

VML:MB
Vicki Lukritz
3810 6221

6 September 2018

Sir/Madam

Notice is hereby given that a Meeting of the **WORKS, PARKS AND SPORT COMMITTEE** is to be held in the **Council Chambers** on the 2nd Floor of the Council Administration Building, 45 Roderick Street, Ipswich commencing at **9.30 am or 10 minutes after the conclusion of the Infrastructure and Emergency Management Committee, whichever is the earlier on Tuesday, 11 September 2018.**

Yours faithfully

CHIEF EXECUTIVE OFFICER

WORKS, PARKS AND SPORT COMMITTEE AGENDA

*9.30 am or 10 minutes after the conclusion of the Infrastructure and
Emergency Management Committee, whichever is the earlier on*

Tuesday, 11 September 2018

Council Chambers

Item No.	Item Title	Officer
1	"Developer Funded Parks" Capital Works Portfolio Sub Program – Priority List of Projects 2019–2020	PO(OS)
2	"Local / District Parks and Sport" Capital Works Portfolio Bus Program – Priority List of Projects 2019–2020	PO(OS)
3	"New Facilities" Capital Works Portfolio Sub Program – Priority List of Projects 2019–2020	PO(OS)
4	"Strategic Parks and Sport" – Capital Works Portfolio Sub Program – Priority List of Projects 2019–2020	PO(OS)
5	"Streetscape Improvements" Capital Works Portfolio Sub Program – Priority List of Projects 2019–2020	PO(OS)
6	"Disturbed Land Management" Capital Works Portfolio Sub Program – Priority List of Projects 2019–2020	PO(OS)
7	"Facility Upgrades" Capital Works Portfolio Sub Program – Priority List of Projects 2019–2020	PO(OS)
8	"Flood Mitigation" Capital Works Portfolio Sub Program – Priority List of Projects 2019–2020	PO(OS)
9	Memorandum of Understanding Between Ipswich City Council and Birds Queensland	NBRO
10	Healthy Active School Travel Program	ATO
11	Ipswich Waste Services Annual Performance Plan 2018–2019	IWSM
12	Works, Parks and Recreation Quarterly Activity Report – April to June 2018	BSSC

** Item includes confidential papers

WORKS, PARKS AND SPORT COMMITTEE NO. 2018(09)

11 SEPTEMBER 2018

AGENDA

1. “DEVELOPER FUNDED PARKS” CAPITAL WORKS PORTFOLIO SUB PROGRAM – PRIORITY LIST OF PROJECTS 2019–2020

With reference to a report by the Planning Officer (Open Space) dated 9 August 2018 concerning the “Developer Funded Parks” capital works portfolio sub-program.

RECOMMENDATION

That the interim administrator of Ipswich City Council resolve:

- A. That the prioritisation methodology, as detailed in the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the “Developer Funded Parks” sub program as part of the 2019–2020 and future capital works portfolio.
 - B. That the prioritised list of projects, as detailed in Attachment A to the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the “Developer Funded Parks” sub program as part of the 2019–2020 budget and future capital works portfolio.
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2. “LOCAL / DISTRICT PARKS AND SPORT” CAPTIAL WORKS PORTFOLIO SUB PROGRAM – PRIORITY LIST OF PROJECTS 2019–2020

With reference to a report by the Planning Officer (Open Space) dated 9 August 2018 concerning the “Local / District Parks and Sports” capital works portfolio sub-program.

RECOMMENDATION

That the interim administrator of Ipswich City Council resolve:

- A. That the prioritisation methodology, as detailed in the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the “Local / District Parks and Sports” sub program as part of the 2019–2020 and future capital works portfolio.
 - B. That the prioritised list of projects, as detailed in Attachment A to the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the “Local / District Parks and Sports” sub program as part of the 2019–2020 budget and future capital works portfolio.
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3. "NEW FACILITIES" CAPITAL WORKS PORTFOLIO SUB PROGRAM – PRIORITY LIST OF PROJECTS 2019–2020

With reference to a report by the Planning Officer (Open Space) dated 9 August 2018 concerning the "New Facilities" capital works portfolio sub-program.

RECOMMENDATION

That the interim administrator of Ipswich City Council resolve:

- A. That the prioritisation methodology, as detailed in the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the "New Facilities" sub program as part of the 2019–2020 and future capital works portfolio.
 - B. That the prioritised list of projects, as detailed in Attachment A to the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the "New Facilities" sub program as part of the 2019–2020 budget and future capital works portfolio.
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4. "STRATEGIC PARKS AND SPORT" CAPITAL WORKS PORTFOLIO SUB PROGRAM – PRIORITY LIST OF PROJECTS 2019–2020

With reference to a report by the Planning Officer (Open Space) dated 9 August 2018 concerning the "Strategic Parks and Sports" capital works portfolio sub-program.

RECOMMENDATION

That the interim administrator of Ipswich City Council resolve:

- A. That the prioritisation methodology, as detailed in the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the "Strategic Parks and Sports" sub program as part of the 2019–2020 and future capital works portfolio.
 - B. That the prioritised list of projects, as detailed in Attachment A to the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the "Strategic Parks and Sports" sub program as part of the 2019–2020 budget and future capital works portfolio.
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5. "STREETSCAPE IMPROVEMENTS" CAPITAL WORKS PORTFOLIO SUB PROGRAM – PRIORITY LIST OF PROJECTS 2019–2020

With reference to a report by the Planning Officer (Open Space) dated 9 August 2018 concerning the "Streetscape Improvements" capital works portfolio sub-program.

RECOMMENDATION

That the interim administrator of Ipswich City Council resolve:

- A. That the prioritisation methodology, as detailed in the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the “Streetscape Improvements” sub program as part of the 2019–2020 and future capital works portfolio.
 - B. That the prioritised list of projects, as detailed in Attachment A to the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the “Streetscape Improvements” sub program as part of the 2019–2020 budget and future capital works portfolio.
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6. "DISTURBED LAND MANAGEMENT" CAPITAL WORKS PORTFOLIO SUB PROGRAM - PRIORITY LIST OF PROJECTS 2019–2020

With reference to a report by the Planning Officer (Open Space) dated 9 August 2018 concerning the “Disturbed Land Management” capital works portfolio sub program.

RECOMMENDATION

That the interim administrator of Ipswich City Council resolve:

- A. That the prioritisation methodology, as detailed in the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the “Disturbed Land Management” sub program as part of the 2019–2020 and future capital works portfolio.
 - B. That the prioritised list of projects, as detailed in Attachment A to the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the “Disturbed Land Management” sub program as part of the 2019–2020 budget and future capital works portfolio.
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7. "FACILITY UPGRADES" CAPITAL WORKS PORTFOLIO SUB PROGRAM – PRIORITY LIST OF PROJECTS 2019–2020

With reference to a report by the Planning Officer (Open Space) dated 9 August 2018 concerning the “Facility Upgrades” capital works portfolio sub-program.

RECOMMENDATION

That the interim administrator of Ipswich City Council resolve:

- A. That the prioritisation methodology, as detailed in the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the “Facility Upgrades” sub program as part of the 2019–2020 and future capital works portfolio.

- B. That the prioritised list of projects, as detailed in Attachment A to the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the “Facility Upgrades” sub program as part of the 2019–2020 budget and future capital works portfolio.
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8. “FLOOD MITIGATION” CAPITAL WORKS PORTFOLIO SUB PROGRAM – PRIORITY LIST OF PROJECTS 2019–2020

With reference to a report by the Planning Officer (Open Space) dated 9 August 2018 concerning the “Flood Mitigation” capital works portfolio sub-program.

RECOMMENDATION

That the interim administrator of Ipswich City Council resolve:

- A. That the prioritisation methodology, as detailed in the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the “Flood Mitigation” sub program as part of the 2019–2020 and future capital works portfolio.
- B. That the prioritised list of projects, as detailed in Attachment A to the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the “Flood Mitigation” sub program as part of the 2019–2020 budget and future capital works portfolio.
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9. MEMORANDUM OF UNDERSTANDING BETWEEN IPSWICH CITY COUNCIL AND BIRDS QUEENSLAND

With reference to a report by the Nature-based Recreation Officer dated 1 August 2018 concerning a proposal to enter into a Memorandum of Understanding (MoU) with Birds Queensland to develop and publish a Bird Places of Ipswich brochure.

RECOMMENDATION

That the interim administrator of Ipswich City Council resolve:

- A. That Council enter into a Memorandum of Understanding with Birds Queensland for the purpose of the cooperative development of a *Bird Places of Ipswich* brochure as outlined in the report by the Nature-based Recreation Officer dated 1 August 2018.
- B. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the Memorandum of Understanding to be executed by Council and to do any other acts necessary to implement Council’s decision in accordance with section 13(3) of the *Local Government Act 2009*.
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10. HEALTHY ACTIVE SCHOOL TRAVEL PROGRAM

With reference to a report by the Active Transport Officer dated 2 August 2018 concerning the Healthy Active School Travel (HAST) Program.

RECOMMENDATION

That the interim administrator of Ipswich City Council resolve:

That Council approve the proposed assessment criteria methodology to determine the 'end of year funding' for the Healthy Active School Travel Program (HAST), as detailed in the report by the Active Transport Officer dated 2 August 2018, to be implemented for the program through the online 'SmartyGrants' website.

11. IPSWICH WASTE SERVICES ANNUAL PERFORMANCE PLAN 2018–2019

With reference to a report by the Waste Services Manager dated 7 August 2018 concerning the Ipswich Waste Services Annual Performance Plan 2018–2019.

RECOMMENDATION

That the interim administrator of Ipswich City Council resolve:

That the 2018-2019 Ipswich Waste Services Annual Performance Plan and its supporting Service Specification, as detailed in Attachments A and B to the report by the Ipswich Waste Services Manager titled 'Ipswich Waste Services Annual Performance Plan 2018–2019' dated 7 August 2018, be adopted.

12. WORKS, PARKS AND RECREATION QUARTERLY ACTIVITY REPORT – APRIL TO JUNE 2018

With reference to a report by the Business Systems and Support Coordinator dated 28 August 2018 concerning the Works, Parks and Recreation quarterly activity report for April to June 2018.

RECOMMENDATION

That the report be received and the contents noted.

** Item includes confidential papers

and any other items as considered necessary.

Works, Parks and Sport Committee	
Mtg Date: 11.09.18	OAR: YES
Authorisation: Bryce Hines	

JW: JW

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9 August 2018

MEMORANDUM

TO: ACTING SPORT RECREATION AND NATURAL RESOURCES MANAGER

FROM: PLANNING OFFICER (OPEN SPACE)

RE: "DEVELOPER FUNDED PARKS" CAPITAL WORKS PORTFOLIO SUB PROGRAM -
PRIORITY LIST OF PROJECTS 2019-2020

INTRODUCTION:

This is a report by the Planning Officer (Open Space) dated 9 August 2018 concerning the "Developer Funded Parks" capital works portfolio sub-program.

BACKGROUND:

As part of the 2019–2020 capital portfolio build process, the purpose of this report is to outline the prioritisation methodology and subsequent project listing for each sub-program. This report relates to the "Developer Funded Parks" sub-program.

DEVELOPER FUNDED PARKS SUB PROGRAM SCOPE:

The Developer Funded Parks sub program includes, but is not limited to the following project types;

- New buildings / structures intrinsic to the parks strategic "setting" and functionality (ie. Recreational, Waterside, Sports and Courts facilities);
- New sports fields and multi-purpose courts;
- Lighting for sports fields, courts, pathways, car parks and internal road networks;
- Playgrounds / Youth spaces;
- Internal pedestrian / cyclist and vehicular networks (including car parking); and
- Land acquisition for future open space.

Council investment in the 2018-2019 "Developer Funded Parks" sub program was \$3,380,000.00.

PRIORITISATION ASSESSMENT METHODOLOGY:

The prioritised assessment of projects for the “Developer Funded Parks” sub program has been undertaken using a customized set of eight (8) strategic drivers with set percentage weightings. Table 1 of this report outlines each strategic driver, percentage weighting and rationale.

Table 1 – Customized Strategic Drivers


Strategic Driver	Percentage Weighting	Rationale
Compliance / Replacement/ Improvement	25%	<u>Compliance</u> Investment is required to meet legislative compliance and statutory building standards. <u>Replacement</u> Investment is required as the asset has reached the end its whole of life cycle. <u>Improvement</u> Investment is required to increase performance of asset in regards to resource use efficiency.
External Funding/ Rapid Return on Investment	20%	<u>External Funding</u> Projects are assessed for their “eligibility” for external grant funding opportunities and the “confidence” of securing grant funding, based on available knowledge and precedence. <u>Rapid Return on Investment</u> Projects are assessed based on their predicted Return on Investment (Payback Period)
Optimisation of existing facilities	10%	To ensure maximum return on Council’s investment in community facilities, it is critical to assess the optimisation and sustainability of existing facilities, prior to building new facilities, to responsibly inform Council’s ongoing investment decisions.
Project Catchment (Local - Regional)	10%	Council provides various forms of community facilities which service the community at a “Local” to a “Citywide / Regional” Level. Potential projects which have a “Citywide / Regional” community service catchment will receive a higher weighting, as opposed to projects servicing a “District” community catchment.
Meeting growth demand	10%	Investment is required to meet adopted service levels associated with population growth and participation growth trends.
Current level of service within existing catchment	10%	To ensure maximum return on Council’s investment in community facilities, it is critical to access the current level of service within existing catchments. Catchments with nil level of service based on adopted service standards will be weighted the highest, whilst catchments with an existing significant level of service will be weighted the lowest.

Commemoration value	10%	The community celebrates key commemorative mile stones from a “Local” to a “Regional” catchment Level. Potential projects which are aligned at a “Regional” community level will receive a higher weighting, as opposed to projects which are aligned to a “Local” community level.
Multi-use benefit to community	5%	To ensure maximum return on Council’s investment in community facilities, it is critical to access the multi-use benefit to the community. Potential projects which can demonstrate a significant level of benefit will be weighted the projects, whilst projects with the least benefits will be weighted the lowest.
	100%	

CONCLUSION:

“Developer Funded Parks” is a sub-program of Council’s capital works portfolio. A proposed list of priority projects have been developed based on the methodology of assessing projects against a customized set of eight (8) strategic drivers with set percentage weightings. The priority listing for this sub-program is shown in Attachment A of this report.

ATTACHMENT:

Name of Attachment	Attachment
Attachment A – Prioritised list of projects under the “Developer Funded Parks” sub program	 Attachment A

RECOMMENDATION:

That the interim administrator of Ipswich City Council resolve:

- A. That the prioritisation methodology, as detailed in the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the “Developer Funded Parks” sub program as part of the 2019–2020 and future capital works portfolio.
- B. That the prioritised list of projects, as detailed in Attachment A to the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the “Developer Funded Parks” sub program as part of the 2019–2020 budget and future capital works portfolio.

Jason West
PLANNING OFFICER (OPEN SPACE)

I concur with the recommendation/s contained in this report.

Mark Bastin

ACTING SPORT RECREATION AND NATURAL RESOURCES MANAGER

I concur with the recommendation/s contained in this report.

Bryce Hines

CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)

Subprogram	Priority	Property Name	Suburb	Division	Project Name
Developer Funded Parks	1	Citywide	Various	Various	Open Space Land Acquisition 19/20
Developer Funded Parks	2	Redbank Plains Recreation Reserve	REDBANK PLAINS	9	Regional Youth Area (Stage 1) Grant dependent
Developer Funded Parks	3	Redbank Plains Recreation Reserve	REDBANK PLAINS	9	Playground Stage 2
Developer Funded Parks	4	Cameron Park	BOOVAL	5	Pathway Lighting
Developer Funded Parks	5	Limestone Park	IPSWICH	7	New Pathway Lighting (Stage 2)
Developer Funded Parks	6	Limestone Park	IPSWICH	7	Car Park (Formalise existing netball gravel car park)
Developer Funded Parks	7	Pat Hayes Park	RACEVIEW	7	Shelter (including lights)
Developer Funded Parks	8	Rosewood Showgrounds	ROSEWOOD	10	Lighting Main Arena - Design
Developer Funded Parks	9	Goupong Park	COLLINGWOOD PARK	3	Upgrade to District Recreation Park
Developer Funded Parks	10	Redbank Plains Recreation Reserve	REDBANK PLAINS	9	Street Lighting
Developer Funded Parks	11	Bigges Camp Park	GRANDCHESTER	10	Upgrade amenities
Developer Funded Parks	12	Alan Cumming Park	NORTH IPSWICH	5	Car park
Developer Funded Parks	13	Jack Barkley Park	NORTH BOOVAL	4	District Recreation Facilities (Construction)
Developer Funded Parks	14	Stallard Park	FLINDERS VIEW	8	Sports Field Lighting
Developer Funded Parks	15	Leichhardt Park	ONE MILE	8	Shelters, BBQs, parking, & playground extension
Developer Funded Parks	16	Browns Park	NORTH IPSWICH	6	Toilet (Additional 3 cubicles)
Developer Funded Parks	17	Henry Lawson Bicentennial Park	WALLOON	10	Pathway lighting
Developer Funded Parks	18	Fernbrooke Sports Field (Unnamed Park)	REDBANK PLAINS	9	Car park (Stage 2 - Sealed)
Developer Funded Parks	19	Fernbrooke Sports Field (Unnamed Park)	REDBANK PLAINS	9	Shelters

Works, Parks and Sport Committee	
Mtg Date: 11.09.18	OAR: YES
Authorisation: Bryce Hines	

JW: JW
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9 August 2018

MEMORANDUM

TO: ACTING SPORT RECREATION AND NATURAL RESOURCES MANAGER

FROM: PLANNING OFFICER (OPEN SPACE)

RE: "LOCAL / DISTRICT PARKS AND SPORT" CAPITAL WORKS PORTFOLIO SUB
PROGRAM - PRIORITY LIST OF PROJECTS 2019-2020

INTRODUCTION:

This is a report by the Planning Officer (Open Space) dated 9 August 2018 concerning the "Local / District Parks and Sports" capital works portfolio sub-program.

BACKGROUND:

As part of the 2019–2020 capital portfolio build process, the purpose of this report is to outline the prioritisation methodology and subsequent project listing for each sub-program. This report relates to the "Local / District Parks and Sports" sub-program.

LOCAL / DISTRICT PARKS AND SPORTS SUB PROGRAM SCOPE:

The Local / District Parks and Sports sub program includes, but is not limited to the following project types;

- New buildings / structures intrinsic to the parks strategic "setting" and functionality (ie. Recreational, Waterside, Sports and Courts facilities);
- New sports fields and multi-purpose courts;
- Lighting for sports fields, courts, pathways, carparks and internal road networks;
- Playgrounds / Youth spaces;
- Internal pedestrian / cyclist and vehicular networks (including car parking); and
- Landscaping and signage.

Council investment in the 2018-2019 "Local / District Parks and Sports" sub program was \$1,115,000.00.

PRIORITISATION ASSESSMENT METHODOLOGY:

The prioritised assessment of projects for the “Local / District Parks and Sports” sub program has been undertaken using a customized set of eight (8) strategic drivers with set percentage weightings. Table 1 of this report outlines each strategic driver, percentage weighting and rationale.

Table 1 – Customized Strategic Drivers

Strategic Driver	Percentage Weighting	Rationale
Compliance / Replacement/ Improvement	25%	<u>Compliance</u> Investment is required to meet legislative compliance and statutory building standards. <u>Replacement</u> Investment is required as the asset has reached the end its whole of life cycle. <u>Improvement</u> Investment is required to increase performance of asset in regards to resource use efficiency.
External Funding/ Rapid Return on Investment	20%	<u>External Funding</u> Projects are assessed for their “eligibility” for external grant funding opportunities and the “confidence” of securing grant funding, based on available knowledge and precedence. <u>Rapid Return on Investment</u> Projects are assessed based on their predicted Return on Investment (Payback Period)
Optimisation of existing facilities	10%	To ensure maximum return on Council’s investment in community facilities, it is critical to assess the optimisation and sustainability of existing facilities, prior to building new facilities, to responsibly inform Council’s ongoing investment decisions.
Project Catchment (Local - Regional)	10%	Council provides various forms of community facilities which service the community at a “Local” to a “Citywide / Regional” Level. Potential projects which have a “Citywide / Regional” community service catchment will receive a higher weighting, as opposed to projects servicing a “District” community catchment.
Meeting growth demand	10%	Investment is required to meet adopted service levels associated with population growth and participation growth trends.
Current level of service within existing catchment	10%	To ensure maximum return on Council’s investment in community facilities, it is critical to access the current level of service within existing catchments. Catchments with nil level of service based on adopted service standards will be weighted the highest, whilst catchments with an existing significant level of service will be weighted the lowest.


Commemoration value	10%	The community celebrates key commemorative mile stones from a “Local” to a “Regional” catchment Level. Potential projects which are aligned at a “Regional” community level will receive a higher weighting, as opposed to projects which are aligned to a “Local” community level.
Multi-use benefit to community	5%	To ensure maximum return on Council’s investment in community facilities, it is critical to access the multi-use benefit to the community. Potential projects which can demonstrate a significant level of benefit will be weighted the projects, whilst projects with the least benefits will be weighted the lowest.
	100%	

CONCLUSION:

“Local / District Parks and Sports” is a sub-program of Council’s capital works portfolio. A proposed list of priority projects have been developed based on the methodology of assessing projects against a customized set of eight (8) strategic drivers with set percentage weightings. The priority listing for this sub-program is shown in Attachment A of this report.

Projects lower than ‘Priority 100’ are for long term capital planning and have been removed from the list in Attachment A.

ATTACHMENT:

Name of Attachment	Attachment
Attachment A – Prioritised list of projects under the “Local / District Parks and Sports” sub program	 Attachment A

RECOMMENDATION:

That the interim administrator of Ipswich City Council resolve:

- A. That the prioritisation methodology, as detailed in the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the “Local / District Parks and Sports” sub program as part of the 2019–2020 and future capital works portfolio.
- B. That the prioritised list of projects, as detailed in Attachment A to the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the “Local / District Parks and Sports” sub program as part of the 2019–2020 budget and future capital works portfolio.

Jason West

PLANNING OFFICER (OPEN SPACE)

I concur with the recommendation/s contained in this report.

Mark Bastin

ACTING SPORT RECREATION AND NATURAL RESOURCES MANAGER

I concur with the recommendation/s contained in this report.

Bryce Hines

CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)

Subprogram	Priority	Property Name	Suburb	Division	Project Name
Local Parks & Sport	1	Tony Merrell Park	LEICHHARDT	8	Fencing (To restrict illegitimate vehilce access)
Local Parks & Sport	2	Evan Marginson Park	GOODNA	2	Sports field irrigation upgrade (Pump from Brisbane River)
Local Parks & Sport	3	Jim Finimore	LEICHHARDT	8	Irrigation Upgrade
Local Parks & Sport	4	Ipswich State High School	BRASSALL	6	Irrigation & Field Construction
Local Parks & Sport	5	BMX Track (Wiley Street Park)	IPSWICH	7	Security Lighting
Local Parks & Sport	6	Browns Park	North Ipswich	6	Irrigation of select gardens and turf areas
Local Parks & Sport	7	Kippen Park	GOODNA	2	Sports Lighting (2nd Field CompetitionLighting - Grant dependent)
Local Parks & Sport	8	BMX Track (Wiley Street Park)	IPSWICH	7	New Canteen
Local Parks & Sport	9	Five Mile Creek Reserve	WALLOON	10	New Rural Fence (To restrict illegitimate vehilce access)
Local Parks & Sport	10	Campbell Gully Reserve	KARRABIN	10	New Rural Fence (To restrict illegitimate vehilce access)
Local Parks & Sport	11	Plumer Street Reserve	BELLBIRD PARK	2	New Bollard Fence (To restrict illegitimate vehilce access)
Local Parks & Sport	12	Mica Street Reserve	CAROL PARK	1	New Bollard Fence (To restrict illegitimate vehilce access)
Local Parks & Sport	13	Fernbrooke Sports Field (Unnamed Park)	REDBANK PLAINS	9	Sports Field Lighting
Local Parks & Sport	14	Ipswich State High School	BRASSALL	6	Sports Field Lighting
Local Parks & Sport	15	Banyula Road Reserve	THAGOONA	10	Fencing (To restrict illegitimate vehilce access)
Local Parks & Sport	16	Creekside Park	SPRINGFIELD	1	Pathway lighting (Stage 1)
Local Parks & Sport	17	Andre Ripoll Park	CAROLE PARK	1	Sports Lighting (Off Road Track)
Local Parks & Sport	18	Blue Gum Reserve	KARALEE	5	Change Rooms
Local Parks & Sport	19	Brittains Road	AUGUSTINE HEIGHTS	9	Pathway (Kenneth Drive Connection)
Local Parks & Sport	20	Richardson Park	GOODNA	2	Playground extension

* Denotes grant application in process
(Grant Approval is not guaranteed)

Subprogram	Priority	Property Name	Suburb	Division	Project Name
Local Parks & Sport	21	Castle Hill Blackstone Reserve	BLACKSTONE	4	Interpretive node (Brynhyfryd castle site)
Local Parks & Sport	22	Goodna Pony Club	AUGUSTINE HEIGHTS	2	Full Sports ground development
Local Parks & Sport	23	Lobley Park	CHURCHILL	8	Additional car park (Lobb St)
Local Parks & Sport	24	Cameron Park	BOOVAL	5	Amenities Upgrade
Local Parks & Sport	25	Brynhyfryd Park	BLACKSTONE	4	Interpretive node
Local Parks & Sport	26	Brynhyfryd Park	BLACKSTONE	4	Interpretive information display (School of Arts Building Footings)
Local Parks & Sport	27	Burrawang Street Park	REDBANK PLAINS	9	Skate Facilities
Local Parks & Sport	28	Cameron Park	BOOVAL	5	District playground
Local Parks & Sport	29	Castle Hill Blackstone Reserve	BLACKSTONE	4	Mountain bike staging area (Mary Street)
Local Parks & Sport	30	Castle Hill Blackstone Reserve	BLACKSTONE	4	Mountain bike staging area (Top of hill)
Local Parks & Sport	31	Fernbrooke Sports Field (Unnamed Park)	REDBANK PLAINS	9	Clubhouse
Local Parks & Sport	32	Harry Ratnam Park	REDBANK PLAINS	3	Playground extension
Local Parks & Sport	33	Hector Chapman Park	RIVERVIEW	3	Seating, water fountain
Local Parks & Sport	34	Evan Marginson Park	GOODNA	2	Sports field irrigation (Separate systems for athletics track and field)
Local Parks & Sport	35	Riverside Park	KARALEE	5	Shelters, BBQs
Local Parks & Sport	36	Bigges Camp Park	GRANDCHESTER	10	Shelters, BBQs, parking, playground extension
Local Parks & Sport	37	Kippen Park	GOODNA	2	Storage shed (regular sporting users - Grant Dependent)
Local Parks & Sport	38	Walter Zimmerman Park	PINE MOUNTAIN	10	Track & Steps
Local Parks & Sport	39	Cribb Park	NORTH IPSWICH	5	Storage shed (Regular sporting users - Grant Dependent)
Local Parks & Sport	40	Sarah Drive Park	YAMANTO	10	Agility Equipment (Dog Off Leash Area)
Local Parks & Sport	41	Tofa Mamao A Samoa Park	REDBANK	3	Clubhouse, irrigation, lights

* Denotes grant application in process
(Grant Approval is not guaranteed)

Subprogram	Priority	Property Name	Suburb	Division	Project Name
Local Parks & Sport	42	Ipswich State High School	BRASSALL	6	Storage shed (Regular sporting users - Grant Dependent)
Local Parks & Sport	43	Riverside Park	KARALEE	5	Extend Boat Ramp
Local Parks & Sport	44	Richardson Park	GOODNA	2	Boat Ramp & Car Park Upgrades
Local Parks & Sport	45	Goodna Bowling Club	GOODNA	2	Lighting to 2nd green for night time play
Local Parks & Sport	46	Richardson Park	GOODNA	2	Seal Boat Ramp car park
Local Parks & Sport	47	Moodai Reserve	BELLBIRD PARK	2	Pathways (2nd Stage Trails)
Local Parks & Sport	48	Clancy's Reserve	SPRINGFIELD	1	Pathway (Springfield Parkway to Karamea Avenue)
Local Parks & Sport	49	Joseph Brady Park	BARELLAN POINT	5	Canoe launch upgrade
Local Parks & Sport	50	Bob Gibbs Park	SPRINGFIELD	1	Additional change rooms
Local Parks & Sport	51	Camira Recreation Park	CAMIRA	1	Sports field irrigation
Local Parks & Sport	52	Caledonian Park	THAGOONA	10	Irrigation (2nd field)
Local Parks & Sport	53	Jane Verrall Park	REDBANK PLAINS	3	Water fountain, playground extension
Local Parks & Sport	54	Kippen Park	GOODNA	2	Booster pump for irrigation system
Local Parks & Sport	55	Leanne Holland Memorial Park	GOODNA	2	Youth facilities
Local Parks & Sport	56	Rea Park	RACEVIEW	7	Tree planting
Local Parks & Sport	57	The Pump Yard	IPSWICH	7	Interpretive signage
Local Parks & Sport	58	BMX Track (Wiley Street Park)	IPSWICH	7	Car park improvements
Local Parks & Sport	59	Bob Gibbs Park	SPRINGFIELD	1	Car park
Local Parks & Sport	60	Camira Recreation Park	CAMIRA	1	Sports field reprofiling
Local Parks & Sport	61	Brentwood Forest Park (Un-named Park)	BELLBIRD PARK	2	Dog Agility Equipment
Local Parks & Sport	62	Rex Hawkes Park	REDBANK PLAINS	3	Fencing (To restrict illegitimate vehicle access)

* Denotes grant application in process
(Grant Approval is not guaranteed)

Subprogram	Priority	Property Name	Suburb	Division	Project Name
Local Parks & Sport	63	Andre Ripoll Park	CAMIRA	1	Shelters (Drag Strip)
Local Parks & Sport	64	Goupong Park	COLLINGWOOD PARK	3	Yarning Circle (Grant Dependent)
Local Parks & Sport	65	Haig Street Quarry Bushland Reserve	BRASSALL	6	Playground expansion
Local Parks & Sport	66	Haig Street Quarry Bushland Reserve	BRASSALL	6	Shelters
Local Parks & Sport	67	Light Street Park (Linked with May Street Park)	LEICHHARDT	6	Pathway connections & signage
Local Parks & Sport	68	Thomas Welsby Park	KARALEE	5	Youth facilities
Local Parks & Sport	69	Don Christensen Park	KARALEE	5	Shelter, water fountain
Local Parks & Sport	70	Andre Ripoll Park	CAROLE PARK	1	Sports Lighting (Drag Strip)
Local Parks & Sport	71	Cribb Park	NORTH IPSWICH	5	Shelter Lighting
Local Parks & Sport	72	Goupong Park	COLLINGWOOD PARK	3	Tennis Rebound wall
Local Parks & Sport	73	Jim Finimore	LEICHHARDT	8	Clubhouse Fit out (Upper Level - Storage)
Local Parks & Sport	74	BMX Track (Wiley Street Park)	IPSWICH	7	Spectator mound
Local Parks & Sport	75	Poplar Street Park	RACEVIEW	8	Recreation Park (Entrance to Small Creek)
Local Parks & Sport	76	Regatta Walk	SPRINGFIELD LAKES	9	Spectator Seating (Rowing events)
Local Parks & Sport	77	Denman Park	NORTH IPSWICH	6	Pathway (Holt Street connection)
Local Parks & Sport	78	Ebbw Vale Memorial Park	EBBW VALE	4	Formalisation of overflow parking area (east of northern field)
Local Parks & Sport	79	Gregory Street Reserve 1	WULKURAKA	6	Place making node & major way finding installation
Local Parks & Sport	80	James Hatton Park	RACEVIEW	8	Tree planting
Local Parks & Sport	81	Mihi Junction	BRASSALL	6	Place making' node & major way finding installation
Local Parks & Sport	82	Sarah Drive Park	YAMANTO	10	Youth facilities
Local Parks & Sport	83	Bob Gibbs Park	SPRINGFIELD	1	Clubhouse upgrade and fit out/Relocation

* Denotes grant application in process
(Grant Approval is not guaranteed)

Subprogram	Priority	Property Name	Suburb	Division	Project Name
Local Parks & Sport	84	Bridgewater Park	SPRINGFIELD	1	Pathway
Local Parks & Sport	85	Evan Marginson Park	GOODNA	2	Storage Shed (Sporting uses - Grant Dependent)
Local Parks & Sport	86	Mary Trower Park	BRASSALL	6	Pathway connection
Local Parks & Sport	87	Broad Family Park	RIVERVIEW	3	Youth Facilities
Local Parks & Sport	88	Kippen Park	GOODNA	2	Multi use courts
Local Parks & Sport	89	Pan Pacific Peace Gardens	REDBANK	2	"Botanical" interpretive signage
Local Parks & Sport	90	Castle Hill Blackstone Reserve	BLACKSTONE	4	Jump Trail
Local Parks & Sport	91	Creekside Park	SPRINGFIELD	1	Pathway lighting (Stage 2)
Local Parks & Sport	92	Andre Ripoll Park	CAMIRA	1	On-road track
Local Parks & Sport	93	Suttons Park	BRASSALL	6	Amenities
Local Parks & Sport	94	Andre Ripoll Park	CAMIRA	1	On Road Pits
Local Parks & Sport	95	Hill Street Enviro Trail	NORTH IPSWICH	6	Urban Trail' signage & directional markers
Local Parks & Sport	96	Loynes Street Reserve (Linked with Childrens Park)	BRASSALL	6	Drink Fountains , Shade Trees, Seating & Signage
Local Parks & Sport	97	Muller Park	BUNDAMBA	4	Shelter
Local Parks & Sport	98	North Ipswich Wetlands	TIVOLI	6	Urban Trail' Signage & directional markers
Local Parks & Sport	99	Alf Kalamafoni Park	BUNDAMBA	4	Pathway
Local Parks & Sport	100	College Park	SPRINGFIELD	1	Seating

* Denotes grant application in process
(Grant Approval is not guaranteed)

Works, Parks and Sport Committee	
Mtg Date: 11.09.18	OAR: YES
Authorisation: Bryce Hines	

JW: JW

H:\Departmental\Committee Reports\1808JCW New Facilities Capital Works Portfolio 19_20

9 August 2018

MEMORANDUM

TO: ACTING SPORT RECREATION AND NATURAL RESOURCES MANAGER

FROM: PLANNING OFFICER (OPEN SPACE)

RE: "NEW FACILITIES" CAPITAL WORKS PORTFOLIO SUB PROGRAM - PRIORITY LIST OF PROJECTS 2019-2020

INTRODUCTION:

This is a report by the Planning Officer (Open Space) dated 9 August 2018 concerning the "New Facilities" capital works portfolio sub-program.

BACKGROUND:

As part of the 2019–2020 capital portfolio build process, the purpose of this report is to outline the prioritisation methodology and subsequent project listing for each sub-program. This report relates to the "New Facilities" sub-program.

NEW FACILITIES SUB PROGRAM SCOPE:

The New Facilities sub program includes, but is not limited to the following project types;

- New Corporate Accommodation (ie. Office space and Operational Depots)
- Social Infrastructure (ie. Libraries and Community Centres)

Council investment in the 2018 -2019 "New Facilities" sub program was \$6,000,000.00.

PRIORITISATION ASSESSMENT METHODOLOGY:

The prioritised assessment of projects for the “New Facilities” sub program has been undertaken using a customized set of five (5) strategic drivers with set percentage weightings. Table 1 of this report outlines each strategic driver, percentage weighting and rationale.


Table 1 – Customized Strategic Drivers

Strategic Driver Criteria	Proposed weighting	Rationale
Current level of service within existing catchment	30%	To ensure maximum return on Council’s investment in community facilities, it is critical to access the current level of service within existing catchments. Catchments with nil level of service based on adopted service standards will be weighted the highest, whilst catchments with an existing significant level of service will be weighted the lowest.
Project Catchment (District - Citywide)	20%	Council provides various forms of community facilities which service the community at a “District” to a “Citywide” Level. Potential projects which have a “Citywide” community service catchment will receive a higher weighting, as opposed to projects servicing a “District” community catchment.
Meeting growth demand	20%	Investment is required to meet adopted service levels associated with population growth and participation growth trends.
Compliance / Replacement	20%	<u>Compliance</u> Investment is required to meet legislative compliance and statutory building standards. <u>Replacement</u> Investment is required as the asset has reached the end its whole of life cycle.
External Funding	10%	Projects are assessed for their “eligibility” for external grant funding opportunities and the “confidence” of securing grant funding, based on available knowledge and precedence.
	100%	

CONCLUSION:

“New Facilities” is a sub-program of Council’s capital works portfolio. A proposed list of priority projects have been developed based on the methodology of assessing projects against a customized set of five (5) strategic drivers with set percentage weightings. The priority listing for this sub-program is shown in Attachment A of this report.

ATTACHMENT:

Name of Attachment	Attachment
Attachment A – Prioritised list of projects under the “New Facilities” sub program	 Attachment A

RECOMMENDATION:

That the interim administrator of Ipswich City Council resolve:

- A. That the prioritisation methodology, as detailed in the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the “New Facilities” sub program as part of the 2019–2020 and future capital works portfolio.
- B. That the prioritised list of projects, as detailed in Attachment A to the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the “New Facilities” sub program as part of the 2019–2020 budget and future capital works portfolio.

Jason West

PLANNING OFFICER (OPEN SPACE)

I concur with the recommendation/s contained in this report.

Mark Bastin

ACTING SPORT RECREATION AND NATURAL RESOURCES MANAGER

I concur with the recommendation/s contained in this report.

Bryce Hines

CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)

Subprogram	Priority	Location	Suburb	Division	Project Name
New Facilities	1	Rosewood Library	Rosewood	10	IT and Furnishings
New Facilities	2	Queens Park	Ipswich	7	Amenities (Staff)
New Facilities	3	Riverview Transfer Station	Riverview	3	Amenities (Staff & Public)
New Facilities	4	Collingwood Park	Collingwood Park	3	Community Centre (Design)
New Facilities	5	Augustine Heights	Augustine Heights	2	Community Centre Retro - fit out
New Facilities	6	Ripley Town Centre (Eco Ripley)	Ripley	3	Community Centre - fit out
New Facilities	7	Providence	Ripley	3	Community Centre
New Facilities	8	Ipswich Performing Arts Centre	Ipswich Central	7	Performing Arts Centre
New Facilities	9	Collingwood Park	Collingwood Park	3	Community Centre Land / Construction
New Facilities	10	Springfield Central	Springfield Central	9	Community Centre (Level 2)
New Facilities	11	Yamanto / Churchill	Yamanto / Churchill	8	Community Centre
New Facilities	12	Springfield East	Springfield East	1	Community Centre
New Facilities	13	Booval	Booval	4	Community Centre
New Facilities	14	Raceview	Raceview	Various	Community Centre
New Facilities	15	Goodna / Gales	Goodna / Gales	2	Community Centre
New Facilities	16	Bundamba	Bundamba	4	Community Centre
New Facilities	17	Redbank Central	Redbank Central	3	Community Centre
New Facilities	18	Deebing Heights	Deebing Heights	8	Community Centre
New Facilities	19	North Ipswich (Woollen Mill)	North Ipswich	5	Children's Museum
New Facilities	20	Ripley Valley	Ripley Valley	3	Hub Library

Subprogram	Priority	Location	Suburb	Division	Project Name
New Facilities	21	Austin Street	REDBANK PLAINS	3	Master Facilities Depot
New Facilities	22	Austin Street	REDBANK PLAINS	3	Transfer Station

Works, Parks and Sport Committee	
Mtg Date: 11.09.18	OAR: YES
Authorisation: Bryce Hines	

JW: JW
H:\Departmental\Committee Reports

9 August 2018

MEMORANDUM

TO: ACTING SPORT RECREATION AND NATURAL RESOURCES MANAGER

FROM: PLANNING OFFICER (OPEN SPACE)

RE: "STRATEGIC PARKS AND SPORT" CAPITAL WORKS PORTFOLIO SUB PROGRAM -
PRIORITY LIST OF PROJECTS 2019-2020

INTRODUCTION:

This is a report by the Planning Officer (Open Space) dated 9 August 2018 concerning the "Strategic Parks and Sports" capital works portfolio sub-program.

BACKGROUND:

As part of the 2019–2020 capital portfolio build process, the purpose of this report is to outline the prioritisation methodology and subsequent project listing for each sub-program. This report relates to the "Strategic Parks and Sports" sub-program.

STRATEGIC PARKS AND SPORTS SUB PROGRAM SCOPE:

The Strategic Parks and Sports sub program includes, but is not limited to the following project types;

- New buildings / structures intrinsic to the parks strategic "setting" and functionality (ie. Recreational, Waterside, Sports and Courts facilities);
- New sports fields and multi-purpose courts;
- Lighting for sports fields, courts, pathways, car parks and internal road networks;
- Playgrounds / Youth spaces;
- Internal pedestrian / cyclist and vehicular networks (including car parking); and
- Landscaping and signage.

Council investment in the 2018–2019 "Strategic Parks and Sports" sub program was \$4,840,000.00.

PRIORITISATION ASSESSMENT METHODOLOGY:

The prioritised assessment of projects for the “Strategic Parks and Sports” sub program has been undertaken using a customised set of eight (8) strategic drivers with set percentage weightings. Table 1 of this report outlines each strategic driver, percentage weighting and rationale.

Table 1 – Customized Strategic Drivers

Strategic Driver	Percentage Weighting	Rationale
Compliance / Replacement/ Improvement	25%	<u>Compliance</u> Investment is required to meet legislative compliance and statutory building standards. <u>Replacement</u> Investment is required as the asset has reached the end its whole of life cycle. <u>Improvement</u> Investment is required to increase performance of asset in regards to resource use efficiency.
External Funding/ Rapid Return on Investment	20%	<u>External Funding</u> Projects are assessed for their “eligibility” for external grant funding opportunities and the “confidence” of securing grant funding, based on available knowledge and precedence. <u>Rapid Return on Investment</u> Projects are assessed based on their predicted Return on Investment (Payback Period).
Optimisation of existing facilities	10%	To ensure maximum return on Council’s investment in community facilities, it is critical to assess the optimisation and sustainability of existing facilities, prior to building new facilities, to responsibly inform Council’s ongoing investment decisions.
Project Catchment (Local - Regional)	10%	Council provides various forms of community facilities which service the community at a “Local” to a “Citywide / Regional” Level. Potential projects which have a “Citywide / Regional” community service catchment will receive a higher weighting, as opposed to projects servicing a “District” community catchment.
Meeting growth demand	10%	Investment is required to meet adopted service levels associated with population growth and participation growth trends.
Current level of service within existing catchment	10%	To ensure maximum return on Council’s investment in community facilities, it is critical to access the current level of service within existing catchments. Catchments with nil level of service based on adopted service standards will be weighted the highest, whilst catchments with an existing significant level of service will be weighted the lowest.


Commemoration value	10%	The community celebrates key commemorative mile stones from a “Local” to a “Regional” catchment Level. Potential projects which are aligned at a “Regional” community level will receive a higher weighting, as opposed to projects which are aligned to a “Local” community level.
Multi-use benefit to community	5%	To ensure maximum return on Council’s investment in community facilities, it is critical to access the multi-use benefit to the community. Potential projects which can demonstrate a significant level of benefit will be weighted the projects, whilst projects with the least benefits will be weighted the lowest.
	100%	

CONCLUSION:

“Strategic Parks and Sports” is a sub-program of Council’s capital works portfolio. A proposed list of priority projects have been developed based on the methodology of assessing projects against a customized set of eight (8) strategic drivers with set percentage weightings. The priority listing for this sub-program is shown in Attachment A of this report.

Projects lower than ‘Priority 100’ are for long term capital planning and have been removed from the list in Attachment A.

ATTACHMENT:

Name of Attachment	Attachment
Attachment A – Prioritised list of projects under the “Strategic Parks and Sports” sub program	 Attachment A

RECOMMENDATION:

That the interim administrator of Ipswich City Council resolve:

- A. That the prioritisation methodology, as detailed in the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the “Strategic Parks and Sports” sub program as part of the 2019–2020 and future capital works portfolio.
- B. That the prioritised list of projects, as detailed in Attachment A to the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the “Strategic Parks and Sports” sub program as part of the 2019–2020 budget and future capital works portfolio.

Jason West
PLANNING OFFICER (OPEN SPACE)

I concur with the recommendation/s contained in this report.

Mark Bastin

ACTING SPORT RECREATION AND NATURAL RESOURCES MANAGER

I concur with the recommendation/s contained in this report.

Bryce Hines

CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)

Subprogram	Priority	Property Name	Suburb	Division	Project Name
Strategic Parks & Sport	1	Robelle Domain	SPRINGFIELD CENTRAL	1	Orion Lagoon - Secondary Water Treatment
Strategic Parks & Sport	2	Rosewood Aquatic Centre (Anzac Park)	ROSEWOOD	10	New Aquatic Centre (Design)
Strategic Parks & Sport	3	Citywide	VARIOUS	Various	Smart City Initiatives
Strategic Parks & Sport	4	Citywide Swim Centres	VARIOUS	Various	DDA Compliance (Stage 1)
Strategic Parks & Sport	5	Ipswich Motorsport Precinct	WILLOWBANK	10	Major upgrades and development (Stage 1 - In accordance with future business case)
Strategic Parks & Sport	6	Queens Park	IPSWICH	7	Irrigation Upgrade (Croquet Lawns)
Strategic Parks & Sport	7	Tivoli Sporting Complex	TIVOLI	5	Fencing & Landscaping (Clubhouse Area)
Strategic Parks & Sport	8	Tivoli Sporting Complex	TIVOLI	5	* Baseball batting cages/shed (Musketeers Sports - Grant Dependent)
Strategic Parks & Sport	9	Limestone Park	IPSWICH	7	Car Park Lighting (Bus Drop off area - Selwyn Edwards Drive)
Strategic Parks & Sport	10	Rosewood Showgrounds	ROSEWOOD	10	New Carpark
Strategic Parks & Sport	11	George Alder Tennis Centre	LEICHHARDT	8	Playground Including Shade (Lessee Co Funding Dependent)
Strategic Parks & Sport	12	Queens Park	IPSWICH	7	Nature Centre Improvements (Stage 1)
Strategic Parks & Sport	13	Redbank Plains Recreation Reserve	REDBANK PLAINS	9	Shade Sails (Playground)
Strategic Parks & Sport	14	Ivor Marsden Memorial Sports Centre	AMBERLEY	8	Irrigation Upgrade (Drive pump & dam works)
Strategic Parks & Sport	15	Limestone Park	IPSWICH	7	Toilets (Near fitness circuit)
Strategic Parks & Sport	16	Tivoli Sporting Complex	TIVOLI	5	Additional Sports Fields (Design)
Strategic Parks & Sport	17	Kholo Gardens	MUIRLEA	5	New Retaining Walls
Strategic Parks & Sport	18	Queens Park	IPSWICH	7	Pathway (Cafe connection)
Strategic Parks & Sport	19	River Heart Parklands	IPSWICH	7	Stairs (Access to Pumps)
Strategic Parks & Sport	20	Citywide	VARIOUS	Various	Historical Signage within Open space
Strategic Parks & Sport	21	Kholo Gardens	MUIRLEA	5	Canoe launch
* Denotes grant application in process (Grant Approval is not guaranteed)					

Subprogram	Priority	Property Name	Suburb	Division	Project Name
Strategic Parks & Sport	22	Rosewood Showgrounds	ROSEWOOD	10	Camp Kitchen*
Strategic Parks & Sport	23	Limestone Park	IPSWICH	7	Dog Off Leash Area
Strategic Parks & Sport	24	Redbank Plains Recreation Reserve	REDBANK PLAINS	9	Regional youth area (Stage 2)
Strategic Parks & Sport	25	Colleges Crossing Recreation Reserve	CHUWAR	5	Lagoon Desilt
Strategic Parks & Sport	26	Kholo Gardens	MUIRLEA	5	"Historical" interpretative signage
Strategic Parks & Sport	27	Kholo Gardens	MUIRLEA	5	"Botanical" interpretive signage
Strategic Parks & Sport	28	Limestone Park	IPSWICH	7	Pathway (Missing connections - Griffith Road to Walking path)
Strategic Parks & Sport	29	North Ipswich Reserve	NORTH IPSWICH	5	Pathway (Street to Corporate Centre)
Strategic Parks & Sport	30	Rosewood Aquatic Centre (Anzac Park)	ROSEWOOD	10	New Aquatic Centre
Strategic Parks & Sport	31	Briggs Road Sporting Complex	FLINDERS VIEW	8	Sports field lighting (Leased fields Design)
Strategic Parks & Sport	32	River Heart Parklands	IPSWICH	7	New Lift - Connecting Bradfield Bridge to River Heart Parklands Stage 1
Strategic Parks & Sport	33	Alan Cumming Park	NORTH IPSWICH	5	Fencing (Completion of Perimeter Fence)
Strategic Parks & Sport	34	Bundamba Swimming Centre	BUNDAMBA	4	New Entry into Gym
Strategic Parks & Sport	35	Springfield Central Sports Complex	SPRINGFIELD CENTRAL	9	Athletics Infrastructure
Strategic Parks & Sport	36	Box Flat Memorial Park	SWANBANK	3	Concrete Pathway (memorial surrounds Design)
Strategic Parks & Sport	37	Ipswich Motorsport Precinct	WILLOWBANK	10	Major upgrades and development (Stage 2)
Strategic Parks & Sport	38	Redbank Plains Recreation Reserve	REDBANK PLAINS	9	Internal road works
Strategic Parks & Sport	39	Redbank Plains Recreation Reserve	REDBANK PLAINS	9	Car Park Extension (District Playground)
Strategic Parks & Sport	40	Briggs Road Sporting Complex	FLINDERS VIEW	8	Sports field irrigation (Leased fields)
Strategic Parks & Sport	41	Queens Park	IPSWICH	7	Irrigation support infrastructure (Pump from Bremer River)
Strategic Parks & Sport	42	River Heart Parklands	IPSWICH	7	DDA Pathway connection (Bradfield Bridge to River Heart along Bremer Street)
Strategic Parks & Sport	43	Tivoli Sporting Complex	TIVOLI	5	Spectator Shade Shelters

* Denotes grant application in process
(Grant Approval is not guaranteed)

Subprogram	Priority	Property Name	Suburb	Division	Project Name
Strategic Parks & Sport	44	Citywide Swim Centres	VARIOUS	Various	DDA Compliance (Stage 2)
Strategic Parks & Sport	45	Redbank Plains Recreation Reserve	REDBANK PLAINS	9	Upgrade to memorial (Design)
Strategic Parks & Sport	46	Redbank Plains Recreation Reserve	REDBANK PLAINS	9	Electrical Switchboard Upgrade (Library)
Strategic Parks & Sport	47	Redbank Plains Recreation Reserve	REDBANK PLAINS	9	Terrace Seating in front of Club Houses
Strategic Parks & Sport	48	Ivor Marsden Memorial Sports Centre	AMBERLEY	8	Drink fountains to all fields
Strategic Parks & Sport	49	Redbank Plains Recreation Reserve	REDBANK PLAINS	9	Batting cages
Strategic Parks & Sport	50	Jim Donald Parklands	EASTERN HEIGHTS	7	Fencing (Napier Court)
Strategic Parks & Sport	51	Robelle Domain	SPRINGFIELD CENTRAL	1	Additional Shade (Orion Lagoon)
Strategic Parks & Sport	52	Cunningham's Knoll	IPSWICH	7	Landscaping (Dependent upon work rectification works)
Strategic Parks & Sport	53	Limestone Park	IPSWICH	7	Fencing (Car park area of PCYC)
Strategic Parks & Sport	54	Queens Park	IPSWICH	7	Pathways - Stage 1
Strategic Parks & Sport	55	Queens Park	IPSWICH	7	Additional shelters
Strategic Parks & Sport	56	Queens Park	IPSWICH	7	Avenue tree planting (Goleby & Merle Finimore Avenue)
Strategic Parks & Sport	57	Queens Park	IPSWICH	7	Lighting of heritage wall (Queen Victoria Parade)
Strategic Parks & Sport	58	Robelle Domain	SPRINGFIELD CENTRAL	1	Additional seating to shelters (Playground Area)
Strategic Parks & Sport	59	Various (Sporting Fields)	VARIOUS	Various	Remote activation of Sports Lighting
Strategic Parks & Sport	60	Queens Park	IPSWICH	7	New Directional Signage
Strategic Parks & Sport	61	Redbank Plains Recreation Reserve	REDBANK PLAINS	9	Dog Off Leash Facilities (Stage 2)
Strategic Parks & Sport	62	Redbank Plains Recreation Reserve	REDBANK PLAINS	9	Bridge across drain to softball fields
Strategic Parks & Sport	63	Rosewood Showgrounds	ROSEWOOD	10	Storage sheds (regular users)
Strategic Parks & Sport	64	Rosewood Showgrounds	ROSEWOOD	10	Storage facilities (Attached/near exhibition pavilion)

* Denotes grant application in process
(Grant Approval is not guaranteed)

Subprogram	Priority	Property Name	Suburb	Division	Project Name
Strategic Parks & Sport	65	Bundamba Swimming Centre	BUNDAMBA	4	New Filter Cover
Strategic Parks & Sport	66	Ivor Marsden Memorial Sports Centre	AMBERLEY	8	Sports Lighting
Strategic Parks & Sport	67	Briggs Road Sporting Complex	FLINDERS VIEW	8	Synthetic Field (Field 2)
Strategic Parks & Sport	68	Flinders – Goolman Conservation Estate	PURGA	8	Expansion of campground (Hardings Paddock)
Strategic Parks & Sport	69	Redbank Plains Recreation Reserve	REDBANK PLAINS	9	Bollards to park perimeter (Stage 2)
Strategic Parks & Sport	70	River Heart Parklands	IPSWICH	7	Horizontal climbing wall (Art wall)
Strategic Parks & Sport	71	Colleges Crossing Recreation Reserve	CHUWAR	5	Shelters
Strategic Parks & Sport	72	Limestone Park	IPSWICH	7	New car park works (East of Netball courts)
Strategic Parks & Sport	73	Queens Park	IPSWICH	7	Nature Centre Improvements (Stage 2)
Strategic Parks & Sport	74	Queens Park	IPSWICH	7	Nature Centre Improvements (Stage3)
Strategic Parks & Sport	75	Briggs Road Sporting Complex	FLINDERS VIEW	8	Sports Field Lighting (Training Field)
Strategic Parks & Sport	76	Bob Gamble Park (Torch St)	EAST IPSWICH	5	Shade Sails (Zero depth play area)
Strategic Parks & Sport	77	Limestone Park	IPSWICH	7	Additional shade and picnic facilities
Strategic Parks & Sport	78	Limestone Park	IPSWICH	7	Path and retaining wall (behind Athletics clubhouse)
Strategic Parks & Sport	79	Limestone Park	IPSWICH	7	Change room upgrades (Bill Patterson Oval)
Strategic Parks & Sport	80	North Ipswich Reserve	NORTH IPSWICH	5	Seating
Strategic Parks & Sport	81	Queens Park	IPSWICH	7	Entry Signage
Strategic Parks & Sport	82	Queens Park	IPSWICH	7	Bush Chapel Upgrade
Strategic Parks & Sport	83	Queens Park	IPSWICH	7	Shade Sail over Swings (Toddler play area)
Strategic Parks & Sport	84	River Heart Parklands	IPSWICH	7	Directional & Interpretive Signage
Strategic Parks & Sport	85	Springfield Central Sports Complex	SPRINGFIELD CENTRAL	9	Fencing (Ball Netting)

* Denotes grant application in process
(Grant Approval is not guaranteed)

Subprogram	Priority	Property Name	Suburb	Division	Project Name
Strategic Parks & Sport	86	Tivoli Sporting Complex	TIVOLI	5	Large Storage Shed (Multiple sporting group users)
Strategic Parks & Sport	87	Flinders – Goolman Conservation Estate	PURGA	8	Recreational Trails (Flinders Plum to foot of the Mt Catherine)
Strategic Parks & Sport	88	Flinders – Goolman Conservation Estate	PURGA	8	Recreational Trails (Between Harding's Paddock, Goolman Lookout and Spowers/ Wards Rd entry)
Strategic Parks & Sport	89	George Alder Tennis Centre	LEICHHARDT	8	Shade structure/sails (On walkway between courts - Lessee Co Funding Dependent)
Strategic Parks & Sport	90	Robelle Domain	SPRINGFIELD CENTRAL	1	Irrigation (Grass Pyramid)
Strategic Parks & Sport	91	White Rock - Spring Mountain Conservation Estate	WHITE ROCK	3 & 9	Recreational Trails
Strategic Parks & Sport	92	River Heart Parklands	IPSWICH	7	New Lighting Projection (from Bradfield Bridge)
Strategic Parks & Sport	93	Bob Gamble Park (Torch St)	EAST IPSWICH	5	Shelters
Strategic Parks & Sport	94	Limestone Park	IPSWICH	7	Shade Sails & seating (netball courts)
Strategic Parks & Sport	95	Redbank Plains Recreation Reserve	REDBANK PLAINS	9	Entrance and map signs
Strategic Parks & Sport	96	Redbank Plains Recreation Reserve	REDBANK PLAINS	9	Pathway works - Stage 1
Strategic Parks & Sport	97	Redbank Plains Recreation Reserve	REDBANK PLAINS	9	Tennis Courts
Strategic Parks & Sport	98	Briggs Road Sporting Complex	FLINDERS VIEW	8	Storage Shed (Multiple sporting group users)
Strategic Parks & Sport	99	George & Eileen Hastings Sports Centre	LEICHHARDT	8	Sports field irrigation (Junior Fields)
Strategic Parks & Sport	100	Ivor Marsden Memorial Sports Centre	AMBERLEY	8	Lighting for car park and BBQ space

* Denotes grant application in process
(Grant Approval is not guaranteed)

Works, Parks and Sport Committee	
Mtg Date: 11.09.18	OAR: YES
Authorisation: Bryce Hines	

JW: JW

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9 August 2018

MEMORANDUM

TO: ACTING SPORT RECREATION AND NATURAL RESOURCES MANAGER

FROM: PLANNING OFFICER (OPEN SPACE)

RE: "STREETSCAPE IMPROVEMENTS" CAPITAL WORKS PORTFOLIO SUB PROGRAM -
PRIORITY LIST OF PROJECTS 2019-2020

INTRODUCTION:

This is a report by the Planning Officer (Open Space) dated 9 August 2018 concerning the "Streetscape Improvements" capital works portfolio sub-program.

BACKGROUND:

As part of the 2019–2020 capital portfolio build process, the purpose of this report is to outline the prioritisation methodology and subsequent project listing for each sub-program. This report relates to the "Streetscape Improvements" sub-program.

STREETSCAPE IMPROVEMENTS SUB PROGRAM SCOPE:

The Streetscape Improvements sub program includes, but is not limited to the following project types;

- Major Streetscape works
- Beautiful Ipswich projects
- Root barrier works to protect and maintain significant street trees

Council investment in the 2018 -2019 "Streetscape Improvements" sub program was \$750,000.00.

PRIORITISATION ASSESSMENT METHODOLOGY:

The prioritised assessment of projects for the “Streetscape Improvements” sub program has been undertaken using a customized set of six (6) strategic drivers with set percentage weightings. Table 1 of this report outlines each strategic driver, percentage weighting and rationale.


Table 1 – Customized Strategic Drivers

Strategic Driver Criteria	Proposed weighting	Rationale
Place Function	30%	The place function relates to the relative significance of a street, and public places within a street in human terms. The most important places are near the centre of any settlement or built-up area which will be weighted the highest and local neighbourhoods will be weighted the lowest.
Road Function/Hierarchy	15%	Council provides various forms of streetscapes environments to facilities amenity and pedestrian/cycle movements. Potential projects on "major roads" will receive a higher weighting, as opposed to projects servicing a “local road”. Streets with a high level of pedestrian/cycle movement will be weighted the highest, whilst streets with a low level of pedestrian/cycle movement will be weighted the lowest.
Connectivity Improvement	20%	Where the pedestrian/cycle movement is a primary function in the street, streetscape embellishment will assist in safety, activation and shade.
Amenity Improvement	15%	To ensure maximum return on Council’s investment for streetscapes, it is critical to access the current level of service within existing roads. Streets with nil level of streetscape will be weighted the highest, whilst streets with an existing significant level of streetscape works will be weighted the lowest.
External Funding	10%	Projects are assessed for their “eligibility” for external grant funding opportunities and the “confidence” of securing grant funding, based on available knowledge and precedence.
Replacement	20%	Investment is required as the existing streetscape components need to be replaced.
	100%	

CONCLUSION:

“Streetscape Improvements” is a sub-program of Council’s capital works portfolio. A proposed list of priority projects have been developed based on the methodology of assessing projects against a customized set of six (6) strategic drivers with set percentage weightings. The priority listing for this sub-program is shown in Attachment A of this report.

ATTACHMENT/S:

Name of Attachment	Attachment
Attachment A – Prioritised list of projects under the “Streetscape Improvements” sub program	 Attachment A

RECOMMENDATION:

That the interim administrator of Ipswich City Council resolve:

- A. That the prioritisation methodology, as detailed in the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the “Streetscape Improvements” sub program as part of the 2019–2020 and future capital works portfolio.
- B. That the prioritised list of projects, as detailed in Attachment A to the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the “Streetscape Improvements” sub program as part of the 2019–2020 budget and future capital works portfolio.

Jason West

PLANNING OFFICER (OPEN SPACE)

I concur with the recommendation/s contained in this report.

Mark Bastin

ACTING SPORT RECREATION AND NATURAL RESOURCES MANAGER

I concur with the recommendation/s contained in this report.

Bryce Hines

CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)

Subprogram	Priority	Location	Suburb	Division	Project
Streetscape Improvements	1	Various Suburbs	Various	Various	Beautiful Ipswich 19/20
Streetscape Improvements	2	Citywide	Various	Various	Root Barrier Restoration
Streetscape Improvements	3	Brisbane Street	IPSWICH	7	Top of Town Transformation (Design)
Streetscape Improvements	4	John Street	ROSEWOOD	10	John Street Transformation (Design)

Works, Parks and Sport Committee	
Mtg Date: 11.09.18	OAR: YES
Authorisation: Bryce Hines	

JW: JW

H:\Departmental\Committee Reports\1808JCW Disturbed Land Management Capital Works Portfolio 19_20

9 August 2018

MEMORANDUM

TO: ACTING SPORT RECREATION AND NATURAL RESOURCES MANAGER

FROM: PLANNING OFFICER (OPEN SPACE)

RE: "DISTURBED LAND MANAGEMENT" CAPITAL WORKS PORTFOLIO SUB
PROGRAM - PRIORITY LIST OF PROJECTS 2019-2020

INTRODUCTION:

This is a report by the Planning Officer (Open Space) dated 9 August 2018 concerning the "Disturbed Land Management" capital works portfolio sub program.

BACKGROUND:

As part of the 2019–2020 capital portfolio build process, the purpose of this report is to outline the prioritisation methodology and subsequent project listing for each sub-program. This report relates to the "Disturbed Land Management" sub program.

DISTURBED LAND MANAGEMENT SUB PROGRAM SCOPE:

Previously referred to as the "Landfill Rehabilitation" sub-program, the "Disturbed Land Management" sub-program scope has been widened to include Council owned land with inherent environmental risks. These environmental risks have mainly eventuated as a result of previous activities and include: closed landfills, decommissioned mines, and sites listed on the Environmental Land Register/ Contaminated Land Register.

Due to past activities and resulting impact, Council has a responsibility under the *Environmental Protection Act 1994* (EP Act) to ensure that the General Environmental Duty (GED) of Care (as specified under the EP Act) is met by providing an appropriate level of management and monitoring of the sites in question.

The Disturbed Land Management sub program includes, but is not limited to the following project types;

- Planning and design for remediation works on disturbed land
- Construction of remediation works
- Planning, design and implementation of Monitoring Infrastructure.

Council investment in the 2018 -2019 “Landfill Rehabilitation” sub program was \$623,000.00.

PRIORITISATION ASSESSMENT METHODOLOGY:

The prioritised assessment of projects for the “Disturbed Land Management” sub program has been undertaken using a customized set of four (4) strategic drivers with set percentage weightings. Table 1 of this report outlines each strategic driver, percentage weighting and rationale.

Table 1 – Customized Strategic Drivers


Strategic Driver	Proposed weighting	Rationale
Site Conditions	10%	Level of current rehabilitation on site presents differing degrees of risk due to the potential lack of barrier between the risk/contaminant and the surrounding environment. Investment is required for further rehabilitation or investigations to ensure appropriate barriers are maintained.
Sensitive Receptors	20%	The proximity of disturbed land to sensitive receptors (including residential dwellings, waterways and direct site use) increase the potential pathways for the possible contamination and/or risks. Investment is required to monitor or reduce the risk to sensitive receptors.
Contamination/Risks	60%	Investment required to reduce the risk to public health and/or the environment. Works required include infrastructure, monitoring equipment or further assessment and investigation works.
Compliance	10%	Investment required for sites on the Environmental Management Register or Contaminated Land Register to ensure site management meets regulatory requirements.
	100%	

Only sites which currently require capital works investment were included in the evaluation. Sites listed below Priority 13 in Attachment A require further investigation and monitoring to determine required capital investment before being assessed against the strategic drivers.

CONCLUSION:

The “Disturbed Land Management” is a sub-program of Council’s capital works portfolio. A proposed list of priority projects have been developed based on the methodology of assessing projects against a customized set of four (4) strategic drivers with set percentage weightings. The priority listing for this sub-program is shown in Attachment A of this report.

ATTACHMENT:

Name of Attachment	Attachment
Attachment A – Prioritised list of projects under the “Disturbed Land Management” sub program	 Attachment A

RECOMMENDATION:

That the interim administrator of Ipswich City Council resolve:

- A. That the prioritisation methodology, as detailed in the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the “Disturbed Land Management” sub program as part of the 2019–2020 and future capital works portfolio.
- B. That the prioritised list of projects, as detailed in Attachment A to the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the “Disturbed Land Management” sub program as part of the 2019–2020 budget and future capital works portfolio.

Jason West

PLANNING OFFICER (OPEN SPACE)

I concur with the recommendation/s contained in this report.

Mark Bastin

ACTING SPORT RECREATION AND NATURAL RESOURCES MANAGER

I concur with the recommendation/s contained in this report.

Bryce Hines

CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)

Subprogram	Priority	Property Name	Suburb	Division	Project Name
Disturbed Land Management	1	Woogaroo Street Landfill	GOODNA	2	Monitoring infrastructure (Water Loggers)
Disturbed Land Management	2	Castle Hill Blackstone Reserve	BLACKSTONE	4	Monitoring infrastructure
Disturbed Land Management	3	Brittains Road Landfill	AUGUSTINE HEIGHTS	9	Monitoring infrastructure (Groundwater)
Disturbed Land Management	4	Limestone Park	IPSWICH	7	Monitoring infrastructure (Groundwater)
Disturbed Land Management	5	Chalk Street	WULKURAKA	6	Monitoring infrastructure (Groundwater)
Disturbed Land Management	6	Cribb Park	NORTH IPSWICH	5	Monitoring infrastructure (Groundwater)
Disturbed Land Management	7	Walter Park	LEICHHARDT	8	Monitoring infrastructure (Groundwater)
Disturbed Land Management	8	Borallon Station Road Landfill	PINE MOUNTAIN	10	Monitoring infrastructure (Groundwater)
Disturbed Land Management	9	Lanefield Sanitary Depot	ROSEWOOD	10	Monitoring infrastructure (Groundwater)
Disturbed Land Management	10	Denman Park	BRASSALL	6	Monitoring infrastructure (Groundwater and landfill gas)
Disturbed Land Management	11	Whitwood Road (North)	NEW CHUM	3	Monitoring infrastructure (Landfill gas)
Disturbed Land Management	12	Blackheath Road Landfill	SWANBANK	3	
Disturbed Land Management	13	Whitwood Road (South)	NEW CHUM	3	Monitoring & further investigation
Disturbed Land Management	14	Lamington Parade	NORTH IPSWICH	5	Monitoring infrastructure
Disturbed Land Management	15	Woollen Mill	NORTH IPSWICH	5	Monitoring infrastructure
Disturbed Land Management	16	Chuwar Landfill	KARALEE	5	Monitoring infrastructure & minor remediation works
Disturbed Land Management	17	Wiley Street Park	IPSWICH	7	Monitoring infrastructure & minor remediation works
Disturbed Land Management	18	Briggs Road Depot / Sanitary Depot	FLINDERS VIEW	8	Monitoring infrastructure

Subprogram	Priority	Property Name	Suburb	Division	Project Name
Disturbed Land Management	19	Gregory Street Reserve	WULKURAKA	6	Monitoring infrastructure
Disturbed Land Management	20	Wilcox Park	ONE MILE	8	Monitoring infrastructure
Disturbed Land Management	21	Tony Merrell Park	LEICHHARDT	8	Monitoring infrastructure
Disturbed Land Management	22	Roseberry Parade Reserve	WOODEND	7	Monitoring infrastructure
Disturbed Land Management	23	River Heart Parklands (car park)	WOODEND	7	Monitoring infrastructure
Disturbed Land Management	24	Tofa Mamao A Samoa Park	REDBANK	3	Monitoring infrastructure
Disturbed Land Management	25	Keogh Street Reserve	IPSWICH	7	Monitoring infrastructure
Disturbed Land Management	26	Light Street Park	LEICHHARDT	6	Monitoring infrastructure
Disturbed Land Management	27	Noel Bale Park	SADLIERS CROSSING	7	Monitoring infrastructure & minor remediation works
Disturbed Land Management	28	Jack Barkley Park	BOOVAL	4	Monitoring infrastructure
Disturbed Land Management	29	Martin Coogan Park	GAILES	2	Monitoring infrastructure & minor remediation works
Disturbed Land Management	30	Camira Landfill	SPRINGFIELD	1	Monitoring infrastructure
Disturbed Land Management	31	Rosewood Landfill	ROSEWOOD	10	Monitoring infrastructure & minor remediation works

Works, Parks and Sport Committee	
Mtg Date: 11.09.18	OAR: YES
Authorisation: Bryce Hines	

JW: JW

H:\Departmental\Committee Reports\1808JCW Facility Upgrades Capital Works Portfolio 19_20

9 August 2018

MEMORANDUM

TO: ACTING SPORT RECREATION AND NATURAL RESOURCES MANAGER

FROM: PLANNING OFFICER (OPEN SPACE)

RE: "FACILITY UPGRADES" CAPITAL WORKS PORTFOLIO SUB PROGRAM - PRIORITY LIST OF PROJECTS 2019-2020

INTRODUCTION:

This is a report by the Planning Officer (Open Space) dated 9 August 2018 concerning the "Facility Upgrades" capital works portfolio sub-program.

BACKGROUND:

As part of the 2019–2020 capital portfolio build process, the purpose of this report is to outline the prioritisation methodology and subsequent project listing for each sub-program. This report relates to the "Facility Upgrades" sub-program.

FACILITY UPGRADES SUB PROGRAM SCOPE:

The Facility Upgrades sub-program includes, but is not limited to the following project types;

- Extensions and minor improvements to existing facilities (ie. building, car parks, driveways and storage)

Council investment in the 2018–2019 "Facility Upgrades" sub program was \$1,000,000.00.

PRIORITISATION ASSESSMENT METHODOLOGY:

The prioritised assessment of projects for the “Facility Upgrades” sub-program has been undertaken using a customized set of five (5) strategic drivers with set percentage weightings. Table 1 of this report outlines each strategic driver, percentage weighting and rationale.


Table 1 – Customized Strategic Drivers

Strategic Driver Criteria	Proposed weighting	Rationale
Current level of service within existing catchment	30%	To ensure maximum return on Council’s investment in community facilities, it is critical to access the current level of service within existing catchments. Catchments with nil level of service based on adopted service standards will be weighted the highest, whilst catchments with an existing significant level of service will be weighted the lowest.
Project Catchment (District - Citywide)	20%	Council provides various forms of community facilities which service the community at a “District” to a “Citywide” Level. Potential projects which have a “Citywide” community service catchment will receive a higher weighting, as opposed to projects servicing a “District” community catchment.
Meeting growth demand	20%	Investment is required to meet adopted service levels associated with population growth and participation growth trends.
Compliance / Replacement	20%	<u>Compliance</u> Investment is required to meet legislative compliance and statutory building standards. <u>Replacement</u> Investment is required as the asset has reached the end its whole of life cycle.
External Funding	10%	Projects are assessed for their “eligibility” for external grant funding opportunities and the “confidence” of securing grant funding, based on available knowledge and precedence.
	100%	

CONCLUSION:

“Facility Upgrades” is a sub-program of Council’s capital works portfolio. A proposed list of priority projects have been developed based on the methodology of assessing projects against a customized set of five (5) strategic drivers with set percentage weightings. The priority listing for this sub-program is shown in Attachment A of this report.

ATTACHMENT:

Name of Attachment	Attachment
Attachment A – Prioritised list of projects under the “Facility Upgrades” sub program	 Attachment A

RECOMMENDATION:

That the interim administrator of Ipswich City Council resolve:

- A. That the prioritisation methodology, as detailed in the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the “Facility Upgrades” sub program as part of the 2019–2020 and future capital works portfolio.
- B. That the prioritised list of projects, as detailed in Attachment A to the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the “Facility Upgrades” sub program as part of the 2019–2020 budget and future capital works portfolio.

Jason West

PLANNING OFFICER (OPEN SPACE)

I concur with the recommendation/s contained in this report.

Mark Bastin

ACTING SPORT RECREATION AND NATURAL RESOURCES MANAGER

I concur with the recommendation/s contained in this report.

Bryce Hines

CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)

Subprogram	Priority	Property Name	Suburb	Division	Project Name
Facility Upgrades	1	Briggs Road Sporting Complex	FLINDERS VIEW	8	Upgrade works to clubhouse building
Facility Upgrades	2	SES Depot (Thorn Street)	IPSWICH	7	Security and Storage
Facility Upgrades	3	SES Depot (Thorn Street)	IPSWICH	7	New amenities building
Facility Upgrades	4	Ipswich Civic Centre	IPSWICH	7	Forecourt Upgrade (Design)
Facility Upgrades	5	Ipswich Art Gallery	IPSWICH	7	Energy Efficiency Upgrades (Design)
Facility Upgrades	6	Yamanto Depot	YAMANTO	8	Additional storage shed
Facility Upgrades	7	Woollen Mill	NORTH IPSWICH	5	Woollen Mill

Works, Parks and Sport Committee	
Mtg Date: 11.09.18	OAR: YES
Authorisation: Bryce Hines	

JW: JW

H:\Departmental\Committee Reports\1808JCW Flood Mitigation Capital Works Portfolio 19_20

9 August 2018

MEMORANDUM

TO: ACTING SPORT RECREATION AND NATURAL RESOURCES MANAGER

FROM: PLANNING OFFICER (OPEN SPACE)

RE: "FLOOD MITIGATION" CAPITAL WORKS PORTFOLIO SUB PROGRAM - PRIORITY LIST OF PROJECTS 2019-2020

INTRODUCTION:

This is a report by the Planning Officer (Open Space) dated 9 August 2018 concerning the "Flood Mitigation" capital works portfolio sub-program.

BACKGROUND:

As part of the 2019–2020 capital portfolio build process, the purpose of this report is to outline the prioritisation methodology and subsequent project listing for each sub-program. This report relates to the "Flood Mitigation" sub-program.

PRIORITIZATION ASSESSMENT METHODOLOGY:

The prioritized assessment of projects for the "Flood Mitigation" sub program has been undertaken using a customized set of six (6) strategic drivers with set percentage weightings. Table 1 of this report outlines each strategic driver, percentage weighting and rationale.

Table 1 – Customized Strategic Drivers

Strategic Driver Criteria	Proposed weighting	Rationale
Probable damage to assets/structures and/or risk to life	25%	<p>Damage to structures Degree of damage likely to be inflicted on houses and roads</p> <p>Risk to life Likelihood that residents will be subjected to dangerous and life threatening scenarios as a result of flood events consisting of high depths and velocities and/or inadequate warning times and/or no flood forecasting or warning service available.</p>
Extent of inundation	15%	Area of inundation expected during flood events
Service requests, known issues or previous flooding	15%	<p>Service Requests Where previous service requests have been lodged regarding flood and drainage issues</p> <p>Known issues Existing problem and “hot spot” areas identified by Council officers</p> <p>Previous Flooding Areas that have been subjected to historical flooding during flood events such as 2008, 2009, 2011 and 2013.</p>
External Funding	20%	Projects are assessed for their “eligibility” for external grant funding opportunities and the “confidence” of securing grant funding, based on available knowledge and precedence.
Operational issues	10%	Areas or assets that are known to cause operational issues during rain events such as road closures, emergency services assistance or flood forecasting focus.
Multiple outcome opportunity	15%	Flood mitigation projects that have the opportunity to facilitate other outcomes such as open space and recreational integration, stormwater quality and stormwater harvesting.
	100%	


Based on the above methodology, each site has been provided an individual score under each category. Each category is then multiplied to provide an overall score. The current full list of flood mitigation projects for the future years are shown in Attachment A, it is noted however that projects will be added on an ongoing basis.

Council investment in the 2018 -2019 “Flood Mitigation” sub program was \$850,000.00.

CONCLUSION:

“Flood Mitigation” is a sub-program of Council’s capital works portfolio. A proposed list of priority projects have been developed based on the methodology of assessing projects against a customized set of six (6) strategic drivers with set percentage weightings. The priority listing for this sub-program is shown in Attachment A of this report.

ATTACHMENT:

Name of Attachment	Attachment
Attachment A – Prioritized list of projects under the “Flood Mitigation” sub program	 Attachment A

RECOMMENDATION:

That the interim administrator of Ipswich City Council resolve:

- A. That the prioritisation methodology, as detailed in the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the “Flood Mitigation” sub program as part of the 2019–2020 and future capital works portfolio.
- B. That the prioritised list of projects, as detailed in Attachment A to the report by the Planning Officer (Open Space) dated 9 August 2018, be considered when developing the “Flood Mitigation” sub program as part of the 2019–2020 budget and future capital works portfolio.

Jason West

PLANNING OFFICER (OPEN SPACE)

I concur with the recommendation/s contained in this report.

Mark Bastin

ACTING SPORT RECREATION AND NATURAL RESOURCES MANAGER

I concur with the recommendation/s contained in this report.

Bryce Hines

CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)

Subprogram	Priority	Location	Suburb	Division	Project Name
Flood Mitigation	1	Citywide	VARIOUS	Various	Property Acquisition
Flood Mitigation	2	Videroni Street	BUNDAMBA	4	Videroni Street Levee works
Flood Mitigation	3	Michael Smith Park	REDBANK PLAINS	3	Michael Smith Park detention basin and Glen Noble Avenue pipe upgrade
Flood Mitigation	4	Ipswich	IPSWICH	7	Ipswich CBD Trunk Drainage Upgrades
Flood Mitigation	5	James Street	BUNDAMBA	4	James Street Detention Basin and pipe upgrades
Flood Mitigation	6	Lobley Park / Lupton Street	CHURCHILL	8	Lobley Park Detention Basin and Lupton Street pipe upgrades
Flood Mitigation	7	Albert and Smith Street	GOODNA	2	Albert/Smith Street Culvert Upgrade
Flood Mitigation	8	Ripley Township	RIPLEY	3 & 8	Ripley Township Flood Mitigation works
Flood Mitigation	9	Pioneer Drive	RACEVIEW	7	Pioneer Drive Pipe Upgrades

Works, Parks and Sport Committee	
Mtg Date: 11.09.18	OAR: YES
Authorisation: Bryce Hines	

BT:BT

H:\Departmental\Committee Reports\BT Birds Qld MoU 2018 CR

1 August 2018

MEMORANDUM

TO: ACTING SPORT, RECREATION AND NATURAL RESOURCES MANAGER

FROM: NATURE-BASED RECREATION OFFICER

RE: MEMORANDUM OF UNDERSTANDING BETWEEN IPSWICH CITY COUNCIL AND BIRDS QUEENSLAND

INTRODUCTION:

This is a report by the Nature-based Recreation Officer dated 1 August 2018 concerning a proposal to enter into a Memorandum of Understanding (MoU) with Birds Queensland to develop and publish a *Bird Places of Ipswich* brochure.

BACKGROUND:

Bird watching is a popular recreation activity in Ipswich. It is a very inclusive activity enjoyed by all age groups in our community. The peak body for bird watching in Queensland is Birds Queensland (BQ).

Birds Queensland, and also Birdlife Southern Queensland members currently support Council programs by contributing countless volunteer hours to conduct bird surveys and guided walks in Ipswich, and contributing articles and advice for Council publications.

Bird watching in parks and reserves is managed and promoted under Council's Nature-based Recreation Program.

While Council has recently published a *Birds of Ipswich* booklet, there are currently a lack of guide materials which identify the best locations for community members to participate in bird watching. BQ members have previously contributed valuable information which is available on the Council website, however it is evident that the development of a new brochure to promote the premium bird watching places of Ipswich would be a valuable resource for the community.

The purpose of the proposed MoU is to articulate the roles of Council and BQ with respect to the production and publication of a *Bird Places of Ipswich* brochure. It will assist the two organisations to work together cooperatively for mutual benefit and for the benefit of the Ipswich community.

RESPONSIBILITIES

In summary, it is intended that the MoU will articulate that project responsibilities will be shared as follows:

Birds Queensland

- Conduct desktop study of bird watching locations in Ipswich;
- Conduct extensive field observations to verify the best bird watching locations and experiences in Ipswich;
- Promote the project and distribute published brochure to members and bird watching networks;
- Co-brand the published brochure with the Council, Birds Qld and Birdlife Southern Qld logos;
- Arrange design, printing and logistics for the brochure production.

Ipswich City Council

- Provide access to Council parks and reserves for field work;
- Provide assistance with map design for the brochure;
- Subsidise design, publishing and/or printing costs up to a value of \$3,000;
- Promote and distribute the brochure to the community through existing channels;
- Publish an online version of the brochure on the Council website.

LEGAL CONSIDERATIONS:

The proposed MoU is a statement of understanding and is not intended to create any legal obligations on either party. A draft copy of the document is provided as Attachment A. The document will undergo legal review prior to execution.

BUDGET:

This initiative to develop and publish a new brochure is fully funded in Council's current Sport and Recreation operational budget for the 2018-2019 financial year up to a value of \$3,000.

Delivery through this arrangement with BQ represents excellent value to Council through the countless hours of volunteer work carried out by experienced bird watchers with invaluable expertise in the field. It will result in a thoroughly researched publication which will assist with Council's Natural Resources and Sport and Recreation programs.

BENEFITS TO COMMUNITY AND CUSTOMERS:


Bird Watching is considered to be a “low-impact” recreational activity which is encouraged by Council as an activity with a range of positive environmental, community health and conservation estate activation outcomes.

CONCLUSION:

It is proposed that Council enter into a MoU with BQ to clarify and articulate roles with respect to the production and publication of a *Bird Places of Ipswich* brochure.

This MoU will assist the two organisations to work together cooperatively on this project for mutual benefit and for the benefit of the Ipswich community.

ATTACHMENT:

Name of Attachment	Attachment
Draft MoU between Ipswich City Council and Birds Queensland	 Attachment A

RECOMMENDATION:

That the interim administrator of Ipswich City Council resolve:

- A. That Council enter into a Memorandum of Understanding with Birds Queensland for the purpose of the cooperative development of a *Bird Places of Ipswich* brochure as outlined in the report by the Nature-based Recreation Officer dated 1 August 2018.
- B. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the Memorandum of Understanding to be executed by Council and to do any other acts necessary to implement Council’s decision in accordance with section 13(3) of the *Local Government Act 2009*.

Ben Thomas

NATURE-BASED RECREATION OFFICER

I concur with the recommendation/s contained in this report.

Mark Bastin

ACTING SPORT, RECREATION AND NATURAL RESOURCES MANAGER

I concur with the recommendation/s contained in this report.

Bryce Hines

CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)



Memorandum of Understanding

Between

IPSWICH CITY COUNCIL

And

BIRDS QUEENSLAND

(Collaboration to create and publish a *Bird Places of Ipswich* Brochure)

This Memorandum of Understanding

is made on the _____ day of _____ 2018.

Memorandum of Understanding ("MOU")

1. PARTIES:

BETWEEN:

1.1. Ipswich City Council of 45 Roderick Street, Ipswich in the State of Queensland (the "Council");

AND

1.2. Birds Queensland (Birds Queensland is the registered trading name of the Queensland Ornithological Society Inc. ABN 43 891 564 740) of 28 Waterview Terrace, Dutton Park in the State of Queensland ("Birds Qld").

2. BACKGROUND:

- 2.1. Birds Qld has a number of active members in Ipswich.
- 2.2. Birds Qld has supported Council programs by offering guided bird-watching tours in parts of Council's Natural Area Estate for many years.
- 2.3. Birds Qld members, in conjunction with members of Birdlife Southern Queensland, are in the process of conducting field observations and collating information relating to bird watching in Ipswich.
- 2.4. Bird Watching is considered to be a "low-impact" recreational activity which is encouraged by Council as an activity with a range of positive environmental, community health and conservation estate activation outcomes. It is managed and promoted under the Nature-based Recreation Program.
- 2.5. The Parties have agreed to enter into this Memorandum of Understanding (MOU) in order to set out their shared understanding of their roles with respect to the production and publication of a "Bird Places of Ipswich" brochure.

3. STATUS OF MOU:

- 3.1. The parties agree that this MOU is a statement of understanding and is **not** intended to create any legal obligations on either party.
- 3.2. Where either Party is not able to fulfil its obligations under this MOU, the governing principle will be simply for the Parties to act in good faith in regard to the other party, given the constraints of the circumstances.

4. SCOPE OF RELATIONSHIP:

- 4.1. No employment, agency, partnership or legal relationship exists between the Parties as a result of this MOU.

5. ROLES OF THE PARTIES:

5.1. THE PARTIES TOGETHER:

- 5.1.1. The Parties, together, will collaborate to produce a "Bird Places of Ipswich" brochure;

5.1.2. The published brochure will be made publicly available and distributed through Council and Birds Qld networks.

5.1.3. In addition to a paper brochure, an electronic version may be released on the parties' websites and social media channels.

5.1.4. Promote bird-watching as a healthy activity in Ipswich.

5.2. COUNCIL'S ROLE:

5.2.1. Council understands that it has the following role with respect to production of the brochure:

- a) To assist with design of maps used in the brochure;
- b) To assist with sourcing images for use in the brochure if required;
- c) To subsidise design, publishing and/or printing costs up to an agreed value of \$3 000;
- d) To consider further funding of additional printing should supply from the initial print run be exhausted;
- e) To provide access to Council parks and reserves, and supply relevant information to Birds Qld and Birdlife Southern Queensland members conducting field research where possible;
- f) To review the brochure content and use of the Council Logo prior to publishing;

5.3. BIRDS QLD'S ROLE:

5.3.1. Birds Qld understands that it has the following role with respect to production of the brochure:

- a) To conduct research and field work to inform the brochure content;
- b) To arrange the brochure design including incorporation of the logos of Ipswich City Council (as per clause 6.1.1), Birdlife Southern Queensland and Birds Queensland;
- c) To make arrangements for the printing of the brochure;
- d) To make the electronic file of the brochure available for Council to publish online;

6. MARKETING AND BRANDING:

6.1. Birds Qld will acknowledge the contributions of the Council and will:

- 6.1.1. Incorporate the Ipswich City Council logo into the brochure design in accordance with Council's branding rules as acknowledgement of Council's support for the project;
- 6.1.2. Actively and positively promote the Council and Birds Qld in media releases, media interviews, promotional events and other promotional opportunities where appropriate;
- 6.1.3. Obtain the prior written consent of the Council to the release or to make public any material (other than material which has been provided by the Council for that purpose) which directly or indirectly relates to Council and not otherwise release or publish, or allow the release or publication of any such material.

7. INTELLECTUAL PROPERTY:

- 7.1. All Intellectual Property contained in the brochure will be shared between the parties for the purposes of promoting bird-watching in Ipswich.
- 7.2. The Council grants Birds Qld a non-exclusive, non-transferable, royalty-free licence for the Term to use the Intellectual Property for purposes directly related to the production of this brochure, and in accordance with this MOU. The licence expires when the Term ends or this MOU is otherwise terminated, unless the Council advises Birds Qld otherwise in writing.

8. PRIVACY:

- 8.1. The parties must comply with the *Information Privacy Act 2009* (Qld).
- 8.2. The parties must:
 - a) use the Personal Information only for the purpose of performing their functions under this MOU, unless authorised in writing by the party who first disclosed the Personal Information under this MOU;
 - b) not disclose any Personal Information without the consent of the party who first disclosed the Personal Information under this MOU;
 - c) not transfer any Personal Information outside of Australia except with the consent of the party who first disclosed the Personal Information under this MOU;
 - d) ensure that the Personal Information is protected against loss and against unauthorised access, use, modification, disclosure or other misuse;
 - e) fully and promptly cooperate with each other to enable either Party to respond to any applications or privacy complaints which require access to, or amendment of, any document containing the Personal Information in relation to this MOU; and

- f) do all things and execute all documents necessary to ensure that any employees, officers, agents, representatives, contractors, subcontractors and other service providers comply with the same obligations as imposed on the parties under this MOU.

9. RESOLUTION OF DISPUTES:

- 9.1. For the purpose of this clause, a dispute will have arisen when either party gives notice in writing to that effect to the other party.
- 9.2. The parties agree to attempt to settle any dispute arising in connection with this MOU in good faith by negotiation and or mediation.
- 9.3. Any dispute will be referred to the parties' representative(s) nominated in Schedule 1 or other persons the parties notify to each other in writing.

10. NOTICES:

- 10.1. Notices under this MOU must be provided to the respective parties contact person(s) nominated in Schedule 1, or other persons the parties notify to each other in writing.

11. VARIATIONS:

- 11.1 This MOU may be varied at any time by an agreement in writing executed by both Parties.

12. TERM:

- 12.1 This MOU is effective from the date of execution for a period of one year unless otherwise terminated;
- 12.2 The term of this MOU may be extended by written agreement of both parties.

13. TERMINATION:

- 13.1. Either party may at any time terminate this MOU by providing 14 days written notice to the other party.

14. EXECUTION:

Signed by the **parties** on the dates set out below:

BIRDS QUEENSLAND

Signed by (name) _____ (position) _____
On / /2018 as a duly authorised
representative of Birds Queensland

Witness

Name of Witness (print)

IPSWICH CITY COUNCIL

Signed by (name) _____ (position) _____

On [/ /20] as a duly authorised Council
delegate in accordance with section 238 of
the *Local Government Regulation 2012*.

Witness

Name of Witness (print)

SCHEDULE 1

CONTACT PERSONS/ADDRESS FOR NOTICES:

FOR BIRDS QUEENSLAND

Primary Contact	
Contact Person:	Rae Clark
Position:	President
Address for service:	2/42 Caroline Street, Annerley, Qld 4103
Telephone number:	07 3391 1642
e-mail address:	president@birdsqueensland.org.au
Secondary Contact	
Contact Person:	Robert Bush
Position:	Secretary
Address for service:	39 Barrinia Street, Manly, Qld 4179
Telephone number:	0404 805 558
e-mail address:	secretary@birdsqueensland.org.au

FOR IPSWICH CITY COUNCIL

Primary Contact	
Contact Person:	Ben Thomas
Position:	Nature-based Recreation Officer
Address for service:	Hayden Centre South Street Ipswich
Telephone number:	3810 7021
e-mail address:	ben.thomas@ipswich.qld.gov.au
Secondary Contact	
Contact Person:	John Bolton
Position:	Principal Officer (Sport and Recreation Programs)
Address for service:	Hayden Centre South Street Ipswich
Telephone number:	3810 6586
e-mail address:	John.bolton@ipswich.qld.gov.au

DRAFT

Works, Parks and Sport Committee	
Mtg Date: 11.09.18	OAR:
Authorisation: Bryce Hines	

BH: BH

H:\Departmental\Committee Reports\BH Healthy Active School Travel Program 2018 CR

2 August 2018

MEMORANDUM

TO: ACTING SPORT, RECREATION AND NATURAL RESOURCES MANAGER

FROM: ACTIVE TRANSPORT OFFICER

RE: HEALTHY ACTIVE SCHOOL TRAVEL PROGRAM

INTRODUCTION:

This is a report by the Active Transport Officer dated 2 August 2018 concerning the Healthy Active School Travel (HAST) Program. This report outlines the assessment methodology that will be used to determine which participating schools will receive the additional 'end of year funding' for further Active Travel or Health and Physical Education initiatives at the school.

BACKGROUND:

The HAST program encourages Ipswich primary school students, families and school staff to travel to and from school by active travel modes such as walking, scooting, cycling and using public transport. This reduces congestion during peak traffic times, increases safety around the school and improves children's health and physical activity levels.

Schools are provided support via resources and tools to develop initiatives for active school travel for a two year period, with further limited support available in the third year to sustain activities.

A report regarding the introduction of additional funding for schools based on their performance in the HAST program was presented to the Works, Parks and Sport Committee No. 2018 (02) of 19 February 2018 and adopted at Council Ordinary Meeting of 27 February 2018. This report is available as Attachment A.

Council determined to redirect funding, previously used for the yearly calendar, to provide 'rewards' to the best performing HAST schools at the end of the school year. It was considered that this would be a significant incentive to encourage school wide participation and commitment throughout the year. The "end of year" funding is being delivered through three categories:

- Category 1: Highest participation in 'Active Travel' for the year - \$2,500
- Category 2: Most improved 'Active Travel' school for the year - \$2,000
- Category 3: Most innovative HAST initiative/success of activity - \$1,500.

MECHANISM OF ASSESSMENT:

The assessment of the participating schools will be conducted through the online grants administration system 'SmartyGrants'. SmartyGrants is currently utilised by Council for similar funding programs. The functionality of this program enables a consistent and transparent mechanism to assess each participating school in regards to their involvement and commitment to the program over the calendar year. This online system will also be used for acquittals related to this funding.

ELIGIBILITY CRITERIA:

Only schools that have completed a School Travel Plan (STP) and signed a Memorandum of Understanding (MOU) with Council for the calendar year will be eligible for the funding.

ASSESSMENT CRITERIA:

The HAST program is designed around a number of mandatory requirements and activities. These requirements are highlighted in the STP which each school completes when they start the program. The successful completion of these requirements provides the parameters for quantitatively measuring the success of the program at each school.

Schools are assessed via a scoring system based on the following criteria,


- Completion of evaluation surveys ('hands up' surveys)
- Percentage of students participating in active travel
- Demonstrated increase in active travel through the year
- Evidence of engagement with the school community through surveys, feedback opportunities or engagement events
- Implementation of activities that increase active travel or increase awareness/education
- An analysis of the number and quality of activities carried out during the year that correlate with active school travel
- Evidence of the promotion of HAST activities in social media and/or newsletters throughout the year.

CONCLUSION:

The HAST Program is increasing active school travel in participating schools. An analysis of the current program supports the ability to create a quantitative and documented assessment criteria. This enables a scoring system to be implemented to create a fair and equitable method for determining funding allocation. The assessment criteria and scoring created for the school assessment is considered to be objective and consistent, ensuring fairness and accountability in determining the category winners.

The online SmartyGrants portal currently utilised by council for grant and funding application and assessment is considered the best tool for the delivery of the assessment material.

ATTACHMENT:

Name of Attachment	Attachment
Works, Parks and Sport Committee No. 2018 (02) of 19 February 2018 and Council Ordinary Meeting of 27 February 2018 Report.	 Attachment A

RECOMMENDATION:

That the interim administrator of Ipswich City Council resolve:

That Council approve the proposed assessment criteria methodology to determine the 'end of year funding' for the Healthy Active School Travel Program (HAST), as detailed in the report by the Active Transport Officer dated 2 August 2018, to be implemented for the program through the online 'SmartyGrants' website.

Blandina Huber

ACTIVE TRANSPORT OFFICER

I concur with the recommendation/s contained in this report.

Mark Bastin

ACTING SPORT RECREATION AND NATURAL RESOURCES MANAGER

I concur with the recommendation/s contained in this report.

Bryce Hines

CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)

Works, Parks and Sport Committee	
Mtg Date: 19.02.18	OAR: YES
Authorisation: Bryce Hines	

BH: BH

H:\Departmental\Committee Reports\1802BH Healthy Active School Travel Program 2018 CR

9 February 2018

MEMORANDUM

TO: SPORT RECREATION AND NATURAL RESOURCES MANAGER

FROM: ACTIVE TRANSPORT OFFICER

RE: HEALTHY ACTIVE SCHOOL TRAVEL PROGRAM

INTRODUCTION:

This is a report by the Active Transport Officer dated 9 February 2018 concerning the Healthy Active School Travel (HAST) Program and its proposed implementation for 2018.

BACKGROUND:

The HAST program encourages Ipswich primary school students, families and school staff to travel to and from school by active travel modes such as walking, scooting, cycling and using public transport and thereby improving children's health and physical activity levels.

Schools are provided support via resources and tools to develop initiatives for active school travel for a two year period, with further limited support available in the third year to sustain activities.

A recent review of the HAST program explored the background, objectives and value of the program in addition to its delivery effectiveness in creating sustainable behavioural change in the school community.

A brief overview of the review findings, and subsequent recommended approach to the delivery and implementation of the HAST program in 2018 is provided below.

KEY FINDINGS:

The key findings of the review are:

- The program holds limited incentive to encourage school participation. Past experience has found that schools rely heavily on Council's Active Transport Officer to organise events. It also seems that there is limited encouragement by schools to support regular active travel to and from schools outside of specific organised events. This is not conducive to encouraging behavioural change.
- The yearly calendar production accounts for approximately half the yearly budget allocated to the program and has limited correlations to applied behavioural change strategies.
- Annual evaluation of the program is difficult due to poor baseline data and the reporting not always supplied to Council by Schools at the completion of each year.
- Parents have expressed a level of concern and reluctance to allow student participation in active travel. The current program could become more targeted to engage sufficiently with parents.
- The HAST program offers nutritional education to students. Education Queensland offers 'smart choices' nutritional education support to all schools. The Australian Government offers grants for sports funding (including bicycle riding) through the 'Sporting Schools' program. Currently bicycle education is offered by Council to schools independently of HAST and elicits greater interest from schools than HAST's holistic approach to active travel.
- Insufficient mechanisms in place to encourage sustainable change. The current approach is focussed on a couple of 'events' each year. Key behavioural change strategies involve reward and competition. Repetition of an action is necessary to change habits, rather than 'one off' events.

SUGGESTED APPROACH:

A suggested approach to improve the HAST Program in 2018 is as follows:

- Create a Memorandum of Understanding (MOU) between participating school and Council. The MOU will highlight the minimum obligations of the school and what Council will provide the school in terms of incentive/funds throughout the year. Minimum obligations would include formation of a project working group within the school (with involvement of the Parents and Citizens Association), collection of baseline data and regular reporting.
- Adjust the program to support parents in the behaviour change outcomes and increase the involvement of parents and the P&C in the HAST Program from both a planning and delivery/implementation perspective.

- Support Schools in applying for the Sporting Schools funding for bike education where possible.
- Remove the nutritional education aspect (which is provided through Education Queensland's 'Smart Choices' program).
- Promote the alignment of the program with the Australian Curriculum and use this as a driving mechanism within schools to create sustainability of the behavioural change teachings in the long term. This would include targeting teacher professional development opportunities as part of the HAST offerings.
- Review the current school selection/recruitment process.
- Remove the yearly Calendar competition.
- Redirect funding for the calendar to provide 'rewards' to the best performing HAST schools at the end of the school year. This will be a significant incentive to encourage school wide participation and commitment throughout the year, and provide a funding opportunity for P&C's. Suggested funding of \$5000-\$6000 split over 2 to 3 award categories. The rewards will provide funding for approved active travel incentives such as a school bike cage, a scooter/bike bank, or the Health and Physical Education (HPE) program at the school. An example for the winning categories could be:
 - Highest participation rates for the year (% of students)-\$2000
 - Most improved school for the year-\$2000
 - Most innovative HAST initiative/success of activity \$1000.

TIMING:

The following timing is suggested for the HAST Program in 2018:

January- February 2018	<ul style="list-style-type: none"> • Review of program • Seek interest from Schools • Confirm preferred schools with Councillors
Term 1 - February 2018	<ul style="list-style-type: none"> • Finalise review of Program • Approach accepted schools with overview of 2018 HAST Program • Sign up schools to HAST MOU
Term 1 - March 2018	<ul style="list-style-type: none"> • Assist schools in preparing HAST School Travel Plan for 2018
Term 2-3 - April – September 2018	<ul style="list-style-type: none"> • Assist schools to implement the HAST School Travel Plan
Term 4 – October- December 2018	<ul style="list-style-type: none"> • Assist schools to implement the HAST School Travel Plan • Review and Evaluate 2018 HAST Program • Commence recruiting schools for 2019 HAST Program

CONCLUSION:

A review of the Healthy Active School Travel (HAST) Program has identified a number of opportunities to improve the program efficiency and delivery of sustainable active travel activities.

RECOMMENDATION:

Amended at WPS Ctee No. 2018(02) of 19.02.18

A. That Council approve the changes to the Healthy Active School Travel Program (HAST), as detailed in the report by the Active Transport Officer dated 9 February 2018, to be implemented for the 2018 program.

B. That the Healthy Active Travel Program be reviewed and report submitted to committee in 12 (twelve) months time.

Blandina Huber

ACTIVE TRANSPORT OFFICER

I concur with the recommendation/s contained in this report.

Kaye Cavanagh

SPORT RECREATION AND NATURAL RESOURCES MANAGER

I concur with the recommendation/s contained in this report.

Bryce Hines

ACTING CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)

Works, Parks and Sport Committee	
Mtg Date: 11.09.18	OAR: YES
Authorisation: Bryce Hines	

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7 August 2018

MEMORANDUM

TO: CHIEF OPERATING OFFICER (WORKS, PARKS & RECREATION)

FROM: IPSWICH WASTE SERVICES MANAGER

RE: IPSWICH WASTE SERVICES ANNUAL PERFORMANCE PLAN 2018-2019

INTRODUCTION:

This is a report by the Ipswich Waste Services Manager dated 7 August 2018 concerning the Ipswich Waste Services Annual Performance Plan 2018-2019.

BACKGROUND:

The Ipswich Waste Services Annual Performance Plan is the mechanism for the Council to specify its expected standard of performance for waste service delivery. This report proposes the 2018-2019 Annual Performance Plan for Ipswich Waste Services.

DISCUSSION:

Attachment A contains the proposed Ipswich Waste Services 2018-2019 Annual Performance Plan. Attachment B contains the accompanying Service Specification.

The following details the changes to the previous 2017-2018 Annual Performance Plan:

- The reporting category for 'Missed service requests' has been merged with 'Extra service requests' in Council's Customer Engagement System (CES). Therefore the IWS performance target for the number of domestic refuse & recycling bin missed service complaints per 1,000 bins in service has been amended to 'Number of domestic refuse & recycling bin missed service complaints or extra services requested per 1,000 bins in service' and the service targets increased to accommodate the higher number of service requests in the new category.

- The performance standard for the commencement of green waste services has been reduced from 10 days to 5 days.
- The acceptable performance standard for ‘% waste diverted from landfilling at the Recycling & Refuse Centres’ has been decreased from 40% to 35% as a result of the need to direct concrete waste to landfill. There is currently no viable concrete recycling option available.
- The acceptable and target performance standards for ‘% waste diverted from landfilling by commercial waste services’ has been decreased as follows because of the lack of available recycling markets for commercial waste at the present time:



	<i>Acceptable standard</i>	<i>Target</i>
% waste diverted from landfilling by commercial waste services	Formerly 18%	Formerly 25%
	Decreased to 5%	Decreased to 15%

- Operational costs at the public waste disposal facilities have increased due to new waste handling requirements for treated timber. The expected average cost per customer transaction has increased from \$23.38 (2017–2018) to \$26.80. The total subsidy for operating the Recycling and Refuse Centres (including overheads) is also expected to increase from \$612,430 in 2017-2018 to \$1 million in 2018-2019 as a result of the above increase in waste disposal costs.
- Dialysis patients & people with disabilities were generally offered an additional recycling service to dispose of excess medical waste at no charge. Further research has indicated that most of the dialysis waste is not suitable for Council’s current kerbside recycling service. Therefore an additional refuse service is now offered as a Community Service Obligation instead of the additional recycling service.

Appendix A: Service Specification

- Section 2.3.1: Amendment to reflect Councils current process for insurance claims.
- Section 3.1.5: Operating hours have been amended to reflect current EBA discussion.
- Section 3.1.5: Includes a more specific definition for infirm services.
- Section 3.7.2: Opening hours have been amended to standardise opening hours throughout the year as requested by staff and their union representatives. Standardised opening hours will simplify the payroll process and make it easier for residents by eliminating uncertainty over opening hours throughout the year.

ATTACHMENT/S:

Name of Attachment	Attachment
Ipswich Waste Services Annual Performance Plan 2018-2019	 Attachment A
Appendix A: Service Specification	 Attachment B

RECOMMENDATION:

That the interim administrator of Ipswich City Council resolve:

That the 2018-2019 Ipswich Waste Service Annual Performance Plan and its supporting Service Specification, as detailed in Attachments A and B to the report by the Ipswich Waste Services Manager titled 'Ipswich Waste Services Annual Performance Plan 2018-2019' dated 1 August 2018, be adopted.

Chris Theron
IPSWICH WASTE SERVICES MANAGER

I concur with the recommendation/s contained in this report.

Bryce Hines
CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)

Ipswich Waste Services

Annual Performance Plan

2018-2019



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1. GENERAL OVERVIEW

1.1 Introduction

The Ipswich City Council established Ipswich Waste Services as a commercial business unit in 1998 for the purpose of delivering a high level of waste management services to its customers in a cost effective, efficient, timely and responsive manner applying commercial principles of service delivery.

Ipswich Waste Services is a commercial activity under Chapter 3 of the Local Government Act 2009 and is required under the legislation to have an Annual Performance Plan.

The Annual Performance Plan is the mechanism for the Council to specify its performance of the business and for Ipswich Waste Services to confirm its commitment to meeting the stated performance levels. The activities of Ipswich Waste Services will be in accordance with the policies contained in Councils Corporate Policy Register. The term of this Annual Performance Plan is from 1 July 2018 to 30 June 2019.

Ipswich Waste Services will explore appropriate commercial opportunities to potentially expand the business in order to enhance its revenue base.

1.2 Customer Charter

The founding principle of Ipswich Waste Services is to meet the corporate objectives of the Ipswich City Council. A Customer Charter has been established to assist in focussing Ipswich Waste Services on its obligations to the customers of the City. The following Customer Charter outlines the rights of the customer and the rights of the Council as undertaken on its behalf by Ipswich Waste Services:

Customers' Rights

Our customers have a right to:-

- a competitive weekly domestic waste service;
- a timely response to inquiries;
- special services for the infirm;
- be informed of changes to services before the changes take place;
- performance guarantees;
- make contact with us and make inquiries about the services provided;
- have missed bins collected within 1 working day; and
- have a bin that a customer has forgotten to put out collected within 1 working day at the scheduled charge.

Council's Rights

Under the provisions of the Queensland Public Health Act 2005, Local Government has been given the obligation for managing public health risks associated with waste. This Act also provides the State with the ability to take any necessary actions to remove or reduce the risk to public health from a waste related public health risk if the State is reasonably of the opinion that that the local government is failing to fulfil their responsibilities. Any reasonable costs and expenses incurred by the State can be recouped as a debt payable by the local government.

Therefore under the provisions of this legislation, local government has a legal duty to ensure that appropriate waste collection, waste disposal services and regulatory controls are available within their jurisdiction.

The Council has a right to the collection, transportation and disposal of waste being performed in a cost efficient and effective manner which meets legislative requirements and minimises negative impacts on the environment and community.

1.3 Business Management System Policy

Ipswich Waste Services has developed the following Business Management System Policy to demonstrate its commitment to providing outstanding customer service and value for money from all its activities in a manner that achieves long term sustainable benefits to the environment and the community:

Our vision for Ipswich Waste Services is to provide a quality waste management service to the residents and businesses in Ipswich and surrounding local government areas. Our employees have a focus on customer service. We listen closely to what our customers ask for and endeavour to meet or exceed their requirements. As a team, we offer experience, motivation and commitment in providing the best possible service for our clients. We are pleased to be of service and take pride in the quality of our work.

At Ipswich Waste Services, we are committed to complying with all relevant legislation including Workplace Health & Safety and Environmental requirements, industry guidelines, good established practices such as Australian standards and all other requirements placed upon Ipswich Waste Services or to which we subscribe.

We recognise that good environmental and workplace health & safety performance is critical to the success of our business. We are committed to establishing measurable objectives and targets to ensure continued improvement aimed at prevention of pollution and elimination of work related injury and illness.

Risk management is seen as an integral part of good management practices - managing both the potential opportunities and threats to the Ipswich Waste Services business. Risk is inherent in all our business activities. Ipswich Waste Services continuously manages risk through daily work activities. We acknowledge that the adoption of a strategic and formal approach to risk management will improve decision-making, enhance outcomes, provide accountability and ensure compliance with the relevant laws and regulations. We are committed to incorporating risk management into our philosophy, activities, operations and planning processes.

Our operational processes are developed and regularly reviewed to ensure they are efficient and meet the needs of our customers at an acceptable cost.

To assure our customers of our resolve, Ipswich Waste Services has established, documented, implemented and maintained a business management system and continually seeks to improve its effectiveness in accordance with the requirements of the following standards:

- a) Occupational health and safety management systems AS/NZS 4801:2001*
- b) Quality management systems ISO 9001:2015*
- c) Risk management ISO 31000:2009*
- d) Environmental management systems ISO 14001: 2015*

1.4 Management of the Business Unit

1.4.1 Autonomy

Although operating as a branch within Council's Works, Parks & Recreation Department, in accordance with the Local Government Act, Ipswich Waste Services is required to be provided with autonomy in its day to day operations subject to overarching control mechanisms under the commercialisation framework. The Council is therefore responsible for setting broad policy directions for Ipswich Waste Services through the Corporate Plan, Customer Charter and Annual Performance Plan. Ipswich Waste Services is responsible for service delivery within the parameters of the Customer Charter, the Annual Performance Plan and Service Specification.

1.4.2 Identity

Ipswich Waste Services will have an identity which is clearly linked with Ipswich City Council. The Business Unit will be identifiable to customers through the use of a co-branded logo with the linkage with Ipswich City Council clearly stated as follows:



Ipswich Waste Services will exhibit the form of a company or corporation (but without a separate legal identity) operating within the commercial concepts of responsibility, propriety and care which are integral parts of the governance of such entities.

1.4.3 Delegations

As detailed in the Delegations Register, Council has delegated specific authorities to the Ipswich Waste Services Manager. These delegations provide the appropriate levels of delegated authority so that Ipswich Waste Services may operate with day to day autonomy.

1.4.4 Accountability

The performance of Ipswich Waste Services will be monitored against performance targets specified in the Annual Performance Plan. Ipswich Waste Services will also comply with the requirements of laws applying to Local Government. Ipswich Waste Services will be responsible to meet the agreed performance targets and to report and keep records as required for auditing purposes as set out in the Annual Performance Plan.

1.5 Services provided by Ipswich Waste Services

1.5.1 Services to Ipswich City Council

Services provided to Ipswich City Council by Ipswich Waste Services are outlined in detail in the attached Service Specification for Waste Management Services.

1.5.2 External Customers

Ipswich Waste Services provides a range of commercial waste management services to external clients. As appropriate, individual service agreements are entered into with external customers with each agreement specifying the service level requirement.

2. Performance Standards 2018-2019

2.1 Introduction

A number of performance standards have been identified for Ipswich Waste Services. Listed below are the measures that will be used to assess the performance of Ipswich Waste Services for the 2018/19 financial year. Performance against these standards is reported to Council on a quarterly basis. Each of the measures has been developed to identify:

- Key Result Area** - a statement of what is to be achieved (the business objective);
- Indicator** - what will tell us whether the outcome is being achieved;
- Acceptable Standard** – the minimum level of performance that is acceptable;
- Target** - the level of performance that Ipswich Waste Services actively aims to achieve;

The performance standards have been grouped into the key result areas of Customers, Financial, People & Systems and Processes.

2.2 Customers

PERFORMANCE TARGETS - CUSTOMERS			
KEY RESULT AREA	Indicator	Acceptable Standard	Target
Provide value to customers	Customer response to survey questions indicates customer satisfaction with the service	>90%	>99%
	Number of domestic refuse & recycling bins repaired or replaced per 1000 bins in service	<7	<5
	Number of domestic refuse & recycling bin missed service complaints or extra services requested per 1,000 bins in service	< 5	< 4

2.3 Financial

PERFORMANCE TARGETS - FINANCIAL			
KEY RESULT AREA	Indicator	Acceptable Standard	Target
Provide value to shareholders	Net Profit Margin - Calculated as net (Surplus) Deficit after tax/earnings *100	budgeted net profit margin	>budgeted net profit margin
	Budget Performance - Surplus on Operations	budgeted net surplus	>budgeted net surplus
	Debtors Days Outstanding	< 38 days	< 28 days

2.4 People & Systems

PERFORMANCE TARGETS - EMPLOYEES			
KEY RESULT AREA	Indicator	Acceptable Standard	Target
Promote a climate for action within the workforce	Absenteeism - % against available hours	<3.5%	<3%
	LTISR – Lost time injury severity rate	9	7
	Annual leave balance for each staff member of 6 weeks or less	>95%	>99%

2.5 Processes

PERFORMANCE TARGETS - PROCESSES			
KEY RESULT AREA	Indicator	Acceptable Standard	Target
Achieve operational excellence	Missed and extra service requests completed within 1 working day	>85%	>95%
	Domestic refuse & recycling service commencements actioned within 5 working days of notification	>85%	>95%
	Green waste service commencements actioned within 5 working days of notification	>85%	>95%
	Requests for bin replacements and repairs actioned within 5 working days	>85%	>95%
KEY RESULT AREA	Indicator	Acceptable Standard	Target
Be a good neighbour	% waste diverted from landfilling at the Recycling & Refuse Centres	>35%	>50%
	% total recycling diverted from domestic collection & disposal services	>25%	>45%
	% domestic green waste diverted from domestic refuse service	>3%	>10%
	% waste diverted from landfilling by the kerbside recycling service	>15%	>20%
	% waste diverted from landfilling by commercial waste services	>5%	>15%

3. Reporting Requirements

Ipswich Waste Services will provide Council with a report on a quarterly basis detailing the following items:

- Major highlights of operational activities
- Performance in relation to stated performance targets
- Financial analysis of quarterly performance against budget
- Waste & recycling volumes
- Recycling & Refuse Centre data
- Delegation Reporting
- Asset Disposal

4. Policies

There is an agreed Policy Register that establishes the Policy Framework within which Ipswich Waste Services will operate. These policies can be amended as required by Council.

4.1 Pricing

4.1.1 Fees and Charges (External)

The fees and charges to be levied by Ipswich Waste Services for services provided to external customers will be in accordance with Council's adopted Fees and Charges. The schedule of fees and charges for Ipswich Waste Services nominates quoted charges for the provision of waste services. In order to compete in the waste marketplace, the Manager of Ipswich Waste Services may use the delegated power to provide quotes for the provision of waste services.

4.1.2 Internal Services

Charges for services provided to Council by Ipswich Waste Services will be in accordance with the pricing schedule that is prepared each financial year.

4.2 Business return

A surplus target is set for Ipswich Waste Services on an annual basis and adopted by Council through the Council budget process.

4.3 Taxation Equivalents

Tax equivalents are shown as an operational expense and are set during the Council budget process.

4.4 Borrowings

Borrowings for capital expenditure are approved through Council's budget process and are in accordance with Council's adopted borrowing policy. Ipswich Waste Services does not have any current borrowings.

4.5 Community Services Obligations

Under the provisions of the Local Government Act, any community service obligations of the commercial business unit must be clearly identified in the annual performance plan and costed separately. The commercial business unit is also to be appropriately funded for its community service obligations, any funding made apparent and performance targets must be set for its community service obligations. Funding of community service obligations undertaken by Ipswich Waste Services is provided through the adopted Council budget. Performance targets are detailed in Section 2 of this Annual Performance Plan.

The following activities undertaken by Ipswich Waste Services are considered to be Community Service Obligations. The anticipated value is based on actual service provision for the previous financial year and current service charges.

<i>IPSWICH WASTE SERVICES – COMMUNITY SERVICE OBLIGATIONS 2017-2018</i>		
Description	Value	Comments
Provision of waste services at Ipswich community events.	\$43,228	Free or subsidised waste services for community events. CSO's funded by the Works, Parks & Recreation (WPR) Department.
Schools recycling program	\$9,779	Free recycling collection services for local schools. CSO funded by the Works, Parks & Recreation (WPR) Department.
Transfer Station waste disposal charge exemptions	\$7,660	Waivered transfer station fees for specific organisations. CSO's funded by the Councillors and Community & Cultural Services Department
Subsidised householder waste disposal at the Riverview and Rosewood Recycling & Refuse Centres.	\$1 million	Actual operational costs at the Recycling & Refuse Centres have been estimated at \$26.80 per customer for 2018-2019. The total subsidy for operating the Recycling and Refuse Centres (including overheads) is expected to increase from \$612,430 in 2017/2018 to \$1 million in 2018/2019 as a result of increased waste handling costs for treated timber. Funded by IWS budget

<i>IPSWICH WASTE SERVICES – COMMUNITY SERVICE OBLIGATIONS 2017-2018cont.</i>		
<i>Description</i>	<i>Value</i>	<i>Comments</i>
Provision of free recycling services to residents that request additional kerbside recycling services.	\$9,329	Provision for 46 fortnightly services. Funded by IWS budget.
Provision of free refuse services for dialysis patients & people with disabilities that require additional volume for kerbside waste disposal.	\$7,942	Provision for 22 services. Funded by IWS budget.

Ipswich Waste Services

Annual Performance Plan

2018-2019

Appendix A:

SERVICE SPECIFICATION

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WORKS, PARKS & RECREATION DEPARTMENT
Ipswich Waste Services Annual Performance Plan 2018-2019
Appendix A – Service Specification

Date revised:
August 2018

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1. PREAMBLE

This specification provides for the delivery of the following services by Ipswich Waste Services to Council:

1.1 Collection of Waste

- Domestic Waste - weekly Domestic Waste Service from Wheeled Carts and Domestic Bulk Bin Service within the designated waste service collection area;
- Domestic Recycling - fortnightly Domestic Recycling Service from Wheeled Carts and Domestic Bulk Bin Recycling Service within the designated waste service collection area;
- Green Waste Service - fortnightly Green Waste Service from notified premises.
- Street Litterbin Service – service at required frequency to Street Litterbins located within Ipswich;
- Dead Animal Service - removal of dead animals from notified premises or roadsides;
- Commercial Waste - weekly collection service from Wheeled Carts within the designated waste service collection area;
- Internal Waste Collection Service – waste collection services provided for Council's facilities and depots.

1.2 Disposal of Waste

- Management and operations of the public Recycling & Refuse Centres.

2. GENERAL SPECIFICATIONS

2.1. Definitions

The following terms shall have the meanings respectively assigned to them:

“Bulk Bin” means a waste container other than a Wheeled Cart which is to be used in provision of the Services.

“Collection Point” means:

- (a) A position at the kerb side of a dwelling or a designated area, which is accessible to the Removal Vehicle for emptying of Wheeled Carts.
- (b) In respect of an Infirm (as determined by Council) Household, a position determined by mutual agreement between the resident and Ipswich Waste Services.
- (c) A position on Multi-residential Premises, which has suitable access for a Removal Vehicle for the emptying of a large number of Wheeled Carts or Bulk Bins.

“Commercial Waste” as the term is defined in the *Environmental Protection Regulation 2008*.

“Designated waste service collection area” means an area designated by the local government as an area in relation to which the local government has arranged for removal of general waste from premises in the area.

“Domestic Bulk Bin Service” means Waste Services provided at multi-residential sites, e.g. strata and group title residential unit complexes where Bulk Bins are provided for disposal of Domestic Waste.

“Domestic Waste” as the term is defined in the *Environmental Protection Regulation 2008*.

“Domestic Waste Service” means the service to be provided by Ipswich Waste Services for the removal, transportation and disposal of Domestic Waste from the designated waste service collection area.

“Dwelling” means a single dwelling or each part of a multiple dwelling designed for separate occupation.

“Green Waste” as the term is defined in the *Environmental Protection Regulation 2008*.

“Green Waste Service” means the service to be provided by Ipswich Waste Services for the removal, transportation and disposal of Green Waste from notified dwellings.

“Infirm Household” means a dwelling in respect of which it has been determined that by reason of ill health or other physical or mental incapacity, the occupant is not able to place a Wheeled Cart at a Collection Point.

“Multi-residential Premises” means premises comprising one or more multiple unit residential building(s) situated on land which consists of or includes shared or common property (regardless of the legal nature of the arrangements in respect of the property) .

“Recycling Service” means the service to be provided by Ipswich Waste Services for the removal, transportation and disposal of Recyclables from dwellings within the designated service area.

“Removal Vehicle”, (sometimes referred to as a Collection Vehicle) means an approved Domestic, Commercial, Recycling, Street Litterbin, and Front lift Waste Vehicle used by Ipswich Waste Services in providing the Services.

“Services” means the services to be provided by Ipswich Waste Services to Council pursuant to this Specification being the Domestic Waste Services, Domestic Recycling Waste Services, Street Litterbin Service, Domestic Bulk Bin Services, Dead Animal Removal Services, Commercial Services, and Ancillary Services.

“Waste” is defined in the *Environmental Protection Act 1994*.

“Wheeled Carts”, sometimes referred to as **“Carts”** in this Specification, means the 240 litre or 360 litre Wheeled Carts used in the provision of the Services and which must be of a specification approved by Council and which are to be used in the provision of the Services.

2.2 Vehicles and Plant

2.2.1 Ipswich Waste Services will provide all containers and waste specific tools and equipment.

2.2.2 All Collection Vehicles and Plant used in provision of the Services shall be:

- (a) Designed to enable concealed Waste and Recyclables to be carried;
- (b) Registered for use in Queensland; and
- (c) Equipped with high visibility flashing warning lights which shall be operational during the servicing of each bin, along with reversing lights and an audible signal which shall operate automatically when reverse gear is engaged.

- 2.2.3 For the domestic refuse and recycling collection vehicles, Ipswich Waste Service shall:
- (a) Number all of its vehicles and legibly display the number and Ipswich Waste Services name on each vehicle.
 - (b) Cause the logo of Ipswich Waste Services to be displayed on both sides and the rear of all vehicles provided. Such words shall be displayed in a conspicuous colour approved by Council in lettering at least 100mm high.
 - (c) Keep the exterior of all Vehicles in a clean and sightly condition.
 - (d) Ensure that the colour of the complete exterior of the body and the cabin of all Vehicles shall be the colour approved by Council.

2.3 Damage to Property

- 2.3.1 Should any property be damaged as a result of the actions of Ipswich Waste Services, effected parties will be directed to Council's Risk section to lodge an insurance claim.
- 2.3.2 Ipswich Waste Services shall not be responsible for damage to property resulting from its vehicles accessing public roadways. Ipswich Waste Services shall not be responsible for the provision of or contribution to the cost of providing or maintaining suitable access areas including truck turn around areas.

2.4 Safety

- 2.4.1 Ipswich Waste Services shall be responsible for compliance with all provisions of the *Workplace Health and Safety Act 2011* and within the area so required for the performance of this Specification shall:
- (a) ensure that the provisions of the Act are complied with, or as the case may be, are not contravened;
 - (b) ensure that all equipment used, or to be used in, or for work:
 - (i) is suitably designed for safety in the use made or to be made of it;
 - (ii) is maintained in a safe and serviceable condition; and
 - (ii) is used and operated safely and competently.
 - (c) provide suitable precautions and safeguards during unloading operations at any site;
 - (d) provide suitable delivery vehicles so as not to endanger the health or safety of any person, cause damage to any property, or cause nuisance to the public;
 - (e) provide Material Safety Data Sheets for use where required;
 - (f) provide protection for members of the public when operating on any site;
 - (g) ensure that Ipswich Waste Services facilities are kept in a tidy condition; and

(h) provide other safeguards and take such other safety measures as are prescribed.

2.5 Complaints

- 2.5.1 Complaints Procedure: Ipswich Waste Services shall respond to and deal with any complaints made to it as soon as is practicable and shall provide a written report in respect of how complaints were dealt with through Councils Customer Service System.
- 2.5.2 Ipswich Waste Services to Act on Emergency Complaints: Ipswich Waste Services shall be available and competent to receive and act on emergency complaints at all times including Saturdays, Sundays and public holidays.

2.6 Environmental Liability and Responsibility

- 2.6.1 Ipswich Waste Services shall comply with all applicable environmental legislation and without limiting the generality thereof, Ipswich Waste Services shall, obtain and maintain all licences which it may be legally required to be obtained to enable it to provide the Services including a licence from the Queensland Environment and Heritage Protection Department under the provisions of the Environmental Protection Act 1994.

2.7 Insurance

- 2.7.1 The legal liability coverage provided by Council's membership of LGM Queensland applies to all of Council's operations including commercial activities carried out by Council. Accordingly, as Ipswich Waste Services is a commercial operation of Council, but remains part of Council, and is not a separate legal entity, it has been confirmed that the liability coverage provided by Council's membership of LGM Queensland covers Council including Ipswich Waste Services, subject to the terms and conditions of the LGM Queensland Rules and Wording.

3. DELIVERABLE SERVICES

3.1 Kerbside domestic collection services

3.1.1 Domestic Waste Service

Ipswich Waste Services shall perform a Domestic Waste Service including one (1) or more Wheeled Carts at least once per week (including Public Holidays) at every premise within the designated waste collection area where a bin is suitably presented for service. (Refer to Section 3.1.7 for details of unacceptable conditions and contents of wheeled carts.)

3.1.2 Domestic Recycling Service

Ipswich Waste Services shall at least once each fortnight on the same day as the Domestic Waste Service (including public holidays) perform a Recyclable Waste service at every premise within the designated waste collection area where a bin is suitably presented for service. (Refer to Section 3.1.7 for details of unacceptable conditions and contents of wheeled carts.)

3.1.3 Green Waste Service

Ipswich Waste Services shall at least once each fortnight on the same day as the Domestic Waste Service (including public holidays) perform a Green Waste service at every notified premise where a bin is suitably presented for service. (Refer to Section 3.1.7 for details of unacceptable conditions and contents of wheeled carts.)

3.1.4 Starting Time

Operating hours will be between the span of 4:00AM and 8:00PM as mutually agreed as part of EBA discussions.

3.1.5 Infirm Households

- Infirm services may be commenced by the provision of a letter from the residents doctor indicating that they are unable to place their wheeled cart out (or retrieve it) from the kerbside due to old age, a disability or a medical condition.
- Ipswich Waste Services shall collect the Wheeled Carts from an agreed collection point and return the Wheeled Carts to the same position from which they were collected at those premises that have an infirm service approved.

3.1.6 Wheeled Cart Maintenance and Replacement

Ipswich Waste Services shall maintain the Wheeled Carts in a good and serviceable condition at all times and shall replace any damaged or lost Wheeled Cart in accordance with service levels specified in the Annual Performance Plan 2018/2019. Retrieved Bins still in a serviceable condition may be used by Ipswich Waste Services for replacement of damaged or lost Wheeled Carts.

3.1.7 Unacceptable Conditions and Contents of Wheeled Carts

- Ipswich Waste Services shall endeavour to prevent contamination of Recyclable Waste in the Collection Vehicle by not servicing significantly contaminated Wheeled Carts which obviously contain non-Recyclable Waste which, if collected, would increase the contamination level of Recyclable Waste agreed to be received at the recycling depot.
- Unacceptable conditions and contents of Wheeled Carts shall include:
 - (a) Overweight Wheeled Cart (more than 50kg);
 - (b) A non-standard Wheeled Cart (bins not provided by Council will not to be serviced);
 - (c) Location not in accordance with Agreement Specifications;
 - (d) Liquid in Wheeled Cart;
 - (e) Non-Recyclable Waste placed in the recycling bin; and
 - (f) Over filled Wheeled Cart (lid not able to be closed).
- Ipswich Waste Services shall attach labels to unacceptable Wheeled Carts, to advise the customer why the bin has not been serviced.

3.1.8 Variation of Recycling Service

Ipswich Waste Services may be required to vary the range of recyclable products, which are collected, subject to fluctuations in markets for sale of the Recyclable Waste.

3.2 Street Litterbin

3.2.1 Ipswich Waste Services shall provide a collection service to Street Litterbins located in selected areas and service such bins on a suitable frequency.

3.2.2 Ipswich Waste Services shall maintain a schedule of Street Litterbin services.

- 3.2.3 Where new services are required, Ipswich Waste Services shall perform the service of assessing and investigating requests for new or cancelled Street Litterbin Services and shall arrange the installation and/ or removal of bins.
- 3.2.4 Ipswich Waste Services may arrange for the relocation or installation of new Street Litterbins, when required.
- 3.2.5 Ipswich Waste Services vehicles are to remain upon the roadway or sealed pavement if possible when providing street litter bin services.
- 3.2.6 Ipswich Waste Services shall comply with the following provisions and shall ensure that its employees comply with such provisions.
- (a) Call as directed at the Street Litterbins at which Ipswich Waste Services is required to perform a service.
 - (b) Upon each visit remove all Waste which is in the Street Litterbin or which is on the ground within one metre of the Street Litterbin.
 - (d) After emptying the contents of the Street Litterbin, the Street Litterbin shall be returned to the position from where it was collected and locked in place.
 - (e) Carefully place without undue noise the contents of the Street Litterbin in the Removal Vehicle provided by it for the removal of Waste, and pick up and place in the Removal Vehicle any spilled or dropped Waste.

3.3 Domestic Bulk Bin Service

- 3.3.1 Ipswich Waste Services shall provide Bulk Bins to suitable multi-residential premises within the designated waste collection area.
- 3.3.2 Ipswich Waste Services shall, at least once per week, perform a Domestic Bulk Bin Service at every multi-residential premises provided with a Bulk bin unless unacceptable materials are presented in the bin for servicing.

3.4 Dead Animal Collection Service

- 3.4.1 **Schedule of Service**
Council will provide, on a daily basis, details of locations where dead animals are to be removed through its Customer Service System. Generally this will apply to situations where a person responsible for the animal cannot be located for a commercial fee to be forwarded to the responsible person/organisation. Where a responsible person/organisation is identified the service is provided by Ipswich Waste Services as a commercial arrangement with the responsible person/organisation.

3.4.2 Non Urgent and Urgent Services

Council will specify when a request to remove a dead animal is urgent. Urgent requests will require the animal to be removed within 4 hours. Non urgent requests will require the animal to be removed within 24 hours.

3.5 Commercial Services

3.5.1 Ipswich Waste Services shall provide wheeled carts to nominated premises.

3.5.2 Ipswich Waste Services shall, at least once per week perform a Commercial Service at these premises. (Refer to Section 3.1.7 for details of unacceptable conditions and contents of wheeled carts that impede the provision of the service.)

3.6 Internal Waste Collection Services

3.6.1 Ipswich Waste Services shall provide Commercial, Hooklift, Frontlift, Skip, Recycling and Document Destruction waste collection services to Departments within Council as required.

3.7 Disposal of Waste

3.7.1 Ipswich Waste Services shall manage and operate Council's public waste disposal facilities in accordance with Corporate policies and procedures.

3.7.2 The Refuse and Recycling Centres shall be opened to the public seven days per week with the exception of Good Friday and Christmas Day during the hours of 8.00AM to 5.00PM.

3.7.3 Closure of these Recycling & Refuse Centres within the specified opening hours is acceptable in the event of an emergency or other high risk event at the site in accordance with documented work instructions.

3.8 Ancillary Services

3.8.1 Consultancy Services

Ipswich Waste Services shall provide Consultancy Services related to the general corporate and waste management functions and activities undertaken by Council where requested. Consultancy Services will generally relate to activities including, but not limited to:

- Corporate Governance;
- Corporate Policy Development and Advice;
- Corporate Reporting (not specific to Ipswich Waste Services business reporting);
- Resource Recovery Research & Advice;
- Strategic Waste Management Planning & Advice;
- Town Planning Advice.

3.8.2 After Hours on Call Services

Ipswich Waste Services shall provide an on call officer to action out of hours requests relating to services provided in accordance with this Specification.

Works, Parks and Sport Committee	
Mtg Date: 11.09.18	OAR: YES
Authorisation: Bryce Hines	

sas: sas

H:\Departmental\Committee Reports\1808mry quarterly report apr-jun.docx

28 August 2018

MEMORANDUM

TO: CHIEF OPERATING OFFICER (WORKS PARKS AND RECREATION)

FROM: BUSINESS SYSTEMS AND SUPPORT COORDINATOR

RE: WORKS, PARKS AND RECREATION QUARTERLY ACTIVITY REPORT – APRIL TO JUNE 2018

INTRODUCTION:


This is a report by the Business Systems and Support Coordinator dated 28 August 2018 concerning the Works, Parks and Recreation quarterly activity report for April to June 2018.

BACKGROUND:

Works Parks and Recreation (WPR) is the lead agency in the Ipswich community providing management, maintenance and operational services and activities relating to roads, streetlights, drainage, parks, reserves, sporting areas, aquatic facilities, urban forest, conservation, corporate buildings, depots and former landfills, waste management services solutions, strategically planning the open space network, activating and delivery of sport and recreation opportunities within the City, proactive planning, management and response to natural disasters.

The quarterly activity report for April to June 2018 is shown in Attachment A.

ATTACHMENT/S:

Name of Attachment	Attachment
April to June 2018 Quarterly Activity Report	 Attachment A

RECOMMENDATION:

That the report be received and the contents noted.

Sharon Smith
BUSINESS SYSTEMS AND SUPPORT COORDINATOR

I concur with the recommendation/s contained in this report.

Bryce Hines
CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)



Works, Parks and Recreation

Quarterly Activity Report
30 June 2018
Presented by Bryce Hines

ipswich.qld.gov.au





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Introduction

Council's Department of Works Parks and Recreation (WPR) is the lead agency in the Ipswich community providing management, maintenance and operational services and activities relating to roads, streetlights, drainage, parks, reserves, sporting areas, aquatic facilities, urban forest, conservation, corporate buildings, depots and former landfills, waste management services solutions, strategically planning the open space network, activating and delivering sport and recreation opportunities within the City, proactive planning, management and response to natural disasters.

This activity report for **April – June 2018** provides a snap shot of activities undertaken by the Department during the quarter.

Community Delivery Status

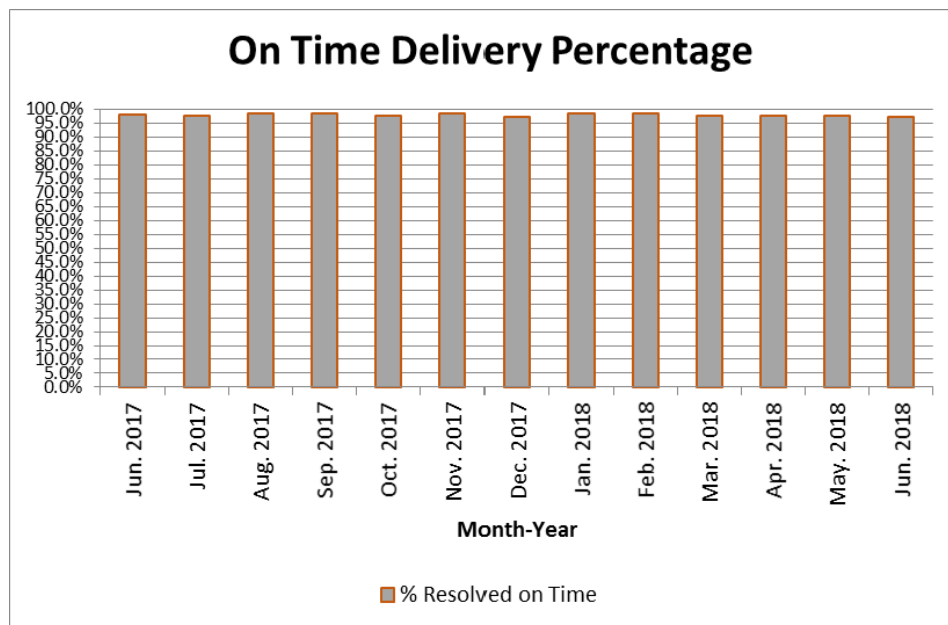
Customer Service Requests

The WPR Department receives service requests from the community in relation to a diverse range of matters including but not limited to potholes, waste management services, maintenance of parks, illegal dumping and management of trees. WPR monitors the volumes and types of service requests to identify trends and allocate resources accordingly to provide a high level of customer service to the community.

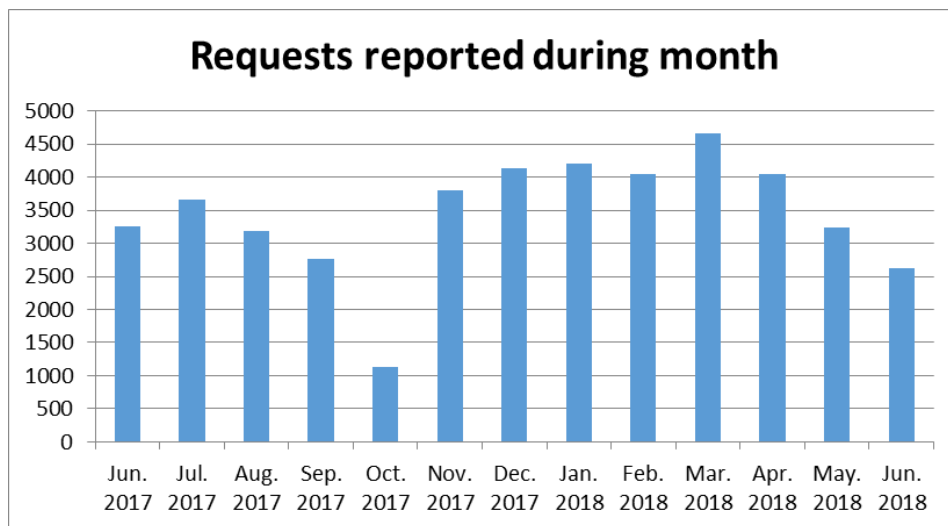
WPR Customer Service Activity - Ongoing

The below graphs illustrate the monitoring of customer service requests that are processed, investigated and resolved by WPR staff. The Department continues to monitor the 85% target to resolve requests in accordance with the adopted service levels. The graphs illustrate the following:

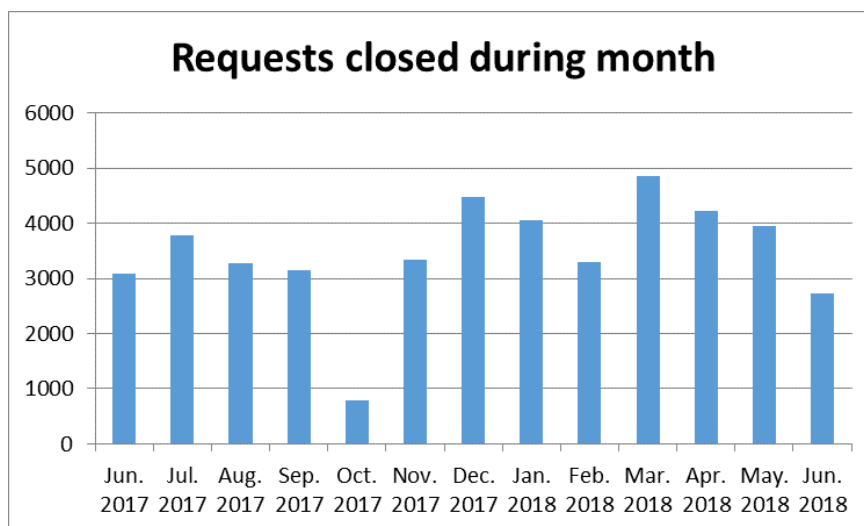
- Total requests completed within the adopted service delivery (OTD)
- Total requests reported
- Total requests closed



%	98.0	97.8	98.5	98.3	97.6	98.7	97.3	98.5	98.4	97.6	97.6	97.8	97.4
Month	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18



No. Reported	3248	3662	3191	2757	1125	3794	4131	4199	4051	4664	4041	3239	2631
Month	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17



No. closed	3076	3778	3266	3146	779	3329	4467	4057	3295	4860	4215	3939	2730
Month	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18

Top 10 Chart: Customer Service Requests and Volumes for April – June 2018

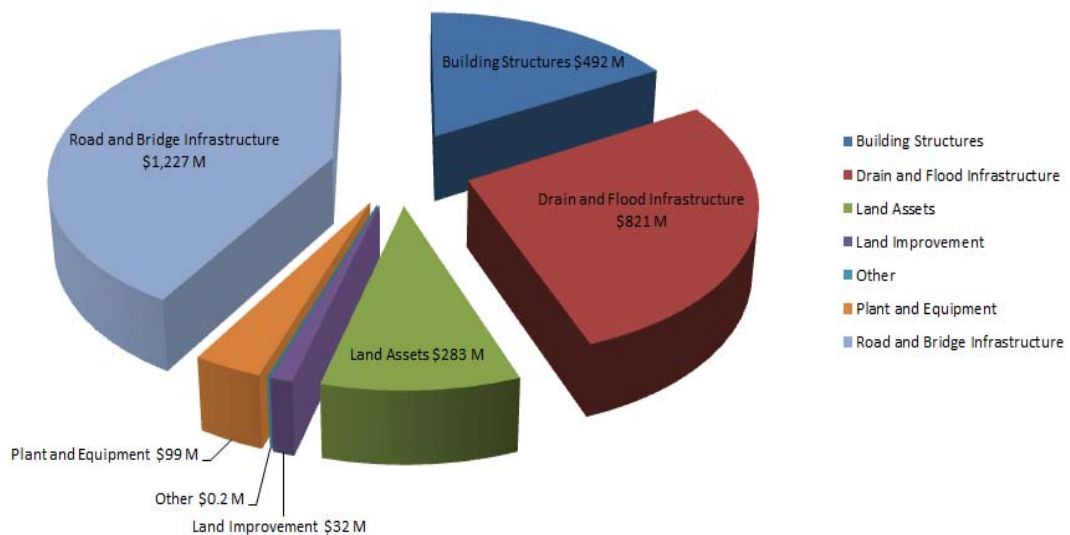
The following table highlights the top 10 customer service requests received by WPR in this quarter.

Rank	Request Code	Total
1	Skip – New (Waste Management)	672
2	Commence Domestic Bin Service (Waste Management) <i>(Note: This service request type is now obsolete)</i>	587
3	Commence Green Waste Bin Service (Waste Management) <i>(Note: This service request type is now obsolete)</i>	426
4	Replace Bin (Waste Management) <i>(Note: This service request type is now obsolete)</i>	392
5	Domestic – Repair/Replace Bin (Waste Management)	389
6	Domestic – Commence Bin Service (Waste Management)	383
7	Footpath Tree Trimming/Maintenance (Roads/Footpaths)	340
8	Missed Refuse Bin Complaint (Waste Management) <i>(Note: This service request type is now obsolete)</i>	293
9	Domestic – Extra Bin Service/Missed Bin Complaint (Waste Management)	257
10	Non Urgent Graffiti Removal (Graffiti and Vandalism)	234

Assets

Currently Works Parks and Recreation manages \$2.95 billion worth of assets, up from \$2.69 billion in June 2018, on behalf of the community.

Works, Parks and Recreation Managed Assets






During the April – June 2018 quarter \$26 million new assets added, including:

- 5 new parks
- 14.8 hectares council owned land
- 18.9km of new footpaths and 189 kerb ramps
- 635 new stormwater structures
- 10.9 km Stormwater drains
- 10.6 km new sealed roads

Emergency Management



Emergency Management Community Engagement

<p>Community Contact Touch Points represent the number of persons interacted with or present at events including:</p> <ul style="list-style-type: none"> • Council Emergency Management Information Stall at Ipswich Show • SES Information Stall at Marburg Show • SES Information Stall at Ipswich Show 	 <p>1,187</p>
<p>Number of SES volunteer hours taking part in activities not related to operations. This includes training, administration, community support and maintenance.</p>	 <p>7,419</p>
<p>External forums and desktop reviews participated in:</p> <ul style="list-style-type: none"> • IGEM Disaster Management Officer Network Forum • IGEM Disaster Management officer Network Meeting • Disaster Management Engagement Group Meeting 	 <p>3</p>

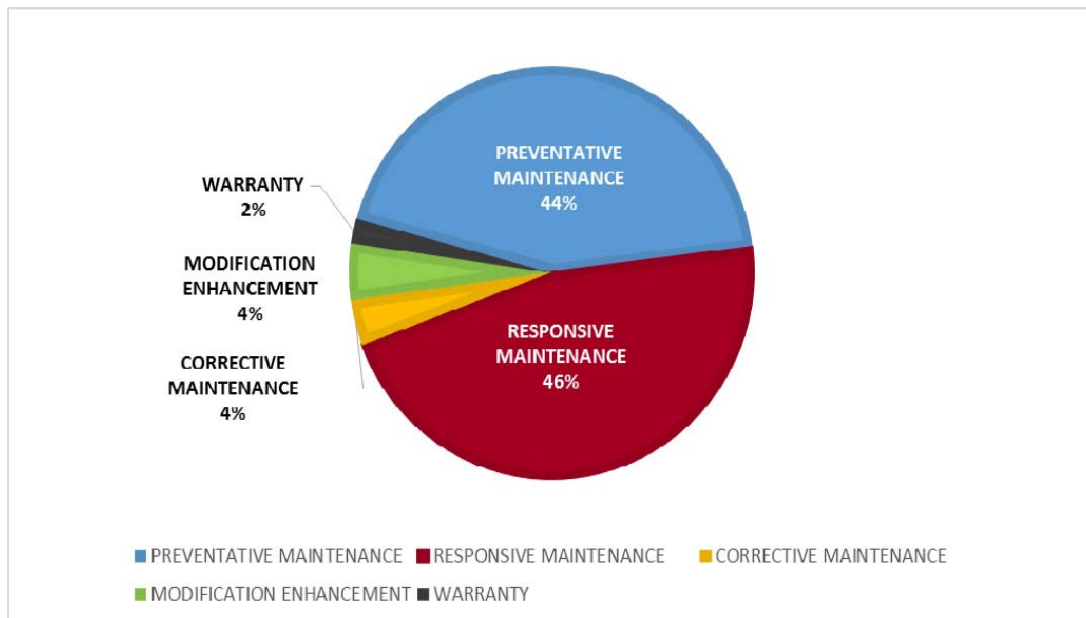
Fleet

Fleet service, maintain and repair the council fleet which includes trucks, cars, waste trucks, major and minor plant.

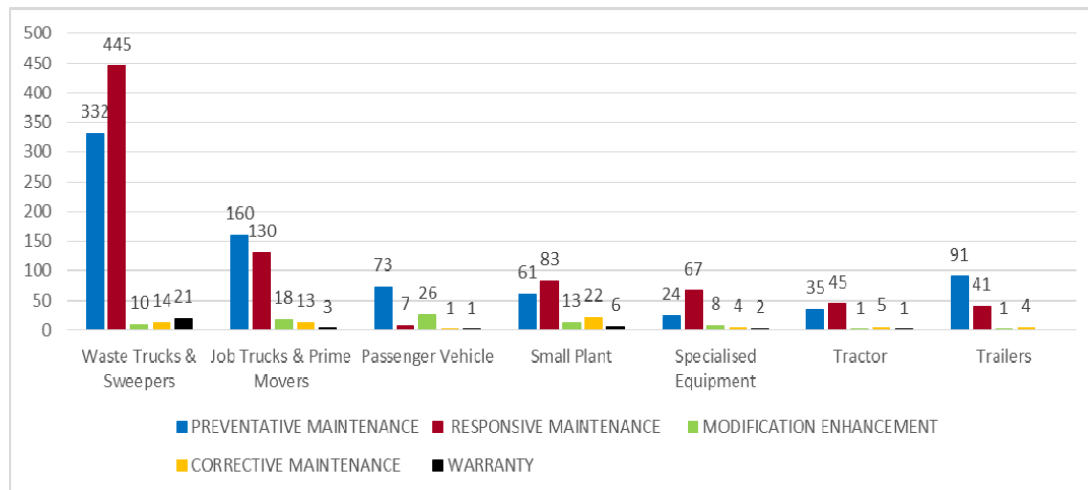
TOTAL FLEET ASSETS AS AT @ 30 JUNE 2018 = 1156

ASSET TYPE	Passenger Vehicles	Job Trucks & Prime Movers	Trailers	Waste Trucks & Sweepers	Specialised Equipment	Tractors	Small Plant
 ICC	187	90	88	41	35	29	557
 SES	10	2	21	0	0	0	96

DISTRIBUTION OF TYPE OF MECHANICAL MAINTENANCE COMPLETED – TOTAL 1795 WORK ORDERS

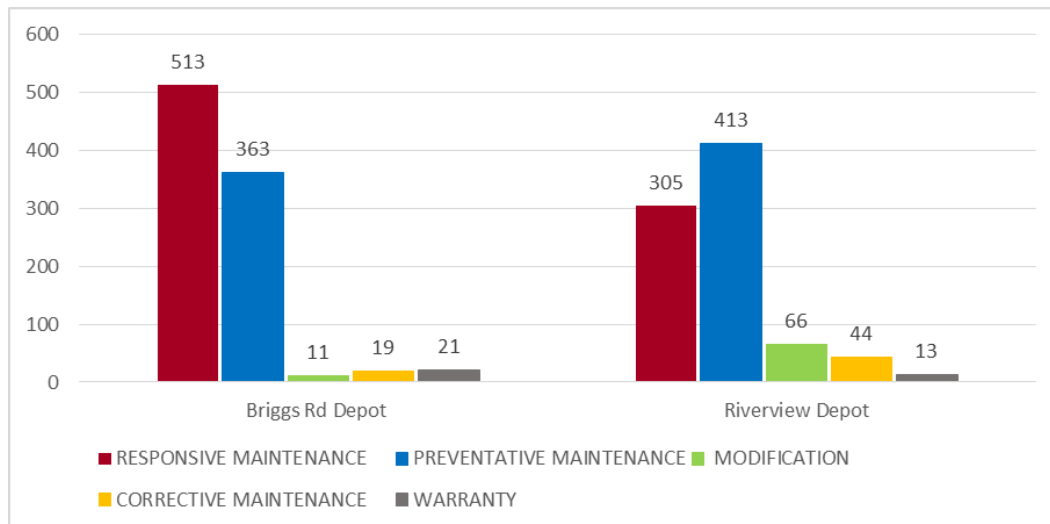


DISTRIBUTION OF TYPE OF MAINTENANCE ACROSS ASSET TYPE – APRIL – JUNE 2018

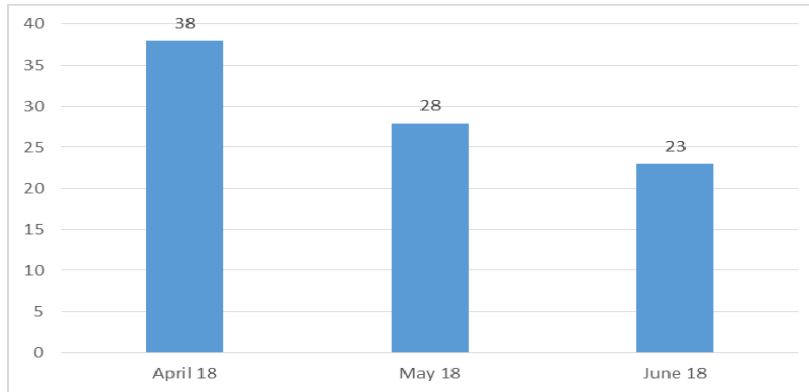


DISTRIBUTION OF WORK ORDERS ACROSS FLEET WORKSHOPS

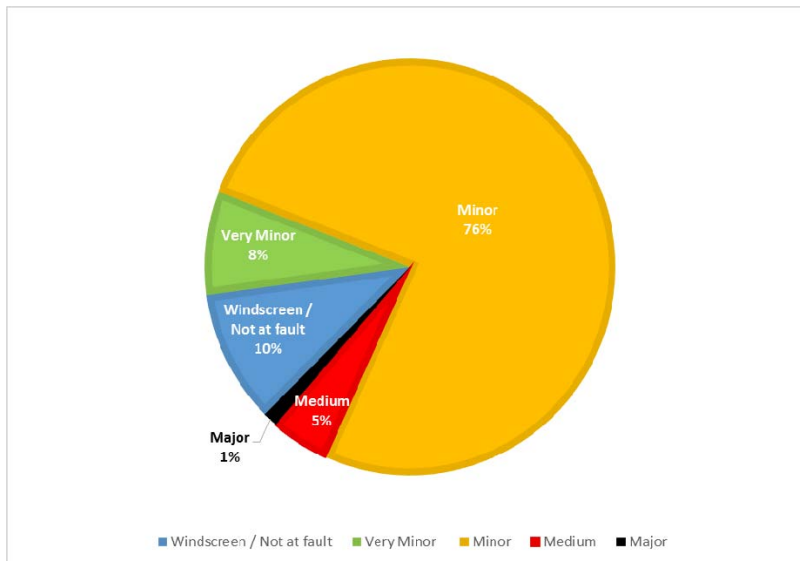
Note: Riverview Workshops incorporates: Light Vehicle, Small Plant, Fabrication Shop, Day & Night Shift Workshop



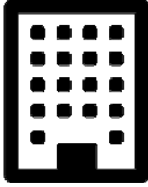


REPORTED DAMAGE TO FLEET ASSETS – APRIL – JUNE 2018



TYPE OF INCIDENTS INVOLVING FLEET ASSETS – APRIL – JUNE 2018



Network Delivery

<p>Number of hectares estate growth during the quarter</p> <ul style="list-style-type: none"> Master planning of 3 Local sport facilities 	 <p>15</p>
<p>Value of financial and in-kind contributions received and associated planning for network delivery by Council during the quarter</p> <ul style="list-style-type: none"> Springfield Central Multipurpose Hall and Community Centre V2 Riverview Depot Upgrade Farrelly Lane replace retaining wall V2 Landfill - Monitoring Infrastructure Sand Arena Rosewood V2 Small Creek Rehabilitation V2 Trail Networks Woogaroo Street Landfill - Drain V2 	 <p>8,233,000</p>
<p>Value of financial and in-kind contributions received and associated planning from external organisations and entities during the quarter</p> <ul style="list-style-type: none"> Springfield Central Sports Facility - DA 16 & 17 White Rock Discovery Visitor Information Centre V2 Woollen mills Rehabilitation Works V2 	 <p>35,615,000</p>

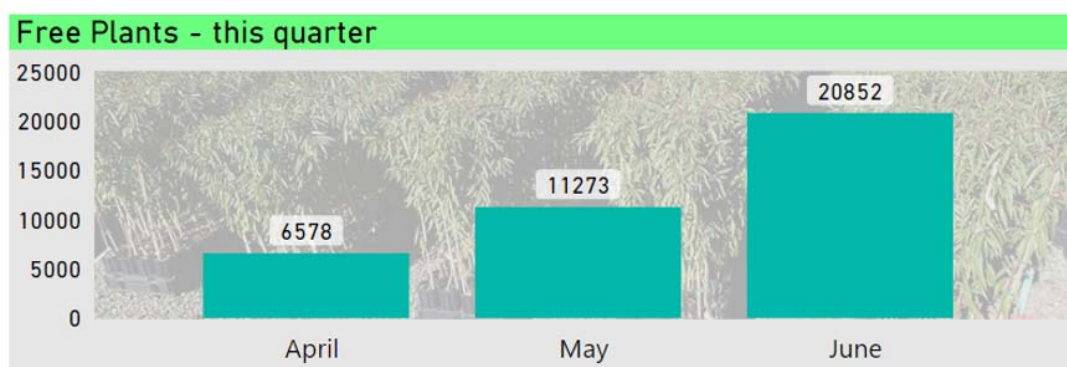
Nursery

Ipswich City Council provides a Free Plant Program each financial year to assist residents to develop a greener, healthier lifestyle.

Over 500,000 trees have been distributed to the local community in the last five years, with this figure continually rising.

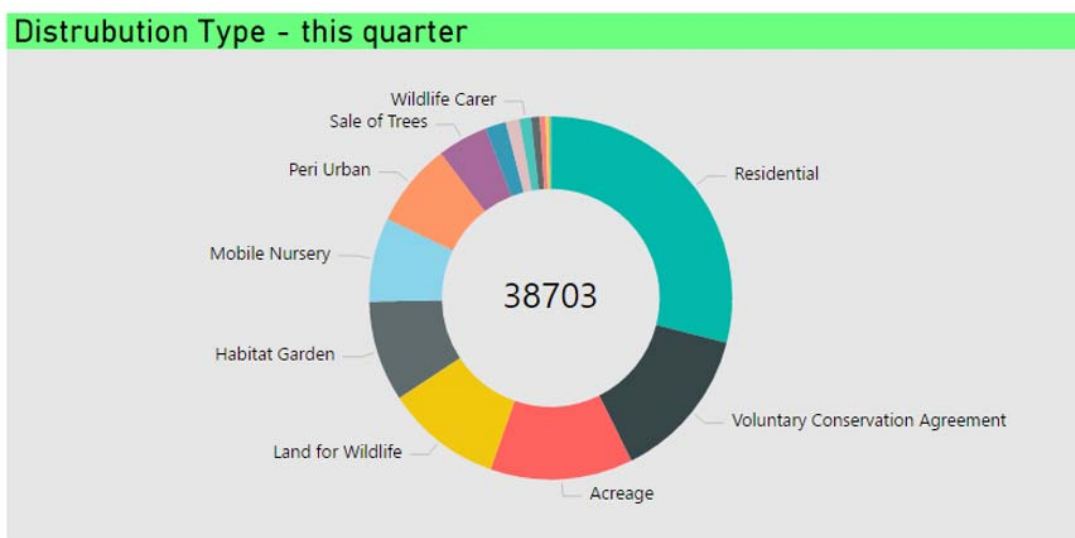
Plants are propagated and grown in Ipswich City Council's production nursery. Plant species are chosen and propagated to suit local climate and soil conditions.

Free Plants – this quarter



These figures include the free plants provided at the mobile nurseries held during the quarter.

The below graph provides an indication of how these plants were distributed:



Mobile Nursery

The following mobile nurseries were held during the quarter.

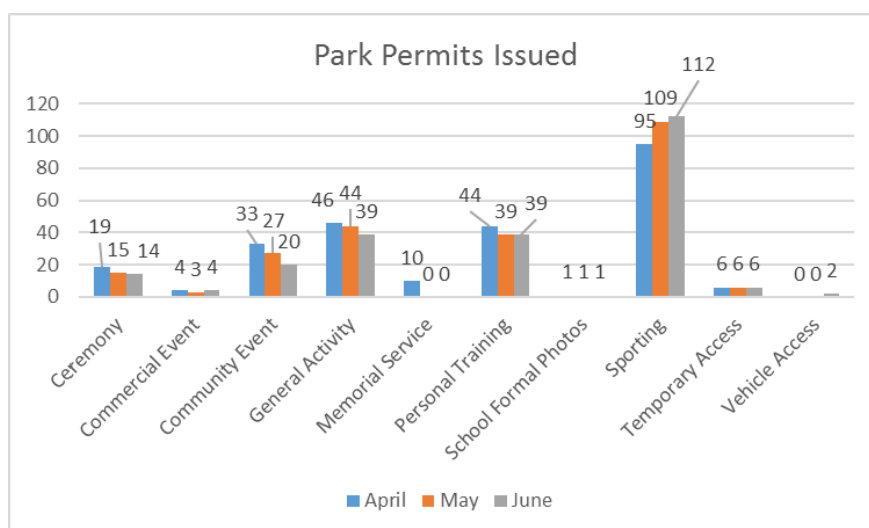
Month	Location	Total Plants Allocated
April	Terry Slaughter Park	169
May	Jacaranda Street, East Ipswich	428
	George Palmer Park	330
	Total May	758
June	Palms Retirement Village	727
	Grande Park	446
	Redbank Plains	727
	Reals Park	108
	Redbank Shopping Centre	462
	Total June	2470

Open Space

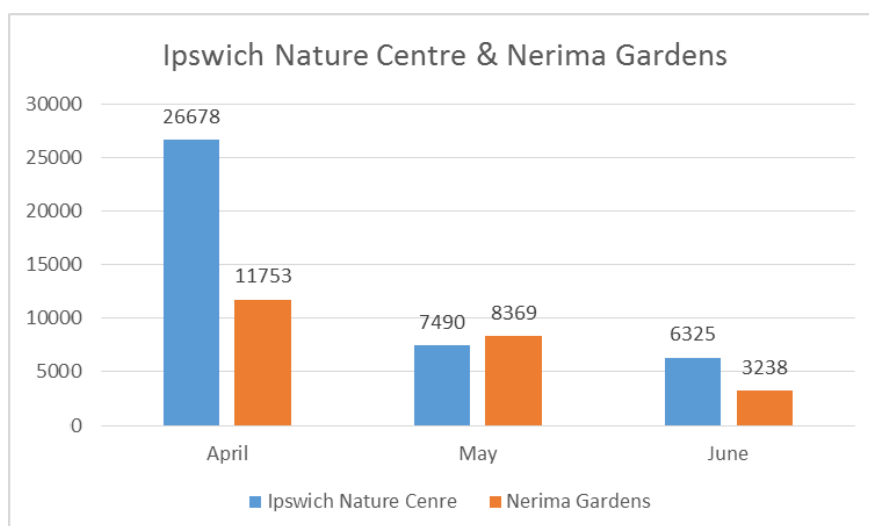
The Works Parks and Recreation Department manages and maintains over 350 parks throughout the City.

This report provides an overview of the activities undertaken by the community and council in the open space network.

Park Permits Issued

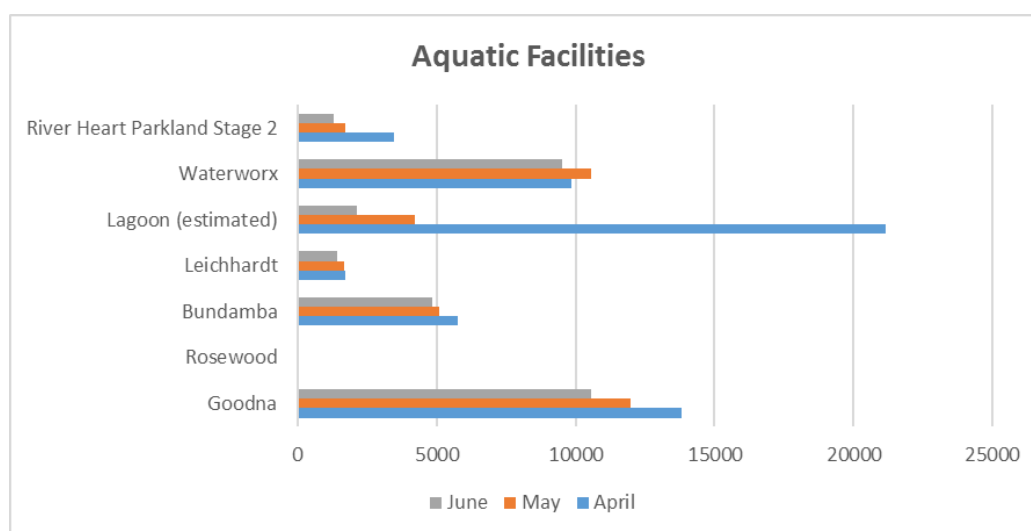


Attendance at Strategic Parks between April – June 2018



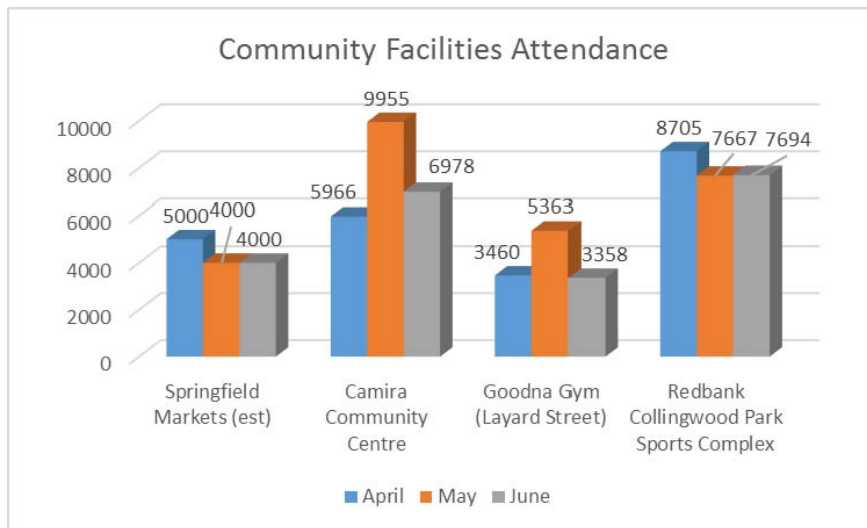
Aquatic Facilities Attendance

The total attendance for the quarter for the City's aquatic facilities are shown in the graph below. Orion Lagoon and River Heart Parkland Stage 2 are estimated based on headcounts taken by the lifeguards (approx. every 2 hours). The attendance has been reducing over the last couple of months, however Goodna Aquatic Centre is still showing strong attendance with well-established programs around learn to swim and aqua. The new management team have now commenced at Bundamba and Leichhardt Swim Centres.



Aquatic Facility	April	May	June
Goodna	13798	11988	10582
Rosewood	Closed	Closed	Closed
Bundamba	5784	5112	4850
Leichhardt	1728	1666	1441
Lagoon (estimated)	21160	4218	2156
Waterworx	9839	10582	9507
River Heart Parkland Stage 2	3469	1702	1301

Community Facilities - Attendance



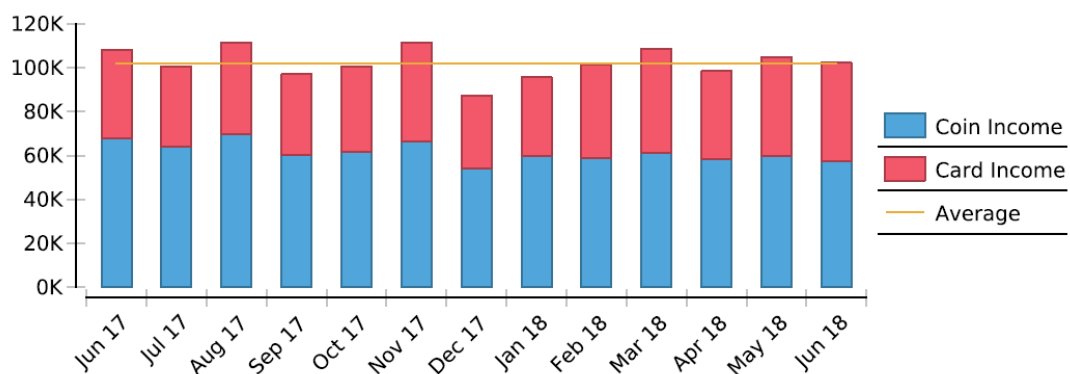
Parking Meter Operations

Income Statistics: April – June 2018.

Income from parking meters from April 2018 – June 2018 was \$ 305,281.40 with 57% of revenue from coins and 43% from credit cards.

Type	Income
Coin	\$180,419.20
Card	\$125,379.32
Total	\$305,798.52

Annual Split of Income by Payment Type



Average income per month (12 month average)

The average monthly income from parking meters is \$101,594.07 with 60% of revenue from coins and 40% from credit cards.

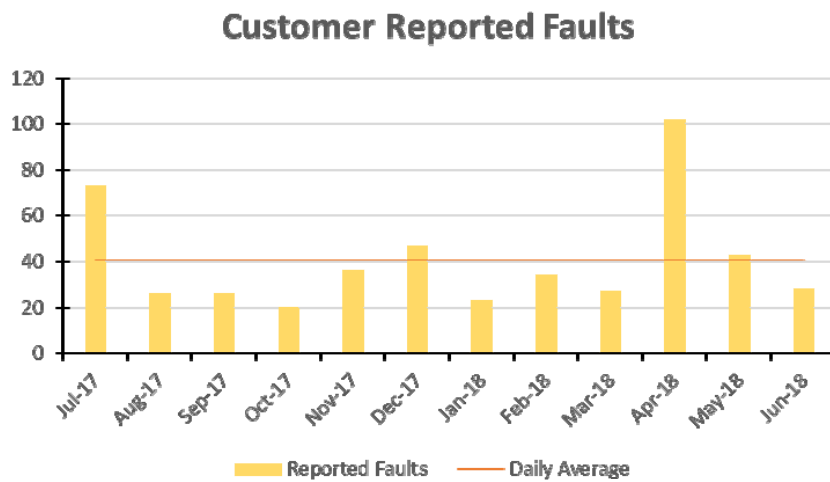
Type	Income
Coin	\$60,987.82
Card	\$40,606.25
Total	\$101,594.07

Average transaction value (12 month average)

The average transaction value for parking meters is \$2.21. The average for coins is \$1.84 and credit cards \$2.99.

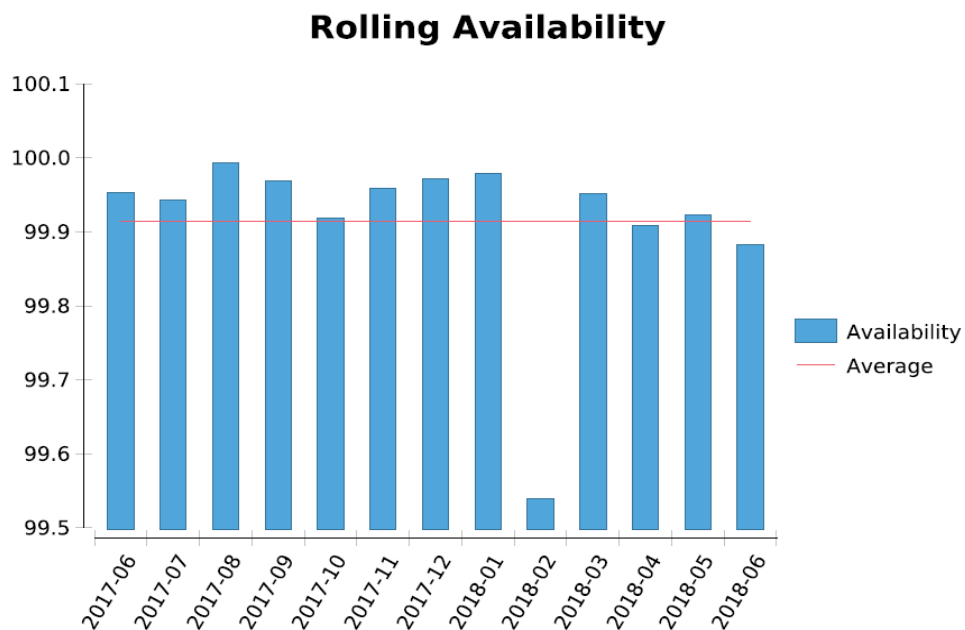
Fault Reporting

Between April and June 2018, there were 175 reported parking meter faults reported by customers, averaging 2.2 calls per operational day.








Meter Reliability

The parking meter reliability is high, with an average availability above 99.8%.



Partnerships, Sport and Recreation, Strategy and Natural Resources

<p>Community Contact Touch Points represent the number of persons interacted with or present at events including:</p> <ul style="list-style-type: none"> • Voluntary Conservation Agreements • Active Parks • Active Breakers • Active and Healthy Ipswich • Woman on Wheels • Health Active School Travel • Heart Foundation Walking • Kids Go Wild • Enviro Ed Visits • Trees for Mum Day • Community Tree Planting Day 	 <p>5,717</p>
<p>Trees planted this quarter</p> <ul style="list-style-type: none"> • Habitat Connections • Community Planting Tree Day • Trees for Mum Day • Plants provided to landholders 	 <p>13,009</p>
<p>Number of meters of waterway and catchment rehabilitation</p> <ul style="list-style-type: none"> • Fishway construction • Riparian Corridor restoration Booval 	 <p>115</p>
<p>Number of Hours Undertaken completing sporting club liaison</p>	 <p>720</p>
<p>Number of volunteer hours</p> <ul style="list-style-type: none"> • Environmental support • Queens Park Environmental Education Centre Hours 	 <p>506</p>

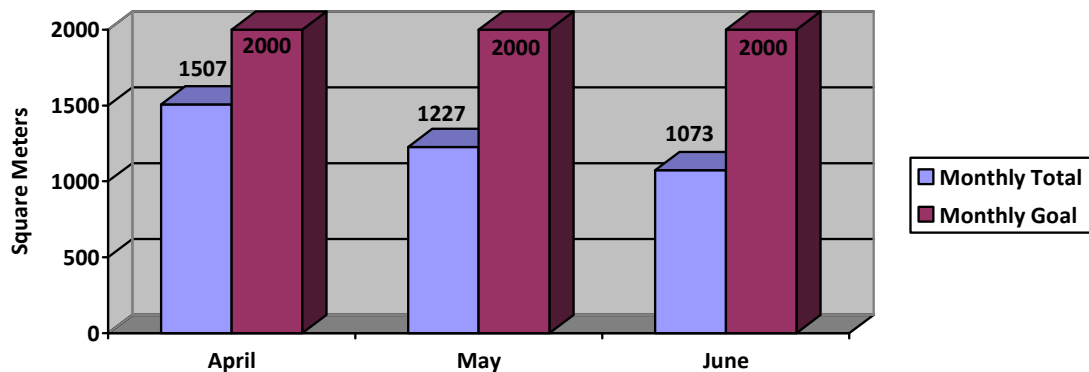
Road Infrastructure

The Works Parks and Recreation Department manages and maintains sealed roads, gravel roads, stormwater drains and structures.

The report provides an overview of the activities undertaken by Works Parks and Recreation for the quarter in regards to managing and maintaining the road infrastructure assets. This information relates to the period from April to June 2018.

Line Marking

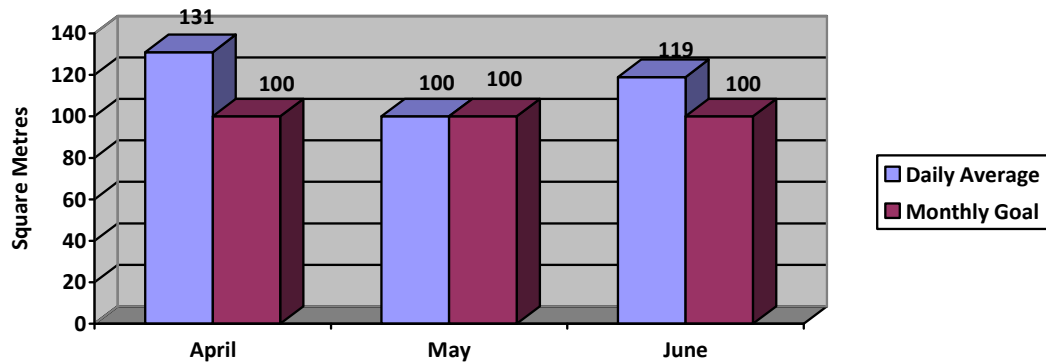
The Line Marking Team have set a team goal to achieve 2000 m² of painted area per month. The results for the quarter are shown below:



The monthly goal for line marking of 2000m² was not met during this quarter. The crew did not meet this goal in April marking 1507m², this was due to crew members being on annual leave and public holidays. The crew did not meet this goal in May marking 1227m² or June marking 1073m² with both months attributed to sick leave, annual leave and some wet weather.

Bitumen

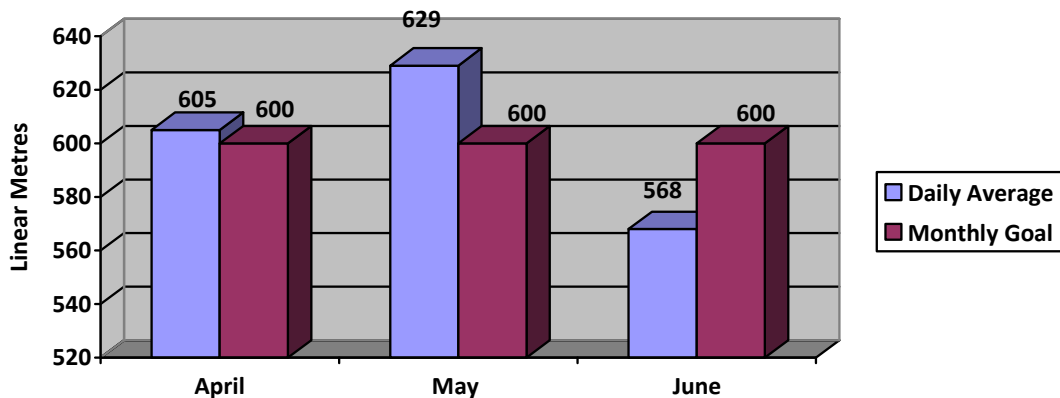
The Bitumen Teams have set a team goal to complete 100m² of pavement repairs per day. The results for the quarter are shown below.



The average daily set goal of 100m² of pavement repairs per day has been met within this quarter in April with 131m², May with 100m² and June with 119m².

Gravel Roads

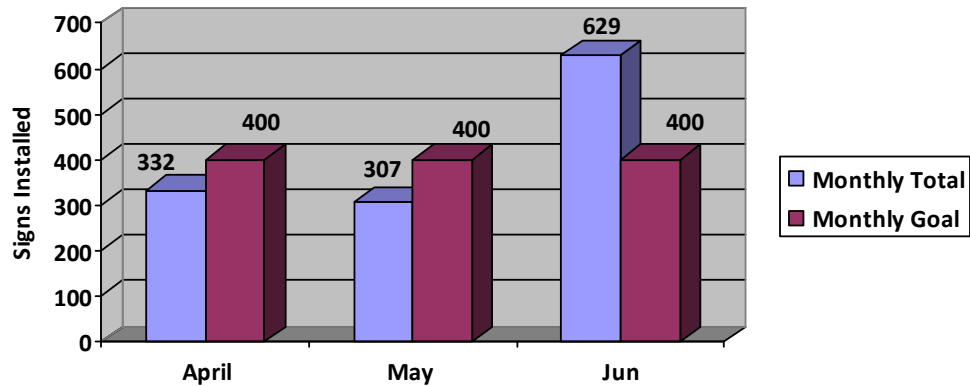
The Gravel Roads Teams have a set goal to complete an average of 600 linear metres of gravel road repairs per day. The results for the quarter are shown below.



The average set daily goal of 600 linear metres of gravel road repairs has been met within this quarter in April with 605 linear metres per day and May with 629 linear metres per day. This goal was not met in June with the crew achieving 568 metres per day, this was due to one crew undertaking shoulder repair work where they averaged 1000 linear metres per day.

Signs

The signs team have a target to complete the installation of 400 signs/month. The results for the current quarter are shown below.

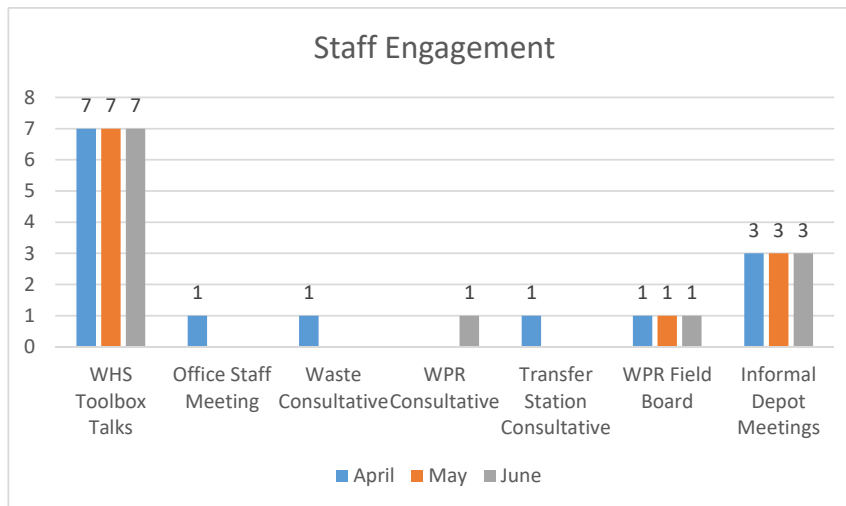


The monthly goal was achieved in this quarter in June installing 629 Signs. The crew did not achieve their goal in April installing 332 Signs, this was due to crew members being on annual leave, the Easter public holiday period and Anzac day falling within the month. In May the crew did not achieve their goal installing 307 Signs, this was due a combination of wet weather, crew members being on sick leave and annual leave.

Staff

Works Parks and Recreation has an employee base of approximately 400 employees with the majority of these employees being field-based.

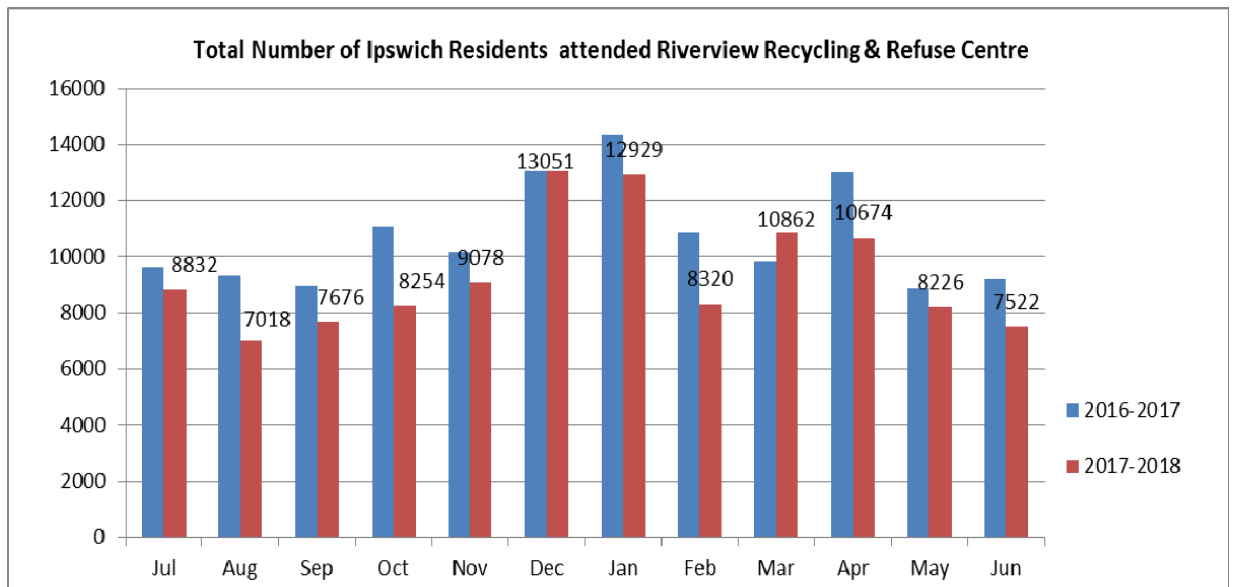
Regular meetings and discussions are held with the staff during the quarter and these are shown below.



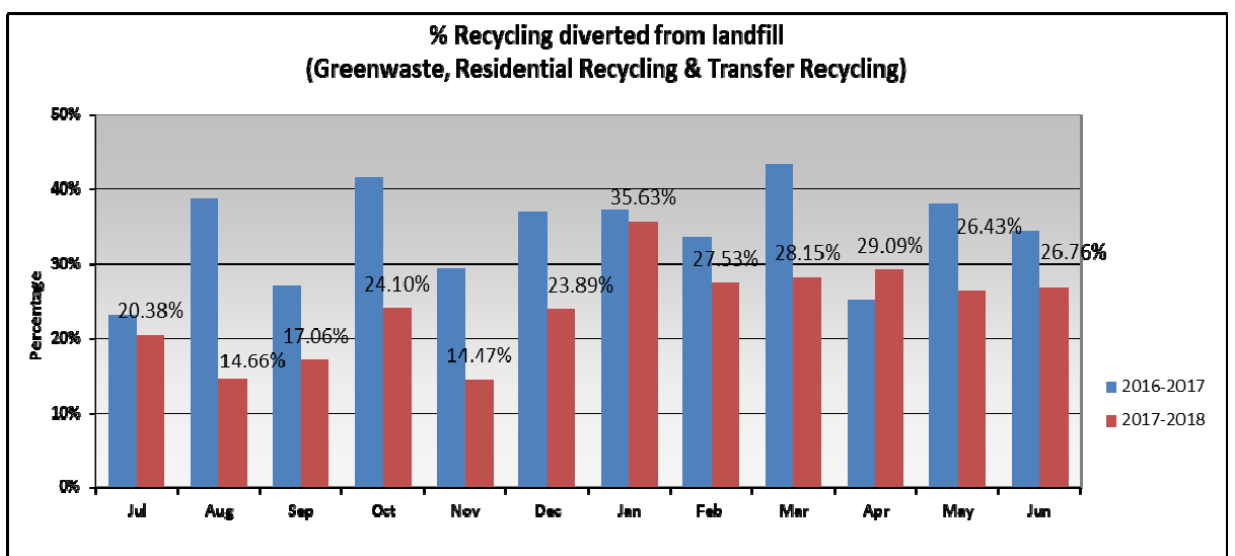
Waste

Ipswich Waste provides to the community a weekly domestic, fortnightly recycling and green waste service and provides services to commercial customers in regards to commercial waste collection.

Riverview Recycling and Refuse Transfer Station

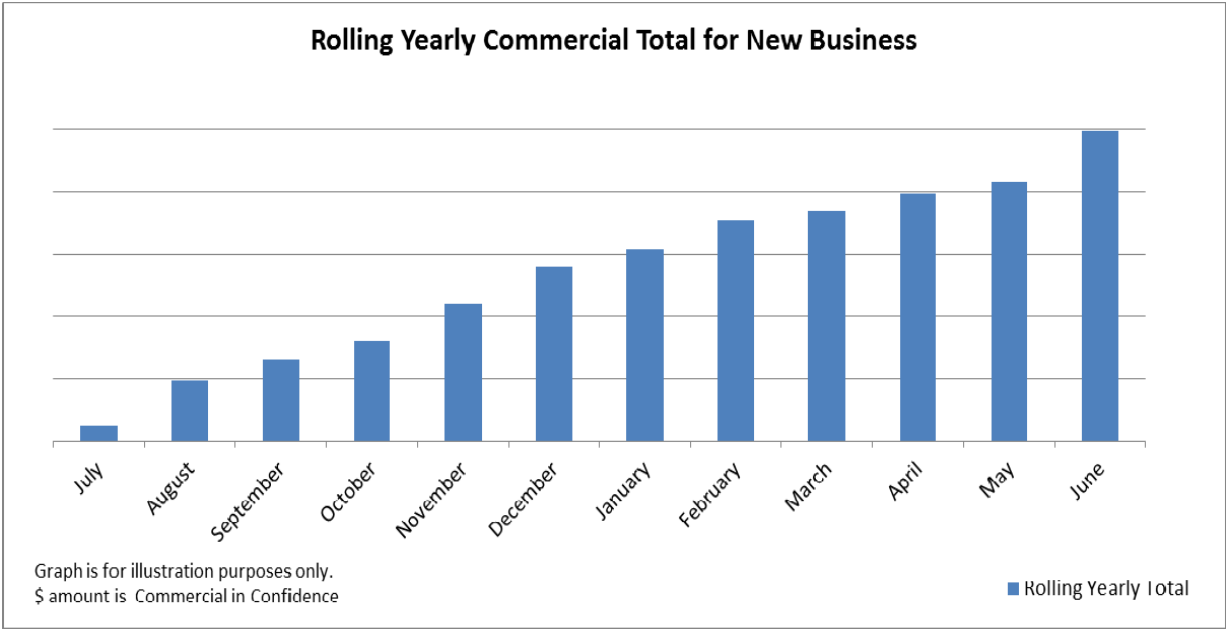
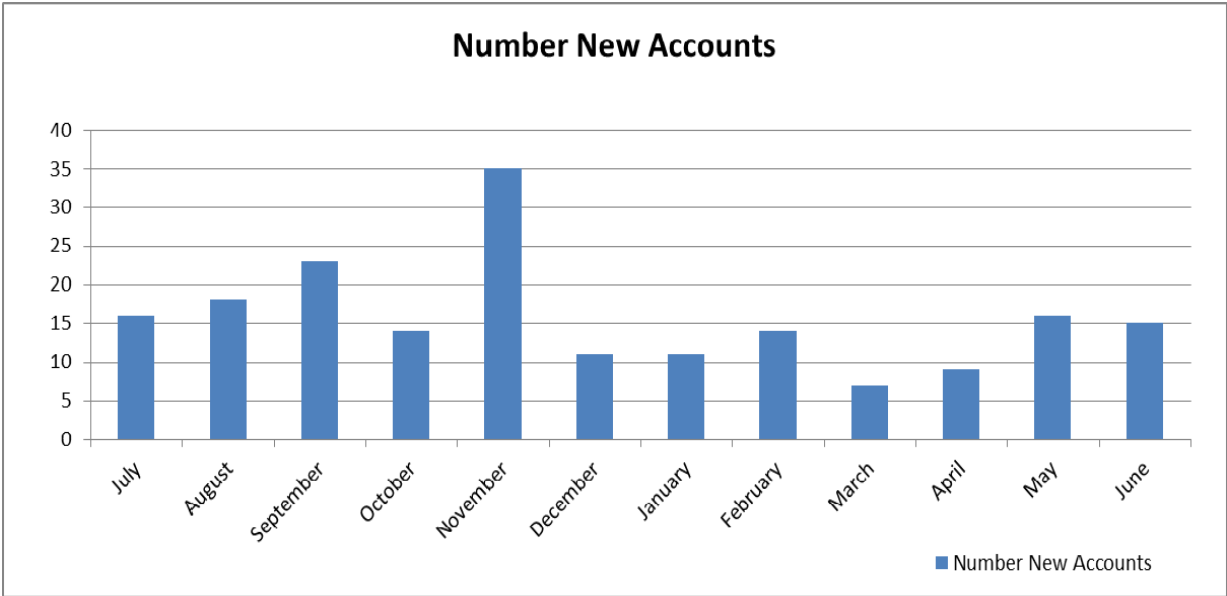


Diversion from Landfill – recycle and FOGO

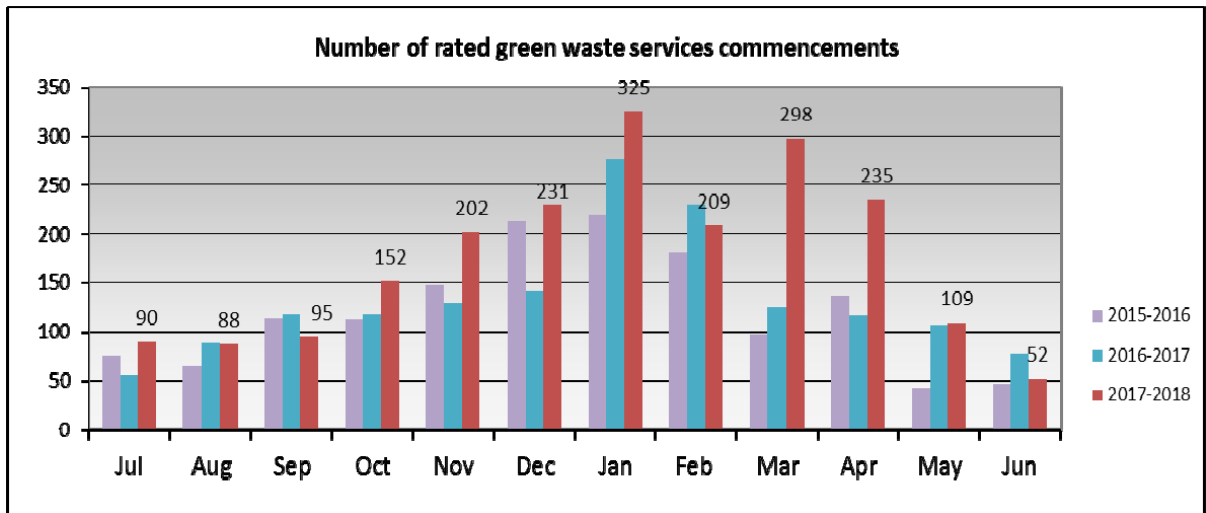




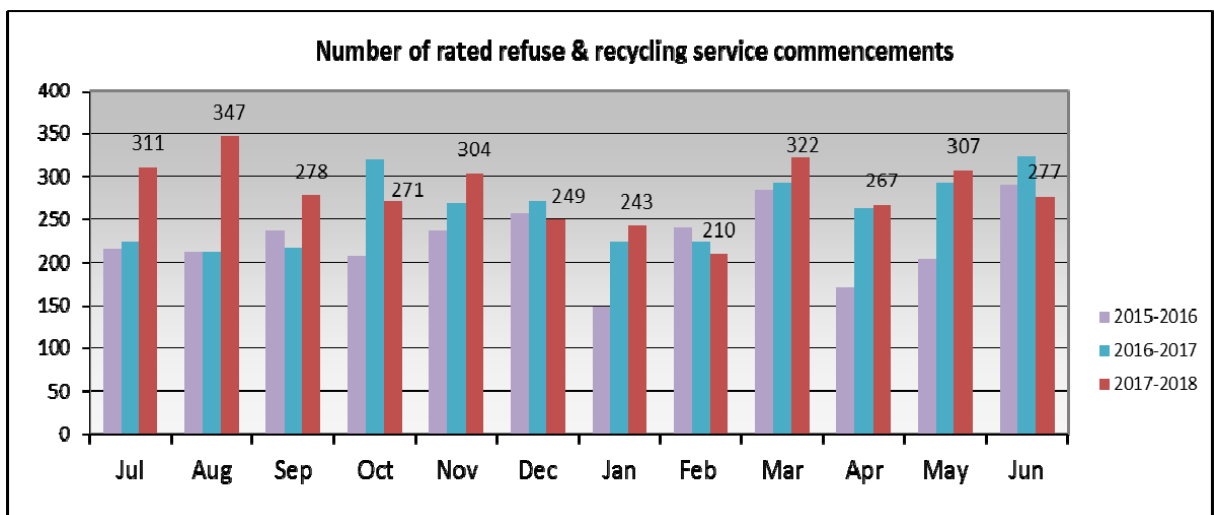
New Commercial Customers




Number of Rated Green Waste (FOGO) Services Commencements



Number of Rated Refuse and Recycling Service Commencements





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