Line Aeronautical Society Ipswich Inc.	01-Jul-2017	30-Sep-2017

LEP Leichhardt Park (Personal Trainers)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Michael Rush Personal Training	11694	Mr Michael Patrick Rush	07-Aug-2017	28-Sep-2017

Limestone Park

LIA Limestone Park Oval A (Mark Marsh Oval)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
School Athletics Carnival	10234	Bremer State High School	19-Jul-2017	20-Jul-2017
District Athletics Carnival	10235	Ipswich District Secondary Schools Sports Assoc	26-Jul-2017	27-Jul-2017
Ipswich Park2Park Fun Run	10389	Ipswich Hospital Foundation	28-Jul-2017	31-Jul-2017
Cross Country Carnival - Major Championship Day	10444	Associated Independent Colleges (AIC)	09-Aug-2017	09-Aug-2017
AIC Cross Country Carnival	10450	Associated Independent Colleges (AIC)	22-Jul-2017	22-Jul-2017
Ipswich Eagles AFC Seasonal	10821	Ipswich Eagles AFC	01-Jul-2017	26-Aug-2017
Little Big Dash	11143	X-Tri Australia	04-Jul-2017	11-Jul-2017
Active Breaks Program - June	11374	Works, Parks & Recreation Department	04-Jul-2017	04-Jul-2017
Active Breaks Program - September Round	11375	Works, Parks & Recreation Department	28-Sep-2017	28-Sep-2017
Maintenance - Walter Park, Tony Merrell Park, Willey St Park (BMX track) & Limestone Park	11478	Works, Parks & Recreation Department	12-Jul-2017	13-Jul-2017
Landfill monitoring - Old Camira Landfill	11554	Works, Parks & Recreation Department	25-Jul-2017	26-Sep-2017
Friday Afternoon Sport	11611	Ipswich District School Sport	11-Aug-2017	08-Sep-2017
Senior Cricket Training	11678	Ipswich Logan Cricket Association	01-Aug-2017	28-Sep-2017
Cricket Training and Competition	11682	Central Districts Cricket Club	16-Sep-2017	30-Sep-2017

LIB Limestone Park Oval B

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
School Athletics Carnival	10234	Bremer State High School	28-Jul-2017	28-Jul-2017



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District Athletics Carnival	10235	Ipswich District Secondary Schools Sports Assoc	17-Aug-2017	18-Aug-2017
Construction of Irrigation	10333	Works, Parks & Recreation Department	01-Jul-2017	31-Aug-2017
Ipswich Park2Park Fun Run	10389	Ipswich Hospital Foundation	28-Jul-2017	31-Jul-2017
Cross Country Carnival - Major Championship Day	10444	Associated Independent Colleges (AIC)	09-Aug-2017	09-Aug-2017
AIC Cross Country Carnival	10450	Associated Independent Colleges (AIC)	22-Jul-2017	22-Jul-2017
Little Big Dash	11143	X-Tri Australia	04-Jul-2017	11-Jul-2017
Ultimate Frisbee Competition (Youth)	11546	The Church of Jesus Christ of Latter-Day Saints	12-Aug-2017	12-Aug-2017
Landfill monitoring - Old Camira Landfill	11554	Works, Parks & Recreation Department	25-Jul-2017	26-Sep-2017
Friday Afternoon Sport	11611	Ipswich District School Sport	11-Aug-2017	08-Sep-2017
Cricket Training and Competition	11682	Central Districts Cricket Club	16-Sep-2017	30-Sep-2017

LIBPC Limestone Park (Bill Paterson Clubhouse)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal Training	10914	Ipswich & District Athletic Club Inc	03-Jul-2017	27-Sep-2017
Junior Athletics Competition and Training	11841	Ipswich Branch Little Athletics Centre Inc	01-Sep-2017	29-Sep-2017

LIBPO Limestone Park (Bill Paterson Oval)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
St Peter Claver College - Inter House Athletics Carnival	10201	St Peter Claver College	21-Jul-2017	21-Jul-2017
School Athletics Carnival	10234	Bremer State High School	19-Jul-2017	28-Jul-2017
District Athletics Carnival	10235	Ipswich District Secondary Schools Sports Assoc	26-Jul-2017	18-Aug-2017
Ipswich Park2Park Fun Run	10389	Ipswich Hospital Foundation	28-Jul-2017	31-Jul-2017
Cross Country Carnival - Major Championship Day	10444	Associated Independent Colleges (AIC)	09-Aug-2017	09-Aug-2017
AIC Cross Country Carnival	10450	Associated Independent Colleges (AIC)	22-Jul-2017	22-Jul-2017
10yrs - 12yrs Athletics Carnival	10568	Central District Athletics	17-Jul-2017	18-Jul-2017
Ipswich District 10-12 Years Track and Field trials for 2017	10716	Ipswich District School Sport	10-Jul-2017	12-Jul-2017
Park Run	10796	Ipswich QLD Parkrun	01-Jul-2017	30-Sep-2017
Annual School Athletics Carnival	10862	Immaculate Heart Primary School	14-Jul-2017	14-Jul-2017
Seasonal Training	10914	Ipswich & District Athletic Club Inc	03-Jul-2017	27-Sep-2017



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Regional Special Schools Athletics Carnival	10944	Ipswich Special School	23-Aug-2017	30-Aug-2017
Little Big Dash	11143	X-Tri Australia	04-Jul-2017	11-Jul-2017
Maintenance - Walter Park, Tony Merrell Park, Willey St Park (BMX track) & Limestone Park	11478	Works, Parks & Recreation Department	13-Jul-2017	13-Jul-2017
Ultimate Frisbee Competition (Youth)	11546	The Church of Jesus Christ of Latter-Day Saints	12-Aug-2017	12-Aug-2017
Landfill monitoring - Old Camira Landfill	11554	Works, Parks & Recreation Department	25-Jul-2017	26-Sep-2017
CANCELLED Frisbee	11707	Mr/Ms Salesi Kaituu	10-Aug-2017	10-Aug-2017
Junior Athletics Competition and Training	11841	Ipswich Branch Little Athletics Centre Inc	01-Sep-2017	29-Sep-2017

LIC Limestone Park Oval C

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	10389	Ipswich Hospital Foundation	28-Jul-2017	31-Jul-2017
Cross Country Carnival - Major Championship Day	10444	Associated Independent Colleges (AIC)	09-Aug-2017	09-Aug-2017
AIC Cross Country Carnival	10450	Associated Independent Colleges (AIC)	22-Jul-2017	22-Jul-2017
Little Big Dash	11143	X-Tri Australia	04-Jul-2017	11-Jul-2017
Annual NAIDOC Cricket Match	11182	One Mob Indigenous Corporation	04-Jul-2017	04-Jul-2017
Ultimate Frisbee Competition (Youth)	11546	The Church of Jesus Christ of Latter-Day Saints	12-Aug-2017	12-Aug-2017
Landfill monitoring - Old Camira Landfill	11554	Works, Parks & Recreation Department	25-Jul-2017	26-Sep-2017
Interschool Sports Fixture: Soccer Match	11566	St Marys College	13-Jul-2017	13-Jul-2017
Friday Afternoon Sport	11611	Ipswich District School Sport	11-Aug-2017	08-Sep-2017

LICL Limestone Park Clubhouse (Whyte Family)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Eagles AFC Seasonal	10821	Ipswich Eagles AFC	01-Jul-2017	26-Aug-2017
Cricket Training and Competition	11682	Central Districts Cricket Club	16-Sep-2017	30-Sep-2017

LICN Limestone Park Cricket Nets

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	10389	Ipswich Hospital Foundation	30-Jul-2017	30-Jul-2017
Private Cricket Training	11277	Mr/Ms Rajesh Sharma	03-Jul-2017	27-Sep-2017
Cricket Training Winter Coaching Squad & Pre-Season Training	11364	Central Districts Cricket Club	10-Jul-2017	14-Sep-2017



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Training Sessions	11453	Souths Diamondbacks Aboriginal Corporation	05-Jul-2017	27-Sep-2017
Landfill monitoring - Old Camira Landfill	11554	Works, Parks & Recreation Department	25-Jul-2017	26-Sep-2017
Senior Cricket Training	11678	Ipswich Logan Cricket Association	01-Aug-2017	28-Sep-2017
Cricket Training and Competition	11682	Central Districts Cricket Club	19-Sep-2017	28-Sep-2017

LID Limestone Park Oval D

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	10389	Ipswich Hospital Foundation	28-Jul-2017	31-Jul-2017
Cross Country Carnival - Major Championship Day	10444	Associated Independent Colleges (AIC)	09-Aug-2017	09-Aug-2017
AIC Cross Country Carnival	10450	Associated Independent Colleges (AIC)	22-Jul-2017	22-Jul-2017
Little Big Dash	11143	X-Tri Australia	04-Jul-2017	11-Jul-2017
Annual NAIDOC Cricket Match	11182	One Mob Indigenous Corporation	04-Jul-2017	04-Jul-2017
Landfill monitoring - Old Camira Landfill	11554	Works, Parks & Recreation Department	25-Jul-2017	26-Sep-2017
Friday Afternoon Sport	11611	Ipswich District School Sport	11-Aug-2017	08-Sep-2017
Cricket Training and Competition	11682	Central Districts Cricket Club	16-Sep-2017	30-Sep-2017

LIM Limestone Park (Personal Trainers)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	10389	Ipswich Hospital Foundation	30-Jul-2017	30-Jul-2017
Mates4Mates Fitness Group for Wounded, Injured and Ill Veterans	10599	Mr Mark Thomas	04-Jul-2017	26-Sep-2017
Happy as Larry Fitness training	10737	Happy As Larry	03-Jul-2017	29-Sep-2017
Personal Training	10909	Step Into Life Ipswich Central	01-Jul-2017	30-Sep-2017
Fitness Group Training - Wanting to train and inspire the public for health and fitness.	11162	Bee-Fit Personal Training Australia	01-Jul-2017	30-Sep-2017
Personal Training and Group Sessions	11401	Furnell Fitness	03-Jul-2017	29-Sep-2017
Active Parks Program - Fitness Classes	11405	Works, Parks & Recreation Department	14-Jul-2017	15-Sep-2017
Fitness Group	11433	Jt Elite Fitness	03-Jul-2017	26-Jul-2017
Small Group Personal Training	11548	Jeffrey Williams	04-Jul-2017	30-Sep-2017
Running Group	11762	Ipswich Hospital Foundation	11-Sep-2017	29-Sep-2017

LIME Limestone Park - Coal Miners Memorial

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
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45th Anniversary of Box Flat	11555	Economic Development And Marketing	31-Jul-2017	31-Jul-2017
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LIN Limestone Park Netball Courts

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	10389	Ipswich Hospital Foundation	28-Jul-2017	31-Jul-2017
Inter-School Netball Competition	10730	Bremer State High School	12-Jul-2017	30-Aug-2017
Ipswich Netball Seasonal Sporting	10784	Ipswich Netball Association	01-Jul-2017	30-Sep-2017
Vicki Wilson Cup	11170	St Mary's College Ipswich	17-Jul-2017	24-Jul-2017
Indigenous Women's Netball Carnival	11248	Institute for Urban Indigenous Health	13-Aug-2017	13-Aug-2017
Active Breaks Program - September Round	11375	Works, Parks & Recreation Department	28-Sep-2017	28-Sep-2017
CANCELLED Inclusive Netball Gala Day for Students with a Disability	11673	Netball QLD	11-Sep-2017	11-Sep-2017

LINCL Limestone Park Netball Court Clubhouse

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Netball Seasonal Sporting	10784	Ipswich Netball Association	01-Jul-2017	30-Sep-2017
Indigenous Women's Netball Carnival	11248	Institute for Urban Indigenous Health	13-Aug-2017	13-Aug-2017

ZLI1 ZLimestone Park Zone 1 (Grassed Amphitheatre)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
DECLINED Afternoon Twilight Market and Movie Event	10302	Twilight Flicks	08-Jul-2017	09-Sep-2017
Ipswich Park2Park Fun Run	10389	Ipswich Hospital Foundation	28-Jul-2017	31-Jul-2017
Cross Country Carnival - Major Championship Day	10444	Associated Independent Colleges (AIC)	09-Aug-2017	09-Aug-2017
AIC Cross Country Carnival	10450	Associated Independent Colleges (AIC)	22-Jul-2017	22-Jul-2017

ZLI2 ZLimestone Park Zone 2

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	10389	Ipswich Hospital Foundation	28-Jul-2017	31-Jul-2017
Cross Country Carnival - Major Championship Day	10444	Associated Independent Colleges (AIC)	09-Aug-2017	09-Aug-2017
AIC Cross Country Carnival	10450	Associated Independent Colleges (AIC)	22-Jul-2017	22-Jul-2017

Lobley Park

LOP Lobley Park (Personal Trainers)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Group Fitness Sessions	11037	Mrs Adrianna Warren	01-Jul-2017	30-Sep-2017



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Boxercise Fitness Session	11776	Ipswich Hospital Foundation	13-Sep-2017	27-Sep-2017
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Local Parks - District 1

LD1 Local Parks - District 1

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Sapling Pocket Reserve - Bird Watching	9238	Mr Peter John Horler	11-Jul-2017	16-Sep-2017
Kholo Enviroplan Reserve - Bird survey	10896	Ms Meg Gordon	08-Jul-2017	09-Sep-2017
2017 Revolutions Skateboarding clinics (Bob Gibbs Park, Rotary Park, Tom Lenihan Park, Marburg Comm)	11345	Works, Parks And Recreation Department	23-Sep-2017	23-Sep-2017
RIVERHEART PARKLANDS Finale of 25/50/100 BVRT Walk for Diabetes QLD	11432	Bushwalking Queensland Inc.	16-Jul-2017	16-Jul-2017
Story Arts Festival	11487	Ipswich District Teacher Librarian Network	04-Sep-2017	08-Sep-2017
Wedding Ceremony - Memorial Gardens (RSL)	11623	Kady Harvey	02-Sep-2017	02-Sep-2017
Temporary Access to Sapling Pocket	11638	Ripper Group	26-Jul-2017	26-Jul-2017
Market Square - Ipswich Rally Against Council Corruption	11659	Ipswich Ratepayers & Residents Association Inc	04-Aug-2017	04-Aug-2017
River Heart Parklands - Prayer & Worship Session	11660	Basileia Design	06-Aug-2017	06-Aug-2017
Kholo Enviroplan Reserve (Camerons Scrub) - Nature walk - identifying plant species	11726	Native Plants QLD Ipswich Branch	19-Aug-2017	19-Aug-2017
Promotional Video	11758	Drone Technologies	23-Aug-2017	23-Aug-2017
Team Building Exercise/BBQ Lunch	11823	SEQ Water	04-Sep-2017	04-Sep-2017
The Cricket Pitch - Family Gathering	11897	Ms Josephine Holmes	30-Sep-2017	30-Sep-2017
NO BOOKINGS due to Fire Danger Rating, See Activity Details for list of parks	11948	Works, Parks & Recreation Department	28-Sep-2017	28-Sep-2017

Local Parks - District 2

LD2 Local Parks - District 2

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Breakfast for the Homeless	10706	Centro Church Ipswich	01-Jul-2017	01-Jul-2017
Kath Daintith Park - Temporary Access	10881	Mr Graham Frederick Wirth	01-Jul-2017	30-Sep-2017
East Ipswich Honour Playground - Wedding Ceremony	10991	Mr Peter Tobin	23-Sep-2017	23-Sep-2017



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NRG Cycling Sporting Event - Castle Hill Blackstone Reserve & Hall	11055	NRG Cycling	17-Sep-2017	17-Sep-2017
Old Camira Landfill - Redbank Summerholm Silent Flyers Seasonal	11286	Redbank Summerholm Silent Flyers	02-Jul-2017	28-Sep-2017
2017 Revolutions Skateboarding clinics (Bob Gibbs Park, Rotary Park, Tom Lenihan Park, Marburg Comm)	11345	Works, Parks And Recreation Department	05-Aug-2017	30-Sep-2017
Active Breaks Program - June	11374	Works, Parks & Recreation Department	01-Jul-2017	05-Jul-2017
Active Breaks Program - September Round	11375	Works, Parks & Recreation Department	26-Sep-2017	29-Sep-2017
Free Breast Cancer Screening at Diggers Rest	11406	Breastscreen Qld	04-Aug-2017	23-Sep-2017
Diggers Rest - Footprints in the Park Free Community BBQs	11408	Footprints In The Park Inc	07-Jul-2017	29-Sep-2017
Goupong Park - Footprints in the Park Free Community BBQs	11410	Footprints In The Park Inc	06-Jul-2017	28-Sep-2017
Park Access for QUU construction Leslie Park A & Gales Caravan Park	11420	Bellrise Investments	03-Jul-2017	14-Jul-2017
Landfill monitoring - Old Camira Landfill	11554	Works, Parks & Recreation Department	24-Jul-2017	21-Sep-2017
Temporary Access behind 3 Conlan Court Augustine Heights	11562	Mr George Thomas	17-Jul-2017	24-Jul-2017
Temporary Access behind 57 Ridgewood Drive Brookwater	11563	Veolia Water Services	03-Jul-2017	06-Jul-2017
Temporary Access to Regatta Walk (behind 138 Springfield Lakes Boulevard, Springfield Lakes	11564	CMS Projects Pty Ltd	11-Jul-2017	30-Sep-2017
Nimmo Street Depot - Storage of Rowing Boats	11587	Youth Row Australia	01-Jul-2017	30-Sep-2017
Temporary Access at end of Moonyean Street Bellbird Park	11603	Veolia	13-Jul-2017	14-Jul-2017
Lowry Park - Seniors Week Activity	11610	Gales Residents Committee	26-Aug-2017	26-Aug-2017
CANCELLED Jane Gorry Park - Birthday Party	11621	Mr Bobby Augustine	02-Sep-2017	02-Sep-2017
Catherine Morgan Park - Birthday Party	11628	Mr Ravi Devaraje Gowda	29-Jul-2017	29-Jul-2017
Temporary Access to Scenic Park Brookwater	11655	Kieran Gard	08-Aug-2017	17-Aug-2017
CANCELLED Rotary Bicentennial Park - Information session	11666	Access Community Services	12-Aug-2017	12-Aug-2017
Bennett Park - Annual Open Day	11715	Camira Kindergarten Association	09-Sep-2017	09-Sep-2017



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Temporary Access behind 14 Lomandra Court Brookwater	11730	Ms Elizabeth Ann Langan	17-Aug-2017	01-Sep-2017
Temporary Access to 46 Hoepner Road, Bundamba	11741	Enviro Tree Services	17-Aug-2017	17-Aug-2017
Mothers Group/Playgroup with a focus on nature play	11782	Mrs/Ms Anneliese Benita Parker	05-Sep-2017	26-Sep-2017
Trilogy Challenge	11821	Swich City Disc Golf	02-Sep-2017	02-Sep-2017
Jane Gorry Park - Iron and Clay-Community Outreach Performance with Anti Bullying, Free Sausage Sizz	11824	Springfield Christian Family Church	17-Sep-2017	17-Sep-2017
Goupong Park - Ugarapul People Community Gathering	11838	Ms Narella Simpson	24-Sep-2017	24-Sep-2017
Temporary Access through Scenic Park Brookwater	11875	Pearson Building Contractors	13-Sep-2017	29-Sep-2017
130 Southern Cross Circuit, Springfield Central (Grassed Area Activation) - Childrens Activities	11903	Mirvac Real Estate Pty Ltd	25-Sep-2017	30-Sep-2017
Escarpment Village Park - Birthday Party	11906	Mr Troy Rubins	30-Sep-2017	30-Sep-2017
Temporary Access behind 47 Hannant Street Collingwood Park - Banjo Patterson Park	11928	Mrs Rosemary Norton	22-Sep-2017	22-Sep-2017
Lowry Park - School Holiday Program	11931	Gailes Residents Committee	25-Sep-2017	27-Sep-2017
NO BOOKINGS due to Fire Danger Rating, See Activity Details for list of parks	11948	Works, Parks & Recreation Department	28-Sep-2017	28-Sep-2017

Local Parks - District 3

LD3 Local Parks - District 3

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
City of Ipswich Pony Club Grounds Equestrian	10999	City Of Ipswich Pony Club Inc	01-Jul-2017	30-Sep-2017
Caledonian Park - Birthday Party	11296	Ms Anita Barton	16-Jul-2017	16-Jul-2017
2017 Revolutions Skateboarding clinics (Bob Gibbs Park, Rotary Park, Tom Lenihan Park, Marburg Comm)	11345	Works, Parks And Recreation Department	16-Sep-2017	16-Sep-2017
Active Breaks Program - June	11374	Works, Parks & Recreation Department	07-Jul-2017	07-Jul-2017
Stallard Park - Footprints in the Park Free Community BBQs	11409	Footprints In The Park Inc	04-Jul-2017	26-Sep-2017
Flinders Goolman Reserve (Spowers Road) - Orienteering Training Exercises	11443	Orienteering Queensland	08-Jul-2017	08-Jul-2017



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Flinders - Goolman Conservation Estate Flinders Plum & Hardings Paddock - Trail Ride	11466	Ipswich & District Trail Horse Riders Club	15-Jul-2017	15-Jul-2017
Maintenance - Walter Park, Tony Merrell Park, Willey St Park (BMX track) & Limestone Park	11478	Works, Parks & Recreation Department	06-Jul-2017	11-Jul-2017
Photography Workshops	11522	Works, Parks & Recreation Department	16-Jul-2017	29-Jul-2017
Brooking Parklands - Neighbourhood Gardening and Market Day	11528	Ecco Ripley Community Association	22-Jul-2017	22-Jul-2017
Flinders-Goolman Conservation Estate - Scientific Research	11584	Mr/Ms Chapa Manawaduge	23-Aug-2017	27-Sep-2017
Flinders - Goolman Conservation Estate Flinders Plum & Hardings Paddock - Horse Riding Event	11630	Lockyer Valley Endurance Riders	04-Aug-2017	06-Aug-2017
Temporary Access behind 4 Waratah Court Yamanto	11668	Mr Kevin Kaddatz	10-Aug-2017	12-Aug-2017
Tom Lenihan Park - Music Session & Sausage Sizzle	11681	Rosewood & District Support Centre Inc	12-Aug-2017	12-Aug-2017
Flinders Goolman Reserve (Spowers Road) & Hardings Paddock - Orienteering	11684	Orienteering Queensland	16-Aug-2017	03-Sep-2017
Worley Park Temporary Access	11695	Mr William Anthony Halsted	10-Aug-2017	10-Aug-2017
Brookings Parkland - Junior Footy (NRL) Clinic	11747	Sekisui House	17-Sep-2017	17-Sep-2017
Brooking Parklands - Fitness Sessions	11791	Ipswich Hospital Foundation	11-Sep-2017	30-Sep-2017
Purga Nature Reserve - Filming Assessment	11932	Mr/Ms Navaz Illava	23-Sep-2017	23-Sep-2017
NO BOOKINGS due to Fire Danger Rating, See Activity Details for list of parks	11948	Works, Parks & Recreation Department	28-Sep-2017	28-Sep-2017
Banyula Road Reserve - Wedding Reception	11981	Ms Linda Marie Foster	26-Sep-2017	30-Sep-2017

Marburg Community Oval

MCOA Marburg Community Oval

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
School Athletics Carnival	11449	Marburg State School	11-Jul-2017	11-Jul-2017

MCOP Marburg Community Oval (Personal Trainers)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
CANCELLED Fitness Group / Personal Trainer / Bootcamp	10875	Ms Kerrie Kirk	01-Jul-2017	09-Sep-2017



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Memorial Gardens (RSL)

MEA Memorial Gardens (RSL)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Story Arts Festival	11487	Ipswich District Teacher Librarian Network	05-Sep-2017	08-Sep-2017
Wedding Ceremony - Memorial Gardens (RSL)	11623	Kady Harvey	02-Sep-2017	02-Sep-2017
Team Building Exercise/BBQ Lunch	11823	SEQ Water	04-Sep-2017	04-Sep-2017

North Ipswich Reserve

NOA North Ipswich Reserve Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Jets Events	10778	Ipswich Jets Rugby Leagues Club	01-Jul-2017	20-Aug-2017
IRL & IJRL Seasonal	10910	Rugby League Ipswich	06-Jul-2017	10-Sep-2017
St. Edmund's College School Retreat	11305	St Edmunds College	30-Aug-2017	30-Aug-2017
WPR Maintenance	11531	Works, Parks & Recreation Department	03-Jul-2017	07-Jul-2017
North Ipswich Oval A Maintenance	11640	Works, Parks & Recreation Department	11-Sep-2017	30-Sep-2017
North Ipswich Reserve - Switchboard Maintenance	11789	Works, Parks & Recreation Department	28-Aug-2017	01-Sep-2017

NOF1 North Ipswich Reserve Function Room 1

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Cleaning - North Ipswich Reserve	8432	Works, Parks & Recreation Department	05-Jul-2017	27-Sep-2017
Local Level Alliance Meetings	10649	Arts, Social Development And Community Engagement	10-Jul-2017	11-Sep-2017
DECLINED - Wedding Reception	10665	Ms Jenna Crowe	29-Sep-2017	30-Sep-2017
Seniors Week Event	10777	Arts, Social Development And Community Engagement	21-Aug-2017	22-Aug-2017
Ipswich Jets Events	10778	Ipswich Jets Rugby Leagues Club	01-Jul-2017	20-Aug-2017
IRL & IJRL Seasonal	10910	Rugby League Ipswich	06-Jul-2017	10-Sep-2017
Good Sports Workshop	11023	Works, Parks & Recreation Department	20-Jul-2017	20-Jul-2017
Mental Health Coaches	11032	Arts, Social Development And Community Engagement	14-Jul-2017	19-Jul-2017
30th Birthday Party	11095	Ms Alicia Manson	19-Sep-2017	25-Sep-2017
Year 6 Graduation Dinner & Ceremony	11130	Blair State School	08-Aug-2017	08-Aug-2017



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A High Tea Fundraising for National Breast Cancer and Local Charities	11160	Afternoon Tea With Friends	27-Sep-2017	27-Sep-2017
Seniors Week Event - High Tea	11173	Arts, Social Development And Community Engagement	24-Aug-2017	24-Aug-2017
Training Conference for Foster Care Workers	11222	Mercy Community Services	01-Jul-2017	01-Jul-2017
Photo Competition Awards Night	11287	Works, Parks & Recreation Department	12-Sep-2017	12-Sep-2017
2017 Apprentice Awards Night	11289	Apprenticeships Queensland Limited	11-Aug-2017	12-Aug-2017
St. Edmund's College School Retreat	11305	St Edmunds College	30-Aug-2017	30-Aug-2017
WPR Staff Workshops	11325	Works, Parks & Recreation Department	08-Sep-2017	26-Sep-2017
CANCELLED - 21st Birthday Party	11368	Ms Krishna Santhoshkumar	08-Jul-2017	09-Jul-2017
21st Birthday	11388	Ms Peta Vaoiva	04-Aug-2017	13-Aug-2017
Fundraising Trivia Night for Ipswich Hospice	11415	Ipswich Hospice Care Inc	21-Jul-2017	22-Jul-2017
CANCELLED Ipswich Bio Futures Summit	11425	Economic Development And Marketing	04-Sep-2017	04-Sep-2017
CANCELLED Engagement Party	11474	Ms Courtney Litzow	30-Sep-2017	30-Sep-2017
Seminar and Workshop	11509	Arts, Social Development And Community Engagement	24-Jul-2017	14-Aug-2017
DECLINED by RJONES -21st Birthday Party	11517	Nicholas Weibler	16-Sep-2017	16-Sep-2017
WPR Maintenance	11531	Works, Parks & Recreation Department	03-Jul-2017	07-Jul-2017
Staff Function	11553	Works, Parks & Recreation Department	28-Jul-2017	28-Jul-2017
Finals	11567	Works, Parks & Recreation Department	16-Sep-2017	16-Sep-2017
CEO Staff Briefing Sessions	11568	Works, Parks & Recreation Department	25-Jul-2017	01-Aug-2017
Heritage Consultative Committee Meeting	11571	Planning & Development Department	31-Aug-2017	14-Sep-2017
CANCELLED C-/ Becky	11586	Rugby League Ipswich	26-Jul-2017	26-Jul-2017
Community Event for Child Protection Services Week 2017	11608	MERCY COMMUNITY SERVICES SEQ LTD	05-Sep-2017	06-Sep-2017
Set up for the Annual Old Boys' Luncheon	11614	Ipswich Jets Rugby Leagues Club	18-Aug-2017	18-Aug-2017
Inspection at North Ipswich Reserve	11706	Works, Parks & Recreation Department	09-Aug-2017	09-Aug-2017



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Inspection for Emily Porter	11743	Works, Parks & Recreation Department	23-Aug-2017	23-Aug-2017
Mayor and CEO Workshop Meeting	11822	Economic Development And Marketing	07-Sep-2017	07-Sep-2017
Department Quarterly Update	11832	Economic Development And Marketing	18-Sep-2017	18-Sep-2017
Maintenance	11837	Works, Parks & Recreation Department	04-Sep-2017	04-Sep-2017

NOF2 North Ipswich Reserve Function Room 2

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Cleaning - North Ipswich Reserve	8432	Works, Parks & Recreation Department	05-Jul-2017	27-Sep-2017
Local Level Alliance Meetings	10649	Arts, Social Development And Community Engagement	10-Jul-2017	11-Sep-2017
DECLINED - Wedding Reception	10665	Ms Jenna Crowe	29-Sep-2017	30-Sep-2017
Seniors Week Event	10777	Arts, Social Development And Community Engagement	21-Aug-2017	22-Aug-2017
Ipswich Jets Events	10778	Ipswich Jets Rugby Leagues Club	01-Jul-2017	20-Aug-2017
IRL & IJRL Seasonal	10910	Rugby League Ipswich	06-Jul-2017	10-Sep-2017
Good Sports Workshop	11023	Works, Parks & Recreation Department	20-Jul-2017	20-Jul-2017
Mental Health Coaches	11032	Arts, Social Development And Community Engagement	14-Jul-2017	19-Jul-2017
30th Birthday Party	11095	Ms Alicia Manson	19-Sep-2017	25-Sep-2017
Year 6 Graduation Dinner & Ceremony	11130	Blair State School	08-Aug-2017	08-Aug-2017
A High Tea Fundraising for National Breast Cancer and Local Charities	11160	Afternoon Tea With Friends	27-Sep-2017	27-Sep-2017
Seniors Week Event - High Tea	11173	Arts, Social Development And Community Engagement	24-Aug-2017	24-Aug-2017
Training Conference for Foster Care Workers	11222	Mercy Community Services	01-Jul-2017	01-Jul-2017
Photo Competition Awards Night	11287	Works, Parks & Recreation Department	12-Sep-2017	12-Sep-2017
2017 Apprentice Awards Night	11289	Apprenticeships Queensland Limited	11-Aug-2017	12-Aug-2017
St. Edmund's College School Retreat	11305	St Edmunds College	30-Aug-2017	30-Aug-2017
WPR Staff Workshops	11325	Works, Parks & Recreation Department	08-Sep-2017	26-Sep-2017
CANCELLED - 21st Birthday Party	11368	Ms Krishna Santhoshkumar	08-Jul-2017	09-Jul-2017
21st Birthday	11388	Ms Peta Vaoiva	04-Aug-2017	13-Aug-2017



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Fundraising Trivia Night for Ipswich Hospice	11415	Ipswich Hospice Care Inc	21-Jul-2017	22-Jul-2017
CANCELLED Ipswich Bio Futures Summit	11425	Economic Development And Marketing	04-Sep-2017	04-Sep-2017
CANCELLED Engagement Party	11474	Ms Courtney Litzow	30-Sep-2017	30-Sep-2017
Seminar and Workshop	11509	Arts, Social Development And Community Engagement	24-Jul-2017	14-Aug-2017
DECLINED by RJONES -21st Birthday Party	11517	Nicholas Weibler	16-Sep-2017	16-Sep-2017
WPR Maintenance	11531	Works, Parks & Recreation Department	03-Jul-2017	07-Jul-2017
Staff Function	11553	Works, Parks & Recreation Department	28-Jul-2017	28-Jul-2017
Finals	11567	Works, Parks & Recreation Department	16-Sep-2017	16-Sep-2017
CEO Staff Briefing Sessions	11568	Works, Parks & Recreation Department	25-Jul-2017	01-Aug-2017
Heritage Consultative Committee Meeting	11571	Planning & Development Department	31-Aug-2017	14-Sep-2017
CANCELLED C-/ Becky	11586	Rugby League Ipswich	26-Jul-2017	26-Jul-2017
Community Event for Child Protection Services Week 2017	11608	MERCY COMMUNITY SERVICES SEQ LTD	05-Sep-2017	06-Sep-2017
Set up for the Annual Old Boys' Luncheon	11614	Ipswich Jets Rugby Leagues Club	18-Aug-2017	18-Aug-2017
Inspection at North Ipswich Reserve	11706	Works, Parks & Recreation Department	09-Aug-2017	09-Aug-2017
Mayor and CEO Workshop Meeting	11822	Economic Development And Marketing	07-Sep-2017	07-Sep-2017
Department Quarterly Update	11832	Economic Development And Marketing	18-Sep-2017	18-Sep-2017
Maintenance	11837	Works, Parks & Recreation Department	04-Sep-2017	04-Sep-2017

Pan Pacific Peace Gardens

PAB Pan Pacific Peace Gardens Bush Chapel

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Wedding Ceremony	10146	Miss Karen A Christiansen	29-Jul-2017	29-Jul-2017
Wedding Ceremony	10295	Ms Lee-Anne Chapman	23-Sep-2017	23-Sep-2017
Wedding Ceremony	11516	Amanda Rohrlach	12-Aug-2017	12-Aug-2017

Queens Park



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Q1 Queens Park Zone 1

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	10389	Ipswich Hospital Foundation	30-Jul-2017	30-Jul-2017
Breakfast for the Homeless	10706	Centro Church Ipswich	01-Jul-2017	30-Sep-2017
Footprints in the Park - Free BBQ	10832	Footprints In The Park Inc	05-Jul-2017	27-Sep-2017
Classic Car and Pinup Show	10973	Blue Hope Charity Classic Car And Pinup Show	01-Jul-2017	01-Jul-2017
Wedding Ceremony	11153	Ms Sarah Anderson	23-Sep-2017	23-Sep-2017
Rosies Youth Mission Cuppa and Chat	11158	Rosies Youth Mission Inc	06-Jul-2017	28-Sep-2017
Signal Flare's BBQs for the Homeless and Others in Need	11664	Signal Flare Inc	17-Sep-2017	17-Sep-2017
Promotional Video	11758	Drone Technologies	23-Aug-2017	23-Aug-2017

Q2 Queens Park Zone 2

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	10389	Ipswich Hospital Foundation	30-Jul-2017	30-Jul-2017
Classic Car and Pinup Show	10973	Blue Hope Charity Classic Car And Pinup Show	01-Jul-2017	01-Jul-2017
Roaming Fitness Activity	11753	Ipswich Hospital Foundation	07-Sep-2017	28-Sep-2017
Promotional Video	11758	Drone Technologies	23-Aug-2017	23-Aug-2017
Birthday Party	11787	Mrs Nadia McCoy	26-Aug-2017	26-Aug-2017

QUA Queens Park Amphitheatre

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	10389	Ipswich Hospital Foundation	30-Jul-2017	30-Jul-2017

QUB Queens Park Bush Chapel

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Wedding Ceremony	9730	Mrs Brenda Lee Adam	14-Jul-2017	14-Jul-2017
Wedding Ceremony	10168	Ms Amy Casey-Hunt	22-Sep-2017	23-Sep-2017
Wedding Ceremony	10292	Ms Crystal Voogt	09-Sep-2017	09-Sep-2017
Ipswich Park2Park Fun Run	10389	Ipswich Hospital Foundation	30-Jul-2017	30-Jul-2017
Wedding Ceremony	10745	Jessica Byrne	12-Aug-2017	12-Aug-2017
Wedding Ceremony	11074	Mr Michael Hornsby	16-Sep-2017	16-Sep-2017
Wedding Ceremony	11101	Ms Jessica Hussey-Smith	16-Sep-2017	16-Sep-2017
Wedding Renewal	11142	Mrs Heidi Maria Walker	05-Aug-2017	05-Aug-2017
Wedding Ceremony	11202	Ms Marge Reihana	02-Sep-2017	02-Sep-2017
Wedding Ceremony	11298	Ms Danielle Ellicott	30-Sep-2017	30-Sep-2017



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Wedding Ceremony	11311	Mrs Kim Baskott	16-Jul-2017	16-Jul-2017
Wedding Ceremony	11354	Miss Courtney Dachs	26-Sep-2017	26-Sep-2017
Wedding Ceremony	11383	Ms Kathrine Alonso	08-Aug-2017	08-Aug-2017
Wedding Ceremony	11481	Ms Krystal Valencia	04-Aug-2017	04-Aug-2017
Wedding Ceremony	11516	Amanda Rohrlach	12-Aug-2017	12-Aug-2017
Renewal of Vows	11757	Mr Henry Charles Pryor	24-Sep-2017	24-Sep-2017
Naming Day	11772	Ms Rachel Surman	30-Sep-2017	30-Sep-2017
Wedding Ceremony	11784	Mrs Kelly Marie McGuigan	30-Sep-2017	30-Sep-2017
Bible Study & Church Service	11871	Our Redeemer Lutheran Church	17-Sep-2017	17-Sep-2017
Ipswich Suicide Prevention and Awareness Network Event	11895	Ipswich Suicide Prevention And Awareness Network	18-Sep-2017	18-Sep-2017

QUC Queens Park Croquet Hall and Upper Lawns

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	10389	Ipswich Hospital Foundation	30-Jul-2017	30-Jul-2017
Ipswich Croquet Club Seasonal Sporting	10397	Ipswich Croquet Club Inc	01-Jul-2017	30-Sep-2017
CANCELLED - Social gathering of 6 ladies for the purpose of mutual exercise	10898	Mrs Kym Susanne Powell	10-Jul-2017	11-Sep-2017
50th Wedding Anniversary	11245	Mrs Amanda Louise Condon	17-Sep-2017	17-Sep-2017
Formal Dinner	11331	Ipswich Kindergarten Association	05-Aug-2017	05-Aug-2017
AGM Meeting	11363	Purga Elders & Descendants Aboriginal Corporation	16-Jul-2017	16-Jul-2017
40th Birthday Party	11416	Ms Rachel Mary Edbrooke	13-Aug-2017	13-Aug-2017
CANCELLED - Group Counselling Sessions	11468	Mercy Community Services	19-Jul-2017	27-Sep-2017
Afternoon Tea Fundraiser	11575	Mrs Theresa Danielle White	10-Sep-2017	10-Sep-2017
Conduct interviews for Skilling Queenslanders for Work Traineeship Project	11612	QLD Fitness Sport & Recreation Skills Alliance	07-Aug-2017	07-Aug-2017
Inspection	11613	Mrs Gloria Lorraine Ashton	21-Jul-2017	21-Jul-2017
Square Dancing	11633	Arts, Social Development And Community Engagement	21-Aug-2017	23-Aug-2017

QUC2 Queens Park Croquet Lower Lawn

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	10389	Ipswich Hospital Foundation	30-Jul-2017	30-Jul-2017
Ipswich Croquet Club Seasonal Sporting	10397	Ipswich Croquet Club Inc	01-Jul-2017	30-Sep-2017



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QUE Queens Park Educational Centre Conference Room

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Kids Go Wild	10029	Works, Parks & Recreation Department	01-Jul-2017	29-Sep-2017
Bremer Catchment Association Monthly Meetings	10148	Bremer Catchment Association Inc	13-Jul-2017	14-Sep-2017
Ipswich Park2Park Fun Run	10389	Ipswich Hospital Foundation	30-Jul-2017	30-Jul-2017
CANCELLED Story Time Program	10529	Arts, Social Development And Community Engagement	14-Sep-2017	14-Sep-2017
Breastfeeding Education Classes	10659	Australian Breastfeeding Assn - Ipswich Group	20-Aug-2017	10-Sep-2017
QASSP Meetings - Ipswich Branch	10746	Queensland Association of State School Principals	18-Jul-2017	07-Sep-2017
General Meetings	10794	Society For Growing Australian Plants	11-Jul-2017	12-Sep-2017
Youth Mental Health Workshop	10936	Arts, Social Development And Community Engagement	11-Sep-2017	13-Sep-2017
Management & General Meetings for SeniorNet	11062	SeniorNet Association Inc	10-Jul-2017	04-Sep-2017
Ipswich Softball Association Annual General Meeting	11239	Ipswich Softball Association Inc	22-Jul-2017	22-Jul-2017
Network Meeting	11255	BNI Accelerate	05-Jul-2017	27-Sep-2017
Photo Competition Judging Day	11294	Works, Parks & Recreation Department	30-Aug-2017	30-Aug-2017
CANCELLED Sale of Land Auction	11396	Finance & Corporate Services Department	01-Sep-2017	01-Sep-2017
Quarterly meeting for the Trade Waste Interest Group	11407	Queensland Urban Utilities	26-Jul-2017	26-Jul-2017
CPR Refresher Training for Seniors	11421	Arts, Social Development And Community Engagement	23-Aug-2017	31-Aug-2017
A one off training event	11483	Aftercare - Partners In Recovery	13-Jul-2017	13-Jul-2017
Office Planning Day	11508	Department Of Communities Child Safety Services	14-Jul-2017	14-Jul-2017
Collingwood Park State School Excursion	11513	Works, Parks & Recreation Department	28-Jul-2017	28-Jul-2017
Volunteer Meeting	11518	Works, Parks & Recreation Department	02-Aug-2017	02-Aug-2017
Staff Training	11561	Partners In Recovery	24-Jul-2017	25-Jul-2017
Community Organisation Meetings	11577	Ipswich Suicide Prevention And Awareness Network	11-Jul-2017	12-Sep-2017
Induction day and White Card training for Skilling Queenslanders for Work trainees	11600	QLD Fitness Sport & Recreation Skills Alliance	14-Aug-2017	15-Aug-2017



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Conduct interviews for Skilling Queenslanders for Work Traineeship Project	11612	QLD Fitness Sport & Recreation Skills Alliance	09-Aug-2017	09-Aug-2017
Branch Training Day	11617	Economic Development And Marketing	24-Aug-2017	24-Aug-2017
Meeting	11632	Ipswich Softball Association Inc	19-Aug-2017	19-Aug-2017
Local Government Feedback Seminar	11636	Queensland Reconstruction Authority	08-Aug-2017	08-Aug-2017
Ipswich Rivers Improvement Trust Meeting	11639	Works, Parks & Recreation Department	27-Jul-2017	27-Jul-2017
CANCELLED - Department Quarterly Update	11649	Economic Development And Marketing	06-Sep-2017	06-Sep-2017
Staff Planning Day	11683	Ipswich Youth Justice	28-Aug-2017	28-Aug-2017
Ipswich HSC 25 year celebration	11692	Department Of Housing & Public Works	08-Sep-2017	08-Sep-2017
Diversity and Inclusion Workshop	11701	Finance & Corporate Services Department	21-Aug-2017	21-Aug-2017
Legal Services – Visit from Chinese Judges	11754	Legal Services Branch	01-Sep-2017	01-Sep-2017
Planning Meeting	11759	St Edmunds College	21-Aug-2017	21-Aug-2017
CANCELLED Sporting Club Meeting	11786	Works, Parks & Recreation Department	28-Aug-2017	28-Aug-2017
CANCELLED - Feasibility Study Workshop	11798	Economic Development And Marketing	08-Sep-2017	08-Sep-2017

QUM Queens Park Monument

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	10389	Ipswich Hospital Foundation	30-Jul-2017	30-Jul-2017

QUN Queens Park Nature Centre

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	10389	Ipswich Hospital Foundation	30-Jul-2017	30-Jul-2017

QUNE Queens Park Nerima Gardens

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	10389	Ipswich Hospital Foundation	30-Jul-2017	30-Jul-2017
Annual Nerima Board of Education Study Tour	11262	Office Of Economic Development	23-Jul-2017	29-Jul-2017
Wedding Photos	11485	Ms Sharon Yates	26-Aug-2017	26-Aug-2017
Wedding Photos	11862	Mr Brendan Andrew Buckley	09-Sep-2017	09-Sep-2017

QUT Queens Park Nerima Gardens Tea House

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	10389	Ipswich Hospital Foundation	30-Jul-2017	30-Jul-2017



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ZQ3 ZQueens Park Zone 3

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	10389	Ipswich Hospital Foundation	30-Jul-2017	30-Jul-2017

Redbank Plains Recreation Reserve

RE1 Redbank Plains Recreation Reserve Zone 1

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Active Breaks Program - September Round	11375	Works, Parks & Recreation Department	19-Sep-2017	19-Sep-2017
Oztag partnership with PCYC and ICC	11573	Queensland Police Citizens Youth Welfare Assoc	19-Jul-2017	13-Sep-2017

RE2 Redbank Plains Recreation Reserve Zone 2 (Planes)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Old Camira Landfill - Redbank Summerholm Silent Flyers Seasonal	11286	Redbank Summerholm Silent Flyers	06-Jul-2017	28-Sep-2017

REA Redbank Plains Recreation Reserve Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Soccer Training	10732	Bor Youth Association Queensland	01-Jul-2017	30-Sep-2017
Westminster Warriors Seasonal Sporting	10785	Westminster Warriors Soccer Club	01-Jul-2017	30-Aug-2017
Central District Interscholar Sport Season - Touch Rugby League	11471	Westside Christian College	28-Jul-2017	18-Aug-2017
Soccer Training/Futsal	11533	Access Community Services Ltd	27-Jul-2017	14-Sep-2017
QCSA Grand Finals Weekend	11696	Westminster Warriors Soccer Club	08-Sep-2017	09-Sep-2017

REB Redbank Plains Recreation Reserve Oval B

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Westminster Warriors Seasonal Sporting	10785	Westminster Warriors Soccer Club	01-Jul-2017	16-Sep-2017
QCSA Grand Finals Weekend	11696	Westminster Warriors Soccer Club	08-Sep-2017	09-Sep-2017
Maintenance	11808	Works, Parks & Recreation Department	17-Sep-2017	30-Sep-2017

REC Redbank Plains Recreation Reserve Oval C

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Westminster Warriors Seasonal Sporting	10785	Westminster Warriors Soccer Club	01-Jul-2017	16-Sep-2017
Central District Interscholar Sport Season - Touch Rugby League	11471	Westside Christian College	28-Jul-2017	18-Aug-2017
QCSA Grand Finals Weekend	11696	Westminster Warriors Soccer Club	08-Sep-2017	09-Sep-2017
Maintenance	11808	Works, Parks & Recreation Department	17-Sep-2017	30-Sep-2017



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REC1 Soccer-Redbank Plns Recreation Reserve Clubhouse

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Westminster Warriors Seasonal Sporting	10785	Westminster Warriors Soccer Club	01-Jul-2017	31-Aug-2017

REC2 League-Redbank Plns Recreation Reserve Clubhouse

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Redbank Plains Bears Seasonal Sporting	10912	Redbank Plains Bears RLFC	01-Jul-2017	30-Sep-2017

REC3 AFL-Redbank Plns Recreation Reserve Clubhouse

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Collingwood Park Power Seasonal Sports	11150	Collingwood Park Australian Football Club	01-Jul-2017	31-Aug-2017
Seasonal Cricket Wicket Use	11857	Eastern Taipans Cricket Club	16-Sep-2017	30-Sep-2017

RED Redbank Plains Recreation Reserve Oval D

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Collingwood Park Power Seasonal Sports	11150	Collingwood Park Australian Football Club	01-Jul-2017	31-Aug-2017
Central District Interschool Sport Season - Touch Rugby League	11471	Westside Christian College	28-Jul-2017	18-Aug-2017
QCSA Grand Finals Weekend	11696	Westminster Warriors Soccer Club	08-Sep-2017	09-Sep-2017
Seasonal Cricket Wicket Use	11857	Eastern Taipans Cricket Club	16-Sep-2017	30-Sep-2017

REE Redbank Plains Recreation Reserve Oval E

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Westminster Warriors Seasonal Sporting	10785	Westminster Warriors Soccer Club	22-Aug-2017	22-Aug-2017
Redbank Plains Recreation Reserve Oval E	11131	Works, Parks & Recreation Department	01-Jul-2017	31-Aug-2017
Softball Training	11650	Raiders Softball Club	29-Aug-2017	28-Sep-2017
QCSA Grand Finals Weekend	11696	Westminster Warriors Soccer Club	08-Sep-2017	09-Sep-2017

REF Redbank Plains Recreation Reserve Oval F

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Redbank Plains Bears Seasonal Sporting	10912	Redbank Plains Bears RLFC	01-Jul-2017	30-Sep-2017
WPR Maintenance	11532	Works, Parks & Recreation Department	01-Jul-2017	31-Aug-2017
Rugby League Competition	11642	St. Francis Xavier School	04-Aug-2017	18-Aug-2017

REG Redbank Plains Recreation Reserve Oval G

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Redbank Plains Bears Seasonal Sporting	10912	Redbank Plains Bears RLFC	01-Jul-2017	30-Sep-2017



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WPR Maintenance	11532	Works, Parks & Recreation Department	01-Jul-2017	31-Aug-2017
Rugby League Competition	11642	St. Francis Xavier School	04-Aug-2017	18-Aug-2017

REP Redbank Plains Recreation Reserve (Personal Traine

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Group Fitness Classes	10744	Ms Kristen Anne Hine	01-Jul-2017	30-Sep-2017
Outdoor Fitness Group Training	11290	Ms Lorrae Madge	04-Jul-2017	28-Sep-2017

Richardson Park

RIA Richardson Park Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal Booking	11027	Goodna & District Rugby League Football Club Inc.	01-Jul-2017	10-Sep-2017

Robelle Domain

RD1 Robelle Domain The Circle

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Springfield Show Day	10342	Riverview Neighbourhood House Assoc Inc	11-Aug-2017	13-Aug-2017
2017 Reaching Unto Nations Multicultural Festival	10388	Divine Mercy Church	29-Sep-2017	30-Sep-2017
Run for Life	10950	Westside Community Care	08-Sep-2017	16-Sep-2017
Greater Springfield Duathlon - Queensland Duathlon Championships	11114	Triathlon QLD	23-Jul-2017	23-Jul-2017
Private NAIDOC Event	11174	Department Of Child Safety Springfield	19-Jul-2017	19-Jul-2017
Two Feet & A Heartbeat Charity Walk	11189	Heartkids Queensland Inc	10-Sep-2017	10-Sep-2017
CANCELLED Company Family Fun Day	11392	New Hope Group	26-Aug-2017	26-Aug-2017
Baha'is of Ipswich Community Day	11620	The Spiritual Assembly Of The Bahais Of Ipswich	26-Aug-2017	26-Aug-2017
CANCELLED Indian Women celebrating the Karva Chauth Fast	11675	Mr/Ms Rajni Noori	24-Sep-2017	24-Sep-2017
Promotional Video	11758	Drone Technologies	23-Aug-2017	23-Aug-2017
Community Movies in the Park Free	11817	Woogaroo Swimming Club Inc	29-Sep-2017	29-Sep-2017
Robelle Domain - Screening on NRL Semi Finals	11927	Works, Parks & Recreation Department	22-Sep-2017	23-Sep-2017

RD3 Robelle Domain Pyramid Lawn

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
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Springfield Show Day	10342	Riverview Neighbourhood House Assoc Inc	11-Aug-2017	13-Aug-2017
2017 Reaching Unto Nations Multicultural Festival	10388	Divine Mercy Church	29-Sep-2017	30-Sep-2017
Run for Life	10950	Westside Community Care	09-Sep-2017	16-Sep-2017
Greater Springfield Duathlon - Queensland Duathlon Championships	11114	Triathlon QLD	23-Jul-2017	23-Jul-2017
Two Feet & A Heartbeat Charity Walk	11189	Heartkids Queensland Inc	10-Sep-2017	10-Sep-2017
1st Birthday Party	11358	Ms Ula Peilua	23-Sep-2017	23-Sep-2017
CANCELLED Company Family Fun Day	11392	New Hope Group	26-Aug-2017	26-Aug-2017
1st Birthday Party	11399	Ms Pamela Taylor	22-Jul-2017	22-Jul-2017
Recumbent Trike Training	11607	Redbank Plains State High School	20-Jul-2017	20-Jul-2017
First Birthday Party	11777	Ms Rose Speight	02-Sep-2017	02-Sep-2017

RD4 Robelle Domain White Gum Terrace

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
CANCELLED Wedding Anniversary	10542	Mrs Marrel Yu	22-Sep-2017	22-Sep-2017
Wedding Ceremony	10554	Mr Kevin Maher	02-Sep-2017	02-Sep-2017
Run for Life	10950	Westside Community Care	09-Sep-2017	16-Sep-2017
Wedding Ceremony	11052	Mrs Samantha Gai Blatchford	26-Aug-2017	26-Aug-2017
Greater Springfield Duathlon - Queensland Duathlon Championships	11114	Triathlon QLD	23-Jul-2017	23-Jul-2017
Two Feet & A Heartbeat Charity Walk	11189	Heartkids Queensland Inc	10-Sep-2017	10-Sep-2017
1st Birthday Party	11358	Ms Ula Peilua	23-Sep-2017	23-Sep-2017
Active Breaks Program - June	11374	Works, Parks & Recreation Department	02-Jul-2017	02-Jul-2017
Active Breaks Program - September Round	11375	Works, Parks & Recreation Department	24-Sep-2017	24-Sep-2017
1st Birthday Party	11588	Ms Beatrice Apelu	15-Jul-2017	15-Jul-2017
DECLINED Funeral/Memorial Service	11888	Ms Cheryl Collins	23-Sep-2017	23-Sep-2017

RD6 Robelle Domain Eucalypt Avenue

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Wedding Ceremony	9586	Ms Lisa Nowlan	01-Jul-2017	01-Jul-2017
Wedding Ceremony	10150	Mr Brenton Oliver	07-Jul-2017	07-Jul-2017
Run for Life	10950	Westside Community Care	09-Sep-2017	16-Sep-2017



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Greater Springfield Duathlon - Queensland Duathlon Championships	11114	Triathlon QLD	23-Jul-2017	23-Jul-2017
Two Feet & A Heartbeat Charity Walk	11189	Heartkids Queensland Inc	10-Sep-2017	10-Sep-2017
1st Birthday Party	11358	Ms Ula Peilua	23-Sep-2017	23-Sep-2017
Recumbent Trike Training	11607	Redbank Plains State High School	20-Jul-2017	20-Jul-2017
Filming	11868	Brodie Ramsay	20-Sep-2017	20-Sep-2017

RD8 Robelle Domain Market/Stall Area

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Monthly Markets	8624	Springfield Markets	07-Jul-2017	01-Sep-2017
Run for Life	10950	Westside Community Care	09-Sep-2017	16-Sep-2017

RDP Robelle Domain (Personal Trainers)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Mums n Bubs classes	10142	Miss Melanie Hanrahan	01-Jul-2017	13-Aug-2017
Weekly Group Fitness Sessions	10185	Unified Solutions Aust P/L T/A Warriors Of Fitness	06-Jul-2017	10-Aug-2017
In Shape Outdoors Small Group Outdoor Training	10479	In Shape Outdoors	01-Jul-2017	30-Sep-2017
Group Fitness Classes	10771	Another Evolution Crossfit Pty Ltd	01-Jul-2017	30-Sep-2017
Hoola Hooping Classes	10905	Duck For Cover Entertainers Group	01-Jul-2017	30-Sep-2017
Children's Fitness Group	11024	Ginger Sport Pty Ltd	01-Jul-2017	30-Sep-2017
Personal Training activities for clients	11085	Ms Shea-Lee Carney	01-Jul-2017	30-Sep-2017
Small Group Training	11381	Mrs Katrina Anne Mataruarua	01-Jul-2017	30-Sep-2017
Active Parks Program - Fitness Classes	11405	Works, Parks & Recreation Department	14-Jul-2017	15-Sep-2017
Small Bootcamp Sessions	11451	Ms Tanya Mitchell	04-Jul-2017	27-Jul-2017
Bootcamp	11536	Ms Tanya Mitchell	12-Jul-2017	13-Sep-2017
Small Bootcamp	11654	Ms Tanya Mitchell	01-Aug-2017	30-Sep-2017
Mums and Bubs Fitness Session	11763	Ipswich Hospital Foundation	15-Sep-2017	29-Sep-2017

Rosewood Showgrounds

ROCC Rosewood Showgrounds Cultural Centre

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Annual Poultry Show 2017 (Noel Matthews Memorial Poultry Show)	4513	Noel Matthews Memorial Poultry Show Association	05-Jul-2017	09-Jul-2017
2017 Rosewood Festival	5826	Rosewood Festival Inc	01-Sep-2017	03-Sep-2017



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Cleaning - Rosewood Cultural Centre	8434	Works, Parks & Recreation Department	06-Jul-2017	28-Sep-2017
2017 Meetings, Dances and Show	10188	Rosewood Show Society	01-Jul-2017	22-Sep-2017
Rosewood Pony Club 2017 Dates	10189	Rosewood Hack & Pony Club Inc	02-Jul-2017	22-Jul-2017
Wedding Reception	10195	Mrs Lynne Cherie Feldon	14-Jul-2017	16-Jul-2017
Wedding Reception	10279	Ms Emma Jean Reeks	29-Sep-2017	30-Sep-2017
Ladies Group Meeting for Craft	10311	Rosewood Craft & Quilters	05-Jul-2017	27-Sep-2017
2017 Tae Kwon Do Training	10318	QLD Regional Tae Kwon Do	09-Jul-2017	28-Sep-2017
Wedding & Wedding Reception	10326	Teagan Storey	10-Aug-2017	21-Aug-2017
Wedding Reception	11045	Ms Natalie Breed	08-Sep-2017	10-Sep-2017
Wedding Reception	11558	Ms Genevieve Aiono	21-Jul-2017	21-Jul-2017
Funeral and Memorial for Jessica Voss	11565	Ms Lani Voss	05-Jul-2017	05-Jul-2017
HSRS Inspection	11836	Health, Security & Regulatory Services Department	15-Sep-2017	15-Sep-2017

ROE Rosewood Showgrounds Exhibition Pavillion

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Annual Poultry Show 2017 (Noel Matthews Memorial Poultry Show)	4513	Noel Matthews Memorial Poultry Show Association	02-Jul-2017	13-Jul-2017
2017 Rosewood Festival	5826	Rosewood Festival Inc	01-Sep-2017	04-Sep-2017
2017 Meetings, Dances and Show	10188	Rosewood Show Society	01-Jul-2017	08-Jul-2017
2017 Annual Poultry Show - Rosewood Poultry Club	11321	Rosewood Poultry Club	22-Jul-2017	04-Aug-2017
Seasonal Sporting for Darts Competition	11437	Country District Darts Association	06-Jul-2017	28-Sep-2017
HSRS Inspection	11836	Health, Security & Regulatory Services Department	15-Sep-2017	15-Sep-2017

ROM Rosewood Showgrounds Main Arena

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
2017 Rosewood Festival	5826	Rosewood Festival Inc	01-Sep-2017	03-Sep-2017
2017 Meetings, Dances and Show	10188	Rosewood Show Society	01-Jul-2017	08-Jul-2017
Rosewood Pony Club 2017 Dates	10189	Rosewood Hack & Pony Club Inc	15-Jul-2017	09-Sep-2017
Rosewood Trail & Working Horse 2017 Dates	10190	Rosewood Trail And Working Horse Association	29-Jul-2017	30-Sep-2017
South East QLD Penning 2017 Dates	10191	S.E.Q Team Penning Association	08-Jul-2017	24-Sep-2017
Wedding & Wedding Reception	10326	Teagan Storey	19-Aug-2017	19-Aug-2017
CANCELLED Private Training of Horses with Bison	10356	Tim McLachlan	04-Jul-2017	28-Sep-2017



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Interschool QLD Dressage Day	11115	Interschool Equestrian Queensland	10-Sep-2017	10-Sep-2017
CANCELLED Private Horse Training	11456	Mr Kelvin Redmond	05-Aug-2017	06-Aug-2017
Funeral and Memorial for Jessica Voss	11565	Ms Lani Voss	05-Jul-2017	05-Jul-2017
Campdraft and Ranch Sorting	11717	Rosewood Campdraft Association Inc	29-Sep-2017	30-Sep-2017

ROS Rosewood Showground Sand Arena

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
2017 Rosewood Festival	5826	Rosewood Festival Inc	01-Sep-2017	03-Sep-2017
Horse Barrel Racing Event	9909	National Barrel Horse Association	20-Aug-2017	17-Sep-2017
2017 Meetings, Dances and Show	10188	Rosewood Show Society	01-Jul-2017	08-Jul-2017
Rosewood Pony Club 2017 Dates	10189	Rosewood Hack & Pony Club Inc	15-Jul-2017	13-Aug-2017
Rosewood Trail & Working Horse 2017 Dates	10190	Rosewood Trail And Working Horse Association	29-Jul-2017	30-Sep-2017
South East QLD Penning 2017 Dates	10191	S.E.Q Team Penning Association	08-Jul-2017	24-Sep-2017
2017 Barrel Racing	10836	QLD Barrel Racing Association	19-Jul-2017	28-Sep-2017
CANCELLED Horse Riding	11306	Pinto Horse And Pony Association	12-Jul-2017	20-Sep-2017
CANCELLED Private Horse Training	11456	Mr Kelvin Redmond	05-Aug-2017	06-Aug-2017
Funeral and Memorial for Jessica Voss	11565	Ms Lani Voss	05-Jul-2017	05-Jul-2017
Campdraft and Ranch Sorting	11717	Rosewood Campdraft Association Inc	29-Sep-2017	30-Sep-2017

Sam's Reserve

SAMA Sam's Reserve Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Cricket and Training	10270	Eastern Taipans Cricket Club	01-Jul-2017	17-Sep-2017
Cricket season	11858	Eastern Taipans Cricket Club	19-Sep-2017	30-Sep-2017

SAMC Sam's Reserve Cricket Nets

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Cricket and Training	10270	Eastern Taipans Cricket Club	01-Jul-2017	17-Sep-2017
Cricket season	11858	Eastern Taipans Cricket Club	19-Sep-2017	30-Sep-2017

SAMC/ Sam's Reserve Canteen/Change Room

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Cricket and Training	10270	Eastern Taipans Cricket Club	01-Jul-2017	17-Sep-2017



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Tony Youren Bridge Naming Ceremony	11595	Economic Development And Marketing	23-Jul-2017	23-Jul-2017
Cricket season	11858	Eastern Taipans Cricket Club	19-Sep-2017	30-Sep-2017

Spring Lake Park

SPL Spring Lake Park Spring Lake Lawn

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Wedding Ceremony	10400	Mr Mark Farmer	17-Sep-2017	17-Sep-2017
Prayer & Worship Session	11493	Basileia Design	01-Jul-2017	01-Jul-2017
Wedding Ceremony	11601	Mr Ngoc Duong	18-Aug-2017	18-Aug-2017
Wedding Ceremony	11693	Ms Thandeka Letsekha	23-Sep-2017	23-Sep-2017
Promotional Video	11758	Drone Technologies	23-Aug-2017	23-Aug-2017
Wedding Ceremony	11814	Ms Emma Hoe	16-Sep-2017	16-Sep-2017

SPPT Spring Lake Park (Personal Trainers)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Bootcamp	11391	McGuire's Health And Fitness	01-Jul-2017	30-Sep-2017
Active Parks Program - Fitness Classes	11405	Works, Parks & Recreation Department	15-Jul-2017	16-Sep-2017

SPTB Spring Lake Park The Boardwalk

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Wedding Ceremony	11302	Ms Emma Hoe	16-Sep-2017	16-Sep-2017
Promotional Video	11758	Drone Technologies	23-Aug-2017	23-Aug-2017

ZSP3 ZSpring Lake Park Zone 3

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Wedding Ceremony	10400	Mr Mark Farmer	17-Sep-2017	17-Sep-2017

Springdale Park

SPRP Springdale Park (Personal Trainers)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Small Group Training Sessions	10570	Mr James Hill	03-Jul-2017	29-Sep-2017

Stallard Park

STA Stallard Park Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Training and Games	10488	Whitehill Soccer Club	01-Jul-2017	16-Sep-2017
Birthday Party	11643	Mrs Stephanie Fuller	27-Aug-2017	27-Aug-2017



WORKS, PARKS AND RECREATION DEPARTMENT
BOOKING DELEGATION REPORT
01-Oct-2017

Note: Data is current as at close of business on the previous working day.

STB Stallard Park Oval B

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Training and Games	10488	Whitehill Soccer Club	01-Jul-2017	16-Sep-2017
Active Breaks Program - June	11374	Works, Parks & Recreation Department	03-Jul-2017	03-Jul-2017
Active Breaks Program - September Round	11375	Works, Parks & Recreation Department	18-Sep-2017	18-Sep-2017

STP Stallard Park (Personal Trainers)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Active Parks Program - Fitness Classes	11405	Works, Parks & Recreation Department	13-Jul-2017	14-Sep-2017
Kids Fitness Classes	11581	Mrs Adrianna Warren	12-Jul-2017	27-Sep-2017

Sutton Park

SUA Sutton Park Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich City Soccer Allsports Club Seasonal Sporting	10349	Ipswich City Soccer Allsports Club Inc.	01-Jul-2017	30-Sep-2017
Active Breaks Program - September Round	11375	Works, Parks & Recreation Department	20-Sep-2017	20-Sep-2017
Maintenance	11507	Works, Parks & Recreation Department	12-Jul-2017	12-Jul-2017

SUB Sutton Park Oval B

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich City Soccer Allsports Club Seasonal Sporting	10349	Ipswich City Soccer Allsports Club Inc.	01-Jul-2017	30-Sep-2017
Maintenance	11507	Works, Parks & Recreation Department	12-Jul-2017	12-Jul-2017

SUC Sutton Park Oval C

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich City Soccer Allsports Club Seasonal Sporting	10349	Ipswich City Soccer Allsports Club Inc.	01-Jul-2017	26-Aug-2017
CANCELLED Twilight Flicks Outdoor Cinemas	10687	Twilight Flicks	08-Jul-2017	09-Sep-2017

SUCC Sutton Park Clubhouse

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich City Soccer Allsports Club Seasonal Sporting	10349	Ipswich City Soccer Allsports Club Inc.	01-Jul-2017	30-Sep-2017

SUP Sutton Park (Personal Trainers)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Community Group Fitness	11035	Mrs Chantel Joy Collie	03-Jul-2017	28-Sep-2017



WORKS, PARKS AND RECREATION DEPARTMENT
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 01-Oct-2017

Note: Data is current as at close of business on the previous working day.

Personal Training / Fitness Group Sessions	11038	Commit To Fit QLD	01-Jul-2017	30-Sep-2017
Group Personal Training	11284	The Naomi Ferstera Group	01-Jul-2017	30-Sep-2017
Bootcamp	11292	Mr Aidan Horler	01-Jul-2017	29-Jul-2017
Small Group Fitness Training	11379	Mr Jason Bradley Gent	04-Jul-2017	28-Sep-2017
Personal Training	11452	Mrs Zuzana Smythe	05-Jul-2017	27-Sep-2017
One on One Personal Training	11618	Darien Gough	24-Jul-2017	28-Sep-2017
Bootcamp	11825	Rockfit PT	10-Sep-2017	10-Sep-2017
Bootcamp	11856	Rockfit PT	17-Sep-2017	24-Sep-2017

Tivoli Sports Complex

TIA Tivoli Sports Complex Oval A (J P Hogan Field)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Maintenance	11704	Works, Parks & Recreation Department	14-Aug-2017	18-Aug-2017
Training and playing of baseball	11880	Musketeers Sports Club	12-Sep-2017	28-Sep-2017

TIB Tivoli Sports Complex Oval B (T C McDonald Field)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Dog Agility Training, Workshops & Competitions	10992	Agility Dog Club of Qld Inc	02-Jul-2017	24-Sep-2017
Maintenance	11704	Works, Parks & Recreation Department	14-Aug-2017	18-Aug-2017
Light Maintenance	11719	Works, Parks & Recreation Department	10-Aug-2017	11-Aug-2017
Dog Agility Training, Workshops & Competitions	11740	Agility Dog Club of Qld Inc	27-Sep-2017	27-Sep-2017
Lighting Audit	11812	Works, Parks & Recreation Department	30-Aug-2017	08-Sep-2017
Training and playing of baseball	11880	Musketeers Sports Club	12-Sep-2017	28-Sep-2017

TIC Tivoli Sports Complex Oval C

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
QCSA under 6, 7, 8 Carnival	11236	Whitehill Soccer Club	12-Aug-2017	12-Aug-2017
Oztag Competition	11514	Ipswich Oztag	05-Jul-2017	27-Sep-2017
Under 16 and Ladies Cricket Training	11662	Ipswich Logan Cricket Association	02-Aug-2017	27-Sep-2017
Cricket Training and Games	11833	Marburg-Mt Crosby Thunder Cricket Club Inc	31-Aug-2017	30-Sep-2017

TICL Tivoli Sports Complex Clubhouse

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
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WORKS, PARKS AND RECREATION DEPARTMENT
BOOKING DELEGATION REPORT
01-Oct-2017

Note: Data is current as at close of business on the previous working day.

Training and playing of baseball	11880	Musketeers Sports Club	12-Sep-2017	28-Sep-2017
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TICN Tivoli Sports Complex Cricket Nets

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Under 16 and Ladies Cricket Training	11662	Ipswich Logan Cricket Association	02-Aug-2017	27-Sep-2017
Cricket Training and Games	11833	Marburg-Mt Crosby Thunder Cricket Club Inc	31-Aug-2017	30-Sep-2017

TID Tivoli Sports Complex Oval D

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Football Matches	11151	Colleges United Football Club	01-Jul-2017	15-Sep-2017
QCSA under 6, 7, 8 Carnival	11236	Whitehill Soccer Club	12-Aug-2017	12-Aug-2017
Oztag Competition	11514	Ipswich Oztag	05-Jul-2017	27-Sep-2017
Cricket Training and Games	11833	Marburg-Mt Crosby Thunder Cricket Club Inc	31-Aug-2017	30-Sep-2017

TIE Tivoli Sports Complex Oval E

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
CANCELLED - Friday Night Games for over 30's teams	10490	Whitehill Soccer Club	07-Jul-2017	08-Sep-2017
Rugby League Ipswich Juniors Seasonal Sporting Use	10731	Ipswich Rugby League Inc	04-Jul-2017	31-Aug-2017
Soccer Games Seasonal Sporting Use	10960	Whitehill Soccer Club	03-Jul-2017	08-Sep-2017
Football Matches	11151	Colleges United Football Club	01-Jul-2017	09-Sep-2017
QCSA under 6, 7, 8 Carnival	11236	Whitehill Soccer Club	12-Aug-2017	12-Aug-2017
Maintenance	11794	Works, Parks & Recreation Department	24-Aug-2017	13-Sep-2017

TIF Tivoli Sports Complex Oval F

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Rugby League Ipswich Juniors Seasonal Sporting Use	10731	Ipswich Rugby League Inc	04-Jul-2017	31-Aug-2017
Soccer Games Seasonal Sporting Use	10960	Whitehill Soccer Club	03-Jul-2017	08-Sep-2017
QCSA under 6, 7, 8 Carnival	11236	Whitehill Soccer Club	12-Aug-2017	12-Aug-2017
Maintenance	11794	Works, Parks & Recreation Department	24-Aug-2017	13-Sep-2017

TISF Tivoli Sports Complex Sports Facility

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Soccer Games Seasonal Sporting Use	10960	Whitehill Soccer Club	03-Jul-2017	08-Sep-2017
Football Matches	11151	Colleges United Football Club	01-Jul-2017	15-Sep-2017
Under 16 and Ladies Cricket Training	11662	Ipswich Logan Cricket Association	02-Aug-2017	27-Sep-2017



WORKS, PARKS AND RECREATION DEPARTMENT
BOOKING DELEGATION REPORT
 01-Oct-2017

Note: Data is current as at close of business on the previous working day.

Cricket Training and Games	11833	Marburg-Mt Crosby Thunder Cricket Club Inc	14-Sep-2017	30-Sep-2017
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Tofa Mamao a Samoa Park

TOA Tofa Mamao a Samoa Park Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Youth Sports Day - Cricket, Touch Rugby	10416	Methodist Church Brisbane	08-Jul-2017	16-Sep-2017
CANCELLED Samoan Cricket	10871	Congregational Christian Church Of Samoa Ipswich	19-Aug-2017	26-Aug-2017
Church Youth Cricket Competition	11314	EFKS Pulega Logan Youth	23-Sep-2017	30-Sep-2017
Active Breaks Program - June	11374	Works, Parks & Recreation Department	06-Jul-2017	06-Jul-2017
Active Breaks Program - September Round	11375	Works, Parks & Recreation Department	21-Sep-2017	21-Sep-2017

TOB Tofa Mamao a Samoa Park Oval B

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Youth Sports Day - Cricket, Touch Rugby	10416	Methodist Church Brisbane	08-Jul-2017	16-Sep-2017
CANCELLED Samoan Cricket	10871	Congregational Christian Church Of Samoa Ipswich	19-Aug-2017	26-Aug-2017
Church Youth Cricket Competition	11314	EFKS Pulega Logan Youth	23-Sep-2017	30-Sep-2017

Traditional Owners Land Access

TOLA-c Cameron's Scrub Reserve

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
NO BOOKINGS due to Fire Danger Rating, See Activity Details for list of parks	11948	Works, Parks & Recreation Department	28-Sep-2017	28-Sep-2017

TOLA-f Flinders Goolman Conservation Estate (HardingsPad)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Education: Passing on traditional knowledge and practices	11818	Ms Jill Davidson and Leslie Kanofski	02-Sep-2017	04-Sep-2017
NO BOOKINGS due to Fire Danger Rating, See Activity Details for list of parks	11948	Works, Parks & Recreation Department	28-Sep-2017	28-Sep-2017

TOLA-l White Rock-Spring Mountain Conservation Estate

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
NO BOOKINGS due to Fire Danger Rating, See Activity Details for list of parks	11948	Works, Parks & Recreation Department	28-Sep-2017	28-Sep-2017



WORKS, PARKS AND RECREATION DEPARTMENT
BOOKING DELEGATION REPORT
01-Oct-2017

Note: Data is current as at close of business on the previous working day.

White Rock Conservation Estate

WHC White Rock Conservation Estate

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Culture Kings Photoshoot - White Rock	11572	Culture Kings	07-Jul-2017	07-Jul-2017
Flinders-Goolman Conservation Estate - Scientific Research	11584	Mr/Ms Chapa Manawaduge	23-Aug-2017	27-Sep-2017
CANCELLED - Orienteering	11752	Orienteering Queensland	17-Sep-2017	17-Sep-2017
NO BOOKINGS due to Fire Danger Rating, See Activity Details for list of parks	11948	Works, Parks & Recreation Department	28-Sep-2017	28-Sep-2017

WHY Yaddamun Trail

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
5km Park Run	10994	Parkrun Australia	01-Jul-2017	30-Sep-2017
Air Force Cadet Navigational Training Activity	11497	Australian Air Force Cadets 230sqn	13-Aug-2017	13-Aug-2017
Culture Kings Photoshoot - White Rock	11572	Culture Kings	07-Jul-2017	07-Jul-2017
Temporary Access	11687	Eureka Landscapes Pty Ltd	03-Aug-2017	29-Sep-2017
CANCELLED - Orienteering	11752	Orienteering Queensland	17-Sep-2017	17-Sep-2017
NO BOOKINGS due to Fire Danger Rating, See Activity Details for list of parks	11948	Works, Parks & Recreation Department	28-Sep-2017	28-Sep-2017

Willey Street Park (BMX Track)

WIBT Willey Street Park BMX Track

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich BMX club seasonal	11400	Ipswich & West Moreton BMX Club Inc	04-Jul-2017	29-Sep-2017
Maintenance - Walter Park, Tony Merrell Park, Willey St Park (BMX track) & Limestone Park	11478	Works, Parks & Recreation Department	07-Jul-2017	07-Jul-2017
Landfill monitoring - Old Camira Landfill	11554	Works, Parks & Recreation Department	26-Sep-2017	26-Sep-2017

WIC Willey Street Park Canteen

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich BMX club seasonal	11400	Ipswich & West Moreton BMX Club Inc	04-Jul-2017	29-Sep-2017

Woodcrest College



WORKS, PARKS AND RECREATION DEPARTMENT
BOOKING DELEGATION REPORT
01-Oct-2017

Note: Data is current as at close of business on the previous working day.

WCA Woodcrest College Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal Booking Greater Springfield Storm	10133	Greater Springfield Storm AFC	01-Jul-2017	30-Sep-2017
Springfield United Football Club Seasonal Sporting Use	10493	Springfield United Football Club	01-Jul-2017	02-Sep-2017

WCB Woodcrest College Oval B

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal Booking Greater Springfield Storm	10133	Greater Springfield Storm AFC	01-Jul-2017	30-Sep-2017
Springfield United Football Club Seasonal Sporting Use	10493	Springfield United Football Club	01-Jul-2017	02-Sep-2017

Woodend Nature Centre

WNC Woodend Nature Centre

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Community Education Program	11333	U3A Ipswich & West Moreton Inc.	01-Jul-2017	30-Sep-2017

Woodend Park

WOA Woodend Park Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Rugby Union Training & Games	10948	Ipswich Rugby Union Club	01-Jul-2017	16-Sep-2017
Installation of the Sparte Control System	11876	Sparte	13-Sep-2017	13-Sep-2017

WOB Woodend Park Oval B

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Rugby Union Training & Games	10948	Ipswich Rugby Union Club	01-Jul-2017	16-Sep-2017
Installation of the Sparte Control System	11876	Sparte	13-Sep-2017	13-Sep-2017

WOC Woodend Park Clubhouse

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Rugby Union Training & Games	10948	Ipswich Rugby Union Club	01-Jul-2017	30-Sep-2017

Works, Parks and Sport Committee	
Mtg Date: 08.11.17	OAR: YES
Authorisation: Bryce Hines	

sas: sas

H:\Departmental\Committee Reports\1710sas wpr quarterly report.docx

11 October 2017

MEMORANDUM

TO: ACTING CHIEF OPERATING OFFICER (WORKS PARKS AND RECREATION)

FROM: EXECUTIVE ASSISTANT

RE: WORKS PARKS AND RECREATION QUARTERLY ACTIVITY REPORT - JULY TO SEPTEMBER 2017

INTRODUCTION:

This is a report by the Executive Assistant dated 11 October 2017 concerning the Works Parks and Recreation quarterly activity report for July to September 2017.

BACKGROUND:

Works Parks and Recreation (WPR) is the lead agency in the Ipswich community providing management, maintenance and operational services and activities relating to roads, streetlights, drainage, parks, reserves, sporting areas, aquatic facilities, urban forest, conservation, corporate buildings, depots and former landfills, waste management services solutions, strategically planning the open space network, activating and delivery of sport and recreation opportunities within the City, proactive planning, management and response to natural disasters.

The quarterly activity report for July to September 2017 is shown in Attachment A.

ATTACHMENT/S:

Name of Attachment	Attachment
July to September 2017 Quarterly Activity Report	 Attachment A

RECOMMENDATION:

That the report be received and the contents noted.

Sharon Smith
EXECUTIVE ASSISTANT

I concur with the recommendation/s contained in this report.

Bryce Hines
ACTING CHIEF OPERATING OFFICER (WORKS PARKS AND RECREATION)



Works, Parks and Recreation

Quarterly Activity Report
30 September 2017
Presented by Bryce Hines

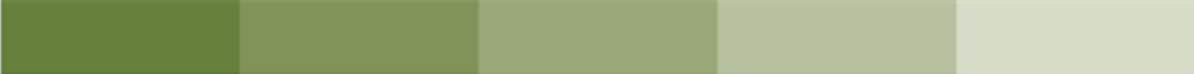


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Introduction

Council's Department of Works Parks and Recreation (WPR) is the lead agency in the Ipswich community providing management, maintenance and operational services and activities relating to roads, streetlights, drainage, parks, reserves, sporting areas, aquatic facilities, urban forest, conservation, corporate buildings, depots and former landfills, waste management services solutions, strategically planning the open space network, activating and delivering sport and recreation opportunities within the City, proactive planning, management and response to natural disasters.

This activity report for July to September 2017 provides a snap shot of activities undertaken by the Department during the quarter.

Community Delivery Status

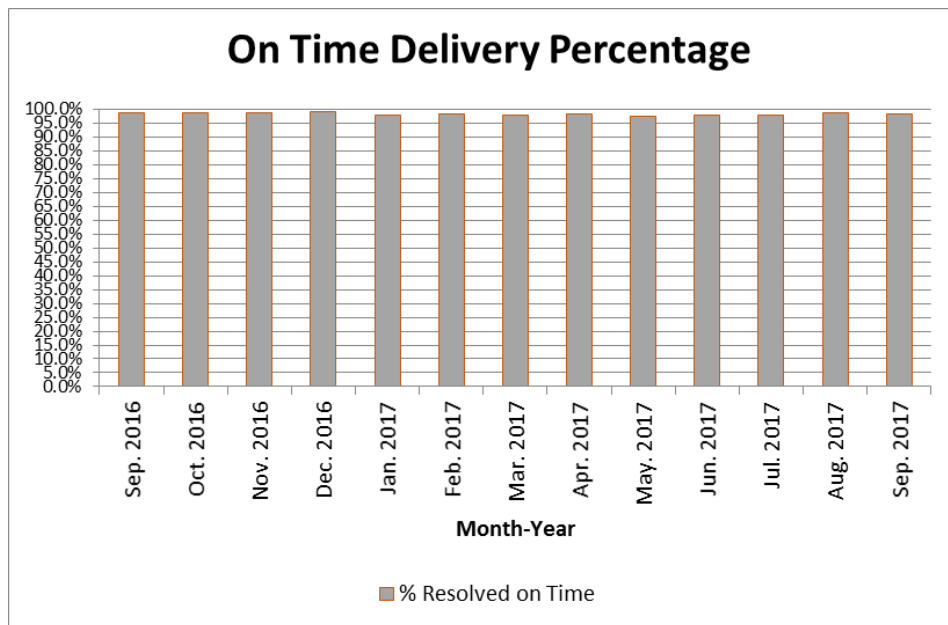
Customer Service Requests

The WPR Department receives service requests from the community in relation to a diverse range of matters including but not limited to potholes, waste management services, maintenance of parks, illegal dumping and management of trees. WPR monitors the volumes and types of service requests to identify trends and allocate resources accordingly to provide a high level of customer service to the community.

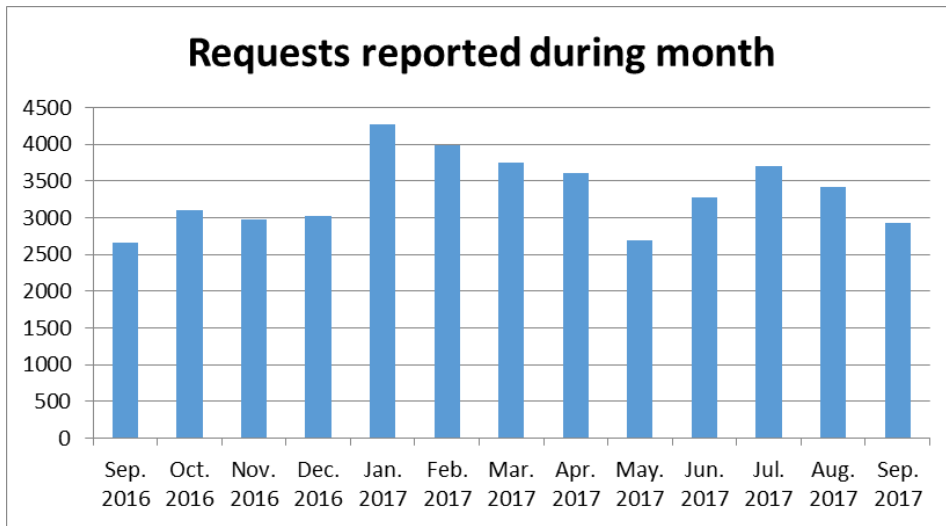
WPR Customer Service Activity - Ongoing

The below graphs illustrate the monitoring of customer service requests that are processed, investigated and resolved by WPR staff. The Department continues to monitor the 85% target to resolve requests in accordance with the adopted service levels. The graphs illustrate the following:

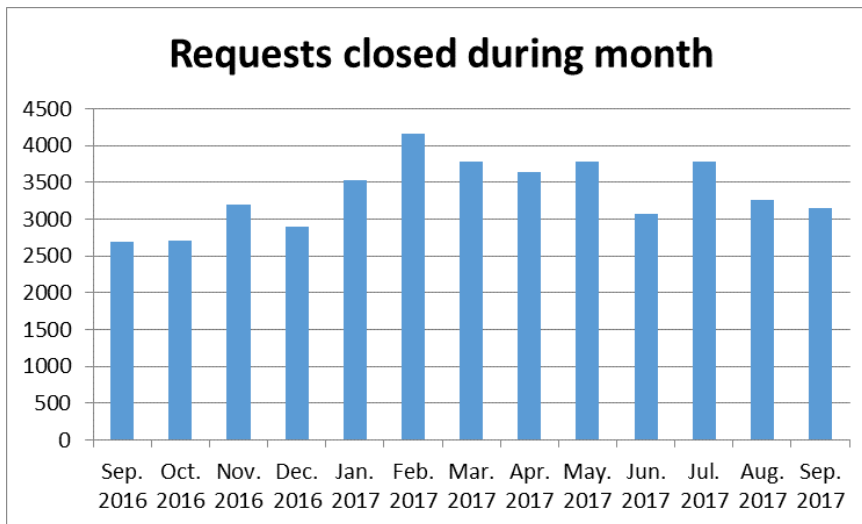
- Total requests completed within the adopted service delivery (OTD)
- Total requests reported
- Total requests closed



%	98.9	98.7	98.8	99	98	98.4	97.9	98.3	97.6	98	97.8	98.5	98.3
Month	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	June-17	July-17	Aug-17	Sep-17



No. Reported	2660	3102	2982	3020	4276	3984	3745	3610	2693	3281	3701	3415	2936
Month	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	June-17	July-17	Aug-17	Sep-17



No. closed	2687	2710	3194	2896	3528	4157	3786	3639	3776	3076	3778	3266	3146
Month	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	June-17	July-17	Aug-17	Sep-17



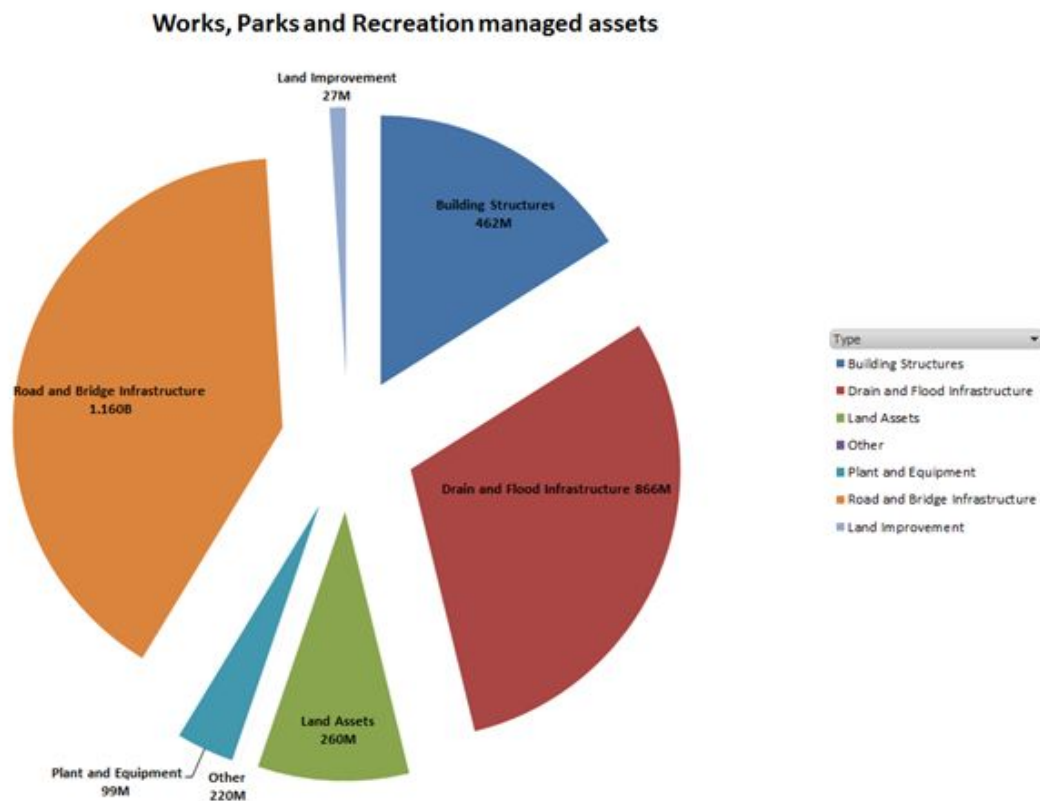
Top 10 Chart: Customer Service Requests and Volumes for July to September 2017

The following table highlights the top 10 customer service requests received by WPR in this quarter.

Rank	Request Code	Total
1	Commence Domestic Bin Service (Waste Management)	939
2	Replace Bin (Waste Management)	619
3	Commence Green Waste Bin Service (Waste Management)	407
4	Missed Refuse Bin Complaint (Waste Management)	387
5	Repair Bin - Wheel/s (Waste Management)	281
6	Repair Bin - Other Components (Waste Management)	262
7	Non Urgent Graffiti Removal (Graffiti and Vandalism)	245
8	Collection of Dead Animal (Waste Management)	241
9	Stolen Bin (Waste Management)	235
10	Missed Recycle Bin Complaint (Waste Management)	191

Assets

Currently Works Parks and Recreation manages \$2.877 billion worth of assets, up from \$2.876 billion in June 2017, on behalf of the community.



During the July to September 2017 quarter Council's asset based increased by:

- **Parks and Reserves**
 - 6 new Parks: 3 Recreation Parks, 3 Linear Parks
 - 1 new Reserve: 1 Linear Reserve
- **Sealed Roads** - additional 14.6 km
- **Gravel Roads** - 1.1 km
- **Footpaths** - additional 30.201 km, and 387 Kerb Ramps
- **Stormwater Drains** - additional 24.7 km
- **Stormwater Structures** - additional 1222 structures








Emergency Management

<p>Emergency Management Community Engagement Community Contact Touch Points represent the number of persons interacted with or present at events including:</p> <ul style="list-style-type: none"> • SES Community Stall St Francis Xavier School Fete • SES Community Support – Park to Park • SES community support – Lions Club 	100
<p>Number of SES volunteer hours taking part in activities not related to operations. This includes training, administration, community support and maintenance.</p>	4,584
<p>Number of disaster training exercises which are summarised below:</p> <ul style="list-style-type: none"> • Brisbane City Council – Evacuation Centre Exercise • Brisbane City Council – Fire Exercise • Redland City Council – Evacuation and Evacuation Centre Exercise • Brisbane Metropolitan Traffic Management Centre Familiarisation • LDCC Establishment and Spatial Exercise 	5
<p>External forums and desktop reviews participated in:</p> <ul style="list-style-type: none"> • State Disaster Management Plan 2017 Consultation Draft review • QIT+ Guardian Forum • Brisbane River Flood Study – Disaster Management Work Package • Queens Baton Relay Working Group • QLD Disaster Management Guideline Focus Group • IGEM Emergency Management Assurance Framework Workshop • IGEM LMDP Tier 1 Assessment and Review 	7

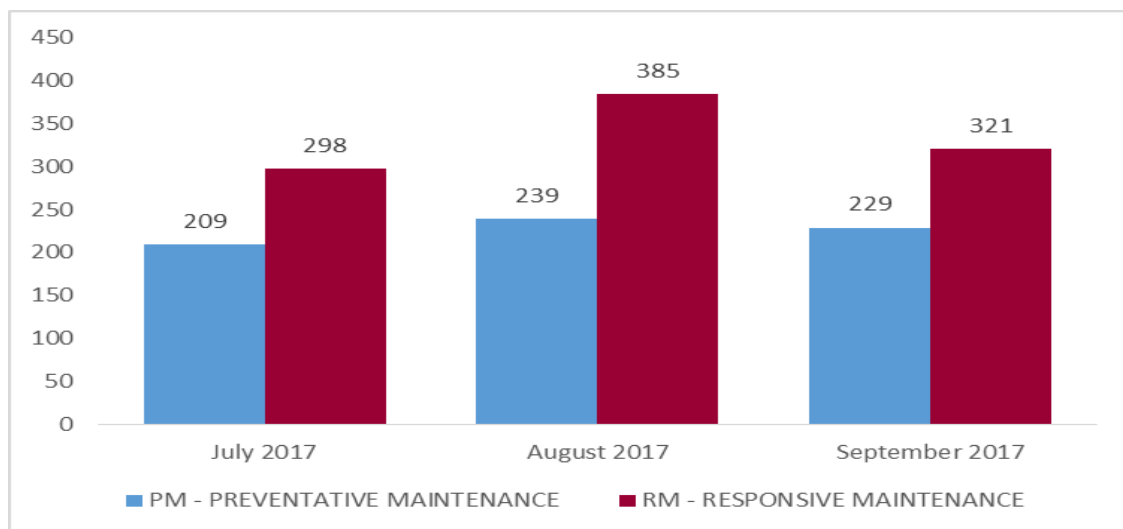
Fleet

Fleet service, maintain and repair the council fleet which includes trucks, cars, waste trucks, major and minor plant.

Current Assets @ 30 September 2017

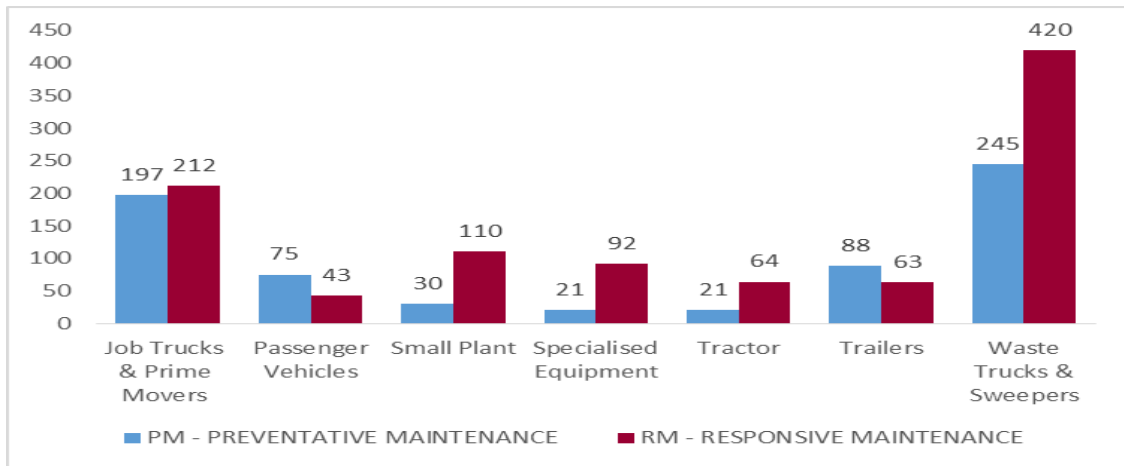
ASSET TYPE	Passenger Vehicles	Job Trucks & Prime Movers	Trailers	Waste Trucks & Sweepers	Specialised Equipment	Tractors	Small Plant
							
ICC	191	88	86	40	32	29	490
SES	10	2	21	0	0	0	87

Types of Mechanical Maintenance completed July - September 2017



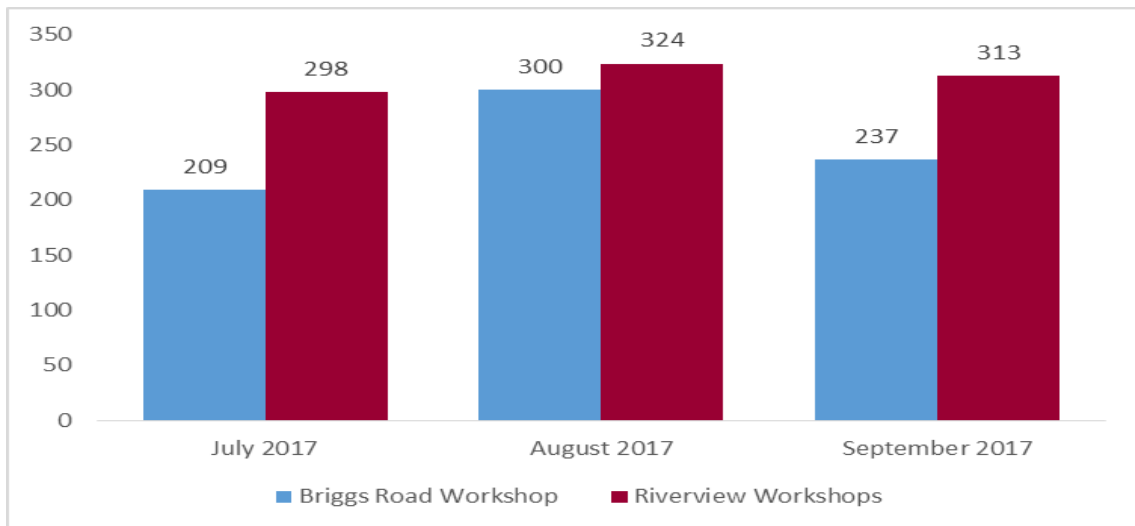


Distribution of work across asset type July - September 2017

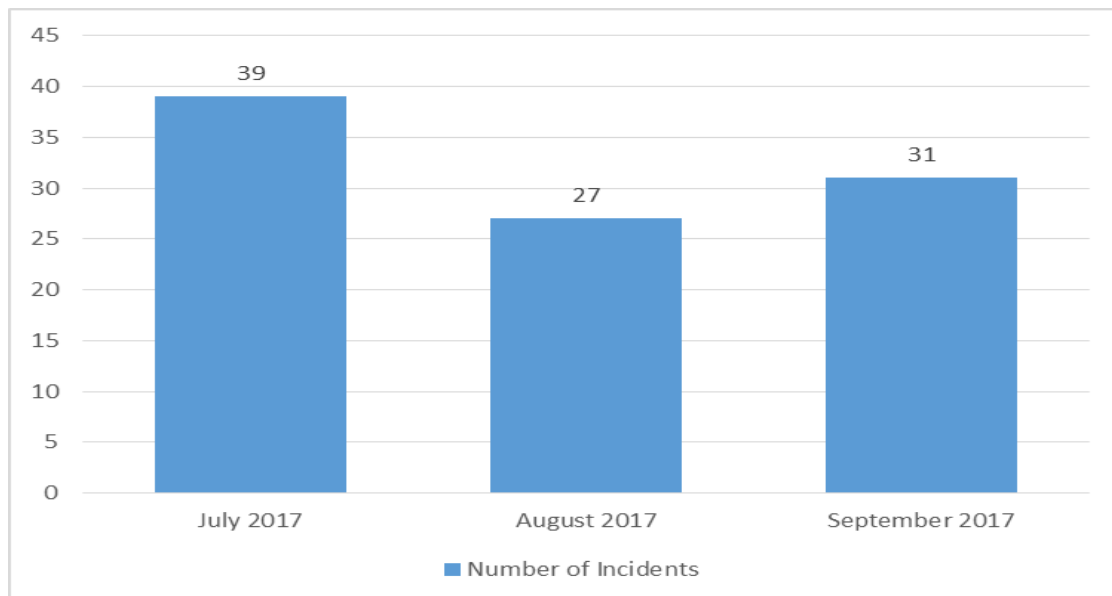


Distribution of work across Riverview and Briggs Road Workshops July - September 2017

Note: Riverview Workshops incorporates: Light Vehicle, Small Plant, Fabrication Shop, Day & Night Shift Workshop



Reported damage to fleet assets July - September 2017



Network Delivery

Number of hectares estate growth during the quarter <ul style="list-style-type: none"> • Master planning of 3 Local sport facilities 	15
Value of financial and in-kind contributions received and associated planning for network delivery by Council during the quarter <ul style="list-style-type: none"> • Springfield Central Multipurpose Hall and Community Centre V2 • Riverview Depot Upgrade • Farrelly Lane replace retaining wall V2 • Landfill - Monitoring Infrastructure • Sand Arena Rosewood V2 • Small Creek Rehabilitation V2 • Trail Networks • Woogaroo Street Landfill - Drain V2 	8,233,000
Value of financial and in-kind contributions received and associated planning from external organisations and entities during the quarter <ul style="list-style-type: none"> • Springfield Central Sports Facility - DA 16 & 17 • White Rock Discovery Visitor Information Centre V2 • Woollen mills Rehabilitation Works V2 	35,615,000

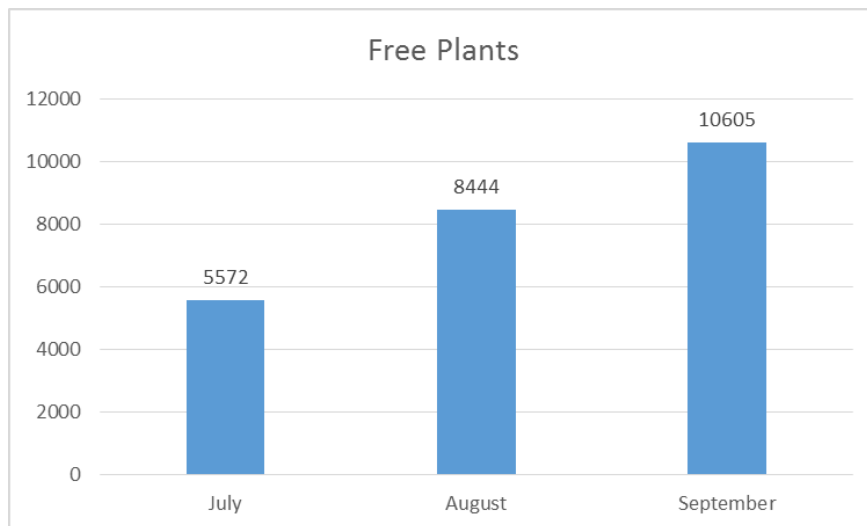
Nursery

Ipswich City Council provides a Free Plant Program each financial year to assist residents to develop a greener, healthier lifestyle.

Over 500,000 trees have been distributed to the local community in the last five years, with this figure continually rising.

Plants are propagated and grown in Ipswich City Council's production nursery. Plant species are chosen and propagated to suit local climate and soil conditions.

Free Plants – this quarter



These figures include the free plants provided at the mobile nurseries held during the quarter.

Mobile Nursery

The following mobile nurseries were held during the quarter.

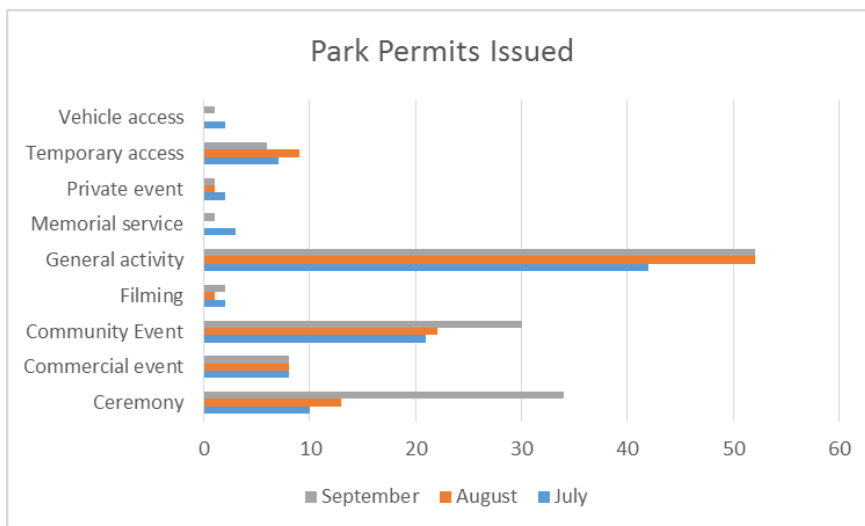
Month	Division	Location	Total Plants Allocated
July	3	Brooking Parklands, Ripley	464
August	3	Riverview Community Centre	327
	8	One Mile Community Centre	406
		Total August	733
Sept	1	Camira Community Centre	512
	5	Karalee Shopping Centre	900
	2	Oaktree Retirement Village	84
	8	Winston Glades Shopping Centre	611
		Total September	2107

Open Space

The Works Parks and Recreation Department manages and maintains 368 parks throughout the City.

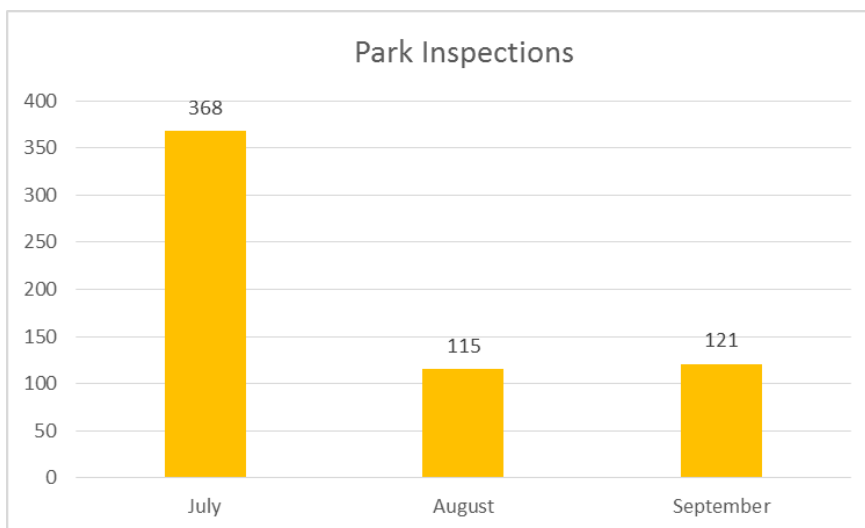
This report provides an overview of the activities undertaken by the community and council in the open space network.

Park Permits Issued



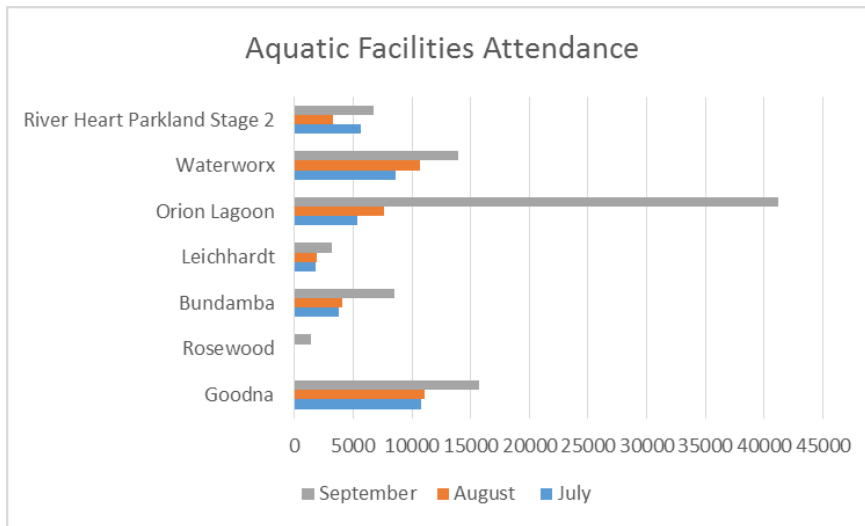
Park Inspections

The graph below provides the total number of park inspections completed in accordance with the adopted program during the quarter.



Aquatic Facilities Attendance

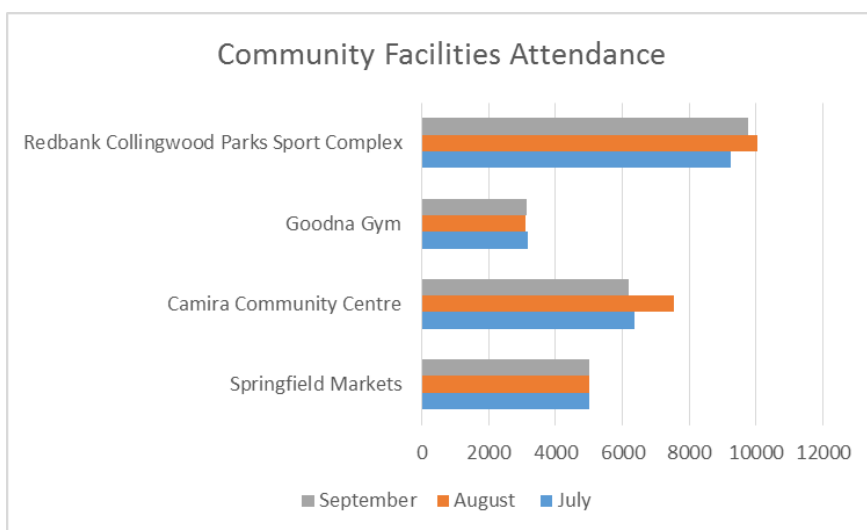
The total attendance for the quarter for the City's aquatic facilities are shown in the graph below. Orion Lagoon and River Heart Parkland Stage 2 are estimated based on headcounts taken by the lifeguards (approx. every 2 hours). The hot weather during the September school holidays increased the attendance figures at the Orion Lagoon.



Aquatic Facility	July	August	September
Goodna	10796	11119	15694
Rosewood (opened 16.09.17)	Closed	Closed	1426
Bundamba	3820	4079	8469
Leichhardt	1754	1885	3134
Lagoon (estimated)	5397	7674	41196
Waterworx	8617	10733	13958
River Heart Parkland Stage 2	5669	3297	6739

Community Facilities – Attendance

The Springfield Markets attendance numbers are maintaining a steady average over winter with the sports centres across the east of the City performing well.



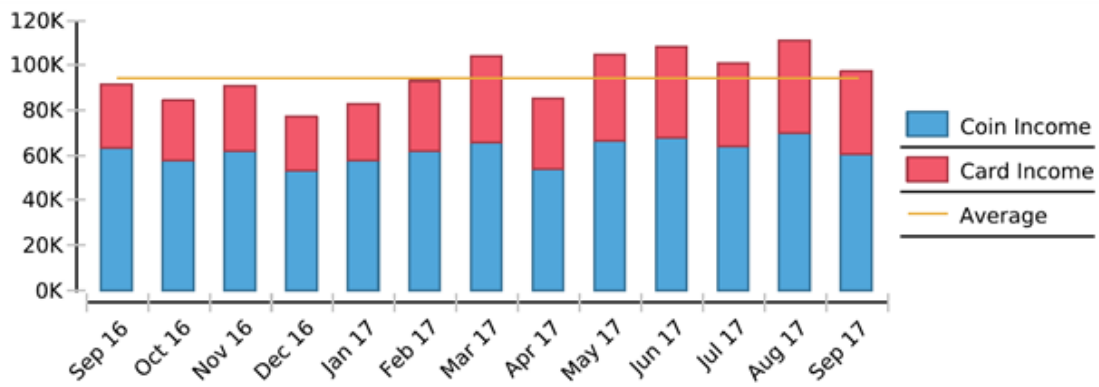
Facility	July	August	September
Springfield markets (est)	5000	5000	5000
Camira Community Centre	6360	7536	6201
Goodna Gym	3174	3108	3134
Redbank Collingwood Park Sports Complex	9238	10053	9766

Parking Meter Operations

Income Statistics: July – September 2017

Income from parking meters from July 2017 – September 2017 was \$309,001, with 63% of revenue from coins and 37% from credit cards.

<i>Type</i>	<i>Income</i>
Coin	\$193,937
Card	\$115,064
<u>Total</u>	<u>\$309,001</u>



Annual split of income by payment type

Average income per month (12 month average)

The average monthly income from parking meters is \$94,889.

<i>Type</i>	<i>Income</i>
Coin	\$61,711
Card	\$33,178
<u>Total</u>	<u>\$94,889</u>

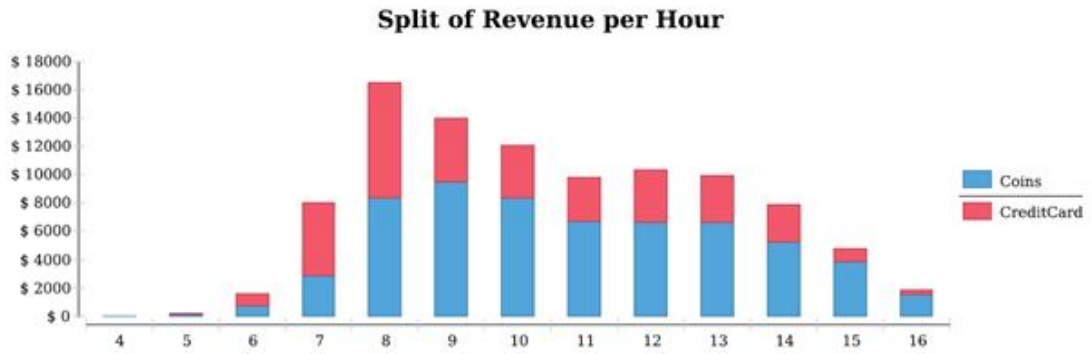
Average transaction value (12 month average)

The average transaction value for parking meters is \$2.14. The average for coins is \$1.82 and credit cards \$2.97.

<i>Type</i>	<i>Income</i>
Coin	\$1.82
Card	\$2.97

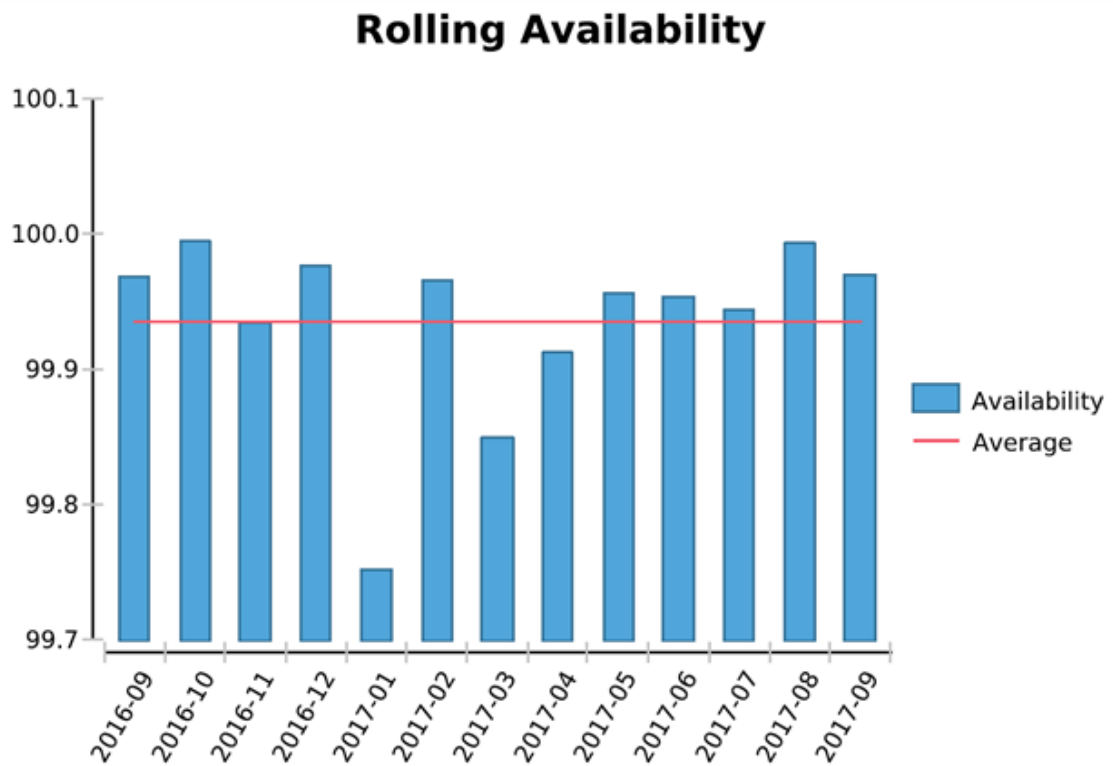
Split of revenue per hour

Revenue per hour from parking meters peaks at 8am.



Faulty meter downtime

The parking meter reliability is high, with an average availability above 99.9%.



Partnerships, Sport and Recreation, Strategy and Natural Resources

<p>Community Contact Touch Points represent the number of persons interacted with or present at events including:</p> <ul style="list-style-type: none"> • Active Parks • Active Breaks • EnviroEd – kids go Wild • EnviroEd – Photo Comp • Ipswich Fishing and Water Fest • National Tree Day • Skate Clinics • WOW - ladies cycling • Healthy Active School Travel (HAST) 	3,047
<p>Trees were planted at the following locations this quarter</p> <ul style="list-style-type: none"> • Atlantic Drive Sports Field • Beautiful Ipswich – Collingwood Park • Beautiful Ipswich – Riverview • Bioremediation • Jim Donald Park • Sapling Pocket 	4,532
Number of Hours Undertaken completing sporting club liaison	120
<p>Number of volunteer hours</p> <ul style="list-style-type: none"> • Enviro Ed Centre • National Tree Day • 	885
<p>Length of waterway rehabilitated</p> <ul style="list-style-type: none"> • Pollard Park, Camira • Wallaby Ware Park, Brassall 	360

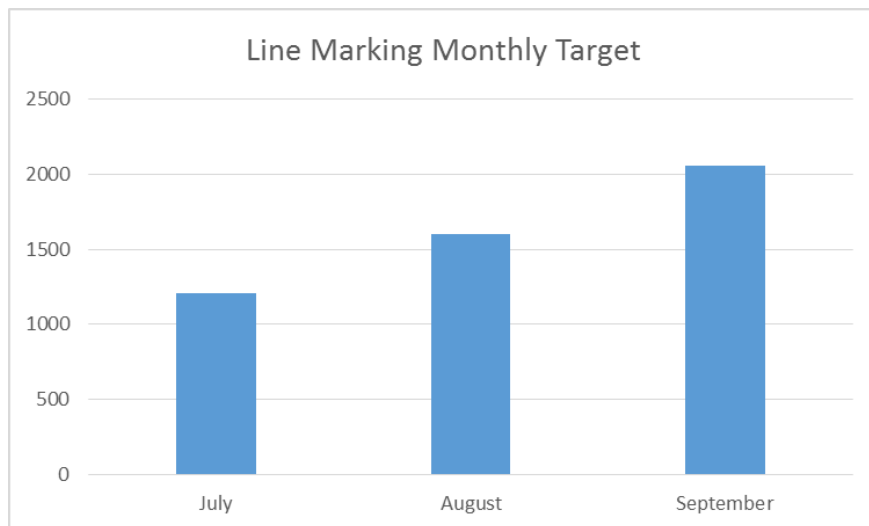
Road Infrastructure

The Works Parks and Recreation Department manages and maintains sealed roads, gravel roads, stormwater drains and structures.

The report provides an overview of the activities undertaken by Works Parks and Recreation for the quarter in regards to managing and maintaining the road infrastructure assets.

Line Marking

The line marking team have set a team goal to achieve 2,000m² of painted area/month. The results for the current quarter are shown below.

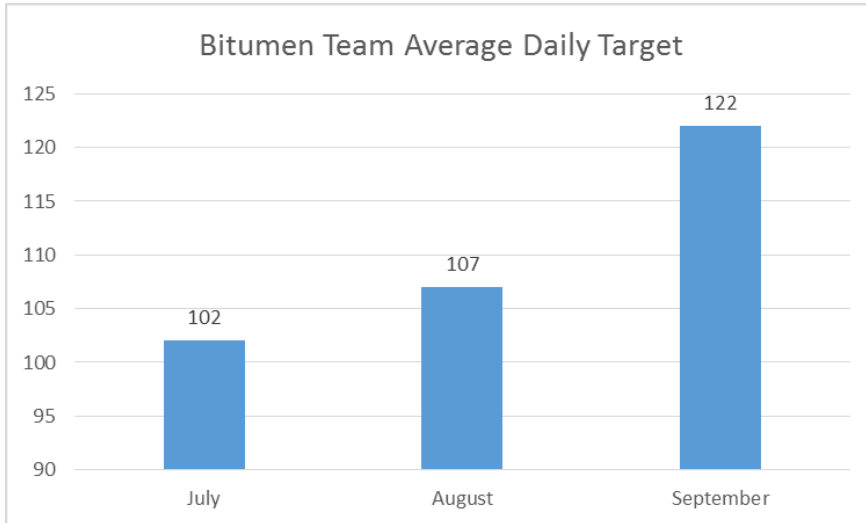


The monthly target for line marking was met during this quarter in September. The crew did not meet this in July due to wet weather and crew being sick. The crew did not meet this in August due to a combination of crew annual leave and sick leave.



Bitumen

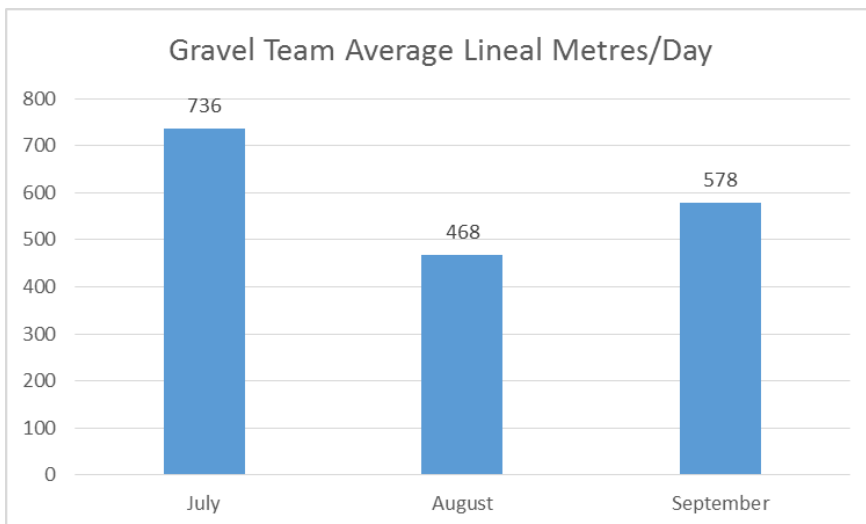
The teams within the bitumen area have set a team goal to complete 100m² pavement repairs/day. The results for the current quarter are shown below.



The daily set target of 100m² pavement repairs/day has been met this quarter.

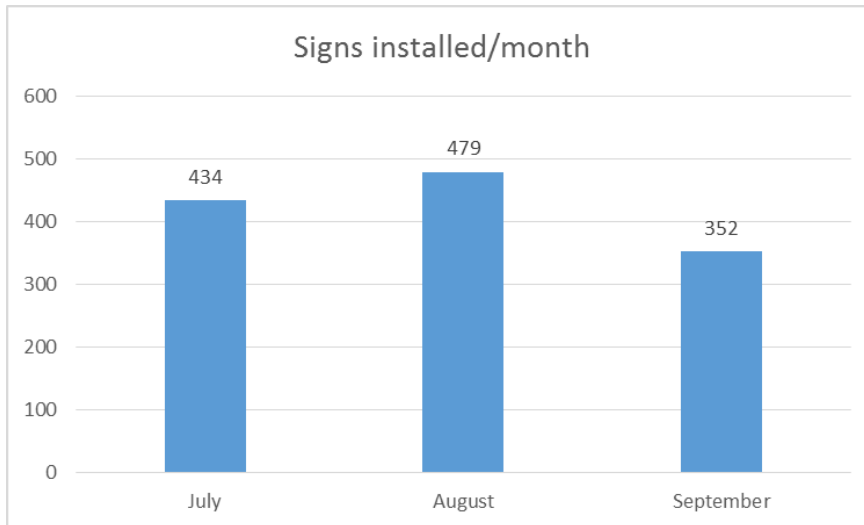
Gravel Roads

The teams within the gravel roads area have a set goal to complete 500 lineal metres of gravel road resheeting/day. This target was not met in August due to Gravel Road resheeting occurring in conjunction with shoulder resheeting and some drainage improvement work. The target was not met in September due to the crews having 2.75 days downtime due to meetings, traffic control issues and machine maintenance.



Signs

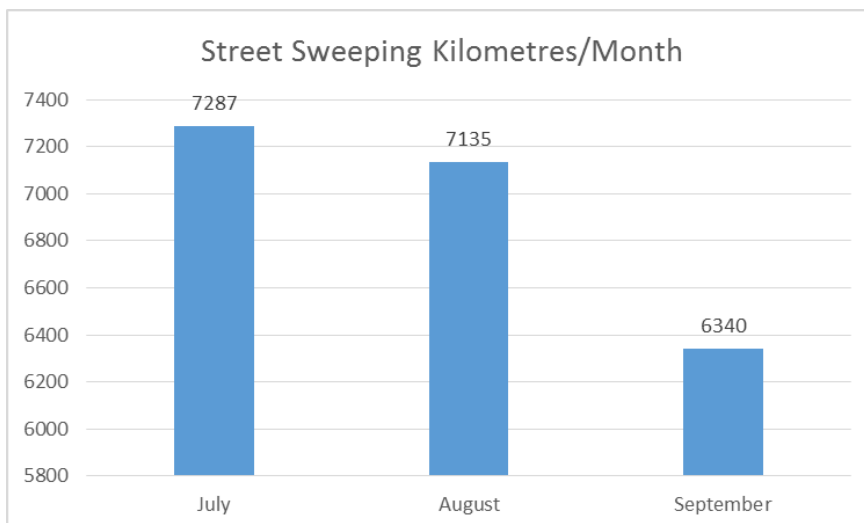
The signs team have a target to complete the installation of 400 signs/month. The results for the current quarter are shown below.



The monthly target was achieved in this quarter in July installing 434 Signs and August installing 479 signs. The crew did not achieve their target in September installing 352 Signs, this was due to crew being stood down for a total of 3 days due to sick leave.

Street sweeping

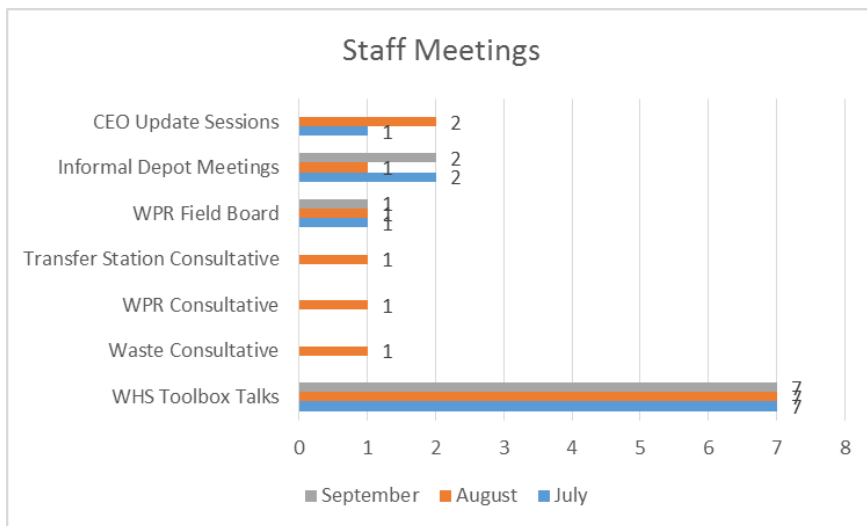
The street sweepers are on a 24/7 scheduled program. The total kilometres travelled/month as part of this program are shown below. The decrease in kilometres travelled for the month of September was due to down time attributed to breakdowns of the machinery.



Staff

Works Parks and Recreation has an employee base of approximately 350 employees with the majority of these employees being field-based.

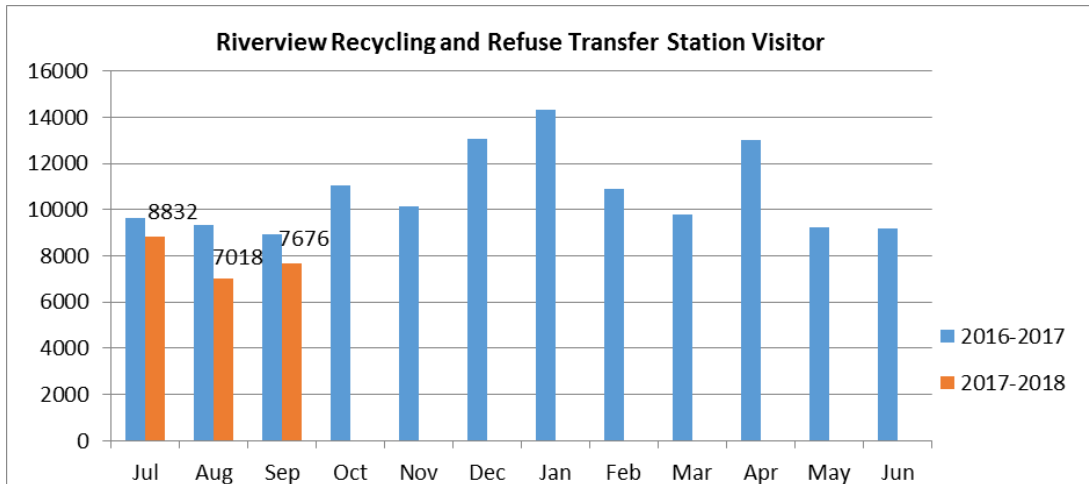
Regular meetings and discussions are held with the staff during the quarter and these are shown below.



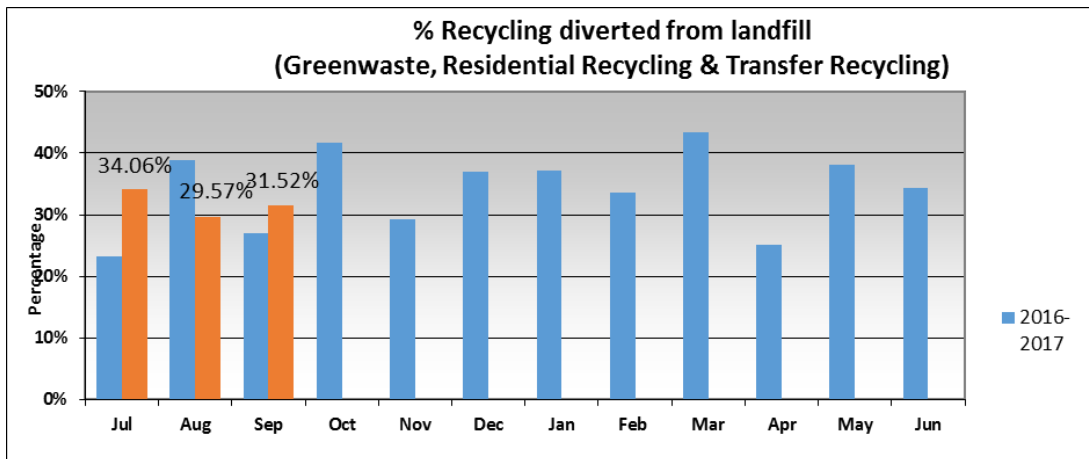
Waste

Ipswich Waste provides to the community a weekly domestic, fortnightly recycling and green waste service and provides services to commercial customers in regards to commercial waste collection.

Riverview Recycling and Refuse Transfer Station

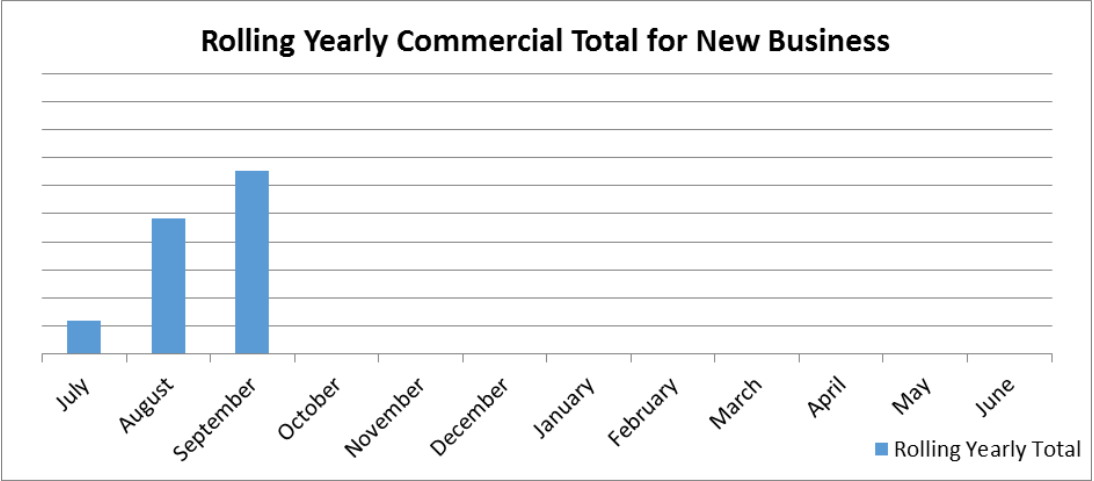
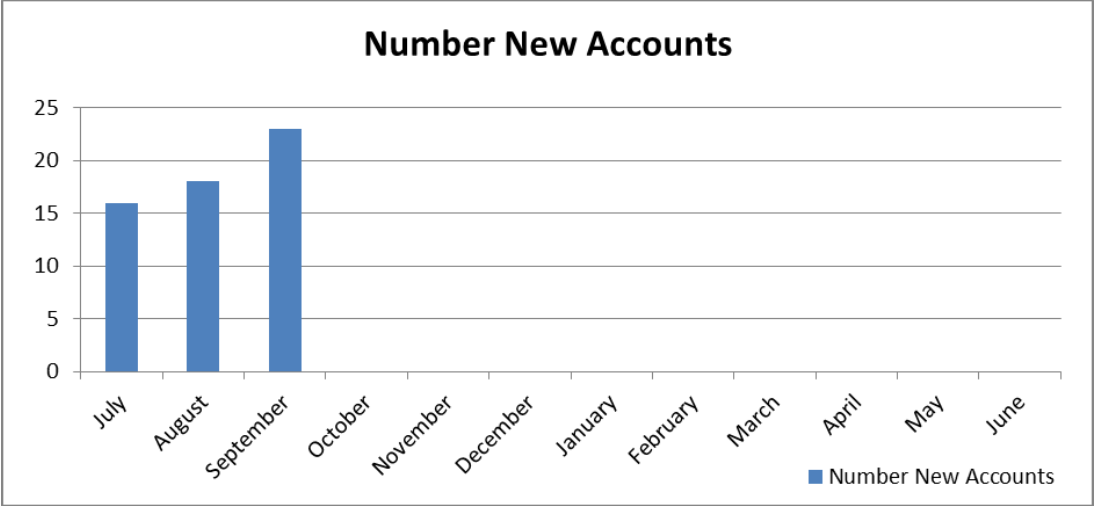


Diversion from Landfill – recycle and FOGO

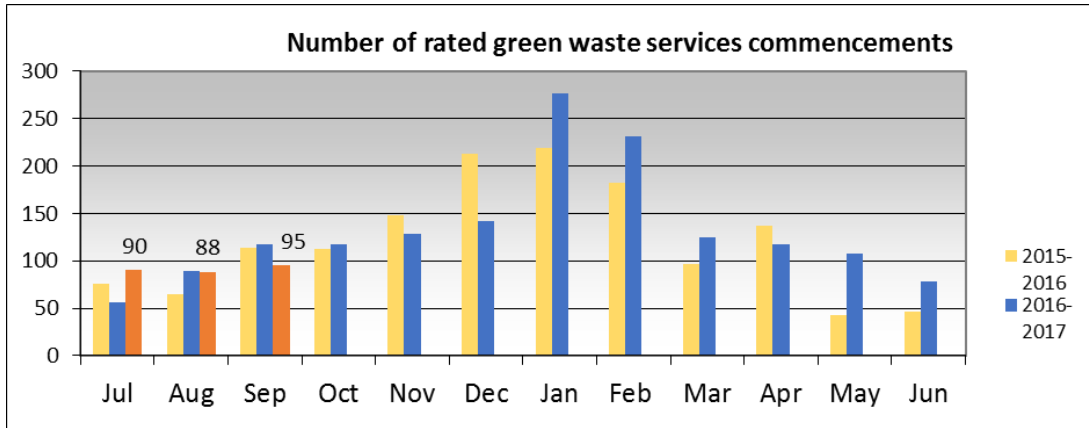




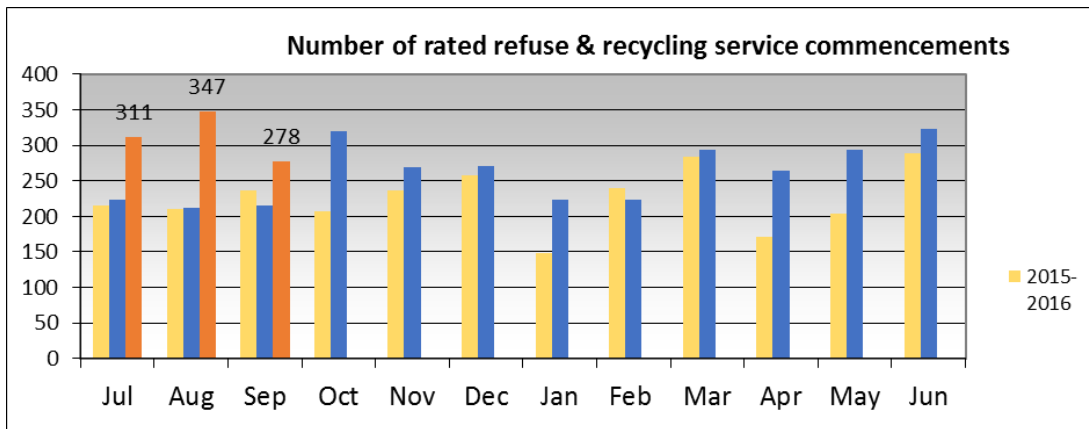
New Commercial Customers




Number of Rated Green Waste (FOGO) Services Commencements



Number of Rated Refuse and Recycling Service Commencements





Ipswich City Council
45 Roderick Street
PO Box 191, Ipswich
QLD 4305, Australia

Tel (07) 3810 6666
Fax (07) 3810 6731
council@ipswich.qld.gov.au

Join us online on:



Works, Parks and Sport Committee	
Mtg Date: 08.11.17	OAR: YES
Authorisation: Bryce Hines	

MRY: MRY

h: dept\committee reports\kerbside collection service final report

16 October 2017

MEMORANDUM

TO: ACTING CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)

FROM: EXECUTIVE ASSISTANT

RE: FINAL REPORT ON THE KERBSIDE COLLECTION SERVICE DELIVERED FROM
10 JULY 2017 TO 15 SEPTEMBER 2017

INTRODUCTION:

This is a report by the Executive Assistant dated 16 October 2017 concerning the conclusion of the Kerbside Collection Service.

BACKGROUND:

Council undertook the city wide Kerbside Collection Service between Monday, 10 July 2017 and Friday, 15 September 2017. The service was completed in accordance with the agreed schedule with the full service across the city completed on Friday, 15 September 2017.

TOTAL TONNAGE COLLECTED AT SERVICE COMPLETION:

The Kerbside Collection Service was received well by residents across the City. The collection teams delivered all items picked up during the service to either the Riverview or Rosewood Recycling and Refuse Centre.

A breakdown of the weekly tonnage collected during the service is shown in the below table.

Week Ending	Disposal Location		Total
	Riverview	Rosewood	
16 July 2017	134.06	6.72	140.78
23 July 2017	223.18	4.26	227.44
30 July 2017	204.48	3.34	207.82
6 August 2017	130.51	28.68	159.19
13 August 2017	155.30	2.26	157.56
20 August 2017	183.46	1.66	185.12
27 August 2017	255.80	0.00	255.80
3 September 2017	304.09	0.00	304.09
10 September 2017	345.58	2.04	347.62
17 September 2017	475.26	0.00	477.46
24 September 2017	1.38	0.00	1.38
	2413.10	51.16	2464.26

In addition to the total tonnage collected from properties, a total of approximately 29,016 properties or homes had items removed from their footpath. The total properties serviced is equivalent to 44% of all properties within the City of Ipswich.

Whilst this indicated a reduction in participation of households by 6% compared to the 2015 service, the total volume of materials collected from households during this service has increased. That is, the total amount collected during this service was 2464.26 tonnes, an increase of 198.8 tonnes (1.08%) from the amount of tonnage collected during the 2015 kerbside collection.

SUMMARY OF THE 2017 KERBSIDE COLLECTION SERVICE:

The Kerbside Collection Service was well received across the City as indicated by the participation levels from residents in all suburbs.

It was apparent during the delivery of the service that the following components of the service worked successfully:

- Promotional flyers and internet information (content of details provided to residents were clear and concise);
- Flyer distribution directly to resident's address via the address system (not through general pamphlet delivery). This method ensured a higher rate of notification directly to residents;
- The calling card provided directly to resident's letterbox on completion of each street;
- The use of a specific problem code for any customer related complaints during the Kerbside Collection Service;

- Delivery of service by day labour employees. Each team was led by a Supervisor and two labourers hired through Hayes for the duration of the program;
- Details of the collection that occurred was captured through a mobile app. This allowed the details to be collected in real time and displayed spatially for customer service staff to access for enquiries relating to the service;
- Separate service provided to Aged Care Facilities during a specified week during the Kerbside Program;
- The timing of the service during the periods of July through to September was very successful as this time of year has less rain periods and is of a climate where the collection of items can be managed.

Based on the high participation rate by residents it can be agreed that the overall delivery of the service was successful.

During the service a total of twenty one (21) service requests were received directly related to enquiries concerning the Kerbside Collection Service. This number of requests represents a percentage of less than 0.001% of the 29,016 properties attended to across the City.

Of the total number of households that participated, 10% or 3,048 households had ineligible items that were not collected. Approximately 10% or 329 of these households did not remove or dispose of their ineligible items, which required Council to collect as part of its illegal dumping contract.

COST TO DELIVER:

The total cost for Council to deliver the 2017 Kerbside Collection Service was \$961,473. This has been broken down into two categories being direct costs and indirect/in-kind costs and is detailed in the below table:

Description of Cost	Cost Amount (excl. GST)
Flyer, Calling Card Printing and Flyer Distribution	42,761
Waste Services Disposal Costs	54,766
Labour Expenses (Internal)	273,723
Labour Expenses (External)	432,200
Contractor Contingency	10,000
External and Internal Plant Hire (Vehicles, Fuel etc)	104,175
Materials (PPE)	6,213
Illegal Kerbside Collections (non-compliant)	15,012
Traffic Control	7,161
Subtotal Direct Cost	946,011
Indirect Cost	
Labour Costs – Administration	3,462
Labour Costs – Technical Support	12,000
Subtotal Indirect Cost	15,462
TOTAL COST TO DELIVER	961,473

CONCLUSION:

Overall the Kerbside Collection Service was received well by residents of the City and was a successful program. The utilisation of internal day labour staff was a positive outcome for the service as there was familiarity with the City and requirements that Council need to deliver this service successfully and without disruption.

For any proposed future Kerbside Collection Services for the City a number of matters will need to be considered such as the increase in population, increase in costs, increase in volume of material and appropriate resources to adequately manage the service.

RECOMMENDATION:

That the report be received and the contents noted.

Sharon Smith
EXECUTIVE ASSISTANT

I concur with the recommendation/s contained in this report.

Bryce Hines
ACTING CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)

Works, Parks and Sport Committee	
Mtg Date: 8.11.17	OAR: YES
Authorisation: Bryce Hines	

LR:LR

H:\Departmental\Committee Reports\1710 LR Sport Event Sponsorship Applicants October 2017 CR

12 October 2017

MEMORANDUM

TO: ACTING SPORT, RECREATION AND NATURAL RESOURCES MANAGER

FROM: SPORT AND RECREATION OFFICER

RE: 2017–2018 SPORTING EVENT SPONSORSHIP APPLICATIONS OCTOBER 2017

INTRODUCTION:

This is a report by the Sport and Recreation Officer dated 12 October 2017 concerning applications for Sporting Event Sponsorship in October 2017.

BACKGROUND:

The Sporting Event Sponsorship program aims to assist eligible organisations to host local, district, regional, state, national and international sporting events within the boundaries of the City. The objectives of the program are to:

- Increase physical activity for community benefit;
- Assist in building the capacity of sport and recreation organisations to host events and for the events to become sustainable;
- Create partnerships with local, state and national sporting organisations;
- Activate spaces and facilities; and
- To increase the occurrence of high level sporting events in the Ipswich region.

SEPTEMBER APPLICATIONS:

Applicant: Ipswich Little Athletics

Event: Ipswich Little Athletics Twilight Carnival

Date: 20 January 2018

Location: Bill Paterson Oval, Limestone Park

Amount: \$1,400.00

The Ipswich Little Athletics Twilight Carnival is a regional carnival held to provide a friendly outdoor athletics competition for boys and girls aged 5 to 16 years. Little Athletics Centres from across Queensland and Northern New South Wales are invited to attend.

As of the date of this report no other sponsorship has been provided to this event from Ipswich City Council. It is proposed that **Ipswich Little Athletics** receive **\$1,400.00** in sponsorship for the **Ipswich Little Athletics Twilight Carnival**.

The application form can be found in Attachment A and the full assessment of the event in Attachment B.

BUDGET:

There is sufficient funds remaining in the 2017–2018 Sporting Event Sponsorship budget.



MARKETING:

Each Council sponsored event will be promoted to the Ipswich community through its inclusion in the events calendar at www.discoveripswich.com.au. Further to this, Council’s Sports and Recreation team is informed of the event and the relevant officer will work with the event organiser to provide support.

CONCLUSION:

The Sporting Event Sponsorship program aims to assist eligible organisations to host local, district, regional, state, national and international sporting events within the boundaries of the City. It is proposed that the applicants within this report are supported through the program, as outlined in the Recommendation.

ATTACHMENTS:

Name of Attachment	Attachment
Ipswich Little Athletics Twilight Carnival – Application	 Attachment A
Ipswich Little Athletics Twilight Carnival – Assessment	 Attachment B

RECOMMENDATION:

That Council provide sponsorship to Ipswich Little Athletics for the amount of \$1,400.00 (incl GST) in sponsorship for the Ipswich Little Athletics Twilight Carnival and that this amount be funded from the Sporting Event Sponsorship budget.

Louise Rovera
SPORT AND RECREATION OFFICER

I concur with the recommendation/s contained in this report.

Kaye Cavanagh

ACTING SPORT RECREATION AND NATURAL RESOURCES MANAGER

I concur with the recommendation/s contained in this report.

Bryce Hines

ACTING CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Application

Application SES17/18014 From Ipswich Branch Little Athletics Centre Inc

Sporting Event Sponsorship Application

* indicates a required field

Sporting Event Sponsorship

The Sporting Event Sponsorship program aims to assist eligible organisations to host local, district, regional, state, national and international sporting events within the boundaries of the City.

The Sporting Event Sponsorship program now operates all year round. Therefore, applications can be submitted at any point during the year. Please note that applications must be received at least **8 WEEKS BEFORE THE DATE OF THE EVENT** to ensure that there is sufficient time for the processing of applications.

Organisations that apply for support under the Sporting Event Sponsorship program must meet the following criteria:

- Sporting events must be within the geographic boundaries of Ipswich City Council
- Must be incorporated, Ipswich based and not for profit
- Sponsorship is only available for one event per organisation, per financial year
- Must be covered by a Public Liability Insurance for your event with a minimum cover of \$10 million. The insurance company must be licensed to operate in Australia.
- All previous Ipswich City Council Sporting Event Sponsorship grants of \$1,000 or more must be acquitted.

Organisations will be notified of the outcome of their application. Applicants may be required to attend a meeting to further discuss the event and the sponsorship agreement, including type of support and responsibilities.

The value of sponsorship will be determined by Council in accordance with your application and the marking assessment. Please note that previous event sponsorship support **does not** guarantee ongoing sponsorship support. In addition, if you have previously received sponsorship from Ipswich City Council, should your application be successful the amount provided will be less than your previous amount. This is to help increase the chances of your event becoming sustainable.

Organisation Details:

Organisation Name: * Ipswich Branch Little Athletics Centre Inc

Organisation Address: * PO Box 438
Ipswich QLD 4305

If the organisation is not located in Ipswich, demonstrate how your event will benefit the Ipswich community and any partner organisations that are Ipswich based: Bill Paterson Oval
Chermside Road
Ipswich Q 4305

Contact Details:

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Application

Application SES17/18014 From Ipswich Branch Little Athletics Centre Inc

Contact Name: * Mrs Ann Bell

Position in Organisation: * Secretary

Phone Number (business hours): * (07) 3201 8431
Please include area code

Mobile: 0427 112 661

Email: * ipsla@optusnet.com.au

Is your Organisation registered for GST? *

Yes
 No

Does your organisation have an ABN? *

Yes - Please complete the ABN section below
 No

ABN: 14 838 876 345

Information from the Australian Business Register	
ABN	14 838 876 345
Entity name	Ipswich Branch Little Athletics Centre Incorporated
ABN status	Active
Entity type	Other Unincorporated Entity
Goods & Services Tax (GST)	No
DGR Endorsed	No
ATO Charity Type	Not endorsed More information
ACNC Registration	No
Tax Concessions	No tax concessions
Main business location	4305 QLD
Information current as at 12:00am today	
Must be an ABN	

Is your organisation a Not For Profit Incorporated Association?

Yes
 No - Your organisation is not eligible for a Sporting Event Sponsorship

Incorporated Organisation Details

* indicates a required field

Please attach a Certificate of

Filename Certificate of Incorporation.docx
File size 192.0 kB

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Application

Application SES17/18014 From Ipswich Branch Little Athletics Centre Inc

Incorporation for your Organisation: *

Please attach Public Liability Certificate: *

Filename Certificate of Currency.jpg
File size 272.4 kB
Must have a minimum cover

Attach latest Annual Financial Statement: *

Filename 2017 Financial statement.jpg
File size 207.8 kB

Event Summary

* indicates a required field

Name of Event: *

Ipswich Little Athletics Twilight Carnival

Provide a brief description of the event: *

Provide a friendly athletics outdoor competition for boys and girls aged from 5 years to 16 years.
Must be no more than 150 words

Start Date: *

20/01/2018
What is the expected start date of the event?

End Date: *

20/01/2018
What is the expected completion date of the event?

Where will the event take place? *

Ipswich Little Athletics Centre
Bill Paterson Oval
Chermside Road
Ipswich
If the event is going to be held in multiple locations, please state other areas/addresses

Attach an Event Management Plan (if applicable):

Filename ILA Event Management Plan 2018.doc
File size 69.0 kB
(e.g. How will you deliver the event?)

Event Details

* indicates a required field

Alignment with Program Objectives:

- To increase physical activity for community benefit

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Application

Application SES17/18014 From Ipswich Branch Little Athletics Centre Inc

- Assist in building the capacity of sport and recreation organisations to host events and for the events to become sustainable
- Create partnerships with local, state and national sporting organisations
- Activate spaces and facilities

How does your event meet the program's objectives? *

1. Provide a healthy outdoor activity for the youth of Ipswich, Queensland and northern New South Wales by running, jumping and throwing.
2. Provide for a sport for Athletes With Disabilities.
3. Provide education and training for adult and junior officials.
4. Provide coaches with an activity which will enhance their coaching skills.
5. Provide training for new committee members and officials to further increase their knowledge with the organizational procedures required for conducting a sporting carnival.
6. Little Athletics Queensland has sanctioned the carnival.
- 7 Enhance the communication and relationship with sponsors Ipswich City Council.
- 8.The carnival is recognized State wide as one of the best carnivals for the competition, grounds, track and equipment.

Must be no more than 350 words

What is the level/standard of the event? *

- Local District/Zone Regional
 State National International

Community Benefits:

What is the number of anticipated participants in this event? *

500
Must be a number

What is the number of anticipated spectators to the event? *

1000
Must be a number

If your event provides opportunity for the general public to participate, please list these activities:

- Officiating
 - Coaching
 - Assisting on events
 - Team managers of club teams.
 - Crowd/athlete control
- (e.g. come and try days, coaching clinics, school visits/workshops etc.)

Describe how you determined the need for the event:

As many Centres are unable to provide such an activity the Ipswich Centre saw the need to provide a competition for athletes between local and state Little Athletics Centres on a friendly basis. This has been achieved

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Sporting Event Sponsorship Application

Application SES17/18014 From Ipswich Branch Little Athletics Centre Inc

with the continued growth of the carnival. Following the commencement in 1983 a decision was made by Ipswich City Council in 2000 to assist and support by sponsoring this carnival. Ipswich Little Athletics is proud to have Council sponsorship over the past years and hopes to continue this relationship with the sponsorship of the medallions and trophies. To continually enhance the property and increase the requirements for the growing number of athletes in the area funding is always a concern. After recently outlaying \$80,000 for a new and improved time keeping system the Centre now has aspirations to move to the long jump area and provide better facilities to again assist with the growing needs.

Must be no more than 350 words

Partnership Development

Ipswich City Council encourages organisations to partner with other community groups to achieve their project/event outcomes by building relationships, providing support and aligning community needs.

Have you partnered with any other organisations for this event?

All Little Athletics centres in Queensland and Northern New South Wales are notified of the event. Little Athletics Queensland publicizes on their web site.

Medallions and trophies are purchased locally.

1st Aid Services (a local business) subsidizes part of the cost of their services.

All products required for the canteen on the day are purchased from local suppliers.

Must be no more than 350 words

Please attach any support material from the partnering organisations:

Filename LAQ re Ipswich Twilight Carnival approval.msg
File size 105.5 kB
(e.g. Includes letters of support)

Does the event increase the skills, knowledge and understanding within the community to respond to community issues and needs?

- No
 Yes

If yes, describe how:

Not only is the day for the trained volunteers it is a great tool for the trained to pass on their knowledge. Volunteers are utilized in all capacities such as running events, assisting children and generally helping with equipment. People of all ages are generally having fun and meeting new friends as well while being involved in a friendly outdoor activity. Such a great day for all that always it is heard they will return.

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Athletes with disabilities are now very much a part of the program. To see the courage these athletes display certainly is very moving to all adults and children.

Other Community Benefits:

Describe any other Community Benefits that your event will deliver and how they will be measured.

Benefit	Measure
Athletes	Family, Fun and fitness
Parents	Over come shyness and gain confidence to become a volunteer.
Funding	Provide improvements at the centre
First Aid	Donated tent - less expense
Raffle	Donated items - more income

Planning:

Include information on the organisation's primary services/activities, number of members, previous experience in managing grant funding from other sources other than Council.

Please describe the organisation's capacity to undertake all aspects of the event: *

Ipswich Little Athletics Centre management committee and members conducts a very successful centre providing sports activities for many athletes. 470 athletes are currently registered with new children signing on regularly. 15 coaches are currently with the centre. Many, many parents are capable officials with some qualified at all levels in all disciplines. Many members are National, State and local officials. The centre has again at the 2017 Annual Conference been the winner of the Little Athletics Queensland Administration Award.

Budget: Income and Expenditure

Is your organisation registered for GST? *

- Yes
 No

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Application SES17/18014 From Ipswich Branch Little Athletics Centre Inc

Income	\$ GST Exclusive	Expenditure	\$ GST Exclusive
Nominations 500 *	\$5,000.00 *	Medals, Trophies \$1400.00 *	\$1,400.00 *
Raffle - \$400	\$400.00	First Aid \$280.00	\$252.00
Program sales 200	\$400.00	Paper/printing	\$31.50
Canteen sales	\$1,000.00	Products	\$1,800.00
		Line marking	\$312.75
	Total: \$6,800.00		Total: \$3,796.25

Total Amount Requested: *

\$1,400.00

GST Exclusive. What is the total financial support you are requesting in this application?

Total Project Cost: *

\$3,800.00

GST Exclusive. What is the total budgeted cost (dollars) of your project?

List items from your expenditure table above that are to be covered by the grant: *

Gold, silver and bronze medals including inserts and ribbons for athletes. Participation trophy for Under 6 athletes.

Contributions to this Event by Other Sources:

Applications which include contributions from the applicant organisation and other sources are encouraged. Contributions may be cash, other funding assistance or in-kind e.g. voluntary labour or materials.

Please indicate the type of contributions being made towards this event.

Contributed By	Type of Contribution	\$ Amount
Queensland Little Athletics	Free Advertising	
Ipswich City Council	Mowing of oval and grounds	\$400.00
CMEU	First aid tent	\$200.00
AMart Sports	raffle prizes	\$200.00
120 volunteers	Officiating	\$2,000.00
Queensland Times	Advertising/publicity	

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Application SES17/18014 From Ipswich Branch Little Athletics Centre Inc

		Total: \$2,800.00

Sustainability:

Ipswich City Council encourages organisations to put strategies in place that will enable their events to become financially sustainable over time and less reliant on Council funding.

Describe how your event will be sustainable beyond the initial Council funding: *

Further sponsorship would be sought to cover the cost of the medals and trophies. If sponsorship was not achievable the cost to the athletes nomination fees would have to increase.

Is this event new or existing? *

- New event
- Existing event

If an existing event, please provide profit or loss details from the last time it was held:

See attachment.
 Income \$5770 less expenses \$2158 = \$3612.00 profit
 All help is voluntary. The cost here is immeasurable.
 Likewise the Ipswich City Council assistance to improve the grounds and surrounds for the carnival is not available cost wise but greatly appreciated.

Please list any proactive club development that your organisation is involved in:

The Timing Building was completed in February with a final inspection still pending. Furniture for the building is still to be purchased and better lighting facilities so that the photo finish camera works without temporary lighting is still to be sourced. Landscaping has recently been completed with a bridge, handrails, fill and grass all purchased by the Ipswich Little Athletics Centre.
 Attachment for building only.
 The next anticipated project when the timing building is thoroughly completed will be the enlargement of the long jump pits to enable a double synthetic runway. This will assist with better facilities in this area and to cope with the growing numbers of athletes who long jump every week. Not only will the centre benefit but schools will also have the privilege of better facilities.
 This could include club development plan, responsible alcohol policy, sun safe policy, healthy canteen etc.

Attach any relevant documentation:

Filename Timing Building cost.jpg
 File size 344.0 kB

City/Council Benefits:

What exposure will your event provide for

Brochures distributed to centres within Queensland and northern New South Wales includes "Sponsored by Ipswich

Sporting Event Sponsorships 2017/18

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the City of Ipswich and Ipswich City Council?

City Council." All programs sold on the day also advertise the major sponsor. All local businesses are utilized.

Include other benefits and outcomes, apart from brand exposure

If applicable, attach a Marketing Plan:

Filename ILA Development Plan (1).docx
File size 91.6 kB

Describe the economic benefits from visitors your event will bring to the City:

Accommodation is sought by visitors who usually stay at local motels on the night of the carnival and dine at local restaurants and clubs. Chemists are always sought during the weekend stay in Ipswich. Saturday morning visitors always visit the Queens Park area and comment favourable on the Japanese Gardens.

If Council would provide some marketing literature for distribution at the carnival I am sure more time and exposure of the city would be gained next year.

Describe the growth potential of your event:

The carnival continues to grow due to the growth of the city and the growth of Little Athletics, Queensland wide. Ipswich Little Athletics saw the need to cater for those children who like to walk rather than run so for the first time at the 2018 carnival walk events such as the 700m, 1100m and 1500m walk will be programmed. This will encourage the children who specialize in this area to attend thereby increasing attendance figures.

Withholding Tax Exemption

Withholding Tax Exemption - please read below to determine if you are required to complete this section.

Please have a member of the organisation's executive committee complete the details below if your organisation **does not have an ABN and wish to claim exemption from withholding tax.**

Please tick one of the following:

- I declare that the whole of the payment is exempt from income tax under subdivision 50A of the Income Tax Assessment Act 1997
- I declare that the payment is for goods/services performed as a hobby/personal interest
- I have no reasonable expectation of profit or gain from the activity undertaken and consider that I do not meet the definition of enterprise for tax purposes

Note: If Council has reasonable grounds to believe that the above declaration is false or misleading, tax will be withheld from the payment

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in accordance with Section 12-190, in Schedule 1 to the Tax Administration Act 1953.

Declaration:

I declare that I have been authorised by the applicant organisation to prepare and submit this application for Sporting Event Sponsorship. I declare that all information relating to the organisation and the event is true and correct.

Name of Member of Organisation: Mrs Ann Bell

Position: Secretary

Date: 03/10/2017

Recipient Created Tax Invoice (RCTI)

Recipient Created Tax Invoice (RCTI):

Please read below to determine if you are required to complete this section. If your organisation has an ABN and is also registered for GST, it is required to enter into an RCTI agreement.

The RCTI Agreement allows Ipswich City Council to raise a Tax Invoice on behalf of the organisation. If you enter into this Agreement, a Tax Invoice cannot be issued by the organisation. This will eliminate the need for unnecessary correspondence.

Ipswich City Council has introduced the RCTI Agreement into the Sporting Event Sponsorship program to better assist in providing a faster, more efficient process. This will ensure payment of sponsorship is processed in a timely manner.

Under *A New Tax System (Goods and Services Tax Act) 1999* and associated tax rulings, the sponsorship paid to your organisation by the Ipswich City Council is deemed to be a 'taxable supply' of services. Your organisation is therefore known as 'the supplier' and the Ipswich City Council is known as 'the recipient'.

You must advise the Ipswich City Council of:

- Your GST status
- The total event budget
- The total amount of funding requested excluding GST

After processing each claim, the Ipswich City Council will issue an RCTI and arrange payment of the sponsorship. The Ipswich City Council will send an RCTI to your organisation and you will have the responsibility to remit the GST component of the sponsorship to the Australian Taxation Office (ATO).

Recipient Created Tax Invoice Agreement

- The Ipswich City Council (the recipient) has agreed to provide sponsorship to the eligible organisation (the supplier) with respect to the delivery of certain services for the purposes of Sporting Event Sponsorship within the Ipswich City Council boundaries.

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Application

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- The Ipswich City Council will provide a Recipient Tax Invoice (RCTI) for all taxable supplies made by a GST registered Supplier to the Recipient when payment is made.
- The eligible Organisation acknowledges that it is both registered for the purposes for the GST Legislation and has provided the Australian Business Number (ABN) to the Ipswich City Council prior to the date of issue of any RCTI under the agreement.

The parties hereby agree:

- The Ipswich City Council can issue an RCTI and/or give adjustment notes to the sponsored Organisation in respect of Sporting Event Sponsorships.
- The sponsored Organisation will not issue tax invoices or adjustment notes in respect of the same Sporting Event Sponsorship.
- The sponsored Organisation acknowledges that it is registered for GST when it enters into the agreement and that it will notify the Ipswich City Council if it ceases to be registered.
- The Ipswich City Council acknowledges that it is registered when it enters into this agreement and that it will notify the sponsored organisation if it ceases to be registered for GST or if it ceases to satisfy any of the requirements of the determination.
- The recipients must not issue a document that would otherwise be an RCTI, on or after the date when the recipient or the supplier has failed to comply with any of the requirements of the determination.

Is your organisation eligible to enter into a Recipient Created Tax Invoice (RCTI) Agreement:

Yes
 No

Declaration:

I declare that I have been authorised by the applicant organisation to prepare and submit this application for Sporting Event Sponsorship. I declare that all information relating to the organisation and the event is true and correct.

Organisation Name: Ipswich Branch Little Athletics Centre Inc
ABN: 14838876345
Name: Mrs Ann Bell
Position: Secretary
Date: 03/10/2017

Certification Details

* indicates a required field

Certification:

- I hereby certify that I am authorised to speak on behalf of my organisation.

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Application SES17/18014 From Ipswich Branch Little Athletics Centre Inc

- I do solemnly and sincerely declare that the information provided is true and correct to the best of my knowledge.
- I understand that if Ipswich City Council approves a grant, I will be required to accept the conditions of the grant in accordance with Ipswich City Council audit requirements.
- I consent to the information contained within this application being disclosed to or by Ipswich City Council for the purpose of assessing, administering and monitoring my current and any future Ipswich City Council grant applications.
- I understand that if Ipswich City Council approves a grant, I will be bound by the contents of my application to carry out my event as I have described and my application will form part of my contractual agreement with Ipswich City Council.

Name: * Mrs Ann Bell

Position in Organisation: * Secretary

Date: * 03/10/2017
Must be a date

Submitting the Application:

You will not be able to submit your application until all of the compulsory questions (marked *) are completed.

NOTE: Please ensure that you have finished your application before you submit. Once you have submitted it, it can no longer be accessed.

Privacy Statement:

Ipswich City Council is collecting your personal information so that we can process your request for a Sporting Event Sponsorship. We will not disclose your personal information outside of Council unless we are required by law or you have given your consent. However, in order to perform the above functions, we may need to disclose your personal information to relevant Council Committees. By completing and signing this form and returning it to Council, we will consider that you have given us your consent to manage your personal information in the manner described in Council's Privacy Statement, Personal Information Digest and this collection notice.

Sporting Event Sponsorships 2017/18
Sporting Event Sponsorship Assessment v2.0
Application SES17/18014 From Ipswich Branch Little Athletics Centre Inc

Sporting Event Sponsorship

Eligibility:

Organisations that apply for support under the Sporting Event Sponsorship program must meet the following criteria:

Is the sporting event to be held within the boundaries of Ipswich City Council? Yes No

Is the organisation incorporated, Ipswich based and not for profit? Yes No

Has sponsorship been provided to the organisation more than once this financial year? Yes No

Is the organisation covered by relevant public liability insurance? Yes No

Has the organisation acquitted previous grants of more than \$1,000? Yes No

Pre Assessment Check:

Is there a risk that the event could be dangerous, damage Council's reputation or offend others? Yes No

Is there sufficient budget for it? Yes No

Has the applicant attempted to source funding elsewhere within Council for the event? Yes No

Alignment with Program Objectives:

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Assessment v2.0

Application SES17/18014 From Ipswich Branch Little Athletics Centre Inc

How well does the event meet the program objectives?

- 0 - Event addresses one objective
- 1 - Event addresses two objectives
- 2 - Event addresses three objectives
- 3 - Event addresses four objectives

What is the level / standard of the event?

- 1 - Regional or District/Zone or Local event
- 2 - State event
- 3 - International or National event

Community Benefits:

Participants

Number of Participants:

- 0 - 0-50 participants
- 1 - 51-150 participants
- 3 - 151-300 participants
- 5 - 300+ participants

Number of Anticipated Spectators:

- 0 - 0-50 spectators
- 1 - 51-150 spectators
- 3 - 151-300 spectators
- 5 - 300+ spectators

Event provided opportunity for the general public to participate:

- 0 - Event provides no opportunities
- 1 - Event provides 1 opportunity
- 3 - Event provides 2 opportunities
- 5 - Event provides 3 or more opportunities
(e.g. 'Come and Try' days, coaching clinics, school visits / workshops, etc)

Relevance

Was the need for the event demonstrated?

- Yes
- No

Partnership Development

Have any partnerships been developed for this event?

- Yes
- No

Capacity Building

Does the event increase skills, knowledge and understanding within the community to

- Yes
- No

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Sporting Event Sponsorship Assessment v2.0

Application SES17/18014 From Ipswich Branch Little Athletics Centre Inc

respond to community issues and needs?

Other community benefits delivered:

- Yes
- No

Benefits to Ipswich Community:

- 0 - Event provides no benefits to the Ipswich community
- 1 - Event provides some benefits to the Ipswich community (1 outcome/benefit listed)
- 2 - Event provides some benefits to the Ipswich community (2 outcomes/benefits listed)
- 3 - Event provides substantial benefits to the Ipswich community (3 or more outcomes/benefits listed)

Planning:

Ability to Deliver

Will the event take place without Ipswich City Council funding?

- 0 - No steps are listed or club/organisation has stated the event would not take place without financial assistance from Ipswich City Council
- 1 - Some steps are listed to improve the chance of the event taking place without financial assistance from Ipswich City Council
- 3 - Substantial steps are listed to improve the chances of the event taking place without financial assistance from Ipswich City Council

Budget

If budget is inadequate the application should be rejected.

Is there support from other sources for this event?

- Yes
- No

Budget Details:

- 0 - Budget for project is inadequate (even with some costs explained)
- 1 - Budget for project is adequate, with most costs explained
- 3 - Budget for project is comprehensive, with all costs explained

Sustainability:

Was the sustainability of this event described sufficiently?

- 0 - Does not meet sustainability requirements
- 1 - Meets some sustainability requirements
- 2 - Meets most sustainability requirements

Sporting Event Sponsorships 2017/18

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Application SES17/18014 From Ipswich Branch Little Athletics Centre Inc

- 3 - Substantial information is provided detailing how the event will be sustainable beyond the initial financial assistance from Ipswich City Council

Club Development Plan

- 0 - No club development planning undertaken
- 1 - Have discussed club development plan with Council
- 2 - Club development plan being developed
- 3 - Club development plan in place

Other Club Development (doesn't include Club Development Plan)

- 0 - Club doesn't list any proactive club development
- 1 - Club lists 1 area of proactive club development
- 2 - Club lists 2 areas of proactive club development
- 3 - Club lists 3 or more areas of proactive club development

City/Council Benefits:

City/Council Exposure

Does the event provide exposure for the City of Ipswich and Ipswich City Council?

- Yes
- No

Economic Benefit from Visitors

Will the event provide economic benefits from visitors to the City?

- Yes
- No

Event Timing

Does the event fit in with Ipswich's Events Calendar?

- Yes
 - No
- Check the Ipswich's Events Calendar to see if the event fills a gap or clashes with advertised events

Growth Potential

Potential for growth of the event has been demonstrated:

- Yes
- No

Benefits to Ipswich City Council:

- 0 - No benefits to Ipswich City Council listed
- 1 - 1 benefit to Ipswich City Council listed
- 2 - 2 benefits to Ipswich City Council listed
- 3 - 3 or more benefits to Ipswich City Council listed

Sporting Event Sponsorships 2017/18
Sporting Event Sponsorship Assessment v2.0
Application SES17/18014 From Ipswich Branch Little Athletics Centre Inc

Scoring of the Sporting Event:

Overall Score: 23
Maximum score of 42

Decision: Approved
 Declined

Recommended Funding Amount: \$1,400.00

Guidelines:

- 34-42 eligible for up to \$10,000
- 20-34 eligible for up to \$5,000
- 0-19 eligible for up to \$2,000

Assessing Officer: Louise Rovera

Position: Sport and Recreation Officer

Assessment Date: 09/10/2017

Works, Parks and Sport Committee	
Mtg Date: 08.11.17	OAR: YES
Authorisation: Bryce Hines	

RH:RH

H:\Departmental\Committee Reports\1710RH Female Facilities Program.docx

19 October 2017

MEMORANDUM

TO: BUSINESS ACCOUNTING AND ASSET MANAGER

FROM: GRANT MANAGEMENT OFFICER

RE: FEMALE FACILITIES PROGRAM

INTRODUCTION:

This is a report by the Grant Management Officer dated 19 October 2017 concerning the Queensland Government's Female Facilities Program.

BACKGROUND:

The Female Facilities Program is one of the funding programs that comprise the Queensland Government's Get in the Game initiative to support sport and active recreation at the grassroots level.

Along with sport and recreation organisations, Local Governments are able to apply for funding under the program which is administered by the Department of National Parks, Sport and Racing. Applications close on 1 December 2017 with announcement of successful projects expected in February 2018.

PARAMETERS:

The objective of the Female Facilities Program is to build or upgrade functional and inclusive amenities and change room facilities to encourage greater participation in sport and active recreation activities by women and girls.

Approved projects will be provided funding of up to \$500,000 over an 18 month construction period. There is no minimum funding amount or maximum total project cost limit, however applicants with a total project cost over \$500,000 or which includes ineligible project costs will need to contribute the additional funds required.

Councils can apply for one project per population of 100,000 or part thereof, meaning that Ipswich City Council is eligible to submit two (2) applications. All other sport and recreation organisations can apply for one (1) project only.

The parameters for the Female Facilities Program are outlined in Table 1.

**TABLE 1
FEMALE FACILITIES PROGRAM PARAMETERS**

PARAMETER	DETAILS
Funding	Female Facilities Program will cover 100% of the eligible total project cost up to \$500,000.
Program Aim	To develop fit-for-purpose facilities to encourage female participation in sport and active recreation.
Project Delivery Timeframes	Projects can commence after 1 April 2018 and must be completed by 31 October 2019
Eligible Projects	Eligible projects must either be: <ul style="list-style-type: none"> • New or upgraded change room facility for female participants and/or officials • New or upgraded amenities for female participants and/or officials • Safety requirements to support access and use of change rooms and amenities by females • Parents' rooms
Ineligible Projects	The following projects and components are ineligible for funding: <ul style="list-style-type: none"> • Site remediation • Purchase of existing buildings or land • Works not undertaken within the project period • Replacement or maintenance • Facilities used for commercial operations including licenced clubs • Safety lighting not directly linked to change rooms and amenities • Car parks (including disability car parks) and associated lighting • Works external to the project or site including electrical, water, IT and drainage • Wages or salaried and other employee costs • Relocating facilities • Event costs
Definition of New & Upgrade	<p>New infrastructure is defined as:</p> <ul style="list-style-type: none"> • a new project on a greenfield site (i.e. on a totally undeveloped site where no development currently exists), or • development of new infrastructure on a previously undeveloped portion of an existing site (e.g. constructing a new amenities block at an existing facility or venue). <p>An upgrade is defined as:</p> <ul style="list-style-type: none"> • an enhancement to the existing infrastructure to a higher standard or increased functionality (e.g. converting open showers or change rooms to separate cubicles) • an enhancement to meet new statutory requirements or minimum safety or competition standards for the sport or recreation activity (e.g. constructing a toilet to allow access or use by people with a disability to comply with legislation). <p>Projects that are to replace 'like-for-like' infrastructure are not considered an upgrade. These are considered replacement projects, which are not eligible.</p>

Design Criteria	<p>Facilities should incorporate the following design principles:</p> <ul style="list-style-type: none"> • Purpose-built • Multi and shared use • Compatibility • Universal design • Public safety • Health and safety • Functionality
Project Assessment Criteria*	<ul style="list-style-type: none"> • Need <ul style="list-style-type: none"> ○ Current facilities ○ Usage ○ Service Gaps ○ Consultation • Ability to deliver • Program priorities • Strategic considerations

PROPOSAL:

Taking into account the program parameters outlined above, it is proposed that Council apply for the projects outlined in Table 2 as part of the Female Facilities Program. A number of sites were assessed, but based on the highest community need these projects have been prioritised based on female participants, current facility provision and gaps, and future requirements.

**TABLE 2
FEMALE FACILITIES PROGRAM - PROPOSED PROJECTS**


PROJECT	DESCRIPTION	USAGE
New Limestone Park Netball Amenities	Additional new toilet facilities and showers at Limestone Park Netball as existing toilets do not meet the club needs	2,400 people per week
New Change Room Facilities at Jim Donald Parklands Multi-Purpose Multi-User Venue	Construction of new change room facilities. Site caters for 4 user groups (Raceview Soccer Club, Silkstone Soccer Club, Touch Rugby League and Brothers Cricket Club), but currently only provides toilet facilities, with no change rooms. Consideration of future club house plans is required.	220 female participants per week

CONCLUSION:

The Queensland Government has announced funding available under the Get in the Game Female Facilities Program to meet current and future needs of female sport and recreation participants.

Table 2 (above) outlines the projects proposed to be submitted under the Female Facilities Program.

ATTACHMENTS:

Name of Attachment	Attachment
Attachment A Female Facilities Program Fact Sheet	 Attachment A

RECOMMENDATIONS:

- A. That Council make application to the Queensland Government’s Female Facilities Program for new Limestone Park netball amenities and new change room facilities at Jim Donald Parklands Multi-Purpose Multi-User Venue as outlined in the report by the Grant Management Officer dated 19 October 2017.

- B. That the Chief Operating Officer (Works, Parks and Recreation), in consultation with the Chairperson and Deputy Chairperson of the Works, Parks and Sport Committee, be authorised to submit funding applications for the Queensland Government’s Female Facilities Program for new Limestone Park netball amenities and new change room facilities at Jim Donald Parklands Multi-Purpose Multi-User Venue as outlined in the report by the Grant Management Officer dated 19 October 2017.

Regina Hannant
GRANT MANAGEMENT OFFICER

I concur with the recommendation/s contained in this report.

Shane Gillett
BUSINESS ACCOUNTING AND ASSET MANAGER

I concur with the recommendation/s contained in this report.

Bryce Hines
ACTING CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)

Get in the Game 2018–2020

Female Facilities Program

**Funding to develop female facilities**

What is the Female Facilities Program?

The *Female Facilities Program* is one of the funding programs that comprise the Queensland Government's *Get in the Game* initiative to support sport and active recreation at the grassroots level.

The *Female Facilities Program* aims to assist sport and recreation organisations and local governments to develop functional and inclusive female change rooms and amenities that meet the current and future needs of sport and recreation participants.

What funding is available?

Eligible organisations can apply for funding up to \$500,000 (GST exclusive).

Where the total project cost is \$200,000 (GST exclusive) or more, a quantity surveyor's estimate must be included in the application. Additionally, projects of this value will be required to undertake a public tender process or Local Buy supply arrangements, if approved.

What projects are eligible?

Projects must be a new or upgraded facility development that clearly supports female participation in sport and active recreation to be eligible.

Eligible project components could include:

- change room facilities and amenities for female participants and/or officials
- safety requirements to support facility access and use by females
- parents' rooms.

Facilities should incorporate the following design principles:

- purpose-built
- multi-land shared use
- compatibility
- universal design
- public safety
- health and safety
- functionality.

Important dates

The following table provides dates for the program.

Applications Open	Applications close	Successful projects announced	Successful projects can commence
3 Oct-17	1 Dec-17	Feb-18	Apr-18

Who can apply?

Organisations eligible to apply are:

- Queensland not-for-profit sport and recreation organisations and not-for-profit local community organisations (with a primary objective of sport or active recreation) incorporated under the:
 - *Associations Incorporation Act 1981* (Qld)
 - *Corporations Act 2001* (Cwlth)
 - *Cooperatives Act 2002* (Cwlth)
 - *Corporations (Aboriginal and Torres Strait Islander) Act 2006* (Cwlth)
- local governments constituted under the:
 - *Local Government Act 2009* (Qld)
 - *City of Brisbane Act 2010* (Qld)
 - *Commonwealth Aluminium Corporation Pty Ltd Agreement Act 1957* (Qld)
- *a sport or recreation club incorporated within a Queensland university.*

Organisations must also have met all obligations for projects currently funded by the department.

Need further information?

For further information on the funding program, contact your local Sport and Recreation Services advisor on 1300 656 191 or visit the Sport and Recreation website at www.qld.gov.au/recreation/sports/funding/getinthegame/

Further information on how your organisation can be more female friendly is available on the website at www.qld.gov.au/recreation/health/women-girls/stay-relevant/.

Works, Parks and Sport Committee	
Mtg Date: 08.11.17	OAR: YES
Authorisation: Bryce Hines	

MY:MY

H:\Departmental\Committee Reports\1710 MY Event Traffic Marshals for Traffic Control.doc

5 October 2017

MEMORANDUM

TO: CITY MAINTENANCE MANAGER

FROM: PRINCIPAL ENGINEER (CITY MAINTENANCE)

RE: EVENT TRAFFIC MARSHALS FOR TRAFFIC CONTROL

INTRODUCTION:

This is a report by the Principal Engineer (City Maintenance) dated 5 October 2017 concerning the newly introduced Event Traffic Marshals from Department of Transport and Main Roads to undertake basic traffic control duties during community events.

BACKGROUND:

In 2016, Department of Transport and Main Roads (TMR) held briefing sessions with the Ipswich City Council regarding the implementation of the new traffic management design qualification and as part of these discussions Council raised the high cost of traffic control for non-profit community events.

In February 2017, TMR proposed minor amendments to the traffic control requirements by introducing 'Event Traffic Marshals' (ETM), which can be volunteers, and released a discussion paper. TMR proposed that ETMs may be engaged to perform basic traffic control functions in specified Special Events under low risk road environments. In August 2017, TMR confirmed the introduction of ETM as a class of traffic control personnel, in the document titled 'Event Traffic Marshal – Special Event Approved Procedure' (Attachment A).

SPECIAL EVENTS:

TMR described Special Events in the Procedure (Attachment A) as community and sporting events held in Queensland and typically for:

- athletic and sporting competitions,
- local fetes,
- parades and marches,

- fundraising, social and recreational events, and
- Political, religious and cultural parades/rallies.

RESPONSIBILITIES FOR EVENT ORGANISERS:

Event Organisers have the following responsibilities as described from TMR:

- Must obtain all required permits (eg Special Event Permit, Traffic Control Permit) and approvals including having a Traffic Guidance Scheme (TGS)
- Must consider the risks and issues associated with using volunteers for traffic control duties, and have appropriate insurance cover
- Are fully conversant with the Event Traffic Marshal – Special Event Approved Procedure
- Engage a qualified Traffic Management Designer to develop Traffic Management Plan and associated Traffic Guidance Scheme (TGS) taking into account suitable low risk ETM locations
- Notify ETM candidates of the need to complete an online competency assessment
- Complete the online ETM competency assessment themselves
- Develop an incident response strategy and record keeping system for the event
- Conduct a pre-event checking process to ensure all ETMs are suitable and complying with all requirements
- Event Organisers and ETMs have a duty of care, and must be road safety aware at all times.

TMR has prepared the fact sheet 'Information for event organisers' (Attachment B).

EVENT TRAFFIC MARSHAL:

In general, Event Traffic Marshals (ETM) must be volunteers over the age of 18 years and able to pass a competency assessment nominated by TMR. ETMs can perform basic traffic control duties for specified Special Events and are accountable to the Event Organiser.

The Event organiser is responsible for providing the ETM with all equipment required and support for all ETMs engaged at the event.

TMR prepared two fact sheets providing guidelines for ETMs. They are; 'Special Event Traffic Marshal Scheme Overview' (Attachment C) and 'How to become an Event Traffic Marshal' (Attachments D).

LIMITATIONS FOR EVENT TRAFFIC MARSHAL:

ETMs can only perform limited duties under the following environment:

- Undertake basic STOP/SLOW duties in simple low risk traffic environments for the duration of an Event
- Limited to install 'Traffic Controller Ahead/PREPARE TO STOP' sign if specified on the event Traffic Guidance Scheme
- Limited to roads with speed limits of 60km/h or less
- Traffic volume will not exceed 200 vehicles/hour while the event is in progress
- Two-way two lane or one-way one-lane roads

- Not at signalised intersection or railway crossing

A fact sheet 'Information for Traffic Management Designers' (Attachment E) assisting the use of ETMs for Traffic Guidance Scheme is prepared by TMR.



SUMMARY:

Event Traffic Marshals may be engaged by event organisers for some of the community or sporting events hosted in Ipswich such as ANZAC Day March, May Day March, Rosewood Festival Parade, Lions Club Street Carnival or Fun Runs. However, ETMs can only perform basic traffic control duties in low risk and low vehicle volume roads.

As part of the documentation for road permit application, ETMs may be included by the applicant in the traffic guidance scheme prepared by licenced traffic management designer. Event organisers may engage ETMs to perform basic traffic control duties for the event in accordance with the prepared traffic guidance scheme and TMR guidelines.

Council will consider ETMs in the assessment of road permit applications in accordance with the requirements and guidelines specified by Department of Transport and Main Roads.

ATTACHMENTS:

Name of Attachment	Attachment
Event Traffic Marshal – Special Event Approved Procedure, by Department of Transport and Main Roads	 Attachment A
TMR Fact Sheet – Event Traffic Marshals – Information for event organisers	 Attachment B
TMR Fact Sheet – Special Event Traffic Marshal Scheme Overview	 Attachment C
TMR Fact Sheet – How to become an Event Traffic Marshal	 Attachment D
TMR Fact Sheet – Event Traffic Marshals – Information for Traffic Management Designers	 Attachment E

RECOMMENDATION:

That the report be received and the contents noted.

Michael Yau

PRINCIPAL ENGINEER (CITY MAINTENANCE)

I concur with the recommendation contained in this report.

David Baker

CITY MAINTENANCE MANAGER

I concur with the recommendation contained in this report.

Bryce Hines

ACTING CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)

Procedure

**Event Traffic Marshal – Special Event Approved
Procedure**

August 2017

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1 Introduction

1.1 Overview

The Event Traffic Marshal (ETM) scheme enables volunteers to undertake basic traffic control tasks associated with permitted Special Events such as community and sporting events held in Queensland.

The ETM scheme is administered by the Department of Transport and Main Roads and is intended to provide sporting, community and special interest groups with an alternative option in circumstances where accredited Traffic Controllers may not be required for basic and low risk duties.

An ETM has a delegated authority to conduct very basic traffic control duties, but only in low risk road environments in the vicinity of the Special Event.

To be engaged to control traffic during a Special Event, the ETM must have undertaken a competency assessment and perform his or her duties in accordance with this *Approved Procedure*.

Community and sporting organisations often require the assistance of volunteers to allow events to proceed smoothly, and to reduce the cost of staging events. Volunteers traditionally undertake various event tasks such as parking attendance; event set up activities; and pedestrian / spectator control; however, prior to the Event Traffic Marshal scheme being introduced, volunteers could not provide assistance by legally controlling traffic to facilitate the event, unless they were accredited as traffic controllers by Transport and Main Roads, or acting under the direction of police officers.

1.2 Purpose

The purpose of this document is to provide information about the ETM scheme, and to specify the operational procedures and other requirements that must be complied with by ETMs and by Event Organisers who have been granted a Special Event Permit.

This document is administered by Transport and Main Roads and describes:

- prerequisites to be an ETM, including physical capability, fitness for duty and clothing requirements
- processes for Event Organisers to engage ETMs and cancel an ETM's engagement
- limitations and responsibilities associated with ETMs undertaking traffic control duties
- the requirements for ETMs installing official traffic signs related to traffic control, and
- the correct procedure for the use of the STOP / SLOW bat to control traffic.

This document will assist Event Organisers and Traffic Management Designers (TMDs) in understanding the requirements for ETMs.

1.3 Authority and approvals

Event organisers have an obligation to ensure that appropriate arrangements are in place to minimise danger to event participants, and to manage the impact of the Special Event on road users not taking part in the event.

Section 127 of the Transport Operations (Road Use Management – Accreditation and Other Provisions) Regulation 2015 requires that Special Event permit holders (Event Organisers) comply with conditions set out in the Special Event Permit. This includes complying with the approved Traffic Guidance Scheme (TGS) which sets out how traffic will be managed around the event including the signage to be installed and where ETMs may be placed.

The ETMs' authority to control traffic is a delegation under section 96(5) of the *Transport Operations (Road Use Management) Act 1995*. The authority of the ETM to control traffic only applies if the ETM controls the traffic in accordance with this *Approved Procedure* (this document) - as referred to in Section 126A of the Regulation.

A Police officer may issue a penalty infringement notice against a road user who has contravened an official traffic sign. The contravention is an offence against Section 74 of the *Transport Operations (Road Use Management) Act 1995*.

This means road users must not disobey a lawful direction or signal given by an ETM using a STOP / SLOW bat.

Additionally, a driver or rider who does not stop, or does not remain stopped, at a lawful hand-held STOP sign commits an offence under Section 101 of the Transport Operations (Road Use Management — Road Rules) Regulation 2009.

Other relevant sources of information about Transport and Main Roads' traffic management standards and legislated requirements for traffic control in Queensland are available on the department's website.

2 Roles and responsibilities

2.1 Event Organiser

The Event Organiser is the holder of a Special Event Permit.

The Special Event permit holder may only engage ETMs where a TGS for the permitted event specifies the use of ETMs to control traffic.

The Event Organiser shall ensure that individuals seeking engagement as ETMs:

- are volunteers
- have provided proof of identity
- are at least 18 years of age
- have obtained proof of successful completion of an online competency assessment (dated within a three-month period preceding the event), or as an alternative, the individual provides documentary evidence of having been engaged as an ETM for a Special Event within the last 12 months
- are physically fit to perform an ETM role
- understand assigned activities, designated locations and the general event traffic arrangements prior to commencing duties (as outlined by the event TMP and TGS), and are able to perform their duties adequately and safely
- understand any emergency protocols specific to the event
- have acknowledged their understanding of their duties as an ETM
- are issued with a notice of engagement and a copy of the event TGS
- have recorded their details in the Event Organiser's sign-on register (a photo of each notice of engagement will be adequate).

- are provided with appropriate equipment to undertake their duties, including a vest that complies with this *Approved Procedure*; other personal protective equipment (PPE) as required; STOP / SLOW bats; and Traffic Controller Ahead / PREPARE TO STOP signs

The notice of engagement issued by the Event Organiser must include all text contained in the pro forma provided by Transport and Main Roads (a pro forma *ETM Notice of Engagement* is available on the department's website).

During the event, the Event Organiser shall ensure that:

- ETMs are provided with the requisite break periods
- details of any traffic incidents that occur while ETMs are undertaking activities are recorded.

The Event Organiser shall maintain records of individuals that have been engaged as ETMs in accordance with the *Limitations of Actions Act 1974*, for actions associated with personal injury (plus as long as required for any claims to be resolved).

Important note:

If the Event Organiser does not consider that the individual can meet the required level of physical capability or any of these requirements, the person must not be engaged as an ETM for the event.

2.2 Traffic Management Designer

The TMD is a competent person (as defined by the *Manual of Uniform Traffic Control Devices* (MUTCD) Part 3 *Works on Roads*) who is appropriately qualified to prepare TMPs and TGSs. The Traffic Management Designer is responsible for:

- development of the event TMP and TGS
- determination of locations which are suitably low risk road environments for the use of ETMs to undertake traffic control duties
- nomination of ETM locations and device locations on the event TGS, and
- provision of any additional instructions that are specific to ETM duties.

Guidance for TMDs on the identification of low risk road environments suitable for ETMs is available on the Transport and Main Roads website.

2.3 Event Traffic Marshal

An ETM is an individual who provides assistance at the event in a volunteer capacity; and has a temporary delegated legal authority to undertake basic traffic control duties in low risk road environments during an event. An ETM must control traffic in accordance with this *Approved Procedure*.

The authority to control traffic is only for the specific event (and period of time) stated on the Special Event Permit held by the Event Organiser.

In performing the role, ETMs are expected to:

- manage traffic around the event in a safe, efficient and professional manner to minimise disruption of road users and event participants
- undertake their duties only in accordance with this procedure
- take appropriate steps in responding to incidents and emergencies

Unlike ETMs, accredited Traffic Controllers and Police officers have authority to perform traffic control at locations that are higher risk environments, or involve more complex arrangements.

2.4 Accredited Traffic Controller

An accredited Traffic Controller is an industry professional who has completed an approved training course; met strict accreditation pre-requisites, and is authorised to control traffic under the Regulation. The authorisation is applicable to all Queensland roads.

An accredited Traffic Controller can undertake traffic control duties at any locations assigned to an ETM on the TGS. In such cases, the accredited Traffic Controller shall perform traffic control functions in accordance with the *Traffic Controller Accreditation Scheme Approved Procedure* (TCASAP), and not this ETM *Approved Procedure*.

Information about the Traffic Controller Accreditation Scheme can be found at:

<https://www.tmr.qld.gov.au/business-industry/Accreditations/Traffic-Controller-Accreditation-Scheme>.

3 Event Traffic Marshal Engagement

3.1 Process

To be engaged as an ETM for a Special Event, an individual shall:

- be at least 18 years of age
- complete the online competency assessment in the three-month period preceding the event (through the Transport and Main Roads website) to obtain a proof of competency documentation [*see exception below #*]
- provide to the Event Organiser a printed copy of the proof of competency assessment completion, or alternatively, documentary evidence of the prior engagement as an ETM within the last 12 months
- provide to the Event Organiser evidence of identity
- be capable of undertaking ETM duties and controlling traffic in accordance with this operating *Procedure*
- receive a pre-event briefing from the Event Organiser on the ETM's required duties
- confirm to the Event Organiser the individual's understanding of the duties required and where to perform those duties, and
- complete the Event Organiser's sign-on register.

[*# the competency assessment requirement is not applicable if the person has documentary evidence of their engagement as an ETM in the 12-month period preceding the event*]

3.2 Competency criteria

3.2.1 Physical capability

In order to fulfil the duties of an ETM, an individual must be able to demonstrate to the Event Organiser that he or she is able to:

- Maintain have a level of situational awareness in complex environments

- hear verbally communicated instructions, vehicle warning devices and emergency vehicle sirens in a noisy environment
- communicate with others verbally including via portable communication equipment (such as two-way radio)
- identify emergency vehicles (visually and audibly) approaching the control point from a distance
- have reasonable judgement of speed and distance in order to decide when to exit the path of an oncoming vehicle that fails to stop or slow down as directed
- have sufficient mobility to move quickly out of the path of a moving vehicle that does not stop or slow as directed
- give approved traffic control signals whilst standing and holding a STOP / SLOW bat for periods of up to two hours, and
- concentrate and maintain focus for up to two hours without a break.

3.2.2 Obligations and fitness for duty

An ETM shall operate in a professional manner while undertaking duties. This means that the individual shall:

- be appropriately attired to control traffic at the event
- not perform traffic control duties while fatigued
- not perform traffic control duties while adversely affected by a substance or medication causing mental or physical impairment
- maintain a 'zero percent' blood / alcohol concentration while performing marshalling duties
- remain focused on the task at hand (that is, avoid becoming distracted)
- be polite and courteous at all times when interacting with other road users as part of duties
- maintain a duty of care to oneself and others, and
- wear prescribed corrective lenses and / or hearing aids as required to meet sight and hearing requirements while performing traffic control duties.

ETMs must carry on their person their *Notice of Engagement* at all times while undertaking traffic control duties. If requested, the *Notice* must be shown to the Event Organiser, or representative, or an authorised officer.

3.3 Cancelling an engagement

An Event Organiser may cancel the engagement of an ETM at any time.

Examples of reasons for cancellation include:

- the circumstances under which the ETM is to undertake traffic control duties change and the location or event traffic conditions are no longer low risk
- the event ceases or does not proceed for any reason
- the ETM acts in a manner contrary to the briefing and instructions given by the Event Organiser or authorised officer

- the ETM acts in a manner contrary to this *Approved Procedure*
- the Event Organiser is no longer satisfied that the ETM has the physical capabilities to undertake the traffic control duties
- the Event Organiser is no longer satisfied that the ETM is fit for duty (for example, due to fatigue or being affected by substances), and
- any other circumstances have occurred or, in the opinion of the Event Organiser, may occur which pose a risk to the safety of the ETM or the public.

The Event Organiser shall notify the ETM of the cancellation and ensure that the ETM ceases undertaking traffic control duties at the event.

4 Operating procedure

4.1 Clothing

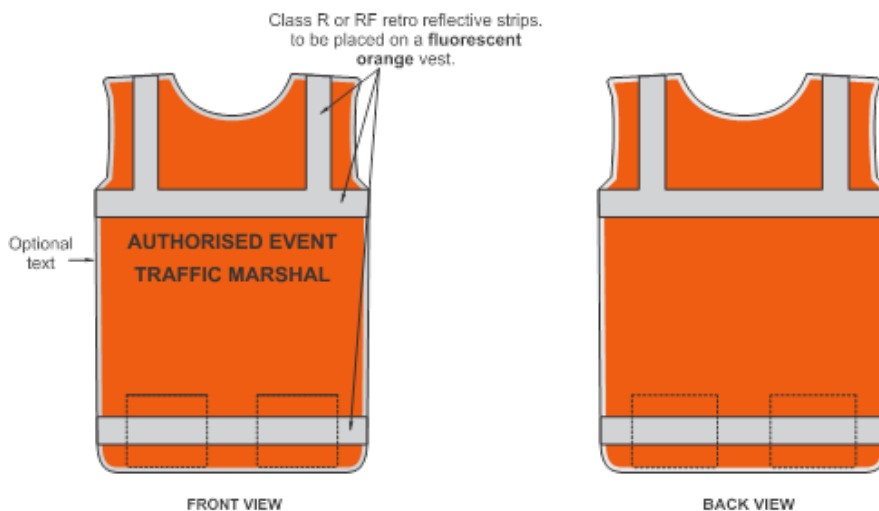
ETMs are required to wear a compliant orange fluorescent safety vest as an outer garment at all times while conducting assigned traffic control duties.

Figure 4.1 shows an example of the safety vest to be used. The vest shall comply with:

- colour and fluorescence: Class F in Australian Standard AS/NZS 1906.4:2010 *Retroreflective materials*, and
- design and placement of retroreflective strips: Class R or RF in Australian Standard AS/NZS 4602:1999 *High visibility safety garments*.

The recommended text / stencilling is 'EVENT TRAFFIC MARSHAL' or 'AUTHORISED EVENT TRAFFIC MARSHAL'. The text is optional.

Figure 4.1 – Example fluorescent safety vest (AS/NZS 1906.4 / AS/NZS 4602)



[Note: Fluorescent yellow safety vests and fluorescent yellow shirts are worn by accredited Traffic Controllers, and these shall not be worn by ETMs.]

When undertaking STOP / SLOW duties, vest sides / buttons / VELCRO must be fastened.

In cases of rain, the orange fluorescent safety vest must be worn on the outside of weather protection garments such as rain coats.

In addition to wearing an orange fluorescent safety vest, an ETM should be suitably attired for the task and conditions. For example, the ETM is expected to wear:

- enclosed shoes
- long sleeve shirt and long pants, and
- sun protection during daylight hours (hat or cap, sunglasses, sunscreen and so on).

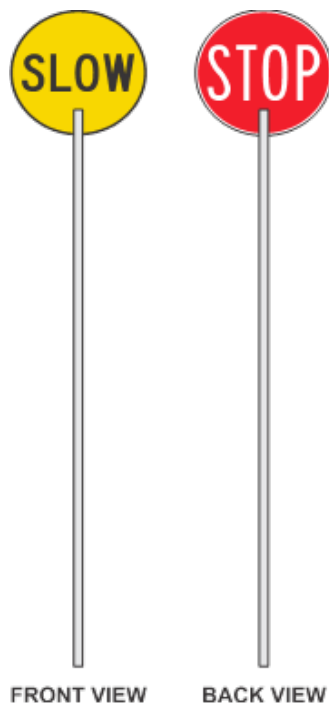
Hats or caps or other clothing worn by ETMs may have event logos or text indicating the event name.

4.2 Equipment

4.2.1 STOP / SLOW Bat

An ETM shall use a STOP / SLOW bat to control vehicular traffic. A STOP / SLOW bat measuring a minimum of 1.8 metres from the ground to the bottom of the STOP / SLOW sign (R6-8, R6-Q02 / T7-1) shall be used.

Figure 4.2 – STOP / SLOW Bat



4.2.2 Signs

An ETM may only control traffic if a Traffic Controller Ahead / PREPARE TO STOP sign is installed. An example of this sign is shown at Figure 4.2.2.

Figure 4.2.2 – Traffic Controller Ahead / PREPARE TO STOP Sign



The event TGS may specify that an ETM is required to place the sign (or other official traffic signs) at locations shown on the event TGS. If a sign cannot be placed where specified, the sign should be placed nearby (within 10 metres) the specified location in a safe area where there is a clear line of visibility to and beyond the sign.

ETMs should not place or modify any other official traffic signs (unless it is stated on the TGS that an ETM may do so).

4.3 Operating instructions

4.3.1 Operational procedure for controlling vehicular traffic

ETMs shall conduct their duties as follows:

- only control one lane of traffic in one direction (if an ETM has been placed at a location that requires the ETM to control more than one traffic lane at a time, then the ETM shall contact the Event Organiser immediately)
- set up any signs and devices in locations instructed by the Event Organiser as specified on the TGS, and ensure that:
 - the Traffic Controller Ahead / PREPARE TO STOP sign is erected correctly at the beginning of the shift, and
 - the Traffic Controller Ahead / PREPARE TO STOP sign is removed or covered when duty is suspended throughout a shift or completed for the day
- position themselves in the location specified on the TGS, ensuring that
 - they have a clear line of sight to approaching vehicles and that there is enough distance for vehicles to stop safely
 - they have a clear escape path to a safe section of the roadway, shoulder, footpath or median
 - they are facing approaching traffic, but are outside of the projected travel path
 - they are not hidden (for example, by vegetation or parked cars), and
 - they are not obstructing official traffic signs and devices, and
- undertake traffic control activities, giving definite and clear signals to approaching road users for the following actions (as per the procedures outlined following):
 - changing from SLOW to STOP

- holding traffic, and
- changing from STOP to SLOW.

The signals for traffic control outlined following are mandatory requirements for directing vehicular traffic.

4.3.2 Changing from SLOW to STOP

- While remaining outside the travel path (for example, on the road shoulder, closed lane(s) or footpath), the ETM shall face oncoming traffic.
- To stop vehicles, the ETM shall turn the bat to the STOP sign and raise his or her free hand into the STOP signal position with the palm towards the traffic (see Figure 4.3.2).

Figure 4.3.2 – Signal to STOP traffic



4.3.3 Holding vehicles

- The ETM is to continue facing the stationary vehicles and should, where possible, allow two to three vehicles to stop before stepping in front of the stationary lane of traffic.
- The ETM is to be positioned approximately 10 metres in front of the location where vehicles will be stopped.
- The ETM is to ensure that the bat's STOP sign continues to face the stationary traffic.

4.3.4 Changing from STOP to SLOW

- To allow the stopped traffic to proceed slowly, the ETM must wait until the event occurrence (that has required the stoppage of traffic) has finished and that it is safe to proceed (either by visual check or verbal confirmation from another ETM or an accredited Traffic Controller).

- The ETM is to move to the side of the road (on shoulder, closed lane(s) or footpath) and clear of all traffic.
- The ETM is to recheck that there is no occurrence that requires the traffic to be held.
- The ETM is to turn and stand in a sideways position so all traffic can be visually monitored, then turn the bat so that the SLOW sign is facing the stopped traffic.
- With his or her free hand, the ETM is to give the TO GO signal (see Figure 4.3.4(a))

Figure 4.3.4(a) – Signal to direct traffic TO GO



- To slow traffic further if required, the ETM is to continue to show the SLOW side of the bat facing the traffic, give the TO GO signal by moving his or her free arm up and down but not above shoulder level (see Figure 4.3.4(b)).

Figure 4.3.4(b) – Signal to SLOW traffic



4.3.5 Prohibitions

While conducting their duties, ETMs shall not:

- control and direct vehicles in contravention of the event TMP and TGS (unless in an emergency)
- perform traffic control functions for complex traffic arrangements, such as:
 - multiple lanes on multi-lane roads
 - at signalised intersections
 - at railway level crossings, or
 - in high risk environments
- control two (or more) lanes or directions of traffic simultaneously
- install or modify official traffic signs other than where specifically stated on the event TGS that an ETM may do so, or
- operate in a manner contrary to this *Approved Procedure* and the event permit conditions.

4.3.6 Break periods

ETMs shall be relieved from their traffic control duty after not more than two hours for a period of rest of at least 15 minutes.

An individual ETM should not undertake duties for more than two consecutive, two-hour periods per day.

The ETM shall remain at the traffic control station until directed by the Event Organiser, or representative, to leave or until relieved by another ETM or an accredited Traffic Controller.

4.4 Conclusion of duties

At the conclusion of his or her shift, the ETM will report details to the Event Organiser or the Event Organiser's representative, of incidents that occurred during the shift, unless those incidents have already been reported.

If not replaced by another ETM at the traffic control station, the ETM should undertake the following actions:

- ensure that it is safe to cease duty
- notify the Event Organiser or representative that the shift is concluding and that he or she is ceasing traffic control duties
- remove any temporary signs placed for the event (if traffic control is no longer required), and
- report back to the Event Organiser and return any equipment provided by the Event Organiser.

4.5 Responding to incidents

An incident is an occurrence that, in the opinion of the ETM, affects the operational safety of the public or the ETM. Examples include:

- accidents, or near misses, occurring in close proximity to the ETM's location
- assaults or abusive / insulting / threatening language directed towards an ETM by road users
- unsafe or dangerous actions of other road users within proximity to the event, and
- road users disobeying a direction or signal given by an ETM.

An ETM should take the following action if an incident occurs within the designated control area:

- call 000 in the event of any medical emergency or life threatening situation
- notify the Event Organiser or their representative, and
- maintain effective traffic control if safe to do so, otherwise move to a position clear of danger.

4.6 Event Traffic Marshal safety awareness

Prior to commencing duty, the ETM shall undertake a personal safety risk assessment of the assigned location for the traffic control station. Due consideration shall be given to visibility, distance and any other visual obstructions that will adversely impact the ETM's ability to undertake duties safely.

ETMs have a duty of care to ensure the safety of the public and themselves. ETMs are not obligated to fulfil their duty if they believe that they have been directed to operate at an unreasonable level of risk.

If an ETM has been incorrectly positioned at an unsafe location and cannot undertake ETM duties safely, he or she should immediately notify the Event Organiser or representative and cease any duty (if it is safe to do so).

ETMs should not abandon their traffic control stations if it will impact on the safety of event participants or stakeholders (unless there is an unreasonable level of risk) until the issue has been resolved.

5 Definitions and acronyms

Unless otherwise stated, terms used within this *Approved Procedure* are as defined in Table 5.

Table 5 – Definitions and acronyms

Reference	Definition
Act	<i>Transport Operations (Road Use Management) Act 1995</i>
Authorised Officer	A person who holds an appointment as an authorised officer under Section 20 of the Act (these include Police officers and Transport and Main Roads Transport Inspectors)
Traffic control station	The location where the ETM or accredited Traffic Controller has been directed to operate
Event	An event is an organised community activity that may impact on road operations. The authorising officer that issues the Special Event Permit is responsible for determining if the activity is classified as an event. Typically, Special Events Permits are issued for: <ul style="list-style-type: none"> • athletic and sporting competitions • local fetes • parades and marches • fundraising, social and recreational events, and • political, religious and cultural parades / rallies.
Event Traffic Marshal (ETM)	As defined in this <i>Approved Procedure</i> (see Section 2.3)
Event Organiser	As defined in this <i>Approved Procedure</i> (see Section 2.1)
Multi-lane road	A road that has more than one lane in one or both directions of travel
Manual of Uniform Traffic Control Devices (MUTCD)	A document administered by the Department of Transport and Main Roads which contains the designs, methods, standards and procedures for official traffic signs installed on roads; Part 3 <i>Works on Roads</i> of the MUTCD outlines principles for temporarily signing activities which cause interference or obstruction to the normal use of a road by any road user
Official traffic sign	As defined in the Act.
Police officer	A person so defined under the <i>Police Service Administration Act 1990</i>
Regulation	Transport Operations (Road Use Management–Accreditation and Other Provisions) Regulation 2015
Road	An area that is: <ol style="list-style-type: none"> 1. open to or used by the public and is developed for or has as one of its uses, the driving or riding of motor vehicles, whether on the payment of a fee or otherwise, or 2. dedicated to public use as a road (but does not include an area declared under a regulation not to be a road).
Road user	A driver, rider, passenger or pedestrian and includes a person in or on a wheelchair or a personal mobility device
Traffic Controller Accreditation Scheme Approved Procedure (TCASAP)	A document administered by Transport and Main Roads that outlines the operational procedures for accredited Traffic Controllers
Traffic Guidance Scheme (TGS)	A TGS is a plan that indicates the traffic control arrangements to be put in place during the event

Reference	Definition
Traffic Management Designer (TMD)	A person who is qualified in Traffic Management Design, having undertaken an approved Transport and Main Roads course
Traffic Management Plan (TMP)	A TMP is a document that outlines various aspects related to event traffic control (such as responsibilities and risk management).

Event Traffic Marshals

Information for event organisers

Background

This fact sheet provides Event Organisers with information about engaging volunteers as Event Traffic Marshals (ETMs) to undertake basic traffic control duties at Special Events in low risk road environments.

Event organiser responsibilities ...

- Must have all relevant Council, Queensland Police Service, and Department of Transport and Main Roads permits/approvals to conduct the Special Event, including having a Traffic Guidance Scheme (TGS) for the event
- Must consider the risks and issues associated with using volunteers for traffic control duties, and have appropriate insurance cover to conduct the Special Event.
 - o have been issued with a signed Notice of Engagement as an ETM and sign-on to the Event Organiser's register
- will have, at the event, all equipment needed for ETMs to perform their roles.

Event Organisers and ETMs have a duty of care, and must be road safety aware at all times.

It is expected that Event Organisers:

- are fully conversant with the Event Traffic Marshal – Special Event Approved Procedure
- engage a Traffic Management Designer to develop the event Traffic Management Plan, and associated TGS taking into account suitable low risk ETM locations
- notify ETM candidates of the need to complete an online competency assessment and other prerequisites to be an ETM for the event
- complete the online ETM competency assessment themselves
- develop an incident response strategy and record keeping system for the event
- conduct a pre-event checking process to ensure all ETMs:
 - o have confirmed their identity and their proof of competency
 - o are properly inducted and fully understand their role
 - o have a copy of the TGS, and know who to contact for support during the event

As Event Organiser you must be aware that Event Traffic Marshals ...

- ✓ may only undertake basic STOP/SLOW traffic control duties during a Special Event, if ETM locations are specified on TGS for the event
- ✓ must satisfy all pre-requisites described in the Event Traffic Marshal – Special Event Approved Procedure (ETM Approved procedure), and control traffic in accordance with that approved procedure
- ✓ must be volunteers and be properly engaged by the Event Organiser after the appropriate competency and suitability checks are undertaken
- ✓ are to be well briefed before the event and supported by the Event Organiser while undertaking duties at the event
- ✗ are not able to control traffic in high risk or complex road environments
- ✗ do not have authority to control traffic after the permitted Special Event has ended.

Equipment

Event Organisers must ensure that ETMs have all equipment required to perform their role.

Orange fluorescent safety vest (mandatory)

ETMs shall wear the safety vest while controlling traffic. The vest must be compliant with the Australian standards AS1906.4, AS4602 and requirements outlined in the ETM Approved Procedure.

STOP/SLOW bat (mandatory)

Required when controlling traffic.

Sign (mandatory)

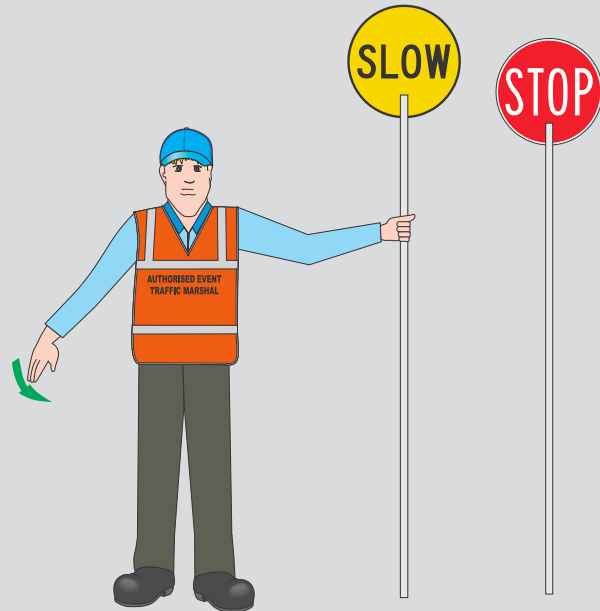
ETMs shall not perform traffic control duties unless a 'Traffic Controller Ahead/PREPARE TO STOP' sign is installed.

Hand held radios (if required)

The Event Organiser should consider the benefits of providing hand held two way radios to each ETM, depending on the location of the traffic control duties and event communication arrangements.

Other

An ETM should be suitably attired for the task and conditions. The ETM is expected to wear enclosed shoes and have suitable sun protective clothing.



Additional resources

This fact sheet is a summary only and is based on information contained in the ETM Approved Procedure. Event Organisers are encouraged to familiarise themselves with the following resources/links:

- [Traffic Management at special events](#)
- [Event Traffic Marshal Scheme webpage](#) and associated fact sheets
- [Work health and safety at public events](#) and in the natural environment
- [Guiding principles for event organisers](#) interacting with the Queensland Government and local government authorities, to enable them to successfully plan and manage an event
- [Traffic Controller Accreditation Scheme](#)
- [Traffic management training](#)
- ! QLDTraffic Hotline (13 19 40) and Road Worker Safety Hotline (1800 501 509)

Find out more

For more in-depth information about traffic control signage, devices and standards contact trafficengineering.support@tmr.qld.gov.au

Event Traffic Marshals

Special Event Traffic Marshal Scheme overview



The Event Traffic Marshal (ETM) scheme enables volunteers to be engaged by Event Organisers to undertake basic traffic control tasks at permitted Special Events in Queensland.

The scheme provides sporting, community and special interest groups with an alternative option in circumstances where accredited Traffic Controllers may not be required for basic and low risk duties.

Event Traffic Marshals (ETMs) can have a very important role to ensure that Special Events proceed smoothly without disruption, and in reducing costs to community and sporting organisations to run events.

ETMs may only undertake basic STOP/SLOW traffic control duties during a Special Event, if ETM locations are specified on the Traffic Guidance Scheme (TGS) for the event.

ETMs must satisfy all pre-requisites described in the Event Traffic Marshal – Special Event Approved Procedure (ETM Approved Procedure), and control traffic in accordance with that procedure.

An ETM's authority to control traffic is only for the specific event (and period of time) stated Notice of Engagement issued by the Event Organiser (the Special Event permit holder).



Why is traffic management needed for special events?

Traffic management activities associated with local community, sporting and charity events often require roads to be temporarily closed to allow the event to proceed. In such cases, the flow of traffic in the vicinity of the event needs to be managed. Special events are usually held in local communities, on low speed roads, and where there are significantly fewer vehicles being impacted.

Event Organisers have an obligation to ensure that appropriate arrangements are in place to minimise danger to event participants, and to manage the impact of the Special Event on road users not taking part in the event.

Background to the Event Traffic Marshal Scheme

The scheme is administered by the Department of Transport and Main Roads. The department is responsible for setting the standards for traffic management to be applied across Queensland roads. The department also manages Queensland's state-controlled road network.

The scheme was introduced in August 2017 following consultation with community, industry and government stakeholders. The department received feedback from a number of Councils, community service organisations,

event organisers and sporting associations about the prohibitive costs associated with traffic management at events, seeking a cost effective alternative to the use of traffic management service providers.

Following the release of a discussion paper in February 2017, the department received strong support for a volunteer-based Event Traffic Marshal scheme.

Volunteers traditionally contribute to events by providing a wide range of operational activities, such as setting up of event signage; parking direction; and general guidance to spectators. Due to the ETM scheme, there is now an opportunity for event volunteers to expand their role in the implementation of the event by providing basic traffic control duties.

Prior to the ETM scheme being introduced, volunteers could not provide assistance by legally controlling traffic to facilitate an event, unless they were accredited as traffic controllers by the department, or acting under the direction of Police Officers.

Benefits of scheme

The immediate benefits to Event Organisers, and the broader community, is that event operating costs could be significantly minimised, thus making numerous sporting, social and cultural events viable to run and manage due the substantially reduced cost of traffic management component.

The scheme is likely to be particularly useful for the following types of events:

- local street festivals and sporting events (such as fun runs) that have a minimal impact on roads and traffic flow and negligible impact on the non-event community
- local ANZAC Day marches and parades under police escort
- cycling events in regional areas that may cover larger distances, with ETMs assisting at minor side streets while accredited Traffic Controllers manage more complex locations.

Expected scheme benefits include:

- improved ability for Councils, community service organisations and sporting associations to stage Special Events
- increased opportunities for local communities to hold events that otherwise might not have been feasible, resulting in additional business and tourism opportunities that hosting these events may introduce
- increased opportunities for sporting clubs, such



as cycling and running clubs, benefitting from being able to stage events that may not have otherwise been feasible.

- strengthened local communities - staging events using purely local volunteers, has the potential to build new skills for volunteers and other event staff
- improved opportunities for volunteers to support events, in a safe and managed way, and learn new skills
- increased work for Traffic Management Designers and accredited Traffic Controllers as a result of more events occurring.

Examples of ETMarshal scheme requirements

The ETM must:

- be a volunteer (not paid event staff) of at least 18 years of age
- have passed a competency assessment to be eligible to be engaged as an ETM
- operate in an efficient and professional manner by undertaking duties in accordance with the ETM Approved Procedure
- be appropriately attired to control traffic at the event, by wearing a conforming orange fluorescent safety vest and enclosed shoes
- not perform traffic control duties while fatigued, or adversely affected by a substance or medication causing mental or physical impairment
- maintain a 'zero percent' blood/alcohol concentration while performing traffic control duties
- have a 15-minute break after two hours of traffic control duties
- not undertake traffic control for more than two consecutive two-hour periods per day
- carry their Notice of Engagement at all times while undertaking traffic control duties.

Accredited Traffic Controllers working with ETMs at events

Some Special Events will involve both accredited Traffic Controllers and ETMs. This is likely where insufficient volunteers are available, or there is a combination of lower risk and higher risk road environments in the vicinity of the event. Unlike ETMs, accredited Traffic Controllers have authority to perform traffic control at locations that are higher risk environments, or involving more complex situations.

Accredited Traffic Controllers can undertake traffic control duties at any locations assigned to an ETM on the TGS. In such cases, the accredited Traffic Controller shall perform traffic control functions in accordance with the Traffic Controller Accreditation Scheme Approved Procedure (TCASAP), and not the ETM Special Event Approved Procedure.



What are the main differences between ETMs and accredited Traffic Controllers?

ETMs and Accredited Traffic Controllers are different in a number of ways:

- The types of activities that they can undertake and the locations they operate.* Accredited Traffic Controllers are paid professionals who are competent to control traffic in a wide range of circumstances and road environments, whereas ETMs are authorised to control traffic in very limited circumstances relevant to just that event.
- The type of authority they hold.* Accredited Traffic Controllers hold a three-year regulatory authority (an industry licence) that is widely transportable in the industry, whereas ETMs are only authorised when engaged by the Event Organiser and may only control traffic at the designated locations on the TGS for the duration of the event.
- The training and other prerequisites.* ETMs are required to undertake an online assessment prior to commencing duties, and must be checked by the Event Organiser as being suitable to perform the role. In contrast, accredited Traffic Controllers are subject to government pre-requisite checks; a rigorous assessment in a national competency for controlling traffic with a STOP/SLOW bat; and a requirement to have undertaken 20 hours' or practical experience under close supervision, before being eligible for the authority as an industry professional.
- Accountability.* In the case of accredited Traffic Controllers, the traffic management company, worksite manager and the Traffic Controller are all accountable if traffic control is not performed properly and safely.
Event Organisers and ETMs have a duty of care, and must be road safety aware at all times.
In the case of ETMs, the individual is accountable to comply with the ETM Approved Procedure.
There is also an onus on the Event Organiser to be fully accountable for the selection, management, insurance and supervision of ETMs, and for placing them at locations specified in the approved TMP/ TGS for the event. The event permit could be cancelled, or modified, if the Event Organiser fails in these important obligations.
Road users must not disobey a lawful direction or signal given by an ETM or a Traffic Controller using a STOP/SLOW bat. Accordingly, a Police Officer may issue a penalty infringement notice against a road user who has contravened an official traffic sign. The contravention is an offence against Section 74 of the *Transport Operations (Road Use Management) Act 1995*.

Find out more

For more information about the ETM scheme refer to Event Traffic Marshal Scheme [webpage](#).

Event Traffic Marshals

How to become an Event Traffic Marshal



Background

The Special Event Traffic Marshal Scheme is administered by the Department of Transport and Main Roads.

The scheme is intended to provide sporting, community and special interest groups with an alternative option to manage traffic in the vicinity of the event, in circumstances where accredited Traffic Controllers may not be required for basic and low risk duties.

The scheme enables volunteers to control traffic to ensure that the Special Event proceeds smoothly without disruption, and that its impact on road users is minimised and safely managed.

An Event Traffic Marshal (ETM) has a delegated authority to conduct basic traffic control duties during a permitted Special Event. The authority does not continue after the event ends.

This fact sheet provides a summary of the prerequisites and steps to be engaged as an ETM for a Special Event. More detailed information is included in the Event Traffic Marshal – Special Event Approved Procedure (ETM Approved Procedure) available on the department [website](#).

Status

- The person must be a volunteer (not a paid worker at the event).

Age

- The person must be at least 18 years of age.

Physical capability

- The person must be able to stand for up to two hours while directing traffic using a hand held STOP/SLOW bat.

- The person must be capable of maintaining focus and concentration for up to two hours without a break.
- The person must have good vision and hearing.
- The person must have sufficient mobility to be able to move quickly out of the path of an oncoming vehicle that does not stop as directed
- The person must not perform traffic control duties while fatigued, or adversely affected by a substance or medication causing mental or physical impairment
- The person must maintain a 'zero percent' blood/ alcohol concentration while performing traffic control duties.

Knowledge and understanding

- The person must have very good knowledge and understanding of the ETM Approved Procedure, and have a clear understanding of his or her obligations to undertake the role safely, and in a professional manner.

Communication skills

- The person must have clear speech and have good communication skills. The person must be able to converse with event staff, accredited traffic controllers, and road users in a polite and professional manner.
- If required, the person must be able to operate a two-way radio.

Competency assessment

- The person must complete a the online competency assessment achieving a 100% score. The assessment must have been completed in the three month period prior to the event commencing. (The assessment is available [online](#)).

Alternatively

- The person must have documentary evidence of having been engaged as an ETM at a Queensland Special Event in the prior 12-month period.

Documentation

- The person must provide the following documentation to the Event Organiser before being engaged at ETM:
 - Proof of identity documentation (for example, driver licence, proof of age card, industry authority, and so on)
 - Printout of on-line competency assessment result, or evidence of prior engagement as an ETM in the past 12 months
- It is entirely at the Event Organiser's discretion as to whether or not to engage a person to be an ETM. Accordingly, the Event Organiser must undertake due diligence in checking suitability.
- In circumstances where the Event Organiser holds concerns that the volunteer may not be suitable or competent to perform the role, the Event Organiser may request the individual to demonstrate his or her understanding of procedures, or provide additional supporting documentation to confirm suitability/competence (for example, a medical certificate indicating the person's physical suitability to perform the role, or documentary evidence that the person has undertaken instruction in STOP/SLOW traffic control procedures).

Pre-event briefing

- Prior to the event commencing, the person will receive a pre-event briefing from the Event Organiser about event traffic management arrangements. The person will be provided with a copy of the Traffic Guidance Scheme (TGS) for the event which sets out the locations at which ETMs are allowed to control traffic and erect traffic signs at the event.
- The Event Organiser will provide details of the times and locations at which the person will be rostered to be an ETM at the event.

Notice of engagement

- On checking that all pre-requisites are met, the Event Organiser will issue the person with a Notice of Engagement signed by both the Event Organiser and the ETM.
- The ETM will 'sign on' to the Event Organisers register.
- The Notice of Engagement must be carried by the ETM when undertaking traffic control duties at the event.

- The engagement can be cancelled at any time during the event.

Performance of ETM role

- The Event Organiser is responsible for providing the ETM with all equipment needed to perform the role, including an orange fluorescent safety vest, a STOP/SLOW bat, and a two way-radio (if needed).
- The ETM must conduct traffic control in a safe, efficient and professional manner to minimise disruption of road users and event participants, in accordance with the ETM Special Event Approved Procedure and the TGS for the event (refer to ETM Approved Procedure).
- The Event Organiser will provide support for all ETMs engaged at the event.

Find out more

Further information about the Special Event Traffic Marshal Scheme is available on the [website](#).

Event Traffic Marshals

Information for Traffic Management Designers

Background

This fact sheet has been developed to inform Traffic Management Designers (TMDs) about the requirements when planning and designing traffic management arrangements for Special Events where Event Traffic Marshals (ETMs) will be engaged.



Designing a Traffic Guidance Scheme (TGS) using Event Traffic Marshals

Changes to the Transport Operations (Road Use Management – Accreditation and Other Provisions) Regulation 2015 allow Event Organisers to engage ETMs to undertake limited traffic control duties in low risk environments, where specified on the approved TGS for the event. TMDs therefore play a vital role in the evaluation of risks and determining whether event locations and arrangements are suitable for ETM use.

As with the development of all Traffic Management Plans and TGS, the Designer should consider risk (refer to *Manual of Uniform Traffic Control Devices [MUTCD] Part 3 Clause 2.2.3*). TMDs should document all assumptions and assessments of risk when considering whether to specify the use of ETMs as part of a TGS. If the road environment is assessed as being more complex, then traffic control shall only be undertaken by accredited Traffic Controllers or Police Officers.

Event Traffic Marshals ...

- ✓ ETMs are event volunteers who are authorised to undertake basic STOP/SLOW traffic control duties in simple low risk traffic environments for the duration of a permitted Special Event.
- ✓ ETMs may install official traffic signs if specified on the event TGS. Generally this should be limited to the 'Traffic Controller Ahead/PREPARE TO STOP' sign.
- ! An accredited Traffic Controller may substitute for an ETM at any ETM traffic control stations denoted on the TGS, but not vice-versa.
- ✗ ETMs shall not control reversible flow arrangements (commonly known as shuttle flow).
- ✗ ETMs may not be used for roadworks or workplaces.

Road risk attributes for situations where ETMs can be deployed

- Speed limit, or speed environment of 60km/h or less
- Highest volume while the event is in progress: 200 vehicles/hour
- Road type: two-way two-lane, or one-way one-lane
- Not at a signalised intersection
- Not at an at-grade railway crossing

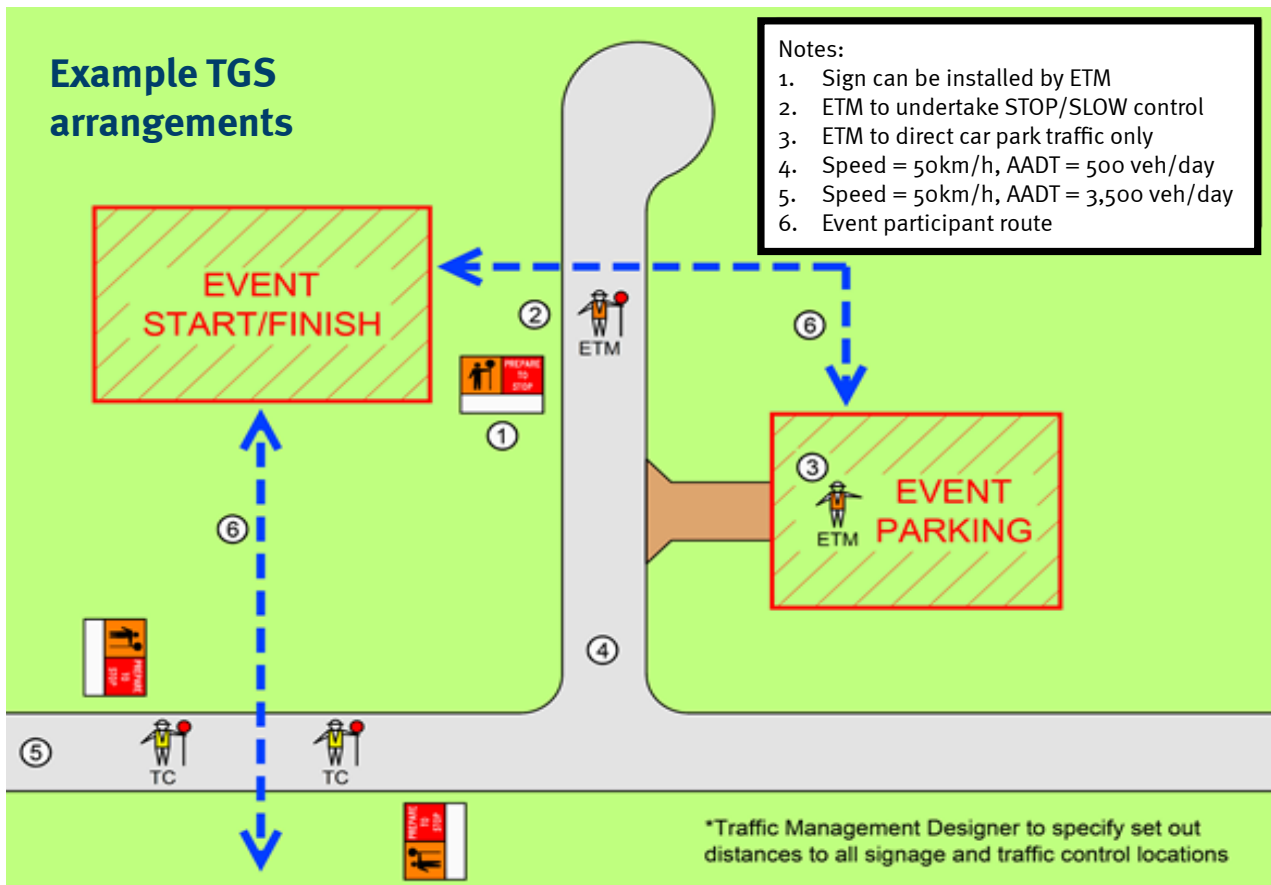
Additional factors that should be considered when determining if an environment is low risk

- Available sight distance
- Road geometry
- Timing of event
- Volume and type of heavy vehicles
- Number of event participants or spectators
- Crash history

Traffic Management Design for ETMs

When preparing a TGS that incorporates ETMs, TMDs should clearly differentiate and label ETM and accredited Traffic Controller positions. The TGS shall include instructions that specify the activities each ETM is expected to undertake, including the signs that the ETM is expected to install.

The 'Traffic Controller Ahead/PREPARE TO STOP' sign shall be placed 2D in advance of any location where ETMs are undertaking traffic control (refer to MUTCD Part 3 Clause 3.5.2). The use of four cones on the centreline (refer to MUTCD Part 3 Clause 4.10.2) is intended for reversible flow arrangements only and therefore not applicable to ETMs.



Disclaimer: This figure is indicative and provided as an example only. TGS design shall be undertaken in accordance with the MUTCD Part 3.

NOTE: In all cases the TGS must be prepared by a TMD who is a competent person having completed the approved Traffic Management Design course.

Additional resources

- Event Traffic Marshal Scheme [webpage](#).
- [Manual of Uniform Traffic Control Devices \[MUTCD\] Part 3](#).

Find out more

For more in-depth information about traffic control signage, devices and standards contact trafficengineering.support@tmr.qld.gov.au

Works, Parks and Sport Committee	
Mtg Date: 08.11.17	OAR: YES
Authorisation: Bryce Hines	

SB:SB

H:\Departmental\Committee Reports\1710 SB 16-17-016 Waste Disposal Service - Evaluation Report & Recommendation.docx

19 October 2017

MEMORANDUM

TO: BUSINESS ACCOUNTING AND ASSET MANAGER

FROM: PRINCIPAL OFFICER (PROCUREMENT AND CONTRACT OPERATIONS)

RE: 16-17-016 – WASTE DISPOSAL SERVICES CONTRACT AWARD

INTRODUCTION:

This is a report by the Principal Officer (Procurement and Contract Operations) dated 19 October 2017 concerning the award of contract 16-17-016 Waste Disposal Contract.

This contract is for the establishment of a panel of preferred contractors, capable of receiving the following waste materials:

- a) Dry Municipal Solid Waste from Council's Transfer Station
- b) Commercial and Industrial Waste material from Skip Bins.
- c) Mixed Construction and Demolition Waste
- d) Street Sweepings
- e) Bulk Asbestos
- f) Clean Bitumen, Concrete, Soil and Clean Wet Fill
- g) Road Profiling's


BACKGROUND:

Council advertised a Request for Tenders in the Courier Mail and Queensland Times on 13 May 2017 in accordance with section 228 of the *Local Government Regulation 2012*. The time for submission of responses expired at 2.00pm on 6 June 2017.

Council received four submissions. The submissions were evaluated in accordance with the approved Tender Evaluation and Probity Plan. The outcome of the evaluation is provided in Attachment A.

CONCLUSION:

That Council establishes a Panel of Preferred Suppliers for Waste Disposal Services.

Confidential Background Papers	
16-17-016 Waste Disposal Service - Evaluation Report	 Attachment A

RECOMMENDATION:

- A. That Council enter a Preferred Supplier Arrangement for the supply of a Waste Disposal Service with the following suppliers:
 - 1. Cleanaway Waste Management Pty Ltd
 - 2. REMONDIS Australia Pty Ltd

- B. That Council is satisfied that the preferred supplier arrangement has been made in compliance with section 233 (3) to (8) of the *Local Government Regulation 2012*.

- C. That Council is satisfied under s233 (7) of the *Local Government Regulation 2012* that it will receive better value for money if the Preferred Supplier arrangement is for a period of more than two years and that period of the preferred supplier arrangement be two (2) years plus a further two (2) periods of up to twelve (12) months each.

- D. That Council enter into a contract with those suppliers referred to in Recommendation "A" setting out the terms of the preferred supplier arrangement.

- E. That the Chief Executive Officer be authorised to negotiate and finalise the term of the contract to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.

Stephen Bailey

PRINCIPAL OFFICER (PROCUREMENT AND CONTRACT OPERATIONS)

I concur with the recommendation/s contained in this report.

Shane Gillett

BUSINESS ACCOUNTING AND ASSET MANAGER

I concur with the recommendation/s contained in this report.

Bryce Hines

ACTING CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)

Works, Parks and Sport Committee	
Mtg Date: 08.11.17	OAR: YES
Authorisation: Bryce Hines	

SB:SB

H:\Departmental\Committee Reports\1710 SB 10422 Material Recovery Service - Evaluation Report & Recommendation.docx

19 October 2017

MEMORANDUM

TO: BUSINESS ACCOUNTING AND ASSET MANAGER

FROM: PRINCIPAL OFFICER (PROCUREMENT AND CONTRACT OPERATIONS)

RE: 10422 – MATERIAL RECOVERY SERVICES CONTRACT AWARD

INTRODUCTION:

This is a report by the Principal Officer (Procurement and Contract Operations) dated 19 October 2017 concerning the award of contract 10422 Material Recovery Services Contract.

The Scope of the Contract is for the Recycling of the following categories:

- Commingled Recyclables
- Clean Cardboard and Mixed Paper
- E-Waste
- Scrap Metal and Batteries
- Tyres


BACKGROUND:

Council advertised a Request for Tenders in the Courier Mail and Queensland Times on 13 May 2017 in accordance with section 228 of the *Local Government Regulation 2012*. The time for submission of responses expired at 2.00 pm 22 June 2017.

Council received six submissions. The submissions were evaluated in accordance with the approved Tender Evaluation and Probity Plan. The outcome of the evaluation is reported in Attachment A.

CONCLUSION:

That Council establish a Panel of Preferred Suppliers for the supply of Material Resource Services.

Confidential Background Papers	
10422 Materials Recovery Service - Evaluation Report.	 Attachment A

RECOMMENDATION:

- A. That Council enter a preferred supplier arrangement for the supply of Material Resource Services with the following suppliers:
- Polytrade Pty Ltd
 - Orora Limited Trading as Orora Recycling Australia
 - Sheldust Pty Ltd
 - Sims Metals Pty Ltd
 - S & J Australian Scrap Tyre Disposals.
- B. That Council is satisfied that the preferred supplier arrangement has been made in compliance with section 233(3) to (8) of the *Local Government Regulation 2012*.
- C. That Council is satisfied that it will receive better value if the Preferred Supplier arrangement is for a period of more than two years and that the period of the preferred supplier arrangement be two (2) years , plus two (2) x twelve (12) month options.
- D. That Council is satisfied that it will receive better value for money if the Preferred Supplier arrangement for Commingle Recyclables only, is for a period of more than two years and that the preferred supplier arrangement be seven (7) years plus two (2) x up to twelve (12) months options.
- E. That Council enter into a contract with those suppliers referred to in Recommendation "A" setting out the terms of the preferred supplier arrangement.
- F. That the Chief Executive Officer be authorised to negotiate and finalise the term of the contract to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of *the Local Government Act 2009*.

Stephen Bailey

PRINCIPAL OFFICER (PROCUREMENT AND CONTRACT OPERATIONS)

I concur with the recommendation/s contained in this report.

Shane Gillett

BUSINESS ACCOUNTING AND ASSET MANAGER

I concur with the recommendation/s contained in this report.

Bryce Hines

ACTING CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)

Works, Parks and Sport Committee	
Mtg Date: 08.11.17	OAR: YES
Authorisation: Bryce Hines	

SJS:SJS
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18 October 2017

MEMORANDUM

TO: ACTING CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)

FROM: CONTRACTS OFFICER

RE: TENDER 10968 - REMOTELY PILOTED SYSTEMS AND SOLUTIONS PANEL OF PROVIDERS

INTRODUCTION:

This is a report by the Contracts Officer dated 18 October 2017 concerning the appointment of a panel of providers for Remotely Piloted Systems and Solutions (RPSS) or drones, for the purpose of enabling Council to access RPSS services for a range of operational activities. Council is seeking endorsement from Council to appoint the panel of providers, effective for three years from January 2018, with an option to extend for a further two, one year periods.

BACKGROUND:

The drone program is one of ten Smart City initiatives currently in progress. To enable the drone program to gain momentum and embed the use of the technology into Council's operations, the appointment of a panel of providers for these services was considered a useful way to engage drone providers on an as needs basis and to assist Council to build capacity around drone technology and their operation.

Council tendered for the services of "Remotely Piloted Systems and Solutions" in three different categories:

- 1) Full service
- 2) Partial service
- 3) Partnership arrangement.

The purpose of these categories was to be able to select providers based on their areas and levels of expertise including the ability to train Council staff in drone operations. Twenty proposals were received and an evaluation process was undertaken to determine the most relevant and experienced providers to include on the panel.

Appropriate procurement procedures and protocols were undertaken in evaluating the proposals and selecting the providers for the panel. Further details of the tendering and evaluation process can be found in the Evaluation Report (Attachment A).


BENEFITS FOR COUNCIL:

At this point in time, there are six operational areas where drones could bring immediate and significant benefits to Council. These operational areas are:

- Asset management
- Disaster management
- Landfill and quarry management (volumetric)
- Marketing and Tourism
- Vegetation and pest management, and
- Compliance management (at a later date).

CONCLUSION:

Council has undertaken the tendering and evaluation process to appoint a panel of providers for RPSS for the next three years from January 2018, with the option to extend another two, one year periods. Council is satisfied that the procurement process undertaken is in accordance with all probity and legislative requirements.

Confidential Background Papers	
Evaluation Report for Tender 10968 remotely piloted system and solutions	 Attachment A

RECOMMENDATION:

- A. That in accordance with s232 of the *Local Government Regulation 2012* (“Regulation”) Council approve a Pre-qualified Suppliers’ register for the supply of Remotely Piloted Systems and Solutions with the following suppliers:

Category 2 – Partial Service	Category 3 – Partnership
FYFE	Australian UAV
Ninox	Aerial Drones Solutions
RPS Australia	Airborn Insight
BJ North	Grenof Water
Terramap Pty Ltd	V-TOL Aerospace
	InSky
	National Drones

- B. That Council is satisfied that the Pre-Qualified Suppliers’ register has been made in compliance with section 232(3) to (7) of the *Local Government Regulation 2012*.
- C. That Council enter into a contract with those suppliers referred to in Recommendation “A” setting out the terms of the Pre-Qualified Suppliers’ register for a period of three (3) years, with two (2) x one (1) year options, total term five (5) years.
- D. That the Chief Executive Officer be authorised to negotiate and finalise the term of the contract to be executed by Council and to do any other acts necessary to implement Council’s decision in accordance with section 13(3) of the *Local Government Act 2009*.

Jason Brockie
CONTRACTS OFFICER

I concur with the recommendation/s contained in this report.

Shane Gillett
BUSINESS ACCOUNTING AND ASSET MANAGER

I concur with the recommendation/s contained in this report.

Bryce Hines
ACTING CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)