

VML:MB
Vicki Lukritz
3810 6221

6 September 2018

Sir/Madam

Notice is hereby given that a Meeting of the **ARTS AND COMMUNITY DEVELOPMENT COMMITTEE** is to be held in the **Council Chambers** on the 2nd Floor of the Council Administration Building, 45 Roderick Street, Ipswich commencing at **12.30 pm or 10 minutes after the conclusion of the Libraries and Tourism Committee, whichever is the earlier** on **Tuesday, 11 September 2018.**

Yours faithfully

CHIEF EXECUTIVE OFFICER

ARTS AND COMMUNITY DEVELOPMENT COMMITTEE AGENDA
12.30 pm or 10 minutes after the conclusion of the Libraries and Tourism
Committee, whichever is the earlier on **Tuesday, 11 September 2018**
Council Chambers

Item No.	Item Title	Officer
1	Cystic Fibrosis Queensland Limited – Unspent Funds Variation	CGC
2	Terms of Reference – Regional Arts Development Fund (RADF) Committee	CGC
3	Young Performance Artist Bursary	CGC
4	Christmas/Festive Season Grants 2018 Applications	CGC
5	Closure of Civic Centre – Christmas 2018 and January 2019 Holiday Period	CCPAM

** Item includes confidential papers

ARTS AND COMMUNITY DEVELOPMENT COMMITTEE NO. 2018(09)

11 SEPTEMBER 2018

AGENDA

1. **CYSTIC FIBROSIS QUEENSLAND LIMITED – UNSPENT FUNDS VARIATION**

With reference to a report by the Community Grants Officer dated 27 August 2018 concerning a Community Development Grant allocated to Cystic Fibrosis Queensland Ltd.

RECOMMENDATION

That the interim administrator of Ipswich City Council resolve:

That Council approve the request from Cystic Fibrosis Queensland Ltd to allocate the unspent funding of \$458.00 from the Community Development Grant allocated in January 2018 towards the Cystic Fibrosis Mother's Retreat which was held on 24-26 August 2018.

2. **TERMS OF REFERENCE – REGIONAL ARTS DEVELOPMENT FUND (RADF) COMMITTEE**

With reference to a report by the Community Grants Coordinator dated 29 August 2018 concerning the Regional Arts Development Fund (RADF) Committee.

RECOMMENDATION

That the interim administrator of Ipswich City Council resolve:

That the Terms of Reference for the Regional Arts Development Fund (RADF) Committee as outlined in Attachment A of the report by the Community Grants Coordinator dated 29 August 2018, be approved.

3. **YOUNG PERFORMING ARTIST BURSARY**

With reference to a report by the Community Grants Coordinator dated 10 August 2018 concerning a request for a Young Performing Artist Bursary from St Augustine's College.

RECOMMENDATION

That the interim administrator of Ipswich City Council resolve:

That Council approve the provision of a Young Performing Artist Bursary to St Augustine's College in the amount of \$700.00 towards costs associated with participating in the DanceLife Unite National Dance Championships in Sydney.

4. CHRISTMAS/FESTIVE SEASON GRANTS 2018 APPLICATIONS

With reference to a report by the Community Grants Co-ordinator dated 28 August 2018 concerning the allocation of funds for the 2018 Christmas/Festive Season Grants Program.

RECOMMENDATION

That the interim administrator of Ipswich City Council resolve:

- A. That Council provide funding in the amount of \$605.00 (ex-GST) to the AEIOU Foundation towards the Camira Kids Christmas Party.
- B. That Council provide funding in the amount of \$1,500.00 (ex-GST) to ALARA Qld Ltd towards the ALARA Annual Christmas Party for People with a Disability.
- C. That Council provide funding in the amount of \$523.00 (ex- GST) to the Anglican Parish of Rosewood towards the Marburg Community Carols Evening.
- D. That Council provide funding in the amount of \$1,500.00 (ex-GST) to Churches of Christ Care towards the Churches of Christ Care South West Fostering and Kinship Care Family Christmas Event.
- E. That Council provide funding in the amount of \$1,500.00 (ex-GST) to Churchill Baptist Church towards Carols in the Park.
- F. That Council provide funding in the amount of \$1,500.00 (ex-GST) to Collingwood Park State School P&C Association towards the Carols by Torchlight.
- G. That Council provide funding in the amount of \$687.75 (ex-GST) to FOCAL Community Living Inc. towards the Focal Christmas in the Park event.
- H. That Council provide funding in the amount of \$1,500.00 to Ipswich Central State School Parents and Citizens' Association towards Carols and Central.
- I. That Council provide funding in the amount of \$1,000.00 (ex-GST) to Kruger Parade Baptist Church towards the Kruger Parade Community Christmas Carols.
- J. That Council provide funding in the amount of \$1,312.50 (ex-GST) to Leichhardt Baptist Church towards the Leichhardt Community Christmas Carols.
- K. That Council provide funding in the amount of \$1,500.00 to Lions Club of Rosewood towards the Rosewood Lions Christmas Street Carnival.
- L. That Council provide funding in the amount of \$1,500.00 (ex-GST) to LiveCity Church towards the Redbank Plains Community Christmas Carols.
- M. That Council provide funding in the amount of \$1,000.00 (ex-GST) to Marburg & District Agricultural and Industrial association towards the Christmas Carnival.

- N. That Council provide funding in the amount of \$1,303.19 (ex-GST) to Multicultural Development Australia towards the Redbank Plains Christmas Outdoor Cinema.
- O. That Council provide funding in the amount of \$60.00 to the Pine Mountain & Districts Progress Association towards the Christmas Carols in the Park.
- P. That Council provide funding in the amount of \$1,500.00 to Raceview Congregational Fellowship Inc. towards Raceview Christmas Carols under the Christmas Tree.
- Q. That Council provide funding in the amount of \$911.00 (ex-GST) to the Richmond Fellowship of Queensland towards Consumer Christmas Lunch/Party.
- R. That Council provide funding in the amount of \$910.43 to Rosewood & District Ministers Association towards the Rosewood Community Christmas Carols.
- S. That Council provide funding in the amount of \$1,500.00 (ex-GST) to Shiloh Christian Family Centre towards the Western Gateway Christmas Carols.
- T. That Council provide funding in the amount of \$1,000.00 (ex-GST) to Springfield Christian Family Ltd towards the Christmas Carols in Robelle Park.
- U. That Council provide funding in the amount of \$1,500.00 to the Movement Crew towards a Movement Christmas Party.
- V. That Council provide funding in the amount of \$637.50 (ex-GST) to The Pyjama Foundation towards the Ipswich Christmas Party 2018.
- W. That Council provide funding in the amount of \$1,500.00 (ex-GST) to the Tivoli Social Enterprises Ltd towards the Ipswich Community Christmas Spectacular.
- X. That Council provide funding in the amount of \$1,062.95 (ex-GST) to Westside Community Care for the Christmas Day Community Morning Tea.
- Y. That Council provide funding in the amount of \$233.87 (ex-GST) to Women's Crisis Support Service Inc. towards the Christmas Pool Party.

5. CLOSURE OF CIVIC CENTRE – CHRISTMAS 2018 AND JANUARY 2019 HOLIDAY PERIOD

With reference to a report by the Civic Centre and Performing Arts Manager dated 23 August concerning the closure of the Civic Centre over the 2018 Christmas holiday period from Monday, 17 December 2018, and reopening to the public and internal patrons on Monday, 21 January 2019.

RECOMMENDATION

That the interim administrator of Ipswich City Council resolve:

That Council approve the closure of the Civic Centre for the 2018–2019 Christmas and New Year holiday period as outlined in the report by the Civic Centre and Performing Arts Manager dated 23 August 2018.

** Item includes confidential papers

and any other items as considered necessary.

Arts and Community Development Committee	
Mtg Date: 11.09.18	OAR: YES
Authorisation: Caroline McMahon	

27 August 2018

MEMORANDUM

TO: CHIEF OPERATING OFFICER (ARTS, SOCIAL DEVELOPMENT AND COMMUNITY ENGAGEMENT)

FROM: COMMUNITY GRANTS COORDINATOR

RE: CYSTIC FIBROSIS QUEENSLAND LIMITED - UNSPENT FUNDS VARIATION

INTRODUCTION:

This is a report by the Community Grants Coordinator dated 27 August 2018 concerning a Community Development Grant allocated to Cystic Fibrosis Queensland Ltd.

BACKGROUND:

In January 2018, Council approved a Community Development Grant of \$2,145.00 (ex GST) to Cystic Fibrosis Queensland Ltd, towards a dinner on 7 August 2018 to support parents and carers of Cystic Fibrosis sufferers in Ipswich. The purpose of the dinner was to assist with strengthening the mental health of carers and parents through a presentation by an adult with Cystic Fibrosis who has carried a positive, resilient outlook into adulthood. The event was aimed at reassuring parents and caregivers about the future of their child, and to assist in building resilience in their children and family members dealing with the daily challenges posed by Cystic Fibrosis. The dinner also provided an opportunity for carers to connect in a social environment.

Following the event there remained an unspent balance of \$458.00, as some mothers of children with cystic fibrosis were unable to attend.

Cystic Fibrosis Queensland Ltd is seeking approval to allocate the unspent funds to a "Cystic Fibrosis Mother's Retreat" which was held on 24-26 August 2018, at the Sunshine Coast. The purpose of the Retreat was to promote psychosocial wellbeing of cystic fibrosis carers in Ipswich and included a session with a parent who attended the support dinner in Ipswich, to impart the important strategies and information she gained from the event.

With the Administrator's approval, Cystic Fibrosis Queensland Ltd will use the unspent funding of \$458.00 to subsidise accommodation for the eight (8) Retreat participants. The full cost of the Retreat was forecast to be \$2,000.00.

BENEFITS TO COMMUNITY AND CUSTOMERS:

The Community Development Grants Program provides funding to community based non-profit organisations for purposes inclusive of community infrastructure, purchase of equipment, organisational development, community development projects and festivals or events. To align with the actions of Advance Ipswich and the Corporate Plan 2017–2022, projects are required to contribute to one or more of the following funding objectives:

- Encourage community activities that promote and celebrate a sense of belonging.
- Engage the community in the creation of local projects and programs that encourage inclusion and participation and promote and demonstrate a sense of belonging as it relates to the whole of community.

RECOMMENDATION:

That the interim administrator of Ipswich City Council resolve:

That Council approve the request from Cystic Fibrosis Queensland Ltd to allocate the unspent funding of \$458.00 from the Community Development Grant allocated in January 2018 towards the Cystic Fibrosis Mother's Retreat which was held on 24-26 August 2018.

Josie Berry

COMMUNITY GRANTS COORDINATOR

I concur with the recommendation/s contained in this report.

Caroline McMahon

CHIEF OPERATING OFFICER (ARTS, SOCIAL DEVELOPMENT AND COMMUNITY ENGAGEMENT)

Arts and Community Development Committee	
Mtg Date: 11.09.2018	OAR: YES
Authorisation: Caroline McMahon	

29 August 2018

MEMORANDUM

TO: COMMUNITY ENGAGEMENT MANAGER

FROM: COMMUNITY GRANTS COORDINATOR

RE: TERMS OF REFERENCE – REGIONAL ARTS DEVELOPMENT FUND (RADF) COMMITTEE

INTRODUCTION:

This is a report by the Community Grants Coordinator dated 29 August 2018 concerning the Regional Arts Development Fund (RADF) Committee.

BACKGROUND:

Arts Queensland partners with local government authorities to support quality arts and cultural experiences through the Regional Arts Development Fund (RADF). RADF promotes the role and value of arts, culture and heritage as key drivers of diverse and inclusive communities with strong regions. RADF invests in local arts and cultural priorities as determined by local communities across Queensland.

Applications to Ipswich City Council for grants through RADF open in July and February each year, and are assessed by the RADF Committee, the recommendations of which are ratified by Council.

The RADF Committee previously included two Ipswich City Councillors (who were the Chair and Deputy Chair of the Arts and Community Development Committee) and eight (8) community members who nominated and were approved by Council in 2016 for a three (3) year term.

Following the dismissal of Council, advice was sought from Arts Queensland regarding the membership of RADF Committee. Arts Queensland advised that a Terms of Reference be drafted and approved by Council to guide the RADF Committee.

A Terms of Reference document was already in the process of being developed at the time of receiving this advice from Arts Queensland, and a consultative process had been undertaken with the members of the RADF Committee.


Applications for RADF grants closed on 10 August 2018, and will be considered by the RADF Committee on 10 September 2018.

BENEFITS TO COMMUNITY AND CUSTOMERS:

Implementation of the RADF Grants forms part of Council's support for the community and is consistent with Advance Ipswich, and the Corporate Plan 2017–2022. Projects are required to contribute to one or more of the following funding objectives:

- Encourage community activities that promote and celebrate a sense of belonging.
- Engage the community in the creation of local projects and programs that encourage inclusion and participation and promote and demonstrate a sense of belonging as it relates to the whole of community.

ATTACHMENT:

Name of Attachment	Attachment
Attachment A RADF Terms of Reference	 Attachment A

RECOMMENDATION:

That the interim administrator of Ipswich City Council resolve:

That the Terms of Reference for the Regional Arts Development Fund (RADF) Committee as outlined in Attachment A of the report by the Community Grants Coordinator dated 28 August 2018, be approved.

Josie Berry

COMMUNITY GRANTS COORDINATOR

I concur with the recommendation contained in this report.

Abbey Richards

COMMUNITY ENGAGEMENT MANAGER

I concur with the recommendation contained in this report.

Caroline McMahon

CHIEF OPERATING OFFICER

(ARTS, SOCIAL DEVELOPMENT AND COMMUNITY ENGAGEMENT)



**REGIONAL ARTS
DEVELOPMENT FUND
(RADF) COMMITTEE
TERMS OF REFERENCE**

**Version number: 1
Issue : Draft
Document Number;
Page 1 of 4**

1. Introduction:

Arts Queensland, part of the State Government Department of Environment and Science, partners with local government authorities to support quality arts and cultural experiences through the Regional Arts Development Fund (RADF). RADF promotes the role and value of arts, culture and heritage as key drivers of diverse and inclusive communities with strong regions. RADF invest in local arts and cultural priorities as determined by local communities across Queensland.

2. Objectives:

The Regional Arts Development Fund (RADF) Committee assists Ipswich City Council to promote the role and value of arts, culture and heritage as key drivers of diverse and inclusive communities and strong regions.

The objectives of RADF as outlined by the State Government are as follows:

- a. Provide public value for Queensland communities;
- b. Build local cultural capacity, cultural innovation and community pride; and
- c. Deliver Queensland Government's objectives to the community.

2.1 Authority:

The RADF Committee is empowered by Ipswich City Council and Arts Queensland to carry out the functions and responsibilities as detailed in its Objectives.

2.2 RADF Funding Rounds:

Council will undertake two (2) funding rounds per year as determined by the release of funds by Arts Queensland.

2.3 Office Bearers:

- a) A Chair and Deputy Chair for the Committee shall be appointed..
- b) In the absence of the Chair for a meeting of the Committee, the Deputy Chair shall chair the meeting; in the absence of both Chair and Deputy Chair, members of the RADF Committee shall elect a Chair for the meeting.

- c) To hold a valid Committee meeting there must be a quorum of at least half the members plus one.

2.4 Membership:

- a) The RADF Committee is a local advisory group to Council, and reflects the diverse arts, culture and geography of the Ipswich Region.
- b) All media enquiries made to Committee Members requesting comments on matters relating to decisions and/or discussions of the RADF Committee are to be referred to the RADF Liaison Officer.
- c) Each member may serve on the Committee for a period of three (3) years. Nominations for new Committee members will be sought via public notification every three (3) years. Committee members can renominate.
- d) In the event of a vacancy on the Committee's membership, a replacement may be sought through public nomination.

2.5 Duties of Members:

- a) To attend and participate in RADF meetings.
- b) Assess RADF applications against current RADF assessment criteria as outlined in the RADF Guidelines.
- c) Ensure that funding is aligned with the appropriate criteria and Council priorities.
- d) Inform the RADF annual Expression of Interest to Arts Queensland.
- e) Participate in RADF Committee training, as required.
- f) Promote the RADF program, as required.
- g) Inform the RADF Liaison Officer if unable to attend a meeting.
- h) Ensure decisions made by the RADF Committee remain confidential until the meeting minutes have been ratified by Council.
- i) Any information an applicant includes in their application and all discussions surrounding applications are confidential.
- j) To assess outcome reports.
- k) To recommend RADF grant funding allocations to Council.
- l) The views of other Committee Members will be treated with respect and will

not be discussed with external parties.

- m) Monitor and provide advice on issues or key trends affecting the arts, heritage and cultural sector in Ipswich.

2.6 Secretarial Support:

- a) The RADF Liaison Officer will collate applications received and will review each application against the eligibility criteria prior to tasking to the RADF Committee members with assessment in the SmartyGrants database.
- b) The RADF Liaison Officer will provide secretarial support to the RADF Committee including preparation of agendas and the taking of minutes.

2.7 Meetings:

- a) The RADF Committee shall meet at least twice per financial year.
- b) Special meetings of the RADF Committee may be called by the Chair of the RADF Committee.

2.8 Agendas and Minutes:

- a) Agendas will be emailed to the Committee prior to the next scheduled meeting allowing sufficient time for perusal prior to the meeting.
- b) Agenda items must be forwarded to the RADF Liaison Officer, Community Engagement Branch, one week prior to the relevant meeting for inclusion on the Agenda.
- c) Minutes of meetings will be emailed to the RADF Committee one week after the a meeting of the RADF Committee allowing sufficient time for members to peruse the minutes and advise the RADF Liaison Officer of any required amendments to ensure a correct record of the minutes is adopted at the next scheduled meeting.
- d) Agendas and adopted minutes shall be kept in Council's Corporate Information Management System, and shall be forwarded to the Arts and Community Development Committee for their information and action, as required.

2.9 Community Consultation:

- a) The RADF Committee may seek input from the public and appropriate community groups on matters relative to its purpose.
- b) Community members and guest speakers may be invited to attend a RADF Meeting by prior agreement of the RADF Committee.

2.10 Conflict of Interest:

All assessors must declare if they have, or could be perceived to have, a conflict of interest.

If an assessor has something to personally gain from an application being either successful or unsuccessful, or if members of the public could have grounds to perceive that the assessor could personally gain from a decision, the assessor must not proceed with the assessment.

The Chair will decide on the most appropriate course of action being that:

- a) The Chair considers that a conflict of interest does not exist, and the member may remain in the meeting.
- b) The Chair considers that a conflict of interest does exist, and the member vacates the meeting during discussion of the issue.

The minute taker must ensure the declaration is recorded in the Minutes of the meeting.

The record must include:

- a) The nature of the conflict of interest as described by the member; and
- b) How the Chair dealt with the conflict of interest.

2.11 Decisions of the Committee

- a) All decisions of the committee are open and passed by majority.
- b) All RADF applications are assessed and decided by a majority vote of the members present.
- c) Each member has a vote on each RADF application to be decided and, if the votes are equal, the Committee Chair has a casting vote.

2.12 Reporting Procedure:

Reports requiring Council consideration and/or decision are to be directed to Council without delay via the RADF Liaison Officer.

Arts and Community Development Committee	
Mtg Date: 11.09.2018	OAR: YES
Authorisation: Caroline McMahon	

10 August 2018

MEMORANDUM

TO: COMMUNITY ENGAGEMENT MANAGER
FROM: COMMUNITY GRANTS COORDINATOR
RE: YOUNG PERFORMING ARTIST BURSARY

INTRODUCTION:

This is a report by the Community Grants Coordinator dated 10 August 2018 concerning a request for a Young Performing Artist Bursary from St Augustine's College.

BACKGROUND:

Ipswich City Council supports cultural diversity through excellence in the Arts, by providing a range of programs, activities and grants specifically for Performing Arts in Ipswich including; theatre, dance, voice and instrument. The Young Performing Artist Bursary was established in 1994 and offers young regional performing artists the opportunity to further develop their skills by providing financial assistance to attend workshops, and/or be involved in performances and competitions outside of the region.

Maximum funding of up to \$500.00 per individual and \$700.00 for group applications can be allocated from a total annual budget allocation of \$4,000.00.

St Augustine's College

An application has been received from St Augustine's College for a Young Performing Artist Bursary to support between 30 and 40 Year 7 to 12 students to compete at the DanceLife Unite National Titles in Sydney from 28 September to 4 October 2018. Dancelife Unite Information Pack is provided as Attachment A.

DanceLife Unite is a high energy and professional competition which was established in 2009, catering for dance groups of all ages and genre categories. The College has arranged a number of guest choreographers to participate in rehearsals to prepare the students for Dance Life Unite.

The application outlines the following expected outcomes from the opportunity:

- Participants will attend free workshops in Sydney with leading Australian choreographers
- Participants are developing a strong sense of teamwork and building confidence and self esteem
- Life changing experience for students performing at a national level

Total costs for the students to attend the event are \$12,245.00.

The applicant has advised that they will be undertaking fundraising opportunities and parents will also be required to contribute towards the costs.

The application has been assessed as eligible against the criteria outlined in Council's assessment criteria.

BENEFITS TO COMMUNITY AND CUSTOMERS:


The Community Development Grants Program provides funding to community based non-profit organisations for purposes inclusive of community infrastructure, purchase of equipment, organisational development, community development projects and festivals or events. To align with the actions of Advance Ipswich and the Corporate Plan 2017–2022, projects are required to contribute to one or more of the following funding objectives:

- Encourage community activities that promote and celebrate a sense of belonging.
- Engage the community in the creation of local projects and programs that encourage inclusion and participation and promote and demonstrate a sense of belonging as it relates to the whole of community.

FINANCIAL IMPLICATIONS:

Funds of \$4,000.00 were allocated in the 2018–2019 Community Engagement Branch Budget to support the Young Performing Artist Bursary. After Council approves the Bursary recommended in this report, funds of \$3,300.00 will remain available for allocation under the Young Performing Artist Bursary for the remainder of the 2018-2019 financial year.

ATTACHMENT:

Name of Attachment	Attachment
Attachment A DanceLife Unite Information Pack	 Attachmer

RECOMMENDATION:

That the interim administrator of Ipswich City Council resolve:

That Council approve the provision of a Young Performing Artist Bursary to St Augustine's College in the amount of \$700.00 towards costs associated with participating in the DanceLife Unite National Dance Championships in Sydney.

Josie Berry

COMMUNITY GRANTS COORDINATOR

I concur with the recommendation contained in this report.

Abbey Richards

COMMUNITY ENGAGEMENT MANAGER

I concur with the recommendation contained in this report.

Caroline McMahan

CHIEF OPERATING OFFICER

(ARTS, SOCIAL DEVELOPMENT AND COMMUNITY ENGAGEMENT)

JOIN US IN 2018

**DANCELIFE
UNITE**

Australia's Elite National Competition

LIVE EVENTS

HOBART	6, 7 & 8 APRIL
CENTRAL COAST	14 & 15 APRIL
SYDNEY SOLOS	17, 18 & 19 APRIL
PERTH	24 - 29 APRIL
ADELAIDE	4, 5 & 6 MAY
SYDNEY TROUPES 1	25, 26 & 27 MAY
GOLD COAST	1, 2 & 3 JUNE
SUNSHINE COAST	8, 9 & 10 JUNE
AUCKLAND	15, 16 & 17 JUNE
MELBOURNE	22, 23 & 24 JUNE
CANBERRA	29 & 30 JUNE, 1 JULY
USA TOUR	JULY TBA
BRISBANE	20, 21 & 22 JULY
NEWCASTLE	28 & 29 JULY
SYDNEY TROUPES 2	3, 4 & 5 AUGUST

**New regions may be added in 2018 TBA*

ONLINE EVENTS

ONLINE HEAT ONE	10-31 JANUARY
ONLINE HEAT TWO	1-31 MARCH
ONLINE HEAT THREE	1-31 MAY
LAST CHANCE	25-31 JULY

NATIONALS

NATIONALS 28 SEPTEMBER - 4 OCTOBER

**Dates to be confirmed*

www.dancelifeunite.com.au

Welcome to DanceLife Unite

Australia's Elite National Championships

DanceLife Unite is a uniquely Australian, high-energy, professional and positively charged competition! Through a combination of **LIVE** and **ONLINE EVENTS**, DanceLife Unite offers an incredible national competition opportunity to *all* dancers *everywhere*!

Through our Live Regional Events, Online Events and the Live National Grand Final, studios and dancers can highlight their talent through **Troupes, Solo, Duo & Trio** performances together with the unique '**Face of Capezio**' National Dance Model Search. You can choose to compete *only* at the regional level – or qualify and go all the way to Nationals to battle it out against the best! Each year incredible prizes are given away at both Regional Heats and our National Grand Final. DanceLife Unite offers the highest prize pool of a National competition having already awarded over a million dollars worth of prizes since 2009. In 2017 alone over \$70,000 in Cash & Prizes was awarded across our Heats and over \$350,000 was awarded at Nationals! Get your studio in front of current industry professionals and experienced judges and win your share of our fantastic prize pool!

DanceLife Unite is **committed to creating incredible opportunities** for young dancers in a positive, supportive atmosphere that is endorsed by numerous Industry icons including our incredible National Ambassador, Kelley Abbey!

A Note from our National Ambassador

"I am proud to be the National Ambassador of Australia's DanceLife Unite. I consider DanceLife Unite to be a unique dance competition that centres around giving kids an opportunity to hone their performance skills, nurturing their self-esteem and furthering their dance education. It is a warm environment where they are exposed to industry professionals and encouraged to have FUN!"

- KELLEY ABBEY



*The best of Australia and New Zealand will be taking part.
It's time to show us what you've got!*

The Team at **DanceLife Unite** look forward to working with you throughout this dance competition season. If you have any questions about the information contained in this document or on our website please contact us on **0416 250974, 0419 436024** or email us at info@dancelifeunite.com.au

What Are People Saying?

"Thank you so much Chris Duncan – what you have created for young dancers is really special. The support and atmosphere created is incredible. Aaron has absolutely loved being part of DanceLife ... we cannot thank you, your team, and sponsors enough for giving him a platform to master his art and nurture him to be the best he can be. You all should be so proud of what you are doing for young Australian dancers."

- DONNA MATHESON, Dance Parent

"WOW WOW WOW ... We are still buzzing from what has been the most UNBELIEVABLE competition we have ever been involved in! Chris and team, thank you SO much for what you are giving to dancers around the country. From start to finish, DLU Regionals and Nationals was nothing short of a wonderful experience for my dancers, parents and us as teachers. We always try to promote a healthy environment for our students and we are so happy to have found your competition to be involved in for many years to come. The staff you employ, are always willing to do whatever it takes to make sure our experience is positive and as easy as possible, the judges' comments on our critique sheets as well as in the awards presentations are always fair and so valuable. Everything you provide and the values you stand by, create the most amazing atmosphere, not to mention THE PRIZES you award. Its is just incredible. Congratulations - I doubt you have any idea just how positively you are impacting these kids lives with the opportunities you are providing for them. I cannot thank you enough."

- AMANDA TOWARD, Studio Director, Melbourne

"Chris I don't know how you do it! Bringing so many industry professionals together for our kids is a truly awesome accomplishment. The quality stages, venues, workshops and judging all make DanceLife Unite the not to be missed Australian Dance Event! Keep up the good work!"

- SALLY-ANNE FREEMAN, Dance Parent

"Thank you Chris for providing an event that simply does everything brilliantly and inspires us to come together and share what we love with others!!"

- JASON WINTERS, International Choreographer & Judge



dancelifeunite.com.au



[dancelifeuniteaustralia](https://www.facebook.com/dancelifeuniteaustralia)



[dancelifeunite](https://www.instagram.com/dancelifeunite)

DANCELIFE UNITE

PO BOX 3505, TUGGERAH, NSW 2259 PH: 0416 250974 or 0419 436024

EMAIL: info@dancelifeunite.com.au WEB: www.dancelifeunite.com.au

Overview

Created in 2009, Dancelife Unite has quickly grown into **Australia's largest troupe dance competition** with an exceptional response from competitors, teachers, parents and judges alike! Dancelife Unite is also sought after as an incredibly rewarding experience for **Elite Solo performers and Dance Models**. As we grow more dancers from all locations can experience the magic of Dancelife Unite and share in our exceptional competition experience which is both positive and rewarding!

WHAT WE OFFER ...

LIVE EVENTS – Hi-energy Regional competitions for TROUPES, CREWS, SCHOOL GROUPS (+ Solos in selected areas)

ONLINE EVENTS – Professionally adjudicated online heats for SOLO, DUO/TRIO, MODELS & TROUPES

NATIONALS & GRAND FINAL – Exciting professionally-run Event with exceptional industry-relevant & CASH prizes.

PRIZES

ANNUAL PRIZE POOL NOW OVER \$400,000 including massive **Dance Scholarships, Cash, National & International Travel with Training Opportunities, Dancewear and Sponsored Dance Products, Individualised Mentoring** and much, much more! Prize Pool of between **\$5,000-\$10,000** for each Live Regional Event for **TROUPES & CREWS** with Major Award Categories for Choreography, Technique, Entertainment and Highest Pointscore, plus more!

TROUPES & CREWS

Dancelife Unite is now Australia's largest Troupe competition catering for dance groups of all ages, sizes and genre categories. Get your studio in front of current industry leaders and experienced judges and win your share of our fantastic prize pool! You can compete at one of our Live Events for Cash & incredible prizes, or Online for qualification to compete at Nationals!

PRIMARY & HIGH SCHOOLS

School Dance groups can enter and compete in their own troupe sections at Dancelife Unite. **Primary School** Dance Groups (K-6) can enter in an open-style section of any genre, while **High School Dance Groups** can now enter Lyrical, Contemporary, Jazz/Hip Hop and an 'Any Style' section. School Dance Group sections are offered in selected areas – please check Calendar of Events for details. For a copy of **Dancelife Unite Schools Syllabus** contact admin@dancelife.com.au.

SOLOS, DUO/TRIOS & MODELS

Australia is renowned across the globe for having some of the best, well-trained dancers in the world! At **Dancelife Unite**, we understand the very busy lives of young dancers and their parents. For this reason, we have created a unique opportunity for **Solo, Duo/Trio & Model** acts to enter and compete in Heats **ONLINE** as well as limited solo opportunities at Live Regional events wherever time permits with Troupe competition. Performers are adjudicated by our industry-professional judging panel and, if qualified with 80 points or above, will be invited to join us at Nationals in Sydney and compete for incredible prizes.

NATIONAL QUALIFICATION

All acts that compete and qualify with **80 points or above** at either our Live Regional Events or Online Heats are eligible to enter and compete at **Dancelife Unite National Finals** held in Sydney in the NSW Sept/Oct School Holidays of each year.

EXPERT JUDGES

Dancelife Unite employs only high calibre mentors and judges who are passionate working industry professionals - both Nationally and Internationally. Regular expert judges include **Kelley Abbey, Sarah Boulter, Jason Winters, Marko Panzic, Stephen Tannos, Amy Campbell, Adam Parson** and many more. All our judges adjudicate on a professional, industry-relevant level, bringing a uniquely beneficial element to the competition. Dancelife Unite **CONNECTS** the competition & professional dance industries like no other with genuine, incredible opportunities – **THAT is our point of difference!**

A Note from our National Director



"Like many of you, I have spent my whole life consumed by DANCE ... as a student from a very young age to a teacher, choreographer and studio owner for 28 years ... then as an agent, publisher & event manager dedicated to providing as many opportunities as possible for the next generation of dancers to learn, grow and become incredible future professionals. To say that my passion is DANCE is a complete understatement ... DANCE IS LIFE! But it's the PEOPLE that make all the DIFFERENCE! I feel honoured to share your passion for this incredible industry and look forward to sharing the magic of DANCELIFE UNITE with you and your students!"

CHRIS DUNCAN

National Director of Dancelife Australia Digital Magazine & Dancelife Unite National Dance Competition

DANCELIFE UNITE
PO BOX 3505, TUGGERAH, NSW 2259 PH: 0416 250974 or 0419 436024
EMAIL: info@dancelifeunite.com.au WEB: www.dancelifeunite.com.au

Calendar of Events 2018

DANCELIFE UNITE CALENDAR OF EVENTS 2018				
LIVE REGIONAL	COMPETITION DATES	AVAILABLE	LOCATION	ENTRIES CLOSE
HOBART	APRIL 6TH-8TH	Troupes, Solos	Guilford Young College	FEB 23RD
CENTRAL COAST	APRIL 14TH-15TH	Troupes Only	Central Coast Grammar	MAR 2ND
SYDNEY SOLOS	APRIL 17TH-19TH	Solos Only	Shore Grammar	MAR 9TH
PERTH	APRIL 24TH-29TH	Troupes, Solos	Newman College	MAR 16TH
ADELAIDE	MAY 4TH-6TH	Troupes, Solos, School Dance Groups	Westminster Theatre	MAR 23RD
SYDNEY SEASON ONE	MAY 25TH	Primary Dance Groups & High School Dance Groups - after 4pm	UNSW Science Theatre	APR 13TH
SYDNEY SEASON ONE	MAY 26TH-27TH	Troupes Only	UNSW Science Theatre	APR 13TH
GOLD COAST	JUNE 1ST-3RD	Troupes, Solos	Nerang Bicentennial	APR 20TH
SUNSHINE COAST	JUNE 8TH-10TH	Troupes, Solos	Matthew Flinders	APR 27TH
AUCKLAND	JUNE 15TH-17TH	Troupes, Solos	Avondale College	MAY 4TH
MELBOURNE	JUNE 22ND-24TH	Troupes, Solos, School Dance Groups	Genazzano College, Kew	MAY 11TH
CANBERRA	JUNE 29TH-30TH, JULY 1ST	Troupes, Solos	Gungahlin College Theatre	MAY 18TH
BRISBANE	JULY 20TH-22ND	Troupes, School Dance Groups	St John's Anglican College	JUNE 8TH
NEWCASTLE	JULY 28TH-29TH	Troupes Only	Griffith Duncan Theatre	JUN 15TH
SYDNEY SEASON TWO	AUG 3RD-5TH	Troupes Only	Shore Grammar	JUN 22ND
ONLINE HEAT	COMPETITION DATES	AVAILABLE	REWARDS	ENTRIES CLOSE
ONLINE HEAT - ONE	JAN 10TH-31ST	Solos, Duos/Trios, Models, Troupes & Crews	Sponsored prizes, medals & reports	JAN 31ST
ONLINE HEAT - TWO	MAR 1ST-31ST	Solos, Duos/Trios, Models, Troupes & Crews	Sponsored prizes, medals & reports	MAR 31ST
ONLINE HEAT - THREE	MAY 1ST-31ST	Solos, Duos/Trios, Models, Troupes & Crews	Sponsored prizes, medals & reports	MAY 31ST
LAST CHANCE QUALIFIER	JUL 25TH-31ST	Solos, Duos/Trios, Models, Troupes & Crews	Qualification only - no feedback	JUL 31ST
KELLEY ABBEY CHALLENGE	JAN 10TH-JUL 31ST	17YRS + Choreographic Challenge - NO UPPER AGE LIMIT	Kelley critique/National finals	JUL 31ST
NATIONALS	COMPETITION DATES	AVAILABLE	LOCATION	ENTRIES CLOSE
FINALS	28-30 SEPTEMBER	Solos, Duos, Trios, Modeling, JEEP WORKSHOPS	SHORE SCHOOL, SMITH AUDITORIUM	10TH AUGUST
FINALS - GRAND FINAL	1-3 OCTOBER 2018	Small & Large + School Dance Troupes + Workshops; GRAND FINAL	LUNA PARK - THE BIG TOP	10TH AUGUST

Entry Costs 2018

COMPETITOR ENTRY FEES - DANCELIFE UNITE - ALL EVENTS			
	LIVE REGIONALS	ONLINE HEATS	NATIONALS
TROUPES	\$50+gst	\$50+gst	\$75+gst
SOLOS	\$45+gst (selected regions)	\$35+gst	\$75+gst
NATIONAL PROTEGE TITLES	N/A	N/A	\$95+gst
DUO/TRIO	NOT AVAILABLE	\$45+gst	\$95+gst
MODEL	NOT AVAILABLE	\$35+gst	\$95+gst
Performer's Wristband*	N/A @ Regionals	N/A	\$65+gst (pre-purchased) OR \$75+gst (at event)
SPECTATOR ENTRY FEES - DANCELIFE UNITE - ALL EVENTS			
	PER SESSION RATE	DAY RATE	DANCER SPECTATOR FEE*
LIVE REGIONALS**	\$15 (cash only)**	\$25 (cash only)**	Concession rate i.e. \$10 (day of competition only)
	\$10 concession**	\$20 concession**	
	SEASON PASS	DAY RATE	DANCER SPECTATOR FEE*
NATIONAL FINALS	\$80+gst (6 days) (PRE-PURCHASED STUDIO GROUP BOOKINGS ONLY)	\$10+gst per day (PRE-PURCHASED STUDIO GROUP BOOKINGS ONLY)	All Finals sections are Covered in Performer's Wristband cost (except Grand Final)
	\$115+gst (for 6 days if purchased at event)	\$15+gst (per day if purchased at event)	
NATIONAL GRAND FINAL	Covered in Season Pass - all ages, non performers	\$40+gst GRAND FINAL (pre-purchased);	\$20+gst for all registered performers (must be wearing performer's wristband)
		\$45+gst GRAND FINAL (at event)	

*If a performer wishes to watch events at regionals, \$10 spectator cost applies. **NB: Sydney events the DAY RATE only applies due to venue costs.

Competition Events Available 2018 - TROUPES

DANCELIFE UNITE EVENTS 2018					
TROUPES, CREWS & SCHOOL DANCE GROUPS - LIVE & ONLINE including NATIONALS					
	MINI 4YRS	PETITE 5-8YRS	JUNIOR 9-12YRS	TEEN 13-16YRS	OPEN AGE
TIME LIMIT	3 MINS	4 MINS	4 MINS	5 MINS	5 MINS
	4&U - ANY STYLE				
BALLET		6&U, 8&U	10&U, 12&U	14&U, 16&U	OPEN AGE
LYRICAL		6&U, 8&U	10&U, 12&U	14&U, 16&U	OPEN AGE
CONTEMPORARY		6&U, 8&U	10&U, 12&U	14&U, 16&U	OPEN AGE
TAP		6&U, 8&U	10&U, 12&U	14&U, 16&U	OPEN AGE
HIP HOP		6&U, 8&U	10&U, 12&U	14&U, 16&U	OPEN AGE
JAZZ		6&U, 8&U	10&U, 12&U	14&U, 16&U	OPEN AGE
ACRO DANCE		N/A	9-12YRS JUNIOR	13-16YRS TEEN	OPEN AGE
MUSICAL, SONG & DANCE		N/A	9-12YRS JUNIOR	13-16YRS TEEN	OPEN AGE
ANY OTHER STYLE		5-8YRS PETITE	9-12YRS JUNIOR	13-16YRS TEEN	OPEN AGE
REC-SET		5-8YRS PETITE	9-12YRS JUNIOR	13-16YRS TEEN	OPEN AGE
SMALL TROUPE (4-9 dancers)*		5-8YRS LYRICAL/CONT	9-12YRS LYRICAL/CONT	13-16YRS LYRICAL/CONT	OPEN AGE LYRICAL/CONT
SMALL TROUPE (4-9 dancers)*		5-8YRS JAZZ/HIP HOP	9-12YRS JAZZ/HIP HOP	13-16YRS JAZZ/HIP HOP	OPEN AGE JAZZ/HIP HOP
SMALL TROUPE (4-9 dancers)*		5-8YRS ANY STYLE	9-12YRS ANY STYLE	13-16YRS ANY STYLE	OPEN AGE ANY STYLE
PRO-AM SERIES		ANY AGE - ANY STYLE – Includes Directors, Teachers (25yrs&O), Choreographers, Pro-Ams			
TIME LIMIT		4 MINS PRIMARY SCHOOL DANCE		TIME LIMIT 5 MINS HIGH SCHOOL DANCE	
PRIMARY SCHOOL**		ANY STYLE - PRIMARY SCHOOL TROUPE			
HIGH SCHOOL**				HIGH SCHOOL TROUPE - LYRICAL	
HIGH SCHOOL**				HIGH SCHOOL TROUPE - CONTEMPORARY	
HIGH SCHOOL**				HIGH SCHOOL TROUPE - JAZZ OR HIP HOP	
HIGH SCHOOL**				HIGH SCHOOL TROUPE - ANY OTHER STYLE	
*Small troupes have 4-9 competitors only. Small troupes may enter EITHER 'SMALL TROUPE' or regular sections.					
**SCHOOL DANCE GROUP SECTIONS available only in selected regionals - please see Calendar of Events table.					

CATEGORIES - TROUPES	CATEGORY DESCRIPTION - TROUPES
<i>TROUPE AGE taken from OLDEST COMPETITOR as at 1ST January of current year. Troupe Age is NOT average age.</i>	
BALLET	Classical, Neo-classical and Demi-character allowed.
LYRICAL	Expressive, yet subtle, dynamic technical dance focussed on conveying musicality & emotion.
CONTEMPORARY	Creative dance; can be abstract, not reliant on narrative, unpredictable, dynamic.
TAP	Any style of Slow, Waltz, Ensemble, Straight or Speed tap accepted; no backing tap sounds allowed.
HIP HOP	Street dance styles primarily performed to hip-hop music or evolved as part of hip-hop culture.
JAZZ	Traditional or commercial styles of up-tempo high energy Jazz.
ACRO-DANCE	Acro-dance must have a strong dance element together with acrobatic tricks.
MUSICAL THEATRE OR SONG & DANCE	Routine featuring any style of dance portraying Musical Theatre from a Broadway, Movie or TV Show OR Song and Dance of any style with fair display of both singing and dance talents.
ANY OTHER STYLE	Any other style of dance not offered including but NOT limited to Comedy, World Dance, Impersonation, Fusion styles etc. 'Broadway' Jazz styles allowed.
REC-SET TROUPE	For Dance Troupes who train a MAXIMUM OF THREE HOURS PER WEEK (i.e. RECREATIONAL dancers).
SMALL TROUPE - LYRICAL OR CONTEMPORARY	Groups with 4-9 students performing Lyrical OR Contemporary.
SMALL TROUPE - JAZZ OR HIP HOP	Groups with 4-9 students performing Jazz OR Hip Hop.
SMALL TROUPE - ANY OTHER STYLE	Groups with 4-9 students performing Any Style which is NOT Lyrical, Contemporary, Jazz or Hip Hop.
PRO-AM TROUPES	Combined professionals & amateurs OR solely pro dancers i.e. dance teachers 25yrs&O, directors, choreographers, professional dancers, companies.
SCHOOL DANCE GROUP - Primary School - Any Style Dance	(K-6) Open-style dance section of any genre. Routine must be taught as part of Education Dept approved activity.
SCHOOL DANCE GROUP - High School - Lyrical	High School (7-12) Lyrical Dance (see above description). Routine taught as part of Education Dept approved activity.
SCHOOL DANCE GROUP - High School - Contemporary	High School (7-12) Contemporary Dance (see above) . Routine taught as part of Education Dept approved activity.
SCHOOL DANCE GROUP - High School - Jazz OR Hip Hop	High School (7-12) Jazz OR Hip Hop (see above) . Routine taught as part of Education Dept approved activity.
SCHOOL DANCE GROUP - High School - Any Other Style	High School (7-12) ANY STYLE which is NOT Lyrical, Contemporary, Jazz or Hip Hop - taught as Education Dept approved activity.
NB: Studio Directors must enter 'Small Troupe' if you wish to compete against other small troupes. Small troupes CAN be entered in the large troupe sections if preferred.	

Competition Events Available 2018

SOLOS. DUOS/TRIOS. MODELLING.

DANCELIFE UNITE EVENTS 2018				
DANCE SOLO, DUO/TRIO & MODEL SECTIONS				
SOLOS - LIVE REGIONALS & ONLINE HEATS				
	PETITE 5-8YRS	JUNIOR 9-12YRS	TEEN 13-16YRS	SENIOR 17-25YRS
TIME LIMIT	2.5 MINS	3 MINS	3 MINS	3 MINS
BALLET, LYRICAL, CONTEMPORARY, TAP, HIP HOP, JAZZ	6&U, 8&U	10&U, 12&U	14&U, 16&U	17-25YRS
ACRO DANCE; MUSICAL THEATRE OR SONG & DANCE	NOT AVAILABLE	9-12YRS JUNIOR	13-16YRS TEEN	17-25YRS
ANY OTHER STYLE	5-8YRS PETITE	9-12YRS JUNIOR	13-16YRS TEEN	17-25YRS
SOLOS - NATIONALS ONLY				
	PETITE 5-8YRS	JUNIOR 9-12YRS	TEEN 13-16YRS	SENIOR 17-25YRS
TIME LIMIT	2.5 MINS	3 MINS	3 MINS	3 MINS
BALLET, LYRICAL, CONTEMPORARY, TAP, HIP HOP, JAZZ	6&U, 8&U	9, 10, 11 & 12YRS	13, 14, 15 & 16YRS	17-25YRS
ACRO DANCE; MUSICAL THEATRE OR SONG & DANCE	NOT AVAILABLE	9-12YRS JUNIOR	13-16YRS TEEN	17-25YRS
ANY OTHER STYLE	5-8YRS PETITE	9-12YRS JUNIOR	13-16YRS TEEN	17-25YRS
PROTEGE' - MAJOR NATIONAL SOLO CHAMPIONSHIPS				
*NEW FOR 2018: Must compete in 3x NATIONAL SECTIONS to qualify to compete for 'Protege' Major National Solo Championships				
TIME LIMIT	2.5 MINS	3 MINS	3 MINS	3 MINS
ANY STYLE DANCE - NO REPEATS	5-8YRS PETITE	9-12YRS JUNIOR	13-16YRS TEEN	17-25YRS
DUOS/TRIOS - ONLINE HEATS & NATIONALS ONLY				
TIME LIMIT	2.5 MINS	3 MINS	3 MINS	3 MINS
DUO/TRIO*	5-8YRS PETITE	9-12YRS JUNIOR	13-16YRS TEEN	17-25YRS
FACE OF CAPEZIO BY DANCELIFE UNITE' - ONLINE HEATS & NATIONALS ONLY				
NB: 1x HEADSHOT & 1x FULL LENGTH photo required				
MODELLING*	5-8YRS PETITE	9-12YRS JUNIOR	13-16YRS TEEN	17-25YRS
KELLEY ABBEY CHOREOGRAPHIC CHALLENGE - ONLINE HEATS ONLY - WINNER SELECTED FOR GRAND FINAL PERFORMANCE				
SET MUSIC SELECTED BY KELLEY ABBEY	90 SECONDS			
SOLO, DUO, TRIO OR GROUP	17YRS TO ANY AGE - JUDGED ON CHOREOGRAPHY, CONCEPT, FILMING ETC.			
*Available @ Online Heats & at Nationals Only				
NB: Solos only available in selected Live Regional Events - please check Calendar of Events for details.				

CATEGORIES	CATEGORY DESCRIPTION - SOLOS, DUO/TRIOS, MODELING
TROUPE AGE taken from OLDEST COMPETITOR as at 1ST January of current year. Troupe Age is NOT average age.	
BALLET	Classical, Neo-classical and Demi-character allowed. Pointe work allowed from 12yrs sections.
LYRICAL	Expressive, yet subtle, dynamic technical dance focussed on conveying musicality & emotion.
CONTEMPORARY	Creative dance; can be abstract, not reliant on narrative, unpredictable, dynamic.
TAP	Any style of Slow, Waltz, Ensemble, Straight or Speed tap accepted; no backing tap sounds allowed.
HIP HOP	Street dance styles primarily performed to hip-hop music or evolved as part of hip-hop culture.
JAZZ	Traditional or commercial styles of up-tempo high energy Jazz.
ACRO-DANCE	Acro-dance must have a strong dance element together with acrobatic tricks.
MUSICAL THEATRE OR SONG & DANCE	Routine featuring any style of dance portraying Musical Theatre from a Broadway, Movie or TV Show OR Song and Dance of any style with fair display of both singing and dance talents.
ANY OTHER STYLE	Any other style of dance not offered including but NOT limited to Comedy, World Dance, Impersonation, Fusion styles etc. 'Broadway' Jazz styles allowed.
DUO/TRIO	Any style of dance. Dancers may enter multiple duo or trio acts for heats however only ONCE for Nationals.
MODELING 'FACE OF CAPEZIO by DANCELIFE UNITE'	Modeling competition for Dancers for the chance to win a contract to represent Capezio and DanceLife Unite for a 12 month contract.
KELLEY ABBEY CHOREOGRAPHIC COMPETITION	Choreography challenge for dancers aged 17yrs & above judged on Choreography, Creativity, Filming etc by Kelley Abbey - DLU National Ambassador.
'PROTEGE' - MAJOR NATIONAL SOLO CHAMPIONSHIPS	Any style of dance. Must have competed in a minimum of 3x dance sections at Nationals to qualify for National Protege Titles.
NB: Studio Directors must enter 'Small Troupe' if you wish to compete against other small troupes. Small troupes CAN be entered in the large troupe sections if preferred.	

Details ... Live Regional Events

DanceLife Unite is primarily a Troupe competition however due to strong demand we now offer limited Solo opportunities at selected Live Events as well. All Live Regional Events are held in excellent theatres with large stages, dressing facilities, excellent viewing and professional technicians. Where possible, DanceLife Unite live events will be adjudicated by **two** industry-professionals with no local ties.

Troupes & Crews including Primary and High School Dance Groups compete for a total **Prize Pool** of **\$5,000-\$10,000** at each Regional event (depending on the number of entries). Each studio or school can enter a maximum of two routines in each category per age group. **Places are limited** at each regional event and entries will close once maximum numbers are reached, so **REGISTER EARLY** to avoid missing out on the magic of DanceLife Unite!

In selected areas where theatre time permits on tour, we are now able to offer very **LIMITED SOLO** events for **ELITE DANCERS** (please check Calendar of Events page for details). Live Solo Events often sell out in less than 24 hours so **BE QUICK** to enter for your chance to perform **LIVE** and compete for sponsored prizes including **CASH SCHOLARSHIPS!**

Details ... Online Events

Our Online Events mean performers are no longer restricted by geographic boundaries and can compete against the best in Australia, New Zealand and possibly the world! Our Online Program is the only competition of its kind where entry is as easy as uploading a YouTube file to our entry system. **Everything is done via our website online.** All you need is a performance quality video of your dance routines from the past year, and to upload them to your YouTube account. Then, the video link is copied into your online entry form along with your registration details.

DANCE SOLOS, DUOS & TRIOS

Soloists may enter as many categories within their age group as desired but only **once per genre per heat**. Multiple heats can be entered if you have a new routine you would like to have critiqued by our professional panel of judges. **Duos & Trios** may enter as many times in their relevant category as desired for the Online Heats, but can only enter once for Nationals. If a duo or trio member is also a member of a different duo/trio act they must choose which act they compete with at Nationals.

TROUPES - CAN'T MAKE IT TO A LIVE REGIONAL EVENT?

Troupes, Crews & School Groups that would love to enter DanceLife Unite but are either located too far from one of our live event locations, are unable complete routines in time, or have other exceptional circumstances may enter and compete for adjudication, prizes and National qualification via our Online Program. Online heats are also open to International competitors.

'FACE OF CAPEZIO by DANCELIFE UNITE' DANCE MODEL SEARCH

Are you the next 'Face of Capezio'? DanceLife Unite, in conjunction with Capezio Australia bring this exciting competition to young dancers in Australia and New Zealand. If you have the look, the skill, the personality and love to combine your passion for dance with your passion for fashion, you could be the next 'Face of Capezio by DanceLife Unite' in your age group. **All entrants must be dancers & you will need to supply your studio's details.** The four chosen winners will receive a contract to feature in advertising for Capezio and DanceLife Unite throughout the following season together with a professional photo shoot with Damian Tierney Photography, Cash & other prizes! Entrants must not be contracted to other brands past the date of the contract for this opportunity which is always from the January following Nationals for a 12 month period.

Details ... Nationals

DanceLife Unite NATIONALS will be held at the Sydney Olympic Park, State Sports Centre at Homebush in the NSW September/October School Holidays. You and your dance teams will mix it with the absolute best in our industry at Australia's leading dance competition with incredible prizes and opportunities – **DanceLife Unite!**

The DanceLife Unite Nationals will run over six electric days, all qualifying acts will compete at national level **FINALS** vying for a place in the **GRAND FINAL** and incredible **cash and prizes!!** **The National Grand Final** takes place on the final day of competition with brilliant Guest Acts and the best of the best DanceLife Unite competitors!

TO QUALIFY FOR NATIONALS

- **All acts** must enter and achieve a **minimum score of 80 points** at one of our Regional Live Events or Online Heats.
- **Troupes** - For every 5 qualified troupes, a studio, crew or school **may enter** one additional un-qualified BONUS troupe routine. Troupe acts entered in Nationals do not need to be the same genre or age group as acts qualified in the Regional Heats however the number of routines entered in Nationals cannot exceed the number of acts qualified plus allowed BONUS routines e.g. if a studio qualifies 20 acts through heats, they can now enter ANY 20 acts at Nationals regardless of age or genre of the acts that qualified ... they may also enter 4 additional BONUS routines.
- **Duo/Trio acts and 'Face of Capezio by DanceLife Unite' Models** must enter Online Heats and qualify by **achieving 'Celebrity' level** (80 points or above). Results posted on our website will only state if an entrant has achieved 'Celebrity' ('Qualified') status. 'Rising Star' levels do not qualify for Nationals.

Details ... Nationals

PERFORMERS' WRISTBANDS - ALL EVENTS EXCEPT GRAND FINAL

At the DanceLife Unite National Finals, **ALL** performers must pre-purchase and wear a **PERFORMER'S WRISTBAND** at all times on their **RIGHT WRIST** across the entire event.

All performers must purchase and wear the Performer's Wristband – whether a soloist, duo/trio, model or troupe participant. This wristband allows the performer to:

- Perform on stage
 - Be a spectator of any section of the entire event EXCEPT GRAND FINAL
 - Participate in all relevant workshops by top professionals - i.e. available to ALL performers
- NB: Catwalk choreography by top professional models is for 'Face of Capezio' National Finalists only*

Any performer not wearing a wristband will **not be granted** access to any of the above. Where a performer's wristband has been lost, destroyed, stolen, forgotten or otherwise gone missing, a new wristband **MUST BE PURCHASED** before the performer will be granted access to PERFORM, SPECTATE or PARTICIPATE in any event at the DanceLife Unite Nationals. Loose wristbands will be replaced by our staff. 'Sharing' a wristband will immediately disqualify performers from competition. **There will be no exception to this rule whatsoever.**

NATIONAL FINALS & GRAND FINALIST SELECTION

Each section of the National Finals is judged separately and competitors receive an adjudication with relevant awards of trophies, dog tags and ribbons based on scores. First prize for each Troupe Final category wins a \$100 Prize. Highest point scorers from each age group are then collated to determine which acts will progress through to the Grand Final as follows:

TROUPES: The **Top Eight** (8) scoring studios for each age group will progress to Grand Final and compete for major prizes. These studios must choose their best routine to compete. A studio could potentially qualify to compete for all age groups.

SOLOS: The **Top Ten** (10) scoring individual performers from each age group of the '**Protege Major National Solo Championships**' will be announced and awarded during Nationals. Of these, the **Top Four** (4) solo competitors in each age group will progress through to the Grand Final to compete for major prizes in each age group.

DUO/TRIOS: The **Top** scoring Duo/Trio acts in each age group (Junior & Senior) will be awarded directly from the Finals and announced as National Champions. Winners are invited to perform as guest artists at the Grand Final.

MODELS: The 'Face of Capezio by DanceLife Unite' competition is a detailed process combining modelling, photography and catwalk workshops. Our model mentor and Capezio representative at Nationals make the final assessment of all competitors. A **Top Ten** (20) are chosen in both the **Petite/Junior** and **Teen/Senior** combined categories i.e. A total of 40 models will go through to the Grand Final, where the final **4 winners** are announced.

PRIMARY & HIGH SCHOOLS: School dance groups have their own sections at Nationals and can compete *only* in these sections or choose to *also* compete (with different routine/s) in regular troupe sections against dance studio groups. School groups that **wish to compete for major prizes must enter and compete in the regular troupe sections.** The Highest point-scoring School Dance Group will receive a **\$500 cash prize** & be invited to perform at **Grand Final as Guest Artists.**

SMALL TROUPES: The Highest point-scoring Small Troupe will receive a **\$500 cash prize** & be invited to perform at **Grand Final as Guest Artists.** If Small Troupes wish to compete for Major Prizes they must enter regular troupe sections at Nationals.

The second half of our Grand Final presents an incredible show featuring amazing guest and professional artists. Our judges then announce all National Title Champions and sponsored prizes!

GRAND FINAL PERFORMER'S WRISTBANDS

Once the **Director of a successful studio** or the **Parent/Chaperone of a successful Solo or Duo/Trio** performer has registered which routine/s will be performed in the Grand Final, our staff will issue new '**GRAND FINAL ONLY**' (GFO) performer wristbands which must be worn on the right wrist in addition to the regular performer's wristband. Model Grand Finalists will be issued 'GFO' wristbands at rehearsal. **For TROUPES**, the number of wristbands issued is determined by the number of dancers listed on the studio's entry form for the registered routine. **These numbers can be adjusted up until 2 weeks prior to the event start-date.** If more students perform in the Grand Final than are listed on our official records for that routine, a fee of \$40+gst applies to each additional student for their 'GFO' wristband.

NB: If a 'GFO' wristband is lost, stolen, or otherwise unavailable a new one must be purchased at \$40+gst.

National performers wishing to watch the Grand Final must PURCHASE A PERFORMER'S SPECTATOR TICKET at the incredibly discounted price of \$20+gst at the event (NB you must be wearing your Performer's Wristband to receive this discounted Grand Final Spectator's entry stamp).

Students who belong to a dance studio or school group selected for Grand Final but who are NOT participating in the Grand Final and wish to remain with their peers have two options:

- If appropriately aged and holding a current Working With Children Check, they can act as a chaperone in the dressing room (dresser/assistant supervisor)
- Purchase an audience spectator ticket @ \$20+gst (only available if registered and wearing a Performer's Wristband)

NB: All 'chaperones' in a dressing room that are responsible for children other than their own must hold a current Working With Children Check or their state equivalent.

Details ... Nationals

NATIONAL FINALS SPECTATOR FEES

SPECTATOR TICKET PRICES - DANCELIFE UNITE NATIONALS			
EVENT	SEASON PASS	DAY RATE	DANCER SPECTATOR FEE*
NATIONAL FINALS	\$80+gst (6 days) (PRE-PURCHASED STUDIO GROUP BOOKINGS ONLY) \$115+gst (for 6 days if purchased at event)	\$10+gst per day (PRE-PURCHASED STUDIO GROUP BOOKINGS ONLY) \$15+gst (per day if purchased at event)	All Finals sections are Covered in Performer's Wristband cost (except Grand Final)
NATIONAL GRAND FINAL	Covered in Season Pass - all ages, non performers	\$40+gst GRAND FINAL (pre-purchased); \$45+gst GRAND FINAL (at event)	\$20+gst for all registered performers (must be wearing performer's wristband)

NB - Spectator prices are concession rates and standard for all ages at Nationals - no further discount applies.

*Pre-purchased tickets are available until 1 week prior to the commencement of Nationals. All other spectator tickets must be purchased at the event.

TEACHER'S WRISTBANDS

NATIONAL FINALS - audience & workshop participation entry		
	Director's FREE Wristband	Teacher/Chaperone's FREE Wristband
1-5 Troupes entered	1	2
6-20 Troupes entered	2	3
21+ Troupes entered	3	4
NATIONAL GRAND FINAL		
	Director's FREE Wristband	Teacher/Chaperone's FREE Wristband
	(This pass allows audience OR backstage access)	(This pass allows BACKSTAGE ACCESS ONLY)
1-5 Troupes in Grand Final	1x FREE WRISTBAND PER TROUPE IN GRAND FINAL	To be determined by troupe/s size & age*

* All 'chaperones' in dressing rooms responsible for children other than their own must hold a current Working With Children Check or their state equivalent.

NB: We will need to know if Directors will be backstage or intend to watch in the audience to prepare VIP seating for you!
This information is required at the time of registering which troupe/s you will be competing with at Grand Final.

How to Enter – All Events

HOW TO ENTER LIVE REGIONAL EVENTS

- Registration to all DanceLife Unite Live Regional Events for the 2018 season opens online on **17th November 2017**
- All entries must be completed via our website entry system: **www.dancelifeunite.com.au**
- Entries close 6 weeks prior to each event or when entries are full (please see Calendar of Events for details)
- No 'per-performer' fee at our Regional events however if a dancer wishes to watch, a \$10 spectator fee is applicable.
- Payment must be completed via our online registration system using **PayPal** (including credit card). There can be no exceptions to this. This ensures all entry and contact details are correct and no mistakes or omissions are encountered. **Please CHECK YOUR ENTRY!**

HOW TO ENTER ONLINE HEATS – ALL PERFORMANCE ACTS

- Entries to Online Events open on the advertised first day of each heat. (please see Calendar of Events for details)
- Upload to YouTube** a good quality recording of the Solo, Duo/Trio, Troupe or Crew's **stage performance** from the past 12 months. Uploading can sometimes take a while so allow plenty of time for this step. Set your YouTube account to '**Unlisted**' - NOT 'Private' - if you would like to keep the clip from being available publicly. Then, copy and paste the YouTube URL into the online entry form, complete all entry details and pay relevant entry fees via PayPal or credit card. We have a YouTube tutorial available on the entry page for your convenience. [Contact us if you need assistance with this step: info@dancelifeunite.com.au or M: 0422 986362]
- Expert Judges** will professionally adjudicate all acts for each heat via the YouTube links as they would for a live performance – in sections, in order and once only
- Written reports and awards** with relevant sponsored prizes will be mailed to all competitors for Heats One, Two & Three *only*. Competitors in the Last Chance Qualifier will be advised via the DanceLife Unite website if they have successfully *qualified* to enter and compete at Nationals. *NB Entries for Last Chance Qualifier do not enter you for Nationals as this is a Qualifying round ONLY. If qualified, each act must then enter Nationals separately.*
- Online Heat Results** are announced within 14 days of each heat closing
- Registrations for Nationals** will be open to qualified acts once results are announced.
- NOTE: Studios and schools that have entered routines into Live Regional Events may also enter additional troupes through the Online Heats that may not have been ready in time for their closest Live Regional heat.

How to Enter – All Events

HOW TO ENTER ONLINE HEATS – 'FACE OF CAPEZIO by DANCELIFE UNITE' FOR DANCE MODELS

- **Must be dancers** - All entrants for the 'Face of Capezio by DanceLife Unite' Model Search must be dancers to be eligible and you must supply your studio details on your entry.
- **Attach** via email to entries@dancelifeunite.com.au **one good quality headshot** and **one good quality body-shot** with your online entry form, complete all entry details and pay the relevant entry fees via PayPal or credit card.
- **For heats, contestants are judged on photogenic qualities only** by our panel of expert judges.
- **Online Heat Results** are announced within 14 days of each heat closing.
- **Registrations for Nationals** will be open to qualified acts once results are announced.
- **Successful finalists** will be invited to enter the DanceLife Unite Nationals to **workshop** with some of Sydney's finest models where they will learn a dance-oriented catwalk routine and 'raw' photo shots will be taken. Grand finalists will then compete for the National Title in their age group.
- **Capezio representatives** will choose four winners from our Grand Finalists.

HOW TO ENTER NATIONALS – ALL EVENTS

- **Once you have qualified**, you may enter the National Final Events which open 24 hours after each Live Regional or publication of results for Online Heats. You must **ENTER NATIONAL EVENTS** if you wish to participate.
NB: Competing at a Live or Online Event does not automatically enter you for Nationals - it establishes whether you have qualified to compete at National Finals.
- **ALL** performers for Nationals must pre-purchase and wear a **PERFORMER'S WRISTBAND** at all times on their **RIGHT WRIST** across the entire Nationals event. **The Performer's Wristband** costs \$65+gst if pre-purchased or \$75+gst if purchased at the event. This charge is additional to the events you wish to enter and covers each performer to compete, spectate any section except Grand Final and participate in all Dance Workshops.
 - ❖ Performer's wristbands for troupe-only competitors will be available for pickup at the event by a registered studio representative.
 - ❖ Performer's wristbands for Solo, Duo/Trio, & Model entrants will be available for collection at the event.
- All entries must be completed via our website: www.dancelifeunite.com.au via the 'NATIONALS' Entry Page.
- Entries close 6 weeks prior to Nationals or when entries are full (please see Calendar of Events for details).
- Payment must be completed via our online registration system using **PayPal** (including credit card). There can be no exceptions to this. This ensures all entry and contact details are correct and no mistakes or omissions are encountered. **Please CHECK YOUR ENTRY!**

Terms & Conditions:

Rules, regulations and guidelines: DanceLife Unite takes pride in being a fair and professional competition. Please read all rules, regulations and guidelines carefully, making sure that you and /or everyone in your dance studio/group, including parents, understand and accept them. Failure to adhere to these rules and regulations may result in disqualification.

General Entry Conditions - all DanceLife Unite Events

1. **DanceLife Unite** is a member of the **Australian National Dance Competition Alliance (ANDCA)**. All competitors understand and agree to the ANDCA National codes of conduct.
2. **The Directors of DanceLife Unite reserve the right to determine appropriate action and procedures where necessary if not covered in written Terms, Conditions or advertised information.**
3. All participants grant permission for DanceLife Unite, to use their images/video snippets to promote the event.
4. All entries must be completed **ONLINE** at www.dancelifeunite.com.au and paid in full via **PayPal** or credit card.
5. By entering our competition/s you confirm all Terms, Conditions and other provided Information has been read and accepted.
6. Entry fees are non-refundable; entries are transferable to another section only if received before the close of entry date.
7. A current 'Working with Children Check' or equivalent must be supplied with all troupe entries by the dance director.
8. Sportsman-like behaviour is expected at all times. DanceLife Unite promotes ethical, positive and respectful industry practices. Therefore, at our events, the following will not be tolerated: poaching, plagiarism (copying of choreography/concept/costuming etc), intimidation or any other unsportsmanlike or derogatory comments or behaviour. Judges, staff, directors and other studio personnel are to be respected at all times. *Please also see ANDCA ruling for National anti-bullying policy.*
9. Social media positive promotion of our events is welcomed however DanceLife Unite will not tolerate social media 'slurring' of any kind. *Please also see ANDCA ruling for National Social Media code of conduct.*
10. Junior or assistant teaching staff may perform in Open Age Troupe sections up until the age of 25yrs. Studio Directors, senior teaching staff, pro-dancers & choreographers (whose main income is drawn from teaching, choreographing or performing) are **not eligible** to compete in Open Age Troupes, – these troupes must be entered in the new 'PRO-AM SERIES' section. PRO-AM SERIES is for troupes that have any of the following: senior teachers aged 25yrs or over as at 1st January of the current year, studio directors, choreographers, other dance professionals included in the troupe.
11. DanceLife Unite reserves the right to add or delete competition days or move competition location, due to unforeseen circumstances and entries will not be refunded if DanceLife Unite extends dates.
12. The Judges decision is final. No correspondence will be entered into. Any person approaching a judge during the course of competition will render their school disqualified - this includes any online approach prior to the event or during the event.

Terms & Conditions: ... continued

13. DanceLife Unite reserves the right to cancel or combine any section where less than six entries are received. The Director may place the competitor in the next higher age group section, combine with closest genre, or refund entry fee. **Updated for 2018:** At Nationals, in the split Junior & Teen age groups of 9yrs, 11yrs, 13yrs & 15yrs for solos, entries will be combined into 10yrs, 12yrs, 14yrs & 16yrs respectively if less than 10 entries are received for the split age categories.
14. If a Judge is unable to perform his or her duties, DanceLife Unite reserves the right to appoint a substitute without notice.
15. All entries are taken on first come basis; we also reserve the right to refuse any entry at the Director's discretion.
16. All troupe entries must be submitted together to avoid any confusion.
17. Correct category entry is essential - a \$25.00 fee for each change will automatically apply.
18. Incorrect acts in a category may result in a 5-point deduction at judges' discretion.
19. **Updated for 2018:** All acts must be done with absolute safety and with age appropriateness and family audience viewing in mind. Acts deemed as unsafe or inappropriate will risk a 5-point deduction at judges' discretion.
20. DanceLife Unite reserves the right to reduce an advertised prize pool where minimum entries have not been met.

General Entry Conditions applicable to Live Events

1. Entrants perform at their own risk. Entrants agree they are of good health and fitness and physically able to participate.
2. A schedule will be emailed to each participating studio 4 weeks prior to the event, listing section times and events.
3. Programs will either be posted prior to the event or available at the event. You are requested to order a program with your entries; limited copies will be on sale at the event. It is your responsibility to ensure you are aware of your performance schedule and times.
4. No teachers, parents or other persons are allowed to be or coach from side stage (except for 4/U, 6/U & 8/U sections where 2 helpers are allowed). Side stage areas must remain clear until staff have directed entry or exit.
5. DanceLife Unite and the competition venue are not responsible for any property loss or injury to any persons attending the event and lost property will be left at the venue for your collection.

Age Groups

1. Age of competitors will be taken from **1st January of the current year**.
2. Age limits are **NOT** based on the average age of a troupe. Troupe age is based on the oldest troupe member's age as at 1st January.
3. **Updated for 2018:** Solo, Duo/Trio dancers must bring Proof of Age to Nationals and Troupe's oldest member must also provide Proof of Age at Nationals where random checks will occur.
4. Pointe work may only be performed in sections from 12 years.
5. **Updated for 2018:** We reserve the right to confirm age rules have been complied with to ensure fairness to all competitors in the spirit of ethical competition.

Time Limits - all Events

1. **Updated for 2018:** Groups of 4/U have a time limit of 3 minutes. Groups of 6/U, 8/U, 10/U & 12/U have a time limit of 4 minutes. Groups of 14/U, 16/U and Open Age have a time limit of 5 minutes.
2. **Updated for 2018:** Primary school dance groups have a 4 minute time limit. High school dance groups have a 5 minute time limit.
3. Solos, Duo/Trios: 6/U and 8/U have a time limit of 2.5 mins; 10/U, 12/U, 14/U and 16/U and 17-25years have a time limit of 3 mins.
4. A 5-point deduction applies to acts that run overtime.
5. No correspondence will be entered into for any act that has points deducted for overtime or for any other reason. Please check music and routine length from first to last movement.

Performances at Live Events

1. House curtains are not drawn between items and stage lights are not dimmed. Please rehearse stage entrances and exits accordingly.
2. There is limited crossover backstage at selected venues. For safety, choreography should limit or omit backstage crossovers.
3. 5 Points will be deducted if competitors do not perform in scheduled sequence except where DanceLife Unite management deem it necessary in advance for well-being of performers. If you have any scheduling queries please contact us six weeks prior to event.
4. You must be ready to perform at least **3 acts** before yours, unless you have permission from Directors prior to day of competition.
5. Competitors are responsible for preparing and removing all props in a timely manner. A 30 second time limit applies. Prop assistants must not wear any studio-identifying clothing when on stage. Please minimise use of large props wherever possible.
6. Simple hand held props are allowed but no props that need assembly on site including scenery are permitted without prior written approval from a DanceLife Staff Member. A 5 point deduction applies for overtime set-ups or dismantling of large props.
7. Any discrepancy in score sheets must be brought to the attention of DanceLife Unite Staff on the day of competition. No protest will be accepted after this. **Only Studio Directors** or one authorised representative will be permitted to approach our Staff with a problem relating to a troupe or individual in their care. For soloists a parent may approach in the absence of the Studio Director.
8. Any dispute must be accompanied with a \$50 non-refundable fee regardless of the outcome.

Performances - Online Heats

1. Soloists may enter as many categories within their age group as desired but **only once per genre** category per heat.
2. Duo & Trio competitors may enter more than once in relevant age category for Heats but must choose their best (i.e. ONE) act for Nationals to compete with.

Terms & Conditions: ... continued

Submitting Your Music at Live Events (including Nationals)

**Please note we are currently upgrading our entry system to trial the upload of audio tracks digitally however until this system is successfully underway we will continue to use the original system of CD playback at events. You will be notified once the new audio upload system is available.*

1. Music must be submitted on CD. All CD's must be of good quality, clearly labelled (dance studio name, section, competitor number, start 'on' or 'off' stage). Only one track of music per CD. No other media accepted due to the length of time it takes to switch from one media source to another. Tracks should be recorded as AUDIO CD – NOT iTunes or Data files as these do not play in all theatre sound systems. **Updated for 2018:** You are requested to bring a back-up copy of your edited music on an Ipad or USB in the event that your CD does not play correctly. We endeavour to ensure all dancers have equal opportunity so PLEASE CHECK your CD's in multiple players prior to competition day to ensure your dancers have a fair and equitable opportunity to perform at their best.
2. You are requested to submit a back-up CD with your original on the day of your event.
3. Music is to be submitted a minimum of 30 minutes prior to the competition SESSION starting time (not your section) by handing your CD's to the Registration Desk and supplying all relevant details. A 5 point deduction applies to late submission of music unless prior authority has been granted by the Directors.

Dressing Rooms at Live Events

1. Dressing Room facilities are limited. Entrants are therefore requested to come as pre-prepared as possible, with make-up done.
2. All 'chaperones' in dressing rooms responsible for children other than their own must hold a current Working With Children Check or their state equivalent. **Updated for 2018:** In Dressing areas, chaperones must be mindful of dancers' privacy and vacate if/when deemed necessary or requested by staff, especially when such spaces are shared between more than one studio.
3. Dressing rooms are for **dressing only**. No parents, extra teachers or additional students are allowed to congregate, as there is simply not enough room to socialise. Please dress and exit quickly to allow others to use dressing space.
4. No food or drink other than water allowed in dressing rooms.
5. Any studio or student that abuses dressing rooms will be disqualified.
6. A cleaning fee of \$200 minimum will be charged to any studio leaving dressing rooms/areas untidy.

Awards at Regional Live Events

1. At Regional competitions, Troupes win Cash and Prizes rather than trophies.
2. Major Awards are presented at the end of Event for Choreography, Entertainment, Technique, Highest Point-Score and more.
3. The total prize pool for each Regional is between \$5,000 and \$10,000 worth of Cash and Prizes depending upon the level of entries.
4. Written reports can be collected after each session from Registration. Reports can only be collected by the studio director/teacher or authorised delegate. We do not post out awards or score sheets after the event.
5. **Updated for 2018:** Wherever possible, Cash Prizes are delivered in CASH at the Event at Award Ceremonies. On rare occasions we may seek banking details to deposit prizes if Cash is not available for prize delivery at the event.
6. Ribbons are supplied to all placing **junior** troupe members only (6/U – 12/U) for Live Regionals and Online Events. Ribbons can be purchased if required for troupes of older age groups either at the event or post-event.

Online Solo, Duo/Trio & Model - Studio Director/Parent Guarantees

1. Studio Directors and/or Parents entering their solo students/child fully accept the process of our Online Competition.
2. Any competitor found to falsify any detail will be disqualified from the Online competition and from entering our National Finals.

Online Troupe, Crew & School Group - Studio Director/Coordinator's Guarantees

1. Studio Directors and Dance Coordinators entering troupes fully accept the process of our Online Competition.
2. Any studio found to falsify any detail will be disqualified from the Online competition and from entering our National Finals.

Online Heats - Score Sheets, Awards & Prizes

1. Each competitor receives an Adjudication report by mail from the relevant judge/s of their section/s.
2. Sponsored gift vouchers are awarded for 1st Place. Ribbons and/or dog tags are awarded for 1st, 2nd, 3rd, 4th & Highly Commended.
3. Graded certificates - either 'Celebrity' or 'Rising Star' - are mailed with reports to the address indicated on the PayPal entry form.

Online Heats - Submitting Video & Photographic Entries

1. All Video entries for dancers must be of good quality and filmed in either a concert or competition setting on stage with white light to be eligible for prizes. Items with theatrical lighting or special EFX including multiple edits will be adjudicated for potential qualification only i.e. not a mark or potential prizes.
2. Pre-recorded student vocals are permitted on the backing track for items entered as 'Musical Theatre'.
3. Pre-recorded tap sounds will not be permitted in Tap Dance categories
4. All entries must be loaded to a **YouTube** channel and the link correctly copied to your entry. The YouTube upload should be set to 'Unlisted' and must remain active until the end of the National Competition.
5. All Video recordings must be taken within the 12 months prior to the relevant Heat start date.
6. 'Face of Capezio' competition entrants please provide **ONE headshot** and **ONE full-length shot** in **JPG** format of the entrant (no larger than 500KB each). Entries will **not be accepted** where more photos have been provided than required. No over edits please!
7. All entrants into the Model competition must be dancer and provide information regarding training.
8. Model entrants must NOT be contracted to any other brand **past the date of potential contract for the 2018 National Title winners**. The 2018 winners will be contracted from January 2019 to January 2020 to Capezio & Dancelife Unite. Any current contract that a competitor may have must be concluded prior to the commencement of the Dancelife Unite 'Face of Capezio' contract.

Terms & Conditions: ... continued

To Qualify for Nationals

1. All acts scoring 80 points or above from either **Live or Online Events** are eligible to compete at DanceLife Unite National Finals.
2. For every 5 qualified troupes, a studio, crew or school **may enter** one additional un-qualified troupe routine.
3. A studio may change the genre & age group of any qualified routine from Regionals to Nationals.
4. Model entrants must disclose any current contracts to other brands or companies including the contract completion date.
5. Any person or group entering Nationals who is found to have not qualified correctly, will forfeit entry fees and be disqualified

Performances at Nationals

1. Qualified dance studios and groups can enter a maximum of **TWO GROUPS PER SECTION** at Nationals.
2. Qualified Duos/Trios and Model contestants can enter **ONE CATEGORY** at Nationals.
3. Qualified Soloists can enter as many different genres within their age group as desired at Nationals however these items **MUST ALL HAVE QUALIFIED** through our Heats. Routines can be different from those qualified to allow for updated choreography.
4. Places are limited and will be available on a first-come, first-serve basis in all categories.
5. All competitors **MUST** wear a well fitted wristband on their right wrist at Nationals. Loose wrist-bands will be replaced by our staff.
6. Entrants first compete in the DanceLife Unite National Finals. **Updated for 2018:** Those wishing to compete for Major Prizes must compete in 3x Final sections at Nationals and the new 'DanceLife Unite National Protege Titles'. Highest point-scorers then compete in our **National GRAND FINAL**.
7. You must be ready to perform **at least 3 acts before** yours, unless you have permission from the Directors prior to competition.
8. Students are advised not to sit in the audience preceding their event and to stay with their studio group so our staff can locate.
9. 5 Points will be deducted if groups do not perform in scheduled sequence except at the Director's discretion. If you have any scheduling queries please contact us 6 weeks prior to event.
10. All routines and costumes must be appropriate for family viewing. 5 Points will be deducted if inappropriate at judges' discretion.
11. Competitors are responsible for preparing and removing all props in a timely manner. A 30 second time limit applies. Prop assistants must not wear any studio-identifying clothing. A 5 point deduction applies for overtime set-ups or dismantling of large props.
12. Simple hand held props are allowed but no props that need assembly on site including scenery are permitted without prior written approval from a DanceLife Staff Member.
13. House curtains are not drawn between items and stage lights are not dimmed. Please rehearse stage entrances and exits accordingly.
14. There is limited crossover backstage. In the interests of safety, choreography should limit or omit backstage crossovers.
15. Any discrepancy in score sheets must be brought to the attention of a DanceLife Unite Staff member on that day of competition. No protest will be accepted after this. **Only Studio Directors** or one authorised representative will be permitted to approach DLU Staff with problems relating to a troupe or individual in their care. For soloists a parent may approach in the absence of the Studio Director.
16. Any dispute must be accompanied with a \$50 non-refundable fee regardless of the outcome.
17. All participants grant permission to DanceLife Unite, to use their photographs/video snippets* or to appear on/in local and/or national media to promote the event. (*Note: snippets are small grabs of video for promotion only.)

Nationals - Score sheets, Awards & Prizes

1. Major Cash, Travel Vouchers, Mentoring, Workshop Programs, Contracts, Dancewear, International Tuition, Gift Vouchers, Trophies, and much more is awarded at Nationals.
2. Written reports for all competitors can be collected after each session from the Registration area. Reports can only be collected by the studio director/teacher for troupes. A competitor's parent or supervisor must collect for Solo, Duo/Trio performers. We do not post out awards or score sheets after the event.
3. DanceLife Unite unique dog tags will be awarded to each troupe member – of all age groups – for placing 1st, 2nd or 3rd and ribbons for 4th or Highly Commended at Nationals.
4. Winners of cash prizes will be awarded cash or cheques at Award Ceremonies at the event.
5. If a soloist wins the National Grand Final they will be invited to perform as a Guest Artist in the following year's Grand Final in the 'DANCE OF CHAMPS' segment. National Title winners are able to compete in the Finals of the following year's Nationals however may only compete in the Grand Final if their age puts them into the higher age group than the category that was won the year previously. E.g. a competitor may win the 'Junior (9-12yrs)' category this year so they are not eligible to compete in Grand Final in Junior the following year, HOWEVER if their age puts them into the 'Teen (13-16yrs)' category the following year, they may compete at both Finals & Grand Final.

Dressing Rooms at Nationals **Please also see ANDCA guidelines on Dressing Stages 1 & 2.*

1. Dressing Room facilities are adequate and will be allocated by DanceLife Unite staff based on total number of performers listed on your entry. Entrants are requested to come as pre-prepared as possible, with make-up completed as for Regional Live Events.
2. All 'chaperones' in dressing rooms responsible for children other than their own must hold a current Working With Children Check or their state equivalent.
3. Dressing rooms are for **dressing only**. No teachers, parents or additional students are to congregate in these areas. Please dress and exit quickly to allow others to use dressing space.
4. Dressing rooms are NOT to be used as holding areas for bags or costumes at times when performers are not currently competing.
5. No food or drink other than water allowed in dressing rooms.
6. Any studio or student that abuses dressing rooms will be disqualified.
7. A cleaning fee of \$200 minimum will be charged to any studio leaving dressing rooms/areas untidy.

ANDCA Codes of Conduct:

The Australian National Dance Competition Alliance - ANDCA - has been formed to unify National Codes of Conduct for the safety, wellbeing and protection of participants and the promotion of positive ethics within our Australian competition industry.

ANDCA consists of the following Australian National Dance Competitions:

- DanceLife Unite
- Peter Oxford's Showcase & Hollywood Bound
- Get The Beat
- Follow Your Dreams

The following Codes of Conduct are applicable to all ANDCA competitions. Participants in any of the above competitions are bound by ANDCA Codes of Conduct in addition to each competition's own Terms & Conditions. Failure to observe ANDCA Codes of Conduct may result in disqualification and/or future ban from any or all ANDCA competitions.

Dressing Room Codes

- Stage 1 will be a common area where NO costume changing or undressing will take place.
- Stage 2 will be a partitioned or closed off area where ALL undressing and costume changing will take place.
- At no point are any photos or video to be taken inside a change room.

Anti-bullying Code:

- We are firmly Bully Free and reward acts of kindness at our events. Please be considerate around others and support ALL competitors and Studios for the duration of the event. Any evidence of bullying from anyone at the event will be dealt with accordingly and may result in instant disqualification.

Social Media Code:

- Positive social media promotion is welcomed using official tags and relevant links. However posts on any social media forum that are considered to be damaging in any way by Directors toward any person involved in our events will not be tolerated and will result in disqualification and/or a permanent ban from future competition among all ANDCA competitions. This includes posts prior, during or post event/s which may in any way: 1) intimidate, bully, harass or discourage another person from participating in our events; 2) which may damage valuable sponsorship arrangements; or, 3) which may cast doubt upon the integrity, professionalism and/or reputation of this competition and it's Director/s.

Remember Social Media can be fun but must be used in a responsible way!

DanceLife Australia and DanceLife Unite are dedicated to creating positive, inspiring opportunities in a supportive environment for ALL DANCERS, EVERYWHERE!"

Arts and Community Development Committee	
Mtg Date: 11.09.18	OAR: YES
Authorisation: Caroline McMahon	

28 August 2018

MEMORANDUM

TO: CHIEF OPERATING OFFICER (ARTS, SOCIAL DEVELOPMENT AND COMMUNITY ENGAGEMENT)

FROM: COMMUNITY GRANTS CO-ORDINATOR

RE: CHRISTMAS/FESTIVE SEASON GRANTS 2018 APPLICATIONS

INTRODUCTION:

This is a report by the Community Grants Co-ordinator dated 28 August 2018 concerning the allocation of funds for the 2018 Christmas/Festive Season Grants Program.

BACKGROUND:

Council's Christmas/Festive Season Grants Program has a budget allocation of \$40,000.00 for Christmas and Festive Season events and activities.

Christmas/Festive Season Grants support community organisations developing and delivering a community Christmas event or activity or other celebratory event relevant for the broader community. The maximum grant available for community groups is \$2,000.00. Applications for Christmas/Festive Season Grants opened on 1 July and closed on 31 July 2018.

Council received 25 eligible applications seeking a total of \$39,947.00 which have been assessed by a Grants Assessment Panel of three Council Officers representing different branches of Council, as required in the Community Grants and In-Kind Assistance Program procedure.

Applications are assessed against Ipswich City Council's grant funding priorities and the grant assessment criteria outlined in the Community Grants and In-Kind Assistance Program Applicant Guidelines (see Attachment A).

The Grants Assessment Panel used the following 5 point scoring system against each of the assessment criteria:

- 5 – outstanding response
- 4 – strong response
- 3 – satisfactory response
- 2 – limited response
- 1 – application is non responsive

The total score an application receives corresponds with a funding recommendation according to the following table:

Score	Funding recommendation
80-100	Recommended funding is 100% of the eligible funding requested by the applicant organisation.
60-79	Recommended funding is 75% of the eligible funding requested by the applicant organisation.
40-59	Recommended funding is 50% of the eligible funding requested by the applicant organisation.
Less than 40	No recommendation that funding is provided.


BENEFITS TO COMMUNITY AND CUSTOMERS:

Through the provision of Community Grants, Ipswich City Council seeks to support the role of community organisations and recognise the significant role they play in developing and delivering initiatives that encourage participation in community life, foster social cohesion, celebrate diversity, and contribute to a vibrant, healthy and sustainable city.

FINANCIAL IMPLICATIONS:

Funding of \$40,000.00 is available under the 2018-2019 Community Grants Budget to support the Christmas/Festive Season Grants Program. Following assessment of the applications received through the Christmas/Festive Season Grants Program, a total of \$27,747.19 funding has been recommended.

ATTACHMENT:

Name of Attachment	Attachment
Attachment A – Community Grants and In-Kind Assistance Program Applicant Guidelines	 Attachment A

RECOMMENDATIONS:

That the interim administrator of Ipswich City Council resolve:

- A. That Council provide funding in the amount of \$605.00 (ex-GST) to the AEIOU Foundation towards the Camira Kids Christmas Party.
- B. That Council provide funding in the amount of \$1,500.00 (ex-GST) to ALARA Qld Ltd towards the ALARA Annual Christmas Party for People with a Disability.
- C. That Council provide funding in the amount of \$523.00 (ex- GST) to the Anglican Parish of Rosewood towards the Marburg Community Carols Evening.
- D. That Council provide funding in the amount of \$1,500.00 (ex-GST) to Churches of Christ Care towards the Churches of Christ Care South West Fostering and Kinship Care Family Christmas Event.
- E. That Council provide funding in the amount of \$1,500.00 (ex-GST) to Churchill Baptist Church towards Carols in the Park.
- F. That Council provide funding in the amount of \$1,500.00 (ex-GST) to Collingwood Park State School P&C Association towards the Carols by Torchlight.
- G. That Council provide funding in the amount of \$687.75 (ex-GST) to FOCAL Community Living Inc. towards the Focal Christmas in the Park event.
- H. That Council provide funding in the amount of \$1,500.00 to Ipswich Central State School Parents and Citizens' Association towards Carols and Central.
- I. That Council provide funding in the amount of \$1,000.00 (ex-GST) to Kruger Parade Baptist Church towards the Kruger Parade Community Christmas Carols.
- J. That Council provide funding in the amount of \$1,312.50 (ex-GST) to Leichhardt Baptist Church towards the Leichhardt Community Christmas Carols.
- K. That Council provide funding in the amount of \$1,500.00 to Lions Club of Rosewood towards the Rosewood Lions Christmas Street Carnival.
- L. That Council provide funding in the amount of \$1,500.00 (ex-GST) to LiveCity Church towards the Redbank Plains Community Christmas Carols.
- M. That Council provide funding in the amount of \$1,000.00 (ex-GST) to Marburg & District Agricultural and Industrial association towards the Christmas Carnival.
- N. That Council provide funding in the amount of \$1,303.19 (ex-GST) to Multicultural Development Australia towards the Redbank Plains Christmas Outdoor Cinema.

- O. That Council provide funding in the amount of \$60.00 to the Pine Mountain & Districts Progress Association towards the Christmas Carols in the Park.
- P. That Council provide funding in the amount of \$1,500.00 to Raceview Congregational Fellowship Inc. towards Raceview Christmas Carols under the Christmas Tree.
- Q. That Council provide funding in the amount of \$911.00 (ex-GST) to the Richmond Fellowship of Queensland towards Consumer Christmas Lunch/Party.
- R. That Council provide funding in the amount of \$910.43 to Rosewood & District Ministers Association towards the Rosewood Community Christmas Carols.
- S. That Council provide funding in the amount of \$1,500.00 (ex-GST) to Shiloh Christian Family Centre towards the Western Gateway Christmas Carols.
- T. That Council provide funding in the amount of \$1,000.00 (ex-GST) to Springfield Christian Family Ltd towards the Christmas Carols in Robelle Park.
- U. That Council provide funding in the amount of \$1,500.00 to the Movement Crew towards a Movement Christmas Party.
- V. That Council provide funding in the amount of \$637.50 (ex-GST) to The Pyjama Foundation towards the Ipswich Christmas Party 2018.
- W. That Council provide funding in the amount of \$1,500.00 (ex-GST) to the Tivoli Social Enterprises Ltd towards the Ipswich Community Christmas Spectacular.
- X. That Council provide funding in the amount of \$1,062.95 (ex-GST) to Westside Community Care for the Christmas Day Community Morning Tea.
- Y. That Council provide funding in the amount of \$233.87 (ex-GST) to Women's Crisis Support Service Inc. towards the Christmas Pool Party.

Josie Berry

COMMUNITY GRANTS CO-ORDINATOR

I concur with the recommendations contained in this report.

Abbey Richards

COMMUNITY ENGAGEMENT MANAGER

I concur with the recommendations contained in this report.

Caroline McMahon

CHIEF OPERATING OFFICER

(ARTS, SOCIAL DEVELOPMENT AND COMMUNITY ENGAGEMENT)



Community Grants and In-Kind Assistance Program

Applicant Guidelines



ipswich.qld.gov.au



Image: Kindergarten in Ipswich. Photo by Talitha Rice Photography.

Messages

Message from the Mayor and Chairperson of Arts and Community Development Committee

Ipswich City Council is proud to support our local community organisations and recognises their commitment to creating a strong and vibrant Ipswich community.

Council's Community Grants and In-Kind Assistance Program is a partnership between Council and community-based organisations for projects and activities that respond to local needs.

We invite you to participate in this program and we look forward to strengthening the partnerships between Ipswich City Council and the community.



Acting Mayor
Wayne Wendt
City of Ipswich



Cr Kylie Stoneman
Chairperson
Arts and Community
Development Committee

Contents

1. Triennial Grants	3
2. Community Development Grants	5
3. Quick Response Grants	6
4. Christmas/Festive Season Grants	8
Grant Funding Principles	9
Grant Funding Priorities	10
Grant Assessment Process	11
Ethics Framework	12
Grant Funding Approval Process	12
In-Kind Assistance	13
Grant and In-Kind Assistance Applications	14



Guidelines

Grants Program Overview

Through the provision of Community Grants, Ipswich City Council seeks to support the role of community organisations and recognise the significant role they play in developing and delivering initiatives that encourage participation in community life, foster social cohesion, celebrate diversity, and contribute to a vibrant, healthy and sustainable city.

Ipswich City Council's Community Grants Program includes four categories of grants, each category seeking to support the development and implementation of innovative initiatives that deliver targeted social, cultural and community outcomes:

1. Triennial Grants;
2. Community Development Grants;
3. Quick Response Grants;
4. Christmas/Festive Season Grants.

In addition to the above four categories, In-Kind Assistance is provided to community organisations to support the delivery of community and sporting events in the city, discussed on page 13.

1. Triennial Grants

Triennial Grants support community organisations to pilot or trial innovative programs that address gaps in services within the Ipswich community. Triennial Grants are allocated over a three-year period and designed to support community organisations to attract further ongoing funding to assist the initiative to become sustainable.

Timeframe

Applications will open on 1 July and close on 31 August each year to be considered at Council's October meeting.

Applications must be received by close of business on the identified closure date.

Recipients

This is a competitive grant category open to community organisations that meet the eligibility criteria and do not fall within any of the exclusions.

Funding Range

Year 1 – maximum funding of up to \$10,000 is available

Year 2 – maximum funding of up to \$5,000 is available

Year 3 – maximum funding of up to \$2,500 is available

Funding Available

The total funding available for Triennial Grants each year is subject to variation, depending on Council's annual budget allocation.



Eligibility Criteria

To be eligible for Triennial Grants funding, community organisations must:

- be committed to providing direct benefits to the residents of the City of Ipswich (local community organisations are prioritised)
- be a not-for-profit community organisation
- have an Australian Business Number (ABN)
- have a committee of management that accepts responsibility for the administration of the grant
- hold an adequate public liability insurance policy to cover the staff, members and the general public as appropriate
- not have their own grant giving program or fundraising program that provides money to finance another organisation's community initiatives
- have satisfactorily accounted to Council for the expenditure of any previous Council grants or other funding (as required)
- comply with all other relevant Australian and Queensland legislation, including accounting and auditing requirements; anti-discrimination laws; privacy, confidentiality and freedom of information laws; registration or accreditation of professional employees; and preparation and dissemination of annual reports
- have an adequate risk management plan in place for the initiative or program (as required)

Exclusions

The following will not be funded:

- Individuals and private profit-making organisations
- Christmas/festive season events – funding is available through the Christmas/Festive Season Grants
- Funding requests that are considered by Council to be the funding responsibility of other levels of government
- Applications from primary or secondary schools (Council encourages partnerships between schools and community organisations (e.g. P&Cs), but the community organisation must be the applicant)
- Initiatives or activities run by, or involved with, political or religious groups seeking to promote their core beliefs
- Repeat applications in consecutive years for the same initiatives, activities and/or equipment where evidence of efforts made to ensure the sustainability of the initiative, activity and/or equipment has not been provided to Council and/or community outcomes are not evident
- Funding of competitions, prizes, sponsorships, donations, gifts or fundraising activities
- Interstate or overseas travel
- Initiatives or activities that have already started or have been completed
- Initiatives where professional fees (i.e. labour, salary or wages) or administrative costs (i.e. stationery) represent more than 50% of the total grant funding requested from Council
- Operational expenses such as insurances and rental subsidies
- Organisations who have outstanding acquittals or have not satisfactorily acquitted Council funds
- Applications received outside of the application timeframes
- Applications where the financial budget has positive income (i.e. income exceeds expenses)



2. Community Development Grants

Community Development Grants support community organisations developing and delivering a one-off community initiative that addresses local needs and achieves community development outcomes.

Timeframe

Two funding rounds per year (February and July).

Applications will open on 1 February and close in mid-March for the first funding round each year to be considered at Council's April meeting. Applications will open on 1 July and close in mid-August for the second funding round each year to be considered at Council's October meeting.

Applications must be received by close of business on the identified closure date.

Recipients

This is a competitive grant category open to community organisations that meet the eligibility criteria and do not fall within any of the exclusions.

Funding Range

Maximum funding of up to \$5,000 is available per initiative per funding round.

Funding Available

The total funding available for Community Development Grants each year is subject to variation, depending on Council's annual budget allocation.

Eligibility Criteria

To be eligible for Community Development Grants funding, community organisations must:

- be committed to providing direct benefits to the residents of the City of Ipswich (local community organisations are prioritised)
- be a not-for-profit community organisation
- have an Australian Business Number (ABN)
- have a committee of management that accepts responsibility for the administration of the grant
- hold an adequate public liability insurance policy to cover the staff, members and the general public as appropriate
- not have their own grant giving program or fundraising program that provides money to finance another organisation's community initiatives
- have satisfactorily accounted to Council for the expenditure of any previous Council grants or other funding (as required)
- comply with all other relevant Australian and Queensland legislation, including accounting and auditing requirements; anti-discrimination laws; privacy, confidentiality and freedom of information laws; registration or accreditation of professional employees; and preparation and dissemination of annual reports
- have an adequate risk management plan in place (as required)
- Applicants and associated entities are eligible to apply for a maximum \$10,000 per financial year



Exclusions

The following will not be funded:

- Individuals and private profit-making organisations
- Christmas/festive season events – funding is available through the Christmas/Festive Season Grants
- Funding requests that are considered by Council to be the funding responsibility of other levels of government
- Applications from primary or secondary schools (Council encourages partnerships between schools and community organisations (e.g P&Cs), but the community organisation must be the applicant)
- Initiatives or activities run by or involved with political or religious groups seeking to promote their core beliefs
- Repeat applications in consecutive years for the same initiatives, activities and/or equipment where evidence of efforts made to ensure the sustainability of the initiative, activity and/or equipment has not been provided to Council and/or community outcomes are not evident
- Organisations who have outstanding acquittals or have not satisfactorily acquitted Council funds
- Funding of competitions, prizes, sponsorships, donations, gifts or fundraising activities
- Interstate or overseas travel
- Initiatives or activities that have already started or have been completed
- Initiatives where professional fees (i.e. labour, salary or wages) or administrative costs (i.e. stationery) represent more than 50% of the total grant funding requested from Council
- Operational expenses such as insurances and rental subsidies
- Applications received outside of the application timeframes
- Applications where the financial budget has positive income (i.e. income exceeds expenses)

3. Quick Response Grants

Quick Response Grants support community organisations delivering small community initiatives that address local needs and achieve community development outcomes.

Timeframe

There are no application deadlines for this grant category and applications are assessed on an ongoing basis.

Applications must be submitted at least three (3) weeks before the proposed activity commences to allow sufficient time for the assessment process.

Recipients

This is a competitive grant category open to community organisations that meet the eligibility criteria and do not fall within any of the exclusions.

Funding Range

Maximum funding of up to \$1,000 is available per initiative.

Funding Available

The total funding available for Quick Response Grants each year is subject to variation, depending on Council's annual budget allocation. Further, while an application for a Quick Response Grant may be made at any time during the year, funding will only be available while such funds set aside in Council's annual budget for this purpose remain unexpended.

Only one successful application (relating to one individual initiative) per financial year is permitted per community organisation.



Eligibility Criteria

To be eligible for Quick Response Grants funding, community organisations must:

- be committed to providing direct benefits to the residents of the City of Ipswich (local community organisations are prioritised)
- be a not-for-profit community organisation
- have an Australian Business Number (ABN)
- have a committee of management that accepts responsibility for the administration of the grant
- hold an adequate public liability insurance policy to cover the staff, members and the general public as appropriate
- not have their own grant giving program or fundraising program that provides money to finance another organisation's community initiatives
- have satisfactorily accounted to Council for the expenditure of any previous Council grants or other funding (as required)
- comply with all other relevant Australian and Queensland legislation, including accounting and auditing requirements; anti-discrimination laws; privacy, confidentiality and freedom of information laws; registration or accreditation of professional employees; and preparation and dissemination of annual reports
- have an adequate risk management plan in place (as required)

Exclusions

The following will not be funded:

- Individuals and private profit-making organisations
- Christmas/festive season events – funding is available through the Christmas/Festive Season Grants
- Funding requests that are considered by Council to be the funding responsibility of other levels of government
- Applications from primary or secondary schools (Council encourages partnerships between schools and community organisations (e.g. P&Cs), but the community organisation must be the applicant)
- Initiatives or activities run by or involved with political or religious groups seeking to promote their core beliefs
- Repeat applications in consecutive years for the same initiatives, activities and/or equipment where evidence of efforts made to ensure the sustainability of the initiative, activity and/or equipment has not been provided to Council and/or community outcomes are not evident
- Funding of competitions, prizes, sponsorships, donations, gifts or fundraising activities
- Interstate or overseas travel
- Initiatives or activities that have already started or have been completed
- Initiatives where professional fees (i.e. labour, salary or wages) or administrative costs (i.e. stationery) represent more than 50% of the total grant funding requested from Council
- Operational expenses such as insurances and rental subsidies
- Organisations who have outstanding acquittals or have not satisfactorily acquitted Council funds
- Applications where the financial budget has positive income (i.e. income exceeds expenses)



4. Christmas/Festive Season Grants

Christmas/Festive Season Grants support community organisations developing and delivering a community Christmas event or activity or other celebratory event relevant for the broader community.

Timeframe

One funding round per year (July). Applications will open on 1 July and close on 31 July each year to be considered at Council's October meeting. Applications must be received by close of business on the identified closure date.

Recipients

This is a competitive grant category open to community organisations that meet the eligibility criteria and do not fall within any of the exclusions.

Funding Range

Maximum funding of up to \$2,000 is available per initiative per funding round.

Funding Available

The total funding available for Christmas/Festive Season Grants each year is subject to variation, depending on Council's annual budget allocation.

Eligibility Criteria

To be eligible for Christmas/Festive Season Grant funding, community organisations must:

- be committed to providing direct benefits to the residents of the City of Ipswich (local community organisations are prioritised)
- be a not-for-profit community organisation
- have an Australian Business Number (ABN)
- have a committee of management that accepts responsibility for the administration of the grant
- hold an adequate public liability insurance policy to cover the staff, members and the general public as appropriate
- not have their own grant giving program or fundraising program that provides money to finance another organisation's community initiatives
- have satisfactorily accounted to Council for the expenditure of any previous Council grants or other funding (as required)
- comply with all other relevant Australian and Queensland legislation, including accounting and auditing requirements; anti-discrimination laws; privacy, confidentiality and freedom of information laws; registration or accreditation of professional employees; and preparation and dissemination of annual reports
- have an adequate risk management plan in place (as required)



Exclusions

The following will not be funded:

- Individuals and private profit-making organisations
- Funding requests that are considered by Council to be the funding responsibility of other levels of government
- Applications from primary or secondary schools (Council encourages partnerships between schools and community organisations (e.g. P&Cs), but the community organisation must be the applicant)
- Initiatives or activities run by or involved with political groups seeking to promote their core beliefs
- Funding of competitions, prizes, sponsorships, donations, gifts or fundraising activities
- Interstate or overseas travel
- Initiatives or activities that have already started or have been completed
- Initiatives where professional fees (i.e. labour, salary or wages) or administrative costs (i.e. stationery) represent more than 50% of the total grant funding requested from Council
- Operational expenses such as insurances and rental subsidies
- Organisations who have outstanding acquittals or have not satisfactorily acquitted Council funds
- Applications received outside of the application timeframes

Grant Funding Principles

Ipswich City Council applies the following principles when providing support through its four Community Grants Programs:

- Asset based thinking and building on the strengths that exist within our community
- Evidence based approach that acknowledges and responds to the needs and aspirations of our community
- Access and equity to ensure a socially inclusive community
- Valuing local collaborations and partnerships
- Valuing the social, economic and environmental sustainability of our City

In addition, Council is committed to the efficient and effective delivery of the Community Grants Program and transparency and accountability in decision making.



Grant Funding Priorities

Ipswich City Council's Community Grants Programs support initiatives that:

Connect People

- Increase participation of people who are at risk of isolation
- Increase trust, awareness and understanding between people and across community groups
- Facilitate inclusion and equitable access to facilities, services, open spaces and activities
- Provide access to information and training

Increase Opportunity

- Facilitate access to education, training and employment opportunities
- Improve social and physical wellbeing through a prevention and early intervention approach
- Encourage participation in civic and community activity for marginalised community members
- Encourage engagement with and/or self determination of vulnerable and disadvantaged community members

Build Community Capacity

- Increase capability and coordination of community services and participation in decision making
- Raise awareness about social sustainability in the community
- Strengthen governance and accountability in community organisations
- Improve collaboration and coordination of community support and services
- Encourage participation in civic and community activity
- Share knowledge through the creative use of existing resources, new technologies and/or the knowledge and experiences of our diverse communities

Appreciation of Arts and Culture

- Increase cultural education
- Increase access to and participation in creative expression and arts and cultural experiences
- Raise awareness about the value and importance of the arts and culture
- Improve collaboration and coordination within the arts and cultural community
- Contribute to artistic and cultural outcomes for marginalised community members



Grant Assessment Process

All grant applications will initially be assessed against the eligibility and exclusion criteria as detailed above. Council Officers will then assess grant applications against funding priorities and the following assessment criteria:

1. Alignment to community outcomes (30% weighting)

- Are the aims and expected outcomes of the proposed initiative clearly identified?
- Has the application articulated a measurement and evaluation plan (that is, has the application detailed how the aims and expected outcomes will be measured)?

2. Community need (30% weighting)

- Is there a clearly identified and demonstrated local need for the proposed initiative?
- Does the proposed initiative clearly and effectively address this need?
- Is there a clear link between the community need, community outcomes and the initiative proposed?
- Is there community support for the proposed initiative?

3. Organisational capacity (20% weighting)

- Is the application well planned and achievable within the allotted timeframe?
- Does the proposed initiative encourage connectedness and/or develop partnerships and collaborations with other organisations?
- Does the applicant have the expertise and capacity to successfully manage and evaluate the initiative?
- Will the project be sustainable beyond Council funding?

4. Financial viability (20% weighting)

- Does the proposed budget accurately reflect the scope and scale of the application?
- Have other funding sources been identified?
- Have the resources that are required to deliver the initiative been clearly identified?
- Is the application financially viable and does it demonstrate sound management?

Additionally, due consideration will be given to the following matters when assessing grant applications:

Expected Program Outcomes

Ipswich City Council expects that initiatives for which a grant is provided will have measureable social, cultural and community outcomes, including, for example:

- Development of new skills and capabilities within the community
- Development of strong networks where organisations share resources and acquire new knowledge and skills
- Strengthened local connections
- Increased awareness and opportunities for residents and others to participate in social, cultural and sustainable grassroots initiatives
- Improved social wellbeing, reduced isolation and increased cultural participation
- Enhanced positive social, cultural and sustainable outcomes for local communities
- More sustainable creative organisations through greater emphasis on self-generated income
- Public spaces activated with cultural and creative initiatives and greater public participation in arts and creative initiatives



Ethics Framework

Ipswich City Council will not support any activities, entities, or individuals associated with entities, that are considered to:

- Discriminate, or encourage discriminatory behavior, including discrimination on the basis of age, disability, race, religion, sex and/or sexual orientation
- Contribute to, or advocate for, the infringement of human rights
- Demonstrate behaviour that does not align to Council's strategic intent for the City and community of Ipswich
- Pollute land, air or water, or otherwise damage the natural environment
- Market, promote or advertise products or services in a misleading or deceitful manner
- Produce, promote or distribute products or services likely to be harmful to the community
- Entice people into financial over-commitment
- Exploit people through the payment of below-award wages or poor working conditions
- Represent a reputational risk for Ipswich City Council to partner with or support, or be seen to partner with or support

Grant Funding Approval Process

Final decisions and approval of successful applications are made by Council at a designated Council meeting.

Terms and Conditions That Apply to Successful Applicants

All successful applicants will receive the approved funding from Council subject to the following terms and conditions:

- With the exception of Triennial Grants, the applicant's proposed initiative must be completed within 12 months
- The applicant will be required to become a signatory to a standard funding agreement which details all grant conditions and agreed performance outcomes/measures. This must be signed before grant funds are issued
- The applicant acknowledges Ipswich City Council in any promotional material or publicity features
- The applicant is required to provide a written initiative evaluation of the initiative/program on completion of the activity. Council will provide an evaluation form to all groups
- Applicants are required to provide an expenditure budget or an audited statement at completion of the funding period. If Council's grant funds are not spent, all remaining funds must be returned to Council
- Council may make funding conditional on other specific conditions being met

Grant Evaluation and Acquittal

To ensure appropriate accountability by grant recipients with regard to the use of grant funding, all funding provided by Council will require an evaluation report and financial acquittal, outlining the use of the funds (including proof of expenditure) and the achieved outcomes of the activity.

Specific evaluation requirements will be outlined in each individual funding agreement and will depend on the nature and size of the grant.



In-Kind Assistance

In-Kind Assistance is provided to community organisations to support the delivery of community and sporting events within the City of Ipswich that engage the broader community and improve the social, economic and/or environmental outcomes of the community.

In-Kind Assistance is limited to Council store items (including star pickets, star picket rammers, barrier mesh, cable ties, and witches hats), provision of refuse bins and portable toilets.

Timeframe

Applications can be submitted at any time during the year.

Any application **must be lodged at least six weeks before the proposed assistance is required**. Late applications due to extenuating circumstances may be considered at the discretion of the Chief Operating Officer, Arts, Social Development and Community Engagement Department, however, any late fees incurred (including delivery or cleaning charges), will be the responsibility of the applicant community organisation, and/or associated entities.

Applicants and associated entities may receive either two successful applications a maximum value of \$10,000 per financial year.

Recipients

This is a non-competitive category open to community organisations that meet the eligibility criteria and do not fall within any of the exclusions.

Funding range

Funding is not available within this grant category, only in-kind assistance.

Funding available

Funding is not available within this grant category, only in-kind assistance. Council's ability to provide in-kind assistance each year is subject to variation, depending on Council's annual budget allocation. Further, while in-kind assistance may be requested at any time during the year, in-kind assistance will only be available while such funds set aside in Council's annual budget for this purpose remain unexpended.

Eligibility criteria

To be eligible for In-Kind Assistance, community organisations must:

- be committed to providing direct benefits to the residents of the City of Ipswich (local community organisations are prioritised)
- be a not-for-profit community organisation
- have an Australian Business Number (ABN)
- hold an adequate public liability insurance policy to cover the staff, members and the general public as appropriate
- have satisfactorily accounted to Council for the expenditure of any previous Council grants (if relevant)
- comply with all other relevant Australian and Queensland legislation, including accounting and auditing requirements; anti-discrimination laws; privacy, confidentiality and freedom of information laws; registration or accreditation of professional employees; and preparation and dissemination of annual reports
- have an adequate risk management plan in place (as required)

Exclusions

The following will not be provided In-Kind Assistance:

- Individuals and private profit-making organisations
- Requests that are considered by Council to be the funding responsibility of other levels of government
Applications from primary or secondary schools (Council encourages partnerships between schools and community organisations (e.g. P&Cs), but the community organisation must be the applicant)
- Initiatives or activities run by or involved with political or religious groups seeking to promote their core beliefs
- If the applicant group/organization has been successful in receiving a grant for the initiative in question, In-Kind Assistance can only be provided out of the grant funding provided (not in addition to the grant funding provided)
- Applications received outside of the application timeframes, unless in extenuating circumstances, where the application has been approved by the Chief Operating Officer, Arts, Social Development and Community Engagement
- Applicants and associated entities may receive either the maximum two successful applications for per financial year with each application relating to one individual initiative) or to a maximum value of \$10,000 per financial year

Grant and In-Kind Assistance Applications

Applications must be made using the online Community Grants and In-Kind Assistance Program application forms. Additional information can be attached as required.

Additional information supporting your application may be included such as:

- research to demonstrate identified needs/emerging issues
- letters of support which demonstrate community support for your project

PLEASE NOTE: Ipswich City Councillors participate in the assessment and decision making process for the Community Grants Program, and it is not recommended that you seek letters of support from Councillors as it may be perceived as a 'conflict of interest'.

Submissions **must** include:

- Copies of quotes received where the purchase of goods and services form part of your proposal. Wherever possible goods and services should be purchased from Ipswich-based providers.

Incomplete applications will not be considered for funding. This includes applications **without** essential documentation.

If you require assistance in preparing your application, please contact the Community Grants Officer on (07) 3810 6657 or email: Josie.Berry@ipswich.qld.gov.au

Funding applications must be submitted via the [online application form](#)

Once submitted you will receive an electronic confirmation notice.

Join us online:



Arts and Community Development Committee	
Mtg Date: 11.09.18	OAR: Yes
Authorisation: Caroline McMahon	

23 August 2018

MEMORANDUM

TO: CHIEF OPERATING OFFICER (ARTS, SOCIAL DEVELOPMENT & COMMUNITY ENGAGEMENT)

FROM: CIVIC CENTRE AND PERFORMING ARTS MANAGER

RE: CLOSURE OF CIVIC CENTRE – CHRISTMAS 2018 AND JANUARY 2019 HOLIDAY PERIOD

INTRODUCTION:

This is a report by the Civic Centre and Performing Arts Manager dated 23 August concerning the closure of the Civic Centre over the 2018 Christmas holiday period from Monday, 17 December 2018, and reopening to the public and internal patrons on Monday, 21 January 2019.

BACKGROUND:

Previous years have seen various capital/repair and maintenance projects completed to enhance and improve the facilities of the venue for the benefit of performers, the local community and Council. These works are ideally scheduled to take place over the Christmas and January holiday period, given the theatre is 'dark', ticket booking patterns are at their lowest and the city is generally quieter given the nature of the holiday break.

It is proposed that during the 2018-2019 Christmas and New Year period, the Civic Centre is again closed for repair and maintenance works within and around the building. The closure is proposed from 8.00 am on Monday, 17 December 2018, with works to be completed no later than 4.00 pm on Wednesday, 16 January 2019.

The planned works by the Works, Parks and Recreation Department (WPR) include the following:

- Cut back and sanding of Auditorium floor;
- General paint works to Front-of-House areas as per standard annual procedure – walls, passage ways, bulk heads and other identified areas, and
- Lockyer Room – paint and installation of belt rail on walls

A number of other major projects are also currently under consideration and will be subject to further investigation/validation by appropriate officers prior to any firm commitment being made.

In addition to the planned works, the closure period allows for the majority of staff to reduce and or clear annual leave accruals during what is a particularly quiet trading window for the Civic Centre each year. Identified key personnel (minimal) will be available to work as per normal from Monday, 14 January 2019.

Internal Catering

It is intended that internal catering services will cease in line with the dates of the closure. In the event any external business is secured and required for the Civic Centre or Studio 188 during this limited staffing period, arrangements will be made to service this demand. The Citizenship and Australia Day events scheduled for 19 January will proceed as planned.

BENEFITS TO COMMUNITY AND CUSTOMERS:

Works to be completed during the closure of the Civic Centre will increase the comfort and ambience of the venue for customers and community.

Activities undertaken by the Civic Centre align with Council's Corporate Plan and the Ipswich Long Term Community Plan (i2031) themes of:

- Community Spirit and Wellbeing
- Strong Diversified Economy
- A Sense of Belonging and Culture

FINANCIAL IMPLICATIONS:

Allowance for the closure of the Civic Centre has been made in the 2018/19 budget allocation for the Arts, Social Development and Community Engagement Department.

RECOMMENDATION:

That the interim administrator of Ipswich City Council resolve:

That Council approve the closure of the Civic Centre for the 2018-2019 Christmas and New Year holiday period as outlined in the report by the Civic Centre and Performing Arts Manager dated 23 August 2018.

Donald Stewart
CIVIC CENTRE AND PERFORMING ARTS MANAGER

I concur with the recommendation contained in this report.

Caroline McMahon

CHIEF OPERATING OFFICER

ARTS, SOCIAL DEVELOPMENT & COMMUNITY ENGAGEMENT