

VML:MB
Vicki Lukritz
3810 6221

5 October 2018

Sir/Madam

Notice is hereby given that a Meeting of the **CONSERVATION AND ENVIRONMENT COMMITTEE** is to be held in the **Council Chambers** on the 2nd Floor of the Council Administration Building, 45 Roderick Street, Ipswich commencing at **10.30 am or 10 minutes after the conclusion of the Works, Parks and Sport Committee, whichever is the earlier** on **Tuesday, 9 October 2018**.

<u>MEMBERS OF THE CONSERVATION AND ENVIRONMENT COMMITTEE</u>	
Greg Chemello (Interim Administrator) (Chairperson)	

Yours faithfully

CHIEF EXECUTIVE OFFICER

CONSERVATION AND ENVIRONMENT COMMITTEE AGENDA

10.30 am or 10 minutes after the conclusion of the Works, Parks and Sport Committee, whichever is the earlier on **Tuesday, 9 October 2018**
Council Chambers

Item No.	Item Title	Officer
1	Cherish the Environment Foundation Update	BSSC

** Item includes confidential papers

CONSERVATION AND ENVIRONMENT COMMITTEE NO. 2018(10)

9 OCTOBER 2018

AGENDA

1. **CHERISH THE ENVIRONMENT FOUNDATION UPDATE**

With reference to a report by the Business Systems and Support Coordinator dated 29 August 2018 concerning an update on Cherish the Environment Foundation.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That Cherish the Environment Foundation Limited be advised that Council has determined not to appoint a Council representative for the Board at this time.

** Item includes confidential papers

and any other items as considered necessary.

Conservation and Environment Committee	
Mtg Date: 09.10.18	OAR: YES
Authorisation: Bryce Hines	

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29 August 2018

MEMORANDUM

TO: CHIEF OPERATING OFFICER (WORKS PARKS AND RECREATION)
FROM: BUSINESS SYSTEMS AND SUPPORT COORDINATOR
RE: CHERISH THE ENVIRONMENT FOUNDATION UPDATE

INTRODUCTION:

This is a report by the Business Systems and Support Coordinator dated 29 August 2018 concerning an update on Cherish the Environment Foundation.

BACKGROUND:

Cherish the Environment Foundation (CTEF) is a partnership with the Pat Rafter's Cherish the Children Foundation. Launched in 2008 CTEF provides a vehicle for collaboration in projects that are of benefit to the natural environment in Ipswich.

The objectives of CTEF as outlined in the company's 2014-2024 business plan, are as follows:

- *enabling the community and businesses of Ipswich to become more environmentally active;*
- *providing education materials and programs to build capacity and to increase the level of awareness and understanding of Ipswich's environmental values;*
- *partnering with Ipswich business and industries to implement energy and, waste and water efficiency processes; and*
- *working closely with Ipswich City Council and local landholders to increase the area of natural bushland.*

The primary aim of CTEF is to maximise the long-term return on investment in environmental sustainability programs to the people of Ipswich through innovative partnership projects that create new markets, knowledge and business opportunities.

Further it should be noted that CTEF is considered a non-controlled entity by the QLD Audit Office due to the makeup of the board and the fact that the majority of revenue for CTEF is not provided by Council.

Earlier this year Council and CTEF signed a secondment agreement which formalised the administrative functions provided by Council to CTEF. This secondment agreement outlines that CTEF will pay to Council each month an agreement amount to cover the costs of the provided administrative functions.

This report provides Council with an update on the Foundations activities as advised by CTEF in August.

CURRENT BOARD STATUS:

Council is a founding member of CTEF and in accordance with the Constitution 'may appoint a board representative'.

The current Board representatives for Council are former Councillor David Morrison and former Councillor Kerry Silver.

The other two Board members are Steve Rafter and Shane O'Kane.

With the dissolution of Council effective 22 August 2018, Council may choose to appoint a board representative.

CTEF have advised that the Company Secretary has had preliminary discussions with Steve Rafter and Shane O'Kane in relation to a potential appointment of an independent board member. The Company Secretary has been requested to commence investigating potential individuals who would provide an independent view for appointment to the CTEF Board.

As CTEF are currently investigating the appointment of an independent Board member, it is suggested that Council, at this stage, not appoint a Council representative on the Board.

KEY ACTIONS 2017-2018:

CTEF have continued to deliver projects to benefit the natural environment of Ipswich including:

Calvert Koala Fodder Farm:

- Boundary fencing, harvesting shed and tanks installed/constructed
- 8.5 hectares planted with 11,000 trees
- Property management such as weed control, fire breaks undertaken
- Foundation signage installed

Stockland Development Offset Partnership at Calvert:

- Deed of Variation signed by all parties to transfer Cherish Enterprises agreement to Stockland Development
- 65 hectares under VDEC from 6 June 2018
- Federal Government offset approval received in June 2018
- Offset in-fill planting of 400 trees
- Property management such as weed control, fire breaks undertaken
- Vegetation mapping completed and transects set out
- Wildlife cameras deployed
- Foundation signage installed

Calvert (approx. 17 ha):

- Property management such as weed control, fire breaks undertaken
- Future offset in-fill planting of 6,500 trees

Advanced Offset, Grandchester:

- Advanced offset located on previously cleared land within Council's Grandchester Conservation estate is progressing as required

Queensland Rail Offset, Mutdapilly:

- Property management such as weed control, fire breaks undertaken
- Annual progress report provided to Queensland Rail in June 2018

McProperty Offset, Mutdapilly:

- Property management such as weed control, fire breaks undertaken

Woolshed Acquisition

- 88.63 hectare property acquired in November 2017 at Woolshed Creek Road Woolshed for potential future offset partnership

CTEF provided copies of associated Policies and Procedures that the Board had resolved to adopt:

- Procurement Policy
- Membership of Professional Associations, Registered Clubs and Reimbursement of Individual Membership Fees Policy
- Expenses Reimbursement Policy
- Conflicts of Interest Policy
- Company Travel and Travel Allowance Procedure
- Entertainment Expenditure Reporting Procedure
- Information Management Protocol
- Register of Interest

CONCLUSION:

Cherish the Environment Foundation has continued to provide a vehicle for collaboration in projects that are of benefit to the natural environment in Ipswich.

It is recommended that Council not appoint a Council representative on the Cherish the Environment Foundation Board.

RECOMMENDATION:

That the Interim Administrator of Ipswich City Council resolve:

That Cherish the Environment Foundation Limited be advised that Council has determined not to appoint a Council representative for the Board at this time.

Sharon Smith

BUSINESS SYSTEMS AND SUPPORT COORDINATOR

I concur with the recommendation/s contained in this report.

Bryce Hines

CHIEF OPERATING OFFICER (WORKS PARKS AND RECREATION)