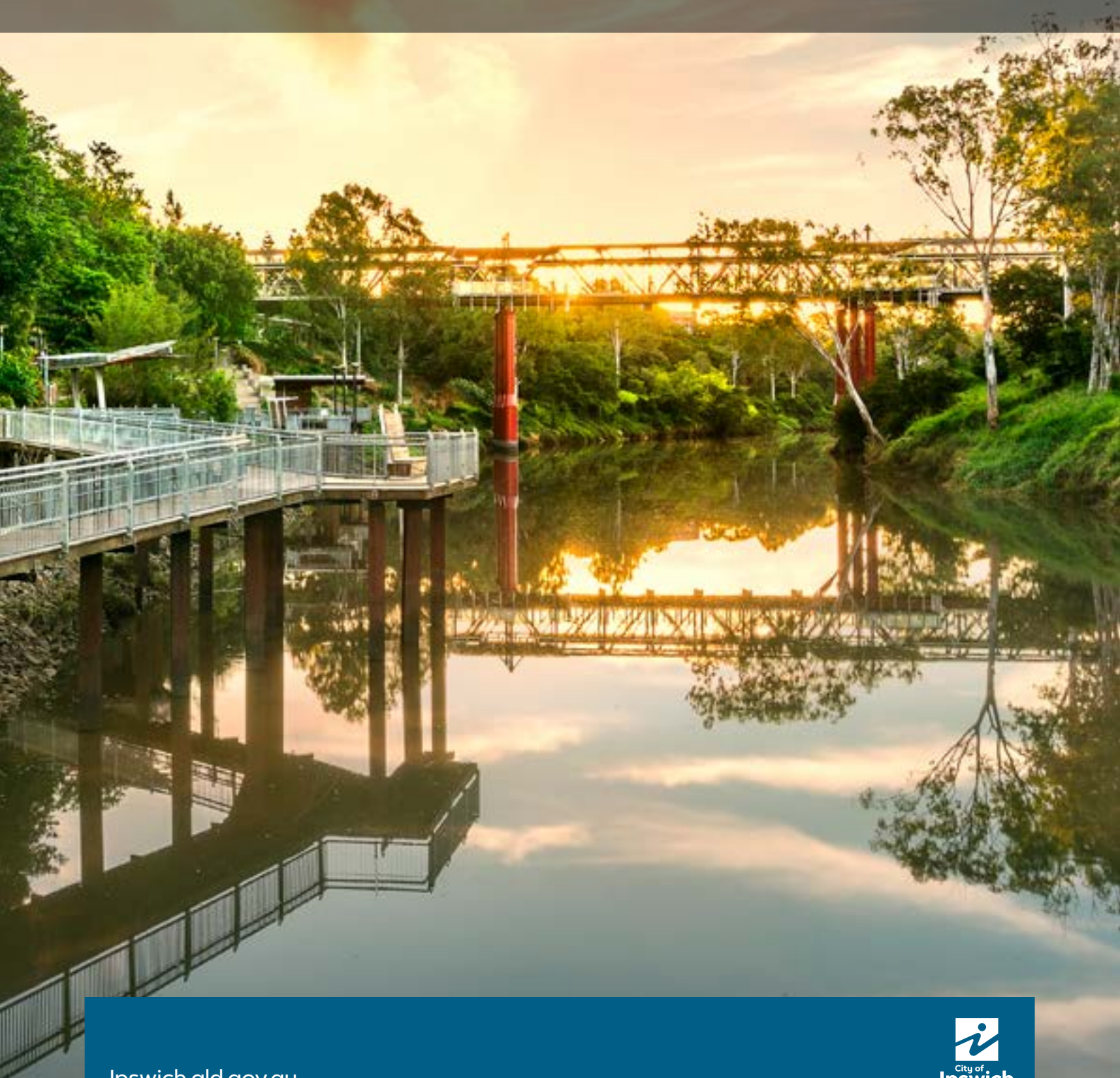


# City of Ipswich **COVID-19 Recovery Support Funding Guidelines**



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# IPSWICH COMMUNITY REPAIR AND REPLACEMENT FUND

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## Overview

The Ipswich Community Repair and Replacement Fund aims to provide opportunities for eligible community and sporting organisations to revitalise their existing community facilities, whilst also stimulating the local economy through engaging local suppliers and contractors.

Successful applicants are encouraged to start projects at the earliest possible opportunity, and within six (6) months of funds dispersal.

## Available Funding

Total funding available for the Ipswich Community Repair and Replacement Fund is \$300,000.

## Timeframe

<b>Opening Date</b>	1 July 2020
<b>Closing Date</b>	31 August 2020
<b>Notification</b>	Early October 2020
<b>Funds Dispersal</b>	On receipt of the signed funding agreement and invoice

## Who can apply?

Not-for-profit community organisations that:

- are based in the Ipswich local government area and/or can demonstrate that the proposed project will substantially benefit residents of the Ipswich local government area
- have no overdue debts with council and have satisfactorily accounted to council for the expenditure of any previous council funding
- give permission for council to publish the name of the recipient and the funding amount in accordance with council's requirements under the *Local Government Act 2009* and the *Local Government Regulation 2012*
- have not received other funding or support from council for the same project
- have appropriate insurance and adhere to sound workplace health and safety practices
- financially sound and capable of managing public funds
- have an Australian Business Number (ABN)
- have a risk management plan in place (as required).

The following are ineligible to apply:

- government agencies or departments of local, state or federal government
- educational, religious or medical organisations, where the application is for the organisation's core business

## Eligible Projects

Projects that may be supported under this grant include:

- facility maintenance projects
- facility renewal projects
- upgrades to existing community facilities.

Projects which utilise local contractors and/or suppliers within the Ipswich local government area will be given higher priority.

## Ineligible Projects

- construction of new community facilities
- projects that are on land owned by an individual or an ineligible entity (with the exception of Government departments and agencies, as outlined below)
- projects that are on land owned by Government departments and agencies, and there is no official land tenure agreement between the eligible applicant and the Government department or agency
- projects that do not have consent of the land owner
- projects that have been completed
- applications where the financial budget has positive income (i.e. Income exceeds expenses)

## Funding Range

Eligible organisations may apply for up to \$7,500 (GST exclusive) for up to 100% of the project costs.

Whilst no applicant contribution is required, council may in some instances consider part-funding for projects.

## Supporting Documents

Applicants will be required to provide:

- most recent audited financial statements
- quotes for expenditure items
- current certificate of public liability insurance
- letter confirming consent of the land owner
- site plans (if required).

## Application Process

Applications must be submitted online via council's funding webpage [ipswich.qld.gov.au](https://ipswich.qld.gov.au)

Only one funding application per organisation can be submitted.

## Terms and Conditions

Successful applicants will be notified of the outcome of their submission within 10 working days of funding approval and will receive funding from council subject to the following terms and conditions:

- the applicant will be required to become a signatory to a standard funding agreement which details all grant conditions and agreed performance outcomes/ measures. This must be signed before grant funds are issued
- the applicant acknowledges Ipswich City Council in any promotional material or publicity features
- council may make funding conditional on other specific conditions being met, including obtaining all relevant approvals for the project (if required)
- If council's grant funds are not spent, all remaining funds must be returned to council.

## Assessment

Assessments for the COVID-19 Ipswich Community Repair and Replacement Fund will be undertaken by an assessment panel comprising three (3) council staff, with relevant expertise to the subject matter. The assessment panel's recommendations are reported to the Chief Executive Officer or his delegate for approval.

Ipswich Community Repair and Replacement Fund will be assessed using the following criteria:

- Demonstrated need for the project
- Provides positive outcomes and benefits to the people of Ipswich local government area
- Engages local suppliers and contractors
- Capacity of the applicant to successfully complete the project (evidence from contractors and suppliers of availability to complete project within timeframe)
- Balanced, realistic and complete project budget

## More Information

Information about the COVID-19 Ipswich Community Repair and Replacement Fund is available at [ipswich.qld.gov.au](https://ipswich.qld.gov.au). If you require additional assistance, please contact the Community Funding Team on (07) 3810 6648 or email [communityfunding@ipswich.qld.gov.au](mailto:communityfunding@ipswich.qld.gov.au)

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# IPSWICH COMMUNITY OPERATIONAL SUPPORT FUND

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## Overview

The Ipswich Community Operational Support Fund provides financial assistance to eligible community or sporting organisations to pay operational costs or to spend with another Ipswich business for professional services, inventory, marketing or membership.

## Available Funding

Total funding available for the Ipswich Community Operational Support Fund is \$100,000.

## Timeframe

<b>Opening Date</b>	1 July 2020
<b>Closing Date</b>	31 August 2020
<b>Notification</b>	Early October 2020
<b>Funds Dispersal</b>	On receipt of the signed funding agreement and invoice

## Who can apply?

Not-for-profit community organisations that:

- are based in the Ipswich local government area and/or can demonstrate that the proposed project will substantially benefit residents of the Ipswich local government area
- have no overdue debts with council and have satisfactorily accounted to council for the expenditure of any previous council funding
- give permission for council to publish the name of the recipient and the funding amount in accordance with council's requirements under the *Local Government Act 2009* and the *Local Government Regulation 2012*
- have not received other funding or support from council for the same project
- have appropriate insurance and adhere to sound workplace health and safety practices
- financially sound and capable of managing public funds
- have an Australian Business Number (ABN).

The following are ineligible to apply:

- government agencies or departments of local, state or federal government
- educational, religious or medical organisations, where the application is for the organisation's core business
- for-profit organisations
- individuals.

## Eligible Projects

Projects that may be supported under this grant include:

- direct financial assistance to community or sporting organisations to pay operational costs
- engaging professional services from an Ipswich business
- inventory, marketing or membership fees.

Where contractors or suppliers are to be engaged as part of the project, local contractors and/or suppliers within the Ipswich local government are to be utilised.

## Ineligible Projects

The following projects are ineligible:

- projects with sufficient funding support from other levels of government
- projects that have a commercial purpose
- projects that have been completed
- applications where the financial budget has positive income (i.e. Income exceeds expenses).

## Funding Range

Eligible organisations may apply for up to \$500 (GST exclusive) for up to 100% of the project costs.

Whilst no applicant contribution is required, council may in some instances consider part-funding for projects.

## Supporting Documents

Applicants will be required to provide:

- most recent audited financial statements
- quotes for expenditure items
- current certificate of public liability insurance.

## Application Process

Applications must be submitted online via council's funding webpage [ipswich.qld.gov.au](http://ipswich.qld.gov.au)

Only one funding application per organisation can be submitted.

## Terms and Conditions

Successful applicants will be notified of the outcome of their submission within 10 working days of funding approval and will receive funding from council subject to the following terms and conditions:

- the applicant will be required to become a signatory to a standard funding agreement which details all grant conditions and agreed performance outcomes/ measures. This must be signed before grant funds are issued
- the applicant acknowledges Ipswich City Council in any promotional material or publicity features
- council may make funding conditional on other specific conditions being met
- if council's grant funds are not spent, all remaining funds must be returned to council.

## Assessment

Assessments for the Ipswich Community Operational Support Fund will be undertaken by an assessment panel comprising three (3) council staff, with relevant expertise to the subject matter. The assessment panel's recommendations are reported to the Chief Executive Officer or his delegate for approval.

The Ipswich Community Operational Support Fund will be assessed using the following criteria:

- demonstrated need for the project
- provides positive outcomes and benefits to the people of Ipswich local government area
- engages local professional services
- capacity of the applicant to successfully complete the project
- balanced, realistic and complete project budget

## More Information

Information about the Ipswich Community Operational Support Fund is available at [ipswich.qld.gov.au](http://ipswich.qld.gov.au). If you require additional assistance, please contact the Community Funding Team on (07) 3810 6648 or email [communityfunding@ipswich.qld.gov.au](mailto:communityfunding@ipswich.qld.gov.au)



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