

COUNCIL ORDINARY MEETING

4 December 2018

Held in the Council Chambers, Administration Building

The meeting commenced at 9.00 am

Pursuant to section 13 of Council's Local Law No 2 (Council Meetings) 2013, the Interim Administrator invited the Interim Management Committee members present being Simone Webbe, Jan Taylor, Steve Greenwood and Robert Jones to address the Council on any matters before it.

The Interim Administrator advised that he is bound to declare Conflict of Interests and potential Conflict of Interests and that the members of the Interim Management Committee are not legally bound, however in accordance with the Interim Management Charter they will also declare Conflict of Interests and potential Conflict of Interests.

ATTENDANCE AT COMMENCEMENT

MEMBER'S ATTENDANCE:

Greg Chemello (Interim Administrator)

INTERIM MANAGEMENT COMMITTEE:

Simone Webbe, Jan Taylor, Steve Greenwood and Robert Jones

ACKNOWLEDGEMENT OF COUNTRY

Ipswich City Council respectfully acknowledges the Traditional Owners as custodians of the land upon which we meet. We pay our respects to their elders, past, present and emerging, as the keepers of the traditions, cultures and stories of a proud people.

OPENING PRAYER

Let us in silence pray or reflect upon our responsibilities to the people of Ipswich.

We meet today to serve our community,
to use our resources wisely and well,
to represent all members of our community fairly,
and to make decisions that promote the common good.

APOLOGIES AND LEAVE OF ABSENCE

Nil

CONDOLENCES AND MEMORIALS

Nil

PETITIONS AND PRESENTATIONS

Nil

CONFIRMATION OF MINUTES OF ORDINARY MEETING

The Interim Administrator of the Ipswich City Council resolves:

That the Minutes of the Council Ordinary Meeting held on 13 November 2018 be confirmed.

The motion was put and carried.

RECEPTION AND CONSIDERATION OF COMMITTEE REPORTS

The Interim Administrator of the Ipswich City Council resolves:

That the Economic Development Committee Report No. 2018(02) of 27 November 2018 be received and adopted.

DISCUSSION

In relation to Item 1- Ipswich Central Redevelopment – Business Continuity Plan, the Interim Administrator thanked staff for assisting with preparing the draft Ipswich Central Redevelopment Business Continuity Plan. The draft was presented to a group of about 70 or 80 Ipswich Central business owners/tenants at a meeting on 27 November 2018, and a request for them to come back with some comments to council. The Plan talks about the business owners/tenants’ rights, obligations and opportunities to deal, manage with and capitalise on the redevelopment. Council asked for business owners/tenants’ ideas about what council should commit to in terms of communication and engagement during the redevelopment. Comments should be received this week and the plan finalised in that context. It was noted that there will be opportunities for ongoing engagement with the business community.

Discussion was also held in committee regarding branding for Business Ipswich and Defence Ipswich and the need to ensure that these names and other similar brand names, are always linked to the Ipswich City Council logo so that the community clearly understands these are council operations.

The motion was put and carried.

The Interim Administrator of the Ipswich City Council resolves:

That the Growth and Infrastructure Committee Report No. 2018(02) of 27 November 2018 be received and adopted.

CONFLICT OF INTEREST

The Interim Administrator noted the Conflict of Interests declared in the Growth and Infrastructure Committee in relation to:

- Item 1 – Inland Rail Project and that this was a result of his previous role as General Manager of Economic Development Queensland.
- Item 7 - Proposed Amendments to Delegations and Planning and Development Fees and Charges and that this was also as a result of his previous role as General Manager of Economic Development Queensland.

DISCUSSION

In relation to Item 8 – Heads of Agreement between Council and Ipswich Historical Society for the Planning and Development of the Cooneana Heritage Centre, the Interim Administrator advised he was at a Queensland Museums and Galleries function on Monday where Cooneana was one of 6 recipients of a Standards Review Program certificate confirming Cooneana’s capability as a museum.

The motion was put and carried.

The Interim Administrator of the Ipswich City Council resolves:

That the Communities Committee Report No. 2018(02) of 27 November 2018) be received and adopted.

CONFLICT OF INTEREST

The Interim Administrator noted the Conflict of Interest declared in the Communities Committee in relation to Item 6 – Guiding Principles for Strengthening Emerging Communities of Place and that this was as a result of his previous role as General Manager of Economic Development Queensland in relation to the Ripley Priority Development Area.

DISCUSSION

In relation to Item 2 - Community Grants and In-kind Assistance Program Applicant Guideline Changes, the Interim Administrator noted the great work done by staff for the recommended changes to the applicant guidelines where people who applied for grants could not get in-kind assistance in terms of toilets and amenities provided by council. The Interim Administrator advised that such iterative changes were part of the reform process and as Council progresses over the next year, it will make changes as needed or appropriate.

The Interim Administrator also noted the great work done by staff on the Public Participation and Engagement Strategy.

The motion was put and carried.

The Interim Administrator of the Ipswich City Council resolves:

That the Environment Committee Report No. 2018(02) of 27 November 2018 be received and adopted.

CONFLICT OF INTEREST

The Interim Administrator noted the Conflict Of Interests declared in the Environment Committee in relation to:

- Item 2 – Proposed Funding for the Regional Co-ordinator for the South East Queensland Land for Wildlife Program and that he was a personal member of Land for Wildlife.
- Item 4 – Brisbane River Strategic Floodplain Management Plan (SFMP) and that in his former role as Deputy Director-General, Planning Group for the state government he was responsible for the state’s management of the Brisbane River catchment modelling and planning which included this flood study.

DISCUSSION

In relation to Item 6 – Expression of Interest Waste Management and Recycling Services, the Interim Administrator noted the process for waste management recycling services and acknowledged the great work being done by Ipswich council staff along with Logan, Somerset, Lockyer, Scenic Rim and a couple of other South East Queensland councils who are working collaboratively towards some good long term thinking about possibilities and different technologies on dealing with waste as a co-ordinated sub-regional program.

The motion was put and carried.

AMENDMENT

The Interim Administrator of the Ipswich City Council resolves:

That the Governance Committee Report No. 2018(02) of 27 November 2018 be received and adopted subject to:

- The amendment of Item 14 titled “Proposed Changes to Formal Ipswich City Council Representation on External Committees and Boards; and Proposed Changes to the Status of Formal Internal Committees and Working Groups” by adding the words “as amended” after the words Attachment A in both Recommendation A and B.

The Interim Administrator advised that the changes refer to two slight amendments within Attachment A which were:

- The Ipswich Regional Arts Development Fund (RADF) Committee where council recommended that Council discontinue Council’s representation however as there are also council officers that assist in this process, the amendment reflects that Council just discontinue councillor representation.
- The Scenic Valley Regional Road Transport Group to ensure that the incumbent Chief Operating Officer of Infrastructure Services is the representative.



Attachment A of
Item 14

- The inclusion of Item 15 titled “Report- Audit and Risk Management Committee No. 2018(05) of 28 November 2018.



Report of Audit
and Risk Managemen

DISCUSSION

In relation to Item 2 – Tender for the Queens Park Lease and Operation, the Interim Administrator noted that this was a long standing issue and thanked staff for their efforts in resolving the matter now that the lease for the café has been awarded.

In relation to Item 6 – Adoption of the Minister’s Code of Conduct for Councillors, the Interim Administrator advised that the Code became mandatory on Monday and that Council has adopted the Minister’s Mandatory code verbatim. The Interim Administrator stated that Council can add more to the code if required but that it can’t remove material matters and noted that Council looked at incorporating matters from its existing code of conduct but there was nothing significant that would add any value.

In relation to Item 7 – Transformation Project No. 6 – Review and Implement an Improved Complaints Management Framework, the Interim Administrator thanked the Interim Management Committee members and council staff for compiling the framework in a relatively short period of time acknowledging that this was a great reform for the way that Council will deal with complaints.

The motion was put and carried.

OFFICER’S REPORT

DISCUSSION



Officer's Report -
Council Recordkeep

COUNCIL RECORDKEEPING POLICY

That the report by the Project Officer Corporate Services dated 29 November 2018 concerning the adoption of a Recordkeeping Policy be received and adopted.

RECOMMENDATION:

That the Interim Administrator of Ipswich City Council resolves:

That the policy titled “Record Keeping Policy” as detailed in Attachment A to the report by the Project Officer Corporate Services dated 29 November 2018, be adopted.

DISCUSSION

The Interim Administrator advised that this was not the replacement of a policy; that this was the first time Council has had a formal recordkeeping policy and thanked staff for the amount of work done in a relatively short period of time. The Interim Administrator acknowledged that this policy was particularly important for the operations of council given that Council has a freeze on document control where it is not allowed to destroy documents. It was noted that Council requires this recordkeeping policy and a group of other policies and procedures before it can deal with document control in a much more systematic way.

The motion was put and carried.

MEETING CLOSED

The meeting closed at 9.11 am.