

Small Business Funding Program - Accountant Letter Example



Artie's Chartered Accountants
Office: 123 Limestone St
Ipswich QLD 4305
Phone: 07 1234 5678
Fax: 07 5678 1234
artiesaccountants@email.com

10 October 2020

Frank's Food Truck
111 Brisbane Street
IPSWICH QLD 4305

To whom it may concern,

SUBJECT: FRANK'S FOOD TRUCK- IPSWICH SMALL BUSINESS FUNDING

I can confirm I act as accountant and tax agent for the above named entity.

I can confirm the business Frank's Food Truck has seen a significant decrease in turnover due to the effects of COVID-19. This decrease is supported in the evidence below:

September 2019 turnover \$24,000.00
July 2020 turnover \$2,400.00

Based on the above figures the business' turnover has declined by 90% when comparing periods September 2019 to July 2020.

Yours faithfully

X

Arthur Andrew
CPA

TAN: 00000000000
CPA Membership No: 000000000