



BUILDING COMPLIANCE NOTICE

RESIDENTIAL SERVICES (ACCREDITATION) ACT 2002

Office Use Only

Application Number: _____ Application Fee: _____ Receipt Number: _____
Date Received: ___/___/___ Receiving Officer: _____

APPLICANT DETAILS

Name: (include contact name if a corporation)	
Postal Address:	
	Postcode:
Telephone Number:	
Mobile Number:	
Facsimile Number:	
Email:	

BUILDING DETAILS (the subject of this Request)

Address at which the residential service is provided:		
	Postcode:	
Description of premises:	Approximate year of construction:	
	Maximum number of residents accommodated:	
	Total floor area of building:	
Name of person present:		

APPLICANTS DETAILS

_____	_____/_____/_____
Signature	Date

Note: You should receive a building compliance notice within 20 business days after Council receives this application ('the decision period'). If you do not receive a notice within the decision period you may appeal to a tribunal established under the *Planning Act 2016*. The appeal must be made within 20 business days after the last day of the decision period. For more information on appeals contact the Registrar of the tribunal on (07) 3237 0403. A person is an associate of a service provider if the person takes part in the management of a residential service for the service provider. This includes an executive officer of a corporation who takes part in the management of a residential service for the corporation.

Information Privacy Collection Notice

Ipswich City Council is collecting your personal information in accordance with the Planning Act 2016 so that we can process your application and perform our responsibilities under the Act. We will not disclose your personal information outside of Council unless we are required by law or you have given your consent. However, in order to perform the above functions we may need to disclose your personal information to the Chief Executive who may in turn make this information available to others in accordance with the Act. By completing and signing this form and returning it to Council, we will consider that you have given us your consent to manage your personal information in the manner described in Council's Privacy Statement, Personal Information Digest and this collection notice.