

Community Reference Groups Minutes



Date	Wednesday 11 December 2019	Time	6 - 8pm
Location	Ipswich Civic Centre		
List of Council Attendees			
Greg Chemello – Interim Administrator			
David Farmer – Chief Executive Officer			
Wade Wilson – Manager, Executive Service			
Ben Pole - General Manager, Community, Cultural and Economic Development Department			
Peter Tabulo, General Manager, Planning and Regulatory Services Department			
Charlie Dill, General Manager, Infrastructure and Environment Department			
Abbey Richards, Community Engagement and Development Manager			
Nick Hughes, Interim Administrator's Executive Officer			
Samantha Smith, Senior Sustainability Officer			
Danni Jensen, Amy McMahon, Melanie Rippon, Lynn Mathers, Nicole Preston, Community Engagement Team Members			
Community Reference Group Attendees			
Name	CRG	Name	CRG
Nigel Lavender	Resilient Communities	Rebecca Andlemac	Growth Management
Larissa Melanie	Resilient Communities	Shirley Baker	Growth Management
Nev Paulsen	Resilient Communities	Shelley Elshaw	Growth Management
Shay Ryan	Resilient Communities	Craig Harte	Growth Management
Larry Stumer	Resilient Communities	George Hatchman	Growth Management
Ruma Wagley	Resilient Communities	Kathryn Just	Growth Management
Belinda Walker	Resilient Communities	Bruce Leslie	Growth Management
John Janetzki	Resilient Communities	Ursula Monsiegnour	Growth Management
Bob Hampson	Environment	Grace Muriuki	Growth Management
Esther James	Environment	Kirsty O'Brien	Growth Management
Luise Manning	Environment	Deborah Pye	Growth Management
Robert Otjen	Environment	Visha Uchronska	Growth Management
Conny Turni	Environment	Judith Vink	Growth Management
Jade Conner	Transparent Governance	Olaf Heerenans	Growth Management
Martin Corkery	Transparent Governance	Peter Alward	Economic Development
Susan Dunne	Transparent Governance	Paul Casos	Economic Development
John Fraser	Transparent Governance	Nicketah Cuneo	Economic Development
Robert Gould	Transparent Governance	Linda Doonan	Economic Development
Marie Kavanagh	Transparent Governance	Nicholas Pender	Economic Development
Warren Keel	Transparent Governance	Ruth Tyssen-Day	Economic Development
Chris Ryan	Transparent Governance	David Cullen	Economic Development
Cecil Maddox	Transparent Governance		

Community Reference Groups Minutes



Agenda Item		Participants	Minutes
1	Networking and activity	All	
2	Welcome Acknowledgement of Country	Greg Chemello – Interim Administrator	Greg Chemello welcomed the group to the Combined Community Reference Group meeting for December 2019 and made an acknowledgement of country.
3	Reflection on Community Reference Groups and highlights so far	Greg Chemello – Interim Administrator	Thanks to members for participation so far and presentation on the groups progress since commencement.
4	March 2020 elections – what we’ve done so far and how we’re getting ready for a return to elected representation	Wade Wilson – Manager, Executive Services	Presentation on returning to elected representation.
5	Measuring our progress – Community Reference Group Survey	All participants	Survey for all members to complete. Feedback to be included in the Monitoring and Evaluation report.
6	Close and next steps	Greg Chemello – Interim Administrator	All were wished a Merry Christmas and encouraged to enjoy networking at the meeting. Thanks and close.

Meeting closed: 8.00pm

Date of next meeting: Individual CRG meetings to be confirmed

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Attachment 1: Community Reference Groups Six month Monitoring and Evaluation Report

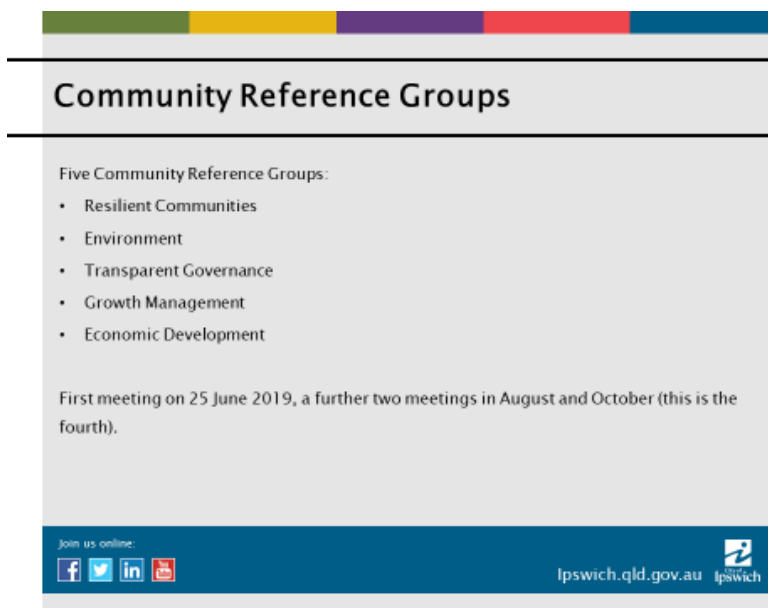


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Community Reference Groups Minutes



Presentation



Community Reference Groups Minutes



Resilient Communities

- Three key priorities agreed upon:
 1. Capacity building, information and resources for Community Organisations
 2. Community facilities
 3. Arts and culture
- Started co-designing a capacity-building program for Community Organisations
- Site visit to Safe City

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Environment

- Initial priorities identified:
 - Sustainability
 - Waterway Health
 - Waste Management
- Group input is informing the review and development of Council's:
 - Sustainability Policy and Sustainability Strategy
 - Natural Environment Policy

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Transparent Governance

- Key Priorities identified:
 1. More community education, engagement and empowerment
 2. A strategic direction for the organisation
 3. Change the culture of the organisation
- Information disclosure:
 - Portfolio of all Business Transformation Projects
 - Internal risk and audit process
 - Draft Councillor Integrity Policy Package
 - Community Complaints Management Framework
- Consultation on the draft Councillor Integrity Policy Package

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Growth Management

- Key Priorities Identified:
- Revitalising the City Centre
 - Managing Growth
 - Sustainable Planning
 - Planning with Environmental Considerations
- Staff presentations on:
- Growth areas
 - Planning and the Planning Scheme
 - Infrastructure
 - Development assessments

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Economic Development

Key Priorities Identified:

- Advocacy
- Collaboration
- City brand and identity

Presentations included:

- Economic Development Strategy

Key strategies and topics worked on:

- Ipswich Central → Pilot Façade Improvement Incentive Scheme
- City branding and promotion with members from IYAC (Ipswich Youth Advisory Council)

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Return to Elected Representation Wade Wilson – Manager, Executive Services



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Council Reform



Transformational program



Councillor Integrity Policy Package



Divisional boundaries



Legislative Reform

Councillor Integrity Policy Package

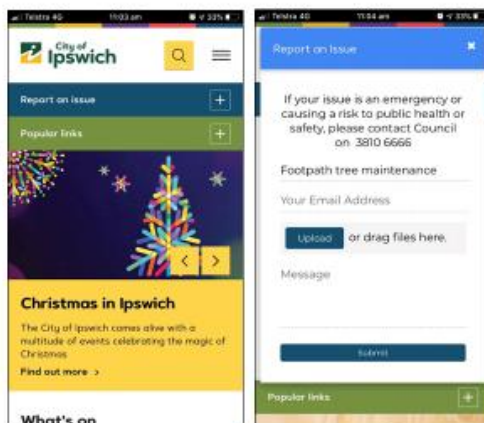
- Code of Conduct
- Expenses Reimbursement and Provision of Facilities Policy
- Councillor – Staff Interaction Policy
- Gifts, Benefits and Hospitality Policy
- Lobbyists Developers and Submitters Policy
- Capture and Retention of Public Records
- Investigation Policy
- Caretaker Period
- Representation of the City at Official Functions
- Meetings Procedures Policy
- Meeting Conduct Policy
- Public Participation at Council Meetings Policy

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What have we done so far

- Staff information
- Councillor Toolkit
- Paperless Agenda system
- Administrative Support Model
- Councillor Portal to simplify information requests
- PWA for request logging



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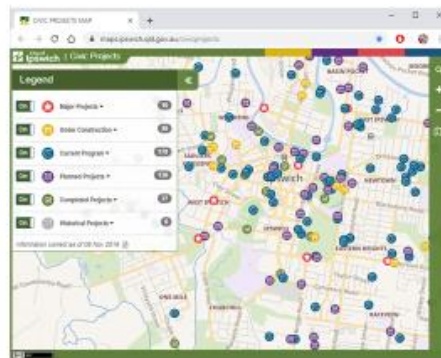


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Improved access to information

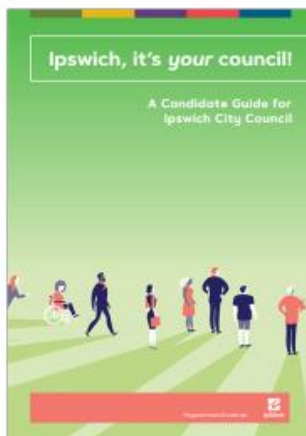
- Civic Works Mapping
- 3 Year Capital Works Program
- Major Project and works portfolio information
- Council Meetings and Minutes
- Updated Policy Access



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Community and Candidate awareness



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On boarding

- Induction Program
- Ongoing Professional Development
- Regular Reporting
- Regular Briefings



Thank you

