

APPLICANT'S DETAILS				Office Use Only	
Name					
Reference number					
Address					
Suburb		Postcode			
Phone		Mobile			
Email					
ABN					

The applicant authorises Ipswich City Council to provide updated rates and property search certificate information to the following:

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PROPERTY DETAILS	
Lot and Plan	
Property address	
Purchaser's name	
Vendor's name	


SEARCHES REQUIRED		
Please place an 'X' in the relevant box/es to select the search required.		
RATES AND FLOOD INFORMATION		
Rates Only Property Search	Urgent not available	<input type="checkbox"/> \$118.00 (5w/d)
Flood Level Requests – Adopted Flood Regulation Line (AFRL) and Q20 flood level only – where applicable	Urgent not available	<input type="checkbox"/> \$162.00 (5w/d) #

PAYMENT OPTIONS

For fees and charges please refer to ipswich.qld.gov.au/feesandcharges

Credit card type:	<input type="checkbox"/> Visa	<input type="checkbox"/> Mastercard
Card number:	□□□□ / □□□□ / □□□□ / □□□□	
Expiry date:	□□ / □□	Card security code: □□□
Payee name		
Payee address		
Contact name		
Phone number		Email
Cardholder's signature		
Amount authorised	\$	
Cheque (make payable to Ipswich City Council), Cash, Money Order or Credit Card		

LODGEMENT

In person:	Post to:	Email:
Ground Floor 1 Nicholas Street Ipswich QLD 4305	Ipswich City Council PO Box 191 IPSWICH QLD 4305	council@ipswich.qld.gov.au
Or scan the QR code for all in person locations		

NOTES

For itemised information supplied within these searches refer to: ipswich.qld.gov.au/online_services/property_and_rates_search

GST – # indicates 10% GST included in the fee or charge where applicable. Price list effective 1 July 2023

Photocopier charges – copying of additional documents (per page)	Black and white copies A4 \$1.00 # A3 \$1.50 #	Colour copies A4 \$2.00 # A3 \$3.00 #
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CONDITIONS

- If the application form is not fully completed correctly, the application will not be processed and will be returned to the applicant. Completion includes payment of the relevant fee/s.
- Applications submitted after 11.00 am will not be processed until the following working day (the number of working days allocated to process each search application will start from this date).
- All certificates/searches will be returned by email.
- If the property is not registered with council as at the date of application the search will be conducted on the parent lot.
- Updated rating information will only be available verbally for six weeks from date of application.
- For further details about prices listed on this form, please refer council's Register of Fees & Charges 2023-2024.

Disclaimer

- Fees for Flood Level Requests are based on one application per lot
- The information supplied on the requested search will be extracted from council's records in response to your request. Council's records do not necessarily reflect the actual state of the property or matters relating to the property or the degree of compliance with relevant requirements. Persons making decisions with financial or legal implications will not be able to rely on the information supplied for the purposes of determining whether any particular facts or circumstances exist and council expressly disclaims any invitation to place that reliance on the information. Persons must obtain their own advice on such matters. Council and its officers and agents contract to supply information only on this basis.
- You acknowledge that there may be included, in or with the information supplied in response to your request, additional disclaimers or limits on the information supplied. You agree to accept the information supplied subject to those additional disclaimers and limits.
- To the fullest extent allowed by law:
 - neither council nor any of its officers, employees or agents will be liable for any inaccuracies or errors in, or omissions from, the information supplied in response to this request
 - council does not warrant anything about the reliability, accuracy or completeness of the information supplied in response to this request
 - council and its officers, employees or agents will not be liable for any claims in respect of any loss arising out of or in connection with the use of any information supplied.