

As part of council's ongoing commitment to transparency and community engagement, public participation is available at each Ordinary Meeting of Ipswich City Council in accordance with the [Public Participation at Ordinary Council Meetings Policy](#). This is to allow members of the community an avenue to raise matters relating to council's strategies, functions and policies and matters that are currently on the agenda of the council meeting.

Applications are to be received no later than seven (7) business days prior to the Council Ordinary Meeting. Completed application forms can be sent via email to councilmeetings@ipswich.qld.gov.au or post to PO Box 191, Ipswich, Qld, 4305. Council Ordinary Meeting dates can be found on the Ipswich City Council [website](#).

Privacy notice

- Council's Ordinary Meetings are live streamed and video recorded with the recording being archived on Council's YouTube channel for later public viewing. By submitting an application, the applicant and/or their representative is consenting to their image and the details of their statement being broadcast to the public and any personal information that is disclosed during their statement will also be broadcast as part of the Council meeting.
- The applicant and/or their representative's full name and a summary of the matters raised at the meeting will be recorded in the meeting minutes.

YOUR SUBMISSION*			
The matter on which I wish to speak is as follows (maximum 300 words):			
<p>Note: If more space is required, attach separately to this submission. Attachments and relevant supporting information must be in PDF format.</p>			
YOUR DETAILS*			
Full Name			
Phone		Email	
Residential / postal address			
Are you an Ipswich resident or ratepayer and aged 18 years and over?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Will you be in attendance at the meeting? (if No, please advise below, who will be in attendance)			<input type="checkbox"/> Yes <input type="checkbox"/> No
Attendee Name			
Attendee Phone		Attendee Email	
Attendee address			

ACKNOWLEDGEMENT/CONSENT/PRIVACY

I acknowledge that I have read and understand the Ipswich City Council [Public Participation at Ordinary Council Meetings Policy](#).*

Consent Statement: I hereby consent to the information submitted on this form to be shared with Councillors and Ipswich City Council employees. I acknowledge that this submission does not constitute a complaint or request for service and that Councillors will not be able to respond directly to all submissions.

I have read and consent to council contacting me as required*

Privacy Statement: By completing and submitting this form, it is acknowledged that you have given us your consent to manage your personal information in the manner described in Ipswich City Council's full Privacy Statement, Personal Information Digest and this condensed Privacy Statement. View council's [Privacy Statement and Personal Information Digest](#).

Yes, I have read and agree to the privacy statement*

*denotes mandatory field