

Community Funding Acceptable and Unacceptable Quotes

All applicants for Ipswich City Council community funding must provide acceptable quotes in their application in order to be assessed as eligible for funding.

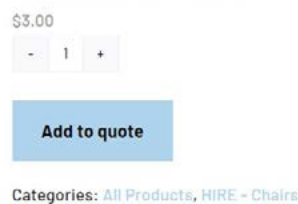
Quotes that are acceptable need to be provided in writing, from the supplier, to the applicant as an itemised email or as an itemised formal quote. Alternatively, the applicant can source quotes as screen shots from the potential suppliers website (acceptable screenshot examples are provided below).

For a quote to be acceptable it must include at a minimum:

- supplier name
- item type
- price per item
- number of items required
- not have the word invoice or receipt included
- price excluding GST if the supplier is not registered for GST.

Quotes that will not be accepted are:

- emails or word documents from the applicant listing the costs but not including any correspondence or information direct from the supplier
- screen shots or emails that do not include at a minimum the requirements listed above.



**THIS IS NOT
A VALID QUOTE**

Missing supplier name and item type



Marquees Party Hire Party Supplies



White All Plastic

\$3.00

- 1 +

Product added to the list

[Browse the list](#)

Categories: [All Products](#), [HIRE - Chairs](#)






THIS IS A VALID QUOTE
Contains supplier name and item type



Marquees Party Hire Party Supplies

[Return to Shop](#)

Product	Quantity
 <p>White All Plastic \$30.00</p>	- 10 +
 <p>Pop Up Gazebo 3m x 3m - White \$85.00</p>	- 1 +
 <p>Plastic Top Tables - Rectangle 1.8m \$87.50</p>	- 5 +



THIS IS A VALID QUOTE
Contains supplier name and item type

