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**Ipswich City Council**

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15 February 2019

Sir/Madam

Notice is hereby given that a Meeting of the **COMMUNITIES COMMITTEE** is to be held in the **Council Chambers** on the 2nd Floor of the Council Administration Building, 45 Roderick Street, Ipswich commencing at **10.30 am or 10 minutes after the conclusion of the Growth and Infrastructure Committee, whichever is the earlier** on **Tuesday, 19 February 2019**.

<b><u>MEMBERS OF THE COMMUNITIES COMMITTEE</u></b>	
Greg Chemello (Interim Administrator) <b>(Chairperson)</b>	

Yours faithfully

**CHIEF EXECUTIVE OFFICER**



## COMMUNITIES COMMITTEE AGENDA

10.30 am or 10 minutes after the conclusion of the Growth and Infrastructure Committee, whichever is the earlier on **Tuesday,**

19 February 2019

Council Chambers

Item No.	Item Title	Officer
1	Skate and BMX Facilities Strategy	SPO(PA)
2	Review of the Healthy Active School Travel Program	ATO
3	Year to Date Allocation of Community Donations as at 31 January 2019	CGO
4	Health, Security and Regulatory Services Monthly Activity Report – January 2019	PO(BO)
5	Arts, Social Development and Community Engagement Department Quarterly Report – October to December 2018	A/ESRO

\*\* Item includes confidential papers

**COMMUNITIES COMMITTEE NO. 2019(02)**

**19 FEBRUARY 2019**

**AGENDA**

**1. SKATE AND BMX FACILITIES STRATEGY**

With reference to a report by the Sport and Recreation Officer (Physical Activity) dated 17 January 2019 concerning the development of the Skate and BMX Facilities Strategy.

**RECOMMENDATION**

That the Interim Administrator of Ipswich City Council resolve:

- A. That the Skate and BMX Facilities Strategy (Summary) in Attachment A as detailed in the report by the Sport and Recreation Officer (Physical Activity) dated 17 January 2019, be adopted.
  - B. That the Skate and BMX Facilities Strategy in Attachment B as detailed in the report by the Sport and Recreation Officer (Physical Activity) dated 17 January 2019, be adopted.
- 

**2. REVIEW OF THE HEALTHY ACTIVE SCHOOL TRAVEL PROGRAM**

With reference to a report by the Active Transport Officer dated 18 January 2019 concerning the Healthy Active School Travel (HAST) Program.

**RECOMMENDATION**

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) approve the changes to the Healthy Active School Travel Program (HAST) to be implemented going forward, as detailed in the report by the Active Transport Officer dated 18 January 2019.
  - B. That the Healthy Active School Travel Program be reviewed and a report submitted to Council in 12 (twelve) months' time.
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**3. YEAR TO DATE ALLOCATION OF COMMUNITY DONATIONS AS AT 31 JANUARY 2019**

With reference to a report by the Community Grants Coordinator dated 6 February 2019 providing detail about the year to date allocation of community donations, as at 31 January 2019.

**RECOMMENDATION**

That the report be received and the contents noted.

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4. HEALTH, SECURITY AND REGULATORY SERVICES MONTHLY ACTIVITY REPORT – JANUARY 2019

With reference to a report by the Principal Officer (Business Operations) dated 7 February 2019 providing details on the monthly update of the activities of the Health, Security and Regulatory Services (HSRS) Department.

RECOMMENDATION

That the report be received and the contents noted.

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5. ARTS, SOCIAL DEVELOPMENT AND COMMUNITY ENGAGEMENT DEPARTMENT QUARTERLY REPORT – OCTOBER TO DECEMBER 2018

With reference to a report by the Acting Executive Support and Research Officer dated 11 February 2019 concerning the Arts, Social Development and Community Engagement Departmental Quarterly Report for the Quarter ending December 2018.

RECOMMENDATION

That the report be received and the contents noted.

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\*\* Item includes confidential papers

and any other items as considered necessary.



<b>Communities Committee</b>	
Mtg Date: 19.02.19	OAR: YES
<b>Authorisation:</b> Bryce Hines	

MD: MD

17 January 2019

**MEMORANDUM**

TO: SPORT REREATION AND NATURAL RESOURCES MANAGER

FROM: SPORT AND RECREATION OFFICER (PHYSICAL ACTIVITY)

RE: SKATE AND BMX FACILITIES STRATEGY

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**INTRODUCTION:**

This is a report by the Sport and Recreation Officer (Physical Activity) dated 17 January 2019 concerning the development of the Skate and BMX Facilities Strategy.

**BACKGROUND:**

Council recognises that many of its residents and visitors skate, BMX, scooter or roller blade as part of a broad range of recreational activities. The Skate and BMX Facilities Strategy provides strategic direction, practical guidelines, recommendations and suggested actions for immediate, medium and long term implementation on the appropriate location, development, management, maintenance and activation of new and existing skate and BMX facilities in Ipswich.

Two strategic plans have been produced – a summary report (Attachment A) intended for community review. The second document (Attachment B) features extensive detail and regarding the planning for and delivery of skate and BMX facilities in Ipswich, and a detailed implementation plan.

**ALIGNMENT TO ADVANCE IPSWICH:**

The Skate and BMX Facilities Strategy supports the delivery of Advance Ipswich, meeting Strategy 5 (*Provide an integrated open space network that is accessible and meets the recreational needs of residents and visitors*); specifically deliverable 5.1 (*Implement an integrated open space plan that provides land and facilities to meet the community's active and passive recreation and leisure needs*).

## **KEY RECOMMENDATIONS:**

Recommendations identified within the Skate and BMX Facilities Strategy are grouped into the following categories:

- Facility Planning
- Facility Development
- Management and Maintenance
- Activation

Key recommendations identified by the Skate and BMX Facilities Strategy include:

- Recommended locations for new and upgrades to existing skate and BMX facilities are:
  - Ipswich CBD
  - Springfield Central
  - Ripley Valley
  - Redbank Plains
  - Karalee
  - Flinders View
  - Leichhardt
  - Churchill
  - Brassall
  - Redbank
- Recommended locations for new and upgrades to existing dirt BMX facilities are:
  - Springfield Central
  - Brassall
  - Ripley Valley
  - Thagoona
  - Karalee
  - Flinders View
  - Pine Mountain
- Council will undertake planning and design of all Skate and BMX facilities in line with Skate and BMX Facility Guidelines, and utilise the experience of reputable design and construct consultants, and involve the community in decision making during the design process.
- Council will operate, manage and maintain skate and BMX facilities under the guidance of a Skate and BMX Facility Management and Maintenance Framework to ensure the longevity of the assets.
- Council will explore and develop activation opportunities at skate and BMX facilities to increase participation and build the professional profile of skate and BMX in Ipswich.

**CONSULTATION:**

The Skate and BMX Facilities strategy has been underpinned by a significant report carried out by 'Plan C' consultants, which included a Needs Assessment, Detailed Report and Facility Audit. As part of this report, the community were engaged via several avenues for consultation including:

- User survey
- Councillor face-to-face interviews
- Councillor Officer workshop
- School workshops
- Online survey forum and Facebook group
- 'Meet us in the Park' events across six skate and BMX facilities
- Key stakeholder workshops and telephone interviews with community organisations
- Community and user meetings.



**BUDGET IMPLICATIONS:**

Delivery of Skate and BMX Facilities Implementation Action Plan will be accounted for through future budget builds.

**CONCLUSION:**

The Skate and BMX Facilities Strategy provides the strategic direction, practical guidelines, recommendations and suggested actions for immediate, medium and long term implementation on the appropriate location, development, management, maintenance and activation of new and existing skate and BMX facilities in Ipswich.

**ATTACHMENTS:**

Name of Attachment	Attachment
<a href="#">Skate and BMX Facilities Strategy (Summary)</a>	 Attachment A
<a href="#">Skate and BMX Facilities Strategy</a>	 Attachment B

**RECOMMENDATION:**

That the Interim Administrator of Ipswich City Council resolve:

- A. That the Skate and BMX Facilities Strategy (Summary) in Attachment A as detailed in the report by the Sport and Recreation Officer (Physical Activity) dated 17 January 2019, be adopted.

- B. That the Skate and BMX Facilities Strategy in Attachment B as detailed in the report by the Sport and Recreation Officer (Physical Activity) dated 17 January 2019, be adopted.

Marnie Dunne

**SPORT AND RECREATION OFFICER (PHYSICAL ACTIVITY)**

I concur with the recommendation contained in this report.

Kaye Cavanagh

**SPORT REREATION AND NATURAL RESOURCES MANAGER**

I concur with the recommendation contained in this report.

Bryce Hines

**ACTING CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)**



ATTACHMENT A

# SKATE AND BMX FACILITIES STRATEGY

IPSWICH CITY COUNCIL



## BACKGROUND

Ipswich City Council receives numerous requests each year for the construction of skate and BMX facilities in different locations across the City of Ipswich. The expectation for these facilities is high due to the standard of facilities being developed around Australia and throughout the world, and the increased level of participation in the use of these facilities. As such, Council has identified the need to develop a Skate and BMX Facilities Strategy for the City.

The Skate and BMX Facilities Strategy will provide strategic direction, practical guidelines, recommendations and suggested actions for immediate, medium and long term implementation on the appropriate location, development, management, maintenance and activation of new and existing skate and BMX facilities in Ipswich. The Strategy will guide Council decision making to ensure skate and BMX facilities meet the current and future requirements of the community.

The Skate and BMX Facilities Strategy seeks to:

- develop planning guidelines for skate and BMX facilities across the City
- plan for the development and upgrading of new and existing skate and BMX facilities and their supporting infrastructure
- provide guidance on appropriate facility management and maintenance
- provide an activation strategy for skate and BMX facilities to increase physical activity and participation levels amongst young people.





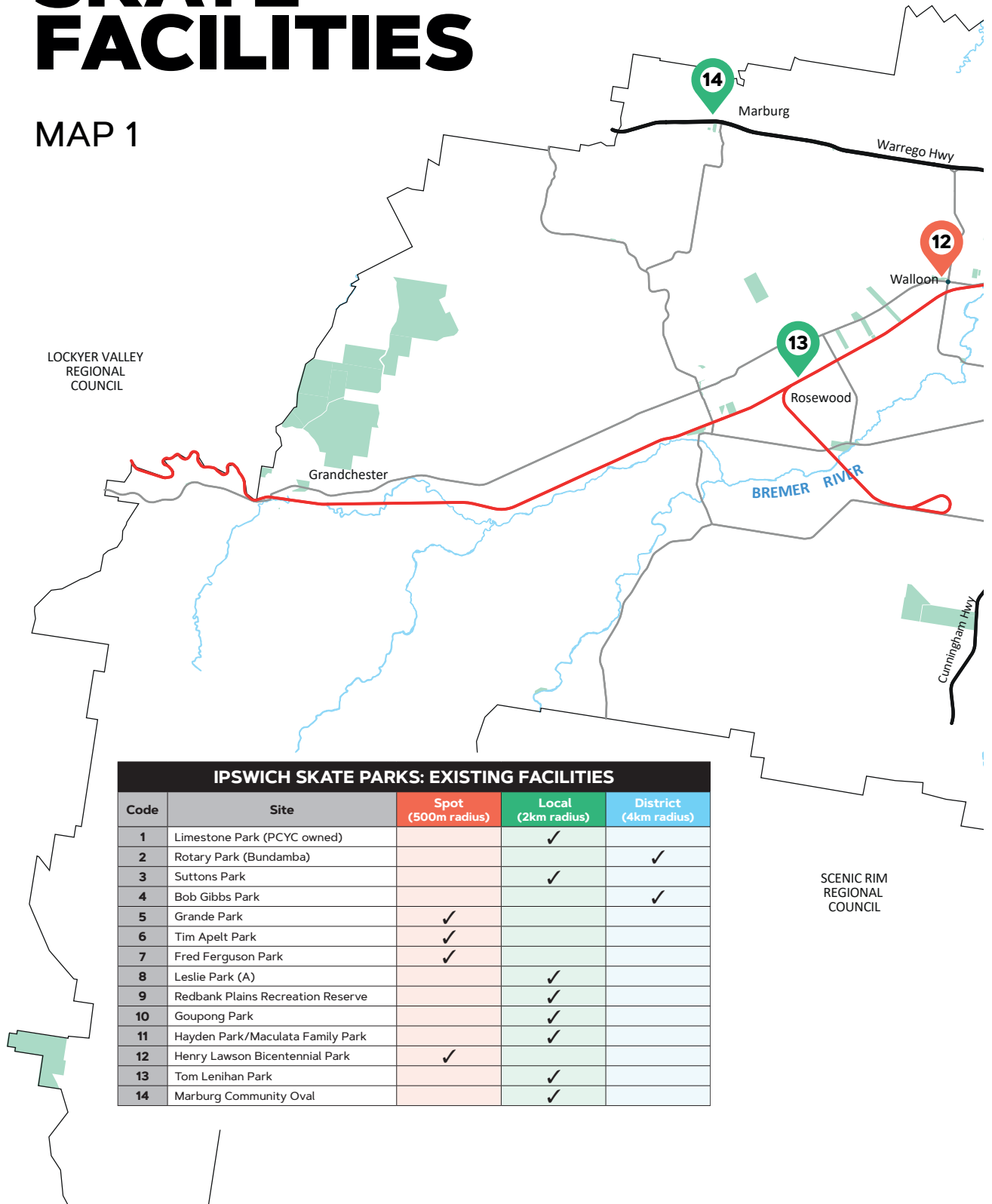
## CURRENT FACILITY PROVISION OVERVIEW

- There are currently 35 skate and BMX facilities across 30 locations within Ipswich. Of these, **14** are concrete skate and BMX facilities as shown in **Map 1**.
- There are 21 dirt BMX facilities as shown in **Map 2**.
- Rotary Park, Bob Gibbs Park and Tom Lenihan Park are the most popular skate facilities in Ipswich.
- The majority of facilities in Ipswich are same size (small local); same style (transition skate or freestyle dirt) and primarily cater for beginner to intermediate users, with limited opportunity for advanced users. There is a lack of skate and BMX facility diversity in Ipswich, particularly street/skate plaza, flow, concrete facilities specific to the needs of advanced skaters, freestyle BMX riders and modern freestyle BMX dirt jumps.
- Ipswich is over supplied with beginner to intermediate BMX dirt jump facilities and is lacking an advanced level freestyle BMX dirt jump facility.
- Ipswich is deficient in larger scale facilities and smaller scale (spot/dot) concrete skate facility opportunities.

# EXISTING CONCRETE SKATE FACILITIES

SOMERSET  
REGIONAL  
COUNCIL

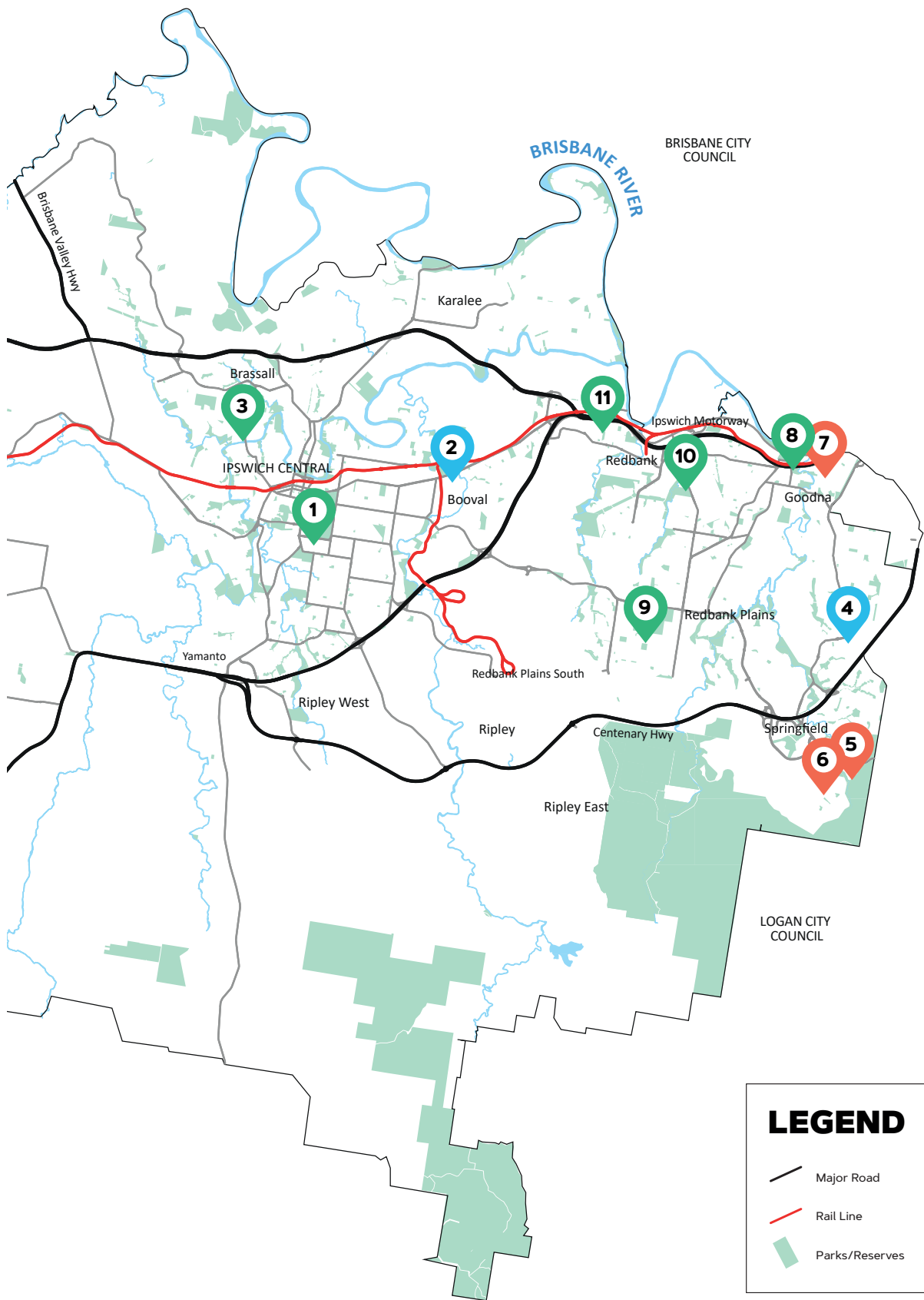
MAP 1



IPSWICH SKATE PARKS: EXISTING FACILITIES				
Code	Site	Spot (500m radius)	Local (2km radius)	District (4km radius)
1	Limestone Park (PCYC owned)		✓	
2	Rotary Park (Bundamba)			✓
3	Suttons Park		✓	
4	Bob Gibbs Park			✓
5	Grande Park	✓		
6	Tim Apelt Park	✓		
7	Fred Ferguson Park	✓		
8	Leslie Park (A)		✓	
9	Redbank Plains Recreation Reserve		✓	
10	Goupong Park		✓	
11	Hayden Park/Maculata Family Park		✓	
12	Henry Lawson Bicentennial Park	✓		
13	Tom Lenihan Park		✓	
14	Marburg Community Oval		✓	

SCENIC RIM  
REGIONAL  
COUNCIL





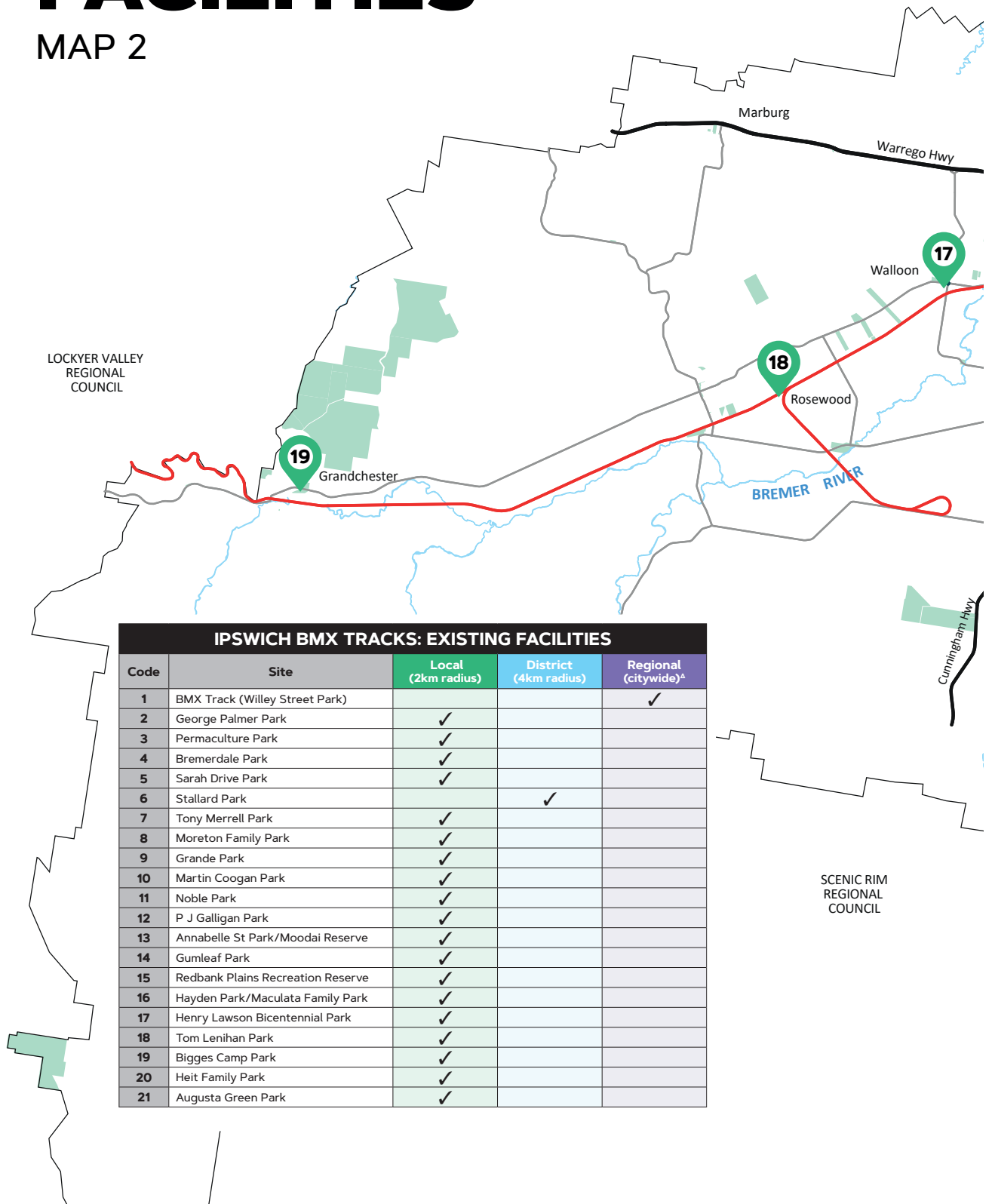
**LEGEND**

- Major Road
- Rail Line
- Parks/Reserves

# EXISTING DIRT BMX FACILITIES

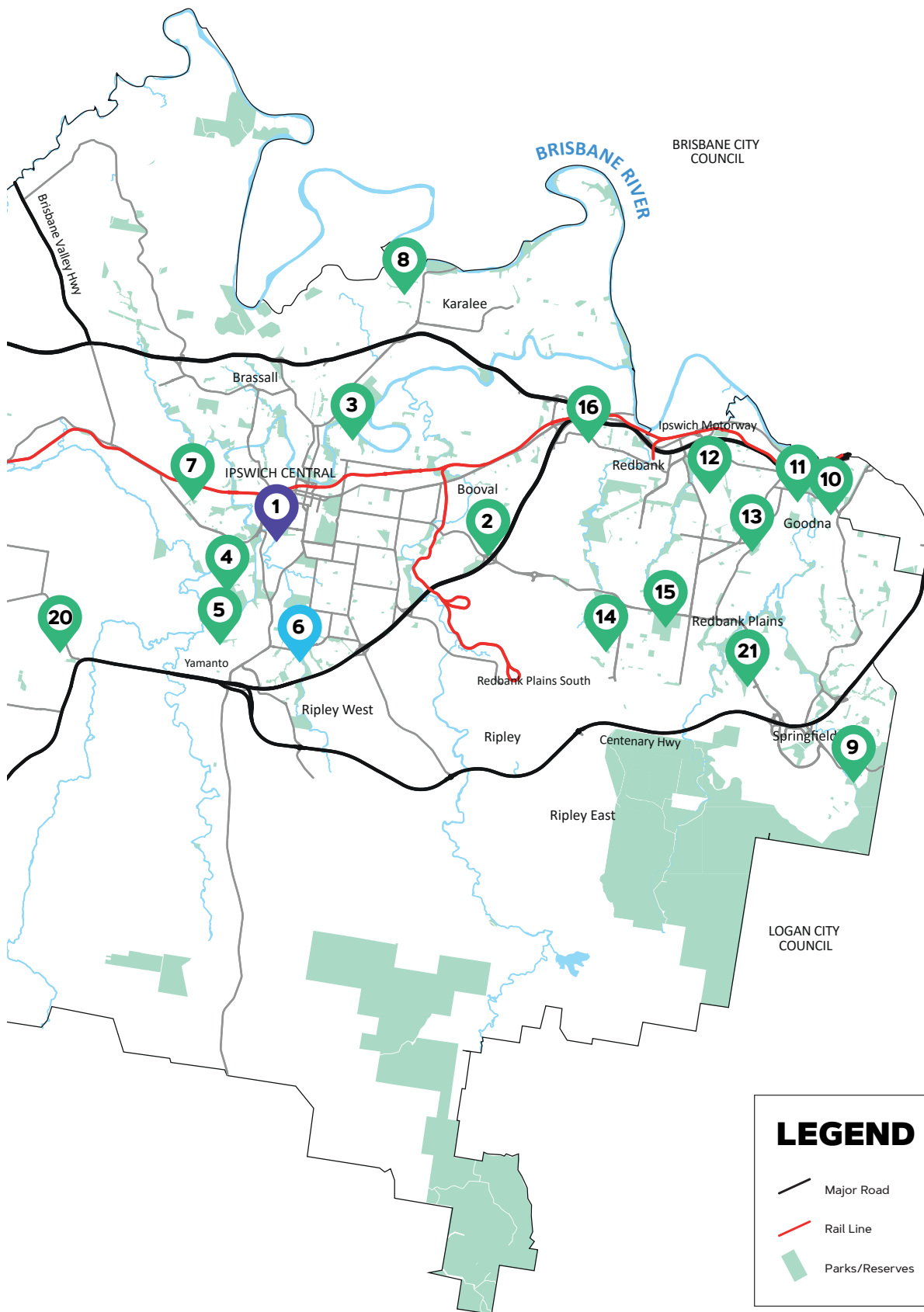
SOMERSET  
REGIONAL  
COUNCIL

## MAP 2






**IPSWICH BMX TRACKS: EXISTING FACILITIES**

Code	Site	Local (2km radius)	District (4km radius)	Regional (citywide) <sup>2</sup>
1	BMX Track (Wiley Street Park)			✓
2	George Palmer Park	✓		
3	Permaculture Park	✓		
4	Bremerdale Park	✓		
5	Sarah Drive Park	✓		
6	Stallard Park		✓	
7	Tony Merrell Park	✓		
8	Moreton Family Park	✓		
9	Grande Park	✓		
10	Martin Coogan Park	✓		
11	Noble Park	✓		
12	P J Galligan Park	✓		
13	Annabelle St Park/Moodai Reserve	✓		
14	Gumleaf Park	✓		
15	Redbank Plains Recreation Reserve	✓		
16	Hayden Park/Maculata Family Park	✓		
17	Henry Lawson Bicentennial Park	✓		
18	Tom Lenihan Park	✓		
19	Bigges Camp Park	✓		
20	Heit Family Park	✓		
21	Augusta Green Park	✓		



**LEGEND**

-  Major Road
-  Rail Line
-  Parks/Reserves

# RECOMMENDATIONS

Council is committed to providing a variety of high quality, well-located, designed, managed, maintained and utilised skate and BMX facilities and opportunities for the community. The following recommendations underpin the Ipswich Skate and BMX Facilities Strategy.

## FACILITY PLANNING

- The recommended locations for new and upgrades to existing skate and BMX facilities are the Ipswich CBD, Springfield Central, Ripley Valley, Redbank Plains, Karalee, Flinders View, Leichhardt, Churchill, Brassall and Redbank, as shown in **Map 3**.
- The recommended locations for new and upgrades to existing dirt BMX facilities are Springfield Central, Brassall, Ripley Valley, Thagoona, Karalee, Flinders View and Pine Mountain, as shown in **Map 4**.
- Additional skate and BMX facilities are needed to accommodate the projected increasing population, particularly in the Eastern and Central Planning Districts.
- In planning for new facilities, preferred siting criteria for skate and BMX facilities (**Table 1**) including distance from neighbours, proximity to shops, good access, co-location opportunities and good surveillance will be utilised.
- The exact location of future new skate and BMX facilities should be identified through the Master Planning of relevant areas within the City and utilising adopted Skate and BMX Facility Siting Criteria.

**Table 1:** Skate and BMX Preferred Siting Criteria

<b>Registered Demand</b>	<ul style="list-style-type: none"> <li>• In an area popular with the skate and BMX community</li> <li>• Able to draw a high proportion of young people</li> <li>• Near areas with a relatively high population of young people</li> </ul>
<b>Proximity to Other Facilities</b>	<ul style="list-style-type: none"> <li>• Not located near other facilities</li> <li>• Close to other youth facilities, attractors and compatible uses</li> </ul>
<b>Accessibility</b>	<ul style="list-style-type: none"> <li>• Accessible by public transport</li> <li>• Accessible from as many suburbs as possible</li> </ul>
<b>Site Suitability</b>	<ul style="list-style-type: none"> <li>• At least 50 metres from residents</li> <li>• Good passive surveillance and visibility</li> <li>• Adequate parking</li> <li>• Protect the amenity of the surrounding area</li> <li>• Sufficient space for expansion and supporting infrastructure</li> <li>• Accessible to residents</li> <li>• Generally located within a Level 2 Park</li> <li>• Accessible for regular maintenance, cleaning and repairs</li> <li>• Not located within or adjacent to Conservation areas</li> <li>• Not located in formal/passive/memorial parks</li> </ul>



## FACILITY DEVELOPMENT

In developing existing and new skate and BMX facilities, it is critical to provide facilities that are safe, optimise community usage, and ensure residents of all abilities have access to a variety of skate, BMX, scooter and blade activity. The following actions are proposed for the design and construction of new skate and BMX facilities, and for the upgrading of existing facilities.

- The planning and design of all Skate and BMX facilities will be undertaken in line with the *Skate and BMX Facility Design Guidelines (Table 2)*.
- In the designing of new and upgraded skate and BMX facilities, Council will engage the services of qualified, experienced and reputable consultants.
- Council will engage with existing/future users and other stakeholders during the design process to best inform design of new and/or upgrades to existing skate and BMX facilities.
- Where appropriate, Council will engage the services of an experienced and reputable skate and BMX facility construction contractor for the development of new and upgrading of existing skate and BMX facilities.
- The design and development of new and upgraded skate and BMX facilities will also consider supporting infrastructure as identified by the Skate and BMX Facility Service Standards/Hierarchy (**Table 3**).
- 3 new and upgraded Citywide concrete skate and BMX facilities are proposed for Central Ipswich, Redbank Plains Recreation Reserve and Ripley Valley, as shown in **Map 3**.
- 2 new and upgraded District level concrete skate and BMX facilities are proposed for Springfield Central and Redbank, as shown in **Map 3**.
- 4 new and upgraded local level concrete skate and BMX facilities are proposed for Brassall, Deebing Heights, Ripley South and Ripley East, as shown in **Map 3**.
- 5 new concrete skate spots/dots facilities are proposed for Raceview/Flinders View, Yamanto/Churchill, Leichhardt/Wulkuraka, Karalee and Augustine Heights, as shown in **Map 3**.
- 3 new District level dirt BMX facilities are proposed for Springfield Central and Brassall/North Ipswich, Springfield and Ripley/Flinders View South, as shown in **Map 4**.
- 6 new local level dirt BMX facilities are proposed for Raceview/Flinders View, Blacksoil/Muirlea/Pine Mountain, Deebing Heights, Caledonian Park, Ripley South and Ripley East, as shown in **Map 4**.



**Table 2:** Skate and BMX Facility Design Guidelines

1	Skateboarding and BMX cover a variety of design styles. Therefore, it is important to consider all styles when planning for, and designing skate and BMX facilities to ensure that the most appropriate style for the given situation is adopted.
2	The skate and BMX facility budget should consider all elements of the facility including shade structures, seating, water taps, signage, etc.
3	Crime prevention through environmental design (CEPTED) is a core component of successful management and ongoing use of any skate park.
4	Skate and BMX facilities should be highly integrated within the urban environment. To ensure integrated use, consider combining a variety of compatible activities within one area.
5	Skate and BMX facilities provide a great opportunity for community events. Council should consider spill-over and flexible space around the active area to make a skate and BMX facility event-friendly, thus more inclusive.
6	The long term success of skate and BMX facilities is in designing a facility that is accessible and safe for beginning skaters, yet still maintains enough challenging terrain to keep more mature and responsible skaters coming back for more.
7	Local facilities should primarily cater for beginner to intermediate users, while district and regional facilities should cater for all skill levels, with a higher focus on intermediate to advanced users. In larger more advanced facilities, beginner areas should be separate from the main sections, but still integrated into the overall design.
8	In planning for new facilities and upgrading existing facilities, undertake consultation with stakeholders and existing/future users during the design process to best inform design of the skate and/or BMX facility. Young people should be provided with the opportunity to provide input during the planning, design, activation, management, and evaluation of facilities.



**Table 3:** Skate and BMX Facilities Service Levels/Hierarchy

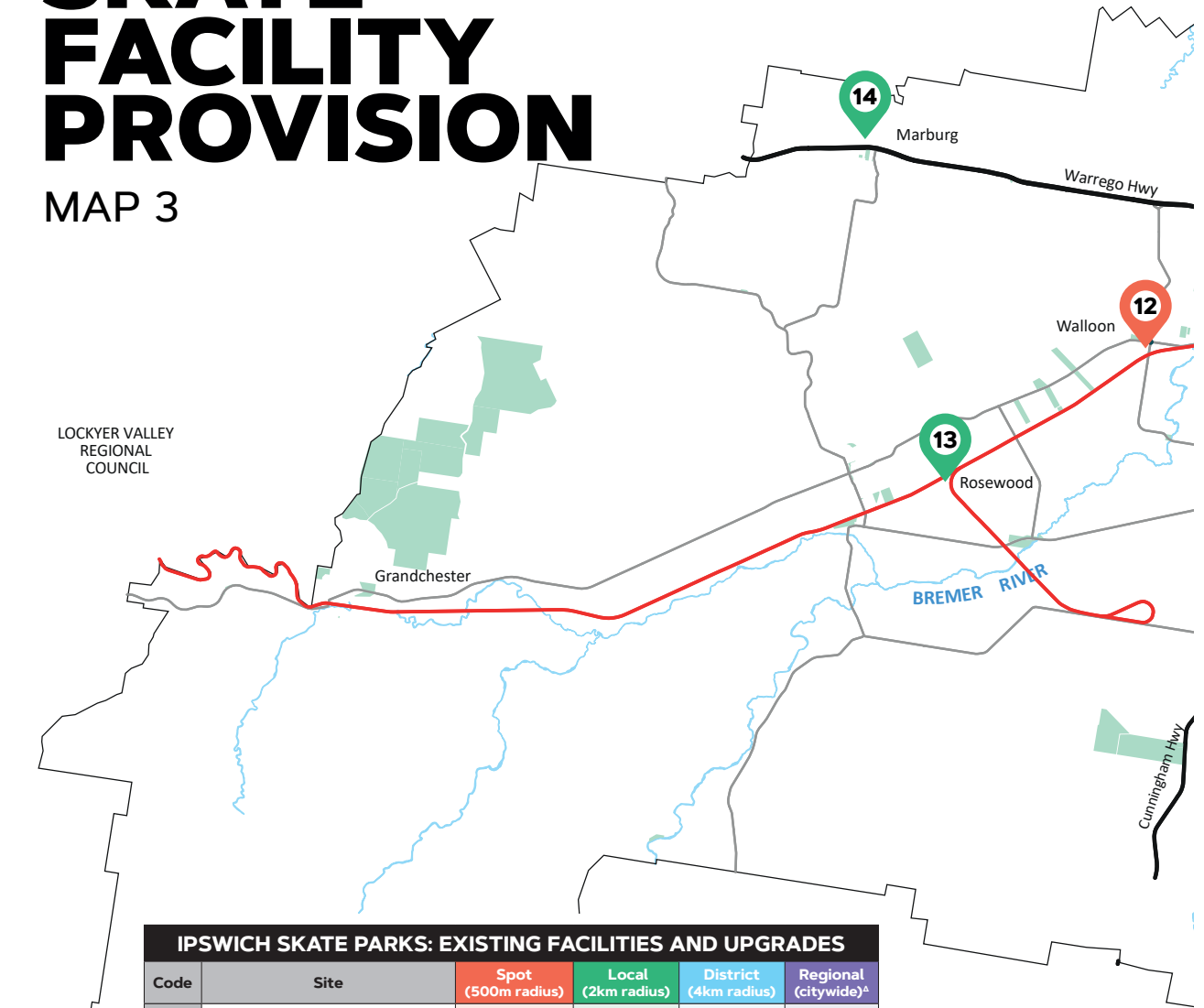
Concrete Skate and BMX Facilities				
	Spot/Dot	Local	District	City/Regional
<b>Catchment</b>	500m	2km	4km	City
<b>Size (skateable/rideable area)</b>	25-100m <sup>2</sup>	100-750m <sup>2</sup>	750-1,500m <sup>2</sup>	1,500-2,400m <sup>2</sup>
<b>No.# of Obstacles</b>	1-4	5-9	10-15	16+
<b>Skill Level</b>	Beginner-Intermediate	Beginner-Intermediate	Beginner-Intermediate-Advanced	Beginner-Intermediate-Advanced
<b>Support Infrastructure</b>	<ul style="list-style-type: none"> <li>• pathway</li> </ul>	<ul style="list-style-type: none"> <li>• signage</li> <li>• water</li> <li>• seating,</li> <li>• 1 shelter</li> <li>• pathways</li> <li>• bins</li> <li>• playground/half court</li> <li>• open space/kick-a-bout</li> </ul>	<ul style="list-style-type: none"> <li>• signage</li> <li>• water</li> <li>• seating</li> <li>• 2 shelters</li> <li>• pathways</li> <li>• bins</li> <li>• lighting</li> <li>• car parking</li> <li>• toilets</li> <li>• playground/half court</li> <li>• open space/kick-a-bout</li> </ul>	<ul style="list-style-type: none"> <li>• signage</li> <li>• water</li> <li>• seating</li> <li>• 3 shelters</li> <li>• pathways</li> <li>• spectator seating</li> <li>• bins</li> <li>• lighting</li> <li>• car parking</li> <li>• toilets</li> <li>• event staging areas</li> <li>• power</li> <li>• playground</li> <li>• half court</li> <li>• open space/kick-a-bout</li> </ul>

Dirt BMX Facilities			
	Local	District	City/Regional
<b>Catchment</b>	2km	4km	City
<b>Size (skateable/rideable area)</b>	350-1,200m <sup>2</sup>	1,200-2,000m <sup>2</sup>	2000m <sup>2</sup> -3,600m <sup>2</sup>
<b>No.# of Obstacles</b>	6-8	9-12	13-16+
<b>Skill Level</b>	Beginner-Intermediate	Beginner-Intermediate-Advanced	Beginner-Intermediate-Advanced
<b>Support Infrastructure</b>	<ul style="list-style-type: none"> <li>• water</li> <li>• seating</li> <li>• shelter</li> <li>• bins</li> <li>• playground/half court</li> <li>• open space/kick-a-bout</li> </ul>	<ul style="list-style-type: none"> <li>• signage</li> <li>• water</li> <li>• seating</li> <li>• 2 shelters</li> <li>• pathways</li> <li>• bins</li> <li>• car parking</li> <li>• toilets</li> <li>• playground/half court</li> <li>• open space/kick-a-bout</li> </ul>	<ul style="list-style-type: none"> <li>• signage</li> <li>• water</li> <li>• seating</li> <li>• 3 shelters</li> <li>• pathways</li> <li>• bins</li> <li>• lighting</li> <li>• car parking</li> <li>• toilets</li> <li>• spectator seating</li> <li>• staging areas for competitions</li> <li>• power</li> <li>• playground/half court</li> <li>• open space/kick-a-bout</li> </ul>

# FUTURE CONCRETE SKATE FACILITY PROVISION

SOMERSET REGIONAL COUNCIL

MAP 3

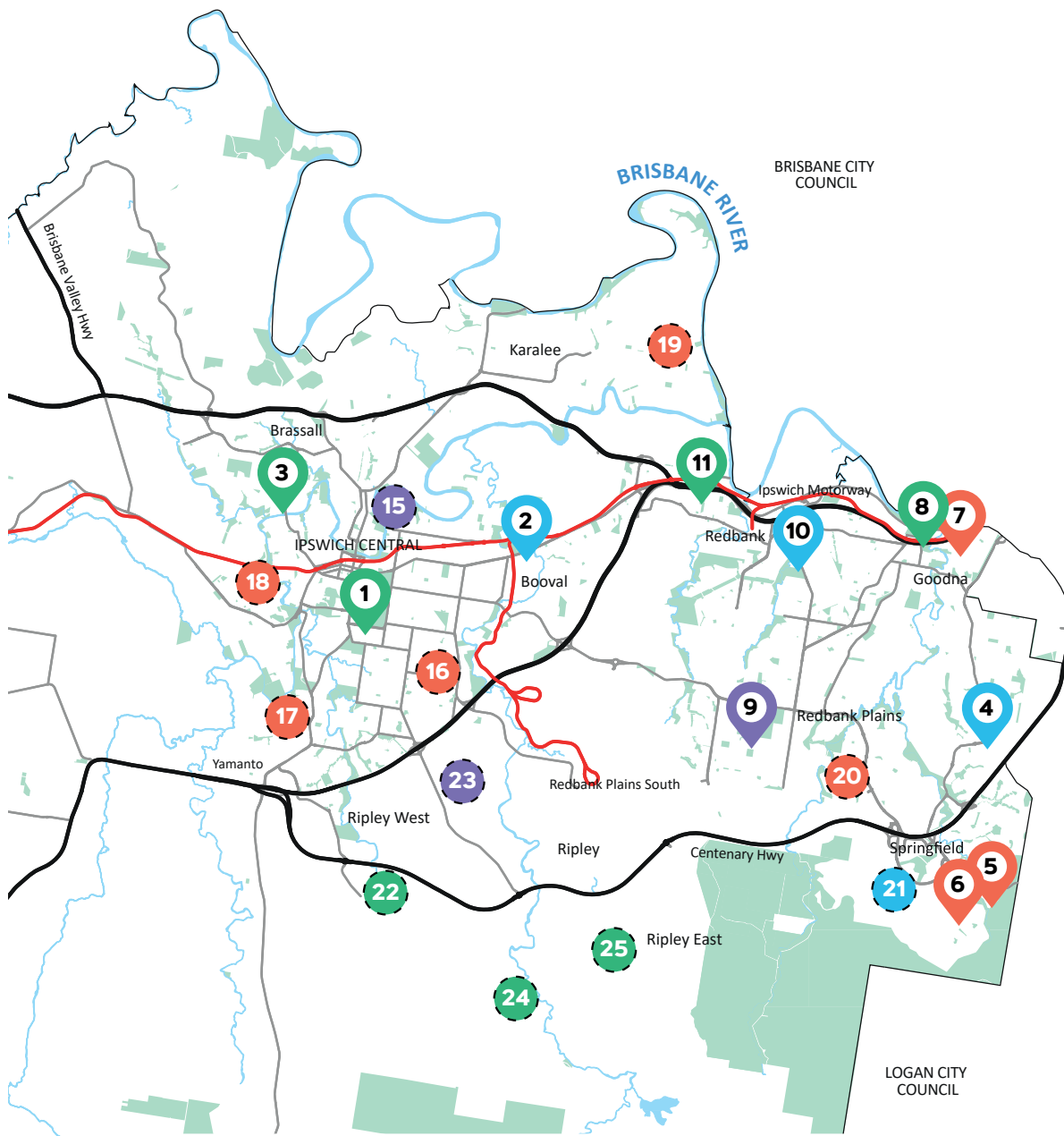


IPSWICH SKATE PARKS: EXISTING FACILITIES AND UPGRADES					
Code	Site	Spot (500m radius)	Local (2km radius)	District (4km radius)	Regional (citywide) <sup>A</sup>
1	Limestone Park (PCYC owned)		✓		
2	Rotary Park (Bundamba)			✓	
3	Suttons Park		✓		
4	Bob Gibbs Park			✓	
5	Grande Park	✓			
6	Tim Apelt Park	✓			
7	Fred Ferguson Park	✓			
8	Leslie Park (A)		✓		
9	Redbank Plains Recreation Reserve		✓		✓*
10	Goupong Park		✓	✓**	
11	Hayden Park/Maculata Family Park		✓		
12	Henry Lawson Bicentennial Park	✓			
13	Tom Lenihan Park		✓		
14	Marburg Community Oval		✓		

\* Facility to be upgraded from Local to Regional facility \*\* Facility to be upgraded from Local to District facility

SCENIC RIM REGIONAL COUNCIL





**IPSWICH SKATE PARKS: FUTURE FACILITIES**

Code	Site	Spot (500m radius)	Local (2km radius)	District (4km radius)	Regional (citywide) <sup>a</sup>
15	Central Ipswich				✓
16	Raceview, Flinders View area	✓			
17	Yamanto, Churchill area	✓			
18	Leichhardt, Wulkaraka, One Mile area	✓			
19	Chuwar, Karalee, Barellan Point area	✓			
20	Jane Gorry Park	✓			
21	Springfield Central area			✓	
22	Deebing Heights area		✓		
23	Ripley, Flinders View South area				✓
24	Ripley South area		✓		
25	Ripley East area		✓		

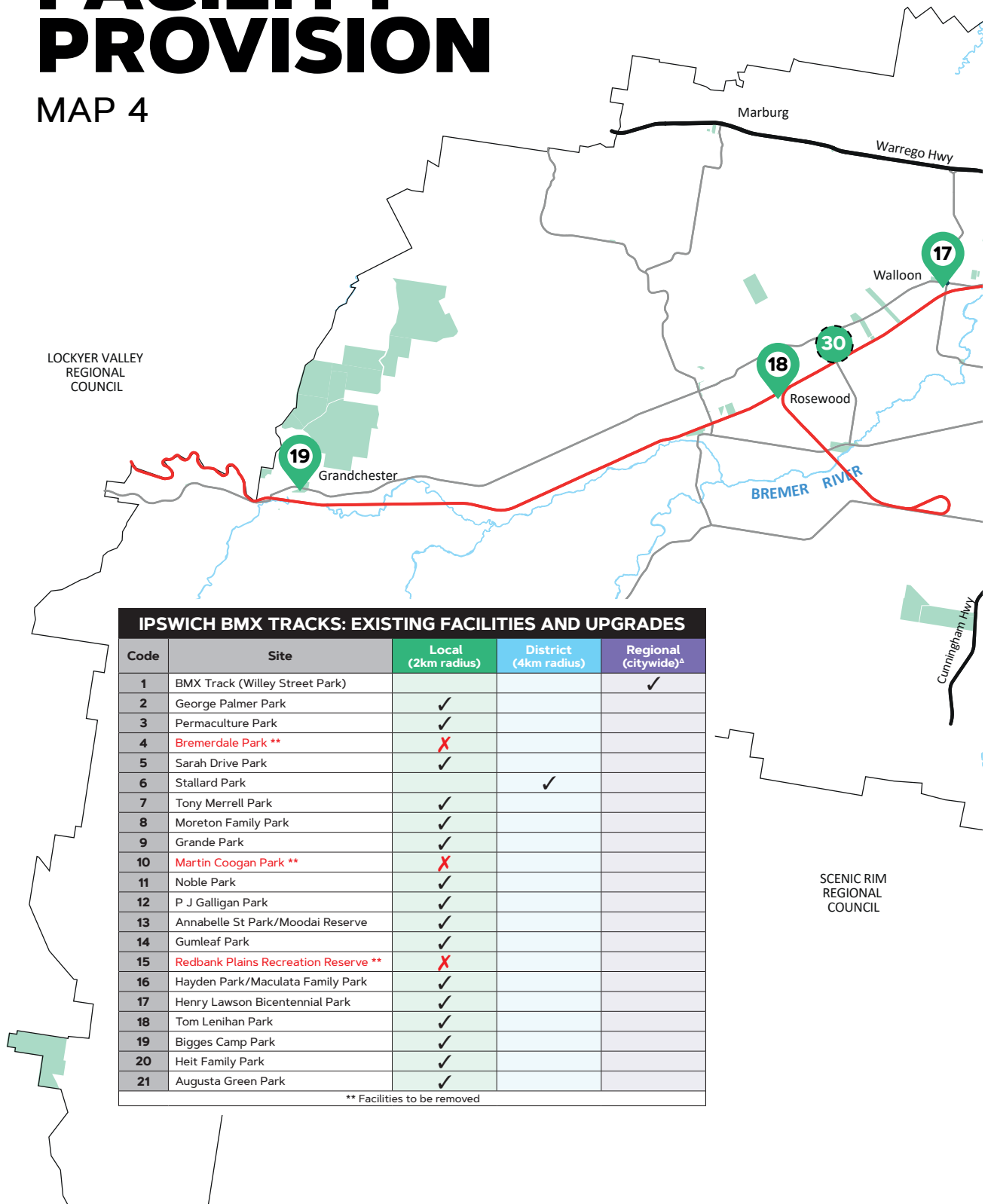
**LEGEND**

- Major Road
- Rail Line
- Parks/Reserves

# FUTURE DIRT BMX FACILITY PROVISION

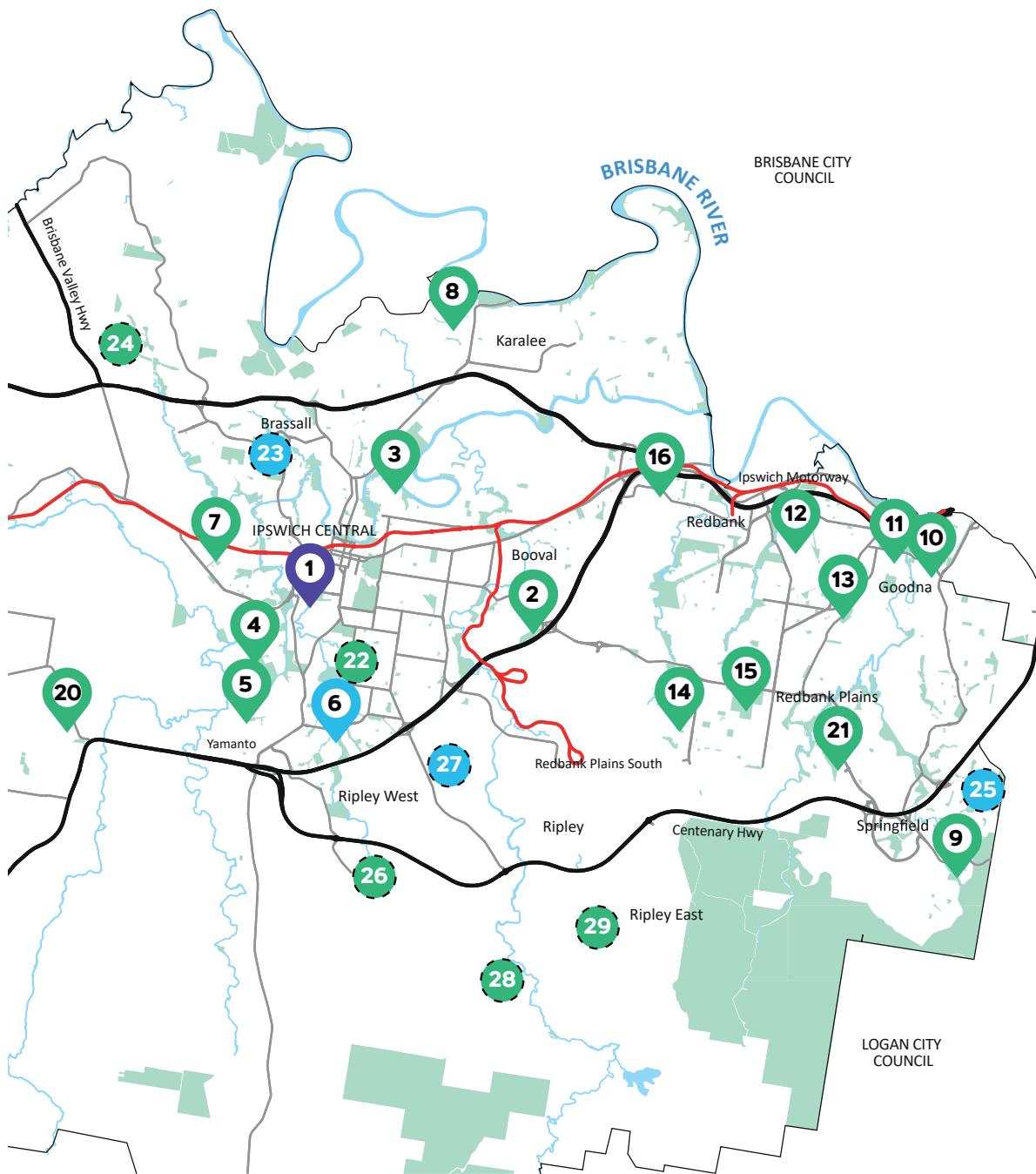
SOMERSET  
REGIONAL  
COUNCIL

MAP 4



IPSWICH BMX TRACKS: EXISTING FACILITIES AND UPGRADES				
Code	Site	Local (2km radius)	District (4km radius)	Regional (citywide) <sup>a</sup>
1	BMX Track (Wiley Street Park)			✓
2	George Palmer Park	✓		
3	Permaculture Park	✓		
4	Bremerdale Park **	X		
5	Sarah Drive Park	✓		
6	Stallard Park		✓	
7	Tony Merrell Park	✓		
8	Moreton Family Park	✓		
9	Grande Park	✓		
10	Martin Coogan Park **	X		
11	Noble Park	✓		
12	P J Galligan Park	✓		
13	Annabelle St Park/Moodai Reserve	✓		
14	Gumleaf Park	✓		
15	Redbank Plains Recreation Reserve **	X		
16	Hayden Park/Maculata Family Park	✓		
17	Henry Lawson Bicentennial Park	✓		
18	Tom Lenihan Park	✓		
19	Bigges Camp Park	✓		
20	Heit Family Park	✓		
21	Augusta Green Park	✓		

\*\* Facilities to be removed






BRISBANE CITY COUNCIL

LOGAN CITY COUNCIL

IPSWICH BMX: FUTURE FACILITIES				
Code	Site	Local (2km radius)	District (4km radius)	Regional (citywide) <sup>a</sup>
22	Raceview, Flinders View area	✓		
23	Brassall/North Ipswich area		✓	
24	Blacksoil, Muirlea, Pine Mountain area	✓		
25	Springfield area		✓	
26	Deebing Heights area	✓		
27	Ripley, Flinders View South area		✓	
28	Ripley South area	✓		
29	Ripley East area	✓		
30	Caledonian Park area	✓		

**LEGEND**

-  Major Road
-  Rail Line
-  Parks/Reserves

## MANAGEMENT AND MAINTENANCE

A plan that provides guidance and recommendations on the appropriate management and maintenance of skate and BMX facilities.

- Council will operate, manage and maintain skate and BMX facilities under the guidance of a Skate and BMX Facility Management and Maintenance Framework to ensure the longevity of the asset.
- Council will undertake regular routine cleaning and inspections of all facilities.
- Where required, Council will utilise experienced contractors to undertake maintenance and repair work.
- Maintenance to comply with Council's Graffiti Removal Policy with some consideration given to the scale and impact of the graffiti.
- Funding for the maintenance, refurbishment and replacement of skate and BMX facilities will be incorporated as part of Council's asset maintenance program.





## ACTIVATION

Provide practical guidelines and recommendations for the sustainable activation of skate and BMX facilities to increase physical activity and participation levels amongst a wider range of young people.

- Explore opportunities to increase skate and BMX activity programming at community centres to go hand-in-hand with an expanded set of skate and BMX facilities.
- Develop programming opportunities to build the professional profile of skate and BMX in Ipswich, including coaching programs and sport official training programs.
- Build community partnerships to deliver outcomes relating to responsible facility use, including skate and BMX park etiquette, litter management programs.
- Explore opportunities to activate Skate and BMX sites as community and youth event spaces.





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# Ipswich Skate & BMX Facilities Strategy

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## Executive Summary

Ipswich City Council receives numerous requests each year for the construction of skate and BMX facilities in different locations across the City of Ipswich. The expectation for these facilities is high due to the standard of facilities being developed around Australia and throughout the world, and the increased level of participation in the use of these facilities.

As such, Council has identified the need to develop a Skate and BMX Facilities Strategy for the City. The Skate and BMX Facilities Strategy will provide strategic direction, practical guidelines, recommendations and suggested actions for immediate, medium and long term implementation on the appropriate location, development, management, maintenance and activation of new and existing skate and BMX facilities in Ipswich. The Strategy will guide Council decision making to ensure skate and BMX facilities meet the current and future requirements of the community.

The Skate and BMX Facilities Strategy seeks to:

- Develop planning guidelines
- Plan for the development and upgrading of new and existing skate and BMX facilities and their supporting infrastructure
- Provide guidance on appropriate facility management and maintenance
- Provide an activation strategy for skate and BMX facilities to increase physical activity and participation levels amongst young people.

### Current Facility Provision

- There are currently 35 skate and BMX facilities across 30 locations within Ipswich.
- Of these, 14 are concrete skate and BMX facilities as shown in **Table 1** and **Map 1**.
- There are also 21 dirt BMX facilities as shown in **Table 2** and **Map 2**.
- Rotary Park, Bob Gibbs Park and Tom Lenihan Park are the most popular skate facilities in Ipswich.
- The majority of facilities in Ipswich are same size (small local); same style (transition skate or freestyle dirt) and primarily cater for beginner to intermediate users, with limited opportunity for advanced users. There is a lack of skate and BMX facility diversity in Ipswich, particularly street/skate plaza, flow, concrete facilities specific to the needs of advanced skaters, freestyle BMX riders and modern freestyle BMX dirt jumps.
- The City is oversupplied with beginner to intermediate BMX dirt jump facilities and is lacking an advanced level freestyle BMX dirt jump facility.
- Ipswich is deficient in larger scale facilities and smaller scale (spot/dot) concrete skate facility opportunities.

### Facility Planning

- The recommended locations for a new concrete skate and BMX facilities are the Ipswich CBD, Springfield Central, Ripley Valley, Redbank Plains, Karalee, Flinders View, Leichhardt, Churchill and Redbank.
- The recommended locations for dirt BMX facilities are Springfield Central, Brassall, Ripley Valley, Thagoona, Karalee, Flinders View and Pine Mountain.
- Additional skate and BMX facilities are needed to accommodate the projected increasing population, particularly in the Eastern and Central Planning Districts.

- 
- In planning for new facilities preferred siting criteria for skate and BMX facilities including distance from neighbours, proximity to shops, good access, co-location opportunities and good surveillance, will be utilised.
  - Council should plan for future provision of local and district level skate and BMX facilities within Ripley.
  - The exact location of future provision of local and district level skate and BMX facilities should be identified through the master planning of relevant areas within the City and utilising adopted Skate and BMX Facility Siting Criteria.

### **Facility Development**

- The planning and design of all skate and BMX facilities will be undertaken in line with the Skate and BMX Facility Design Guidelines (**Table 9**)
- In designing of new and upgraded skate and BMX facilities, Council will engage the service of qualified, experienced and reputable consultants
- Council will engage with existing/ future users and other stakeholders during the design process to best inform design of new and/or upgrades to existing skate and BMX facilities
- Where appropriate, Council will engage the services of an experienced and reputable skate and BMX facility construction contractor for the development of new and upgrading of existing skate and BMX facilities
- The design and development of new and upgraded skate and BMX facilities will also consider supporting infrastructure as identified by the Skate and BMX facility Service Standards/ Hierarchy (**Table 3**)
- 3 new and upgraded Citywide concrete skate and BMX facilities are proposed for Central Ipswich, Redbank plains Recreation Reserve, and Ripley Valley as shown in **Map 3**.
- 2 new and upgraded District level concrete skate and BMX facilities are proposed for Springfield Central and Redbank as Show in **Map 3**.
- 4 new and upgraded local level concrete skate and BMX facilities are proposed for Brassall, Deebing Heights, Ripley South and Ripley East, as show in in **Map 3**.
- 5 new concrete skate spots/dots facilities are proposed for Raceview/Flinders View, Yamanto/Churchill, Leichhardt/ Wulkuraka, Karalee and Augustine Heights, as shown in Map 3
- 3 new District level dirt BMX facilities are proposed for Springfield Central and Brassall/ North Ipswich, Springfield and Ripley/ Flinders View South as shown in **Map 4**.
- 6 new local level dirt BMX facilities are proposed for Raceview/Flinders View, Blacksoil/Muirlea/Pine Mountain, Deebing Heights, Caledonian Park, Ripley South and Ripley East, as shown in **Map 4**.

### **Management and Maintenance**

- The Suttons Park, PCYC, Bob Gibbs Park, Rotary Park, and Redbank Plains Recreation Reserve Skate facilities are in most need of repair.
- Council will operate skate and BMX facilities under the guidance of the proposed Skate and BMX Facility Management and Maintenance Framework (**Appendix E**) to ensure the longevity of the asset.
- Council will undertake regular routine cleaning and inspections of all facilities

- 
- Where required, Council will utilise experienced contractors to undertake maintenance and repair work.
  - Maintenance to comply with Council's Graffiti Removal Policy with some consideration given to the scale and impact of the graffiti.
  - Funding for the maintenance, refurbishment and replacement of skate and BMX facilities will be incorporated as part of Council's asset maintenance program.

#### **Activation**

- Explore opportunities to increase skate and BMX activity programming at community centres to go hand-in-hand with an expanded set of skate and BMX facilities
- Develop programming opportunities to build the professional profile of skate and BMX in Ipswich, including coaching programs and sport official training programs
- Build community partnerships to deliver outcomes relating to responsible facility use, including skate and BMX park etiquette, litter management programs
- Explore opportunities to activate Skate and BMX sites as community and youth event spaces.

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## Introduction

Ipswich City Council (ICC or Council) receives numerous requests each year for the construction of skate and BMX facilities in different locations around the City of Ipswich. The expectation for these facilities is high due to the standard of facilities being developed around Australia and throughout the world, and the increased level of participation in the use of these facilities.

As such, Council has identified the need to develop a Skate and BMX Facilities Strategy for the City that provides strategic direction on the appropriate location, development, management, maintenance and activation of new and existing skate and BMX facilities in Ipswich.

## Aim of the Strategy

The Skate and BMX Facilities Strategy will provide strategic direction, practical guidelines, recommendations and suggested actions for immediate and long term implementation on the appropriate location, development, management, maintenance and activation of new and existing skate and BMX facilities in Ipswich. The Strategy will guide Council decision making to ensure skate and BMX facilities meet the current and future requirements of the community.

## Strategy Objectives

Council is committed to providing a variety of high quality, well-located, designed, managed, maintained and utilised skate and BMX facilities and opportunities for the community. The following objectives underpin the Ipswich Skate and BMX Facilities Strategy:

- Develop planning guidelines for the appropriate location, provision and network of well planned, designed and developed skate and BMX facilities in line with national and international best practice standards to support a variety of skate, BMX, scooter and blade activities and users of all ability levels;
- Development of new and existing skate and BMX facilities and supporting infrastructure that are safe, optimise community usage, and ensure residents of all abilities have opportunity for involvement and access to a variety of skate, BMX and scooter activities;
- A plan that provides guidance and recommendations on the appropriate management and maintenance of skate and BMX facilities and supporting infrastructure;
- Provide recommendations for the activation of skate and BMX facilities to increase physical activity and participation levels amongst a wider range of young people.

## Current Skate and BMX Facilities in Ipswich

Council recognises that many of its residents and visitors skate, BMX, scooter or roller blade as part of a broad range of recreational activities (See **Appendix A** for details on activity styles). The provision of specific facilities where skaters, bladers, scooter and BMX riders can recreate and socialise allows for such activities to be carried out away from the danger of potential vehicle and pedestrian conflict. The following key points have been identified through background research and undertaking a Needs Assessment, which was also informed through community consultation:

### Participation

- Comparatively high participation rates for skate and BMX activities within Ipswich which should be recognised through the provision of adequate facilities to meet demand.
- Participants aged five to fourteen years represent the biggest user group of skate, BMX, scooter and rollerblade participants.
- There is a strong BMX culture in Ipswich.

### Current Facility Provision

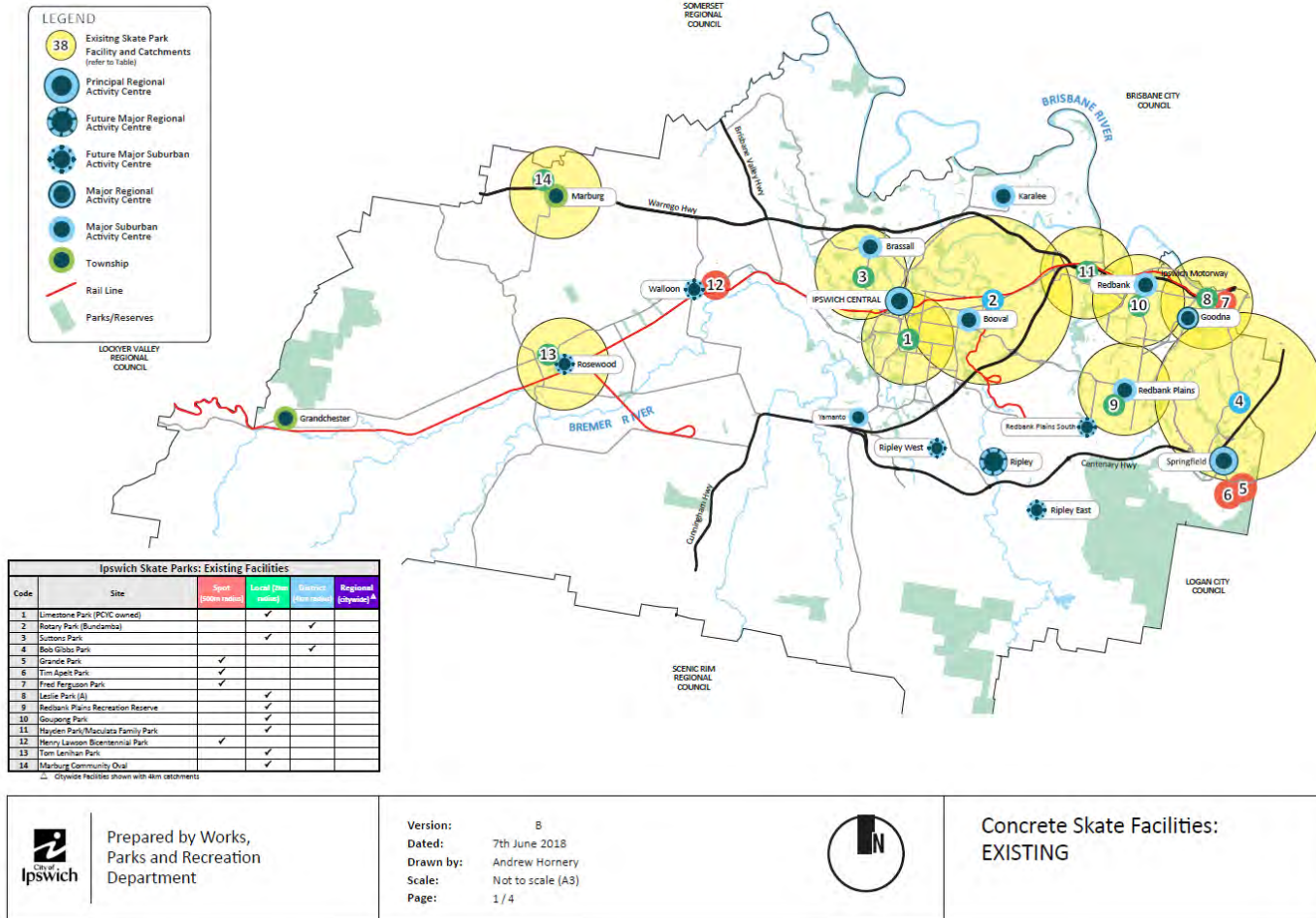
- There are currently 35 skate and BMX facilities across 30 locations within Ipswich.
- Of these, 14 are concrete skate and BMX facilities as shown in **Table 1** and **Map 1**.
- There are also 21 dirt BMX facilities as shown in **Table 2** and **Map 2**.

**Table 1 – Existing Concrete Skate & BMX Facilities**

Site	Facility Level	Facility Style	Skill Level	Current Usage
Bob Gibbs Park (Springfield)	District	Bowl/Transition Ramp/Street	Beginner – Intermediate - Advanced	High
Fred Ferguson Park (Gailes)	Spot/Dot	Mini Bowl	Beginner	Low
Goupong Park (Collingwood Park)	Local	Transition Ramp/Street / Mini Bowl	Beginner - Intermediate	High
Grande Park (Springfield Lakes)	Spot/Dot	Pathway Loop	Beginner	Low - Medium
Hayden Park/ Maculata Family Park (Riverview)	Local	Transition Ramp/Street	Beginner - Intermediate	Medium
Henry Lawson Bicentennial Park (Walloon)	Spot/Dot	Mini Bowl / Path / Transition Ramp	Beginner	Low
Leslie Park (A) (Goodna)	Local	Transition Ramp/Street	Beginner - Intermediate	Medium
Limestone Park (PCYC) (Ipswich)*	Local	Bowl/Transition Ramp / Street	Beginner - Intermediate	Low - Medium
Marburg Community Oval (Marburg)	Local	Transition Ramp/Street	Beginner - Intermediate	Medium
Redbank Plains Recreation Reserve (Redbank Plains)	Local	Transition Ramp/Street	Beginner - Intermediate	Medium - High
Rotary Park (Bundamba)	District	Transition Ramp/Street	Beginner – Intermediate - Advanced	High
Suttons Park (Brassall)	Local	Transition Ramp/Street /Mini Bowl	Beginner - Intermediate	Medium
Tim Apelt Park (Springfield Lakes)	Spot/Dot	Pathway/Transition Ramp	Beginner - Intermediate	Low - Medium
Tom Lenihan Park (Rosewood)	Local	Transition Ramp/Street	Beginner - Intermediate	Medium

\* The Limestone Park (PCYC) facility is privately owned by the PCYC

**Map 1 – Existing Concrete Skate Facilities**

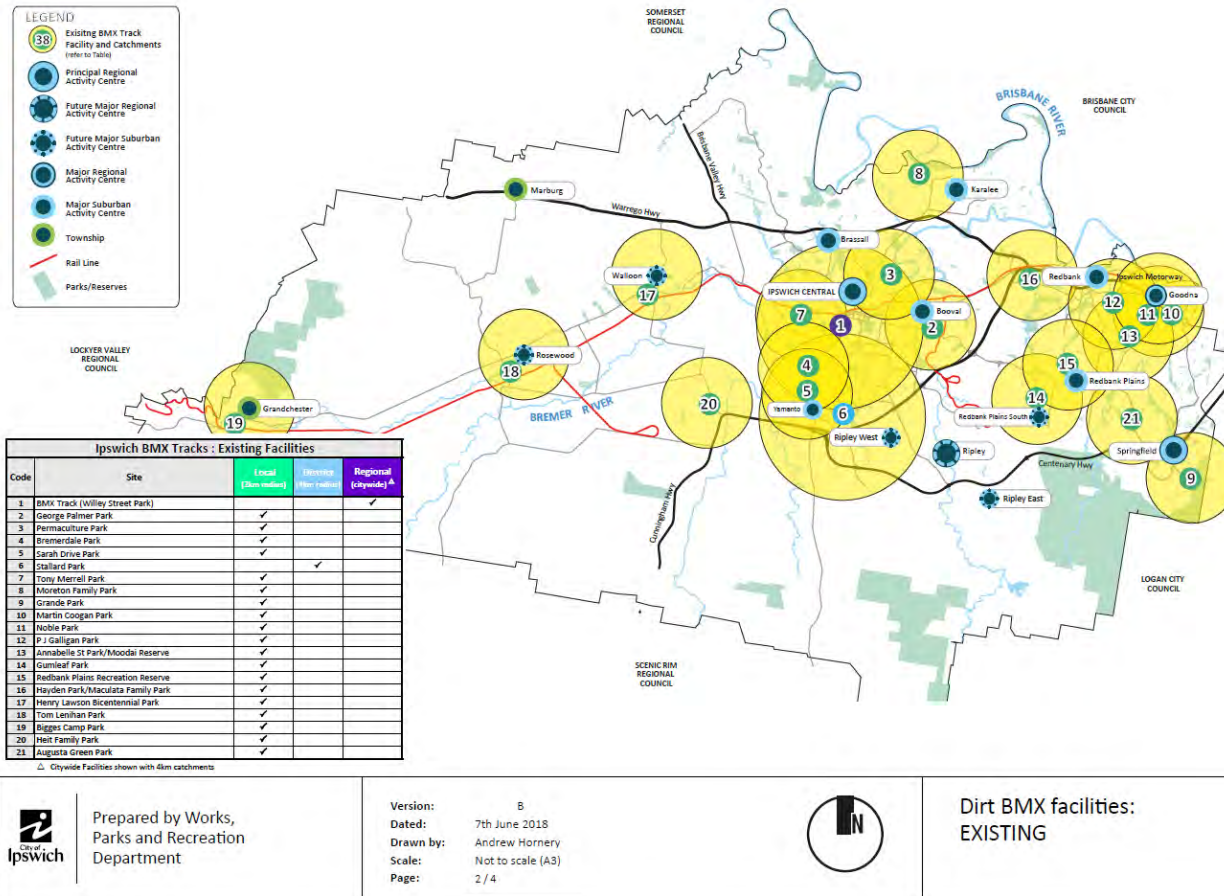


**Table 2 – Existing Dirt BMX Facilities**

Site	Facility Level	Facility Style	Skill Level	Current Usage
Annabelle St Park/ Moodai Reserve (Bellbird Park)	Local	Freestyle/Pump Track & Trails	Beginner – Intermediate	Medium
Augusta Green Park - Benezet Drive (Augustine Heights)	Local	Freestyle/Pump Track	Beginner - Intermediate	Low-Medium
Bigges Camp Park (Grandchester)	Local	Freestyle	Beginner – Intermediate	Low
BMX Track (Willey Street Park) (Ipswich)	Regional	Formal Race Track	Intermediate – Advanced	High
Bremerdale Park (Yamanto)	Local	Freestyle	Beginner – Intermediate	Low
George Palmer Park (Silkstone)	Local	Freestyle	Beginner	Low
Grande Park (Springfield Lakes)	Local	BMX/MTB Trails	Beginner – Intermediate	Low – Medium
Gumleaf Park (Redbank Plains)	Local	BMX/MTB Trails/ Skills Track	Beginner – Intermediate	Low – Medium
Hayden Park/ Maculata Family Park (Riverview)	Local	Freestyle	Beginner – Intermediate	Low
Heit Family Park (Willowbank)	Local	Freestyle	Beginner – Intermediate	Medium
Henry Lawson Bicentennial Park (Walloon)	Local	Freestyle	Beginner – Intermediate	Medium
Martin Coogan Park (Gales)	Local	Freestyle	Beginner – Intermediate	Low
Moreton Family Park (Chuwar)	Local	Freestyle	Beginner – Intermediate	Low
Noble Park (Gales)	Local	Freestyle	Beginner – Intermediate	Low
P J Galligan Park (Goodna)	Local	Freestyle	Beginner – Intermediate	Low
Permaculture Park (East Ipswich)	Local	Freestyle	Beginner – Intermediate	Low – Medium
Redbank Plains Recreation Reserve (Redbank Plains)	Local	Freestyle	Beginner – Intermediate	Low
Sarah Drive Park (Yamanto)	Local	Freestyle	Beginner – Intermediate	Medium
Stallard Park (Yamanto)	District	Freestyle	Beginner – Intermediate – Advanced	Medium
Tom Lenihan Park (Rosewood)	Local	Freestyle	Beginner – Intermediate	Low – Medium
Tony Merrell Park (Leichhardt)	Local	Freestyle	Beginner – Intermediate	Low



## Map 2 – Existing Dirt BMX Facilities





**Table 3** provides a summary breakdown of the number of concrete skate and dirt BMX facilities within the current network of facilities by facility and catchment level.

**Table 3 – Existing Facilities by Level and Catchment**

	Skate	BMX	Total
Skate Spot/Dot - 500m catchment	4	n/a	4
Local level facility - 2km catchment	8	19	27
District Level facility - 4km catchment	2	1	3
Regional Level facility - city wide catchment	0	1	1
<b>Total</b>	<b>14</b>	<b>21</b>	<b>35</b>

### Gaps in Provision

Looking at the current provision and distribution of facilities based on youth population (5-24 year olds) across the City of Ipswich, a population distribution ratio of both concrete skate and dirt BMX facilities was used to determine current and future provision needs as shown in **Table 4**. The rate of provision of facilities per capita was based on existing benchmark provisions used by other Local Government Authorities within South East Queensland.

**Table 4 – Facility to Youth Population (5-24 years) Provision Ratio**

	Concrete Skate	Dirt BMX
<b>High</b>	1: 0-3,501	1: 0-6,001
<b>Medium</b>	1: 3,501-6,001	1: 6,001-11,001
<b>Low</b>	1: 6,001+	1: 11,001+

The youth population provision was broken down to Public Parks Planning Sectors across the City and into 5 year increments from 2016 until 2031. The Facility to Youth Population Provision Ratio (as shown in **Table 4**) was then applied to the youth population projections for each Parks Planning Sector over the next 15 years to determine current and future gaps and provision requirements for the City.

The findings of this analysis were then cross tabulated with the findings and recommendations within the '*Ipswich Skate and BMX Facilities Strategy Needs Assessment*' to determine facility requirements into the future.

By 2031 there will be a need for an additional 24 facilities including 2 up-scaled facilities across the City as detailed below:

- 14 Concrete Skate and BMX Facilities (including 2 up-scaled facilities)
- 10 Dirt BMX facilities.

In total, the City of Ipswich will require a total of 53\*\* facilities as detailed in Table 5 below.

Table 5 – Future Skate and BMX Facility Needs by 2031

	Concrete Skate Parks			Dirt BMX Tracks			Total		
	Existing	New	Total	Existing	New	Total	Existing	New	Total
Spot Dot	4	6	10	n/a	n/a	0	4	6	10
Local	8*	3	9*	19#	7	23#	22*#	10	32*#
District	2	2*	4*	1	3	4	3	5	8*
Regional	0	3*	3*	1	0	1	1	3	4*
<b>Total</b>	<b>14*</b>	<b>14*</b>	<b>26*</b>	<b>21#</b>	<b>10</b>	<b>28#</b>	<b>35*#</b>	<b>24</b>	<b>54*#</b>

**NB\*:** Two (2) Local Concrete Skate Parks proposed to be upgraded to a higher level

**NB#:** Subject to the removal of three (3) local dirt BMX Tracks

The major gaps in facility provision into the future are the Ipswich CBD, Springfield, Brassall, Karalee, Flinders View, Redbank Plains and the Ripley Valley.

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## Planning

### **Key deliverables**

- Develop performance criteria to identify appropriate sites, for the provision and development of skate and BMX facilities.
- Identify appropriate locations for the provision of skate and BMX facilities.
- Develop a hierarchy and guidelines for design and development intent for different types and styles of skate and BMX facilities.
- Provide forward planning and site based design for the development of new and existing skate and BMX facilities to support a variety of skate, BMX, scooter and blade activities and users of all ability levels.
- Make recommendations on supporting infrastructure required for the provision of whole, inclusive and integrated skate and BMX facilities.

### **Ipswich Skate and BMX Facilities Policy**

The purpose of the '*Ipswich Skate and BMX Facilities Policy*' (**Appendix C**) is to define Council's position in respect to skate and BMX facilities. The Ipswich Skate and BMX Facilities Policy provides a strategic framework for the appropriate location, planning, development, management, maintenance and activation of skate and BMX facilities in Ipswich. The '*Ipswich Skate and BMX Facilities Policy*' sets the overarching policy direction for the development of the Skate and BMX Facilities Strategy.

### **Skate and BMX Facility Siting Criteria**

The '*Ipswich Skate and BMX Facility Policy*' contains a set of performance criteria to be used to establish and identify appropriate sites for the development of skate and BMX facilities within Ipswich. The criteria to be used are summarised in **Table 6** below with a detailed '*Skate and BMX Facility Siting Criteria Checklist*' provided in **Appendix D**.

**Table 6 – Skate and BMX Facility Siting Criteria**

<b>Registered Demand</b>	<ul style="list-style-type: none"> <li>• In an area popular with the skate and BMX community</li> <li>• Able to draw a high proportion of young people</li> <li>• Near areas with a relatively high population of young people</li> </ul>
<b>Proximity to Other Facilities</b>	<ul style="list-style-type: none"> <li>• Not located near other facilities</li> <li>• Close to other youth facilities, attractors and compatible uses</li> </ul>
<b>Accessibility</b>	<ul style="list-style-type: none"> <li>• Accessible by public transport</li> <li>• Accessible from as many suburbs as possible</li> </ul>
<b>Site Suitability</b>	<ul style="list-style-type: none"> <li>• At least 50 metres from residents</li> <li>• Good passive surveillance and visibility</li> <li>• Adequate parking</li> <li>• Protect the amenity of the surrounding area</li> <li>• Sufficient space for expansion and supporting infrastructure</li> <li>• Accessible to residents</li> <li>• Generally located within a Level 2 Park</li> <li>• Accessible for regular maintenance, cleaning and repairs</li> <li>• Not located within or adjacent to Conservation areas</li> <li>• Not located in formal/passive/memorial parks</li> </ul>

These ‘*Skate and BMX Facility Siting Criteria*’ should be used in the identification of appropriate locations for the development of new skate and BMX facilities within Ipswich.

### Identification of Suitable Sites for New Facilities

Based on the gap analysis in the provision and distribution of concrete skate and dirt BMX facilities across the City, a need has been identified for the redevelopment of and provision of an additional 24 facilities across the City as detailed in the areas below and in Table 7:

- 14 concrete Skate and BMX Facilities
  - Ipswich CBD, Springfield Central, Ripley Valley, Redbank Plains, Karalee, Flinders View, Leichhardt, Churchill and Redbank.
- 9 dirt BMX facilities
  - Springfield Central, Brassall, Ripley Valley, Thagoona, Flinders View and Pine Mountain.

**Table 7 – Future Skate and BMX Facility Needs by 2031**

	Skate Park	BMX Track	Total
<b>Spot Dot</b>	6	n/a	<b>6</b>
<b>Local</b>	3*	6	<b>10*</b>
<b>District</b>	2*	3	<b>5*</b>
<b>Regional</b>	3*	-	<b>3*</b>
<b>Total</b>	<b>14</b>	<b>10</b>	<b>24*</b>

**NB\*:** Two (2) existing Local Concrete Skate Parks proposed to be upgraded to a higher level

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The exact location of future new skate and BMX facilities should be identified utilising the *'Skate and BMX Facility Siting Criteria'* as detailed in **Table 6** and within the *'Skate and BMX Facility Siting Criteria Checklist'* in **Appendix D**.

The identification of appropriate sites and locations within Ripley Valley should be undertaken through the development planning and assessment process using the *'Skate and BMX Facility Siting Criteria'* as detailed in **Table 6** as the basis for site identification.



### Skate & BMX Facilities Service Levels/Hierarchy

A 'Skate & BMX Facilities Service Levels/Hierarchy' (See **Table 8** and **Appendix F**) has been developed to guide the future provision and development of skate and BMX facilities and supporting infrastructure from a provision, size, design, and development perspective.

**Table 8 - Skate & BMX Facilities Service Levels/Hierarchy**

	Concrete Skate & BMX Facilities				Dirt BMX Facilities		
	Spot/Dot	Local	District	City/Regional	Local	District	City/Regional
<b>Catchment</b>	500m	2km	4km	City	2km	4km	City
<b>Size (skateable/rideable area)</b>	25-100m <sup>2</sup>	100-750m <sup>2</sup>	750-1,500m <sup>2</sup>	1,500-2,400m <sup>2</sup>	350-1,200m <sup>2</sup>	1,200-2,500m <sup>2</sup>	3,600m <sup>2</sup>
<b>No.# of Obstacles</b>	1-4	5-9	10-15	16+	6-8	9-12	13+
<b>Skill Level</b>	Beginner-Intermediate	Beginner-Intermediate	Beginner-Intermediate-Advanced	Beginner-Intermediate-Advanced	Beginner-Intermediate	Beginner-Intermediate-Advanced	Beginner-Intermediate-Advanced
<b>Supporting Infrastructure</b>	<ul style="list-style-type: none"> <li>pathway</li> </ul>	<ul style="list-style-type: none"> <li>signage,</li> <li>water,</li> <li>seating,</li> <li>1 shelter,</li> <li>pathways,</li> <li>bins,</li> <li>playground/half court,</li> <li>open space/kick-a-bout</li> </ul>	<ul style="list-style-type: none"> <li>signage,</li> <li>water,</li> <li>seating,</li> <li>2 shelters,</li> <li>pathways,</li> <li>bins,</li> <li>lighting,</li> <li>car parking,</li> <li>toilets,</li> <li>playground/half court,</li> <li>open space/kick-a-bout</li> </ul>	<ul style="list-style-type: none"> <li>signage,</li> <li>water,</li> <li>seating,</li> <li>3 shelters,</li> <li>pathways,</li> <li>bins,</li> <li>lighting,</li> <li>car parking,</li> <li>toilets,</li> <li>staging areas for events,</li> <li>power,</li> <li>playground/half court,</li> <li>open space/kick-a-bout</li> </ul>	<ul style="list-style-type: none"> <li>water,</li> <li>seating,</li> <li>shelter,</li> <li>bins,</li> <li>playground/half court,</li> <li>open space/kick-a-bout</li> </ul>	<ul style="list-style-type: none"> <li>signage,</li> <li>water,</li> <li>seating,</li> <li>2 shelters,</li> <li>access pathways,</li> <li>bins,</li> <li>car parking,</li> <li>toilets,</li> <li>open space/kick-a-bout</li> </ul>	<ul style="list-style-type: none"> <li>signage,</li> <li>water,</li> <li>seating,</li> <li>3 shelters,</li> <li>access pathways,</li> <li>bins,</li> <li>lighting,</li> <li>car parking,</li> <li>toilets,</li> <li>spectator seating,</li> <li>staging areas for competition,</li> <li>power,</li> <li>playground,</li> <li>half court,</li> <li>open space/kick-a-bout</li> </ul>

### Supporting Infrastructure

Often skate and BMX facilities are developed without necessary support infrastructure such as drinking water, shade and seating. The inclusion of important support infrastructure should be planned from the outset, rather than as an afterthought, and built into the consultation and concept design phase to ensure there is adequate budget allocated.

Background research and past consultation with the Ipswich skate and BMX community has identified the most important supporting infrastructure wants, needs and requirements for skate and BMX facilities are to incorporate shade, drinking water, lighting, toilets and bins. The

'Skate & BMX Facilities Service Levels/Hierarchy' as detailed in **Table 8** and **Appendix F** identifies the most appropriate supporting infrastructure requirements for different level skate and BMX facilities across the City.

The development of new and future upgrades to existing facilities within the City of Ipswich should follow these supporting infrastructure guidelines.

### Design

A worldwide increase in the popularity of skate and BMX has produced a continual evolution of the style and type of facilities available. Facilities are becoming more diverse, and this diversity of types and styles should be considered when planning for and designing the best outcome to meet the needs of users in each unique situation (See **Appendix B** for different facility styles). The trend towards larger, more challenging and more integrated skate and BMX facilities is continuing.

International trends indicate that street/skate plaza style skating is extremely popular. Ipswich currently provides only limited opportunities for legal street skating. Best practice recommends a successful skate facility should contain a balance of 60% street to 40% transition elements.

Locally, integrated, inclusive, multi-use youth and skate and BMX facilities are emerging as popular facilities catering for a variety of user groups and styles. Demand for facilities that are better designed, more attractive and that consider the needs of a broader range of young people is on the increase.

### Skate and BMX Facility Design Guidelines

The below guidelines should be used in conjunction with the 'Skate and BMX Facility Siting Criteria Checklist' (**Appendix D**).

**Table 9 - Skate and BMX Facility Design Guidelines**

<b>1.</b>	Skateboarding and BMX cover a variety of design styles. Therefore, it is important to consider all styles when planning for, and designing skate and BMX facilities to ensure that the most appropriate style for the given situation is adopted.
<b>2.</b>	The skate and BMX facility budget should consider all elements of the facility including shade structures, seating, water taps, signage, etc.
<b>3.</b>	Crime prevention through environmental design (CEPTED) is a core component of successful management and ongoing use of any skate park.
<b>4.</b>	Skate and BMX facilities should be highly integrated within the urban environment. To ensure integrated use, consider combining a variety of compatible activities within one area.
<b>5.</b>	Skate and BMX facilities provide a great opportunity for community events. Council should consider spill-over and flexible space around the active area to make a skate and BMX facility event-friendly, thus more inclusive.
<b>6.</b>	The long term success of skate and BMX facilities is in designing a facility that is accessible and safe for beginning skaters, yet still maintains enough challenging terrain to keep more mature and responsible skaters coming back for more.

<b>7.</b>	Local facilities should primarily cater for beginner to intermediate users, while district and regional facilities should cater for all skill levels, with a higher focus on intermediate to advanced users. In larger more advanced facilities, beginner areas should be included separate from the main section, but integrated.
<b>8.</b>	In planning for new facilities and upgrading existing facilities, undertake consultation with stakeholders and existing/future users during the design process to best inform design of the skate and/or BMX facility. Young people should be provided with the opportunity to provide input during the planning, design, activation, management, and evaluation of facilities.

### Summary Recommendations

- The *'Skate and BMX Facility Siting Criteria'* (**Appendix D**) should be used in the identification of appropriate locations for the development of new skate and BMX facilities within Ipswich into the future.
- The exact location of future new skate and BMX facilities should be identified through the Master Planning of relevant areas within the City and utilising the *'Skate and BMX Facility Siting Criteria'* as detailed in **Table 6** and within the *'Skate and BMX Facilities Policy'* in **Appendix 1**, and the *'Skate and BMX Facility Siting Criteria Checklist'* (**Appendix D**).
- Identify appropriate sites and locations for the provision of new skate and BMX facilities within the Ripley Valley through the Development Planning and Assessment process using the *'Skate and BMX Facility Siting Criteria'* as detailed in **Table 6** as the basis for site identification
- The design and development of appropriate facilities and supporting infrastructure should take into consideration the key principles identified within the *'Skate and BMX Facility Service Standards/Hierarchy'* as outlined in **Table 8** and **Appendix F**
- The planning and design of all Skate and BMX facilities should be undertaken in line with the *'Skate and BMX Facility Design Guidelines'*

## Future Facility Provision and Development

### Key deliverables

- Develop skate and BMX facilities and associated supporting infrastructure that are safe, optimise community usage, and ensure residents of all abilities have opportunity for involvement and access to a variety of skate, BMX, scooter and blade activities
  - Provide a prioritised implementation plan for the development of existing skate and BMX facilities to maximise their usability, optimise their diversity and increase their ability to cater for varying skill levels and styles
  - Provide a prioritised implementation plan for the development of new skate and BMX facilities
- Identify funding opportunities to assist both Council and the community in future skate and BMX facility provision

### Development

Based on the analysis of all available data, gaps in provision and future facility needs, the future distribution, provision and development of new concrete skate and BMX facilities in the following locations is proposed to meet future population needs and demands (**Table 10** and **Map 3**).

**Table 10 – Future New Concrete Skate Facility Developments**

Site #	Site	Facility Type	Planning Sector	Future Facility Level	Future Skill Level
15	Jane Gorry Park	Skate Park	E2	Spot/Dot	Beginner - Intermediate
16	Raceview, Flinders View Area	Skate Park	C3	Spot/Dot	Beginner - Intermediate
17	Yamanto, Churchill area	Skate Park	C4	Spot/Dot	Beginner - Intermediate
18	Central Ipswich – Boral/Woollen Mills site	Skate Park	C1/C2/C5	Regional	Beginner - Intermediate - Advanced
19	Springfield, Springfield Lakes, Brookwater, Augustine Heights area	Skate Park	E2	District	Beginner-Intermediate-Advanced
20	Deebing Heights	Skate Park	R1	Local	Beginner - Intermediate
21	Chuwar, Karalee, Barellan Point area	Skate Park	C10	Spot/Dot	Beginner - Intermediate
22	Ripley, Flinders View South	Skate Park	R2	Regional	Beginner-Intermediate-Advanced
23	Leichhardt, Wulkuraka, One Mile Area	Skate Park	C5	Spot/Dot	Beginner - Intermediate
26	Ripley East	Skate Park	R4	Local	Beginner - Intermediate
27	Ripley South	Skate Park	R3	Local	Beginner - Intermediate

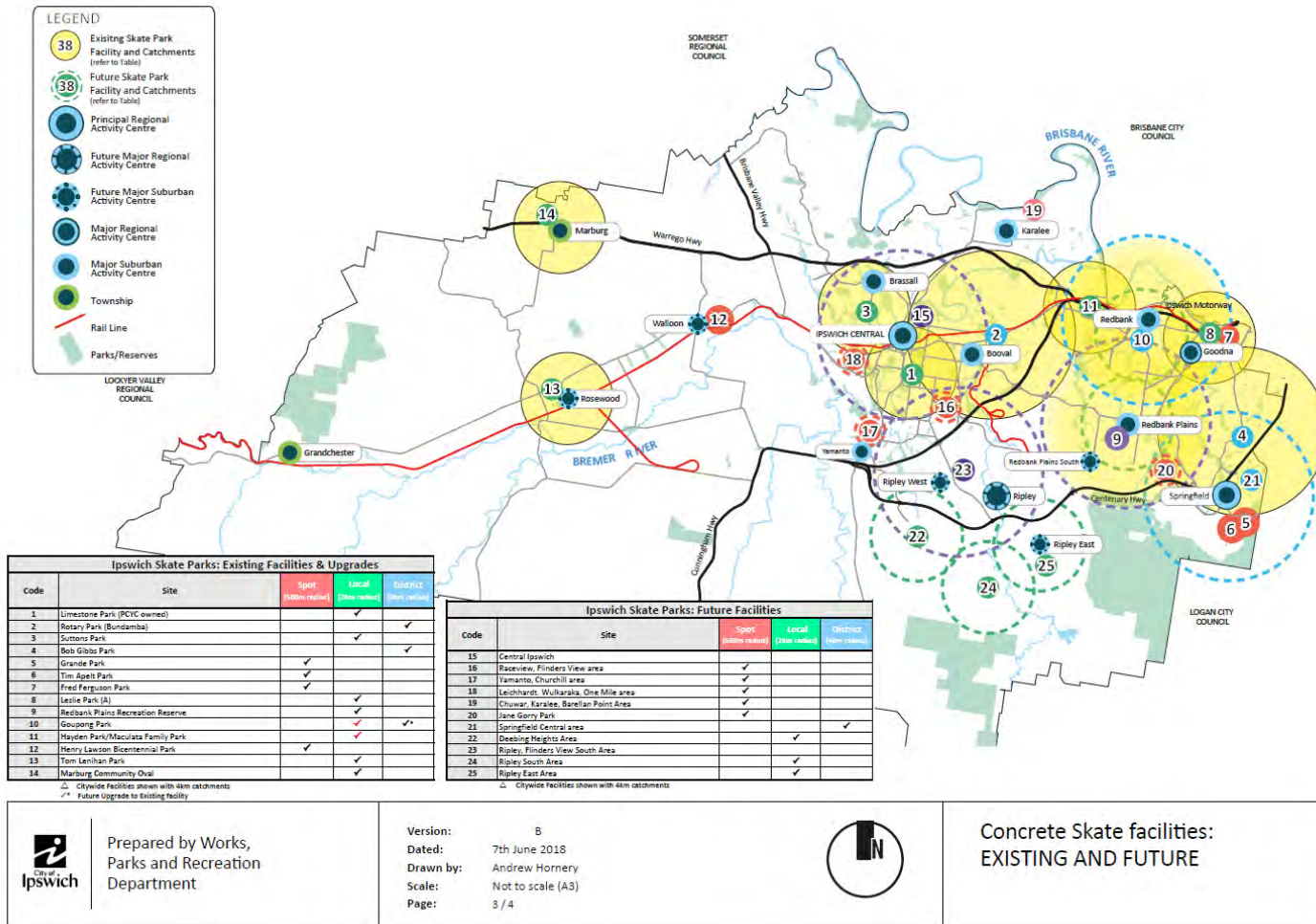
Based on the analysis of available data, gaps in provision and future facility needs, it is proposed that the following existing concrete skate and BMX facilities, be upgraded/improved to meet future population needs and demands (**Table 11** and **Map 3**).

**Table 11 – Future Concrete Skate and Facility Upgrades/Improvements**

Site #	Site	Facility Type	Planning Sector	Current Facility Level	Current Skill Level	Facility Style	Future Devt	Future Facility Level	Future Skill Level
2	Rotary Park (Bundamba)	Skate Park	C2	District	Intermediate	Ramp/Transition with minimal Street	Upgrade/Expansion	District	Beginner-Intermediate-Advanced
3	Suttons Park	Skate Park	C6	Local	Beginner	Bowl/Transition with minimal Street	Redevelop	Local	Beginner - Intermediate
4	Bob Gibbs Park	Skate Park	E2	District	Intermediate	Ramp with minimal Street	Upgrade	District	Beginner-Intermediate-Advanced
5	Grande Park	Skate Park	E2	Spot/Dot	Beginner	Skate Spot	Upgrade	Spot/Dot	Beginner - Intermediate
9	Redbank Plains Rec Reserve	Skate Park	E4	Local	Intermediate	Transition with minimal Street	Redevelop	Regional	Beginner-Intermediate-Advanced
10	Goupong Park	Skate Park	E5	Local	Beginner - Intermediate	Ramp/Transition with Street	Expansion	District	Beginner-Intermediate-Advanced
12	Henry Lawson Bicentennial Park	Skate Park	W1	Spot/Dot	Beginner	Mini Bowl/ Footpath with Jumps	Expansion	Spot/Dot	Beginner - Intermediate
13	Tom Lenihan Park	Skate Park	W3	Local	Beginner - Intermediate	Ramp with minimal Street	Expansion	Local	Beginner - Intermediate



### Map 3 – Future Concrete Skate Facility Provision



Based on the analysis of all available data, gaps in provision and future facility needs, the future distribution, provision and development of new dirt BMX facilities in the following locations is proposed to meet future population needs and demands (**Table 12** and **Map 4**).

**Table 12 – Future New Dirt BMX Facility Developments**

Site #	Site	Facility Type	Planning Sector	Future Facility Level	Future Skill Level
22	Blacksoil, Muirlea, Pine Mountain Area	BMX Track	C11	Local	Beginner - Intermediate
23	Springfield, Springfield Lakes, Brookwater, Augustine Heights area	BMX Track	E2	District	Beginner-Intermediate-Advanced
25	Ripley, Flinders View South	BMX Track	R2	District	Beginner-Intermediate-Advanced
26	Raceview, Flinders View Area	BMX Track	C3	Local	Beginner - Intermediate
27	Deebing Heights	BMX Track	R1	Local	Beginner - Intermediate
28	Ripley East	BMX Track	R4	Local	Beginner - Intermediate
29	Caledonian Park	BMX Track	W2	Local	Beginner - Intermediate
30	Ripley South	BMX Track	R3	Local	Beginner - Intermediate
31	Brassall/North Ipswich area	BMX Track	C6/C7	District	Beginner-Intermediate-Advanced

Based on the analysis of all available data, gaps in provision and future facility needs, it is proposed that the following existing dirt BMX facilities, be upgraded/improved to meet future population needs and demands (**Table 13** and **Map 4**).

**Table 13 – Future Dirt BMX Facility Upgrades/Improvements**

Site #	Site	Facility Type	Planning Sector	Current Facility Level	Current Skill Level	Facility Style	Future Facility Level	Future Skill Level
1	BMX Track (Willey Street Park)	BMX Track	C1	Regional	Intermediate - Advanced	Race Track	Regional	Intermediate - Advanced
2	George Palmer Park	BMX Track	C2	Local	Beginner	Freestyle	Local	Beginner - Intermediate
6	Stallard Park	BMX Track	C4	District	Beginner - Intermediate	Freestyle	District	Beginner-Intermediate-Advanced
7	Tony Merrell Park	BMX Track	C5	Local	Beginner	Freestyle	Local	Beginner - Intermediate
12	P J Galligan Park	BMX Track	E3	Local	Beginner	Freestyle	Local	Beginner - Intermediate
16	Hayden Park/Maculata Family Park	BMX Track	E6	Local	Beginner	Freestyle	Local	Beginner - Intermediate
17	Henry Lawson Bicentennial Park	BMX Track	W1	Local	Beginner - Intermediate	Freestyle	Local	Beginner - Intermediate

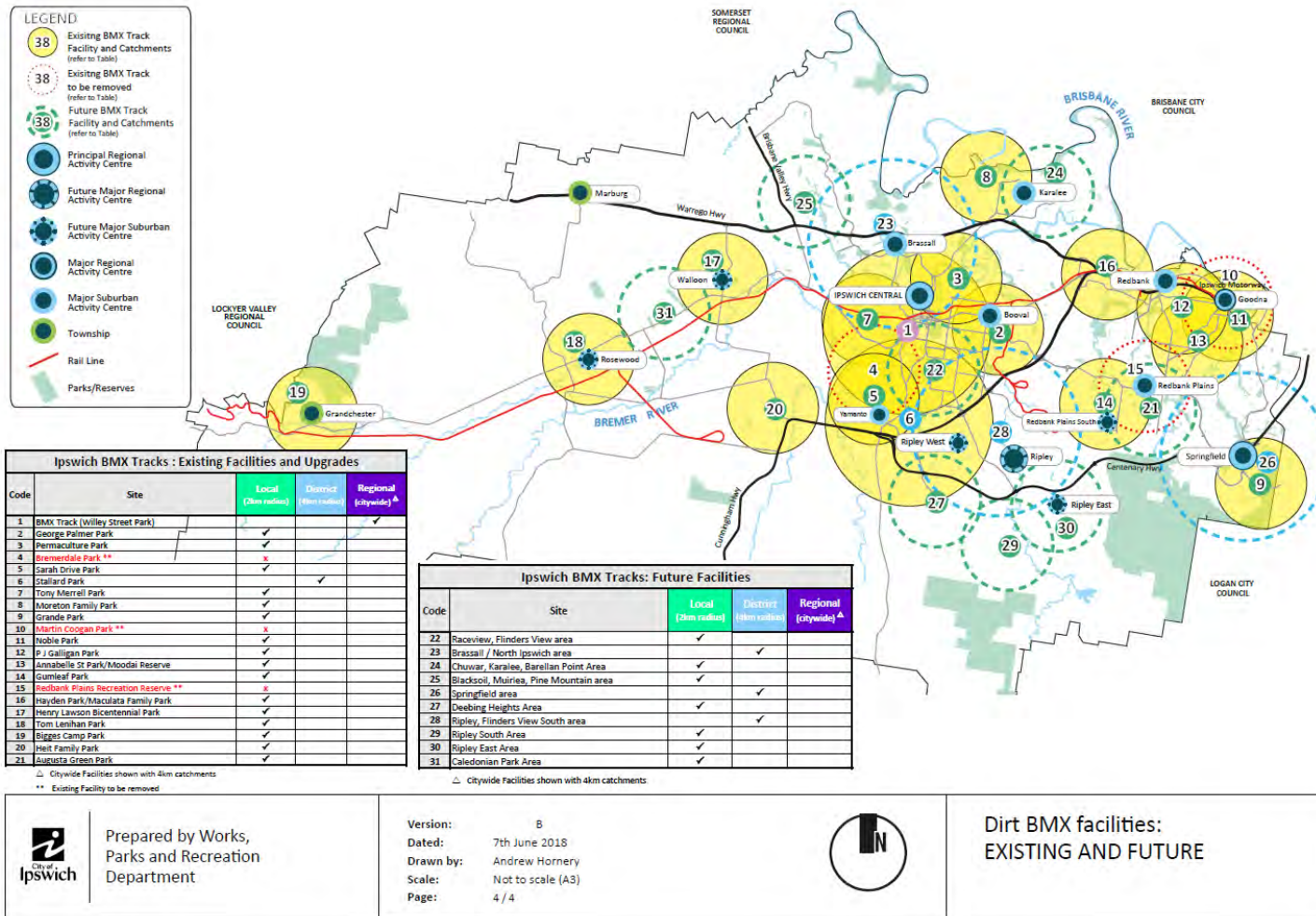
Site #	Site	Facility Type	Planning Sector	Current Facility Level	Current Skill Level	Facility Style	Future Facility Level	Future Skill Level
18	Tom Lenihan Park	BMX Track	W3	Local	Beginner	Freestyle	Local	Beginner - Intermediate
19	Bigges Camp Park	BMX Track	W5	Local	Beginner - Intermediate	Freestyle	Local	Beginner - Intermediate
20	Heit Family Park	BMX Track	W6	Local	Beginner - Intermediate	Freestyle	Local	Beginner - Intermediate

Based on the analysis of all available data, gaps in provision and future facility needs, it is proposed that the following existing dirt BMX facilities be removed (**Table 14** and **Map 4**) as they are either inappropriately located, unsafe, have no usage or do not service any population and as such, impose a high maintenance cost.

**Table 14 – Existing Dirt BMX Facilities to be Removed**

Site #	Site	Facility Type	Planning Sector	Facility Style	Current Skill Level	Current Facility Level	Future Devt
4	Bremerdale Park	BMX Track	C4	Freestyle	Beginner	Local	Remove
10	Martin Coogan Park	BMX Track	E3	Freestyle	Beginner	Local	Remove
15	Redbank Plains Recreation Reserve	BMX Track	E4	Freestyle	Beginner	Local	Remove

## Map 4 – Future Dirt BMX Facility Provision



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## Funding

Funding for Regional and District level concrete skate and dirt BMX facilities can be sourced from the following locations:

- Council strategic funding
- Divisional funding
- Developer contributions
- Grant funding

Funding for Concrete Skate Spot/Dot facilities, Local Level concrete skate facilities and local level dirt BMX Facilities can be sourced from the following locations:

- Divisional funding
- Developer contributions
- Grant funding

The cost for maintenance, refurbishment and replacement of skate and BMX facilities should be incorporated as part of Council's asset maintenance and rehabilitation program.

## Summary Recommendations

- New and upgraded facilities should be improved through the development of appropriate supporting infrastructure
- Develop new and upgrade existing facilities in accordance with those locations identified within Table 10
- Remove existing dirt BMX sites as identified within **Table 14**
- Funding for the development of skate and BMX facilities should be sourced from the following funding sources:
  - City Wide/Regional and District level Skate and BMX Facilities
    - Council strategic funding
    - Divisional Funding
    - Developer contributions
    - Grant Funding
  - Spot/Dot and Local Level Skate and BMX Facilities
    - Divisional funding
    - Developer contributions
    - Grant Funding
- Funding for the maintenance, refurbishment and replacement of skate and BMX facilities should be incorporated as part of Council's asset maintenance and rehabilitation program



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## Management and Maintenance

### **Key deliverables**

- Manage and maintain skate and BMX facilities and associated supporting infrastructure to an acceptable standard to support a variety of skate, BMX, scooter and blade activities and users
  - Identify methods to develop a plan and set of recommendations to improve asset management and maintenance of skate and BMX facilities

### **Management and Maintenance**

Management and issues associated with on-going use and maintenance is an important aspect of ensuring a skate and BMX facility continues to promote a positive and successful output for users. The need for regular maintenance inspections, upgrades to skate and BMX elements, and the maintenance of ancillary facilities such as seats, bins and signs, are critical in the provision of well-designed facilities.

The following section discusses general maintenance and management issues for Council's skate and BMX facilities.

### **Inspections and Maintenance of Facilities**

Ongoing inspections and maintenance assists towards increasing longevity, safety and success of a skate and BMX facility. A well maintained facility also increases the sense of pride held by riders and the community for their facility and is less likely to encourage acts of vandalism and graffiti.

- A maintenance program must be implemented ensuring all elements and supporting infrastructure are checked for defects on a regular basis. Sites should be regularly assessed for:
  - Debris such as bark, gravel, broken glass, mud and pooling water
  - Litter and bin availability
  - Graffiti and Vandalism (to be dealt with in accordance with Council's Graffiti Removal Policy)
  - Concrete surface condition
  - Integrity of embellishments
- Ensure avenues exist and are advertised where users can connect with Council to report issues.
- An external inspector/auditor with qualified specialist skate and BMX facility design, construction, management/maintenance expertise should be considered for annual inspections.

### **Management and Maintenance Framework**

Council should strive to ensure all skate and BMX facilities under council's control are maintained to an appropriate standard. The '*Skate and BMX Facility Management and Maintenance Framework*' (refer to **Appendix E**) provides guidance on the appropriate management and maintenance of skate and BMX facilities in Ipswich.

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### Summary Recommendations

- Council will operate, manage and maintain skate and BMX facilities under the guidance of a Skate and BMX Facility Management and Maintenance Framework to ensure the longevity of the asset
- Council will undertake regular routine cleaning and inspections of all facilities
- Where required, Council will utilise experienced contractors to undertake maintenance and repair work
- Maintenance to comply with Council's Graffiti Removal Policy with some consideration given to the scale and impact of the graffiti
- Funding for the maintenance, refurbishment and replacement of skate and BMX facilities will be incorporated as part of the Council's asset maintenance program.
- The Suttons Park, PCYC, Bob Gibbs Park, Rotary Park, and Redbank Plains Recreation Reserve Skate facilities are in most need of repair.

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## Activation

### Key deliverables

- Plan, develop and deliver programs to activate the use of skate and BMX facilities and associated supporting infrastructure for a variety of skate, BMX, scooter and blade activities and users
  - Develop a broad scale Activation Strategy (based on proven techniques/methods) that will ensure the successful activation of new and existing skate and BMX facilities through a variety of diverse methods in collaboration with young people and activity providers to increase participation at skate and BMX facilities in Ipswich
  - Incorporate consideration of how people from different multicultural and indigenous backgrounds, different age groups and young women's access to skate and BMX facilities and places can be increased
  - Build/raise community awareness of skate, BMX and related activities as legitimate, positive recreational activities and to encourage positive perceptions of youth and skate and BMX facilities and their user groups.
  - Raise community understanding and acceptance of skate and BMX facilities and their users by promoting skateboarding, BMX freestyle bike riding, scooter riding and roller/in-line skating/blading as legitimate recreational activities

### Activation

Establishing a positive skate and BMX facility climate is an essential part of ensuring that a public skate and BMX facility will be utilised properly as it continues to be valued as an asset by the local community.

### Programming Initiatives

- Explore opportunities to increase skate and BMX activity programming at community centres to go hand-in-hand with an expanded set of skate and BMX facilities.
- Programming to focus on a variety of topics, including basic training for new skateboarders, intermediate/advanced workshops, and instructor training
- Provide opportunities to engage with groups who typically have lower participation rates in skate and BMX activities, including girls and women, and indigenous communities.
- Consider developing mentoring and skills/training programs in events programming that facilitate intergenerational contact. Encouraging experienced skaters to assume leadership roles can help to manage an out-of-control environment by empowering and educating users, and establishing a regular presence in the park of more mature skaters and responsible role models.
- Establish local and regional competitions to build the competitive and professional pathways for participant of skate and BMX.
- Provide programming opportunities to offer other participation avenues for skate and BMX, including pathways for competition officials and judges, and event management opportunities.
- Investigate opportunities to promote responsible use of skate and BMX facilities through the development of programs that demonstrate this (e.g. skate and BMX park etiquette; litter management programs).

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### **Skate and BMX Parks as Youth and Event Spaces**

The organisation of events and marketing of skate and BMX demonstrations and clinics is an important component in the successful promotion of skate and BMX facilities.

- The promotion of national and international competitions and demonstrations at regional facilities will generate a high level of publicity and promote skateboarding, BMX riding and scooter riding in the community.
- Promote the use of skate and BMX facilities as a space for all interested and diverse young people.
- Promote the use of skate and BMX facilities as event spaces for community use to broaden the appeal and acceptance of the spaces by the wider community.

### **Summary Recommendations**

- Explore opportunities to increase skate and BMX activity programming at community centres to go hand-in-hand with an expanded set of skate and BMX facilities
- Develop programming opportunities to build the professional profile and pathways for skate and BMX in Ipswich, including coaching programs and sport official training programs
- Build community partnerships to deliver outcomes relating to responsible facility use, including skate and BMX park etiquette, litter management programs
- Explore opportunities to activate Skate and BMX sites as community and youth event spaces.

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## Implementation Action Plan

**Objective 1** - Develop planning guidelines for the appropriate location, provision and network of well planned, designed and developed skate and BMX facilities in line with national and international best practice standards to support a variety of skate, BMX, scooter and blade activities and users of all ability levels:

Action #	Action/Task/Recommendation	Priority
1.1	The <i>Skate and BMX Facility Siting Criteria Checklist</i> (Appendix D) should be used in the identification of appropriate locations for the development of new skate and BMX facilities within Ipswich into the future.	High
1.2	The exact location of future new skate and BMX facilities should be identified through the Master Planning of relevant areas within the City and utilising the <i>Skate and BMX Facility Siting Criteria</i> as detailed in Table 6 and within the <i>Skate and BMX Facilities Policy</i> in Appendix 1, and the <i>Skate and BMX Facility Siting Criteria Checklist</i> (Appendix D).	Ongoing
1.3	Identify appropriate sites and locations for the provision of new skate and BMX facilities within the Ripley Valley through the Development Planning and Assessment process using the <i>Skate and BMX Facility Siting Criteria</i> as detailed in Table 6 as the basis for site identification	High/Medium
1.4	The design and development of appropriate facilities and supporting infrastructure should take into consideration the key principles identified within the <i>Skate and BMX Facility Service Standards/Hierarchy</i> as outlined in Table 8 and Appendix F	High
1.5	The planning and design of all Skate and BMX facilities should be undertaken in line with the <i>Skate and BMX Facility Design Guidelines</i> as provided in Table 9 and Appendix H.	High

**Objective 2 - Development** of existing and new skate and BMX facilities that are safe, optimise community usage, and ensure residents of all abilities have opportunity for involvement and access to a variety of skate, BMX, scooter and blade activity

Action #	Action/Task/Recommendation	Priority
2.1	New and upgrade facilities should be improved through the development of appropriate supporting infrastructure	Ongoing
2.2	Develop new and upgrade existing facilities in accordance to those locations identified within Table 10	High
2.3	Remove existing dirt BMX sites as identified within Table 14	Medium / Low
2.4	Seek <b>funding</b> for the development of skate and BMX facilities through avenues including Council strategic funding, divisional funding, developer contributions and grant funding.	High
2.5	<b>Funding</b> for the maintenance, refurbishment and replacement of skate and BMX facilities should be incorporated as part of Council's asset maintenance program	High
<b>New and Upgraded Facility Developments</b>		
2.6	<b>BMX Track (Willey St Park)</b> – Upgrade support infrastructure including canteen facility and spectator seating and event infrastructure	High
2.7	<b>Ipswich Central</b> - Develop a new Regional concrete skate facility for beginner, intermediate and advanced users at the old Boral/Woolen Mills site	High
2.8	<b>George Palmer Park</b> - Redesign and redevelopment of dirt BMX Track to a local level beginner-intermediate freestyle jumps	Medium
2.9	<b>Rotary Park (Bundamba)</b> - Expand and Upgrade skateable space and supporting infrastructure (drinking water, shelter, bins, signage, seating, lighting, toilets)	High
2.10	<b>Fairview Avenue Park</b> - Develop a new small skate Spot/Dot (approx. 25m2) off pathway near outdoor gym equipment, BBQ shelter and playground to cater for beginner to intermediate users	Medium
2.11	<b>Fairview Avenue Park</b> - Develop a new Local dirt BMX pump track off pathway near outdoor gym equipment, BBQ shelter and playground to cater for beginner to intermediate users	Medium
2.12	<b>Bremerdale Park</b> – Remove unused BMX Tracks	Low
2.13	<b>Stallard Park</b> - Redesign and Upgrade tracks (pump track and Freestyle) and supporting infrastructure (signage, water, bins) to cater for beginner, intermediate and advanced users	Medium
2.14	<b>Sarah Drive Park</b> – Redesign, redevelop and upgrade to freestyle/pump track and supporting infrastructure (water, bins, shade tree planting)	Medium



2.15	<b>Yamanto/Churchill area</b> – Identify a location and develop a new small skate Spot/Dot (approx. 25m2) to cater for beginner to intermediate users in the Yamanto/Churchill area	Medium
2.16	<b>Tony Merrell Park</b> - Redesign and redevelop freestyle jumps to cater for beginner-intermediate and support infrastructure including water and shade trees	Low
2.17	<b>Leichhardt, Wulkuraka, One Mile Area</b> – Develop a skate Spot/Dot to cater for beginner to intermediate users in the vicinity of Leichhardt Park, Jim Finimore Park and the George Alder Tennis Centre near to Ernest St & Old Toowoomba Rd & Leichhardt Community Centre	Low
2.18	<b>Suttons Park</b> – Assess feasibility of redeveloping existing local concrete facility in same place or demolishing and redeveloping at Battye Park	High
2.19	<b>Suttons Park</b> – if determined to be most appropriate location, demolish existing and redevelop with a new local concrete skate facility through better design to cater for beginner to intermediate users	High
2.20	<b>Battye Park</b> - if determined to be most appropriate location, demolish existing concrete facility at Suttons and develop a new local concrete skate facility at Battye Park to cater for beginner to intermediate users	High
2.21	<b>Brassall area</b> – Identify an appropriate location and develop a new District DIRT Freestyle BMX Track for beginner, intermediate and advanced users	Medium
2.22	<b>Chuwar, Karalee, Barellan Point Area</b> – identify an appropriate location and develop a New Local Dirt BMX facility to cater for beginner to intermediate users	Medium
2.23	<b>Chuwar, Karalee, Barellan Point Area</b> – identify an appropriate location and develop a new concrete skate Spot/Dot facility to cater for beginner to intermediate users	Medium
2.24	<b>Blacksoil, Muirlea, Pine Mountain Area</b> – identify an appropriate location and develop a New Local Dirt BMX facility to cater for beginner to intermediate users	Medium
2.25	<b>Bob Gibbs Park</b> – add additional supporting infrastructure including toilets, shelter, seating, water and signage	Medium
2.26	<b>Grande Park</b> – upgrade concrete skate Spot/Dot facility through the addition of 1-4 skateable elements	Medium
2.27	<b>Springfield Central area</b> – identify an appropriate location and design and develop a New District Level Concrete skate facility for beginner to advanced users	High
2.28	<b>Springfield Central area</b> – identify an appropriate location and develop a New District Level Dirt BMX facility for beginner to advanced users	High
2.29	<b>Jane Gorry Park</b> - identify an appropriate location and develop a new small concrete skate Spot/Dot facility (approx. 25m2) to cater for beginner to intermediate users	Low
2.30	<b>Martin Coogan Park</b> - Remove unused BMX Track	Low

2.31	<b>P J Galligan Park</b> - Redesign and redevelop freestyle trials jumps, support facilities, water and park safety	Medium
2.32	<b>Redbank Plains Recreation Reserve</b> - Remove unused BMX Track	Low
2.33	<b>Redbank Plains Recreation Reserve</b> – Demolish existing local level concrete skate facility and redevelop into a Regional level concrete skate and BMX facility to cater for beginner to advanced users	High
2.34	<b>Goupong Park</b> - Expand and upgrade to District Level concrete skate facility to cater for beginner to advanced users. Upgrade support facilities including 2nd shelter, seating, water, signage, bins and undertake maintenance repairs	Medium
2.35	<b>Hayden Park/Maculata Family Park</b> – Undertake maintenance repairs to local level concrete skate facility and install appropriate signage	Medium
2.36	<b>Hayden Park/Maculata Family Park</b> – Redesign and redevelopment of dirt BMX Track to a local level beginner-intermediate freestyle jumps	Medium
2.37	<b>Deebing Heights area</b> (Parks Planning Sector R1) – identify and secure an appropriate location through the DA process for the development of a local level freestyle dirt BMX facility	High
2.38	<b>Deebing Heights area</b> (Parks Planning Sector R1) – identify and secure an appropriate location through the DA process for the development of a local level concrete skate facility	High
2.39	<b>Deebing Heights area</b> (Parks Planning Sector R1) – develop a new local level freestyle dirt BMX facility	Medium
2.40	<b>Deebing Heights area</b> (Parks Planning Sector R1) – develop a new local level concrete skate facility	Medium
2.41	<b>Ripley Central area</b> (Parks Planning Sector R2) – identify and secure an appropriate location through the DA process for the development of a District level freestyle dirt BMX facility	High
2.42	<b>Ripley Central area</b> (Parks Planning Sector R2) – identify and secure an appropriate location through the DA process for the development of a Regional level concrete skate facility	High
2.43	<b>Ripley Central area</b> (Parks Planning Sector R2) – develop a new District level freestyle dirt BMX facility	Medium
2.44	<b>Ripley Central area</b> (Parks Planning Sector R2) – develop a new Regional level concrete skate facility	Medium
2.45	<b>Ripley South area</b> (Parks Planning Sector R3) – identify and secure an appropriate location through the DA process for the development of a local level freestyle dirt BMX facility	High
2.46	<b>Ripley South area</b> (Parks Planning Sector R3) – identify and secure an appropriate location through the DA process for the development of a local level concrete skate facility	High
2.47	<b>Ripley South area</b> (Parks Planning Sector R3) – develop a new local level freestyle dirt BMX facility	Medium
2.48	<b>Ripley South area</b> (Parks Planning Sector R3) – develop a new local level concrete skate facility	Medium
2.49	<b>Ripley East area</b> (Parks Planning Sector R4) – identify and secure an appropriate location through the DA	High

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	process for the development of a local level freestyle dirt BMX facility	
2.50	<b>Ripley East area</b> (Parks Planning Sector R4) – identify and secure an appropriate location through the DA process for the development of a local level concrete skate facility	High
2.51	<b>Ripley East area</b> (Parks Planning Sector R4) – develop a new local level freestyle dirt BMX facility	Medium
2.52	<b>Ripley East area</b> (Parks Planning Sector R4) – develop a new local level concrete skate facility	Medium
2.53	<b>Henry Lawson Bicentennial Park</b> - Reshape and re-orientate dirt BMX facility into 2 runs rather than a circuit	Medium
2.54	<b>Henry Lawson Bicentennial Park</b> – Upgrade and expansion of concrete skate Spot/Dot facility through extra size and additional elements	Medium
2.55	<b>Caledonian Park</b> - develop a new local level freestyle dirt BMX facility	Low
2.56	<b>Tom Lenihan Park</b> – Upgrade dirt BMX facility through minor improvements, shaping of jumps and maintenance	Low
2.57	<b>Ripley East area</b> (Parks Planning Sector R4) – identify and secure an appropriate location through the DA process for the development of a local level concrete skate facility	High
2.58	<b>Ripley East area</b> (Parks Planning Sector R4) – develop a new local level freestyle dirt BMX facility	Medium
2.59	<b>Ripley East area</b> (Parks Planning Sector R4) – develop a new local level concrete skate facility	Medium
2.60	<b>Henry Lawson Bicentennial Park</b> - Reshape and re-orientate dirt BMX facility into 2 runs rather than a circuit	Medium
2.61	<b>Henry Lawson Bicentennial Park</b> – Upgrade and expansion of concrete skate Spot/Dot facility through extra size and additional elements	Medium
2.62	<b>Caledonian Park</b> - develop a new local level freestyle dirt BMX facility	Low
2.63	<b>Tom Lenihan Park</b> – Upgrade dirt BMX facility through minor improvements, shaping of jumps and maintenance	Low
2.64	<b>Tom Lenihan Park</b> – Expansion of local level concrete skate facility to include additional street elements and connecting pathway	Medium
2.65	<b>Bigges Camp Park</b> - Redesign and redevelopment of dirt BMX Track to a local level beginner-intermediate freestyle jumps	Medium
2.66	<b>Heit Family Park</b> - Expansion of jumps and upgrade to support infrastructure including water, shelter, seating, bins	High

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**Objective 3** - A plan that provides guidance and recommendations on the appropriate *management and maintenance* of skate and BMX facilities

Action #	Action/Task/Recommendation	Priority
3.1	Council should operate skate and BMX facilities under the guidance of the proposed <i>Skate and BMX Facility Management and Maintenance Framework</i> (Appendix E) to ensure the longevity of the asset.	High
3.2	Undertake immediate priority surface, safety and maintenance repairs to damaged and worn surfaces that present high risk to users. Facilities include Suttons Park, Bob Gibbs Park, Rotary Park and Redbank Plains Recreation Reserve Skate parks.	Immediate

**Objective 4** - Provide practical guidelines and recommendations for the sustainable *activation* of skate and BMX facilities to increase physical activity and participation levels amongst a wider range of young people.

Action #	Action/Task/Recommendation	Priority
4.1	Develop a range of skate and BMX activity programs to encourage and increase participation from participants of all levels and abilities at Council's skate and BMX facilities	Ongoing
4.2	Explore opportunities to increase skate and BMX activity programming in partnership with youth organisations to go hand-in-hand with an expanded set of skate and BMX facilities	Ongoing
4.3	Develop programming opportunities to build the professional profile and pathways for skate and BMX in Ipswich, including coaching programs and sport official training programs	Ongoing
4.4	Build community partnerships to deliver outcomes relating to responsible facility use, including skate and BMX park etiquette, litter management programs and Police Youth Liaison Officer programs	Ongoing
4.5	Explore opportunities to activate District and Regional level skate and BMX facilities as community and youth event spaces	Ongoing

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## Appendix A – Activity Styles



**Skateboarding** - Skateboarding is an action sport which involves riding and performing tricks using a skateboard.



**BMX** - Freestyle BMX is bicycle motocross stunt riding on BMX bikes. It is an extreme sport descended from BMX racing that consists of five disciplines: street, park, vert, trails, and flatland



**Scooter** - A kick scooter, push scooter or scooter is a human-powered land vehicle with handlebar, deck and wheels, propelled by a rider pushing off the ground. The most common scooters today have two hard small wheels, primarily made of aluminium and fold for convenience.

**Stunt scooter** - A more recent development, these scooters are produced to be as lightweight and strong as possible, allowing riders to perform tricks at skateparks and on the street. Often featuring a fully welded aluminium construction, these scooters allow for more extreme tricks than a traditional variation



**In-line Skate/Blade** - Aggressive inline is a form of inline skating executed on specially designed inline skates with focus on grinding and spins. Participants refer to the activity as rollerblading, "blading," "skating," or "rolling."

Aggressive skating can take place on found street obstacles or at skateparks. Street skating primarily consists of performing grinds on ledges and rails, as well as jumping tall heights known as "gaps." Park skating recreates these obstacles with the additions of bowls and ramps on which "vert" skating can be performed.




## Appendix B – Skate and BMX Facility Styles

<p><b>SKATE PLAZA:</b></p> <ul style="list-style-type: none"> <li>Skate plazas consist of replica street elements from the urban environment, e.g. stairs, rails, manual pads, bumps, banks etc.</li> <li>Use of alternative material such as bricks, granite, wood, steel, etc.</li> <li>Can be multi-functional, just like other plazas in urban setting are multi-functional, e.g. recreating, socialising, skateboarding, street art, busking, etc.</li> </ul> 	<p><b>BOWLS AND POOLS:</b></p> <p>Bowl and pools are a replica of backyard pools which have evolved to unprecedented proportions.</p> <p>E.g. some of the skate facilities in Oregon, The Canary Islands Park, and the World's biggest facility in Shanghai China.</p> 	<p><b>HYBRID:</b></p> <p>Hybrid Skate Facility are a combination of street, bowl, pool, and transition elements. It is because of this they are one of the most popular types of facilities.</p> 	<p><b>FLOW PARK:</b></p> <p>Flow Parks are large and epicurean facilities which consist of multiple interconnecting bowls at varying levels. The wide, open flow course environment allows skaters to ride in many directions with multiple options.</p> 	<p><b>RAMP PARK</b></p> <p>Ramp Parks consist of transition elements (typically in the front vert and mini ramps). They are ideal for sites with limited space, integration with existing skate / BMX facilities or other community spaces.</p> 	<p><b>THE LIBERATED SPOT</b></p> <p>Liberated Spots are public places which skateboarders have already been attracted to and utilise illegally, but have been formalised as a legitimate skate facility (through upgrade and repair to the existing elements, and inclusion of new elements).</p> <p>E.g. South Bank in London; Milton Keynes Bus Station (in the photo); and Brooklyn Banks in Brooklyn, New York.</p> 
<p><b>SKATE DOTS/SPOTS</b></p> <p>Skate Dots are small singular skateable elements integrated into the streetscape or park design, while Skate Spots are more diverse structures that support different approaches and a greater variety of elements.</p> 	<p><b>MULTI-USE YOUTH ACTIVITY SPACE</b></p> <p>Multi-use Youth Activity Spaces are inclusive, flexible spaces which provide the opportunity to engage in a variety of youth recreation activities, with skateboarding being a key component.</p> 	<p><b>BMX TRAILS</b></p> <p>BMX Trails are dirt jumps, that are built in opportunistic locations based on rider demand. They would be built around existing environmental elements and are designed to provide a constantly evolving challenge for riders. This type of site would receive a high level of user modification and would require careful monitoring and planning. Often these sites would be built entirely by local riders, and require minimal council assistance.</p> 	<p><b>FREESTYLE BMX DIRT JUMPS</b></p> <p>Similar to BMX Trails, with a series of dirt jumps, however they are designed for performing crazy tricks over larger and less flow-orientated jumps.</p> 	<p><b>BMX STREET PARK</b></p> <p>BMX Street Parks are purpose-built, specifically for the needs of BMX riders. They are built out to promote flow and allow for a number of tricks to be executed in a run. They can be constructed out of concrete, steel (as the ones in the photo is), or wood (more common for indoor facilities).</p> <p>Key features include jump boxes, sub-boxes, wall-rides, spine ramps, rails, ledges and quarter pipes.</p> 	<p><b>BMX RACE TRACK</b></p> <p>The track usually consists of a starting gate for up to eight racers, a groomed, serpentine, dirt race course made of various jumps and rollers and a finish line. The course is usually flat, about 15-foot (4.6 m) wide and has large banked corners that help the riders maintain speed.</p> <p>The sport is very family oriented and largely participant-driven, with riders ranging in age from 3 to 60, and over.</p> 



## Appendix C – Ipswich Skate & BMX Facilities Policy

	<b>SKATE AND BMX FACILITIES POLICY</b>	Version:1 Document No.:
<p><b>1.1 Purpose:</b></p> <p>The purpose of the Skate and BMX Facilities Policy is to define Ipswich City Council’s position in respect to skate and BMX facilities. The Skate and BMX Facilities Policy provides a strategic framework for the appropriate location, planning, development, management, maintenance and activation of skate and BMX facilities in Ipswich.</p>		
<p><b>1.2 Regulatory Authority:</b></p> <ul style="list-style-type: none"> <li>• Ipswich City Council - Long Term Community Plan i2031</li> <li>• Ipswich City Council - Corporate Plan 2012 - 2017</li> <li>• Ipswich City Council - Sport, Recreation and Physical Activity Policy</li> <li>• Ipswich City Council - Parks and Reserves Site Planning Policy</li> <li>• Ipswich City Council – Youth Policy</li> </ul>		
<p><b>1.3 Skate and BMX in Ipswich:</b></p> <p>Ipswich City Council recognises that many of its residents and visitors skate, BMX, scooter or roller blade as part of a broad range of recreational activities. The provision of specific facilities where skaters, bladers, scooter and BMX riders can recreate and socialise allows for such activities to be carried out away from the danger of potential vehicle and pedestrian conflict.</p>		
<p><b>1.4 Policy Objectives:</b></p> <p>The following objectives underpin the Skate and BMX Facilities Policy:</p> <ul style="list-style-type: none"> <li>• To recognise the need of skaters, bladers, BMX and scooter riders to recreate in a safe and suitable environment.</li> <li>• To minimise impact to adjacent residents, commercial and/or industrial operators and/or tenants, and institutional facilities.</li> <li>• To provide and increase opportunity for Ipswich residents to participate in a broad range of recreational opportunities.</li> <li>• To assist in reducing the incidence of conflict between skaters, bladers, BMX and scooter riders and urban infrastructure.</li> <li>• To ensure appropriate participation of the community and key stakeholders in the identification of suitable locations, planning, design, development, management, maintenance and activation of skate and BMX facilities.</li> </ul>		

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### 1.5 Policy Statement:

Ipswich City Council is committed to providing a variety of high quality, well-located, designed, managed, maintained and utilised skate and BMX facilities and opportunities for the community. Where appropriate, Council will:

- Identify suitable land for the location and provision of skate and BMX facilities and associated supporting infrastructure to support a variety of skate, BMX, scooter and blade activities and users using the following location siting criteria:
  - *Registered Demand*
    - The site should be in an area known to be or become popular with the skating, blading, scooter and BMX community or is able via other attractions to draw a high proportion of young people.
    - The site should be in or near areas with a relatively high population of young people. Although this does not preclude other age groups that may participate in the sport of skating, blading, scooter and BMX riding.
  - *Proximity to Other Facilities*
    - The site should generally not be located within close proximity to other skate and BMX facilities so as an oversupply of facilities is experienced.
    - Consideration should be given to the site generally being located close to other youth facilities, attractors and compatible uses to provide:
      - A variety of recreation opportunities;
      - A focused area for youth;
      - Shared amenities such as local shops/retail outlets, schools, parks, sporting facilities and/or leisure centres; and
      - Supporting infrastructure such as parking, pathways, water, electricity, shade, seating, and toilets.
  - *Accessibility*
    - If possible the site should generally be easily accessible by public transport. The presence of adjacent bikeways and footpaths is also preferred, for active transport modes (e.g. walking and cycling).
    - As the facility will be a destination, it should be located to allow access from as many suburbs as possible.
  - *Site Suitability*
    - The facility should be generally:
      - Have good passive surveillance and visibility to passing traffic and pedestrians to promote good security and safety;
      - Located in an area that allows for adequate parking, appropriate and additional facilities to be developed;
      - Located to take advantage of landscape features that will assist in protecting the amenity of the surrounding area and sensitive receptors (e.g. residential dwellings) through visual, heritage/character, social, safety, light and noise attenuation;
      - Located to be accessible to as many residents as possible;
      - Preferably located within a Level 2 Park, however Level 1 and Level 3 parks may also be considered dependent upon facility size, type and location;

- Be readily accessible for regular maintenance, cleaning and repairs by maintenance teams.
- The facility should not be generally:
  - Located within or adjacent a Conservation area so as to cause an impact on natural values;
  - Located a suitable distance from residential dwellings;
  - Located in a formal or memorial park used for passive purposes;
  - Located adjoining residential zoned land on more than two boundaries.
- Provide forward planning and site based design (using Crime Prevention Through Environmental Design (CPTED) principals) for the development of new and existing skate and BMX facilities and associated supporting infrastructure to support a variety of skate, BMX, scooter and blade activities and users of all ability levels
- Develop skate and BMX facilities and associated supporting infrastructure that are safe, optimise community usage, and ensure residents of **all** abilities have opportunity for involvement and access to a variety of skate, BMX, scooter and blade activities
- Manage and maintain skate and BMX facilities and associated supporting infrastructure to an acceptable standard to support a variety of skate, BMX, scooter and blade activities and users
- Plan, develop and deliver programs to activate the use of skate and BMX facilities and associated supporting infrastructure for a variety of skate, BMX, scooter and blade activities and users
- Council will undertake suitable community and stakeholder consultation and engagement for the identification of suitable locations, planning, design, development, management, maintenance and activation of skate and BMX facilities and associated supporting infrastructure for a variety of skate, BMX, scooter and blade activities and users.

**1.6 Scope:**

The Skate and BMX Facilities Policy applies to all Ipswich City Council owned or controlled skate and BMX facilities and associated supporting infrastructure for a variety of skate, BMX, scooter and blade activities and users.

**1.7 Roles and responsibilities:**

The Skate and BMX Facilities Policy is to be:

- Implemented by all Council staff responsible for the planning, development, delivery, management, maintenance and activation of all skate and BMX facilities, activities, programs and services conducted by Ipswich City Council; and
- Implemented by all individuals and user groups that utilise Council owned or controlled skate and BMX facilities.

**1.8 Policy Author:**

The Infrastructure Planning and Partnerships Manager will be responsible for the maintenance of this policy.

**Date of Council Resolution:** 23 July 2013

**Committee reference and Date:** Policy and Administration Board No. 2013(09) of 22 July 2013 - City Management and Finance Committee No. 2013(07) of 16 July 2013

**No. of Resolution:** 1

**Date to be reviewed:** 23 July 2015

## Appendix D - Skate and BMX Facility Siting Criteria Checklist

Criteria	Detailed Criteria	Yes	No	Comments
<b>Registered Demand</b>	<ul style="list-style-type: none"> <li>The site should be in an area known to be or become popular with the skating, blading, scooter and BMX community</li> </ul>			
	<ul style="list-style-type: none"> <li>The site is able via other attractions to draw a high proportion of young people.</li> </ul>			
	<ul style="list-style-type: none"> <li>The site should be in or near areas with a relatively high population of young people. Although this does not preclude other age groups that may participate in the sport of skating, blading, scooter and BMX riding.</li> </ul>			
<b>Proximity to Other Facilities</b>	<ul style="list-style-type: none"> <li>The site should generally not be located within close proximity to other skate and BMX facilities so as an oversupply of facilities is experienced.</li> </ul>			
	<ul style="list-style-type: none"> <li>Consideration should be given to the site generally being located close to other youth facilities, attractors and compatible uses to provide:               <ul style="list-style-type: none"> <li>A variety of recreation opportunities;</li> <li>A focused area for youth;</li> <li>Shared amenities such as local shops/retail outlets, schools, parks, sporting facilities and/or leisure centres; and</li> <li>Supporting infrastructure such as parking, pathways, water, electricity, shade, seating, and toilets.</li> </ul> </li> </ul>			
<b>Accessibility</b>	<ul style="list-style-type: none"> <li>If possible the site should generally be easily accessible by public transport. The presence of adjacent bikeways and footpaths is also preferred, for active transport modes (e.g. walking and cycling).</li> </ul>			
	<ul style="list-style-type: none"> <li>As the facility will be a destination, it should be located to allow access from as many suburbs as possible.</li> </ul>			
<b>Site Suitability</b>	<ul style="list-style-type: none"> <li>The facility should be generally:               <ul style="list-style-type: none"> <li>Have good passive surveillance and visibility to passing traffic and pedestrians to promote good security and safety;</li> <li>Located in an area that allows for adequate parking, appropriate and additional facilities to be developed;</li> <li>Located to take advantage of landscape features that will assist in protecting the amenity of the surrounding area and sensitive receptors (e.g. residential dwellings) through visual, heritage/character, social, safety, light and noise attenuation;</li> <li>Located to be accessible to as many residents as possible;</li> <li>Preferably located within a Level 2 Park, however Level 1 and Level 3 parks may also be considered dependent upon facility size, type and location;</li> <li>Be readily accessible for regular maintenance, cleaning and repairs by maintenance teams.</li> </ul> </li> </ul>			
	<ul style="list-style-type: none"> <li>The facility should not be generally:               <ul style="list-style-type: none"> <li>Located within or adjacent a Conservation area so as to cause an impact on natural values;</li> <li>Located a suitable distance from residential dwellings;</li> <li>Located in a formal or memorial park used for passive purposes;</li> <li>Located adjoining residential zoned land on more than two boundaries.</li> </ul> </li> </ul>			

## Appendix E - Management and Maintenance Framework

Schedule	Management and Maintenance considerations
<b>Monthly</b>	<ul style="list-style-type: none"> <li>• Ensure regular maintenance and cleaning regime is in place for all skate and BMX parks</li> <li>• The management regime should reflect the facility hierarchy and usage rate of the facility.</li> <li>• Report significant defects and hazards in need of repair</li> </ul>
<b>Quarterly</b>	<ul style="list-style-type: none"> <li>• Quarterly inspections and maintenance on erosion, pitted and cracked concrete, gaps in joins, drainage/water issues, and damaged coping.</li> <li>• Utilise experienced contractors to undertake maintenance work where resources permit.</li> </ul>
<b>Annual</b>	<ul style="list-style-type: none"> <li>• Undertake an annual review of usage, maintenance/management, costs, events and activities.</li> <li>• Undertake any specific required repair work across all facilities to extend whole-of-life costs and enhance risk management practices.</li> <li>• Include budget in the annual maintenance budget and five year asset maintenance budgets based on average annual maintenance cost.</li> </ul>
<b>Peak Usage Periods</b>	<ul style="list-style-type: none"> <li>• Provide higher-level maintenance during peak times (e.g. school holidays) and the first six months after facility development/redevelopment.</li> <li>• The management regime should reflect the facility hierarchy and usage rate of the facility.</li> </ul>
<b>Signage</b>	<ul style="list-style-type: none"> <li>• Communicate the management regime with users and the community through appropriate signage.</li> <li>• Free standing or fixed to fence signs should be provided and indicate that: <ul style="list-style-type: none"> <li>○ adult supervision of minors is required;</li> <li>○ applicable regulations regarding the use of safety gear;</li> <li>○ users under the influence of alcohol or drugs shall not participate in any skate park activities;</li> <li>○ emergency telephone numbers for medical, ambulance, and police</li> <li>○ owner-operator emergency telephone numbers</li> <li>○ The presence of inherent risk in the participation of skate park activities.</li> </ul> </li> </ul>
<b>Site Surveillance</b>	<ul style="list-style-type: none"> <li>• Night lighting of facilities should be investigated on an individual basis and will be dependent on a number of items (e.g. need, surrounding residents, CPTED principles).</li> <li>• Investigate other methods which aim to reduce anti-social behaviour at sites subject to repeated vandalism.</li> </ul>
<b>Graffiti</b>	<ul style="list-style-type: none"> <li>• Maintenance to comply with <i>Graffiti Removal Policy</i> with some consideration given to the scale and impact of the graffiti.</li> </ul>

## Appendix F – Skate and BMX Facilities Service Levels/Hierarchy

	Concrete Skate & BMX Facilities				Dirt BMX Facilities		
	Spot/Dot	Local	District	City/Regional	Local	District	City/Regional
<b>Catchment</b>	500m	2km	4km	City	2km	4km	City
<b>Size (skateable/rideable area)</b>	25-100m <sup>2</sup>	100-750m <sup>2</sup>	750-1,500m <sup>2</sup>	1,500-2,400m <sup>2</sup>	350-1,200m <sup>2</sup>	1,200-2,000m <sup>2</sup>	3,600m <sup>2</sup>
<b>No.# of Obstacles</b>	1-4	5-9	10-15	16+	6-8	9-12	13-16+
<b>Skill Level</b>	Beginner-Intermediate	Beginner-Intermediate	Beginner-Intermediate-Advanced	Beginner-Intermediate-Advanced	Beginner-Intermediate	Beginner-Intermediate-Advanced	Beginner-Intermediate-Advanced
<b>Support Infrastructure</b>	<ul style="list-style-type: none"> <li>pathway</li> </ul>	<ul style="list-style-type: none"> <li>signage</li> <li>water,</li> <li>seating,</li> <li>1 shelter,</li> <li>pathways,</li> <li>bins,</li> <li>playground/half court,</li> <li>open space/kick-a-bout</li> </ul>	<ul style="list-style-type: none"> <li>signage</li> <li>water,</li> <li>seating,</li> <li>2 shelters,</li> <li>pathways,</li> <li>bins,</li> <li>lighting,</li> <li>car parking,</li> <li>toilets,</li> <li>playground/half court,</li> <li>open space/kick-a-bout</li> </ul>	<ul style="list-style-type: none"> <li>Signage</li> <li>water,</li> <li>seating,</li> <li>3 shelters,</li> <li>pathways,</li> <li>spectator seating,</li> <li>bins,</li> <li>lighting, car parking,</li> <li>toilets,</li> <li>event staging areas,</li> <li>power,</li> <li>playground, half court,</li> <li>open space/kick-a-bout</li> </ul>	<ul style="list-style-type: none"> <li>water,</li> <li>seating,</li> <li>shelter,</li> <li>bins,</li> <li>playground/half court,</li> <li>open space/kick-a-bout</li> </ul>	<ul style="list-style-type: none"> <li>signage</li> <li>water,</li> <li>seating,</li> <li>2 shelters,</li> <li>pathways,</li> <li>bins,</li> <li>car parking,</li> <li>toilets,</li> <li>playground/half court,</li> <li>open space/kick-a-bout</li> </ul>	<ul style="list-style-type: none"> <li>signage</li> <li>water,</li> <li>seating,</li> <li>3 shelters,</li> <li>pathways,</li> <li>bins,</li> <li>lighting,</li> <li>car parking,</li> <li>toilets,</li> <li>spectator seating,</li> <li>staging areas for competitions,</li> <li>power,</li> <li>playground/half court,</li> <li>open space/kick-a-bout</li> </ul>





<b>Communities Committee</b>	
Mtg Date: 19.02.19	OAR: YES
<b>Authorisation:</b> Bryce Hines	

BH: BH

H:\Departmental\Committee Reports\1902BH Healthy Active School Travel Program 2019 CR

18 January 2019

## MEMORANDUM

TO: SPORT RECREATION AND NATURAL RESOURCES MANAGER

FROM: ACTIVE TRANSPORT OFFICER

RE: REVIEW OF THE HEALTHY ACTIVE SCHOOL TRAVEL PROGRAM

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### INTRODUCTION

This is a report by the Active Transport Officer dated 18 January 2019 concerning the Healthy Active School Travel (HAST) Program.

### RELATED PARTIES

There are no related party matters associated with this report.

### ADVANCE IPSWICH THEME LINKAGE

The HAST program links to Advance Ipswich through the following goals;

- Caring for the Community
- Managing growth and delivery key infrastructure

### PURPOSE OF REPORT/BACKGROUND

The HAST Program encourages Ipswich primary school students, families and school staff to travel to and from school by active travel modes such as walking, scootering, cycling and using public transport, thereby improving children's health and physical activity levels.

Schools are provided support via resources and tools to develop initiatives for active school travel for a two year period, with further limited support available in the third year to sustain activities.

## **PERFORMANCE OF THE PROGRAM IN 2018**

In 2018 the HAST Program underwent changes to its structure, emphasis, internal budget allocation and delivery mechanisms in the hope of improving the effectiveness of the program.

At the Council Ordinary Meeting held on 27 February 2018 the following was resolved:

- A. *That Council approve the changes to the Healthy Active School Travel Program (HAST), as detailed in the report by the Active Transport Officer dated 9 February 2018, to be implemented for the 2018 program.*
- B. *That the Healthy Active Travel Program be reviewed and report submitted to committee in 12 (twelve) months time.*

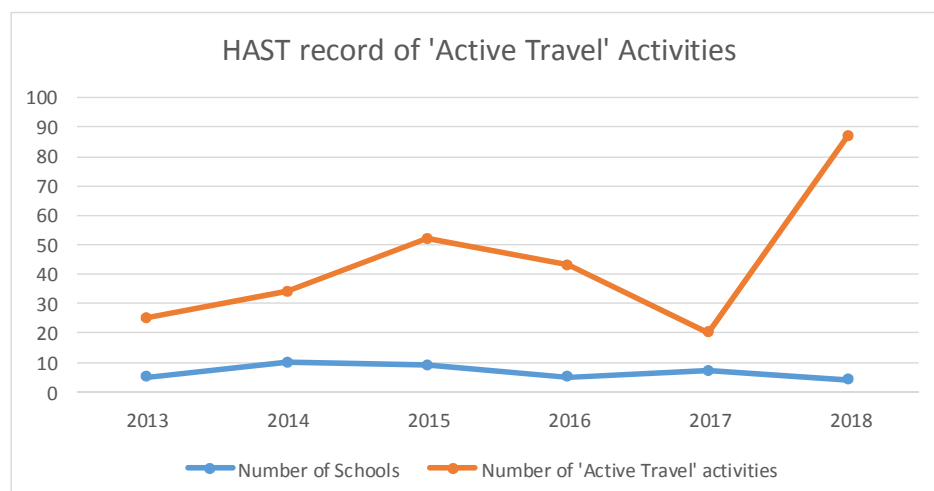
A copy of this report is shown in Attachment A.

A review of each of the changes approved by Council, with a summary of the subsequent outcomes of implementation of each has been undertaken and provided in Attachment B.

The HAST Program has performed well in 2018 under its new format. Schools are working through their chosen activities and evaluation requirements with increasing autonomy, requiring less day to day assistance from Council staff to manage and implement. Some highlights of the year are summarised below:

- Average increase in Active Travel at each of the HAST schools throughout 2018:
  - Brassall State School - 22%
  - Woodlinks State School - 19%
  - Ipswich West State School - 13%
  - Walloon State School - 0%
- Brassall State School recorded over 70 students attending the Friday Walking School Bus on several occasions.
- Woodlinks State School recorded 80 students on one Walking Wheeling Wednesday and recorded an average of 40 students most weeks.
- Woodlinks State School initiated an 'afternoon walking bus,' forming a partnership with the local shopping centre to be a student 'pick-up' location for parents.
- Bicycle Education was delivered to Year 4, 5 and 6 students over a four (4) week period at Ipswich West State School.
- Students at each school were motivated to participate to earn points toward the ultimate Scooter or Bicycle prizes on offer at each school.

- RACQ Streets Ahead Program was delivered to all students at Walloon State School.
- Walloon State School preferred to operate and deliver HAST Program activities in line with the way they delivered the HAST Program in 2017 with only one (1) activity/event for each term. Insufficient travel data provided by the school along with location, infrastructure and demographics of this school has limited its ability to succeed in the same way as the other schools in the HAST Program for 2018.
- Creation of four (4) promotional videos for social media avenues. Several schools involved in HAST partnered with Council to develop four (4) short promotional videos. These videos have collectively recorded in excess of 21,000 views on Facebook since their release in October 2018. These videos have indirectly led to an increased interest in HAST for 2019.
- By the end of Term 4 2018, five (5) new schools have registered an Expression of Interest (EOI) to participate in the HAST program in 2019.
- Parental surveys were conducted at each school. The responses were essential in determining the barriers and mindset of parents at each school, interest in walking groups (Walking School Bus), carpooling, bus subsidy requirements and in targeting most popular routes for establishing Walking School Bus activities.
- Significant increase in frequency of 'Active Travel Events' at participating schools compared to previous years. This is the strongest activator for sustainable travel mode behaviour change. See graph below:



## **PROPOSED CHANGES**

A suggested approach to build on and improve the HAST Program in 2019 is as follows:

- Eligibility for HAST to include all Ipswich primary schools each year. This means the existing 'ineligibility' condition for schools based on their number of consecutive years in the program is removed. Every Ipswich primary school is eligible to apply, every year.
- The current maximum of 10 schools per year to remain in place to ensure budget and resource targets are achievable. If registrations exceed Council capacity, determination of the 10 schools in the program will be based on a determination of priority factors inclusive of location, demographics, traffic data, and school commitment to deliver.
- Introduce both Student and Teacher Feedback surveys/discussion forums.
- Explore options for bus travel etiquette, safety education and advocacy. Parental surveys indicate parents have limited faith in anti-bullying processes within the school bus transport system which appears to limit public transport uptake at affected schools.
- Analysis to be conducted of the inaugural 'SmartyGrants' program based school performance assessment. The application and assessment system within SmartyGrants may need adjustment/alteration based on its performance.
- Consider renaming the HAST Program in line with Council's iGO City of Ipswich Transport Plan and iGO Active Transport Action Plan. For example "iGO Active School Travel".

## **RESOURCE IMPLICATIONS**

The HAST program has an existing budget allocation of \$30,000. This allocation is sufficient to support 10 schools in the program. The program also requires the ongoing resourcing of approximately 0.7 FTE.

## **RISK MANAGEMENT IMPLICATIONS**

There are no risk management implications associated with this report.

## **LEGAL/POLICY BASIS**

This report and its recommendations are consistent with the following legislative provisions:

- *Local Government Act 2009*
- *Local Government Regulations 2012*



## **COMMUNITY AND OTHER CONSULTATION**

Consultation was undertaken as outlined in Attachment B with nominated stakeholders.

## **CONCLUSION**

The Healthy Active School Travel (HAST) Program continues to be an effective mechanism to generate sustainable travel mode behavioural changes within the Ipswich Community. In a commitment to continually analyse, adapt and grow the program, several changes are proposed. These changes are anticipated to further improve the programs' efficiency, effectiveness and delivery.

## **ATTACHMENTS**

Name of Attachment	Attachment
<a href="#">Attachment A - 02. Healthy Active School Travel Program 2018 WPS February 2018 (A4642307)</a>	 Attachment A
<a href="#">Attachment B - List of Proposed Changes and outcomes</a>	 Attachment B

## **RECOMMENDATION**

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) approve the changes to the Healthy Active School Travel Program (HAST) to be implemented going forward, as detailed in the report by the Active Transport Officer dated 18 January 2019.
- B. That the Healthy Active School Travel Program be reviewed and a report submitted to Council in 12 (twelve) months' time.

Blandina Huber  
**ACTIVE TRANSPORT OFFICER**

I concur with the recommendation/s contained in this report.

Kaye Cavanagh  
**SPORT, RECREATION AND NATURAL RESOURCES MANAGER**

I concur with the recommendation/s contained in this report.



Bryce Hines

**CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)**

**ATTACHMENT A**

<b>Works, Parks and Sport Committee</b>	
Mtg Date: 19.02.18	OAR: YES
<b>Authorisation:</b> Bryce Hines	

BH: BH

H:\Departmental\Committee Reports\1802BH Healthy Active School Travel Program 2018 CR

9 February 2018

**MEMORANDUM**

TO: SPORT RECREATION AND NATURAL RESOURCES MANAGER

FROM: ACTIVE TRANSPORT OFFICER

RE: HEALTHY ACTIVE SCHOOL TRAVEL PROGRAM

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**INTRODUCTION:**

This is a report by the Active Transport Officer dated 9 February 2018 concerning the Healthy Active School Travel (HAST) Program and its proposed implementation for 2018.

**BACKGROUND:**

The HAST program encourages Ipswich primary school students, families and school staff to travel to and from school by active travel modes such as walking, scooting, cycling and using public transport and thereby improving children's health and physical activity levels.

Schools are provided support via resources and tools to develop initiatives for active school travel for a two year period, with further limited support available in the third year to sustain activities.

A recent review of the HAST program explored the background, objectives and value of the program in addition to its delivery effectiveness in creating sustainable behavioural change in the school community.

A brief overview of the review findings, and subsequent recommended approach to the delivery and implementation of the HAST program in 2018 is provided below.

## **KEY FINDINGS:**

The key findings of the review are:

- The program holds limited incentive to encourage school participation. Past experience has found that schools rely heavily on Council's Active Transport Officer to organise events. It also seems that there is limited encouragement by schools to support regular active travel to and from schools outside of specific organised events. This is not conducive to encouraging behavioural change.
- The yearly calendar production accounts for approximately half the yearly budget allocated to the program and has limited correlations to applied behavioural change strategies.
- Annual evaluation of the program is difficult due to poor baseline data and the reporting not always supplied to Council by Schools at the completion of each year.
- Parents have expressed a level of concern and reluctance to allow student participation in active travel. The current program could become more targeted to engage sufficiently with parents.
- The HAST program offers nutritional education to students. Education Queensland offers 'smart choices' nutritional education support to all schools. The Australian Government offers grants for sports funding (including bicycle riding) through the 'Sporting Schools' program. Currently bicycle education is offered by Council to schools independently of HAST and elicits greater interest from schools than HAST's holistic approach to active travel.
- Insufficient mechanisms in place to encourage sustainable change. The current approach is focussed on a couple of 'events' each year. Key behavioural change strategies involve reward and competition. Repetition of an action is necessary to change habits, rather than 'one off' events.

## **SUGGESTED APPROACH:**

A suggested approach to improve the HAST Program in 2018 is as follows:

- Create a Memorandum of Understanding (MOU) between participating school and Council. The MOU will highlight the minimum obligations of the school and what Council will provide the school in terms of incentive/funds throughout the year. Minimum obligations would include formation of a project working group within the school (with involvement of the Parents and Citizens Association), collection of baseline data and regular reporting.
- Adjust the program to support parents in the behaviour change outcomes and increase the involvement of parents and the P&C in the HAST Program from both a planning and delivery/implementation perspective.

- Support Schools in applying for the Sporting Schools funding for bike education where possible.
- Remove the nutritional education aspect (which is provided through Education Queensland's 'Smart Choices' program).
- Promote the alignment of the program with the Australian Curriculum and use this as a driving mechanism within schools to create sustainability of the behavioural change teachings in the long term. This would include targeting teacher professional development opportunities as part of the HAST offerings.
- Review the current school selection/recruitment process.
- Remove the yearly Calendar competition.
- Redirect funding for the calendar to provide 'rewards' to the best performing HAST schools at the end of the school year. This will be a significant incentive to encourage school wide participation and commitment throughout the year, and provide a funding opportunity for P&C's. Suggested funding of \$5000-\$6000 split over 2 to 3 award categories. The rewards will provide funding for approved active travel incentives such as a school bike cage, a scooter/bike bank, or the Health and Physical Education (HPE) program at the school. An example for the winning categories could be:
  - Highest participation rates for the year (% of students)-\$2000
  - Most improved school for the year-\$2000
  - Most innovative HAST initiative/success of activity \$1000.

**TIMING:**

The following timing is suggested for the HAST Program in 2018:

January- February 2018	<ul style="list-style-type: none"> <li>• Review of program</li> <li>• Seek interest from Schools</li> <li>• Confirm preferred schools with Councillors</li> </ul>
Term 1 - February 2018	<ul style="list-style-type: none"> <li>• Finalise review of Program</li> <li>• Approach accepted schools with overview of 2018 HAST Program</li> <li>• Sign up schools to HAST MOU</li> </ul>
Term 1 - March 2018	<ul style="list-style-type: none"> <li>• Assist schools in preparing HAST School Travel Plan for 2018</li> </ul>
Term 2-3 - April – September 2018	<ul style="list-style-type: none"> <li>• Assist schools to implement the HAST School Travel Plan</li> </ul>
Term 4 – October-December 2018	<ul style="list-style-type: none"> <li>• Assist schools to implement the HAST School Travel Plan</li> <li>• Review and Evaluate 2018 HAST Program</li> <li>• Commence recruiting schools for 2019 HAST Program</li> </ul>

**CONCLUSION:**

A review of the Healthy Active School Travel (HAST) Program has identified a number of opportunities to improve the program efficiency and delivery of sustainable active travel activities.

**RECOMMENDATION:**

Amended at WPS Ctee No. 2018(02) of 19.02.18

A. That Council approve the changes to the Healthy Active School Travel Program (HAST), as detailed in the report by the Active Transport Officer dated 9 February 2018, to be implemented for the 2018 program.

B. That the Healthy Active Travel Program be reviewed and report submitted to committee in 12 (twelve) months time.

Blandina Huber  
**ACTIVE TRANSPORT OFFICER**

I concur with the recommendation/s contained in this report.

Kaye Cavanagh  
**SPORT RECREATION AND NATURAL RESOURCES MANAGER**

I concur with the recommendation/s contained in this report.

Bryce Hines  
**ACTING CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)**

## Attachment B - List of Proposed Changes and their outcomes

Strategy (as listed in Feb 2018 committee report)	Implemented	Outcome
Memorandum of Understanding - outlining obligations	Yes	All 2018 schools signed MOU. Increase in school reporting and increased uptake in activities conducted as a result
Support/involve Parents	Yes	162 Parents responded to surveys at the four (4) schools. Identified barriers and enablers for each school demographic. Travel plans were able to be tailored to suit. Two (2) Parent Engagement Events conducted for face-to-face discussions and ideas.
Encourage schools to provide bike education through Australian Government Sporting Schools Program	No	Schools were reluctant to undertake. Schools preferred to use Sporting Schools Program for other 'mainstream' competitive sports. One school delivered Bike Education through Council. Currently implementing an alternate option by offering coaching accreditation directly to PE Teachers (through State Department of Transport and Main Roads (TMR) Road Safety Grant).
Remove nutritional education aspect	Yes	All schools have independent nutrition education and/or breakfast clubs. Removal had no negative impact
Promote alignment with Australian Curriculum. Targeting Teacher Professional development	Partial	Uptake of some activities to incorporate into aspects of curriculum (e.g. Pedometer challenge). Need to garner support from Queensland Department of Education (DoE). Health and Physical Education Learning area has a lower priority compared to other learning areas within the curriculum however, physical activity has an effect on learning and cognitive development.
Review current school selection/recruitment process	Yes	Need to remove barriers to participation. Remove eligibility requirements. Conduct program with the view to include any school that wishes to participate regardless of the current 3rd year limitation or divisional boundaries.
Remove Calendar Competition	Yes	Removal had no negative impact.
Introduce end of year awards for best performing schools over three categories of 'awards'	Yes	'SmartyGrants' link created for participating schools. Schools have until mid February to submit their 2018 applications. Announcement of 2018 winners for the three (3) awards will occur in March 2019.



<b>Communities Committee</b>
Mtg Date: 19.02.19
<b>Authorisation:</b> Caroline McMahon

6 February 2019

**MEMORANDUM**

TO: COMMUNITY ENGAGEMENT MANAGER

FROM: COMMUNITY GRANTS COORDINATOR

RE: YEAR TO DATE ALLOCATION OF COMMUNITY DONATIONS, AS AT 31 JANUARY 2019

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**INTRODUCTION:**

This is a report by the Community Grants Coordinator dated 6 February 2019 providing detail about the year to date allocation of community donations, as at 31 January 2019 (Attachment A), and providing a summary of these community donations by recipient type (Attachment B).

**RELATED PARTIES:**

There are no known related party matters associated with this report.

**ADVANCE IPSWICH THEME LINKAGE:**

Caring for our Community and Listening, Leading and Financial Management.

**PURPOSE OF REPORT/BACKGROUND:**

**Background**

In May 2018, following an extensive review of the community donations program, the Mayoral and Councillor Discretionary Funding Program was adopted, with the new program coming into effect on 1 July 2018. This new program achieved the following:

1. Alignment to the requirements of the Act and the Regulation relating to Councillors' discretionary funding (i.e. publication of Availability Notice and Funding Register);
2. Public advertisement of the program;
3. Publication of Administrative Guidelines for potential applicants;
4. Introduction of comprehensive online application process via SmartyGrants;

5. Gateway (centralised) assessment of applications against eligibility criteria; and
6. Robust acquittal process.

Responsibility for assessment and approval of discretionary funding lay with the Mayor and/or Councillors until their formal dismissal on Wednesday 22 August 2018.

The Mayoral and Councillor Discretionary Funding Program underwent further review following the dismissal of Councillors and a new Community Donations Program was adopted on 18 September 2018. In the absence of Councillors, the Interim Administrator (or his delegate) is responsible for the approval of community donations.

### **Overview of the Community Donations Program**

Through the provision of community donations, Ipswich City Council seeks to support the role of community organisations and recognise the significant role they play in developing and delivering initiatives that encourage participation in community life, foster social cohesion, celebrate diversity, and contribute to a vibrant, healthy and sustainable city.

The Community Donations Program allows for funds to be allocated to not-for-profit community organisations for community purposes and supports community organisations to deliver initiatives that address identified local community needs.

### **Management and coordination of the Community Donations Program**

The Community Engagement Branch manages the receipt, assessment and allocation of funding applications received through the Community Donations Program in accordance with the Community Donations Policy and associated Administrative Guidelines.

### **RESOURCE IMPLICATIONS:**

Within the Community Engagement Branch, the Community Grants Team is responsible for the management and coordination of Council's Community Donations Program and Community Grants and In-Kind Assistance Program. The Community Grant Teams is a team of two (2) full-time staff.

Funding for the provision of community donations is contained within the Community Engagement Branch 2018/19 financial year budget.

There are no additional resourcing or budget implications associated with this report.

### **RISK MANAGEMENT IMPLICATIONS:**

There are no risk management implications associated with this report.

**LEGAL/POLICY BASIS:**

This report and its recommendations are consistent with the following legislative provisions: *Local Government Act 2009* and *Local Government Regulation 2012*.

Specifically, section 109 of the *Local Government Act 2009* provides local governments with the ability to utilise discretionary funds in accordance with the requirements prescribed under the *Local Government Regulation 2012*.

Section 202 of the *Local Government Regulation 2012* prescribes a number of requirements for –

- a) a local government for making discretionary funds available; and
- b) a councillor for using discretionary funds.

Discretionary funds allocated are required to be publically reported under Section 202 of the *Local Government Regulation 2012*.

**COMMUNITY AND OTHER CONSULTATION:**



The contents of this report did not require any community consultation.

**CONCLUSION:**

Applications for funding through the Community Donations Program are assessed in accordance with the eligibility criteria and assessment process outlined in the Community Donations Policy and associated Administrative Guidelines.

This report provides detail about the allocation of community donations for the 2018/9 financial year up to 31 January 2019 (Attachment A), and provides a summary of these community donations by recipient type (Attachment B).

**ATTACHMENTS:**

Name of Attachment	Attachment
<a href="#">Attachment A - Community Donations Report (1 July 2018 to 31 January 2019)</a>	 Attachment A
<a href="#">Attachment B – Community Donation Recipient Type (1 July 2018 to 31 January 2019)</a>	 Attachment B

**RECOMMENDATION:**

That the report be received and the contents noted.

Josie Berry

**COMMUNITY GRANTS COORDINATOR**

I concur with the recommendation/s contained in this report.

Abbey Richards

**COMMUNITY ENGAGEMENT MANAGER**

I concur with the recommendation/s contained in this report.

Caroline McMahon

**CHIEF OPERATING OFFICER (ARTS, SOCIAL DEVELOPMENT AND COMMUNITY  
ENGAGEMENT)**

*“Together, we proudly enhance the quality of life for our community”*

## Community Donations Register

Year	Mayor/Division	Approval Date	Recipient	Purpose of Funding	Funded Amount
2018	Citywide	3/07/2018	Bremer State High School	2018 Instrumental Music Tour	\$500.00
2018	Division 1	3/07/2018	Bremer State High School	2018 Instrumental Music Tour	\$500.00
2018	Division 10	3/07/2018	Mount Marrow State School P&C Association	Year 6 Graduation Books	\$198.00
2018	Division 10	3/07/2018	Purga Elders and Descendants Aboriginal Corporation	Mowing for Fireworks Safety	\$550.00
2018	Division 10	3/07/2018	Artisan's Co-op Rosewood Ltd	Set-Up Costs for Not-For-Profit Co-op	\$500.00
2018	Division 2	3/07/2018	Kruger State School P&C	Kruger's Got Talent Fundraising Event	\$2,000.00
2018	Division 4	3/07/2018	Blackstone Girl Guides	Guide Trip to Bundaberg	\$3,990.00
2018	Division 9	3/07/2018	Springfield Malayalee Association Inc	Organisation's Website Annual Maintenance Expenses	\$250.00
2018	Citywide	17/07/2018	Ipswich Junior Grammar School	Bright Sparks Program	\$2,500.00
2018	Citywide	17/07/2018	Redbank Plains Bears JRLFC	Laurie Spinner Shield U11s Townsville	\$250.00
2018	Citywide	17/07/2018	VITAL ProJeX	Culture Change Program - Rosewood State High School	\$500.00
2018	Division 1	17/07/2018	VITAL ProJeX	Culture Change Program - Rosewood State High School	\$250.00
2018	Division 10	17/07/2018	VITAL ProJeX	Culture Change Program - Rosewood State High School	\$750.00
2018	Division 2	17/07/2018	Goodna Community Association	Goodna Jacaranda Festival 2018	\$4,000.00
2018	Division 2	17/07/2018	Redbank Plains Bears JRLFC	Laurie Spinner Shield U11s Townsville	\$200.00
2018	Division 2	17/07/2018	Ipswich State High School	Met West State Championships - Rugby Union	\$900.00
2018	Division 3	17/07/2018	Redbank Plains Bears JRLFC	Laurie Spinner Shield U11s Townsville	\$300.00
2018	Division 5	17/07/2018	Tivoli State School P&C	Driveways for Drop off / Pick up Zone	\$10,000.00
2018	Division 7	17/07/2018	Raceview Congregational Kindergarten	Shade for Playground	\$500.00
2018	Division 7	17/07/2018	VITAL ProJeX	Culture Change Program - Rosewood State High School	\$500.00
2018	Division 9	17/07/2018	Redbank Plains Bears JRLFC	Laurie Spinner Shield U11s Townsville	\$250.00
2018	Division 9	17/07/2018	Western Pride Football Club	Purchase of practice equipment	\$5,000.00
2018	Division 5	18/07/2018	Rivers of Life Christian Church	WHS Upgrade Community Sign	\$930.00
2018	Division 6	18/07/2018	Jubilee Ranger Guides	Jubilee Rangers' Great Victorian Adventure	\$1,000.00
2018	Division 9	23/07/2018	LiveCity Church	Redbank Plains Community Christmas Carols	\$14,995.00
2018	Division 1	25/07/2018	Springfield Christian Family Church Limited	Community Funday - in Support of Anti-bullying	\$500.00
2018	Division 9	25/07/2018	Springfield Christian Family Church Limited	Community Funday - in Support of Anti-bullying	\$500.00
2018	Citywide	1/08/2018	Cure Brain Cancer Foundation	Walk4brain Cancer 2018	\$500.00
2018	Citywide	1/08/2018	Tivoli Social Enterprises Limited	Ipswich Community Christmas Spectacular	\$5,000.00
2018	Division 1	1/08/2018	Cure Brain Cancer Foundation	Walk4brain Cancer 2018	\$250.00
2018	Division 10	1/08/2018	Cure Brain Cancer Foundation	Walk4brain Cancer 2018	\$400.00
2018	Division 2	1/08/2018	Cure Brain Cancer Foundation	Walk4brain Cancer 2018	\$250.00
2018	Division 2	1/08/2018	Shiloh Church (Shiloh Christian Family Centre)	Western Gateway Christmas Carols	\$10,000.00
2018	Division 3	1/08/2018	Cure Brain Cancer Foundation	Walk4brain Cancer 2018	\$1,000.00
2018	Division 4	1/08/2018	Cure Brain Cancer Foundation	Walk4brain Cancer 2018	\$500.00
2018	Division 5	1/08/2018	Cure Brain Cancer Foundation	Walk4brain Cancer 2018	\$500.00
2018	Division 5	1/08/2018	Tivoli Social Enterprises Limited	Ipswich Community Christmas Spectacular	\$10,000.00
2018	Division 6	1/08/2018	Cure Brain Cancer Foundation	Walk4brain Cancer 2018	\$100.00
2018	Division 6	1/08/2018	No. 225 Squadron - Australian Air Force Cadets	Radio Replacement	\$1,741.00
2018	Division 7	1/08/2018	Cure Brain Cancer Foundation	Walk4brain Cancer 2018	\$1,050.00
2018	Division 8	1/08/2018	Cure Brain Cancer Foundation	Walk4brain Cancer 2018	\$200.00
2018	Division 9	1/08/2018	Cure Brain Cancer Foundation	Walk4brain Cancer 2018	\$250.00
2018	Citywide	8/08/2018	Apprenticeships Queensland Limited	Apprenticeships Queensland 2018 Awards Night	\$1,500.00
2018	Citywide	8/08/2018	Riverview Neighbourhood House Ass Inc	Springfield Mini Show Day	\$250.00

2018	Citywide	8/08/2018	Ipswich West State School P&C Association	Native Stingless Bees	\$998.00
2018	Citywide	8/08/2018	Sudanese-Australian Lost Boys and Girls of South Sudan (SALBAGOSS)	Homework Club and Other activities	\$500.00
2018	Division 1	8/08/2018	Riverview Neighbourhood House Ass Inc	Springfield Mini Show Day	\$250.00
2018	Division 1	8/08/2018	Springfield Light Tower	ANZAC Day	\$3,000.00
2018	Division 10	8/08/2018	St Vincent de Paul Society Queensland	Pilgrimage walk of the Ipswich Catholic Community	\$250.00
2018	Division 2	8/08/2018	Riverview Neighbourhood House Ass Inc	Springfield Mini Show Day	\$250.00
2018	Division 2	8/08/2018	Sudanese-Australian Lost Boys and Girls of South Sudan (SALBAGOSS)	Homework Club and other activities	\$500.00
2018	Division 3	8/08/2018	Riverview Neighbourhood House Ass Inc	Springfield Mini Show Day	\$650.00
2018	Division 5	8/08/2018	Apprenticeships Queensland Limited	Apprenticeships Queensland 2018 Awards Night	\$1,000.00
2018	Division 5	8/08/2018	Riverview Neighbourhood House Ass Inc	Springfield Mini Show Day	\$250.00
2018	Division 5	8/08/2018	Sudanese-Australian Lost Boys and Girls of South Sudan (SALBAGOSS)	Homework Club and other activities	\$250.00
2018	Division 7	8/08/2018	Sudanese-Australian Lost Boys and Girls of South Sudan (SALBAGOSS)	Homework Club and other activities	\$200.00
2018	Division 8	8/08/2018	Leichhardt Baptist Church	Painting of Church Ministry Centre	\$4,000.00
2018	Division 8	8/08/2018	Ipswich Arts Foundation Trust	Fundraising for the Collection Growth	\$10,000.00
2018	Division 9	8/08/2018	Springfield Light Tower	ANZAC Day	\$1,582.50
2018	Citywide	15/08/2018	Greater Springfield Combined Churches	2018 Christmas Carols at Robelle Domain	\$500.00
2018	Citywide	15/08/2018	Ipswich Musical Theatre Company	Production of Strictly Ballroom	\$1,000.00
2018	Division 1	15/08/2018	Greater Springfield Combined Churches	2018 Christmas Carols at Robelle Domain	\$5,000.00
2018	Division 1	15/08/2018	Ipswich Musical Theatre Company	Production of Strictly Ballroom	\$500.00
2018	Division 10	15/08/2018	Greater Springfield Combined Churches	2018 Christmas Carols at Robelle Domain	\$400.00
2018	Division 10	15/08/2018	Ipswich Musical Theatre Company	Production of Strictly Ballroom	\$1,000.00
2018	Division 2	15/08/2018	Greater Springfield Combined Churches	2018 Christmas Carols at Robelle Domain	\$2,000.00
2018	Division 2	15/08/2018	Ipswich Musical Theatre Company	Production of Strictly Ballroom	\$200.00
2018	Division 3	15/08/2018	Occasionals Vigoro Club	Junior development program	\$805.88
2018	Division 3	15/08/2018	Ipswich Musical Theatre Company	Production of Strictly Ballroom	\$1,500.00
2018	Division 4	15/08/2018	Raceview State School P&C Association	Catchbox Microphone	\$740.00
2018	Division 4	15/08/2018	Ipswich Musical Theatre Company	Production of Strictly Ballroom	\$2,000.00
2018	Division 5	15/08/2018	Greater Springfield Combined Churches	2018 Christmas Carols at Robelle Domain	\$500.00
2018	Division 5	15/08/2018	Ipswich Musical Theatre Company	Production of Strictly Ballroom	\$1,000.00
2018	Division 7	15/08/2018	Riverview Neighbourhood House Ass Inc	Springfield Mini Show Day	\$250.00
2018	Division 7	15/08/2018	Ipswich Musical Theatre Company	Production of Strictly Ballroom	\$1,000.00
2018	Division 8	15/08/2018	Music Heritage Group Ipswich Inc.	Festival Gala 2019	\$5,000.00
2018	Division 8	15/08/2018	Leichhardt Community Group Inc.	Community Resources	\$11,000.00
2018	Division 8	15/08/2018	Greater Springfield Combined Churches	2018 Christmas Carols at Robelle Domain	\$250.00
2018	Division 8	15/08/2018	Ipswich Musical Theatre Company	Production of Strictly Ballroom	\$2,000.00
2018	Division 9	15/08/2018	Friends Of Lakes Cultural Association Inc	Cultural and Sporting Activities	\$2,000.00
2018	Division 9	15/08/2018	Riverview Neighbourhood House Ass Inc	Springfield Mini Show Day	\$100.00
2018	Division 9	15/08/2018	Greater Springfield Combined Churches	2018 Christmas Carols at Robelle Domain	\$1,000.00
2018	Division 9	15/08/2018	Ipswich Musical Theatre Company	Production of Strictly Ballroom	\$500.00
2018	Division 6	20/08/2018	Western Pride Football Club	Junior Strip	\$5,000.00
2018	Division 3	21/08/2018	Riverview State School	African Nations Cultural Group	\$251.00
2018	Division 9	21/08/2018	Springfield Central State School P&C Assoc	Moving Forward Project	\$3,935.00
2018	Citywide	22/08/2018	Brisbane Super Kings Cricket Club Inc	Multicultural T20 Tournament	\$250.00
2018	Citywide	22/08/2018	Goodna Little Athletics	Line Marker	\$200.00
2018	Citywide	22/08/2018	Ipswich Veteran & Vintage Vehicle Club Inc	2018 Swap Meet	\$996.00
2018	Division 1	22/08/2018	Goodna Little Athletics	Line Marker	\$300.00
2018	Division 10	22/08/2018	Lions Club of Rosewood Inc.	Lions Club of Rosewood Christmas Street Carnival 2018	\$2,838.00
2018	Division 2	22/08/2018	Goodna Little Athletics	Line Marker	\$905.00
2018	Division 2	22/08/2018	Gailes Residents Committee Inc	Christmas on Karina	\$1,737.11
2018	Division 3	22/08/2018	Dinmore Bushrats Soccer & Sports Club Inc.	R2R Return to Riverview Family Fun Day	\$1,425.00



2018	Division 3	22/08/2018	Goodna Little Athletics	Line Marker	\$200.00
2018	Division 4	22/08/2018	Rotary Club of Booval (Ipswich) Inc.	Footprints in the Park Program	\$4,000.00
2018	Division 5	22/08/2018	Goodna Little Athletics	Line Marker	\$200.00
2018	Division 7	22/08/2018	Goodna Little Athletics	Line Marker	\$200.00
2018	Division 9	22/08/2018	Springfield Lakes Nature Care INC	Detect & protect	\$1,388.00
2018	Division 9	22/08/2018	Goodna Little Athletics	Line Marker	\$200.00
2018	Citywide	28/08/2018	Harvest Rain Christian Care Limited	Ipswich Christmas Day Community Dinner	\$2,000.00
2018	Citywide	28/08/2018	White Rock Warriors Inc	Capital purchase	\$500.00
2018	Citywide	28/08/2018	Riverview Neighbourhood House Ass Inc	Community Shed	\$1,000.00
2018	Division 2	28/08/2018	White Rock Warriors Inc	Capital purchase	\$3,500.00
2018	Division 3	28/08/2018	Riverview Neighbourhood House Ass Inc	Community Shed	\$11,000.00
2018	Division 3	28/08/2018	Redbank Plains State High School	2018 Mystery Tour	\$350.00
2018	Division 4	28/08/2018	Brothers Football Club Ipswich Inc	Ladies Football Program	\$5,101.60
2018	Division 5	28/08/2018	Harvest Rain Christian Care Limited	Ipswich Christmas Day Community Dinner	\$2,000.00
2018	Division 5	28/08/2018	Riverview Neighbourhood House Ass Inc	Community Shed	\$500.00
2018	Division 6	28/08/2018	Rugby League Ipswich	Rugby League Ipswich Grand Final	\$5,000.00
2018	Division 7	28/08/2018	Music Heritage Group Ipswich Inc.	Festival Gala 2019	\$3,000.00
2018	Division 9	28/08/2018	White Rock Warriors Inc	Capital purchase	\$2,000.00
2018	Division 9	28/08/2018	Music Heritage Group Ipswich Inc.	Festival Gala 2019	\$3,000.00
2018	Citywide	22/09/2018	St Mary's College Ipswich P&F	St Mary's College 2018 Gala Dinner	\$5,000.00
2018	Citywide	22/09/2018	Riverview State School	Indigenous Cultural Garden	\$4,305.00
2018	Division 1	22/09/2018	Springfield Lakes State School P&C	Springfield Lakes State School Spring Fair	\$4,009.00
2018	Division 2	22/09/2018	Goodna Community Assoc Inc.	Goodna Jacaranda Festival	\$7,500.00
2018	Division 3	22/09/2018	Ipswich Genealogical Society Inc	Sanding and Sealing Ramp and Deck of Brigg House	\$570.00
2018	Division 3	22/09/2018	Riverview State School	Indigenous Cultural Garden	\$8,000.00
2018	Division 3	22/09/2018	Redbank Primary P&C	Garden Club - Garden Sprinklers	\$1,108.00
2018	Division 4	22/09/2018	Ipswich Cycling Club	State Mountain Bike Championships	\$2,871.75
2018	Division 4	22/09/2018	ICYS Ipswich Community Youth Service Inc.	Ipswich & West Moreton Region Child Protection Week Symposium	\$2,000.00
2018	Division 4	22/09/2018	ArtsConnect Ipswich Inc	Connecting with Community	\$772.50
2018	Division 4	22/09/2018	Silkstone Baptist Church	Community Birthday Party Event	\$750.00
2018	Division 5	22/09/2018	St Edmund's Old Boys Assoc	St Edmund's Old Boys Golf Day	\$300.00
2018	Division 6	22/09/2018	Jets Rugby League Club Inc	Jets Junior Development Program	\$5,000.00
2018	Division 7	22/09/2018	Jets Rugby League Club Inc	Jets Junior Ballboy Program	\$554.00
2018	Division 7	22/09/2018	Ipswich Grammar School Junior School Parent Support Group	2018 Colour Fun Run	\$675.00
2018	Division 9	22/09/2018	Redbank Plains State High School P&C	Canoeing / Camping	\$2,357.85
2018	Division 3	13/10/2018	Riverview State School	Graduation	\$1,125.00
2018	Division 7	13/10/2018	Ipswich Hospice Care Inc	Adopt A Room	\$15,000.00
2018	Division 7	13/10/2018	Raceview Congregational Fellowship Inc	Upgrade of External Security Lighting	\$372.75
2018	Division 10	13/10/2018	Marburg & District Agricultural & Industrial Assoc Inc	Marburg Show Schoolwork Section	\$562.50
2018	Citywide	13/10/2018	Blair State School Parents and Citizens Assoc	Blair Arts Showcase and End of Year Concert	\$2,565.00
2018	Division 4	13/10/2018	Y-Care (South East Queensland) Inc	Year 12 Graduation -Formal	\$2,000.00
2018	Citywide	16/10/2018	Western Pride Football Club	Assistance with loss of club house facilities	\$5,929.50
2018	Division 6	24/10/2018	Ipswich Triathlon Club inc.	Volunteer Training, Equipment & Training Camp	\$2,050.00
2018	Division 4	16/11/2018	Ipswich & District Lapidary Club Inc	Annual Gem Show	\$191.25
2018	Division 2	21/11/2018	Goodna Street Life Inc	Goodna Street Life Carols in The Park	\$1,650.00
2018	Division 6	21/11/2018	St Joseph's North Ipswich P & F Association	School Christmas Carols	\$1,075.00
2018	Division 10	21/11/2018	Rosewood Masonic Lodge	Commemorative Plaque and Storage Cabinet	\$206.25
2018	Division 1	21/11/2018	Goodna-Springfield Combined Probus Club Inc	10th Birthday Celebration	\$375.00

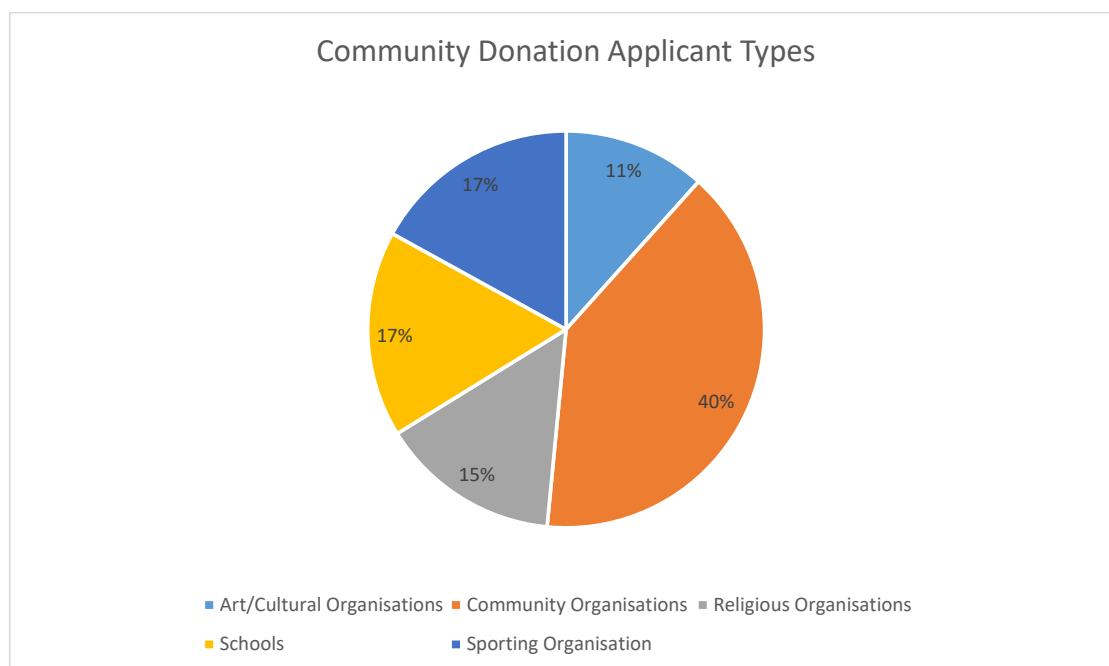
2018	Citywide	21/11/2018	CRI Network Ltd	Religious Instruction in State Primary Schools	\$6,855.00
2018	Division 3	21/11/2018	Collingwood Park Primary P&C Association	2018 School Year Book	\$500.00
2018	Division 3	26/11/2018	Ipswich Community Care Fund	Volunteer Xmas luncheon	\$459.25
2018	Division 5	26/11/2018	Able Australia	Community Seniors Christmas Party	\$785.77
2018	Division 4	26/11/2018	Queensland Pathways State College	Holiday Engagement Program	\$1,750.50
2018	Citywide	26/11/2018	Football Queensland	Football for All' Project	\$2,377.00
2018	Division 10	10/12/2018	Purga Elders & Descendants Aboriginal Corporation	Purga Christmas Party	\$2,250.00
2018	Citywide	10/12/2018	The Salvation Army	Salvation Army Red Shield Appeal	\$6,000.00
2018	Division 9	10/12/2018	Friends of Lakes Cultural Association Inc	Christmas and New Year Celebration	\$350.00
2018	Division 2	10/12/2018	St Vincent de Paul Society Queensland	Goodna Homework Club and African Women's Sewing Group	\$1,125.00
2018	Division 5	15/12/2018	Ipswich Model Band Inc.	Advancing the Ipswich Model Band	\$4,869.00
2018	Division 7	7/01/2019	St Edmund's College	Confraternity Rugby League Carnival	\$900.00
2018	Division 7	7/01/2019	Ipswich and West Moreton Bmx Club Inc	To provide infrastructure for event patrons	\$1,165.65
2018	Citywide	10/01/2019	Queensland Tamil Mandram Inc	Pongal Festival Queensland 2019	\$4,201.19
					<b>\$325,170.80</b>

### Categorised Recipient Types

Council approved community donations totalling \$325,170 to various community groups during the period 1 July 2018 to 31 January 2019.

Recipients of Council community donations have been categorised into applicant types as outlined below:

- Art/Cultural Organisations \$37,841
- Community Organisations \$129,729
- Religious Organisations \$47,698
- Schools \$54,684
- Sporting Organisations \$55,218



<b>Communities Committee</b>	
Mtg Date: 19.02.19	OAR: YES
<b>Authorisation:</b> Sean Madigan	

MW: MW

7 February 2019

## MEMORANDUM

TO: CHIEF OPERATING OFFICER  
(HEALTH, SECURITY AND REGULATORY SERVICES)

FROM: PRINCIPAL OFFICER (BUSINESS OPERATIONS)

RE: HEALTH, SECURITY AND REGULATORY SERVICES MONTHLY ACTIVITY REPORT –  
JANUARY 2019

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### INTRODUCTION:

This is a report by the Principal Officer (Business Operations) dated 7 February 2019 providing details on the monthly update of the activities of the Health, Security and Regulatory Services (HSRS) Department.

### BACKGROUND:

The HSRS Department is responsible for the management of compliance activities across the City. The attached HSRS Monthly Activity Report (Attachment A) is for the month of January 2019. The data within the report is separated into two components:

**Compliance Delivery Status:** Provides an update on service requests, infringements, warnings, prosecutions and appeals, licences, permits and design assessments approved in the month.

**Other Program Delivery Status:** Provides an update on other programs, such as the Immunisation Clinics, implementation of new laws, special events and any stakeholder engagement which may include the progress of projects for the HSRS Health and Amenity Plan for 2018-2019.

**CONCLUSION:**

The HSRS Monthly Activity Report provides an update on compliance and other programs being delivered during the month with comparisons to previous periods.

**ATTACHMENT:**

Name of Attachment	Attachment
<a href="#">HSRS Monthly Activity Report – January 2019</a>	Attachment A

**RECOMMENDATION:**

That the report be received and the contents noted.

Maree Walker

**PRINCIPAL OFFICER (BUSINESS OPERATIONS)**

I concur with the recommendation contained in this report.

Sean Madigan

**CHIEF OPERATING OFFICER (HEALTH, SECURITY AND REGULATORY SERVICES)**

# Health, Security and Regulatory Services

January 2019  
MONTHLY ACTIVITY REPORT





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## Introduction

Council's Department of Health, Security and Regulatory Services (HSRS) is the lead agency in the Ipswich community for the design and delivery of policy and programs that develop and drive a safe and healthy community.

Health and safety can be linked to the majority of services and responsibilities undertaken by Ipswich City Council. Local Councils are no longer just known for the three R's – Roads, Rates and Rubbish. From ensuring children are safe during peak school pick up and drop off times, providing CCTV protection and coverage across the City all the way to guiding businesses on how they can safely prepare food in cafes and restaurants, health and safety is at the very cornerstone of what the community wants. Health and safety is also critical to new communities when they are developed, as it will foster active lifestyles, provide easy access to healthy foods, create streets that are safe to walk through and encourage positive relationships between neighbours that are free of nuisance.

This monthly activity report for **January 2019** provides a snap shot of compliance activities for specific activities, outputs and outcomes.

# Compliance Delivery Status

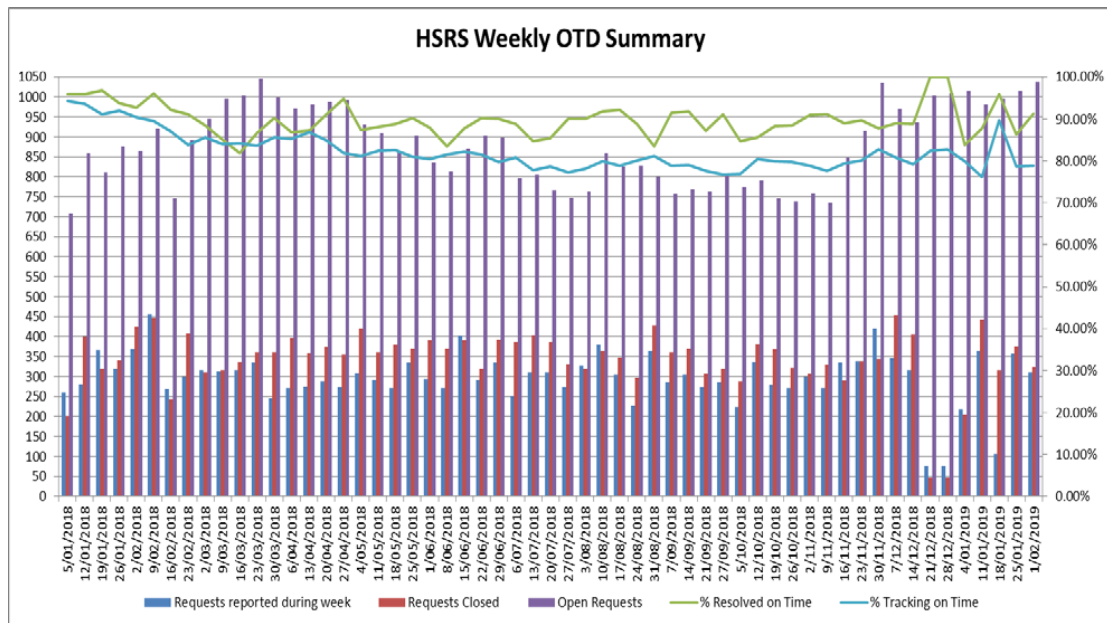
## Customer Service Requests

The HSRS Department receives service requests from the community in relation to a diverse range of matters including but not limited to animal management, local laws, parking and environmental health. HSRS monitors the volumes and types of service request to identify trends and allocate resources accordingly to provide a high level of customer service to the community.

### HSRS Weekly Compliance Activity - Ongoing

The below graph illustrates the week by week monitoring of customer service requests that are processed, investigated and resolved by HSRS staff. The Department continues to monitor the 85% target to resolve requests timeframe through allocating appropriate Council resources to respond to the needs of the community ensuring that the health, safety and wellbeing of the community are protected.

HSRS manage 75 service requests types, monitoring seasonal peaks for request management and proactive campaign planning. Seasonal peaks can include rainfall impacting sediment/erosion and overgrown properties and school terms and holidays impacting on programs including safe school parking.













Total requests actioned each month for HSRS

MONTH	Total Customer Service Requests Created	Variance to previous month
Jan-17	1561	↑482
Feb-17	1403	↓158
Mar-17	1405	↑2
Apr-17	1197	↓208
May-17	1340	↑143
Jun-17	1388	↑48
Jul-17	1199	↓189
Aug-17	1581	↑382
Sep-17	1260	↓321
Oct-17	1233	↓27
Nov-17	1368	↑135
Dec-17	1129	↓239
Jan-18	1607	↑478
Feb-18	1431	↓176
Mar-18	1606	↑175
Apr-18	1394	↓212
May-18	1473	↑79
Jun-18	1469	↓4
Jul-18	1544	↑75
Aug-18	1728	↑184
Sep-18	1478	↓250
Oct-18	1622	↑144
Nov-18	1719	↑97
Dec-18	1251	↓468
Jan-19	1675	↑424

### Top 10: Customer Service Requests and Volumes for January 2018

The following dashboard highlights the top 10 service requests raised by customers for **January 2018** with variances from the previous month for HSRS officers to investigate. Service request numbers for the top 10 have remained relatively steady.

	<b>Overgrown Private Property</b>	<b>111</b>	<b>Ranking</b>	This Month 1	Last Month 4
	<b>Roaming Dogs</b>	<b>99</b>	<b>Ranking</b>	This Month 2	Last Month 2
	<b>Collection of Impounded Dog</b>	<b>83</b>	<b>Ranking</b>	This Month 3	Last Month 1
	<b>Illegal Parking on Footpath</b>	<b>75</b>	<b>Ranking</b>	This Month 4	Last Month 3
	<b>Abandoned Vehicle</b>	<b>56</b>	<b>Ranking</b>	This Month 5	Last Month 10
	<b>Loan of Cat Trap</b>	<b>56</b>	<b>Ranking</b>	This Month 5	Last Month 9
	<b>Unregistered Dog</b>	<b>47</b>	<b>Ranking</b>	This Month 7	Last Month 8
	<b>Dog Noise Nuisance</b>	<b>44</b>	<b>Ranking</b>	This Month 8	Last Month 6
	<b>Dog Attack</b>	<b>36</b>	<b>Ranking</b>	This Month 9	Last Month 5
	<b>Non-Standard Traffic Control Permit Application</b>	<b>36</b>	<b>Ranking</b>	This Month 9	Last Month 12

### Customer Service Requests (Highest Volumes) for each team/unit in January 2019

The following dashboard highlights the **top 2 service requests** raised by either external or internal customers for **January 2019** for each work area/unit within HSRS for officers to investigate including jobs that have been created by staff as a proactive program (see items marked **P**) or is an internal service request to Council (see items marked **I**)

(The below list is in alphabetical order by team)

#### ANIMAL MANAGEMENT

No.	Service Type	Total
1	Roaming Dog (P)	99
2	Collection of Impounded Dog (P)	65

#### ENVIRONMENTAL HEALTH

No.	Service Type	Total
1	Food Hygiene (P)	2

#### LOCAL LAWS

No.	Service Type	Total
1	Overgrown Private Property (P)	111
2	Abandoned Vehicle Compliance (P)	56

#### ROAD PERMITS

No.	Service Type	Total
1	TGS Inspection (I)	57
2	Non-Standard Traffic Control Permit Application (P)	36

#### DEVELOPMENT COMPLIANCE

No.	Service Type	Total
1	Illegal Structure (P)	20
2	Swimming Pool Compliance (P)	16

#### ENVIRONMENTAL PROTECTION

No.	Service Type	Total
1	Water Contamination – Sediment Erosion (P)	22
2	Land Dust – Business/Commerical (P)	20

#### PARKING

No.	Service Type	Total
1	Illegal Parking on Footpath (P)	75
2	Illegal Parking in No Stopping Area (P)	14

#### SAFE CITY & SECURITY

No.	Service Type	Total
1	Swipe Card New/Replacement (I)	18
2	Staff Resignations (I)	12

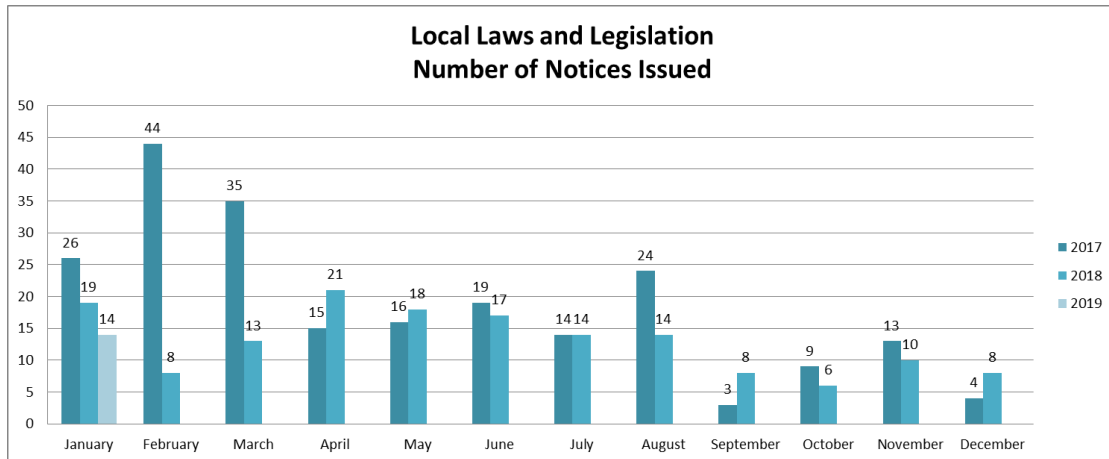
**STRATEGIC POLICY AND SYSTEMS**

No.	Service Type	Total
1	Penalty Infringement Notices/Warnings Upload (I)	5
2	System Updates/Support (I)	1

Penalty Infringement Notices (PINs) and Warnings

**Local Laws and Legislation – PINs Issued**

The HSRS Department issues PIN's and where applicable warnings for a variety of offences under the Local Laws and the *Transport Operation Road Use Management Act*. HSRS issues PIN's and warnings in order to protect the health, safety and wellbeing of the community generally however these are used in conjunction with education and awareness programs to achieve positive outcomes. The Health and Amenity Plan focuses on community education to understand laws as well as be proactively raising awareness on how compliance can be achieved.



Previous 12 month period (February 2017 to January 2018) total = 215

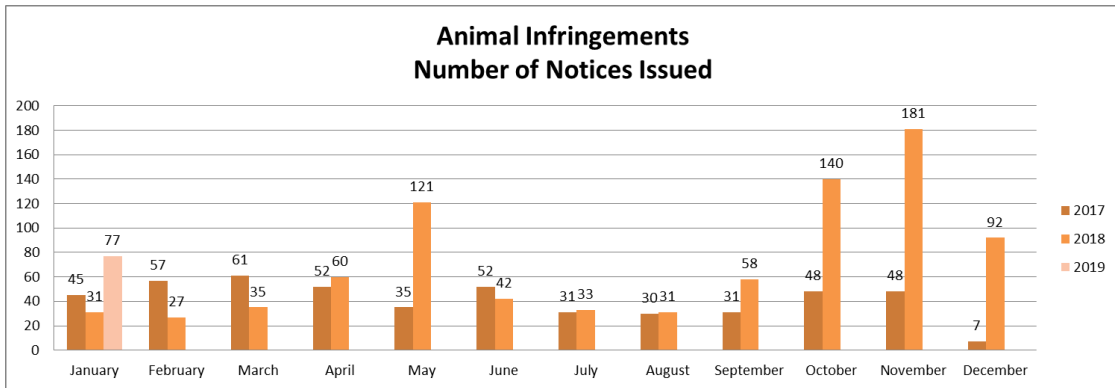
Current 12 month period (February 2018 to January 2019) total = 151

Significant periods of drought over the past 12 months saw a reduction in overgrown and stormwater PIN's in particular. Reductions overall can also be attributed to a commitment over many years to public education and in turn positive voluntary compliance outcomes.



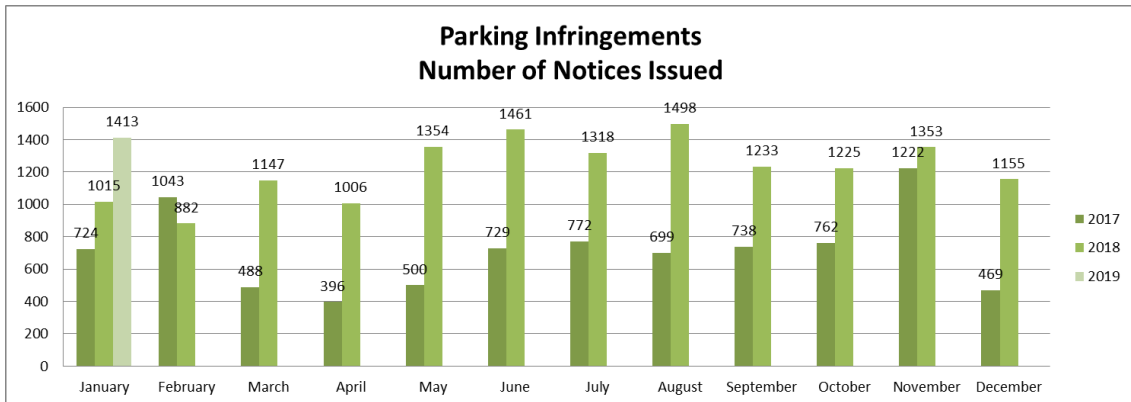


**Animal Management – PINs Issued**



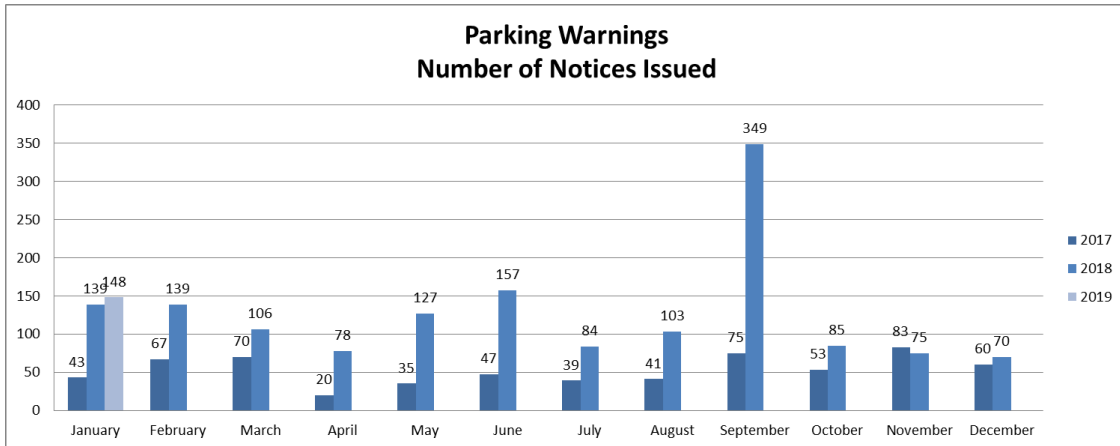
Previous 12 month period (February 2017 to January 2018) total = 483  
 Current 12 month period (February 2018 to January 2019) total = 897

**Parking – PINs Issued**



Previous 12 month period (February 2017 to January 2018) total = 8,833  
 Current 12 month period (February 2018 to January 2019) total = 15,045

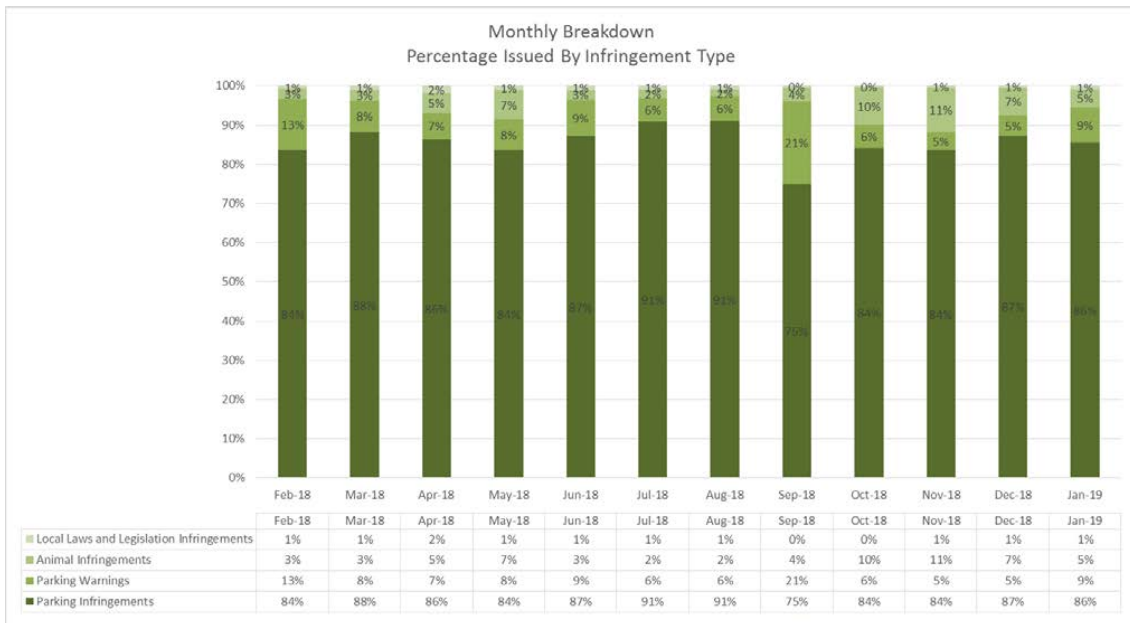
**Parking – Warnings Issued**



Previous 12 month period (February 2017 to January 2018) total = 729

Current 12 month period (February 2018 to January 2019) total = 1,521

The chart below shows a summary of total infringements and warnings for the current 12 month period (February 2018 to January 2019).



## Prosecutions and Appeals

The HSRS Department completes investigations into compliance matters which range from complex environmental offences through to regulated parking breaches. The Investigations, Prosecutions and Training team compile briefs of evidence when persons elect to have infringements dealt with by a Magistrates Court. These briefs of evidence are presented to Council's Legal Branch. The matters are then considered by Council's Prosecution Panel to determine whether they should proceed to prosecution. The decision is based on the sufficiency of evidence and whether it is in the public interest to prosecute. The panel make a recommendation to the Chief Operating Officer HSRS who is responsible for making the final determination of the matter.

### *List of prosecutions and appeals as of 1 February 2019*

<i>Current Register Status</i>	
Investigation (Brief in development)	0
Brief (with Legal Branch)	2
Court	19
<b>TOTAL</b>	<b>21</b>

## Infringement Review requests for January 2019

A total of **283** requests for infringements to be reviewed were received in the month.

## Development Compliance Contributions

The below table highlights the contributions to Council as a result of direct HSRS Development Compliance action. These figures are updated at the end of each quarter.

- The number of applications being received by Council as a result of HSRS compliance action has remained consistent for the past two years. (Making an application is only one way a customer can comply, most opt to cease their activity or remove/alter their structure)
- The Development Compliance Team issued more the double to number of infringements in 2018 compared to 2017. This is mainly due to taking a firmer approach to our compliance activities particularly with commercial and/or blatant offenders.

2017 Quarter	# of PINs Issued	Applications Submitted following Compliance Investigation
2017 Jan- Mar	1	14
2017 Apr-Jun	2	13
2017 Jul-Sept	2	14
2017 Oct-Dec	2	13
<b>2017 Year to Date</b>	<b>7</b>	<b>54</b>
<b>Total Service Requests Received 2017</b>		<b>669</b>

2018 Quarter	# of PINs Issued	Applications Submitted Following Compliance Investigation
2018 Jan-Mar	3	11
2018 Apr-Jun	3	5
2018 Jul-Sep	8	18
2018 Oct-Dec	3	17
<b>2018 Year to Date</b>	<b>17</b>	<b>51</b>
<b>Total Service Requests Received 2018</b>		<b>693</b>

### Pro-Active Swimming Pool Inspection Program

The Swimming Pool Inspection Program is in place to identify non-compliance of the safety requirements for residential swimming pools and barriers. Along with non-compliant pool barriers, the program has been identifying unapproved and unregistered swimming pools and spas. The program ensures any deficiencies in these requirements are rectified by the property owner. This will lead to an overall increase in compliance which will contribute to a reduction in risk of drowning for infants and young children within our community.

There are more than 8000 known swimming pools in the Ipswich local government area. Based on the data from the trial inspection program we know that one completed inspection takes 230 minutes on average.

#### January

Total Site Visits	New Inspections Conducted	Re-Inspections Conducted	Formal Notices Issued	Other Action Required	SRs Closed due to achieving compliance
38	21	17	1	Verbal Directions	19

#### In January:

- \* 7 new service requests were raised for swimming pools and barriers identified through the pro-active program that have no building approval.
- \* 6 swimming pools were not registered with the QBCC.

#### Other issues identified during inspection program:

\* It was revealed that there were 5 recently built pools in Springfield Lakes and Springfield which Council had no record of approval for. After contact was made with each property owner it was revealed that they all had approvals through a Private Building Certifier. The Private Certifier is in breach of their Building Act obligations by failing to notify Council of the approval. Contact has been made to the certifier/s and Council has submitted complaints with the Queensland Building and Construction Commission about his conduct.

#### Key issues being identified during January:

- \* Pool gates catching and not closing and latching automatically.
- \* Items (mainly overgrown gardens) are within the 1200mm additional clear area.
- \* Barriers are failing the strength and rigidity test (mainly due to being old and not maintained).

## Licences, Permits and Design Assessments

The HSRS Department approve a range of licences (commercial activities) and permits (non-commercial activities) under Council's local laws and State Legislation such as the *Food Act 2006*. Design Assessments are also carried out by HSRS to determine suitability and compliance with standards for fit-outs of various businesses, primarily food business, but also others such as public swimming pools, entertainment venues and high risk personal appearance services (HRPAS) such as tattoo studios. The below represent the licences, permits and design assessments approved by HSRS for January.

### Licences/Permits

Licence/Permit Type	No. Issued January 2019
Accommodation Meals requires a Food Safety Program	0
Baker / Patisserie	0
Cafe / Restaurant	4
Care Facility Meals	1
Child Care Centre Meals	0
Commercial Kennel Licence	1
Domestic Dog Permit	3
Driveway Permits (Standard/Non-Standard)	0
Heavy & Other Vehicle Parking Permit	0
Horse Permit >2000m2 Residential (Standard)	0
Mobile Food Premises excluding Preparation	0
Mobile Food Premises involving Preparation	0
Outdoor Entertainment Venue/Arena	0
Indoor Entertainment Venue	1
Personal Appearance – Tattooing and Body Piercing	1
Public Swimming Pool Licence	0
Takeaway Food Premises	3
Temporary Entertainment Event	0
Temporary Food Stall	5
Temporary Food Stall (One Off Event)	6
<b>Total</b>	<b>25</b>

### Design Assessments

Application Type	Total Approved in January
Design Assessment Food Business	8
Design Assessment High Risk Personal Appearance Services	1

### Food Safety Program Assessments

Application Type	Total Approved in January 2019	Divisions
Amended Food Safety Program	1	6

# Other Program Delivery Status

## Systematic Inspection Program (Animal Registration)

The Systematic Inspection Program to identify unregistered dogs and update Council's registration database is undertaken on an on-going basis in the suburbs of Ipswich. This program slows in the lead up to the Festive Season, recommencing in the New Year after the annual regulated dog inspection program has concluded.

## Annual Regulated Dog Inspection Program

Each year, the Animal Management Branch inspects properties and confirms compliance with the Declared Dangerous and Menacing Dog keeping conditions imposed through the *Animal Management (Cats and Dogs) Act 2008*.

This program maintains the accuracy of Council's records and assists in proactively mitigating the risks posed by Dangerous and Menacing Dogs. There are currently 88 regulated dogs in Ipswich, with inspections completed for 95% of the regulated dogs.

## City-wide Database Updates (Animal Registration)

The Animal Management Branch (the Branch) identified 9,852 animal registration records (individual animals) which have become orphaned within the registration database as a result of incomplete administrative updates, non-payment of fees or owners not advising Council when their animal moves/passes away.

The Branch has verified approximately 6,045 records since October 2018, with 3,807 remaining.

## Immunisation Program

Immunisation is a simple, safe and effective way of protecting against harmful diseases that can cause serious complications. The immunisation team is dedicated to providing an inexpensive, convenient immunisation service for all Ipswich residents. School clinics will recommenced on 13 February 2019.

Ipswich City Community clinics are held at the following new locations for 2019:

### **Ipswich Library**

2nd and 4th Tuesday on the month – 9am – 11am  
2nd Thursday of the month – 3.30pm 6pm

### **Springfield Central Library**

1st Tuesday of the month – 9am – 11am  
4th Thursday of the month – 3.30pm – 5.30pm

### **Redbank Plains Community Centre**

1st Wednesday of the month – 9am – 11am

### **January Clinics (only 3 clinics held in January 2019)**

Type	Individuals Treated	Immunisations Issued
Community Clinics	38	61
Schools (catch-ups)	6	8
School Clinics	N/A	N/A
Special Projects (seasonal flu vaccinations)		



## Eat Safe Program

The Eat Safe Program is a system where a licenced food business can receive a food star rating based on compliance with the Food Act 2006 and Food Safety Standards.

The objective of the voluntary Eat Safe program is to increase and reward compliance with the Food Act 2006 and Food Safety Standards which will in turn optimise service delivery. If a business calculates a 3 star or above rating they can opt-in to have their results publicly displayed.

The program was officially be launched on 15 October 2018.

### Eat Safe Ipswich Inspections -

Month	Eat Safe Education Visits	Eat Safe Education Calls	Eat Safe Initial Audits	Reinspections for Non-Compliant Businesses
January 2018	24	67	0	0
Feb 2018	66	120	28	3
March 2018	80	135	67	16
April 2018	43	66	126	36
May 2018	110	133	117	62
June 2018	123	217	121	18
July 2018	19	30	115	32
August 2018	0	0	123	49
September 2018	0	0	58	48
October 2018	0	0	5	34
November 2018	0	0	7	31
December 2018	0	0	23	25
January 2019	0	0	34	28

## School Safe Program

The Ipswich City Council School Safe Program promotes safe road travel and responsible parking habits, creating a safer environment for school children. For many years, Ipswich City Council Officers have assisted schools by being on site to regulate parking at schools however, it was found that as soon as the Officers left the area, illegal parking habits returned.

Commencing during the 2018 year, Ipswich City Council introduced the use of fixed, solar powered surveillance cameras at several schools to assist in improving traffic flow through regulated parking areas (e.g. loading zones, bus zones, no stopping areas, etc.) and have found the cameras to be very effective. The schools participating in the program during the second half of 2018 included Kruger, Bremer High, Silkstone, Raceview, Springfield Central and Redbank Plains State Schools.

Feedback from all of the schools prior to the end of 2018 was very positive with all reporting that traffic flow in the regulated areas had improved. Additionally, feedback from a school community survey released through the schools participating in the camera program is that over 60% of respondents would like the cameras installed permanently. 91% of the respondents to the survey were parents or guardians of school children.

Ipswich City Council has received 147 complaints during the 2018 year specifically in relation to illegal parking within school areas. From mid-August to the end of the 2018 school year, more than 1,000 parking infringements were issued for illegally parking at the schools participating in the program. The revenue raised through infringements is used to offset the cost of the camera program so that no costs are passed on to the school communities.

Commencing at the start of term 1 in 2019, Council will monitor regulated parking areas near the following schools:

- Woodcrest State College
- Woodlinks State School
- Bremer State High School
- Augusta State School
- St Mary's College
- St Edmund's College

## Other Regulated Activities-

Below shows the number of Inspections held in January by type:

Inspection Type	Inspections
Hall/Cinema/Theatre/Nightclub etc. with Liquor Lic	7
Pet Shop	2
Personal Appearance - Tattooing	3
Camping Grounds & Caravan Parks	5
Commercial Catteries & Kennels	4
Commercial Stables	4
Outdoor Entertainment Venues	1
Public Swimming Pools	2
<b>Total</b>	<b>28</b>

## Environment Health and Protection

### Conservation Park Patrols

HSRS undertake patrols in conservation estates on behalf of Council to monitor, detect and prevent illegal action such as 4WD and trail bikes and other activities including illegal dumping, damage to Council infrastructure, location identification of pest plants/animals and dogs on and off leash.

The focus on these activities is due to the risk of harm to wildlife and native plants; erosion issues; and the transportation of seeds around the estates and risk to recreational users (eg potential for UXOs). The desired outcome of the patrols is to provide a safe environment for lawful users; prevent and reduce impacts on flora; prevent and reduce damage to infrastructure (including gates and fencing); and reduced injuries and fatalities of wildlife.

These patrols are undertaken on a weekly basis (predominantly on weekends) with additional patrols carried out during peak periods (eg school holidays).

### Impounded Vehicle Auction

An impounded vehicle auction will be held on 13 February at Kenneth Street, Riverview with 64 vehicles are currently available for the auction.

A total of 72 vehicles have been seized since the previous auction with 8 returned to the owner.

### Environmental

HSRS investigates a range of Environmental issues including Erosion Sediment Control, Noise, Land Dust, and Contaminated Land. The focus for compliance is driven through building relationships with key officers across Council and externally (developers, contractors, builders and others).

The use of education to drive a change in behaviour is vital, with enforcement used as a last resort to help achieve compliance in line with the *Environmental Protection Act*.

HSRS work with entities such as QUU to attend to sediment erosion concerns that may impact our waterways. This work contributes to raising the healthy waterways rating report card.

A lack of rain in January has resulted in an increase in dust incidents whilst water contamination incidents were reduced.

Below is a summary of service requests undertaken in January:

Investigation Type	Volume
Water Contamination - Sediment Erosion	22
Land Dust - Business/Commercial	20
Erosion Sediment Control - Field	19
Noise - Business/Commercial	10
Water Contamination	2
Commercial Use of Roads - Business	0
<b>Total</b>	<b>73</b>

## Sediment and Erosion Control

Increase erosion sediment control compliance can be seen on sites occupied by previously engaged companies and builders. This can be seen through the increase in compliant sites compared to the noncompliant actions undertaken by officers.

An increased awareness of ICC presence in areas of building and the need for ESC measures and potential actions for noncompliance can be seen within the building industry. This has been identified by Officers through discussion and engagement with both compliant and noncompliant builders within the various building areas in the City.

Current customer concerns relate to large scale development sites with dust leaving the site and impacting quality of life for nearby residents. Engagement and compliance inspections are currently being undertaken in relation to a number of sites throughout the City to ensure compliance with both the *Environmental Protection Act 1994* and any associated development conditions.

## Road Permits

A Road Permit is required to carry out certain activities within road reserves in the Ipswich City Council (ICC) area. A road reserve is the area from property boundary to property boundary including the verges, footpaths, shoulders, traffic lanes, and median.

Permits are issued pursuant to the *Local Government Act 2009*. HSRS work with entities including the Department of Transport and Main Roads (DTMR) and QPS regarding the issuing of permits. HSRS also manage Road Permits for significant events.

Below shows the number of permit applications received and compliance inspections scheduled for January:

Permit Type	Volume
Non-standard traffic control permit application	36
Extension to existing permit	12
Non-standard works on road permit application	11
Roadworks - Construction Issues	6
Road Permit	5
Standard works on road permit application	5
Notification under annual permit	1
Advice & Enquiry	1
Standard traffic control permit application	5
First Reinstatement Inspection	0
Road Permit Traffic Complaint	0
TGS Inspection	57
<b>Total</b>	<b>139</b>

## PetPEP Program

Council participate with Australian Veterinary Association (AVA) in a PetPEP (Pets and People Education Program).

The program teaches infant and primary school students, along with community groups, about the responsibilities associated with owning pets and safe behaviour around animals.

The program helps primary school teachers integrate responsible pet care messages into their classroom teaching, to teach our next generation about the responsibilities associated with owning animals and how to behave safely around them.

## Cemeteries

Norwood Park Limited (Trading as Ipswich Cemeteries) provides death care services for Warrill Park, Ipswich General, Stone Quarry, Tallegalla and Haigslea cemeteries. Council still provides a functional role in management of the contract with Norwood Park, escalated enquiries/complaints, elements of conservation, and some maintenance and capital works.

### Crypt Remediation Project

Ipswich City Council, in partnership with the University of Southern Queensland, is working to uncover the secrets of one of the state's first politicians, Joseph Fleming. Digging has commenced at Ipswich General Cemetery as part of remediation work.

Details of the significant find were first revealed by Council in December 2017 and investigations commenced in order to determine if it was possible to carry out the archaeological dig safely and inexpensively and restore the site for heritage purposes.

The crypt is the final resting place of Joseph Fleming and his wife Phoebe Fleming. Mr Fleming was a member of the first Queensland Parliament, representing West Moreton from 9 July 1860 until 3 November 1862 and again from 11 September 1866 until 2 July 1867.

On 10 October 2018 the location of the crypt was confirmed and the upper construction was exposed in preparation for hand excavation over the following weeks. The site will soon see the installation of a 24/7 surveillance camera to provide security at early phase of the project.

Further details on the project including photos can be found at [www.ipswich.qld.gov.au](http://www.ipswich.qld.gov.au)

## Safe City & Security

The Ipswich City Council Safe City Monitoring Facility is situated within the CBD and operates 7 days per week, 24 hours per day. The facility monitors over 200 cameras across the Ipswich Region. Additionally, the monitoring facility has contact with a range of other services in Ipswich to assist in addressing strategies for community safety and policing.

The Safe City and Security Branch are also responsible for security and fire management services to Council owned and occupied assets. This includes employee swipe card access and keys to buildings and areas controlled by Council across the City.

## Graffiti Management and Prevention

The Graffiti Management and Prevention working group was established in 2018 with the aim of addressing increasing occurrences of graffiti and associated clean-up costs initially in the Riverview and Booval areas. The working group now addresses all areas of Ipswich and has representatives from numerous Council departments as well as external stakeholders such as the Queensland Police and Youth Justice.

Through departmental collaboration, regular reports are now provided to the Queensland Police to provide information and evidence of graffiti incidents. Community engagement surveys and events have also been commenced in “hot spot” areas to gather community feedback on ways to address graffiti and vandalism.

The working group have established a list of actions intended to be addressed by 2020 including a Council wide strategy on graffiti management and prevention.

## Education, Marketing & Communication

### Current Campaigns

Campaign Name	Target Audience	Related to HAP 18/19	Planning Stage	Currently Live	Completed during month
Lost and Found Portal	Dog and Cat owners				✓
Healthy Water Play	Public Pool and zero depth water park attendees	✓		✓	
Immunisation Clinics 2019	Parents/caregivers of immunisation age children		✓		
BarkUp!	Neighbours of noisy dogs, dog owners	✓		✓	
Off leash dog park brochure	Dog owners in Ipswich	✓			✓
Dog Fencing and Cat Enclosure DIY videos and instruction sheets	Residents with roaming dogs and cats			✓	
On leash Dog signage	Residents with dogs who visit Limestone Park	✓	✓		
Registration Rewards Project 2019/20	Residents who own dogs	✓	✓		
Systematic pet inspection Program	Dog owners without registered pets	✓		✓	
Swimming Pool Inspection Program	Swimming pool owners in Ipswich	✓		✓	

Campaign Name	Target Audience	Related to HAP 18/19	Planning Stage	Currently Live	Completed during month
Clean Up Australia Day Campaign	Residents in Ipswich		✓		
Illegal Dumping – Charity Bins	Residents in Ipswich	✓	✓		
Forms Project	All HSRS forms reviewed and updated	✓	✓		
Web pages review	All HSRS web pages	✓	✓		
Safe City web updates and Fact Sheet	Residents in Ipswich		✓		
Restricted Invasive Plant Fact Sheet – Harrisia Cactus (Biosecurity Plan)	Residents in Ipswich	✓	✓		
Asset Acceptance Form	ICC staff and contractors				✓
Keeping regulated dogs	Dog owners (dangerous and regulated dogs)		✓		

## Fees and Charges Detailed Review

An appropriate fee/charge is initially set through a detailed examination of the product or service being provided, and its market context. This consideration takes into account the costs that are involved in delivering the service, whether it is a commercial or solely local government service, and the objectives of Council in providing this service. This information is key to ensuring Departments and Council can make informed policy and resourcing decisions.

However, the conditions under which a fee was originally set may change over time. For example, demand may have increased, consumer trends have evolved, there may be new regulatory requirements or new technology has been adopted which changes the underlying costs involved in delivery. HSRS is conducting a detailed review of its fees and charges in alignment with the annual review prior to renewals being sent to ensure that the fees/charges are reflective of our current service levels.

The review process will also ensure there is current and comprehensive documentation of the review considerations. This is critical not only for corporate history, but also as a basis for undertaking future assessments and substantiating or justifying fees set in the event that these are subject to stakeholder enquiries, audits or other forms of critique.



Key Milestone	Status
Workload planning to ensure timeframe will be achievable	Completed
Background research of service delivery when fee/charge originally set	Completed
Review of relevant Legislation to ensure referenced sections are up to date	Completed
Review of Pricing methodology i.e. Full cost recovery vs. incentivised	Completed
Volume / demand analysis of previous financial years	Completed
Stakeholders consulted and fees consolidated to ensure clarity on fees applicable	Completed
Benchmarking of other Local Governments of service standards and fee/charge	Completed
Service Costing Analysis using time in motion studies	Completed
Service Standards and Competitive Neutrality for fees/charges beyond regulatory items	Completed
Product Pricing	In Progress
Policy considerations	In Progress
Tax treatment	In Progress
Implementation	Not Commenced



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Join us online on:



<b>Communities Committee</b>	
Mtg Date: 19.02.2019	OAR: YES
<b>Authorisation:</b> Caroline McMahon	

11 February 2019

**MEMORANDUM**

TO: CHIEF OPERATING OFFICER  
(ARTS, SOCIAL DEVELOPMENT AND COMMUNITY ENGAGEMENT)

FROM: ACTING EXECUTIVE SUPPORT AND RESEARCH OFFICER

RE: ARTS, SOCIAL DEVELOPMENT AND COMMUNITY ENGAGEMENT DEPARTMENT  
QUARTERLY REPORT – OCTOBER TO DECEMBER 2018

**INTRODUCTION:**

This is a report by the Acting Executive Support and Research Officer dated 11 February 2019 concerning the Arts, Social Development and Community Engagement Departmental Quarterly Report for the Quarter ending December 2018.

**ATTACHMENT:**

Name of Attachment	Attachment
<a href="#">Arts, Social Development and Community Engagement Department Quarterly Report – October to December 2018.</a>	Attachment A

**RECOMMENDATION:**

That the report be received and the contents noted.

Nicole Preston  
**ACTING EXECUTIVE SUPPORT AND RESEARCH OFFICER**

I concur with the recommendation contained in this report.

Caroline McMahon  
**CHIEF OPERATING OFFICER**  
**(ARTS, SOCIAL DEVELOPMENT AND COMMUNITY ENGAGEMENT)**



# Arts, Social Development and Community Engagement

Quarterly Activity Report  
October - December 2018



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## Introduction

The primary objective of the Arts, Social Development and Community Engagement (ASDCE) department is to strengthen and contribute to the sense of community, and to enhance the lives of the City's residents and visitors through implementation and development of innovative programs and services.

The department has four strategic priorities: building cultural capital; increasing community capacity; facilitating social development; and improving liveability.



This quarter's activity report focusses on the outcomes delivered by the department based on these four priorities.

### ***Building Cultural Capital***

Through a broad range of activities, the Department promotes increased community participation in the arts (including literary, visual and performing arts) and facilitates economic benefits to the city through increased cultural tourism. By strengthening the capacity of individuals, community groups and organisations within the creative sector, the Department facilitates the independence and sustainability of Ipswich's local arts community. Through the implementation of key actions in the city's Arts and Cultural Strategy, the department will be proactive in realising the aspirations of both Council and the community.

### ***Increasing Community Capacity***

The delivery of learning resources, experiential learning opportunities, and education programs designed to meet specific needs ensures that the capacity of individuals, community groups and organisations is strengthened. Through the application of Council's community grants and other funding programs, community organisations are positioned to actively contribute to community outcomes, while establishing a strong evidence base to attract future funding from alternative sources, thereby ensuring their ongoing sustainability.

### ***Facilitating Social Development***

The Department has a clear role to play in identifying and addressing areas of social risk within the community and opportunities for social development. This involves taking an evidence-based approach (likely to involve targeted research and engagement) to developing a prioritised program of work (within key risk areas) designed to deliver improved social outcomes for the community. This work may include targeted program delivery, strategic advocacy and partnerships with other levels of government to improve local outcomes.

### ***Improving Liveability***

Through its strong connection with community and on the basis of social data analytics, the Department drives social outcomes that align to community needs and best practice policy platforms. Evidenced-based community assessment and expertise in community development methodology allows the Department to facilitate improved outcomes within communities of need; influence planning for community facilities; and advocate for the delivery of social and other services that contribute to Ipswich's status as a liveable city.

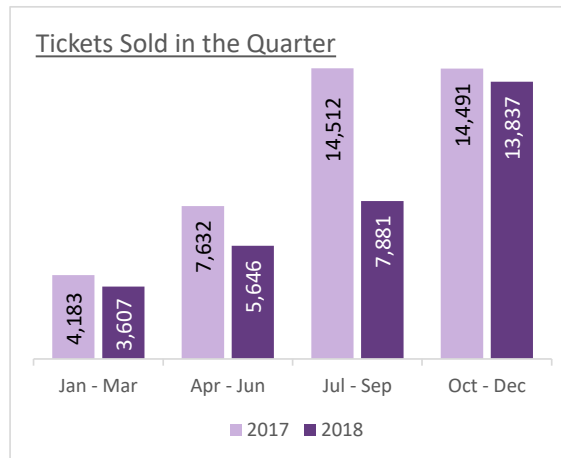
# Building Cultural Capital

## Civic Centre

The Civic Centre plays an important role in connecting our community with the performing arts. Accommodating international touring productions, inter-state theatre and dance companies and local community theatre groups, the Civic Centre is a quality regional performing arts facility, operating across two permanent venues and attracting over 41,000 theatre goers annually.

The Civic Centre aims to stimulate and increase community participation in the performing and creative arts. By delivering diverse performances across a broad range of genres we contribute to the cultural diversity of Ipswich. A primary indicator of our success in this area is the number of people engaging with the arts.

31 productions, generating 46 performances across both the Civic Centre and Studio 188 were delivered during the quarter. This accounted for 13,837 tickets issued at overall occupancy of 64.2%, with an average audience attendance number of 301 people per show.

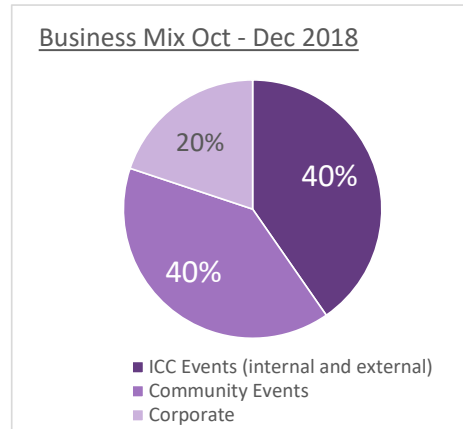


Despite delivering 3 additional productions than last year, attendance is marginally down (654), however this was driven by the cancellation of the annual season production by Ipswich Orpheus Chorale (approximately 2,000 tickets) and the drop out of one dance school (500 tickets). While ticket sales in the back end of the quarter are largely driven by annual dance school presentations (60% of total tickets sales for the period), there was excellent attendances for the Morning Melodies series (seniors), comedian Arj Barker, Gruffalo (schools), Russian Ballet and Marina Pryor.

The comparative quarterly ticket sales for the year highlight the underlying challenges associated with delivering a full and vibrant performing arts program for Ipswich. Our proximity to QPAC and subsequent competition for share of seats; the ageing nature of the primary venue; price sensitivity of our patrons; difficulty in establishing a national profile as a suitable touring destination – all of this contributes to peaks and troughs in our performance program, but is symptomatic of regional performing arts across the board.

**Community Use of the Civic Centre & North Ipswich Reserve Corporate Centre (NIRCC)**

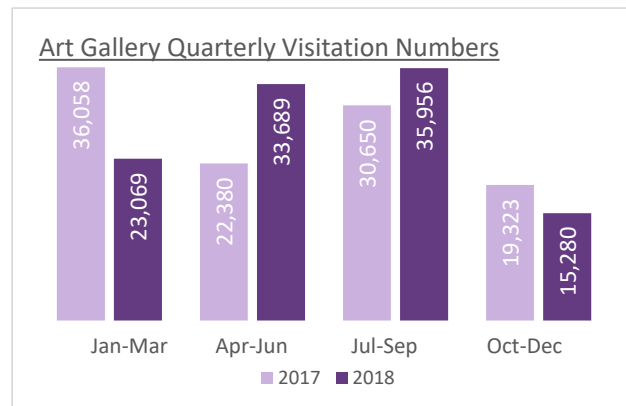
By making the Civic Centre’s facilities available for community organisations, we assist in the cultivation of creativity and engagement of our community and its artists. The December quarter evidenced a significant increase in community and Council based activities, representing 282 events facilitated by the Civic Centre staff at either the Civic Centre, Studio 188 or NIRCC. Community group users included Ipswich Hospice, Ipswich Legacy, various local high schools and Rugby League Ipswich.



**Ipswich Art Gallery**

The Art Gallery aims to increase participation in the visual and creative arts. By making the arts accessible and interesting, we contribute to the cultural development of Ipswich.

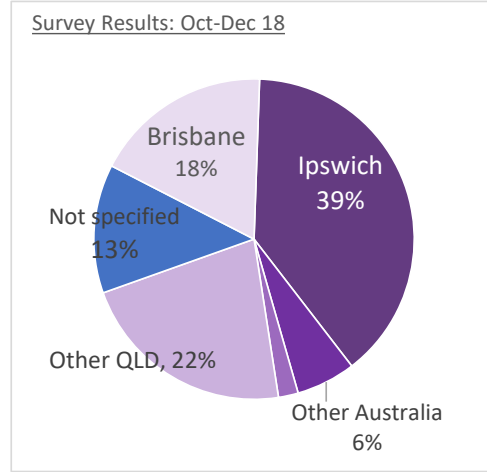
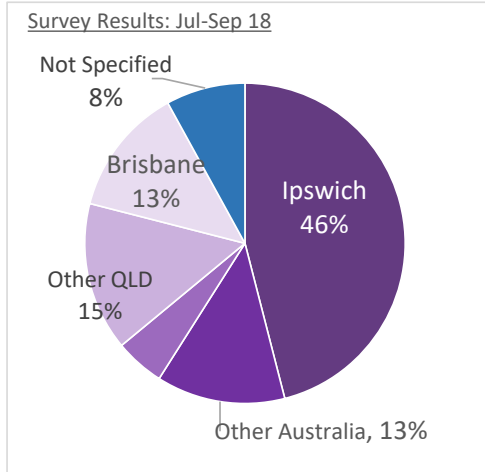
A primary indicator of our success in this area is the number of people engaging with the arts. Visitors in the October - December quarter were attracted to the popular *SlapDash Galaxy* shadow puppet performances in the school holidays, the *Iconic Australian Houses* exhibition from Sydney Living Museums and the *Playing with Light* exhibition from the Scitech Discovery Centre.



**Where are the Art Gallery visitors from?**

A survey taken in the quarter indicated that, while local community interest in the Gallery’s exhibitions was slightly less than the previous quarter, there was a 5% increase in visitors attracted from Brisbane postcodes as well as a 7% increase from other Queensland postcodes, most likely due to the national reputation of the Scitech exhibition and Bunk Puppets performance.






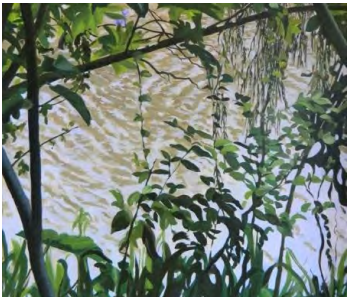
***Exhibits and Installations***

Iconic Australian Houses: an exhibition by Karen McCartney	
<b>Target Audience</b>	General public, architecture and design enthusiasts
<b>Cultural Value</b>	This exhibition, toured by Sydney Living Museums in partnership with the Architecture Foundation Australia, explored the design and construction of 30 of the most significant and distinctively Australian homes of the past 60 years. Included are the work of Harry Seidler (Rose Seidler House), Peter Stutchbury (Reeves House), Ken Woolley (Palm House) and Donovan Hill (The D-House).
	


SlapDash Galaxy

	<b>Target Audience</b>	Children and families
	<b>Cultural Value</b>	<i>SlapDash Galaxy</i> by the award-winning Bunk Puppets presented a visually engaging performance that explored themes of recycling, bravery and family bonds woven within a tale of intergalactic adventure..

Entanglement: new work by Kate Douglas

<b>Target Audience</b>	General public, local artists	
<b>Cultural Value</b>	This exhibition by Moore's Pocket resident and local artist Kate Douglas and complementary artist talk event provides an opportunity for the local arts community to network.	

Playing with Light

	<b>Target Audience</b>	General public, children and families, vacation care groups
	<b>Cultural Value</b>	Playing with Light, toured by the Scitech Discovery Centre, Perth, offers an engaging and educational exhibition of colour, light, lasers and lenses through over 20 interactive exhibits.

### Engagement of Community



In December several Vacation Care groups both from the local region, the Scenic Rim and Brisbane organised trips to the Ipswich Art Gallery to enjoy the *Playing with Light* exhibition. The Friends of the Gallery hosted a 'Shibori-style Tie-Dyeing Workshop' attended by 20 participants on Saturday 10 November 2018.

Families took advantage of the 'Sonic Spinner' activity offered on the Student Free Day Monday 22 October 2018 with 125 children creating their own Sonic Spinner to take home.

This year's 'Big Draw' festival of drawing attracted 180 participants including local visual artists for the annual event held in the Ipswich Community Gallery on Saturday 20 October 2018.

### Growth of the value of Ipswich's cultural heritage collection

The following works were acquired for the Ipswich Art Gallery Collection in the July to September quarter 2018:

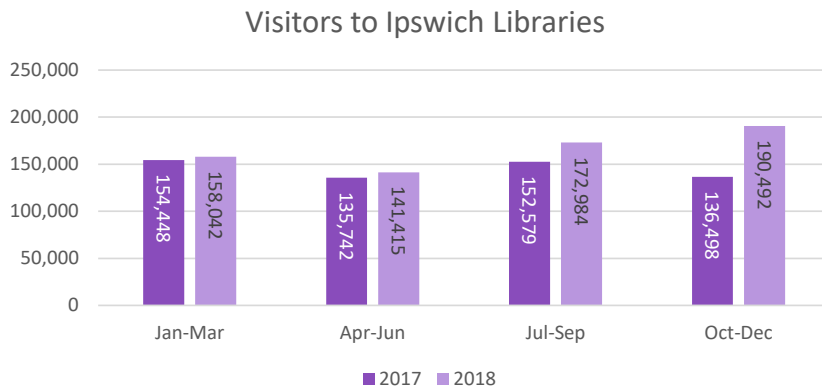
	<p>Max Dupain <i>Sunbaker</i> 1937 Silver gelatin print 36.8 x 43.3cm Ipswich Art Gallery Collection. Acquired through the Ipswich Arts Foundation, 2018</p>
	<p>Maker unknown <i>Town map of Ipswich</i> 1875 Ink on paper 89.7 x 57cm Ipswich Art Gallery Collection, 2018</p>

## Ipswich Libraries

Ipswich Libraries supports the community by providing access to literature, movies, music, magazines and newspapers, as well as free and ready access to informational, creative and digital resources and experiences. Aspirational spaces draw customers who like to spend time in the Library, for comfort, learning, leisure and self-development.

### Library Visitors

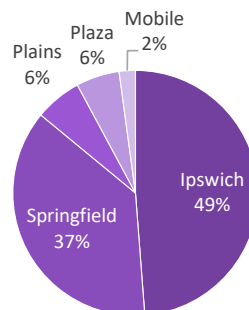
Library visits have continued to increase each quarter, with a significant increase since the Springfield Central Library opened in late August 2018. Springfield Central Library continues to perform well, with an average of 833\*\* visitors to the Branch each day during the October – December 2018 period.



\*\*Visitors to Springfield Central Library are recorded via the Library's security gates at the basement and ground floor entries. A reduction of 5% on the actual count has been included to accommodate incidental foot traffic for people accessing the basement car park or the street level shops through the Library's elevator.

A total of 190,492 people visited Ipswich Libraries during October – December 2018. As the chart below illustrates, Ipswich Central Library continues to attract most visitors with 49% of total visitors welcomed at that branch. Visits to Springfield Central Library represent 37% of the total for this quarter.

### Library Visitors by Branch

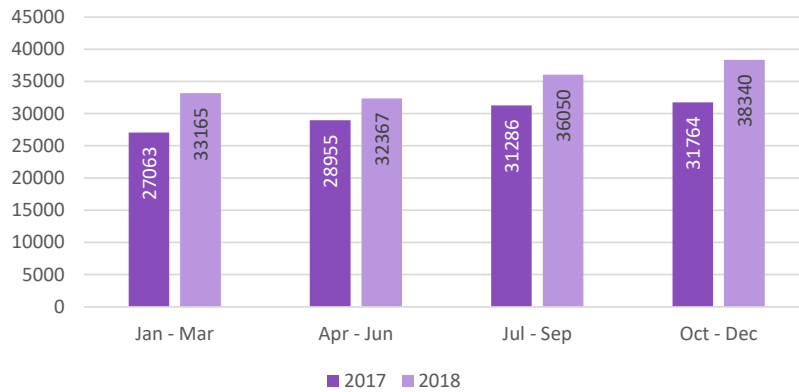


### Library Membership

Ipswich Libraries has the second highest percentage of new members created in the last financial year compared to all other library services across the state, with 20.26% of members added in the 2017/18 financial year. The high level of population growth has meant that the overall membership rate has remained static, however membership growth is keeping pace with population growth which demonstrates a strong trajectory as the rate of population in the Ipswich area continues to escalate.

The number of active members has continued to increase over the same quarter in 2017. Active members are defined as those who have used their Library card to access Library services or resources in the last 2 years.

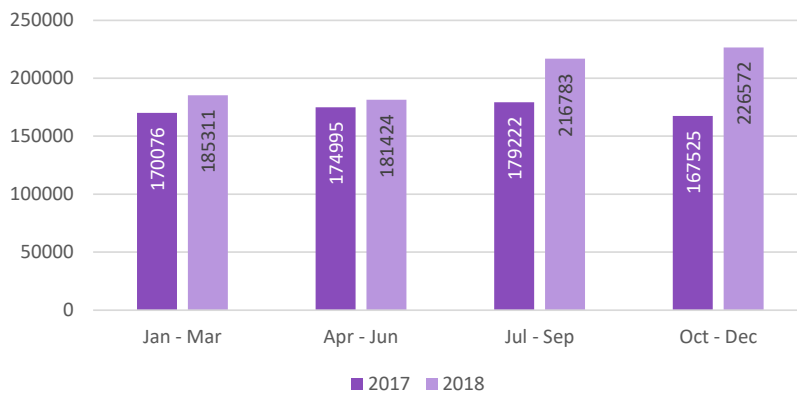
Active Library Members



### Library Loans

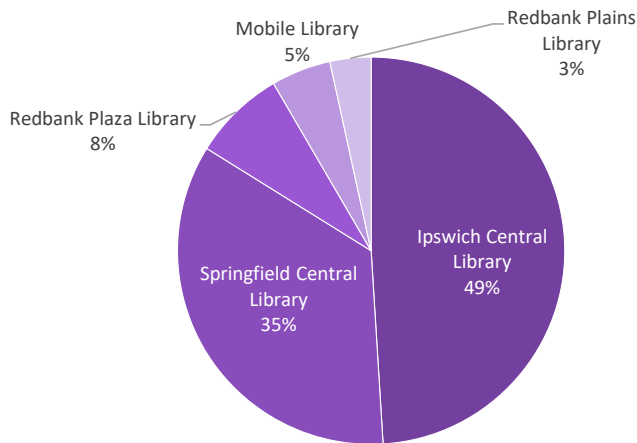
Loans continue to increase. In the October – December quarter loans increased 35% from the same period in 2017. This was due in large part to the very active borrowers at Springfield Central Library whose loans represent a third of all loans in the quarter, with 73,662 items borrowed at that branch from October to December.

Total Library Loans



Ipswich Central Library continues to be the largest lender of items across the library service, with 103,634 representing 46% of all loans made at Ipswich.

Library Loans Oct-Dec 2018



### ***Library Public Programs***

The October to December quarter demonstrated a significant increase in library programs and attendance facilitated by the opening of the Springfield Central Library in August 2018. The Springfield branch opened with primarily the same program offering as Ipswich Central Library. Additional Story Time and Toddler Time sessions were very quickly introduced in response to the extremely high attendance at the scheduled early literacy programs. This provided the opportunity for more engaging and interactive experiences for families with young children.

Table 1 provides a comparison of the number of sessions and attendance at public programs at Ipswich Central and Springfield Central Libraries during this period. Table 2 provides a comparison of attendance at public programs by location.

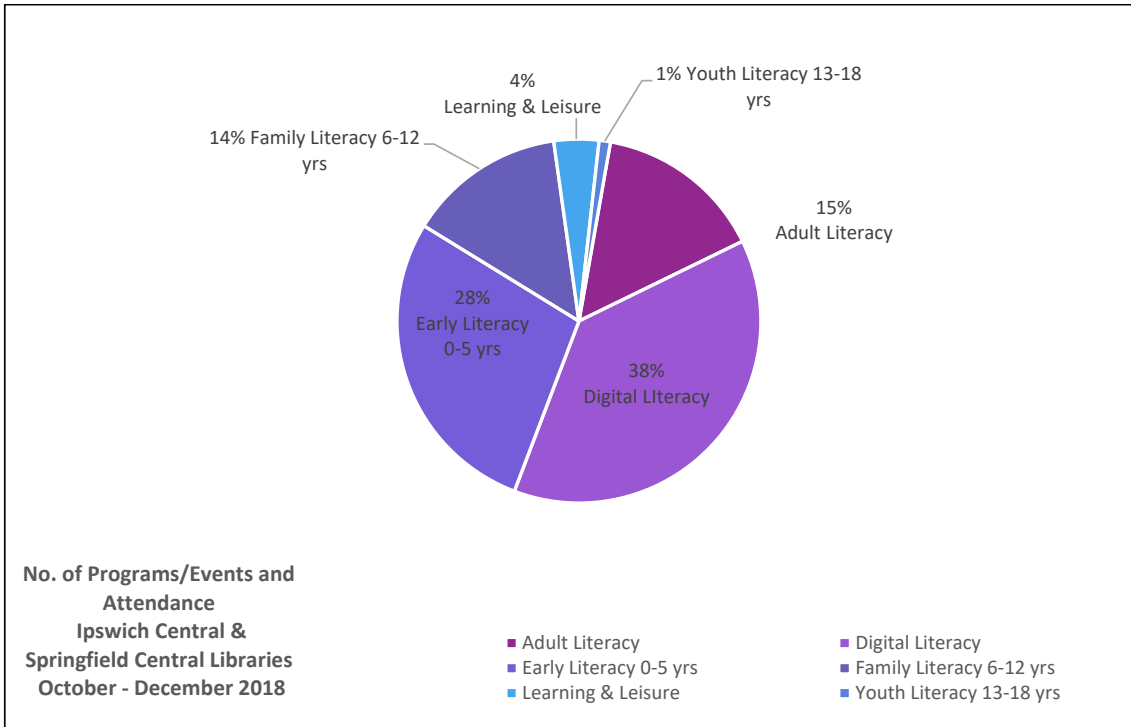


Table 1

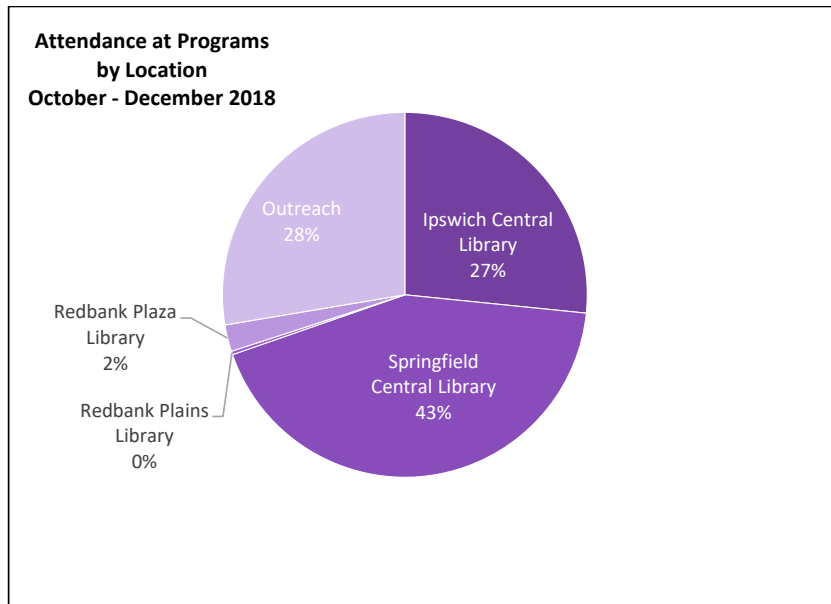


Table 2



### *Ipswich Libraries - Smartlockers*

As part of the innovation fit-out of the new Springfield Central Branch, Ipswich Libraries invested in a set of “Smartlockers”. These secured, self-service units are located outside the Library and allow customers to pick up their reservations at any convenient time, even after the Library closes. The service appeals to many of the Library’s customers, including those who work outside of traditional hours.

Ipswich Libraries are the first public library service in Australia to deploy this technology and the service has already had enthusiastic uptake from our customers. After the successful deployment of the units at Springfield Central Library, further units will be included in the designs for the new Rosewood and CBD Branches.



### *Ipswich Poetry Feast Awards*

The Ipswich Poetry Feast Awards Presentation, the culminating event of the 2018 Ipswich Poetry Feast, was held at North Ipswich Reserve Corporate Centre on Friday 19 October. This annual competition showcases and rewards excellence in the literary art of poetry writing across all ages and drew 1001 entrants from across Australia and internationally. Winners in the International Poetry Writing Competition are announced and awards presented on stage by sponsors and project partners. First prize winning poems are read by one of the judges or professional poets in attendance.



The Awards Presentation attracts visitors to the region and showcases Ipswich as a culturally vibrant city. More than 175 guests attended this year’s event including local, state and interstate winners. For the first time this event was live streamed, enabling winners and families who were unable to attend in person to share in the excitement of the evening.

”

*On behalf of the Hurley family, I want to say thanks to you (and the Council!) for a lovely evening on Friday. Emerson and Scott really enjoyed it. Scott was very impressed with the way that Ipswich is supporting and encouraging poetry and creativity in this corner of Queensland, and of course Emerson was chuffed about his achievements. We also enjoyed the judge's reading of Emerson's poem - he did a great job of it (I watched on the live stream, which worked seamlessly, and was happy to feel as if I didn't miss out by not being there)."*

Karen Hurley  
Mother of competition winner from Sydney

Ipswich Poetry Feast – Awards Presentation		
<b>Target Audience</b>	175 guests (competition winners, families, school representatives, sponsors, judges and general community)	
<b>Venue</b>	North Ipswich Reserve Corporate Function Centre	
<b>Partners</b>	Sponsors (Joy Chambers Grundy, Rosewood Green, Ipswich District Teacher Librarian Network), Project Partners (The Queensland Times, River 94.9)	
<b>Community Benefit</b>	This event celebrates and recognises the literary achievements of poets of all ages including local students and community members.	

**An Evening With – Author Program**

Ipswich Libraries’ An Evening With program allows community members to engage with widely respected and high calibre authors in a relaxed library setting. These literary events increase cultural capital by allowing the community to learn from authors about their writing, research, and publishing.



These events are designed to appeal to diverse audience and provide exposure to a wide range of literature and topics, thereby broadening horizons and enhancing cultural and social awareness in the local community.

An Evening With – Peter FitzSimons	
<b>Audience</b>	245 adults
<b>Venue</b>	Ipswich Central & Springfield Central Libraries
<b>Partners</b>	Ipswich District Teacher Librarian Network
<b>Community Benefit</b>	Community members were engaged by the interesting stories, life experiences, and research that inform the many published works of Peter FitzSimons. Guests had the opportunity to meet and converse with Peter during book signing with many able to connect to the historical or topical content of his works.

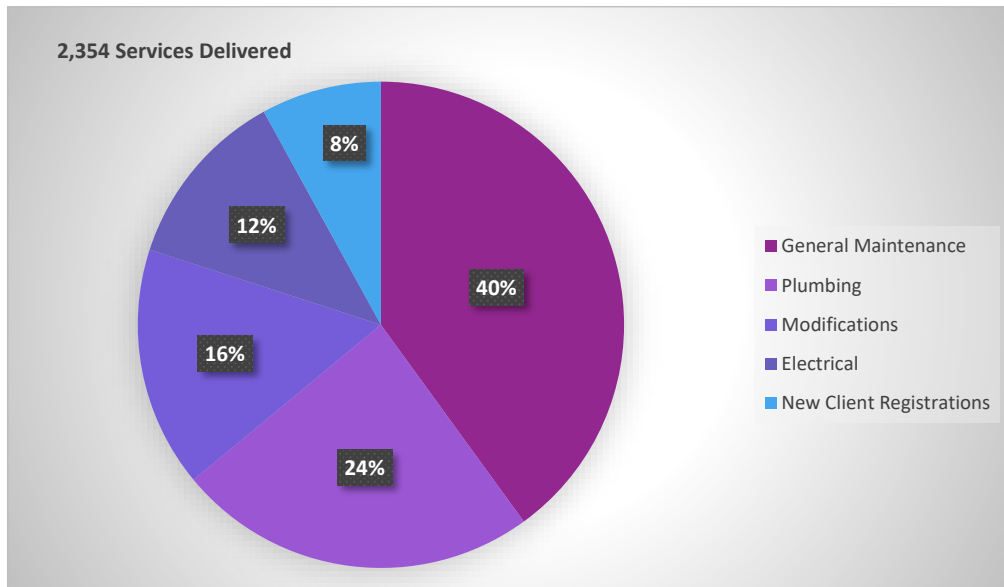


# Facilitating Social Development

## Increased independence and capacity of communities

### Home Assist

Home Assist aims to remove some of the practical housing-related difficulties experienced by older people and people with a disability who wish to remain living in their home, through the delivery of home maintenance and home modification services. Fully funded through State and Federal Government Grants, the program operates throughout Ipswich, Scenic Rim, Somerset and Lockyer Valley. Home Assist services are delivered by Council's Home Assist staff and local Ipswich-based contractors.



” Excellent service  
*Mrs S of Blackstone*

” Very happy with the modifications installed  
*Mrs H of Eastern Heights*

” Thanks for the wonderful job installing hand rails for my father  
*Daughter of Mr G of Yamanto*

## ***Supporting Community***

Ipswich City Council recognizes and celebrates International Day for Persons with Disabilities with Sensory Cinema Day which took place on Saturday the 1<sup>st</sup> of December 2018.



Sensory Cinema Day is a free event which is facilitated by Ipswich City Council to provide a cinema experience for families and children in Ipswich living with sensory and social disabilities, including, but not limited to Autism Spectrum Disorder and Asperger's Syndrome. Sensory Cinema Day offers a modified version of cinema for families and children which has no advertising, modified sound/lighting. Inclusive seating ensuring space and the promotion of a non-judgmental social environment.

This event was attended by more than 100 community members. According to surveying conducted at the event, 89% of respondents identified that they were accompanying someone with a disability with 80% of respondents identifying that they themselves lived with a disability. This paints a statistical picture of a complex community where people identify as caring for and supporting others (probably children) with disabilities while also living with disabilities themselves. The event was very successful with a total of 93% of surveyed respondents indicating that they felt the event was either 'very' or 'extremely' safe. Anecdotal feedback connected on the day was also excellent with many families sharing with community development staff how needed the event is.

## **Participation in the workforce**

### ***Barriers to Employment***

Last year's analysis of the Census 2016 data<sup>1</sup> showed Ipswich has a higher rate of unemployment (9%) than Queensland's (7.6%), and that Ipswich's unemployment rate has increased since the last Census. Further investigation of this data was conducted in the October – December quarter to provide a clearer position on who is unemployed in Ipswich and to potentially identify concentrations by area, age group and other demographic factors. This work will assist in the development of initiatives to identify and address barriers to employment for Ipswich residents.

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<sup>1</sup> Australian Bureau of Statistics Census 2016, 'Ipswich (C) (Local government Area), Community Profile', viewed 14 February 2018.



### *Partnership with TAFE Queensland – Bundamba TAFE*

During the quarter, the Civic Centre embarked on discussions with Bundamba TAFE, with a view to providing a work experience and potential career pathway for local hospitality students. The benefits of successfully delivering on this initiative include:

- increased likelihood of local students completing their studies because of local work experience options;
- increased opportunity for localised employment for students;
- greater labour cost efficiency than the current model, which depends on high use of contingency staff;
- opportunity to train new staff to the level and 'standard' to which the Civic Centre aspires;
- promotion of Council as a preferred employer

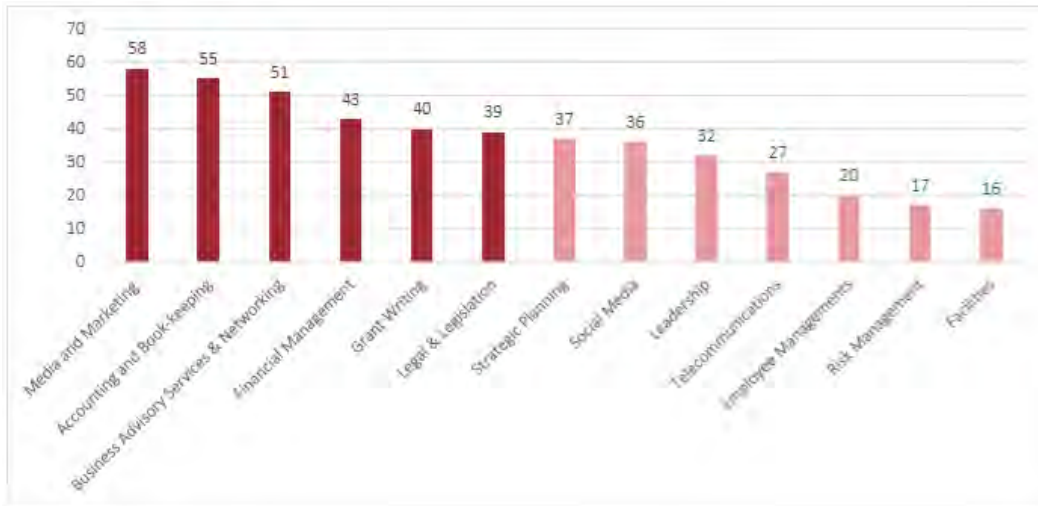
The first of seven students will commence their work experience in early February, 2019.

### *Economic, social and cultural empowerment of Aboriginal and Torres Strait Islander communities*



The Indigenous Business Capacity Building Project formally launched its first phase in the October - December quarter of 2018. This followed intensive sector engagement which culminated at an Ipswich Indigenous Business Breakfast, a platform to survey forty local Ipswich Indigenous businesses.

The survey identified the top needs for capacity enhancement of Local Indigenous Businesses:



From this, Phase 1 of the Indigenous Business Capacity Building Project was launched in the format of four workshops, each targeting one of the four highest demand areas of capacity enhancement (capacity enhancement domains). These were Marketing (in particular Digital Marketing), Tax, Business Planning and Grant/Proposal Writing.

These workshops were well attended by Indigenous businesses as well as non-indigenous businesses and non-profit organizations. Anecdotal participant feedback which has been shared directly with ICC staff, the contracted facilitators and on the social media platforms of various businesses has been excellent.

”

*“Attended Indigenous Business Australia’s digital marketing workshop last week... learnt lots... so expect to hear more from Marumali Dreaming”*

*Marumali Dreaming Facebook Post*

This project has revealed a number of interesting learnings to date, in particular the efficacy and worth of working in a participatory community development methodology where Council co-designs, co-facilitates and co-implements interventions alongside community and sector partners. It has also revealed the potential and power of peer-to-peer learning and networking opportunities as it was found in the workshops that the peer-to-peer learning opportunities were just as valuable as the information being presented by the facilitator.

Additionally, this project has revealed an opportunity for Community Development and Ipswich City Council to show leadership. By all reliable and usual indicators (sector precedent, academic literature, anecdote and government reports) Ipswich City Council is unique in supporting local Indigenous businesses in this way. In order to further explore this





style of working with and within our communities, research partnerships relating to this program have been brokered with the University of Southern Queensland and Griffith University.

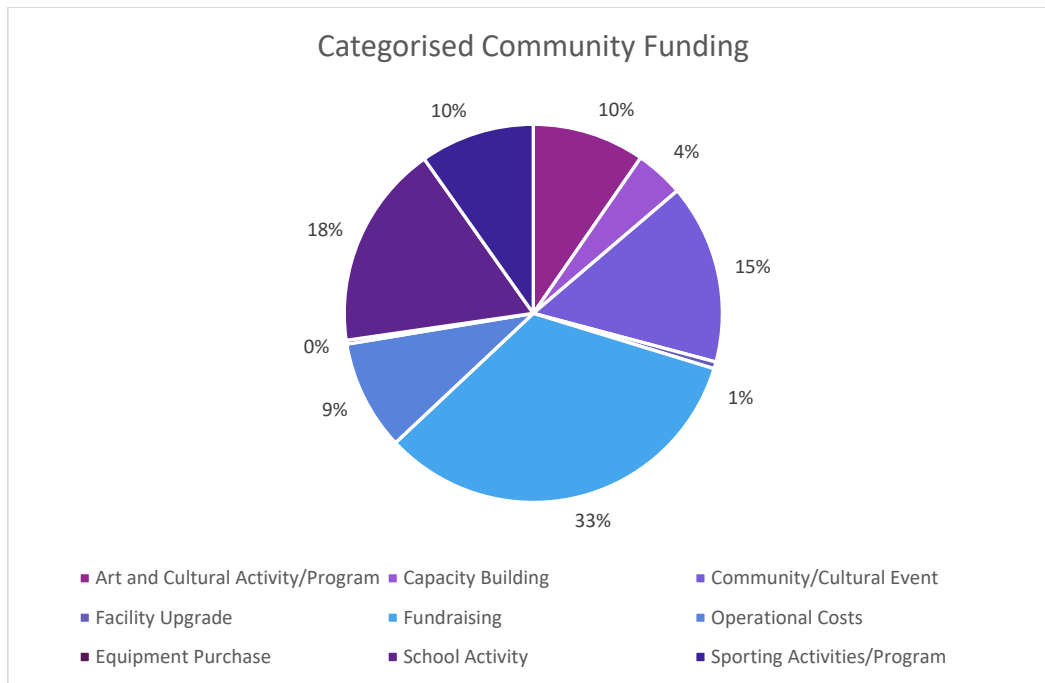
***Ipswich City Council Indigenous Accord***

The Ipswich City Council Indigenous Accord working group met three times throughout this period and is on track to deliver a revised Accord document by July 2019.

# Increasing Community Capacity

## Funding for community outcomes

The Department administered a total of \$63,123.77 in funding for community in Quick Response Grants (\$1,500.00), Young Performing Artist's Bursaries (\$1,200.00), and Community Donations (\$60,423.77) over the October –December quarter. 15% of these funds supported community or cultural events; 10% supported arts and cultural activities, 33% assisted fundraising activities, and 10% of the allocated funds supported sporting activities or programs for the community.



### *Young Performing Artist's Bursary*

Council received one (1) eligible application for a Young Performing Artist's Bursary in the July – September quarter. The applicant, St Augustine's College, was awarded a bursary of \$700 to support a school group performing at an interstate dance competition.

### *Engagement with youth*

As at the 2016 Census, 38% of Ipswich's residents were aged 0-24 years<sup>2</sup>.

<sup>2</sup> Australian Bureau of Statistics Census 2016, 'Ipswich (C) (Local government Area), Community Profile', viewed 14 February 2018.

The Ipswich Youth Advisory Council (IYAC) project aims to re-engage with youth in a way that builds leadership capacity, civic pride and allows them to contribute to tangible outcomes that make a meaningful difference in their city: *youth working for youth*. The Ipswich Youth Advisory Council, which is mentored by Council's Children and Youth Development Officer, is made up of 18 members aged between 16 and 25, representing all 10 divisions of the city and a broad array of cultural backgrounds.

IYAC met several times in the October – December period and resolved a number of matters before them, including

- adoption of principles procedures regarding governance;
- agreement of communication protocols; and
- identification of priority focus areas for the group: mental health, and diversity and inclusion.

As a development exercise, the group was guided through a formal project proposal and governance process which identified their first project as a team: to produce hampers for teenaged and young adult girls who were living at Hannah's House during Christmas. Hannah's House is an emergency and crisis accommodation service for young girls experiencing homelessness. IYAC members designed and put together hampers, which were in the form of handbags, and then delivered them to Hannah's House.

Feedback received was that this was very well received by the intended recipients. This project provides insight into the kinds of activities which can be expected from IYAC: practical, impactful, meaningful and connected to social consciousness around the less fortunate youth in the community



## Increased participation in learning opportunities

### *Resource and Educational Programs for Community*

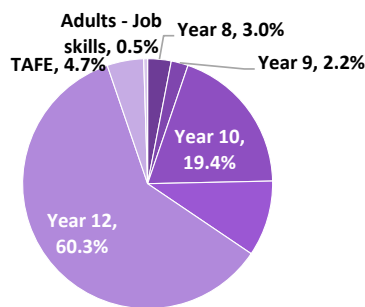
#### **Ipswich Libraries Homework Help – Studiosity**

Ipswich Libraries provides Library members online access to Studiosity through real time, offering one-to-one study help from a pool of subject specialists. Students can connect to

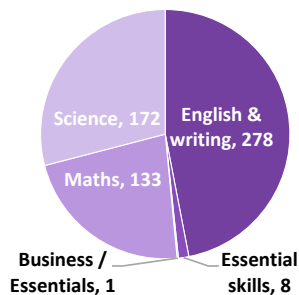
expert homework help in a virtual interactive classroom – with tutors who utilise chat, a collaborative whiteboard and file sharing.

This quarter, students utilised the service for 2,609 tutor minutes during 93 tutorial sessions. The service proved most popular with Year 12 students who engaged in 1,563 minutes of tutorial time. English and Writing, and Science continue to be the subjects areas for which students seek most help. Students logging in via “I’m At Home” have received the most study help - 1,769 minutes. The statistics represent 2 months of service, as no students engaged during December, which is school vacation time.

Tutor sessions usage by Student Year Level



Number of Tutor sessions by Subject area



Ipswich Libraries provides a broad range of resources and educational programs and initiatives designed to facilitate whole of life learning. The diversity of the Library’s reach is demonstrated during the October to December quarter by the following:

Ipswich Story Sports™ Cup		
<b>Audience</b>	413 Year 5 & 6 students, teaching staff and parents	



<b>Venue</b>	Ipswich Central & Springfield Central Libraries	
<b>Partners</b>	Ipswich District Teacher Librarian Network	
<b>Community Benefit</b>	StorySports puts the fun back into writing. The series of challenges teach students important writing skills and build creativity and imagination in a fun and competitive sporting environment.	

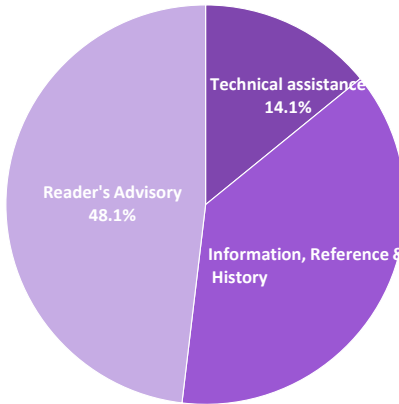
First 5 Forever – Pop Up Fun for Little Ones		
<b>Audience</b>	196 children 0-5 years and 175 parents and carers	
<b>Venue</b>	The Workshops Railway Museum, North Ipswich	
<b>Partners</b>	The Workshops Railway Museum and Bunnings	
<b>Community Benefit</b>	Families attending the Railway Museum had the opportunity to participate in a variety of library early literacy programs aimed at raising awareness of the importance of sharing books and early learning experiences with children from birth.	

**Library Customer Queries**

During the quarter, 18,780 clients have sought direct help from Reference staff for their information and reading queries. From all queries received by the Librarians – 7,092 queries (37.8%) were for reference, information or local history queries; 9,035 queries (48.1%) were for Reader’s advisory\* assistance and 2653 queries for technology help (14.1%).

A dedicated reference service offered at the Springfield Central Library has proved popular with clients and helped contribute to a 35% increase in the number of client queries for point of need assistance, compared to the same quarter in 2017.18.

## Customer Queries



\*Readers' Advisory assistance is provided to customers. Staff help them to find suitable read-alike authors and demonstrate to customers how to use online resources such as *Novelist Plus*, to source next read titles, series, and reading recommendations.



# Improving Liveability

## Decision making informed by community needs

### *Education planning*

To assist in the planning for key social infrastructure for the city, school enrolment and education planning data sets were collated and analysed this quarter, including comparisons with the population and age projections for the region. The analysis highlighted the strong projected growth in the number of children and young people in the region over the next 20 years and the need for primary and secondary school provision that allows for that in the Ipswich region. A key finding was that improved access to State Government data is required to enable informed advocacy. Results of this research will underpin future advocacy and partnership work with the State government in this important area of growth for the city.

### *Community facilities audit*

To inform the social infrastructure strategy, a city wide audit of non-council owned community facilities was conducted via telephone survey at the end of 2018. Council interviewed over 80 organisations that own and/or manage a variety of halls, facilities and other buildings used by Ipswich residents. This information about the community's access to facilities such as these, combined with other social data sets, will inform Council's prioritisation of investment in new community facilities across the city over the coming ten years.

## Cohesive and resilient communities

Many areas of Council design and deliver programs, services and infrastructure in new and emerging communities. The *Guiding Principles for Strengthening Emerging Communities of Place* were developed and adopted by Council in this quarter to

- provide Council with key guiding principles to inform Council's effective policy response and work in strengthening new and emerging geographical communities;
- Facilitate consistent yet flexible approaches to strengthening communities; and
- foster and grow local community capacity, resilience and ownership of the community strengthening process to drive sustainability.

The principles outlined in the Guidelines are:

1. Build local ownership
2. Leverage community input
3. Start from the community's strengths
4. Make holistic connections
5. Flexible in practice and evaluating success
6. Collaboration as a method



The principles and elements outlined in this document have broad applications in informing place-based work in new and emerging communities across Ipswich. These guidelines will be used to inform the design of place-based community development programs and strategies in new and emerging communities; informing advice on development applications that relate to residential developments; and in the delivery of social impact assessments that relate to a particular area or place.

## Social inclusion

### Photovoice

This project was envisioned as a way for the different and diverse peoples of our communities, the communities of Ipswich, to communicate through the lens of photography about their places, communities and cultures. This concluded on the 17<sup>th</sup> of October after an extensive project which sought to empower culturally diverse members of the community to document the places, peoples and cultures of Ipswich from their points of view using photography.

This generated a large and diverse amount of distinct and specific artwork and enabled community members to build friendships and form connections as well as learn skills in photography. This program received funding from Queensland Government Department of Communities, Disability Services and Seniors.



## International Day for Volunteers

On Wednesday the 5<sup>th</sup> of December, Ipswich City Council celebrated International Day for Volunteers.

Volunteering is a lead indicator for community wellbeing. It helps to build social networks, increases shared values and strengthens social cohesion. According to the 2016 Census, 17.8% of the Ipswich population<sup>3</sup> identified that they participate in volunteer activities.

Council maintains a large and diverse volunteer workforce which makes invaluable contributions to council business and operations. Delivered in partnership with Volunteering Services Australia, the Volunteers' breakfast, held at Civic Centre, acknowledged and celebrated the contribution that all volunteers make across the city of Ipswich. The event included Awards presentations and performances by Alchemy St Choir (another Community Development social inclusion program and also composed of volunteers). This event was also attended by the Interim Administrator and members of Council's Executive Leadership Team.



<sup>3</sup> Australian Bureau of Statistics Census 2016, 'Ipswich (C) (Local government Area), Community Profile', viewed 14 February 2018.



## Meaningful and effective two-way engagement

The Community Engagement Branch is leading transformational change across Council in relation to the way the organisation engages with the local Ipswich community through the development and implementation of a whole-of-organisation community engagement framework (the Community Engagement Initiative). Council is committed to providing the community with genuine opportunities to contribute to and inform projects, strategies, services and decisions that affect them. This is based on the principle that public participation and engagement is the foundation of good decision-making, and is mutually beneficial to the community and Council. The Community Engagement Initiative is important to Council:

- in order to establish an agreed position of commitment to community engagement;
- to facilitate greater transparency of Council's community engagement across a range of issues; and
- to provide community members with the opportunity to purposefully engage with Council on the issues that matter to them.



The objectives and benefits to be achieved by the Community Engagement Initiative are:

1. to empower the organisation to engage with community stakeholders in a way that is consistent, transparent and productive;
2. to increase community participation in important decisions that impact on the liveability, social and economic future of Ipswich;
3. To involve communities and stakeholders early in the definition of problems, identification of opportunities and creation of options;
4. to build healthy and enduring relationships with community stakeholders in a culture of continuous improvement; and
5. to be a leader in community engagement.

Community engagement across Council is currently practised through a decentralised approach, whereby departmental teams develop and implement a range of community engagement activities. Whilst recognising that project leads across departments need to maintain independence in delivering their community engagement activities, Council's Public Participation and Engagement Working Group (established in September 2018) aims to ensure that community engagement activities across Council are transparent, coordinated, consistent, fit-for-purpose and involve sustainable practices underpinned by supportive operations.

A sub-project of the Community Engagement Initiative is to establish a Public Participation and Engagement Policy and Strategy and ancillary tools and procedures across Council's eight departments. On 4 December 2018, Council adopted a Public Participation and Engagement Strategy which utilises the Ontario Public Engagement Framework (the Strategy).

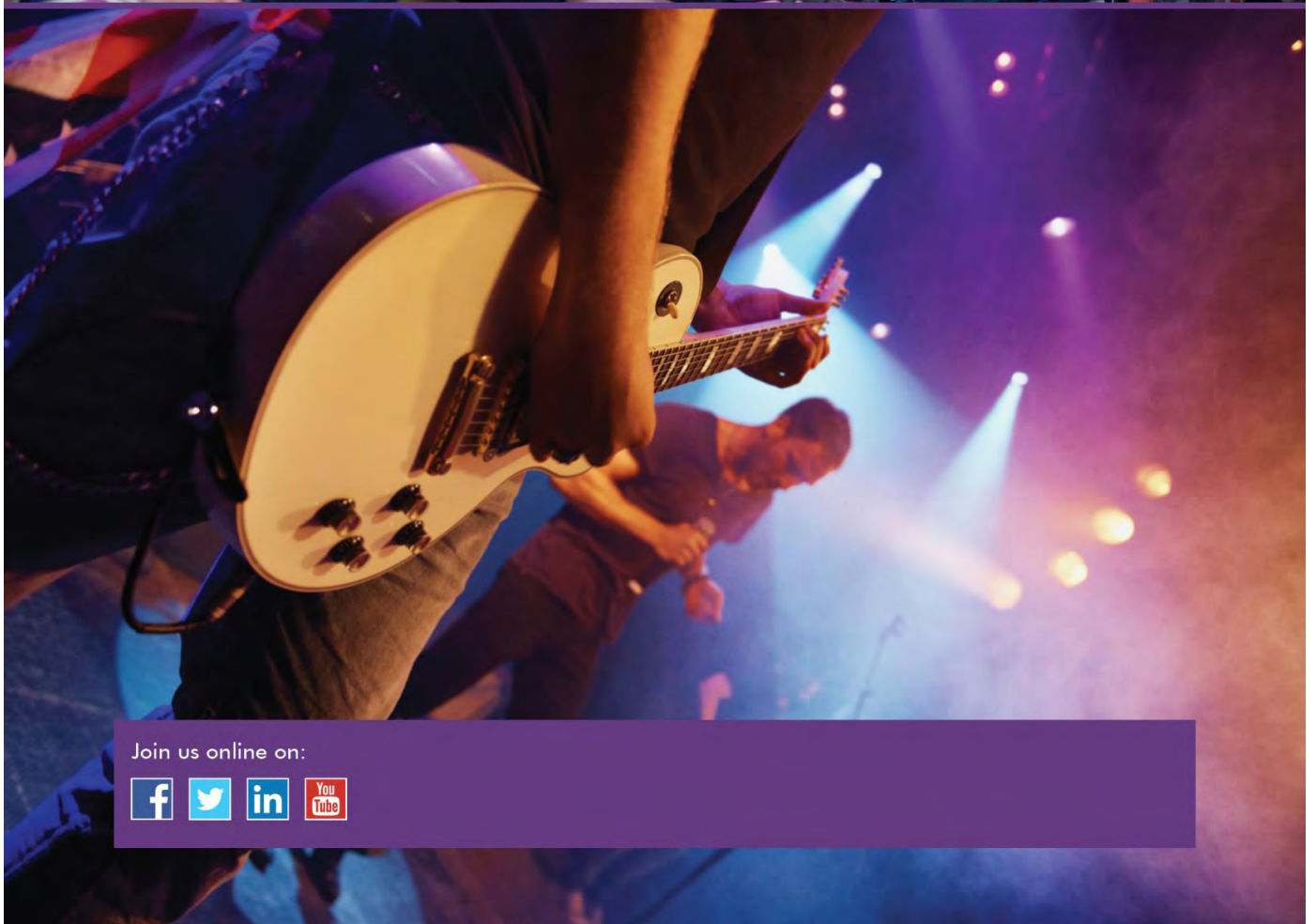
The Strategy is due to be publicly circulated in Quarter 3 of the 18/19 financial year.





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