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Vicki Lukritz
3810 6221

17 May 2018

Sir/Madam

Notice is hereby given that a Meeting of the **WORKS, PARKS AND SPORT COMMITTEE** is to be held in the **Council Chambers** on the 2nd Floor of the Council Administration Building, 45 Roderick Street, Ipswich commencing at **9.30 am or 10 minutes after the conclusion of the Infrastructure and Emergency Management Committee, whichever is the earlier** on **Monday, 21 May 2018**.

<u>MEMBERS OF THE WORKS, PARKS AND SPORT COMMITTEE</u>	
Councillor Wendt (Acting Mayor) (Chairperson) Councillor Morrison (Deputy Chairperson)	Councillor Wendt (Acting Mayor) Councillor Bromage Councillor Silver Councillor Martin

Yours faithfully

ACTING CHIEF EXECUTIVE OFFICER

WORKS, PARKS AND SPORT COMMITTEE AGENDA

9.30 am or 10 minutes after the conclusion of the Infrastructure and
Emergency Management Committee, whichever is the earlier on **Monday,**

21 May 2018

Council Chambers

Item No.	Item Title	Officer
1	Ipswich Waste Services January-March 2018 Quarterly Report to the Owner	IWSM
2	Works, Parks and Recreation Quarterly Activity Report – January to March 2018	EA
3	2017-2018 Sporting Event Sponsorship Applications April 2018	SRO
4	Expressions of Interest – Fernbrooke Park – Division 9	SRO
5	Australian Flood Risk Information Portal (AFRIP)	E(FM)
6	Hosting of 2018 State Cross Country Mountain Bike Championships – Division 4	NBRO
7	Statutory Expression of Interest for Waste Management and Recycling Services	C(SCP)
8	Supply of Electricity for Street Lighting – Local Buy Contract Bus 237-0313	CO
9	Expression of Interest – Providence Sports Fields – Division 3	PO(SRP)

** Item includes confidential papers

WORKS, PARKS AND SPORT COMMITTEE NO. 2018(05)

21 MAY 2018

AGENDA

1. **IPSWICH WASTE SERVICES JANUARY-MARCH 2018 QUARTERLY REPORT TO THE OWNER**

With reference to a report by the Ipswich Waste Services Manager dated 17 April 2018, concerning the Ipswich Waste Services January-March Quarterly Report to the owner.

RECOMMENDATION

That the report be received and the contents noted.

2. **WORKS, PARKS AND RECREATION QUARTERLY ACTIVITY REPORT – JANUARY TO MARCH 2018**

With reference to a report by the Executive Assistant dated 9 April 2018 concerning the Works, Parks and Recreation quarterly activity report for January to March 2018.

RECOMMENDATION

That the report be received and the contents noted.

3. **2017–2018 SPORTING EVENT SPONSORSHIP APPLICATIONS APRIL 2018**

With reference to a report by the Sport and Recreation Officer dated 23 April 2018 concerning applications for Sporting Event Sponsorship in April 2018.

RECOMMENDATION

That Council provide sponsorship to the Ipswich Touch Association for the amount of \$434.05 (incl GST) in sponsorship for the Ipswich Falcons Junior Cup.

4. **EXPRESSIONS OF INTEREST – FERNBROOKE PARK – DIVISION 9**

With reference to a report by the Sport and Recreation Officer dated 10 April 2018 concerning calling for Expressions of Interest to use 'Fernbrooke' Park, Redbank Plains.

RECOMMENDATION

- A. That the Chief Operating Officer (Works Parks and Recreation) seek non-statutory Expressions of Interest for the use of the 'Fernbrooke Park' facilities as detailed in the report by the Sport and Recreation Officer dated 10 April 2018.

- B. That the Chief Operating Officer (Works Parks and Recreation), in consultation with the Mayor, the Deputy Chairperson of Works, Parks and Sport Committee and divisional Councillor, be authorised to negotiate and approve seasonal use at 'Fernbrooke Park' as detailed in the report by the Sport and Recreation Officer dated 10 April 2018.
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5. AUSTRALIAN FLOOD RISK INFORMATION PORTAL (AFRIP)

With reference to a report by the Engineer (Floodplain Management) dated 3 May 2018 concerning the Australian Flood Risk Information Portal (AFRIP) which is a national initiative to make flood data available to the public at a national level.

RECOMMENDATION

That Council's flood study reports which have been adopted are uploaded onto the Australian Flood Risk Information Portal (AFRIP) under a Creative Commons Attribution 4.0 International Licence (CC-BY 4.0).

6. HOSTING OF 2018 STATE CROSS COUNTRY MOUNTAIN BIKE CHAMPIONSHIPS – DIVISION 4

With reference to a report by the Nature-Based Recreation Officer dated 16 April 2018 advising that the Queensland State Cross Country Mountain Bike Championship event will be held at Castle Hill Blackstone Reserve on 3-4 November 2018.

RECOMMENDATION

That the report be received and the contents noted.

7. STATUTORY EXPRESSION OF INTEREST FOR WASTE MANAGEMENT AND RECYCLING SERVICES

With reference to a report by the Coordinator (Smart City Projects) dated 4 May 2018 concerning the request to undertake a statutory expression of interest (EOI) for Waste Management and Recycling Services for Ipswich.

RECOMMENDATION

- A. That Council resolve that it is satisfied that the calling of Expressions of Interest under section 228(5) of the *Local Government Regulation 2012*, as detailed in the report by the Coordinator (Smart City Projects) dated 4 May 2018 is in the public interest for the following reason:

- (i) It will allow Council to identify potential contractors who are serious contenders for the provision of “Waste Management and Recycling Services” without putting all contenders to the expense of preparing a full tender response in the initial stages.
- B. That Council resolve to invite Expressions of Interest under section 228(5) of the *Local Government Regulation 2012*, as detailed in the report by the Coordinator (Smart City Projects) dated 4 May 2018, for the Expression of Interest for “Waste Management and Recycling Services”.
-

8. SUPPLY OF ELECTRICITY FOR STREET LIGHTING – LOCAL BUY CONTRACT BUS 237-0313

With reference to a report by the Contracts Officer dated 5 May 2018 concerning the supply of Electricity for Street Lighting under Local Buy Contract BUS 237-0313.

RECOMMENDATION

That pursuant to section 257(1) of the *Local Government Act 2009*, Council delegate to the Chief Executive Officer, the power to exercise the powers of Council under Chapter 6 (Contracting) of the *Local Government Regulation 2012* in its capacity as a local government.

Conditions:

This delegation is subject to the following conditions:

1. This delegation does not authorise the Chief Executive Officer to exercise the powers under the *Local Government Act 2009* if the *Local Government Act 2009* provides that the power must be exercised by resolution.
 2. Whenever this power is exercised, a record of the exercise shall be made in writing at the time of exercising such power, and a copy thereof shall be kept in such format as determined from time to time by the Chief Executive Officer.
 3. The recommendation in relation to the successful tender must be presented to Council at the first available meeting of Council, for Council’s noting.
 4. The Chief Executive Officer may only exercise the powers granted under this delegation in relation to BUS 237-0313 Electricity – Street Lighting.
 5. The Chairperson of the Works, Parks and Sport Committee and the Deputy Mayor are to be consulted before exercising this delegation.
 6. This delegation expires on completion of the Contract.
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9. EXPRESSION OF INTEREST – PROVIDENCE SPORTS FIELDS – DIVISION 3

With reference to a report by the Principal Officer (Sport and Recreation Programs) dated 30 April 2018 concerning the advertising for Expressions of Interest for new sport facilities in South Ripley.

RECOMMENDATION

- A. That the Chief Operating Officer (Works, Parks and Recreation) seek non-statutory Expressions of Interest for the use of the 'Providence Sports Fields' facilities as detailed in the report by the Principal Officer (Sport and Recreation Programs) dated 30 April 2018.

 - B. That the Chief Operating Officer (Works, Parks and Recreation), in consultation with the Mayor, the Deputy Chairperson of Works, Parks and Sport Committee and divisional Councillor, be authorised to negotiate and approve seasonal use at 'Providence Sports Fields' as detailed in the report by the Principal Officer (Sport and Recreation Programs) dated 30 April 2018.
-

** Item includes confidential papers

and any other items as considered necessary.

ct:ap
h:\Departmental\Committee Reports\WPS January-March Quarterly
Report CR

Works, Parks and Sport Committee	
Mtg Date: 21.05.18	OAR: YES
Authorisation: Bryce Hines	

17 April 2018

MEMORANDUM

TO: ACTING CHIEF OPERATING OFFICER (WORKS, PARKS & RECREATION)

FROM: IPSWICH WASTE SERVICES MANAGER

RE: IPSWICH WASTE SERVICES JANUARY-MARCH 2018 QUARTERLY REPORT TO THE OWNER

INTRODUCTION:

This is a report by the Ipswich Waste Services Manager dated 17 April 2018, concerning the Ipswich Waste Services January-March Quarterly Report to the owner.

BACKGROUND:

In accordance with the Annual Performance Plan 2017-2018, a report is submitted on a quarterly basis detailing;

Annual Performance Plan 2017-2018

- Introduction
- Major highlights of operational activities
- Performance in relation to stated performance targets
- Financial analysis of quarterly performance against budget
- Waste & Recycling Volumes
- Recycling & Refuse Centres Data
- Delegation Reporting
- Asset Disposal

The January-March Quarterly 2018 report is shown in Attachment A.

ATTACHMENTS:

Name of Attachment	Attachment
Ipswich Waste Services January-March 2018 Quarterly report	 Attachment A

RECOMMENDATION:

That the report be received and the contents noted.

Chris Theron
IPSWICH WASTE SERVICES MANAGER

I concur with the recommendation contained in this report.

Bryce Hines
ACTING CHIEF OPERATING OFFICER (WORKS, PARKS & RECREATION)



Ipswich Waste Services a division of Ipswich City Council

IPSWICH WASTE SERVICES JANUARY-MARCH 2018 QUARTERLY REPORT



1.0 INTRODUCTION

The quarterly report for the period January to March 2018 has been prepared to address the requirements of the Annual Performance Plan by providing the following information.

1. Introduction
2. Major highlights of operational activities
3. Performance in relation to stated performance targets
4. Financial analysis of quarterly performance against budget
5. Waste & Recycling Volumes
6. Recycling & Refuse Centre data
7. Delegation Reporting
8. Asset Disposal

2.0 MAJOR HIGHLIGHTS OF OPERATIONAL ACTIVITIES

2.1 Highlights

The following is a summary of major highlights that occurred within Ipswich Waste Services for the period January to March 2018.

a. Google Performance Report

	January	February	March
People saw your business on Google	36748	31519	38079
People asked for directions to your business	1008	638	802
Person visited your website	824	477	696
People found your phone number on Google and called your business	250	133	240

b. Bin App Data

A total of 19,057 residents had downloaded the Ipswich Bin App as at 31 March 2018. (7,520 Android | 11,537 iOS). The following is a breakdown of the information that the residents were seeking:

Information	No. views	%
Dashboard	50,227	57.0%
Waste Materials	30,972	35.1%
Services	2,357	2.6%
Settings	1,345	1.5%
Services	886	1.0%
Service Kerbside Collection Service	168	<1%
Service Stolen, Repair or Replacement Bins	206	<1%
Service Green Waste Service	211	<1%
Service Recycling & Refuse Centres	201	<1%
Service Hire a Skip Bin	151	<1%
Council Info	175	<1%

c. SALES - CMC Event

Ipswich Waste Services were awarded the contract to perform the waste and recycling services for CMC Rocks 2018. The event was held from 16-18 March 2018 at Willowbank. This event is the largest event of the year for IWS and it required extensive planning to ensure the waste services run smoothly throughout the event. There was a significant amount of bins and services required to meet the needs of the event. Below is a list of the bins and services performed.

CMC Event:

2,222x wheelie bin services totalling a weight of 22.54 tonne
 7000x wheelie bin liners
 37x 3m general waste industrial services
 39x 8m cardboard industrial services
 41x 16m RORO services totalling a weight of 44.06 tonnes

It took 21 x delivery/removal loads to get the wheelie and industrial bins to and from the site

In addition IWS also provided bins to the Willowbank Caravan Park for their campgrounds for the event.

Willowbank Caravan Park Campgrounds:

10 x 4.5m general waste industrial bins

6 x 3m general waste industrial bins

d. Certification Audit

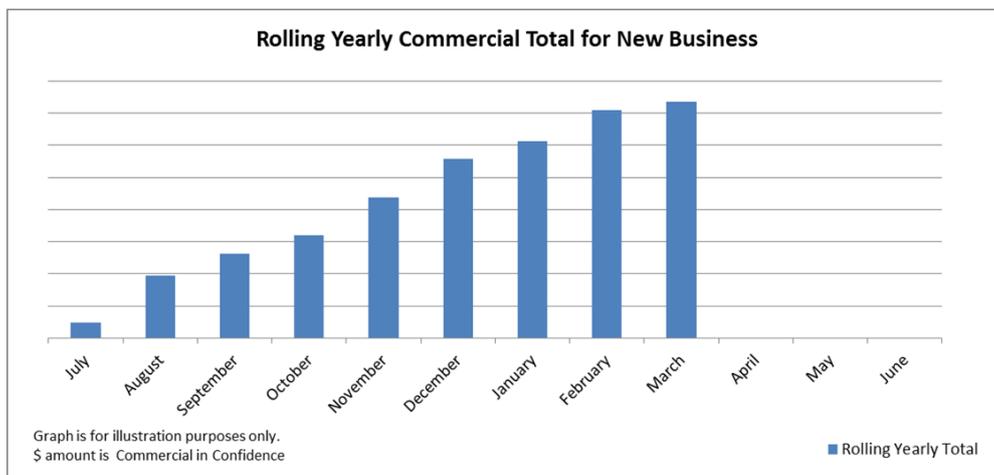
The certification audit for accreditation to ISO9001, ISO14001, ISO31000 and AS4801 occurred from 19 – 22 February 2018. No non-conformance was found and the certificates issued.

The pre-audit assessment ICC Internal Audit done contributed again as in the past to an excellent result.

2.2 Current Commercial Activities

Total of 1238 Commercial Customers as at the end 31 March 2018

	Number New Accounts	Additional # of Site to existing customers
July	16	5
August	18	2
September	23	4
October	14	10
November	35	5
December	11	4
January	11	2
February	14	6
March	7	5
April		
May		
June		



2.3 Variation of number of commercial customers and reasons.

Headings	January	February	March
Business Closed Down	6	1	6
Cancelled - Decreasing or Increasing Bin Size	5	6	7
Cancelled - No Reason	1	8	7
Cancelled - Site Closed	3	3	4
Changed Owner - New Account to be Created	0	1	0
Commence - New Bin Size	5	7	5
Commence - New Service	33	37	18
Commence - New Service (SITE ADD)	2	6	8
General Non Specific Change	0	0	0
Lost to Competitor	0	4	4
Service - Bin no longer required	0	0	2
Service - Frequency Increase	0	0	1
Suspension - End of Season	0	0	2
Update Contract	0	0	2
	55	73	66

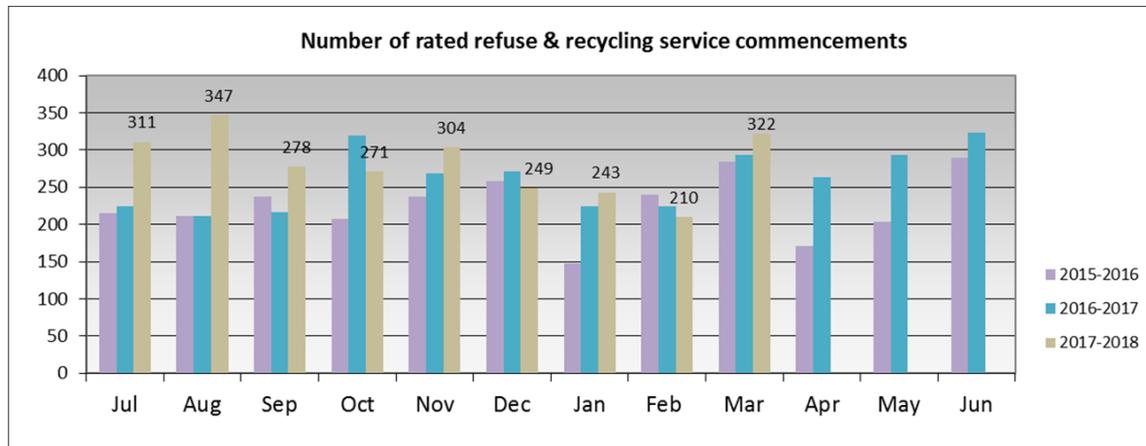
2.4 Green Waste Bins

A total of 15,310 properties were rated for the domestic green waste bin as at the 31 March 2018.



2.5 Domestic Waste (Refuse & Recycling)

A total of 77,313 properties were rated for the domestic waste bins as at the 31 March 2018.



3.0 PERFORMANCE IN RELATION TO STATED PERFORMANCE TARGETS

3.1 Customers

PERFORMANCE TARGETS - CUSTOMERS				
KEY RESULT AREA	Indicator	Standard	Reporting Frequency	Result
Provide value to customers	Customer response to Survey questions indicates customer satisfaction with the service	90%	Quarterly (January-March)	N/A

Comment: Survey results not available.

PERFORMANCE TARGETS - CUSTOMERS						
KEY RESULT AREA	Indicator	Standard	Reporting Frequency	January	February	March
Provide value to customers	Number of domestic refuse & recycling bins repair/damaged & replacement/destroyed per 1000 bins in service	<7	Quarterly	5.93	4.53	4.78
	Number of domestic refuse & recycling bin missed service complaints per 1000 bins in service	<3	Quarterly	3.04	2.30	2.96

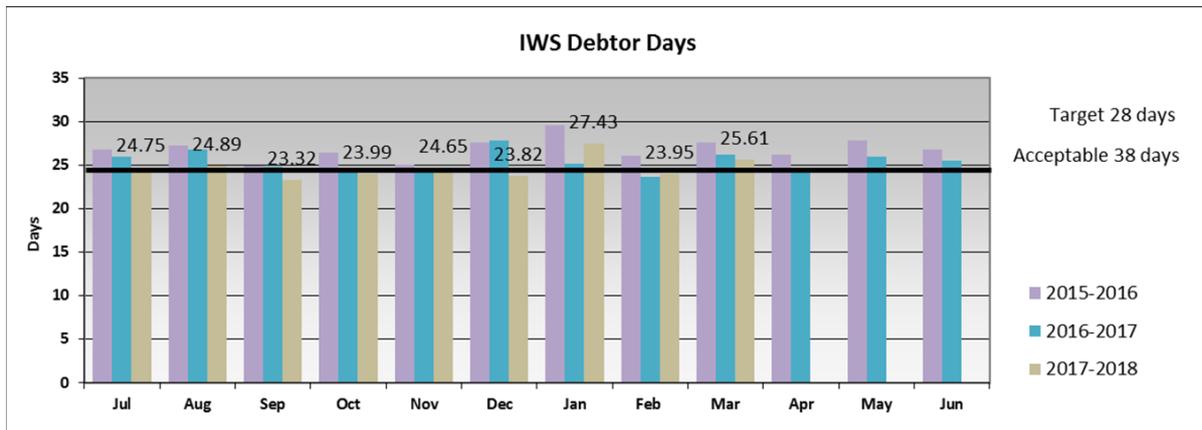
Comment:

3.2 Financial

PERFORMANCE TARGETS - FINANCIAL													
KEY RESULT AREA	Indicator	Target	Reporting Frequency	Result		July - Sept		Oct - Dec		Jan - Mar		April - June	
Provide value to shareholders	Net Profit Margin - Calculated as (Net Result/Total Revenue)*100		Quarterly			34.60%		30.78%		29.29%			
	Budget Performance <i>Surplus on Operations</i>	>budgeted net surplus	Quarterly	Budget QTR \$000s	Actual QTR \$000s								
				2,775	3,043	2,834	2,734	2,754	2,613				

PERFORMANCE TARGETS - FINANCIAL						
KEY RESULT AREA	Indicator	Target	Reporting Frequency	January	February	March
Provide value to shareholders	Debtors Days Outstanding	<38 days	Quarterly	27.43	23.95	25.61

Comment: Refer to section 4 of this report for an explanation of the financial result for the quarter.

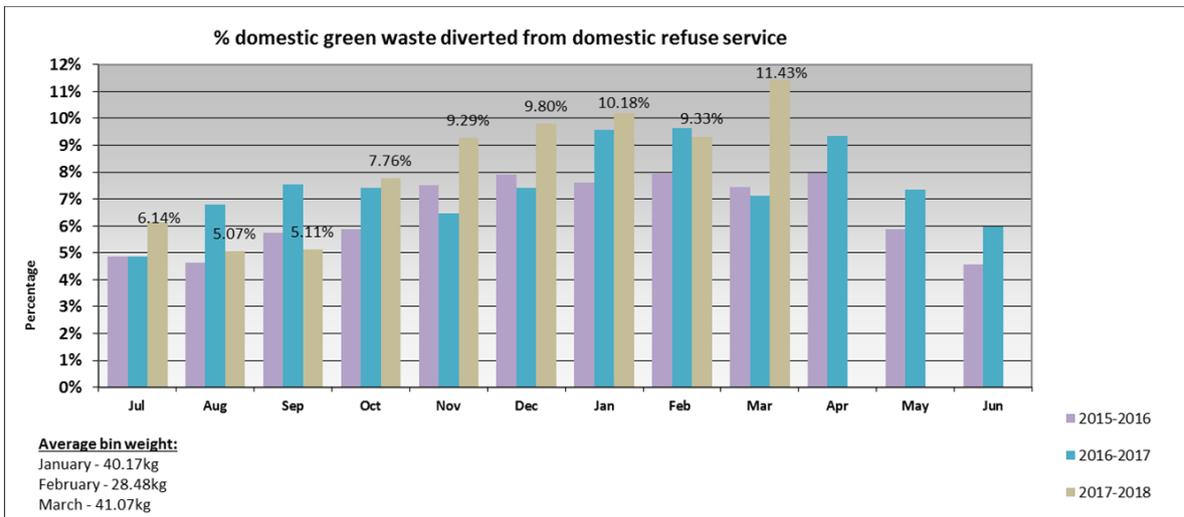
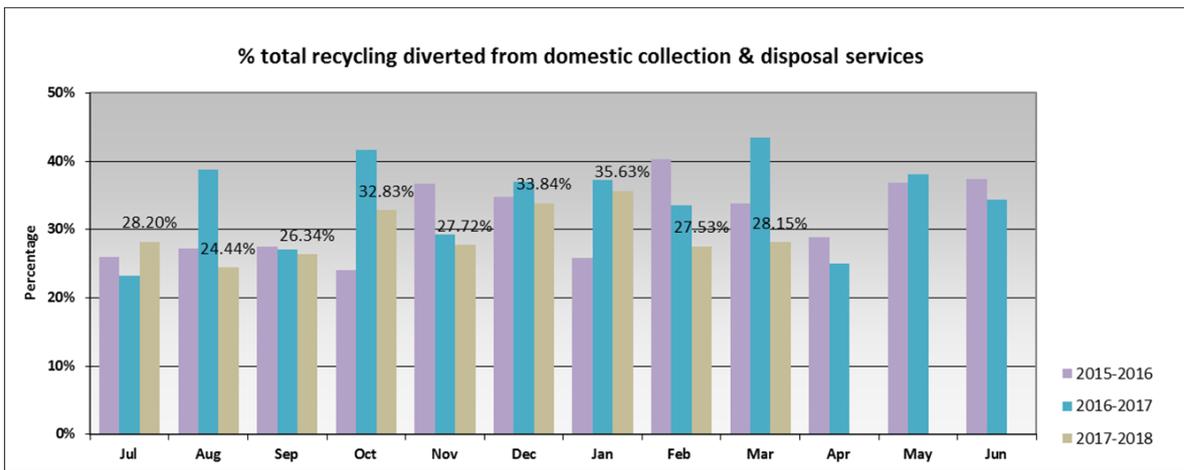
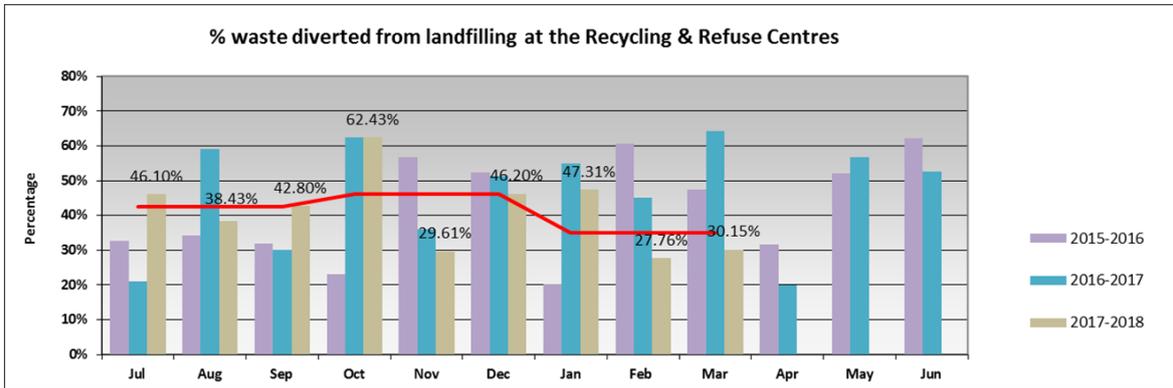


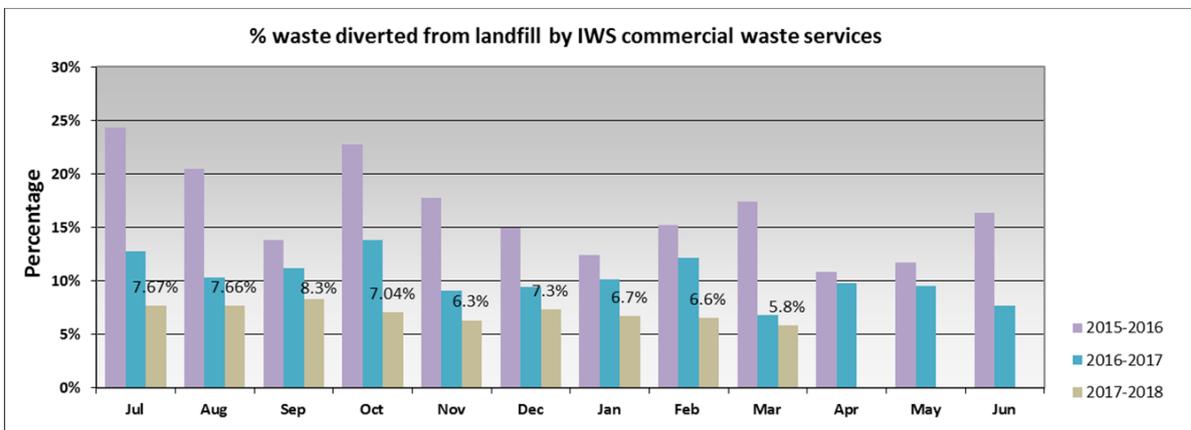
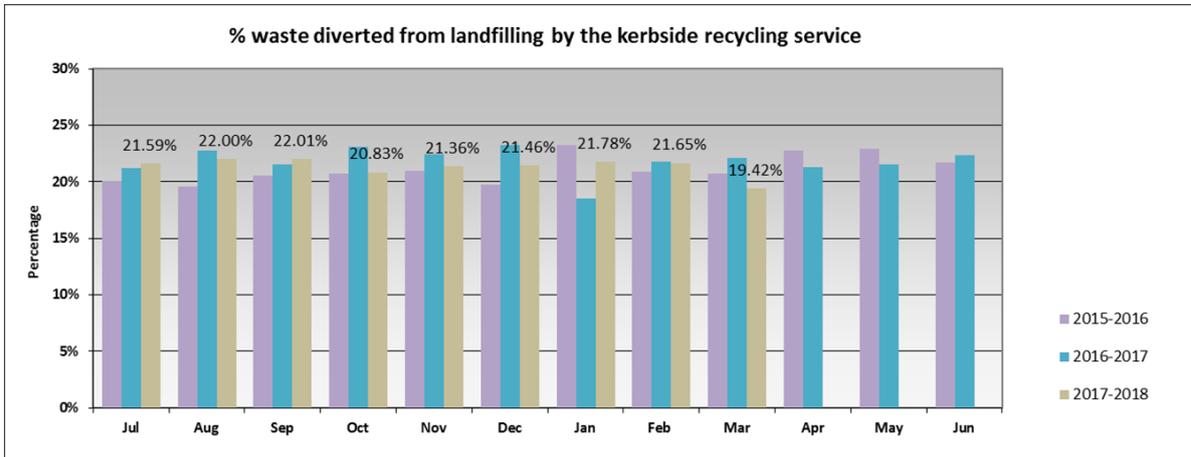
3.3 Employees

PERFORMANCE TARGETS - EMPLOYEES							
KEY RESULT AREA	Indicator	Standard	Reporting Frequency	Result			
				July - Sept	Oct - Dec	Jan - Mar	April - June
Promote a climate for action within the workforce	Absenteeism - % against available hours	<3.5%	Quarterly	5.86%	4.99%	5.63%	
	LTISR – Lost time injury severity rate	9	Quarterly	0.00	0.00	6.63	
	Annual leave balance for each staff member of 6 weeks or less	>95%	Quarterly	92.54%	89.39%	91.67%	

3.4 Processes

PERFORMANCE TARGETS - PROCESSES						
KEY RESULT AREA	Indicator	Target	Reporting Frequency	Result		
				January	February	March
Be a good neighbour	% Waste diverted from landfilling at the Recycling & Refuse Centres	>40%	Quarterly	47.31%	27.76%	30.15%
	% total recycling diverted from domestic collection & disposal services	>25%	Quarterly	35.63%	27.53%	28.15%
	% domestic green waste diverted from domestic refuse service	>3%	Quarterly	10.18%	9.33%	11.43%
	% waste diverted from landfilling by the kerbside recycling service	>15%	Quarterly	21.78%	21.65%	19.42%
	% waste diverted from landfilling by commercial waste services	>18%	Quarterly	6.71%	6.56%	5.85%





PERFORMANCE TARGETS - PROCESSES						
KEY RESULT AREA	Indicator	Standard	Reporting Frequency	January	February	March
Achieve operational excellence	Missed services requests completed within 1 working day	>85%	Quarterly	100%	100%	79%
	# of Requests			281	214	277
	# of Request completed on time			281	214	220
	Domestic refuse & recycling service commencements actioned within 5 working days of notification	>85%	Quarterly	99.59%	100%	86%
	# of Requests			243	210	322
	# of Request completed on time			242	209	276
	Green waste service commencements actioned within 10 working days of notification	>85%	Quarterly	100%	100%	85%
	# of Requests			385	260	350
	# of Request completed on time			385	260	299
	Requests for Replacements actioned within 5 working days	>85%	Quarterly	99.56%	100%	80%
	# of Requests			453	374	312
	# of Request completed on time			451	374	249
	Requests for bin repairs actioned within 10 working days	>85%	Quarterly	100%	100%	87%
	# of Requests			225	173	208
	# of Request completed on time			225	173	180

4.0 FINANCIAL ANALYSIS OF QUARTERLY PERFORMANCE AGAINST BUDGET

OPERATING RESULT:

The following tables outline the operating result for the months January 2018 to March 2018, and Year to Date (July 2018 to March 2018):

Budget Predictions v's Actuals			
Quarterly – Jan to Mar 2018			
	Actual (\$000')	Budget (\$000')	Variance (\$000')
Operational Revenue	8,805	8,921	(116)
Operational Expenditure	6,192	6,167	24
Surplus/Deficit on Expenditure	2,613	754	(141)

Year to date – FY2017/18			
	Actual (\$000')	Budget (\$000')	Variance (\$000')
Operational Revenue	26,783	26,607	175
Operational Expenditure	18,393	18,244	149
Surplus/Deficit on Expenditure	8,390	8,363	26

Revenue

Year to date Revenue is above target by \$175k across the whole of Ipswich Waste Services. This includes corporate controlled Interest Revenue which is above budget by \$96k.

Expenses

Year to date expenses are \$149k above budget. Waste Services Employee Expenses are under budget by \$143K: Materials & Services are over budget by \$189k. Internal Trading Expense is \$193K under budget.

(NB: Labour contracts are included within Materials & Services).

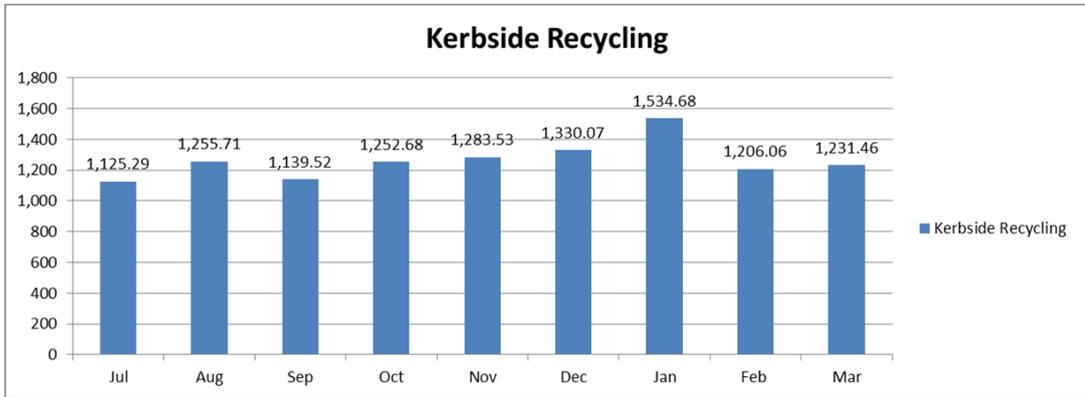
Capex

Budget for the year is \$1,060k. Current actuals are \$778k plus commitments of \$118k. This equates to 84.6% of total capital budget.

CONCLUSIONS:

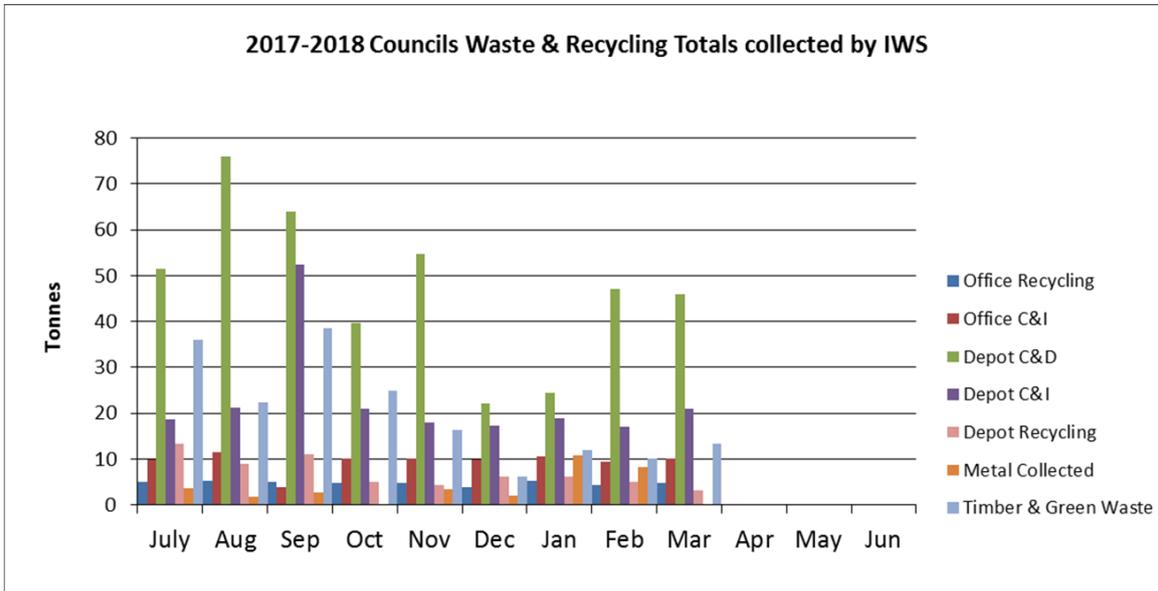
Satisfactory results overall.

5.0 WASTE & RECYCLING VOLUMES

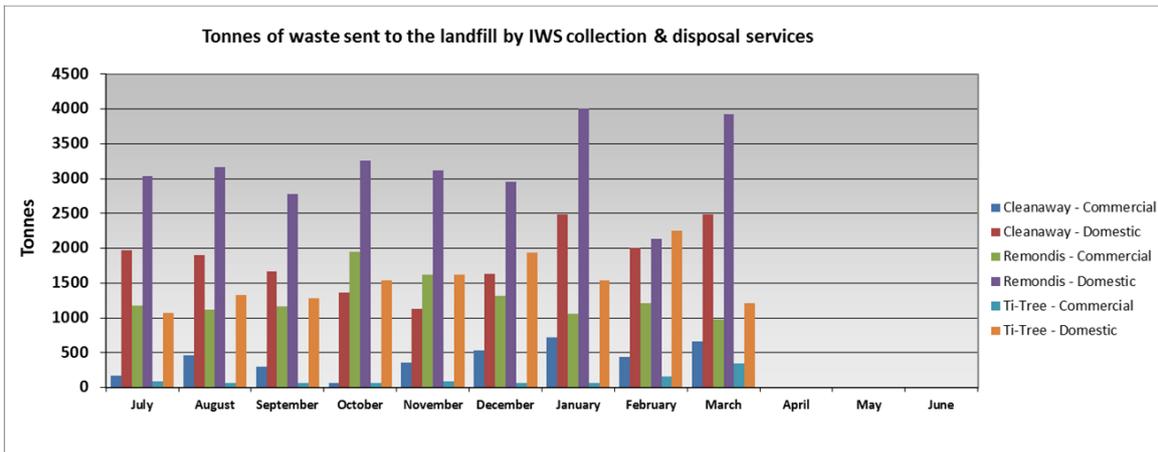


Comment: Recycling Product breakdown data is NOT available

5.1 Council's waste & recycling volumes



5.2 Waste sent to landfill



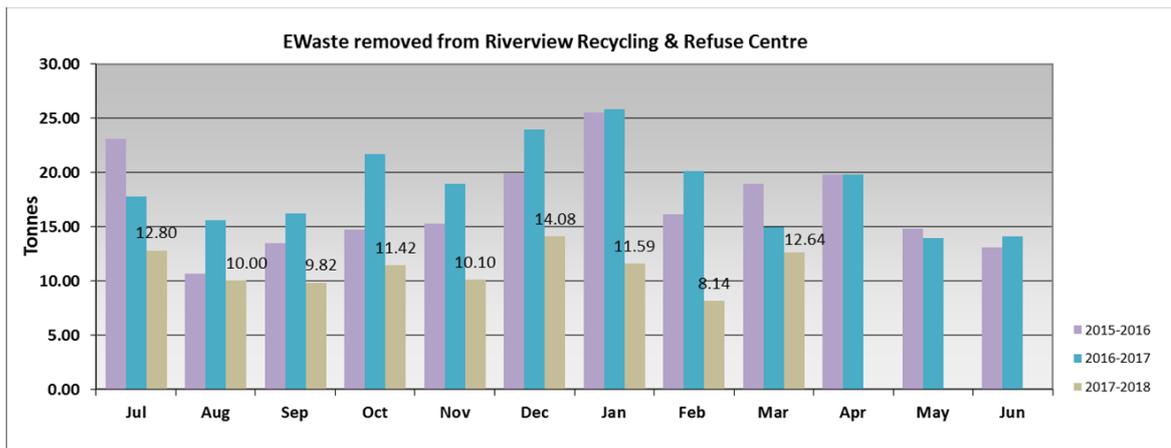
Landfill Name	July	August	September	October	November	December	January	February	March
Cleanaway - Commercial	171.26	457.21	298.98	69.56	357.72	535.18	719.44	441	663.05
Cleanaway - Domestic	1971.76	1897.88	1672.95	1368.67	1133.85	1627.93	2480.25	2000.81	2489.47
Remondis - Commercial	1174.32	1121.69	1161.54	1947.46	1622.87	1316.83	1057.34	1208.08	972.71
Remondis - Domestic	3035.5	3158.59	2779.42	3255.88	3112.45	2955.88	4004.81	2132.74	3924.69
Ti-Tree - Commercial	82.66	68.9	61.28	61.04	93.24	63.28	66.9	152.84	345.56
Ti-Tree - Domestic	1072.74	1325.14	1278.66	1535.88	1619.78	1935.55	1536.58	2254.24	1211.56
	7508.24	8029.41	7252.83	8238.49	7939.91	8434.65	9865.32	8189.71	9607.04

6. RECYCLING & REFUSE CENTRE DATA

6.1 Customer numbers

Recycling & Refuse Centres Domestic Customer Data						
	Riverview			Rosewood		
Month / Year	2015-2016	2016-2017	2017-2018	2015-2016	2016-2017	2017-2018
Jul	9581	9625	8832	889	988	917
Aug	9673	9315	7018	989	961	782
Sep	9438	8953	7676	1191	979	819
Oct	10839	11065	8254	1105	1235	795
Nov	11157	10159	9078	1109	1023	1021
Dec	15352	13044	13051	1523	1449	1274
Jan	15055	14328	12929	1432	1295	1194
Feb	11056	10887	8320	1066	986	740
Mar	11704	9817	10862	1093	922	977
Apr	11203	13017		1104	1163	
May	9243	8894		1018	841	
Jun	7693	9197		862	800	
Total Year To Date	131994	128301	86020	13381	12642	8519

6.2 Ewaste volume



7.0 DELEGATION REPORTING

7.1 Officer Attendance at Inspections, Deputations, Conferences, Meetings, Training and Other Functions

In respect to attendances at inspections, deputations, conferences, meetings, training and other functions involving overnight accommodation or travel by air, the Ipswich Waste Services Manager is required to report at three monthly intervals to Council regarding approvals granted under this delegation.

The following Officer attendances are detailed for the quarter:

Employee	Course Facilitate	Approved By

7.2 Approved Study Leave

In respect to approved study leave, the Ipswich Waste Services Manager is required to report at three monthly intervals to Council regarding approvals granted under this delegation.

Nil	
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8.0 Asset Disposal

NIL bins were written off from the Portable & Attractive Asset Register in January, February & March 2018.

Works, Parks and Sport Committee	
Mtg Date: 21.05.18	OAR: YES
Authorisation: Bryce Hines	

sas: sas

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9 April 2018

MEMORANDUM

TO: ACTING CHIEF OPERATING OFFICER (WORKS PARKS AND RECREATION)

FROM: EXECUTIVE ASSISTANT

RE: WORKS, PARKS AND RECREATION QUARTERLY ACTIVITY REPORT – JANUARY TO MARCH 2018

INTRODUCTION:

This is a report by the Executive Assistant dated 9 April 2018 concerning the Works, Parks and Recreation quarterly activity report for January to March 2018.

BACKGROUND:

Works Parks and Recreation (WPR) is the lead agency in the Ipswich community providing management, maintenance and operational services and activities relating to roads, streetlights, drainage, parks, reserves, sporting areas, aquatic facilities, urban forest, conservation, corporate buildings, depots and former landfills, waste management services solutions, strategically planning the open space network, activating and delivery of sport and recreation opportunities within the City, proactive planning, management and response to natural disasters.

The quarterly activity report for January to March 2018 is shown in Attachment A.

ATTACHMENT/S:

Name of Attachment	Attachment
January to March 2018 Quarterly Activity Report	 Attachment A

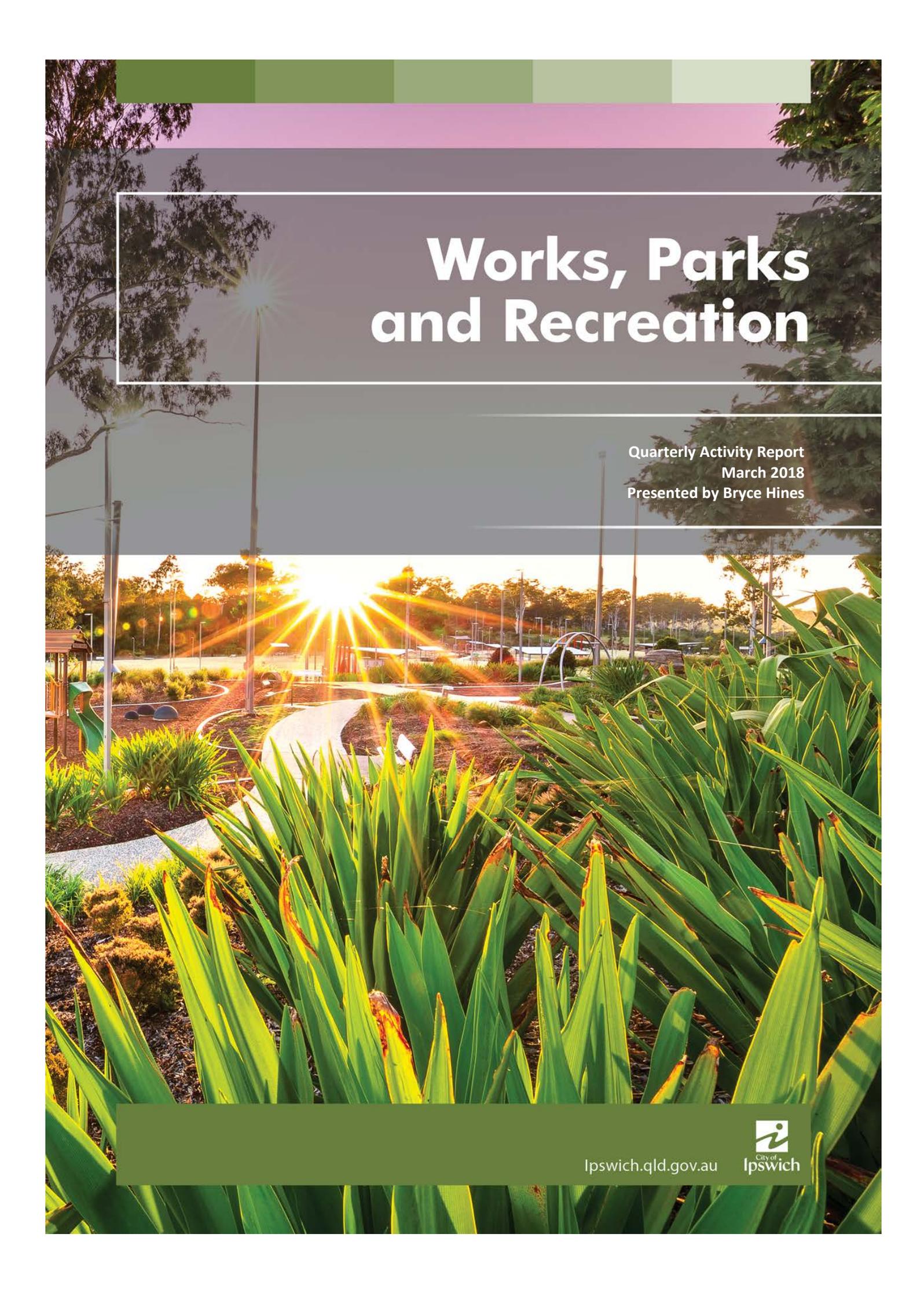
RECOMMENDATION:

That the report be received and the contents noted.

Sharon Smith
EXECUTIVE ASSISTANT

I concur with the recommendation/s contained in this report.

Bryce Hines
ACTING CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)



Works, Parks and Recreation

Quarterly Activity Report
March 2018
Presented by Bryce Hines



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Introduction

Council's Department of Works Parks and Recreation (WPR) is the lead agency in the Ipswich community providing management, maintenance and operational services and activities relating to roads, streetlights, drainage, parks, reserves, sporting areas, aquatic facilities, urban forest, conservation, corporate buildings, depots and former landfills, waste management services solutions, strategically planning the open space network, activating and delivering sport and recreation opportunities within the City, proactive planning, management and response to natural disasters.

This activity report for January to March 2018 provides a snap shot of activities undertaken by the Department during the quarter.

Community Delivery Status

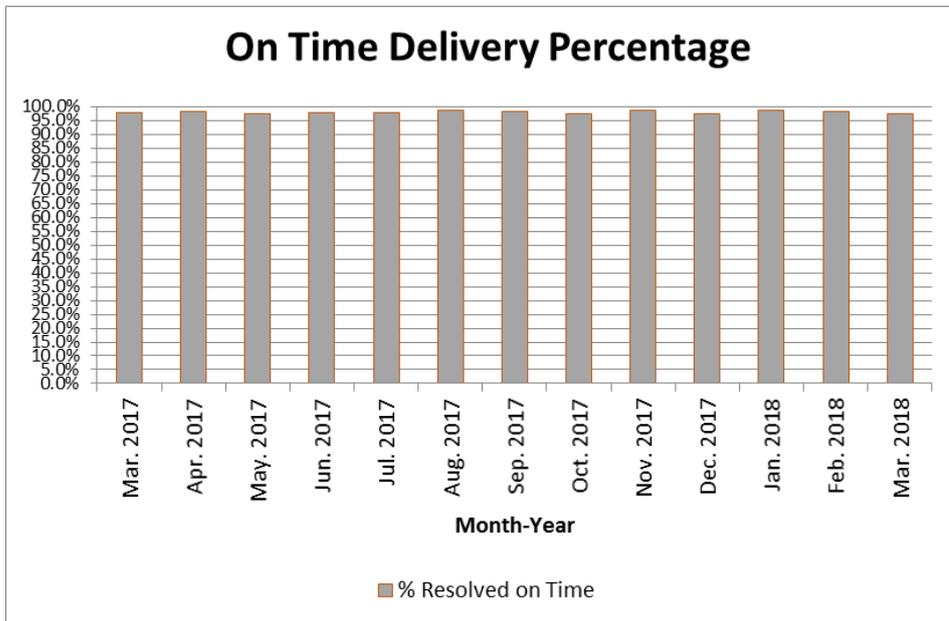
Customer Service Requests

The WPR Department receives service requests from the community in relation to a diverse range of matters including but not limited to potholes, waste management services, maintenance of parks, illegal dumping and management of trees. WPR monitors the volumes and types of service requests to identify trends and allocate resources accordingly to provide a high level of customer service to the community.

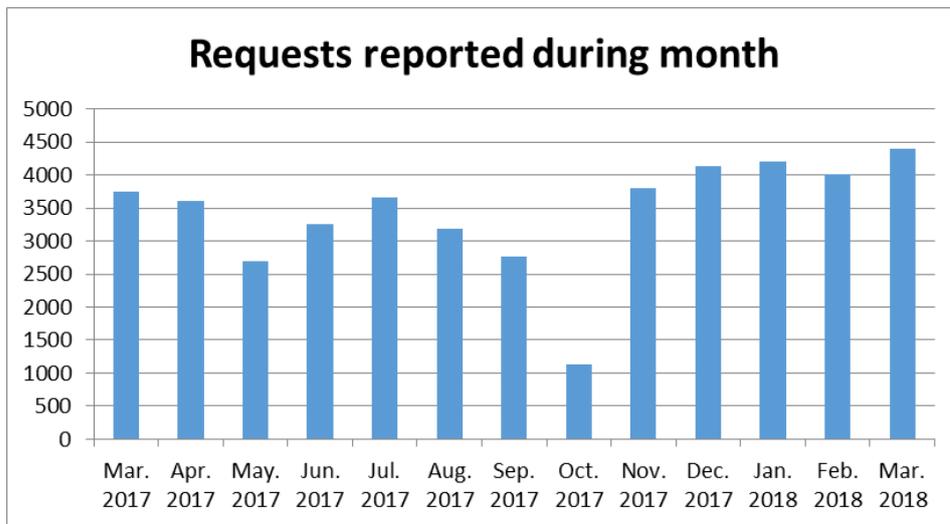
WPR Customer Service Activity - Ongoing

The below graphs illustrate the monitoring of customer service requests that are processed, investigated and resolved by WPR staff. The Department continues to monitor the 85% target to resolve requests in accordance with the adopted service levels. The graphs illustrate the following:

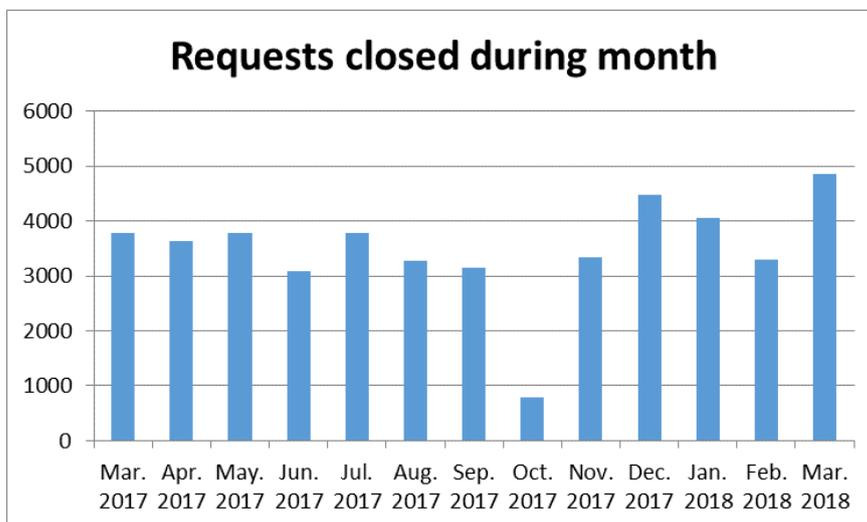
- Total requests completed within the adopted service delivery (OTD)
- Total requests reported
- Total requests closed



%	97.9	98.3	97.6	98	97.8	98.5	98.3	97.6	98.7	97.3	98.5	98.4	97.6
Month	Mar 17	Apr 17	May 17	Jun 17	July 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18



No. Reported	3744	3610	2696	3248	3661	3191	2757	1125	3794	4131	4197	4017	4393
Month	Mar 17	Apr 17	May 17	Jun 17	July 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18



No. closed	3786	3639	3776	3076	3778	3266	3146	779	3329	4467	4057	3295	4860
Month	Mar 17	Apr 17	May 17	Jun 17	July 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18

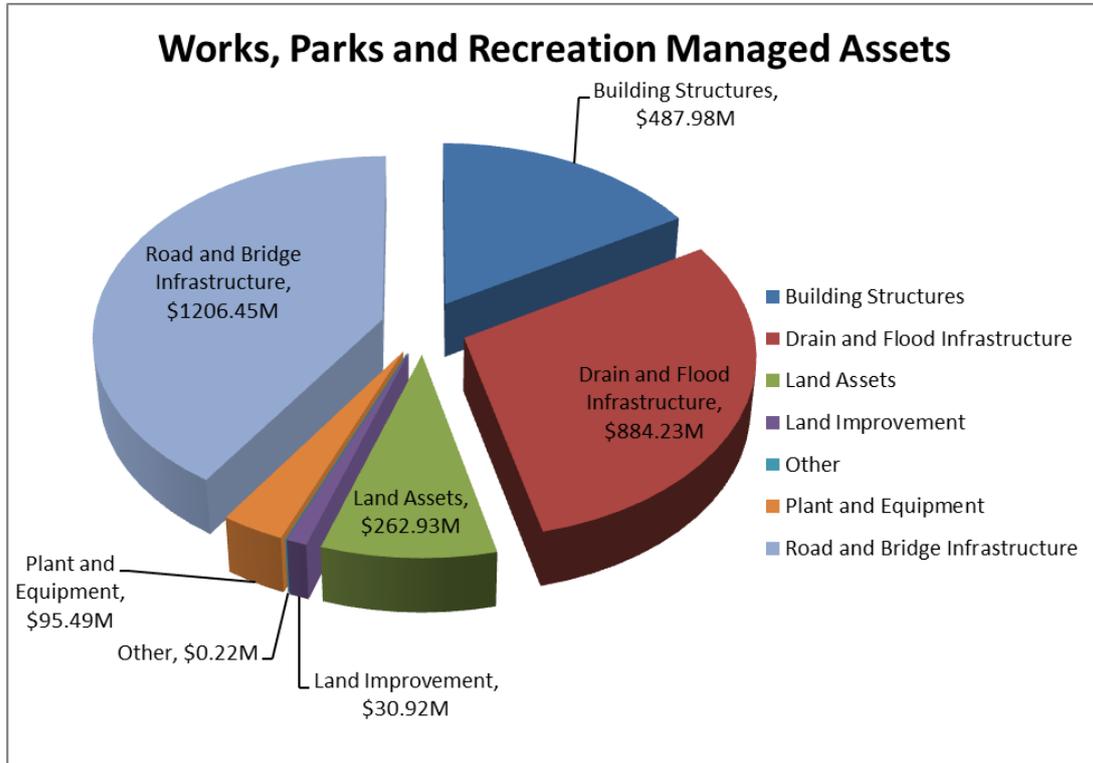
Top 10 Chart: Customer Service Requests and Volumes for January to March 2018

The following table highlights the top 10 customer service requests received by WPR in this quarter.

Rank	Request Code	Total
1	Commence Green Waste Bin Service (Waste Management)	1005
2	Replace Bin (Waste Management)	815
3	Commence Domestic Bin Service (Waste Management)	782
4	Missed Refuse Bin Complaint (Waste Management)	465
5	Mowing Footpath - Residential (Roads/Footpaths)	464
6	Footpath Tree Trimming/Maintenance (Roads/Footpaths)	455
7	New Skip/RORO (Waste Management)	405
8	Footpath Tree Removal (Roads/Footpaths)	383
9	Upgrade 360L Recycle Bin (Waste Management)	352
10	Non Urgent Graffiti Removal (Graffiti and Vandalism)	332

Assets

Currently Works Parks and Recreation manages \$2.968 billion worth of assets, up from \$2.935 billion in December 2017, on behalf of the community.



During the January - March 2018 quarter approximately \$33 million in new assets were added to Council's asset base.

Emergency Management

<p>Emergency Management Community Engagement Community Contact Touch Points represent the number of persons interacted with or present at events including:</p> <ul style="list-style-type: none"> • Aged Care Facility Workshop • Presentation to Rosewood Woman’s Group • SES Storm Preparation to Girl Guides 	 <p>95</p>
<p>Number of SES volunteer hours taking part in activities not related to operations. This includes training, administration, community support and maintenance.</p>	 <p>5,927</p>
<p>Number of disaster training exercises which are summarised below:</p> <ul style="list-style-type: none"> • Exercise Ramsey Street – <i>a multi-organisational evacuation responses exercise.</i> • Observed Emergo Exercise at Ipswich General Hospital 	 <p>2</p>
<p>External forums and desktop reviews participated in:</p> <ul style="list-style-type: none"> • Management of Spontaneous Volunteers Workshop • Disaster Management Engagement Group Meeting • Two-day Multi Organisation Hazard and Risk Workshop • SES assisted in Queens Baton Relay. 	 <p>4</p>

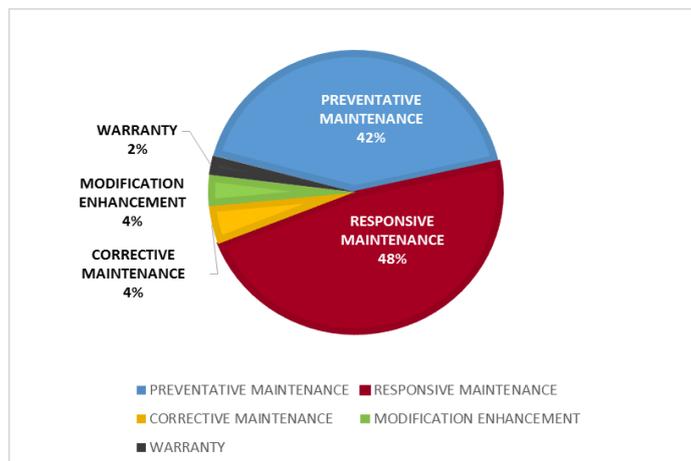
Fleet

Fleet service, maintain and repair the council fleet which includes trucks, cars, waste trucks, major and minor plant.

Current Assets @ 31 March 2018

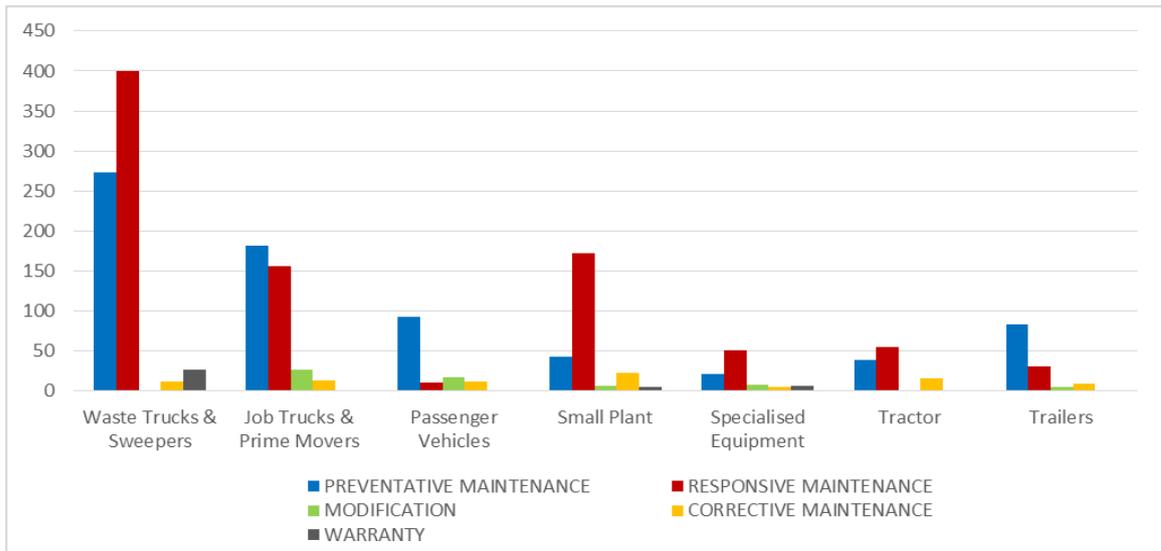
ASSET TYPE	Passenger Vehicles	Job Trucks & Prime Movers	Trailers	Waste Trucks & Sweepers	Specialised Equipment	Tractors	Small Plant
							
City of Ipswich ICC	207	88	89	40	35	29	549
 SES	9	2	21	0	0	0	89

Distribution of type of mechanical maintenance completed – total 1795 work orders



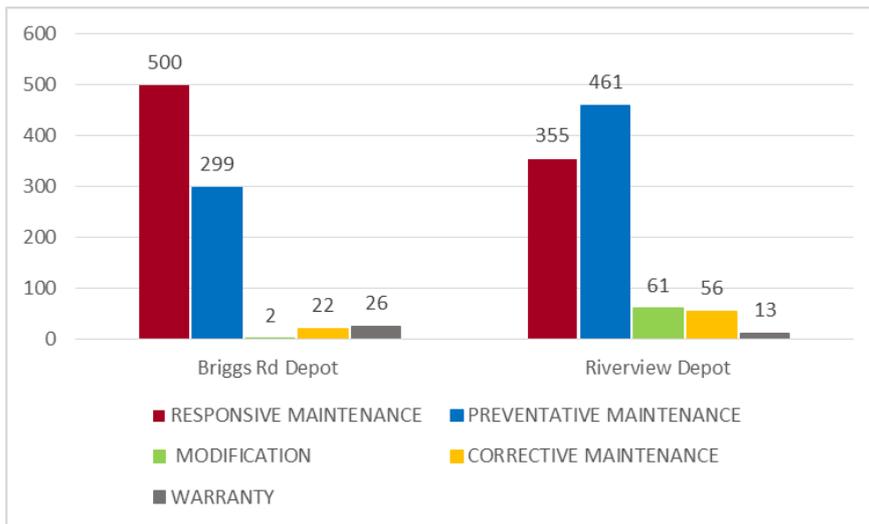


Distribution of maintenance across asset type

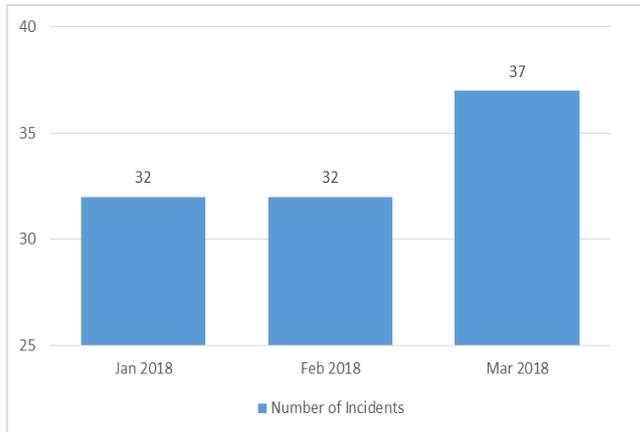


Distribution of work across Riverview and Briggs Road Workshops

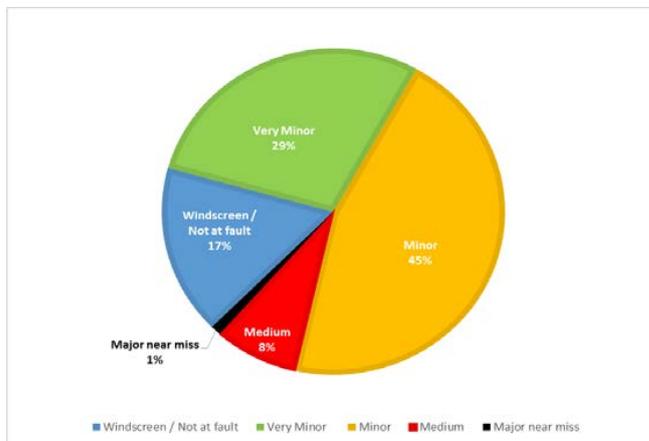
Note: Riverview Workshops incorporates: Light Vehicle, Small Plant, Fabrication Shop, Day & Night Shift Workshop



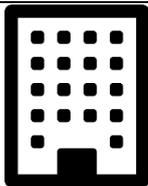
Reported damage to fleet assets – total 101



Total of incidents involving fleet assets



Network Delivery

<p>Number of hectares estate growth during the quarter</p> <ul style="list-style-type: none"> • Master planning of 3 Local sport facilities 	 <p>15</p>
<p>Value of financial and in-kind contributions received and associated planning for network delivery by Council during the quarter</p> <ul style="list-style-type: none"> • Springfield Central Multipurpose Hall and Community Centre V2 • Riverview Depot Upgrade • Farrelly Lane replace retaining wall V2 • Landfill - Monitoring Infrastructure • Sand Arena Rosewood V2 • Small Creek Rehabilitation V2 • Trail Networks • Woogaroo Street Landfill - Drain V2 	 <p>8,233,000</p>
<p>Value of financial and in-kind contributions received and associated planning from external organisations and entities during the quarter</p> <ul style="list-style-type: none"> • Springfield Central Sports Facility - DA 16 & 17 • White Rock Discovery Visitor Information Centre V2 • Woollen Mills Rehabilitation Works V2 	 <p>35,615,000</p>

Nursery

Ipswich City Council provides a Free Plant Program each financial year to assist residents to develop a greener, healthier lifestyle.

Over 500,000 trees have been distributed to the local community in the last five years, with this figure continually rising.

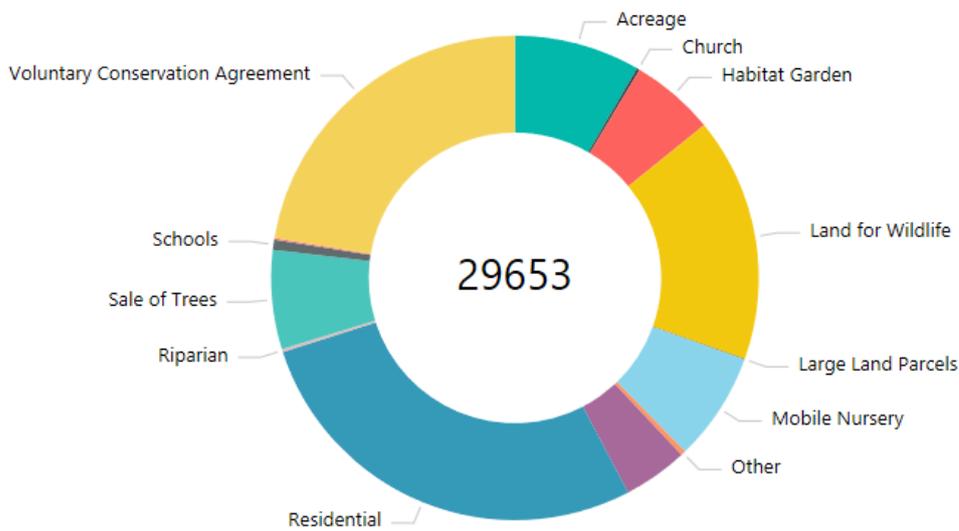
Plants are propagated and grown in Ipswich City Council's production nursery. Plant species are chosen and propagated to suit local climate and soil conditions.

Free Plants – this quarter



These figures include the free plants provided at the mobile nurseries held during the quarter.

The below graph provides an indication of how these plants were distributed.

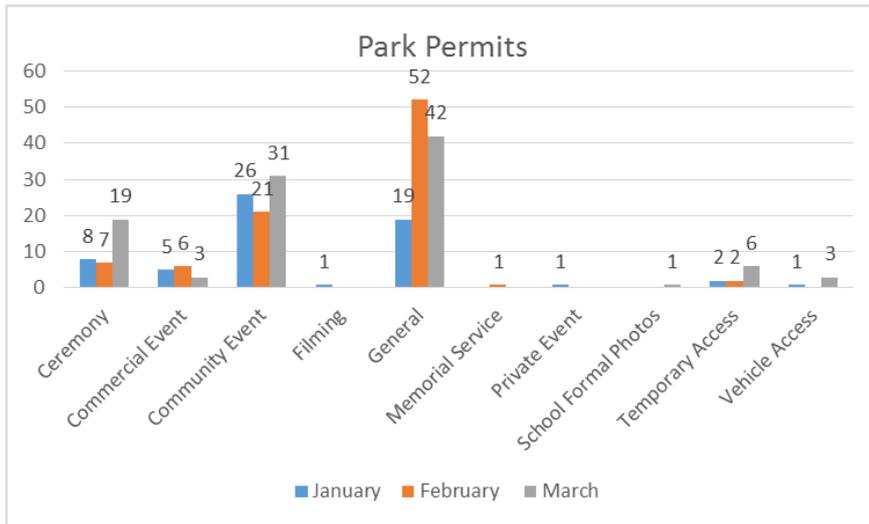


Open Space

The Works Parks and Recreation Department manages and maintains 368 parks throughout the City.

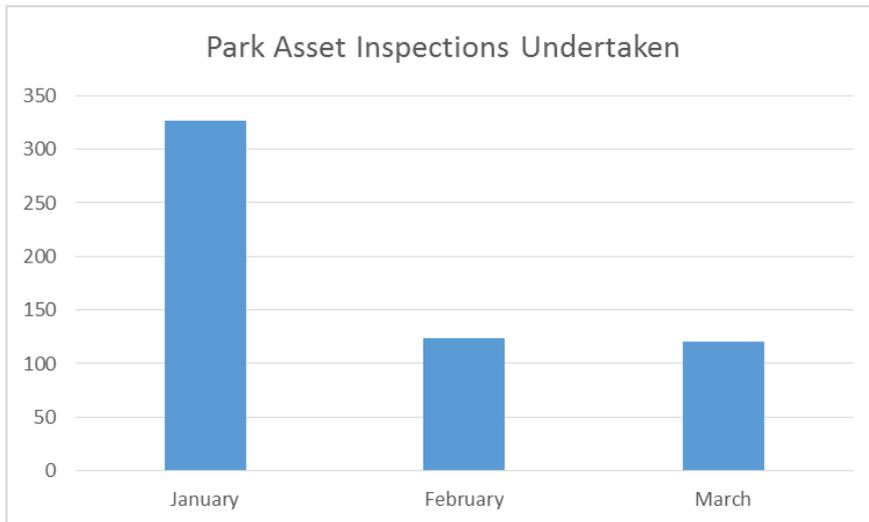
This report provides an overview of the activities undertaken by the community and council in the open space network.

Park Permits Issued



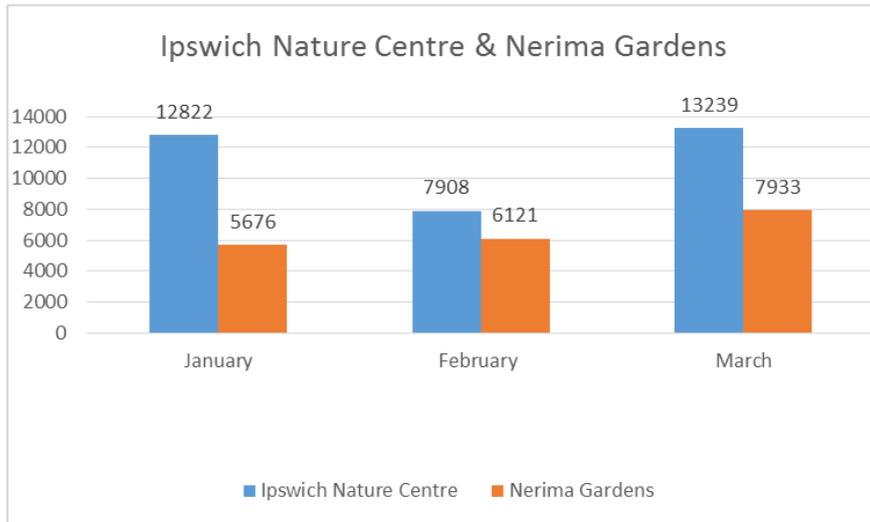
Park Inspections

The graph below provides the total number of park inspections completed in accordance with the adopted program during the quarter.



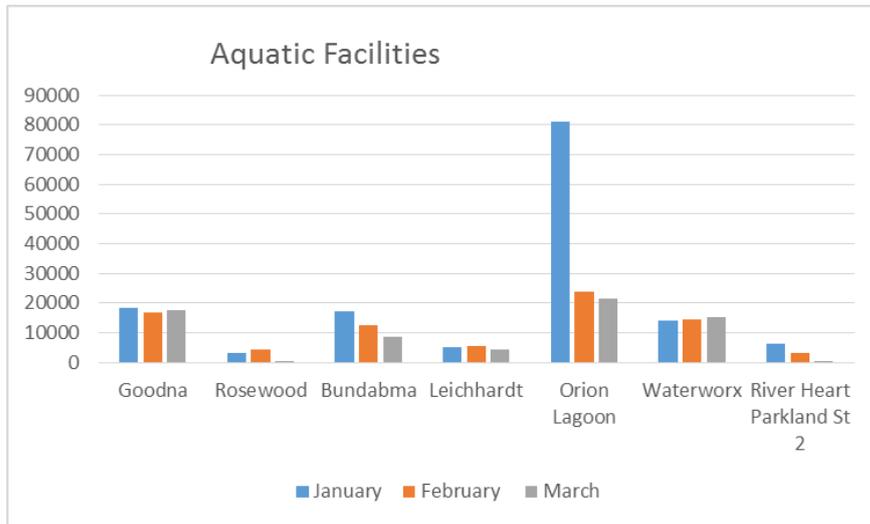
2

Attendance at Strategic Parks



Aquatic Facilities Attendance

The total attendance for the quarter for the four aquatic facilities is shown the graph below. Orion Lagoon and River Heart Parkland Stage 2 are estimated based on the headcount taken. Attendance has been strong over the summer months, however, is slowly in decline as winter approaches. The new management team commenced at the Bundamba and Leichhardt Swim Centres on the 1 April.



Aquatic Facility	January	February	March
Goodna	18489	16667	17571
Rosewood	3303	4355	628
Bundamba	17186	12473	8500
Leichhardt	5324	5467	4200
Orion Lagoon (estimated)	81201	23832	21566
Waterworx	14025	14354	15245
River Heart Parkland Stage 2	6237	3038	650

Parking Meter Operations

Income Statistics: January – March 2018

Income from parking meters from January 2018 – March 2018 was \$ 305,798.52 with 59% of revenue from coins and 41% from credit cards.

Type	Income
Coin	\$180,419.20
Card	\$125,379.32
<u>Total</u>	<u>\$305,798.52</u>

Annual Split of Income by Payment Type



Average income per month (12 month average)

The average monthly income from parking meters is \$100,948.43

Type	Income
Coin	\$62,052.88
Card	\$38,895.55
<u>Total</u>	<u>\$100,948.43</u>



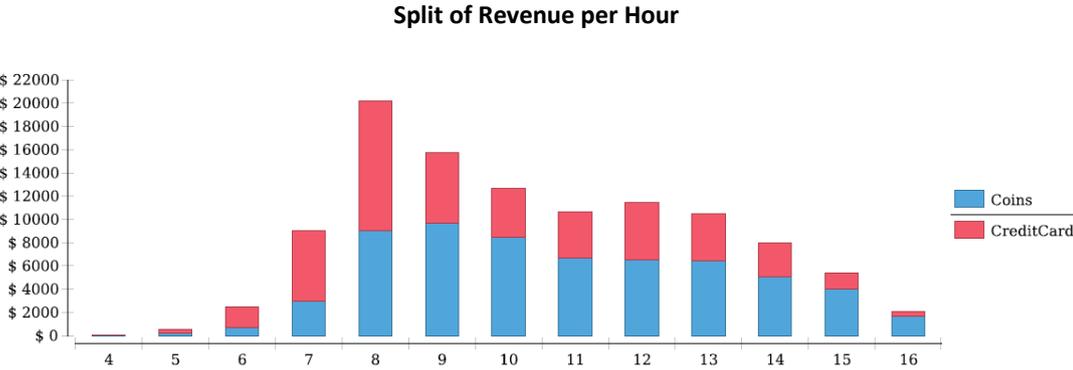
Average transaction value (12 month average)

The average transaction value for parking meters is \$2.24. The average for coins is \$1.86 and credit cards \$3.06.

Type	Income
Coin	\$1.86
Card	\$3.06

Split of revenue per hour

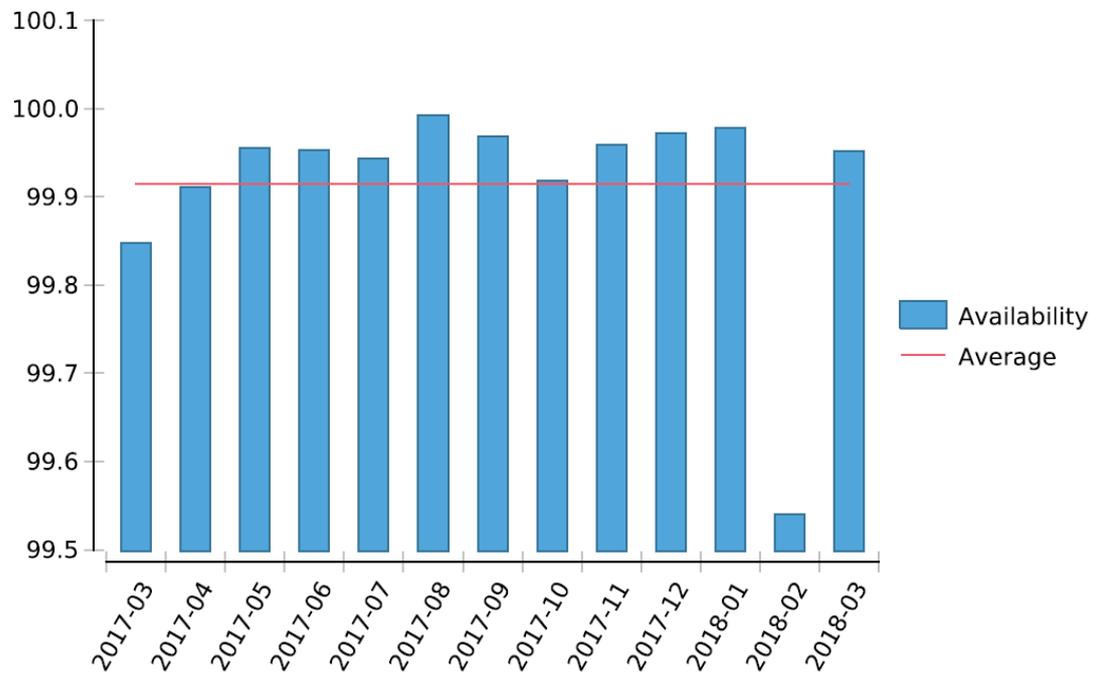
Revenue per hour from parking meters peaks between 8am and 9am.



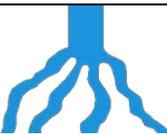
Faulty meter downtime

The parking meter reliability is high, with an average availability above 99.9%.

12 Month Availability



Partnerships, Sport and Recreation, Strategy and Natural Resources

<p>Community Contact Touch Points represent the number of persons interacted with or present at events including:</p> <ul style="list-style-type: none"> Nature Conservation Grants Workshops Voluntary Conservation Agreements Open Property Morning New Habitat Gardens Rotary Tree Planting School Education Active Parks Parkour Heart Foundation Walking Active and Health Ipswich Ipswich Trail Run Series Wild West Series MTB event at Castle Hill For the Rider Demo Day Woman’s Adventurefilm Nature Play Queensland – Mudworld Mountainfilm WOW Skateboarding 	 <p>3,211</p>
<p>Trees planted this quarter</p> <ul style="list-style-type: none"> Rotary Tree Planting Small Creek Rehabilitation Plants provided to landholders 	 <p>15,570</p>
<p>Number of meters of waterway and catchment rehabilitation</p> <ul style="list-style-type: none"> Small Creek Rehabilitation Rotary Tree Planting 	 <p>500</p>
<p>Number of Hours Undertaken completing sporting club liaison</p>	 <p>720</p>
<p>Number of volunteer hours</p> <ul style="list-style-type: none"> Environmental support Queens Park Environmental Education Hours 	 <p>288</p>

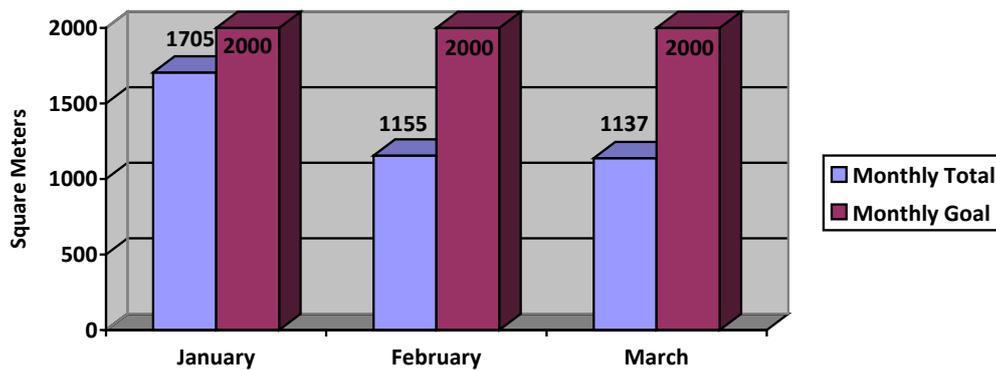
Road Infrastructure

The Works Parks and Recreation Department manages and maintains sealed roads, gravel roads, stormwater drains and structures.

The report provides an overview of the activities undertaken by Works Parks and Recreation for the quarter in regards to managing and maintaining the road infrastructure assets.

Line Marking

The line marking team have set a team goal to achieve 2,000m² of painted area/month. The results for the current quarter are shown below.

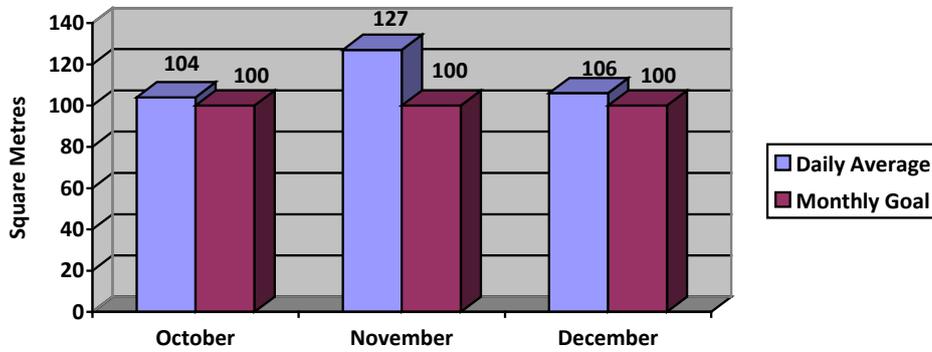


The monthly goal for line marking of 2000m² was not met during this quarter. The crew did not meet this goal in January marking 1705m², this was due to crew member being on annual leave. The crew did not meet this goal in February marking 1155m² or March marking 1137m² with both months attributed to wet weather.



Bitumen

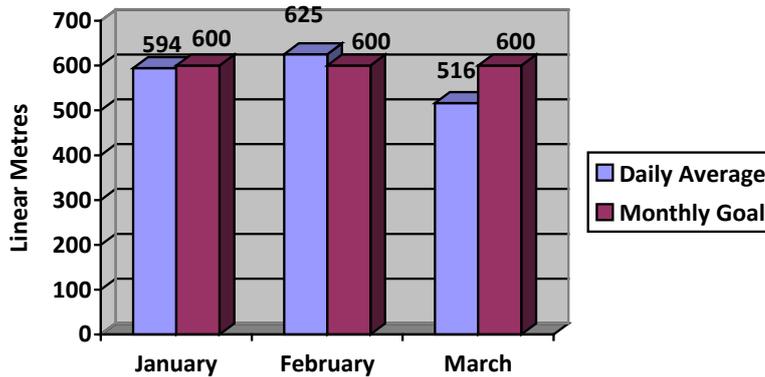
The teams within the bitumen area have set a team goal to complete 100m² pavement repairs/day. The results for the current quarter are shown below.



The average daily set goal of 100m² of pavement repairs per day has been met within this quarter in January with 104m², February with 127m² and March with 106m².

Gravel Roads

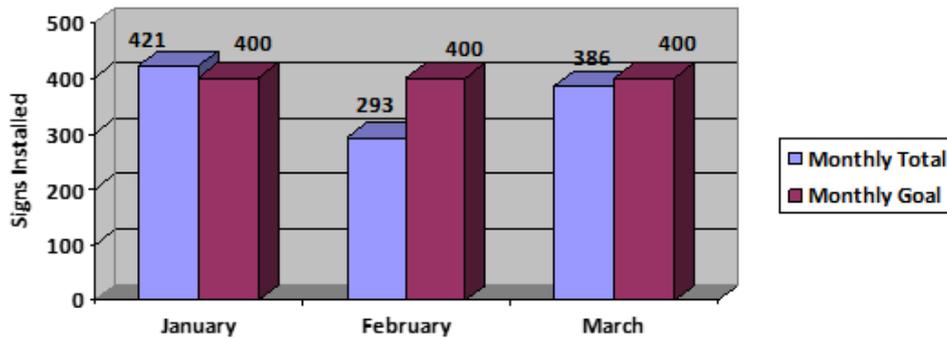
The teams within the gravel roads area have a set goal to complete 500 lineal metres of gravel road re-sheeting/day.



The average set daily goal of 600 lineal metres of gravel road repairs has been met within this quarter in February averaging 625 metres per day. This goal was not met in January due to crew members being on annual leave. This goal was not met in March due to wet weather and crews undertaking storm damage across gravel road network rather than regular road re-sheeting operations.

Signs

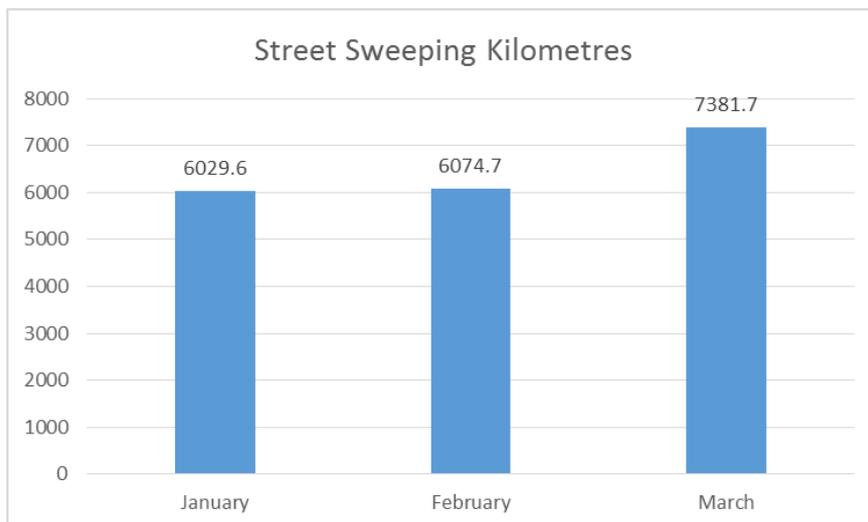
The signs team have a target to complete the installation of 400 signs/month. The results for the current quarter are shown below.



The monthly goal was achieved in this quarter in January installing 421 Signs. The crew did not achieve their goal in February installing 293 Signs, this was due to a combination of extra travel time between sites, lost time due to wet weather and annual leave. In March the crew did not achieve their goal installing 386 Signs, this was due to crew supporting the Queens Baton Relay.

Street sweeping

The street sweepers are on a 24/7 scheduled program. The total kilometres travelled/month as part of this program are shown below.



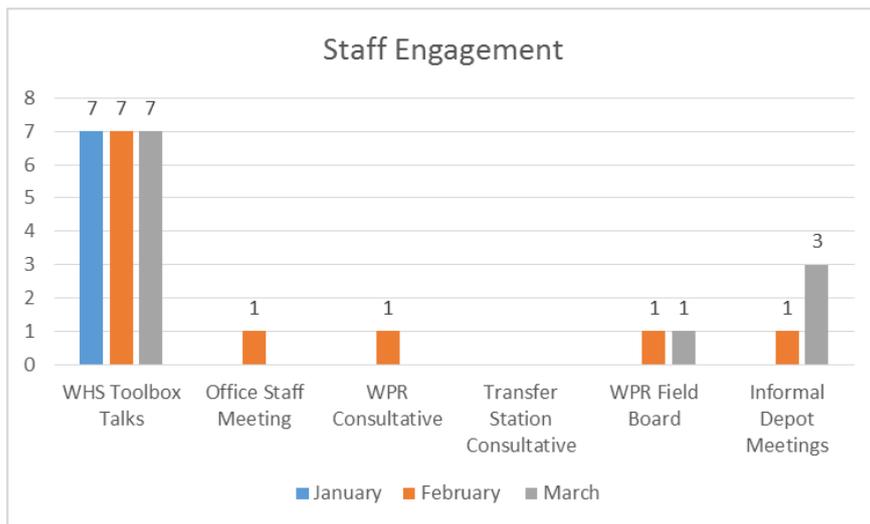
The street sweepers collected and removed approximately 600 tonnes of debris from its streets during the quarter.



Staff

Works Parks and Recreation has an employee base of approximately 350 employees with the majority of these employees being field-based.

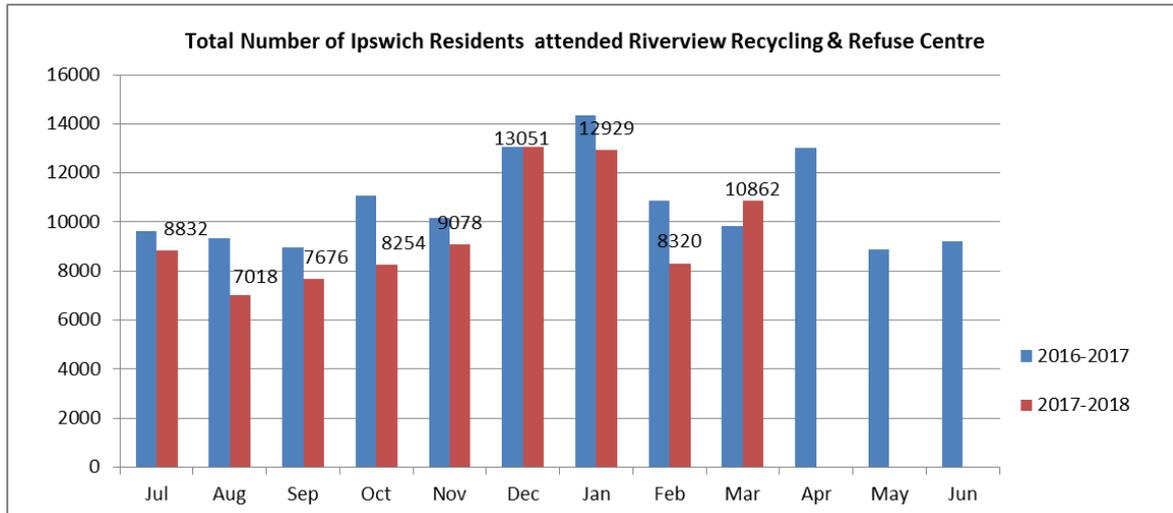
Regular meetings and discussions are held with the staff during the quarter and these are shown below.



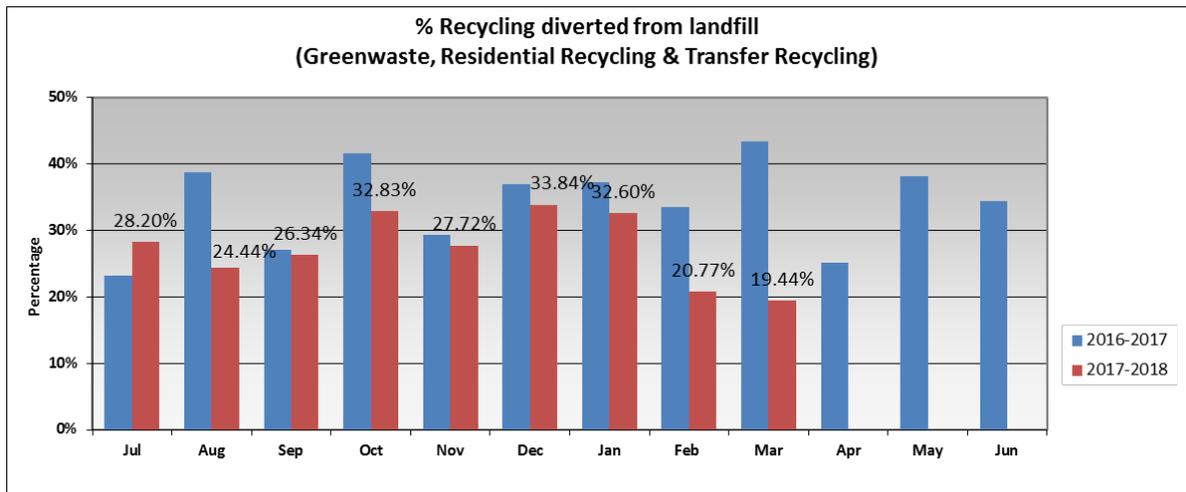
Waste

Ipswich Waste provides to the community a weekly domestic, fortnightly recycling and green waste service and provides services to commercial customers in regards to commercial waste collection.

Riverview Recycling and Refuse Transfer Station

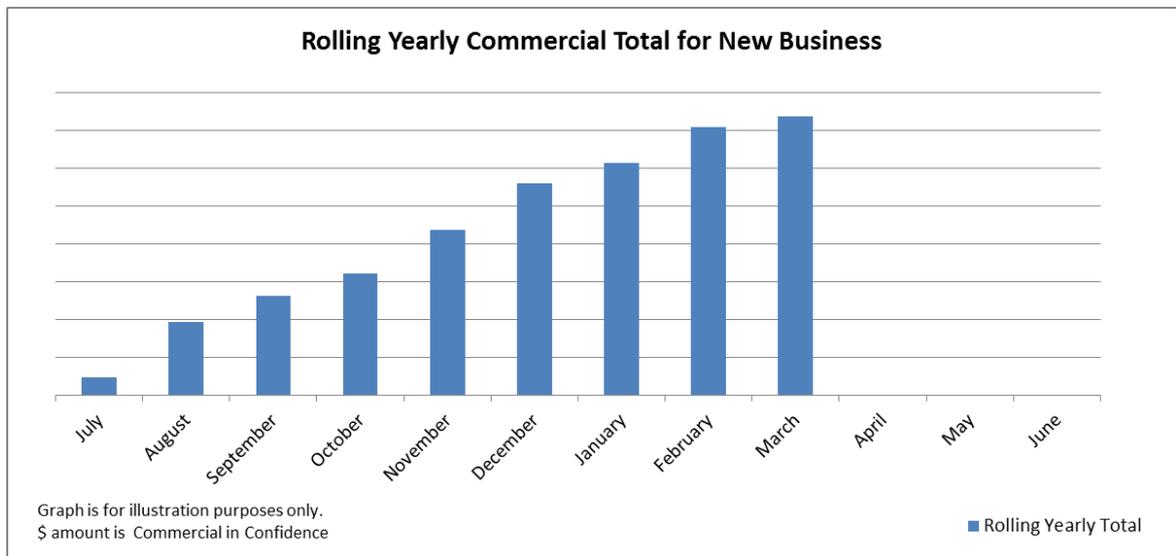
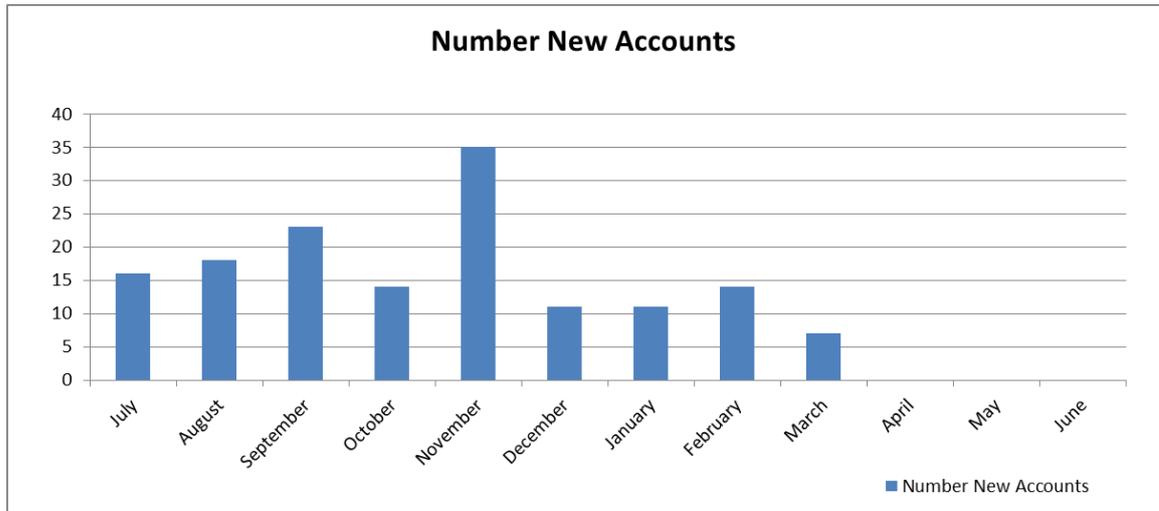


Diversion from Landfill – recycle and FOGO

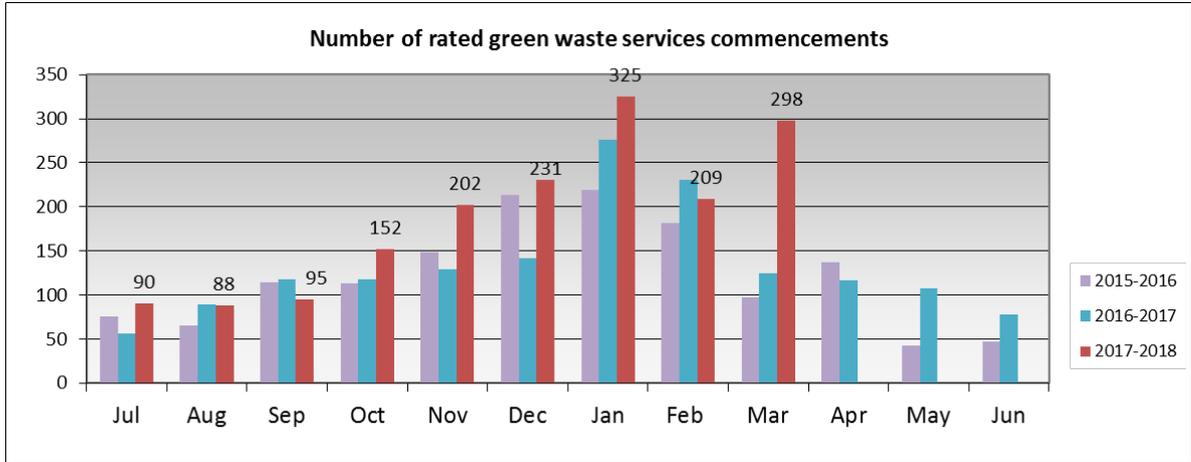




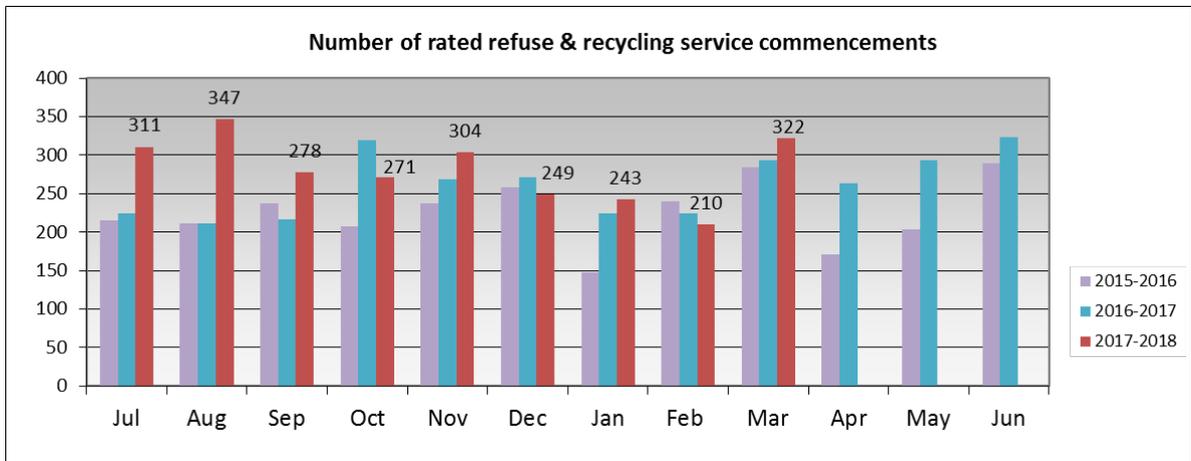
New Commercial Customers



Number of Rated Green Waste (FOGO) Services Commencements



Number of Rated Refuse and Recycling Service Commencements





Ipswich City Council
45 Roderick Street
PO Box 191, Ipswich
QLD 4305, Australia

Tel (07) 3810 6666
Fax (07) 3810 6731
council@ipswich.qld.gov.au

Join us online on:



Works, Parks and Sport Committee	
Mtg Date: 21.05.18	OAR: YES
Authorisation: Bryce Hines	

LR:LR

H:\Departmental\Committee Reports\1804LR 2017-2018 Sporting Event Sponsorship Applicants April 2018 CR

23 April 2018

MEMORANDUM

TO: ACTING SPORT RECREATION AND NATURAL RESOURCES MANAGER

FROM: SPORT AND RECREATION OFFICER

RE: 2017–2018 SPORTING EVENT SPONSORSHIP APPLICATIONS APRIL 2018

INTRODUCTION:

This is a report by the Sport and Recreation Officer dated 23 April 2018 concerning applications for Sporting Event Sponsorship in April 2018.

BACKGROUND:

The Sporting Event Sponsorship program aims to assist eligible organisations to host local, district, regional, state, national and international sporting events within the boundaries of the City. The objectives of the program are to:

- Increase physical activity for community benefit;
- Assist in building the capacity of sport and recreation organisations to host events and for the events to become sustainable;
- Create partnerships with local, state and national sporting organisations;
- Activate spaces and facilities; and
- To increase the occurrence of high level sporting events in the Ipswich region.

APRIL APPLICATIONS:

Applicant: Ipswich Touch Association

Event: Ipswich Falcons Junior Cup

Date: 27 May 2018

Location: Redbank Plains Recreation Reserve

Amount: \$3,000.00

The Ipswich Falcons Junior Cup is a new event that will involve boys and girls aged from under 10 through to under 18 divisions. The event is estimated to attract 1000 participants from across the South East Queensland region and as far west as Roma. Ipswich Touch Association hope to make this an annual event that fits into a calendar of junior touch carnivals that culminate in the Junior State Cup.

Ipswich Touch Association has also applied to Ipswich City Council for a Community Assistance Grant for the Ipswich Falcons Junior Cup. This application has been approved and the club will receive \$2,565.95 in-kind support through the provision of portable toilets and waste bins. Through the Sporting Event Sponsorship program the Ipswich Falcons Junior Cup is eligible for \$3,000 in funding. As Ipswich Touch Association are already receiving \$2,565.95 in support from Ipswich City Council this amount will be deducted from the \$3,000 sponsorship and the club will be provided with \$434.05 as a monetary contribution towards the event.

The application form can be found in Attachment A and the full assessment of the event in Attachment B.

BUDGET:

There is sufficient funds remaining in the 2017–2018 Sporting Event Sponsorship budget.

MARKETING:

Each Council sponsored event will be promoted to the Ipswich community through its inclusion in the events calendar at www.discoveripswich.com.au. Further to this, Council’s Sports and Recreation team is informed of the event and the relevant officer will work with the event organiser to provide support.

CONCLUSION:

The Sporting Event Sponsorship program aims to assist eligible organisations to host local, district, regional, state, national and international sporting events within the boundaries of the City. It is proposed that the applicants within this report are supported through the program, as outlined in the Recommendation.

ATTACHMENTS:

Name of Attachment	Attachment
Ipswich Touch Association – Application	 Attachment A
Ipswich Touch Association – Assessment	 Attachment B

RECOMMENDATION:

That Council provide sponsorship to the Ipswich Touch Association for the amount of \$434.05 (incl GST) in sponsorship for the Ipswich Falcons Junior Cup.

Louise Rovera

SPORT AND RECREATION OFFICER

I concur with the recommendation/s contained in this report.

Kaye Cavanagh

ACTING SPORT RECREATION AND NATURAL RESOURCES MANAGER

I concur with the recommendation/s contained in this report.

Bryce Hines

ACTING CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Application

Application SES17/18027 From Ipswich Touch Association

Sporting Event Sponsorship Application

* indicates a required field

Sporting Event Sponsorship

The Sporting Event Sponsorship program aims to assist eligible organisations to host local, district, regional, state, national and international sporting events within the boundaries of the City.

The Sporting Event Sponsorship program now operates all year round. Therefore, applications can be submitted at any point during the year. Please note that applications must be received at least **8 WEEKS BEFORE THE DATE OF THE EVENT** to ensure that there is sufficient time for the processing of applications.

Organisations that apply for support under the Sporting Event Sponsorship program must meet the following criteria:

- Sporting events must be within the geographic boundaries of Ipswich City Council
- Must be incorporated, Ipswich based and not for profit
- Sponsorship is only available for one event per organisation, per financial year
- Must be covered by a Public Liability Insurance for your event with a minimum cover of \$10 million. The insurance company must be licensed to operate in Australia.
- All previous Ipswich City Council Sporting Event Sponsorship grants of \$1,000 or more must be acquitted.

Organisations will be notified of the outcome of their application. Applicants may be required to attend a meeting to further discuss the event and the sponsorship agreement, including type of support and responsibilities.

The value of sponsorship will be determined by Council in accordance with your application and the marking assessment. Please note that previous event sponsorship support **does not** guarantee ongoing sponsorship support. In addition, if you have previously received sponsorship from Ipswich City Council, should your application be successful the amount provided will be less than your previous amount. This is to help increase the chances of your event becoming sustainable.

Organisation Details:

Organisation Name: * Ipswich Touch Association

Organisation Address: *

If the organisation is not located in Ipswich, demonstrate how your event will benefit the Ipswich community and any partner organisations that are Ipswich based:

Contact Details:

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Application

Application SES17/18027 From Ipswich Touch Association

Contact Name: * Mr Marcus Randal MCIVOR

Position in Organisation: * Junior Vice President

Phone Number (business hours): * Please include area code

Mobile:

Email: *

Is your Organisation registered for GST? *
 Yes
 No

Does your organisation have an ABN? *
 Yes - Please complete the ABN section below
 No

ABN: 70 262 004 570

Information from the Australian Business Register	
ABN	70 262 004 570
Entity name	Ipswich Touch Association Inc.
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	No
DGR Endorsed	No
ATO Charity Type	Not endorsed More information
ACNC Registration	No
Tax Concessions	No tax concessions
Main business location	4305 QLD
Information current as at 12:00am yesterday	
Must be an ABN	

Is your organisation a Not For Profit Incorporated Association?
 Yes
 No - Your organisation is not eligible for a Sporting Event Sponsorship

Incorporated Organisation Details

* indicates a required field

Please attach a Certificate of

Filename: cert of incorp ITA.PDF
File size: 93.9 kB

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Application

Application SES17/18027 From Ipswich Touch Association

Incorporation for your Organisation: *

Please attach Public Liability Certificate: *

Filename: COC season 2-2018.pdf
File size: 464.1 kB
Must have a minimum cover

Attach latest Annual Financial Statement: *

Filename: Ips Touch 17 Financials.xlsx
File size: 16.4 kB

Event Summary

* indicates a required field

Name of Event: *

Ipswich Falcons Junior Cup

Provide a brief description of the event: *

Junior touch football carnival for boys and girls including Under 10, 12, 14, 16 and 18 divisions to be held on Sunday 27th May 2018.
Must be no more than 150 words

Start Date: *

27/05/2018
What is the expected start date of the event?

End Date: *

27/05/2018
What is the expected completion date of the event?

Where will the event take place? *

Redbank Plains Recreation Reserve, Moreton Avenue
If the event is going to be held in multiple locations, please state other areas/addresses

Attach an Event Management Plan (if applicable):

No files have been uploaded
(e.g. How will you deliver the event?)

Event Details

* indicates a required field

Alignment with Program Objectives:

- To increase physical activity for community benefit
- Assist in building the capacity of sport and recreation organisations to host events and for the events to become sustainable
- Create partnerships with local, state and national sporting organisations

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Application

Application SES17/18027 From Ipswich Touch Association

- Activate spaces and facilities

How does your event meet the program's objectives? *

The Ipswich Falcons Junior carnival will align with the following objectives;

To increase physical activity for community benefit - via the engagement of boys and girls ages 10 - 18 in a coordinated physical activity which promotes an active lifestyle.

Assist in building the capacity of sport and recreation organisations to host events and for the events to become sustainable - through assistance and utilising learning, the junior carnival may become an annual fixture with an ability to be hosted by ITA independently.

Create partnerships with local, state and national sporting organisations - by linking ITA, SWQT, QT and several other Queensland touch associations.

Activate spaces and facilities - by using available space at Redbank Plains Recreation Reserve to hold the carnival.

Must be no more than 350 words

What is the level/standard of the event? *

- Local District/Zone Regional
 State National International

Community Benefits:

What is the number of anticipated participants in this event? *

1000
Must be a number

What is the number of anticipated spectators to the event? *

800
Must be a number

If your event provides opportunity for the general public to participate, please list these activities:

(e.g. come and try days, coaching clinics, school visits/workshops etc.)

Describe how you determined the need for the event:

This event will form part of a program of Junior carnivals across south east Queensland culminating in the junior state cup. Ipswich has not held an event as yet.

Must be no more than 350 words

Partnership Development

Ipswich City Council encourages organisations to partner with other community groups to achieve their project/event outcomes by building relationships, providing support and aligning community needs.

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Application

Application SES17/18027 From Ipswich Touch Association

Have you partnered with any other organisations for this event?

This event has required understanding and assistance from local Rugby league, soccer and Australian rules football teams based at the facility. Support has been garnered to assist with the hosting.
Must be no more than 350 words

Please attach any support material from the partnering organisations:

No files have been uploaded
(e.g. Includes letters of support)

Does the event increase the skills, knowledge and understanding within the community to respond to community issues and needs?

- No
 Yes

If yes, describe how:

This event will promote healthy living, active lifestyles and parent/children pro social interaction - addressing some community need and issues.

Other Community Benefits:

Describe any other Community Benefits that your event will deliver and how they will be measured.

Benefit	Measure

Planning:

Include information on the organisation's primary services/activities, number of members, previous experience in managing grant funding from other sources other than Council.

Please describe the organisation's capacity

The ITA has run touch in Ipswich for the last 40 years. For the last 10 years it has run a successful junior

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Application

Application SES17/18027 From Ipswich Touch Association

to undertake all aspects of the event: *

representative program in which teams from u10 boys and girls to u18 boys and girls attend regional carnivals culminating in the Junior State Cup. ITAi is drawing on assistance from the South West Qld touch Association and Qld Touch to help run this new carnival to the junior carnival circuit.

Its most recent successful management of obtaining and managing grant funding from State and Federal Governments through the recent major floods which have seen our clubhouse and contents destroyed.

Budget: Income and Expenditure

Is your organisation registered for GST? *

- Yes
 No

Income	\$ GST Exclusive	Expenditure	\$ GST Exclusive
10000 *	\$10,000.00 *	11,300 *	\$11,300.00 *
10,000		11,300	
Team nominations		Catering officials	
		PA hire	
		Linemarking	
		Referee fees	
		Medical	
	Total: \$10,000.00		Total: \$11,300.00

Total Amount Requested: *

\$5,000.00
 GST Exclusive. What is the total financial support you are requesting in this application?

Total Project Cost: *

\$11,300.00
 GST Exclusive. What is the total budgeted cost (dollars) of your project?

List items from your expenditure table above that are to be covered by the grant: *

Linemarking
 PA hire
 Medical
 Trophies

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Application

Application SES17/18027 From Ipswich Touch Association

Attach any relevant documentation:

No files have been uploaded

City/Council Benefits:

What exposure will your event provide for the City of Ipswich and Ipswich City Council?

By extended invitation across South East Queensland, drawing teams from as far afield as Roma. This will provide exposure to Ipswich via attendance.
Include other benefits and outcomes, apart from brand exposure

If applicable, attach a Marketing Plan:

No files have been uploaded

Describe the economic benefits from visitors your event will bring to the City:

with up to 2000 people/visitors attending local business will benefit, many families will take the opportunity to sight see and shop whilst in Ipswich and the further afield teams will likely be accommodated overnight.

Describe the growth potential of your event:

The event has the potential to grow from the anticipated 80 teams to approximately 140 teams and translate into school carnivals.

Withholding Tax Exemption

Withholding Tax Exemption - please read below to determine if you are required to complete this section.

Please have a member of the organisation's executive committee complete the details below if your organisation **does not have an ABN and wish to claim exemption from withholding tax.**

Please tick one of the following:

- I declare that the whole of the payment is exempt from income tax under subdivision 50A of the Income Tax Assessment Act 1997
- I declare that the payment is for goods/services performed as a hobby/personal interest
- I have no reasonable expectation of profit or gain from the activity undertaken and consider that I do not meet the definition of enterprise for tax purposes

Note: If Council has reasonable grounds to believe that the above declaration is false or misleading, tax will be withheld from the payment in accordance with Section 12-190, in Schedule 1 to the Tax Administration Act 1953.

Declaration:

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Application

Application SES17/18027 From Ipswich Touch Association

I declare that I have been authorised by the applicant organisation to prepare and submit this application for Sporting Event Sponsorship. I declare that all information relating to the organisation and the event is true and correct.

Name of Member of Organisation: Mr Dale O'Connell

Position: President

Date: 10/04/2018

Recipient Created Tax Invoice (RCTI)

Recipient Created Tax Invoice (RCTI):

Please read below to determine if you are required to complete this section. If your organisation has an ABN and is also registered for GST, it is required to enter into an RCTI agreement.

The RCTI Agreement allows Ipswich City Council to raise a Tax Invoice on behalf of the organisation. If you enter into this Agreement, a Tax Invoice cannot be issued by the organisation. This will eliminate the need for unnecessary correspondence.

Ipswich City Council has introduced the RCTI Agreement into the Sporting Event Sponsorship program to better assist in providing a faster, more efficient process. This will ensure payment of sponsorship is processed in a timely manner.

Under *A New Tax System (Goods and Services Tax Act) 1999* and associated tax rulings, the sponsorship paid to your organisation by the Ipswich City Council is deemed to be a 'taxable supply' of services. Your organisation is therefore known as 'the supplier' and the Ipswich City Council is known as 'the recipient'.

You must advise the Ipswich City Council of:

- Your GST status
- The total event budget
- The total amount of funding requested excluding GST

After processing each claim, the Ipswich City Council will issue an RCTI and arrange payment of the sponsorship. The Ipswich City Council will send an RCTI to your organisation and you will have the responsibility to remit the GST component of the sponsorship to the Australian Taxation Office (ATO).

Recipient Created Tax Invoice Agreement

- The Ipswich City Council (the recipient) has agreed to provide sponsorship to the eligible organisation (the supplier) with respect to the delivery of certain services for the purposes of Sporting Event Sponsorship within the Ipswich City Council boundaries.
- The Ipswich City Council will provide a Recipient Tax Invoice (RCTI) for all taxable supplies made by a GST registered Supplier to the Recipient when payment is made.
- The eligible Organisation acknowledges that it is both registered for the purposes for the GST Legislation and has provided the Australian Business Number (ABN) to the Ipswich City Council prior to the date of issue of any RCTI under the agreement.

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Application

Application SES17/18027 From Ipswich Touch Association

The parties hereby agree:

- The Ipswich City Council can issue an RCTI and/or give adjustment notes to the sponsored Organisation in respect of Sporting Event Sponsorships.
- The sponsored Organisation will not issue tax invoices or adjustment notes in respect of the same Sporting Event Sponsorship.
- The sponsored Organisation acknowledges that it is registered for GST when it enters into the agreement and that it will notify the Ipswich City Council if it ceases to be registered.
- The Ipswich City Council acknowledges that it is registered when it enters into this agreement and that it will notify the sponsored organisation if it ceases to be registered for GST or if it ceases to satisfy any of the requirements of the determination.
- The recipients must not issue a document that would otherwise be an RCTI, on or after the date when the recipient or the supplier has failed to comply with any of the requirements of the determination.

Is your organisation eligible to enter into a Recipient Created Tax Invoice (RCTI) Agreement:

Yes
 No

Declaration:

I declare that I have been authorised by the applicant organisation to prepare and submit this application for Sporting Event Sponsorship. I declare that all information relating to the organisation and the event is true and correct.

Organisation Name: Ipswich Touch Association
ABN: 70262004570
Name: Mx Dale OConne;;
Position: President
Date: 11/04/2018

Certification Details

* indicates a required field

Certification:

- I hereby certify that I am authorised to speak on behalf of my organisation.
- I do solemnly and sincerely declare that the information provided is true and correct to the best of my knowledge.
- I understand that if Ipswich City Council approves a grant, I will be required to accept the conditions of the grant in accordance with Ipswich City Council audit requirements.

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Application

Application SES17/18027 From Ipswich Touch Association

- I consent to the information contained within this application being disclosed to or by Ipswich City Council for the purpose of assessing, administering and monitoring my current and any future Ipswich City Council grant applications.
- I understand that if Ipswich City Council approves a grant, I will be bound by the contents of my application to carry out my event as I have described and my application will form part of my contractual agreement with Ipswich City Council.

Name: * Mr Mark Leisemann

Position in Organisation: * Junior committee member

Date: * 11/04/2018
Must be a date

Submitting the Application:

You will not be able to submit your application until all of the compulsory questions (marked *) are completed.

NOTE: Please ensure that you have finished your application before you submit. Once you have submitted it, it can no longer be accessed.

Privacy Statement:

Ipswich City Council is collecting your personal information so that we can process your request for a Sporting Event Sponsorship. We will not disclose your personal information outside of Council unless we are required by law or you have given your consent. However, in order to perform the above functions, we may need to disclose your personal information to relevant Council Committees. By completing and signing this form and returning it to Council, we will consider that you have given us your consent to manage your personal information in the manner described in Council's Privacy Statement, Personal Information Digest and this collection notice.

Sporting Event Sponsorships 2017/18
Sporting Event Sponsorship Assessment v2.0
Application SES17/18027 From Ipswich Touch Association

Sporting Event Sponsorship

Eligibility:

Organisations that apply for support under the Sporting Event Sponsorship program must meet the following criteria:

Is the sporting event to be held within the boundaries of Ipswich City Council? Yes No

Is the organisation incorporated, Ipswich based and not for profit? Yes No

Has sponsorship been provided to the organisation more than once this financial year? Yes No

Is the organisation covered by relevant public liability insurance? Yes No

Has the organisation acquitted previous grants of more than \$1,000? Yes No

Pre Assessment Check:

Is there a risk that the event could be dangerous, damage Council's reputation or offend others? Yes No

Is there sufficient budget for it? Yes No

Has the applicant attempted to source funding elsewhere within Council for the event? Yes No

Alignment with Program Objectives:

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Assessment v2.0

Application SES17/18027 From Ipswich Touch Association

How well does the event meet the program objectives?

- 0 - Event addresses one objective
- 1 - Event addresses two objectives
- 2 - Event addresses three objectives
- 3 - Event addresses four objectives

What is the level / standard of the event?

- 1 - Regional or District/Zone or Local event
- 2 - State event
- 3 - International or National event

Community Benefits:

Participants

Number of Participants:

- 0 - 0-50 participants
- 1 - 51-150 participants
- 3 - 151-300 participants
- 5 - 300+ participants

Number of Anticipated Spectators:

- 0 - 0-50 spectators
- 1 - 51-150 spectators
- 3 - 151-300 spectators
- 5 - 300+ spectators

Event provided opportunity for the general public to participate:

- 0 - Event provides no opportunities
- 1 - Event provides 1 opportunity
- 3 - Event provides 2 opportunities
- 5 - Event provides 3 or more opportunities
(e.g. 'Come and Try' days, coaching clinics, school visits / workshops, etc)

Relevance

Was the need for the event demonstrated?

- Yes
- No

Partnership Development

Have any partnerships been developed for this event?

- Yes
- No

Capacity Building

Does the event increase skills, knowledge and understanding within the community to

- Yes
- No

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Assessment v2.0

Application SES17/18027 From Ipswich Touch Association

respond to community issues and needs?

Other community benefits delivered:

- Yes
- No

Benefits to Ipswich Community:

- 0 - Event provides no benefits to the Ipswich community
- 1 - Event provides some benefits to the Ipswich community (1 outcome/benefit listed)
- 2 - Event provides some benefits to the Ipswich community (2 outcomes/benefits listed)
- 3 - Event provides substantial benefits to the Ipswich community (3 or more outcomes/benefits listed)

Planning:

Ability to Deliver

Will the event take place without Ipswich City Council funding?

- 0 - No steps are listed or club/organisation has stated the event would not take place without financial assistance from Ipswich City Council
- 1 - Some steps are listed to improve the chance of the event taking place without financial assistance from Ipswich City Council
- 3 - Substantial steps are listed to improve the chances of the event taking place without financial assistance from Ipswich City Council

Budget

If budget is inadequate the application should be rejected.

Is there support from other sources for this event?

- Yes
- No

Budget Details:

- 0 - Budget for project is inadequate (even with some costs explained)
- 1 - Budget for project is adequate, with most costs explained
- 3 - Budget for project is comprehensive, with all costs explained

Sustainability:

Was the sustainability of this event described sufficiently?

- 0 - Does not meet sustainability requirements
- 1 - Meets some sustainability requirements
- 2 - Meets most sustainability requirements

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Assessment v2.0

Application SES17/18027 From Ipswich Touch Association

- 3 - Substantial information is provided detailing how the event will be sustainable beyond the initial financial assistance from Ipswich City Council

Club Development Plan

- 0 - No club development planning undertaken
- 1 - Have discussed club development plan with Council
- 2 - Club development plan being developed
- 3 - Club development plan in place

Other Club Development (doesn't include Club Development Plan)

- 0 - Club doesn't list any proactive club development
- 1 - Club lists 1 area of proactive club development
- 2 - Club lists 2 areas of proactive club development
- 3 - Club lists 3 or more areas of proactive club development

City/Council Benefits:

City/Council Exposure

Does the event provide exposure for the City of Ipswich and Ipswich City Council?

- Yes
- No

Economic Benefit from Visitors

Will the event provide economic benefits from visitors to the City?

- Yes
- No

Event Timing

Does the event fit in with Ipswich's Events Calendar?

- Yes
 - No
- Check the Ipswich's Events Calendar to see if the event fills a gap or clashes with advertised events

Growth Potential

Potential for growth of the event has been demonstrated:

- Yes
- No

Benefits to Ipswich City Council:

- 0 - No benefits to Ipswich City Council listed
- 1 - 1 benefit to Ipswich City Council listed
- 2 - 2 benefits to Ipswich City Council listed
- 3 - 3 or more benefits to Ipswich City Council listed

Sporting Event Sponsorships 2017/18

Sporting Event Sponsorship Assessment v2.0

Application SES17/18027 From Ipswich Touch Association

Scoring of the Sporting Event:

Overall Score: 23
Maximum score of 42

Decision: Approved
 Declined

Recommended Funding Amount: \$3,000.00

Guidelines:

- 34-42 eligible for up to \$10,000
- 20-34 eligible for up to \$5,000
- 0-19 eligible for up to \$2,000

Assessing Officer: Louise Rovera

Position: Sport and Recreation Officer

Assessment Date: 23/04/2018

Works, Parks and Sport Committee	
Mtg Date: 21.05.18	OAR: YES
Authorisation: Bryce Hines	

ML:ML

H:\Departmental\Committee Reports\1004 ML Expressions of Interest to Use Fernbrooke Park.docx

10 April 2018

MEMORANDUM

TO: ACTING SPORT, RECREATION AND NATURAL RESOURCES MANAGER

FROM: SPORT AND RECREATION OFFICER

RE: EXPRESSIONS OF INTEREST - FERNBROOKE PARK
DIVISION 9

INTRODUCTION:

This is a report by the Sport and Recreation Officer dated 10 April 2018 concerning calling for Expressions of Interest to use 'Fernbrooke' Park, Redbank Plains.

BACKGROUND:

As part of Council's ongoing commitment to the provision of quality sporting infrastructure for Ipswich, new community sporting facilities are expected to be available in January 2019 in the middle of the 2018/2019 Summer Season (typically September to March). In lieu of formal naming, these new facilities are commonly referred to as 'Fernbrooke Park', and are located at 8 Fernbrooke Boulevard, Redbank Plains.

The site is being developed in accordance with Council's Desired Standard of Service for a local sports ground and will be constructed in a staged approach (See Concept Plan in Attachment A).

The intended use of these new facilities will be consistent with other sporting precincts and managed through the parks use permit process, as outlined in Council's *Sport and Recreation Facility Use Management Policy* and *Multi-Use Sport and Recreation Facilities Policy*. Given there are no existing users the most appropriate use and access to the facilities needs to be determined, with consideration to demand and sustainable community sport provision.

The construction of Stage One development of the site is scheduled to begin in July 2018 and will include the following facilities:

- Multi-purpose turf fields: Two x rectangular fields (dimensions 132m x 78m) / overlaid one oval field (73.6m diameter includes safety zones);

- Sports field irrigation;
- One synthetic cricket wicket to centre of multi-purpose turf fields (dimensions 28m long x 2.8m wide);
- One hard court tennis court;
- Car parking space;
- Publicly accessible toilets.

Construction of further facilities including sports field lighting, a multi-purpose sports court, additional car parking, change rooms and clubhouse facilities will be subject to securing appropriate funding in future capital works programs, through prioritisation in Council's future annual budget deliberations or external funding as opportunities arise to partner with park user groups, including grant seeking.

As a new facility, the initial allocation of time and space as well as preferred user groups is to be determined. In accordance with Council's *Sport and Recreation Facility Use Management Policy*, it is proposed that this is obtained through publicly calling for expressions of interest for potential users groups and activation of the site.

EXPRESSION OF INTEREST:

It is proposed that a public Expression of Interest (EOI) be called for the use of 'Fernbrooke Park'. It is anticipated that EOI's will be released in June/July 2018 for three weeks. The EOI will be advertised through multiple communication platforms such as email to all Ipswich sport and recreation clubs, and publicly through Ipswich Online. The EOI process will outline the facilities available; the management principles behind the facilities and the criteria that EOI applications will be assessed against. This will allow Council to allocate suitable times and space to suitable groups based on organisational competency and best fit for the facility, community and demand.

Information requested through the EOI process will include:

- Organisation overview and development plan/strategic plan for demonstrated sustainability and capacity of the organisation to continue operations;
- How use of the facility will contribute to successful outcomes and implement strategic objectives and achieve planned outcomes;
- Demonstrated ability to grow participation and deliver community engagement initiatives;
- Facility improvement plans and capacity to assist with funding future capital improvements;
- Proposed use of the facility and detailed seasonal use requirements;
- Best fit to work with other sporting groups at the same venue as part of a multi-purpose/multi-use venue.

BENEFITS TO THE COMMUNITY:

Through the EOI process, all interested users who wish to apply for or use the 'Fernbrooke Park' facilities have an equitable opportunity to be considered.

The EOI process will allow interested parties to supply information which will assist Council to optimise use of the facilities (consistent with Council policy) whilst still managing maintenance schedules for the benefit of the broader Ipswich community.

CONSULTATION:

The Councillor for Division 9, Councillor Sheila Ireland has been consulted in relation to both the timing of development of, and calling for EOI for use of the future 'Fernbrooke Park' sporting fields.

CONCLUSION:

It is proposed that EOI are sought for use of the facilities at 'Fernbrooke Park'. It is further proposed that applications are assessed on merit with regard to the selection criteria for the most appropriate use and activation of 'Fernbrooke Park'. This process will allow Council to allocate suitable time and space to community groups allowing best access to the Ipswich community.

ATTACHMENTS:

Name of Attachment	Attachment
Concept Plan	 Attachment A

RECOMMENDATION:

- A. That the Chief Operating Officer (Works Parks and Recreation) seek non-statutory Expressions of Interest for the use of the 'Fernbrooke Park' facilities as detailed in the report by the Sport and Recreation Officer dated 10 April 2018.
- B. That the Chief Operating Officer (Works Parks and Recreation), in consultation with the Mayor, the Deputy Chairperson of Works, Parks and Sport Committee and divisional Councillor, be authorised to negotiate and approve seasonal use at 'Fernbrooke Park' as detailed in the report by the Sport and Recreation Officer dated 10 April 2018.

Megan Lennon
SPORT AND RECREATION OFFICER

I concur with the recommendation/s contained in this report.

Kaye Cavanagh
ACTING SPORT, RECREATION AND NATURAL RESOURCES MANAGER

I concur with the recommendation/s contained in this report.

Bryce Hines

ACTING CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)



FERNBROOKE LOCAL SPORTSGROUND

Fernbrooke Boulevard, REDLAND PLAINS
LANDSCAPE CONCEPT DESIGN
MAY 2018



Works, Parks and Sport Committee	
Mtg Date: 21.05.18	OAR: YES
Authorisation: Bryce Hines	

hsy: hsy
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3 May 2018

MEMORANDUM

TO: ACTING SPORT, RECREATION AND NATURAL RESOURCES MANAGER
FROM: ENGINEER (FLOODPLAIN MANAGEMENT)
RE: AUSTRALIAN FLOOD RISK INFORMATION PORTAL (AFRIP)

INTRODUCTION:

This is a report by the Engineer (Floodplain Management) dated 3 May 2018 concerning the Australian Flood Risk Information Portal (AFRIP) which is a national initiative to make flood data available to the public at a national level.

BACKGROUND:

The Australian Flood Risk Information Portal (AFRIP, hereafter referred to as the portal) is a web-based information system which is managed by Geoscience Australia. The portal was set up partly in response to the Queensland Floods Commission of Inquiry (QFCoI) which assessed and provided recommendations on improvements across the three levels of government with regard to flood disaster management following the widespread flooding in January 2011.

The portal is intended to become the single point-of-truth for flood related data at a national level and would supersede existing similar portals such as the Floodcheck information portal managed by the Department of Natural Resources, Mines and Energy (DNRME) and data portals managed by the Queensland Reconstruction Authority (QRA). Flood data from these portals have since been transferred to the portal.

Various types of flood related data can be stored and made available to the public within the portal. These range from historical flood extents (typically 1974 and 2011 in Queensland) to various components of flood studies (reports, observations, actual records, outcomes, mapping products etc.)

Further information on the portal is located on Geoscience Australia's website at this link <http://www.ga.gov.au/scientific-topics/hazards/flood/afrip>

Council as a data custodian of its own flood related data and studies has been contacted by Geoscience Australia to participate and provide these data to inform the portal. One of the requirements to making flood studies publically available is the application of proper copyright licencing which governs how the data can be used (or reused). The Federal and Queensland governments have increasingly been making data openly available to the community through the use of Creative Commons licence (CC-BY). CC-BY enables data which are made available to the public to be freely used.

COUNCIL'S FLOOD STUDIES:

Council through its Smart City program and its Open Data Policy has also begun transitioning to making more Council data openly available to the public under a similar CC-BY licence. Most of these data are Geographical Information System (GIS) data which are specific to Ipswich (e.g. planning overlays, fauna corridor mapping etc.).

Council's flood studies (data and documentation) are currently not available to the public unless by request and are usually provided in relation to development assessments or through specific requests for flood information. Most of these requests are typically from entities who have the appropriate skill and experience to review and interpret these highly technical studies. This provision of flood data is currently done under a Data Sharing Agreement which is a legal contract between Council and requestor.

Council responded to Geoscience Australia in November 2017 that a number of updates are occurring to Council's flood studies which includes a new Bremer River catchment scale study (the Ipswich Rivers Flood Studies Update, IRFSU) and required updates to the various associated creek catchment studies.

The timing of the flood study updates would reduce the effectiveness and currency of any flood data (in particular the outcomes and mapping) to be provided to the portal as these will be replaced by new updates throughout 2018. However, Council will assist Geoscience Australia by populating the portal with locations of where Council studies are currently available including making any current flood study documents available for download. Before the reports are uploaded however, there is a potential need to consider revising the copyright information in the reports to CC-BY. Council legal has provided advice that the conversion of Council flood studies to CC-BY is appropriate and in line with Council's current policies and initiatives.

Council will still need to be contacted for specific flood data such as flood models or maps. The request for flood data in full to the portal will be revisited when the various flood studies have been updated and endorsed, likely to be in late 2018.

RECOMMENDATION:

That Council's flood study reports which have been adopted are uploaded onto the Australian Flood Risk Information Portal (AFRIP) under a Creative Commons Attribution 4.0 International Licence (CC-BY 4.0)

Hoy Sung Yau
ENGINEER (FLOODPLAIN MANAGEMENT)

I concur with the recommendation/s contained in this report.

Kaye Cavanagh
SPORT, RECREATION AND NATURAL RESOURCES MANAGER

I concur with the recommendations contained in this report.

Bryce Hines
ACTING CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)

Works, Parks and Sport Committee	
Mtg Date: 21.05.18	OAR: YES
Authorisation: Bryce Hines	

BT:BT
H:\Departmental\Committee Reports\1804 BT CR XC MTB Championships

16 April 2018

MEMORANDUM

TO: ACTING SPORT, RECREATION AND NATURAL RESOURCES MANAGER

FROM: NATURE-BASED RECREATION OFFICER

RE: HOSTING OF 2018 STATE CROSS COUNTRY MOUNTAIN BIKE CHAMPIONSHIPS
DIVISION 4

INTRODUCTION:

This is a report by the Nature-Based Recreation Officer dated 16 April 2018 advising that the Queensland State Cross Country Mountain Bike Championship event will be held at Castle Hill Blackstone Reserve on 3-4 November 2018.

BACKGROUND:

Castle Hill Blackstone Reserve is a Council Reserve with a combination of recreational and historical values. It is the principal public venue for Mountain Bike riding in Ipswich and attracts recreational cyclists from across southeast Queensland. The Ipswich Off-Road Cyclists Club has held three mountain bike events at the reserve in the past 18 months, which have demonstrated its capacity to host cycling events. This is largely due to embellishments delivered in line with the Blackstone Hill Master Plan (Attachment A).

Mountain Bike Australia (MTBA) is the national sporting body which governs mountain biking in Australia. MTBA have recently entered into an agreement with the Ipswich Cycling Club to host the Queensland State Cross Country Mountain Bike (XC MTB) State Championships at Castle Hill Blackstone Reserve on 3-4 November 2018.

The Queensland XC MTB State Championships have previously been held in Toowoomba, Samford, Gatton, Townsville and Mackay. XC MTB is a Commonwealth and Olympic Games sport.

The Ipswich Cycle Club has expressed an intention to apply for Council support for the event in the form of permitted access and Sporting Event Sponsorship. It is anticipated that there

will be opportunities to promote Ipswich as a mountain bike and outdoor recreation destination through Council involvement in the event.

BENEFITS TO COMMUNITY AND CUSTOMERS:

Mountain Bike racing is different from many sports in that anyone can enter. There is no qualification process. This allows local community members to participate either as spectators or as competitors in the races. The event will include a range of age categories, and a variety of distances and race formats over two days.

Although racing takes place over the weekend, serious competitors are expected to arrive at least a day prior to allow for a practice day. This increases the potential economic impact of the event due to the likelihood of a two night stay in Ipswich for many participants.

CONSULTATION:

The Division 4 Councillor has been advised of this event and the event has been publicised online by MTBA.

CONCLUSION:

The 2018 Queensland Cross Country State Mountain Bike Championship event will be held at Castle Hill Blackstone Reserve on 3-4 November 2018. It will be hosted by the Ipswich Cycling Club.

ATTACHMENT:

Name of Attachment	Attachment
Blackstone Hill Master Plan	 Attachment A

RECOMMENDATION:

That the report be received and the contents noted.

Ben Thomas
NATURE-BASED RECREATION OFFICER

I concur with the recommendation/s contained in this report.

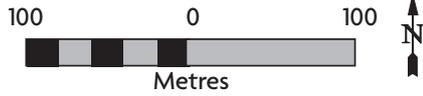
Kaye Cavanagh
ACTING MANAGER SPORT, RECREATION AND NATURAL RESOURCES

I concur with the recommendation/s contained in this report.

Bryce Hines

ACTING CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)

Blackstone Hill Master Plan



LEGEND

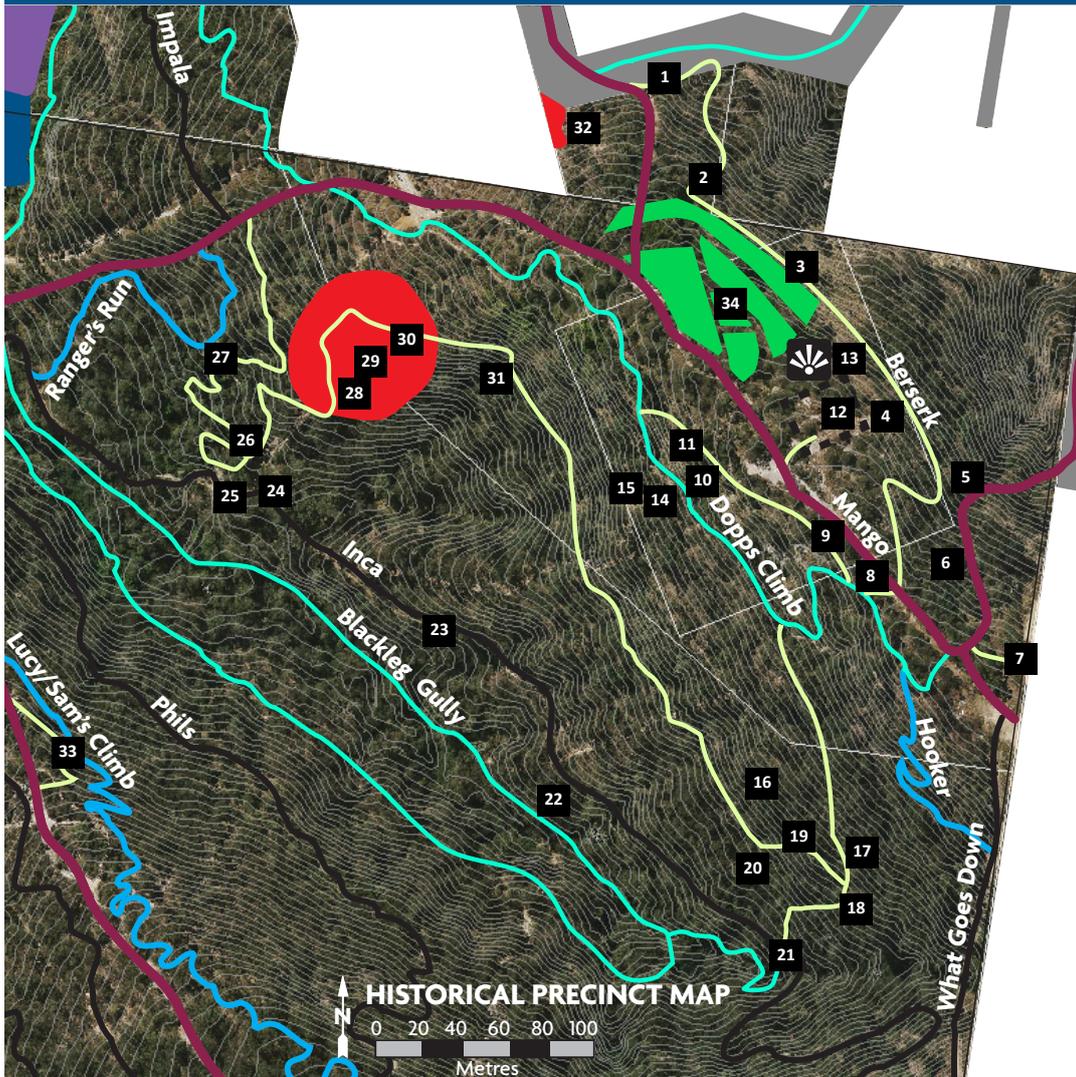
- | | | | |
|--|---|--|---|
| <ul style="list-style-type: none"> Service Trails
Walking, mountain bikes & service vehicles Walking Only Trails
Rest stops, track markers, signage, display of significant cultural and natural heritage Shared Use Trails (Walking & Cycling)
Mountain bike use is one way only Intermediate Mountain Bike Trail | <ul style="list-style-type: none"> Advanced Mountain Bike Trail Mining/Historic Features
With feature barricades and interpretative signage to hazardous locations to the 'Walking Museum' Heating Locations Trail Bike and Vehicle Barriers
Barrier exclusion to entry locations | <ul style="list-style-type: none"> Main Trail Head
Car parking, shelter, toilets, water, signage, seating and site maps Mountain Bike Staging Areas
Inc. space for start/finish, amenities, event coordination, spectators, first aid, food & beverage vans Mountain Bike Skills Area/Pump Track
At the base of the old quarry site & within the main Trail Head / Staging Area | <ul style="list-style-type: none"> Inset A (refer to Historical Precinct Map) Trail Names Former Castle Location "Brynhyfyd"
Inc. elements interpreting former building footprint Brynhyfyd Park Blackstone Hall & Car Park Former Castle Location "Brynhyfyd" |
|--|---|--|---|



Master Plan 2015



Blackstone Hill Master Plan



LEGEND

'Walking Museum' Trail Features

- 1 Rylance-Aberdare Colliery No.1 Tunnel
- 2 Fan Shaft
- 3 Rylance-Aberdare Colliery - No.1 Tunnel - Air Shaft
- 4 Shaft
- 5 Shaft
- 6 Excavation Pits
- 7 Historic Brick Wall
- 8 Historic Brick Wall and Drainage Pipe
- 9 Fossil Excavation Site
- 10 Historic Brick Stairs
- 11 Historic Water Tank
- 12 Historic castle site "Brynhyfryd"
- 13 Lookout
- 14 Rylance No.2 Colliery Tunnel - Air Shaft
- 15 Tunnel - Rylance No.2 Colliery
- 16 Rylance - Aberdare No.6 Colliery Air Tunnel
- 17 Rylance - Aberdare - Harts No.6 Colliery Shaft
- 18 Tunnel Location
- 19 Tunnel - Harts No.4 Colliery Fan Tunnel
- 20 Rylance - Aberdare Harts No.6 Tunnel
- 21 Tunnel Location
- 22 Former Blackleg Gully railway alignment
- 23 Trial Shaft Location
- 24 Rhonda 5 BH Casing at Cardiff Shaft
- 25 Cardiff Shaft
- 26 Concrete foundations for Cardiff Shaft
- 27 Tunnel Location
- 28 Exposed Coal Seams
- 29 Heating Locations and Ground Cracks
- 30 Shaft Location
- 31 Tunnel Location
- 32 Heating Locations and Ground Cracks
- 33 Harts-Aberdare Colliery - Air Shaft
- 34 Historic Castle Gardens Remnants

LEGEND

- Service Trails**
Walking, mountain bikes & service vehicles
- Walking Only Trails**
Rest stops, track markers, signage, display of significant cultural and natural heritage elements

- Shared Use Trails (Walking & Cycling):**
Mountain bike use is one way only
- Intermediate Mountain Bike Trail**
- Advanced Mountain Bike Trail**
- Trail Names**

- Heating Locations**
- Historic Castle Gardens**
Partial re-creation of Castle gardens edging
- Former Castle Location "Brynhyfryd"**
Inc. elements interpreting former building footprint and interpretative signage

- Lookout**
incorp. seating, shelters, interpretative signage, bins and lookout platform

Incorporate feature barricades to hazardous former mining locations along 'Walking Museum' Interpretative Trail



Works, Parks and Sport Committee	
Mtg Date: 21.05.18	OAR: YES
Authorisation: Bryce Hines	

SJS:SJS
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4 May 2018

MEMORANDUM

TO: ACTING CHIEF OPERATING OFFICER (WORKS PARKS AND RECREATION)

FROM: COORDINATOR (SMART CITY PROJECTS)

RE: STATUTORY EXPRESSION OF INTEREST FOR WASTE MANAGEMENT AND RECYCLING SERVICES

INTRODUCTION:

This is a report by the Coordinator (Smart City Projects) dated 4 May 2018 concerning the request to undertake a statutory expression of interest (EOI) for Waste Management and Recycling Services for Ipswich.

BACKGROUND:

Ipswich City Council (Council) has recently undertaken an investigation into waste-to-energy (W2E) technologies which included an options analysis of three different bin scenarios and a number of W2E technologies with associated processing infrastructure. For the project, financial modelling was carried out by Deloitte whilst Aurecon provided technical advice. One of the key outputs of the model is a cost per tonne (\$/t) for a W2E plant so that Council can understand the cost of implementing an alternative waste technology and the magnitude of investment required for this technology. The final draft of the report is due to be delivered on 17 May 2018.

In addition to the W2E investigation, there have been a number of global, national and local circumstances that have forced Council to reconsider how we manage waste and recycling in Ipswich. These circumstances include China's National Sword Policy, cross-border waste disposal, the non-execution of Council's recycling contract and the failure of the recycling commodity market (among others).

As a result of the timing of the internal and external accumulated circumstances, Council has identified an opportunity to transform the way Council delivers and engages in waste and recycling services.

PROPOSED EOI CONTENT AND INTENT:

There are three key areas that are proposed to be addressed in the EOI for waste and recycling services. They are:

1. Alternative Waste Technologies
2. Waste and recycle collection systems
3. Complimentary and associated industries

The EOI will trigger a 'call to action' from industry to assess Ipswich's current waste and recycling systems, processes and materials; and determine smart and innovative solutions for Ipswich (and most likely the region). Council will set out clear guidelines and direction for each of the key EOI areas from which proposals will be called. It is then expected that a tender process will be undertaken to implement beneficial projects identified in the EOI process. Given the anticipated nature of some of the projects, they may need to be delivered by a consortium or some other partnership arrangement which may also mean regional alliances with neighbouring councils.

BENEFITS TO COMMUNITY AND CUSTOMERS:

Council has the opportunity to transform how Ipswich delivers waste and recycling services. In the process of doing this, it is expected that there will be economic development opportunities stimulating new waste and recycling businesses that will create a 'materials recovery and reuse' industry in Ipswich. This will translate into local jobs and economic vitality.

It is also envisaged that the community will be fully engaged and participate in the process of Ipswich's waste and recycling transformation. There will also be a big push for education around alternative waste technologies and waste sorting which will enhance the community's understanding and involvement in what happens to waste in Ipswich and will encourage everyone to take responsibility for their actions concerning waste.

CONCLUSION:

Council views the current waste management and recycling circumstances as a prime opportunity to make a 'once in a generation' strategic decision to shape the future of the waste management and recycling landscape in Ipswich (and most likely the region). By undertaking an EOI for "Waste Management and Recycling Services", Council will be able to gauge the level of innovation and viable solutions that could be delivered in Ipswich in the near future.

RECOMMENDATION:

- A. That Council resolve that it is satisfied that the calling of Expressions of Interest under section 228(5) of the *Local Government Regulation 2012*, as detailed in the report by the Coordinator (Smart City Projects) dated 4 May 2018 is in the public interest for the following reason:
- (i) It will allow Council to identify potential contractors who are serious contenders for the provision of “Waste Management and Recycling Services” without putting all contenders to the expense of preparing a full tender response in the initial stages.
- B. That Council resolve to invite Expressions of Interest under section 228(5) of the *Local Government Regulation 2012*, as detailed in the report by the Coordinator (Smart City Projects) dated 4 May 2018, for the Expression of Interest for “Waste Management and Recycling Services”.

Samantha Smith
COORDINATOR (SMART CITY PROJECTS)

I concur with the recommendation/s contained in this report.

Bryce Hines
ACTING CHIEF OPERATING OFFICER (WORKS PARKS AND RECREATION)

Works, Parks and Sport Committee	
Mtg Date: 21.05.18	OAR: YES
Authorisation: Bryce Hines	

DN:DN
H:\Departmental\Committee Reports\1805DJN 11943 Committee Report - Electricity Street Lights BUS 237-0313

5 May 2018

MEMORANDUM

TO: BUSINESS ACCOUNTING AND ASSET MANAGER

FROM: CONTRACTS OFFICER

RE: SUPPLY OF ELECTRICITY FOR STREET LIGHTING – LOCAL BUY CONTRACT BUS 237-0313

INTRODUCTION:

This is a report by the Contracts Officer dated 5 May 2018 concerning the supply of Electricity for Street Lighting under Local Buy Contract BUS 237-0313.

BACKGROUND:

Council has been utilising the Local Buy Arrangement BUS 237-0313 for a period of three (3) years and the contract is set to expire on the 30 September 2018. Council currently spends approximately \$4 million dollars per annum on the supply of electricity to its street light network.

Local Buy obtained Offers from Electricity Retail providers via a restricted Tender process under its Local Buy Arrangement. The tender closed on the 27 April 2018 and the evaluations are planned to commence on 21 May 2018. The Electricity Retailers have a short validity period for Councils to respond with acceptance and execution of a contract.

Currently ten (10) Councils utilise the local buy contract for Electricity to Streetlights. This provides a collaborative approach and offers an increased buying power. If Council did not wish to be part of this contract, Council would have to prepare its own tender for the supply of electricity to streetlights and would be at risk of higher retail pricing.

CURRENT CONTRACT:

The current retail provider is Stanwell Corporation Limited and their contract is due to expire on the 30 September 2018.

PROPOSED CONTRACT:

The new contract will be established for a period of three (3) years with the recommended Retail Provider. Contract commencement shall be from 1 October 2018, with an estimated spend over the life of the contract of \$12 million

CONCLUSION:

Council requires the acceptance of the recommended retail provider within a restricted timeframe and therefore require the delegation to enter into a contract be delegated to the Chief Executive Officer to allow timeliness of processes.

The non-acceptance or execution of a contract within a timely manner increases the risk of higher retail pricing for Council.

RECOMMENDATION:

That pursuant to section 257(1) of the *Local Government Act 2009*, Council delegate to the Chief Executive Officer, the power to exercise the powers of Council under Chapter 6 (Contracting) of the *Local Government Regulation 2012* in its capacity as a local government.

Conditions:

This delegation is subject to the following conditions:

1. This delegation does not authorise the Chief Executive Officer to exercise the powers under the *Local Government Act 2009* if the *Local Government Act 2009* provides that the power must be exercised by resolution.
2. Whenever this power is exercised, a record of the exercise shall be made in writing at the time of exercising such power, and a copy thereof shall be kept in such format as determined from time to time by the Chief Executive Officer.
3. The recommendation in relation to the successful tender must be presented to Council at the first available meeting of Council, for Council's noting.
4. The Chief Executive Officer may only exercise the powers granted under this delegation in relation to BUS 237-0313 Electricity – Street Lighting.
5. The Chairperson of the Works, Parks and Sport Committee and the Deputy Mayor are to be consulted before exercising this delegation.

6. This delegation expires on completion of the Contract.

David Niebling
CONTRACTS OFFICER

I concur with the recommendation/s contained in this report.

Shane Gillett
BUSINESS ACCOUNTING AND ASSET MANAGER

I concur with the recommendation/s contained in this report.

Bryce Hines
ACTING CHIEF OPERATING OFFICER (WORKS PARKS AND RECREATION)

Works, Parks and Sport Committee	
Mtg Date: 21.05.18	OAR: YES
Authorisation: Bryce Hines	

JB: JB

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30 April 2018

MEMORANDUM

TO: ACTING SPORT, RECREATION AND NATURAL RESOURCES MANAGER

FROM: PRINCIPAL OFFICER (SPORT AND RECREATION PROGRAMS)

RE: EXPRESSION OF INTEREST - PROVIDENCE SPORTS FIELDS
DIVISION 3

INTRODUCTION:

This is a report by the Principal Officer (Sport and Recreation Programs) dated 30 April 2018 concerning the advertising for Expressions of Interest for new sport facilities in South Ripley.

BACKGROUND:

As part of Council's ongoing commitment to the provision of quality sporting infrastructure in the City of Ipswich, new sporting facilities are being developed in South Ripley and should be available for use for the 2019 winter season. In lieu of formal naming, the facilities located at 7001 Parkway Avenue, South Ripley are referred to as 'Providence Sports Fields'.

The 'Providence Sports Fields' facilities (Attachment A) are being constructed in a staged approach as part of the development process in accordance with Council's Desired Standard of Service for a city wide sports ground. Stage One will include the following facilities:

- Two rectangular fields (122m x 68m plus safety zones) overlaid with one oval (68.6m radius plus safety zones) with space for a three turf wicket block (future);
- Sports field lighting to 100 Lux for all Football Codes;
- Sports field irrigation;
- Car parking space for 100 cars;
- Publicly accessible toilets with 24m² storage.

Construction of further facilities including clubhouse and change rooms facilities, turf wicket block, additional fields and sports courts with sports field/court lighting and additional car parking will be subject to securing appropriate funding in future capital works programs, through prioritisation in Council's future annual budget deliberations or external funding as opportunities arise to partner with park user groups, including grant seeking.

The intended use of these new facilities will be consistent with other sporting precincts and managed through the parks use permit process, as outlined in Council's *Sport and Recreation Facility Use Management Policy* and *Multi-Use Sport and Recreation Facilities Policy*. Given there are no existing users, the most appropriate use and access to the facilities needs to be determined, with consideration to demand and sustainable community sport provision. In accordance with Council's *Sport and Recreation Facility Use Management Policy*, it is proposed that this is obtained through publicly calling for Expressions of Interest (EOI) for potential users groups and activation of the site.

EXPRESSION OF INTEREST:

It is proposed that a public EOI be advertised for use of the 'Providence Sports Fields'. The EOI process will outline the facilities available; the management principles behind the facilities and the criteria that EOI applications will be assessed against. This will allow Council to allocate suitable times and space to suitable groups based on organisational competency and best fit for the facility, community and demand.

Information requested through the EOI process will include:

- Organisation overview and development plan/strategic plan for demonstrated sustainability and capacity of the organisation to continue operations;
- How use of the facility will contribute to successful outcomes and implement strategic objectives and achieve planned outcomes;
- Demonstrated ability to grow participation and deliver community engagement initiatives;
- Facility improvement plans and capacity to assist with funding future capital improvements;
- Proposed use of the facility and detailed seasonal use requirements;
- Best fit to work with other sporting groups at the same venue as part of a multi-purpose/multi-use venue.

BENEFITS TO THE COMMUNITY:

Through the EOI process, all interested users who wish to apply for or use the 'Providence Sports Fields' facilities have an equitable opportunity to be considered. The EOI process will allow interested parties to supply information which will assist Council to optimise use of the facilities whilst managing maintenance schedules for the benefit of the broader community.

CONCLUSION:

It is proposed that Council seek EOI from community groups for use of the new 'Providence Sports Fields' under a seasonal permit. It is proposed that applications are assessed on merit with regard to the selection criteria for the most appropriate use and activation of the 'Providence Sports Fields'. This process will allow Council to allocate suitable time and space to community groups allowing best access to the Ipswich community.

ATTACHMENTS:

Name of Attachment	Attachment
Stage 1 Concept Master Plan	 Attachment A

RECOMMENDATION:

- A. That the Chief Operating Officer (Works, Parks and Recreation) seek non-statutory Expressions of Interest for the use of the 'Providence Sports Fields' facilities as detailed in the report by the Principal Officer (Sport and Recreation Programs) dated 30 April 2018.

- B. That the Chief Operating Officer (Works, Parks and Recreation), in consultation with the Mayor, the Deputy Chairperson of Works, Parks and Sport Committee and divisional Councillor, be authorised to negotiate and approve seasonal use at 'Providence Sports Fields' as detailed in the report by the Principal Officer (Sport and Recreation Programs) dated 30 April 2018.

John Bolton
PRINCIPAL OFFICER (SPORT AND RECREATION PROGRAMS)

I concur with the recommendation/s contained in this report.

Kaye Cavanagh
ACTING SPORT, RECREATION AND NATURAL RESOURCES MANAGER

I concur with the recommendation/s contained in this report.

Bryce Hines
ACTING CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)

