

City of Ipswich
COVID-19
Recovery
Support

Funding Guidelines

IPSWICH COMMUNITY OPERATIONAL SUPPORT FUND

Overview

The Ipswich Community Operational Support Fund provides financial assistance to eligible community or sporting organisations to pay operational costs or to spend with another Ipswich business for professional services, inventory, marketing or membership.

Available Funding

Total funding available for the Ipswich Community Operational Support Fund is \$100,000.

Expenses which are eligible for funding are:

- future expenses (provided these expenses are incurred and acquitted by the business before the acquittal is due)
- reimbursement on Eligible Funding Projects acquired by the business from 1 January 2021.

Timeframe

Opening Date	3 May 2021
Closing Date	30 June 2021 or when funds are fully expended
Notification	Within 28 days of application
Funds Dispersal	On receipt of the signed funding agreement and invoice
Funds Acquittal	Within 60 days of funds dispersal

Who can apply?

Not-for-profit community organisations that:

- are based in the Ipswich local government area and/or can demonstrate that the proposed project will substantially benefit residents of the Ipswich local government area
- have no overdue debts with council and have satisfactorily accounted to council for the expenditure of any previous council funding
- give permission for council to publish the name of the recipient and the funding amount in accordance with council's requirements under the *Local Government Act 2009* and the *Local Government Regulation 2012*
- have not received other funding or support from council for the same project

- have appropriate insurance and adhere to sound workplace health and safety practices
- financially sound and capable of managing public funds
- have an Australian Business Number (ABN).

The following are ineligible to apply:

- government agencies or departments of local, state or federal government
- educational, religious or medical organisations, where the application is for the organisation's core business
- for-profit organisations
- individuals.

Eligible Projects

Projects that may be supported under this grant include:

- direct financial assistance to community or sporting organisations to pay operational costs
- engaging professional services from an Ipswich business
- inventory, marketing or membership fees.

Where contractors or suppliers are to be engaged as part of the project, local contractors and/or suppliers within the Ipswich local government area are to be utilised.

Ineligible Projects

The following projects are ineligible:

- projects with sufficient funding support from other levels of government
- projects that have a commercial purpose
- applications where the financial budget has positive income (i.e. Income exceeds expenses).

Funding Range

Eligible organisations may apply for up to \$2,000 (GST exclusive) for up to 100% of the project costs.

Whilst no applicant contribution is required, council may in some instances consider part-funding for projects.

Supporting Documents

Applicants will be required to provide:

- most recent audited financial statements
- quotes for expenditure items (if you have not yet purchased goods or services), or an invoice with proof of payment (if your purchase has already taken place)
- current certificate of public liability insurance.

Application Process

Applications must be submitted online via council's funding webpage ipswich.qld.gov.au

Only one funding application per organisation can be submitted.

Terms and Conditions

Successful applicants will be notified of the outcome of their submission within 10 working days of funding approval and will receive funding from council subject to the following terms and conditions:

- the applicant will be required to become a signatory to a standard funding agreement which details all grant conditions and agreed performance outcomes/ measures. This must be signed before grant funds are issued
- the applicant acknowledges Ipswich City Council in any promotional material or publicity features
- council may make funding conditional on other specific conditions being met
- if council's grant funds are not spent, all remaining funds must be returned to council.

Assessment Process

All applications will be assessed by a panel of council officers. Applications which are determined by the panel to be successful based on that assessment will be submitted for endorsement by the General Manager (Community, Cultural and Economic Development).

To be granted funding, applicants must first return a signed Funding Agreement.

More Information

Information about the Ipswich Community Operational Support Fund is available at ipswich.qld.gov.au. If you require additional assistance, please contact the Community Funding Team on (07) 3810 6648 or email communityfunding@ipswich.qld.gov.au




Ipswich City Council
PO Box 191, Ipswich QLD 4305, Australia

Phone (07) 3810 6666
council@ipswich.qld.gov.au
ipswich.qld.gov.au

Join us online:

 [/IpswichCityCouncil](https://www.facebook.com/IpswichCityCouncil)

 [/ipswich-city-council](https://www.linkedin.com/company/ipswich-city-council)

 [/IpswichCityCouncilTV](https://www.youtube.com/IpswichCityCouncilTV)