

Transparent Governance Community Reference Group Meeting Agenda



Date	24 October 2019	Time	6 - 8pm
Location	Lockyer Room, Ipswich Civic Centre		
List of Council Attendees			
Greg Chemello – Interim Administrator	Lynn Mathers – Digital Engagement and Systems Officer – Community, Cultural and Economic		
Sean Madigan – General Manager, Coordination and Performance	Dianne Nikora – Integrity and Complaints Manager, Corporate Services		
Andrew Knight – General Manager, Corporate Services	Staff from the Community Engagement Team		
Wade Wilson – Manager, Executive Services			

Agenda Item		Supporting Information	Participants	Time Allocation
1	Convenor's welcome Acknowledgement of Country	NA	Greg Chemello – Interim Administrator	10 mins
2	Group check-in <i>What are the ingredients of good community engagement?</i>	NA	Facilitator Community Reference Group members	10 mins
3	Standing Agenda Item: 'Declaration of potential or actual conflicts of interest'	NA	Facilitator Community Reference Group members	5 mins
4	Actions from last meeting: <ul style="list-style-type: none"> - Follow-up survey for Councillor Integrity Policy Package 	NA	Facilitator Community Reference Group members Wade Wilson – Manager, Executive Services	5 mins
5	Shape Your Ipswich - Council's new community engagement portal (Transformation Project 15)	NA	Facilitator Community Reference Group members Lynn Mathers – Digital Engagement and Systems Officer	35 mins

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	<i>Light refreshment break</i> <i>Opportunity to register for Shape your Ipswich</i>		10 mins	
6	Community Complaints Management Framework (Transformation Project 6)	Presentation to be provided at the meeting Dianne Nikora – Integrity and Complaints Manager	Facilitator Community reference group Members	35 mins
7	Close & check-out <i>What have you got out of today's meeting?</i>	NA	Facilitator Community Reference Group members	10 mins