1.1 Objectives:

To ensure Ipswich City Council parks and recreation areas are managed to provide safe, clean and well maintained assets for the community.

1.2 Regulatory Authority:


Ipswich City Council Works Park and Recreation – Asset/Landscape Maintenance Standards, Ipswich City Council Infrastructure Asset Management Policy, Strategic Asset Management Frame work.

1.3 Policy Statement:

Ipswich City Council will schedule regular cleaning, inspections, report, prioritise and repair defects on assets in Council operated park and recreation areas. The frequency of inspections will be determined by the level of park or reserve (Strategic, District or Local) and or frequency of use as outlined in the Landscape Maintenance Standards. The inspections combined with regular service maintenance will minimise risk of injury to users, maximise the lifecycle of assets and minimise whole of lifecycle cost.

1.4 Scope:

This policy applies to assets in parks and recreation areas of Ipswich City Council and will ensure assets are kept as far as practicable to the Australian and Ipswich City Council Standards. Inspection, rehabilitation, maintenance and renewal work performed will be recorded and saved in appropriate Ipswich City Council Corporate systems.

1.5 Roles and Responsibilities:

City Maintenance
City Maintenance Manager – Provide reasonable resource to ensure prudent and timely inspections and repairs as determined necessary.
Principal Officer – Ensure resources are aligned with inspection frequencies and staff are adequately trained for inspections and maintenance.

Co-ordinator (Assets) – Ensure all assigned park inspections, maintenance, rehabilitation and renewal tasks are managed effectively. Ensure all data collected by the asset teams is recorded in the appropriate corporate system, as directed by the Strategic Asset Management team.

Supervisor (Assets) – To perform assigned inspections, maintenance repairs and rehabilitation to meet appropriate standards.

Strategic Asset Management

To analyse the data supplied by City Maintenance to formulate priorities and budgets for planned maintenance, rehabilitation and renewal.

1.6 Definitions:

- **Inspection** – A visual and or operational inspection to assess the condition of an asset.
- **Frequency** – Intervals at which inspections are performed.
- **Maintenance** – All actions necessary for retaining an asset as near as practical to its original condition and service potential, but excluding rehabilitation or renewal.
- **Lifecycle cost** – The total cost of an asset throughout its life including planning, design, construction, acquisition, operation, maintenance, rehabilitation and disposal cost.
- **Rehabilitation** – Works to rebuild or replace parts of an asset, to restore it to required functional condition and deliver its original service potential.
- **Renewal** – Work to upgrade, refurbish or replace existing asset to equivalent or higher capacity, performance capability or service potential.

1.7 Policy Author: Principal Officer Facilities and Asset Maintenance

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