

VML:CD  
Vicki Lukritz  
3810 6221

1 November 2018

Sir/Madam

Notice is hereby given that a Meeting of the **GOVERNANCE COMMITTEE** is to be held in the **Council Chambers** on the 2nd Floor of the Council Administration Building, 45 Roderick Street, Ipswich commencing at **12.30 pm or 10 minutes after the conclusion of the Environment Committee, whichever is the earlier** on **Wednesday, 7 November 2018**.

<b><u>MEMBERS OF THE GOVERNANCE COMMITTEE</u></b>	
Greg Chemello (Interim Administrator) (Chairperson)	

Yours faithfully

**CHIEF EXECUTIVE OFFICER**

## GOVERNANCE COMMITTEE AGENDA

12.30 pm or 10 minutes after the conclusion of the Environment Committee, whichever is the earlier on Wednesday, 7 November 2018  
Council Chambers

Item No.	Item Title	Officer
1	Delegation Report – Urban and Rural Greening Program – ‘Granting Licences and Permits to Use a Park’ – 1 July 2018 to 30 September 2018	ESO
2	Proposal to Abolish the Soldiers Memorial Hall Committee	BSSC
3	2019 Council and Committee Meeting Dates	ASM
4	Month End Performance – September 2018	A/FM
5	Customer Service Activities Status Report – September 2018	SCOM
6	Dividing Fences Policy	SPO
7	Ipswich City Council Standing Committees’ Terms of Reference	CSPO
8	**Sale of Land for Overdue Rates	SRO
9	**Resumption of Land – Part of 2 Pound Street, West Ipswich described as Part of Lot 11 on RP898529	SPO
10	**Expression of Interest for Naming Rights of Lagoon – 155 Southern Cross Circuit, Springfield Central described as Lot 762 on SP221160 – Division 1	DRM
11	**Licences to West Moreton Hospital and Health Service over part of Level 3 and Whole of Level 4 – The Hayden Centre – 37 South Street, Ipswich described as Lot 10 on RP150792 – Division 7	SPO
12	Office of the CEO Update	A/CEO

\*\* Item includes confidential papers

**GOVERNANCE COMMITTEE NO. 2018(01)**

**7 NOVEMBER 2018**

**AGENDA**

In accordance with section 7.7 of the Draft Terms of Reference the report of the previous meeting was confirmed and signed by the Interim Administrator at the Council Meeting held on 16 October 2018.

1. **DELEGATION REPORT – URBAN AND RURAL GREENING PROGRAM – ‘GRANTING LICENCES AND PERMITS TO USE A PARK’ – 1 JULY 2018 TO 30 SEPTEMBER 2018**

With reference to a report by the Executive Support Officer dated 3 October 2018 concerning the exercise of delegations which require the submission of a report as part of the conditions of delegation for "*Granting Licences and Permits to use a Park*" for the period 1 July 2018 to 30 September 2018.

**RECOMMENDATION**

That the report be received and the contents noted.

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2. **PROPOSAL TO ABOLISH THE SOLDIERS MEMORIAL HALL COMMITTEE**

With reference to a report by the Business Systems and Support Coordinator dated 22 October 2018 concerning the proposal to abolish the Soldiers Memorial Hall Committee.

**RECOMMENDATION**

That the Interim Administrator of Ipswich City Council resolve:

That the Soldiers Memorial Hall Committee as outlined in the report by the Business Systems and Support Coordinator dated 22 October 2018, be abolished.

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3. **2019 COUNCIL AND COMMITTEE MEETING DATES**

With reference to a report by the Administration Support Manager dated 16 October 2018 concerning the proposed 2019 Ipswich City Council - Council and Committee meeting schedule.

## RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That the 2019 Ipswich City Council - Council and Committee Meeting calendar dates and times, as detailed in Attachment A to the report by the Administration Support Manager dated 16 October 2018, be adopted.
  - B. That the Chief Executive Officer, in consultation with the Interim Administrator, be authorised to amend the 2019 Ipswich City Council – Council and Committee Meeting calendar dates and times if required.
  - C. That in accordance with section 277(1) of the *Local Government Regulation 2012*, the Chief Operating Officer (Finance and Corporate Services) co-ordinate the submission of a public notice to appear in the local newspaper in January 2019 advising the days and times of when Council's ordinary meetings and ordinary meetings of its standing committees will be held.
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### 4. MONTH END PERFORMANCE – SEPTEMBER 2018

With reference to a report by the Acting Finance Manager dated 19 October 2018 concerning Council performance for the period ending 30 September 2018, submitted in accordance with *Section 204* of the *Local Government Regulation 2012*.

## RECOMMENDATION

The report be received and the contents noted.

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### 5. CUSTOMER SERVICE ACTIVITIES STATUS REPORT – SEPTEMBER 2018

With reference to a report by the Strategic Client Office Manager dated 25 October 2018 concerning customer service delivery activities for the period 1 September to 30 September 2018.

## RECOMMENDATION

That the report be received and the contents noted.

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### 6. DIVIDING FENCES POLICY

With reference to a report by the Senior Property Officer dated 11 October 2018 concerning the amendment of Council's Dividing Fences Policy.

## RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That the policy titled "*Dividing Fences Policy*" as detailed in Attachment A to the report by the Property Administration Manager dated 1 August 1997, as per Item 34.02 of the Economic Development and Global Info-Links Committee of 19 August 1997 and adopted at the Council Ordinary Meeting on 27 August 1997, be repealed.
  - B. That the policy titled "*Dividing Fences Policy*" as detailed in Attachment C to the report by the Senior Property Officer dated 11 October 2018, be adopted.
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## 7. IPSWICH CITY COUNCIL STANDING COMMITTEES' TERMS OF REFERENCE

With reference to a report by the Corporate Services Project Officer dated 25 October 2018 concerning Ipswich City Council's Standing Committees' Terms of Reference documents.

## RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That the proposed Terms of Reference as detailed in Attachments A to E of the report by the Corporate Services Project Officer dated 25 October 2018, be adopted.
  - B. That the Chief Executive Officer be authorised to amend any of the Terms of Reference as and when required.
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## 8. \*\*SALE OF LAND FOR OVERDUE RATES

With reference to a report by the Senior Recoveries Officer dated 23 October 2018 concerning properties that are eligible for Sale of Land for overdue rates and charges under Chapter 4 –Rates and Charges, Part 12 – Overdue Rates and Charges, Section 140 of *the Local Government Regulation 2012*.

## RECOMMENDATION

- A. That the Interim Administrator of Ipswich City Council resolve it is satisfied that:
  - i) There are overdue rates or charges on the properties at 66 Toongarra Road, LEICHHARDT QLD 4305, 16 Glen Noble Avenue, REDBANK PLAINS QLD 4301, 52-56 Scotts Road, RIPLEY QLD 4306, 15 Prunda Parade, RACEVIEW QLD 4305, 32 Crestwood Drive, CAMIRA QLD 4300, 2 Kerwin Street, REDBANK PLAINS QLD 4300, 15 Jacob Street, DINMORE QLD 4303, and
  - ii) The liability to pay rates or charges is not subject of court proceedings; and

- iii) Some or all of the overdue rates or charges have been overdue for at least 3 years.
- B. That the Interim Administrator of Ipswich City Council resolve, pursuant to section 140(2) of the *Local Government Regulation 2012*, to sell the property at 66 Toongarra Road, LEICHHARDT QLD 4305 (more properly described as Lot 52 on Registered Plan 91076 ) in accordance with the *Local Government Regulation 2012*, as some or all of the overdue rates or charges have been overdue for at least 3 years.
- C. That the Interim Administrator of Ipswich City Council resolve, pursuant to section 140(2) of the *Local Government Regulation 2012*, to sell the property at 16 Glen Noble Avenue, REDBANK PLAINS QLD 4301 (more properly described, as Lot 8 Registered Plan 134901 ) in accordance with the *Local Government Regulation 2012* as some or all of the overdue rates or charges have been overdue for at least 3 years.
- D. That the Interim Administrator of Ipswich City Council resolve, pursuant to section 140(2) of the *Local Government Regulation 2012*, to sell the property at 52-56 Scotts Road, RIPLEY QLD 4306 (more properly described, as Lot 88 Registered Plan 223455 To Depth 21.34m, Lot 89 Registered Plan 223456 To Depth 21.34m, Lot 90 Registered Plan 223457 To Depth 21.34m) in accordance with the *Local Government Regulation 2012* as some or all of the overdue rates or charges have been overdue for at least 3 years.
- E. That the Interim Administrator of Ipswich City Council resolve, pursuant to section 140(2) of the *Local Government Regulation 2012*, to sell the property at 15 Prunda Parade, RACEVIEW QLD 4305 (more properly described, as Lot 49 Registered Plan 131119 to depth 21.34m) in accordance with the *Local Government Regulation 2012* as some or all of the overdue rates or charges have been overdue for at least 3 years.
- F. That the Interim Administrator of Ipswich City Council resolve, pursuant to section 140(2) of the *Local Government Regulation 2012*, to sell the property at 32 Crestwood Drive, CAMIRA QLD 4300 (more properly described, as Lot 96 Registered Plan 805740) in accordance with the *Local Government Regulation 2012* as some or all of the overdue rates or charges have been overdue for at least 3 years.
- G. That the Interim Administrator of Ipswich City Council resolve, pursuant to section 140(2) of the *Local Government Regulation 2012*, to sell the property at 2 Kerwin Street, REDBANK PLAINS QLD 4301 (Historically known as 45 Russell Drive, REDBANK PLAINS QLD 4301 and more properly described, as Lot 39 Registered Plan 189264 to depth 60.96m) in accordance with the *Local Government Regulation 2012* as some or all of the overdue rates or charges have been overdue for at least 3 years.
- H. That the Interim Administrator of Ipswich City Council resolve, pursuant to section 140(2) of the *Local Government Regulation 2012*, to sell the property at 15 Jacob Street, DINMORE QLD 4303 (more properly described, as Lot 11 Registered Plan 22533 and Lot 13 on Registered Plan 22533) in accordance with the *Local Government Regulation 2012* as some or all of the overdue rates or charges have been overdue for at least 3 years.
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9. **\*\*RESUMPTION OF LAND – PART OF 2 POUND STREET, WEST IPSWICH DESCRIBED AS PART OF LOT 11 ON RP898529**

With reference to a report by the Senior Property Officer dated 23 October 2018 concerning the proposed resumption of part of the land located at 2 Pound Street, West Ipswich described as part of Lot 11 on RP898529 for strategic road purposes to facilitate the Western Ipswich Bikeway Link.

**RECOMMENDATION**

That the Interim Administrator of Ipswich City Council resolve:

- A. That the Interim Administrator of Ipswich City Council, having duly considered this report and the confidential background report be of the opinion that Lot 11 on RP898529 containing an area of 34m<sup>2</sup> (shown in Attachment A of the Confidential Background Report) ('the Land') is required for strategic road purposes.
  - B. That the Interim Administrator of Ipswich City Council exercise its power as a "constructing authority" under the *Acquisition of Land Act 1967* and acquire the Land for strategic road purposes.
  - C. That the Chief Executive Officer be authorised to negotiate compensation and perform any other matters, arising out of the *Acquisition of Land Act 1967* or otherwise, and to do any other acts necessary to implement the Interim Administrator of Ipswich City Council's decision in accordance with section 13 (3) of the *Local Government Act 2009*, to acquire the Land.
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10. **\*\*EXPRESSION OF INTEREST FOR NAMING RIGHTS OF LAGOON – 155 SOUTHERN CROSS CIRCUIT, SPRINGFIELD CENTRAL DESCRIBED AS LOT 762 ON SP221160 – DIVISION 1**

With reference to a report by the Development and Relationship Manager dated 3 October 2018 concerning the expiry of the Naming Rights Agreement between Mirvac Real Estate Pty Ltd ABN 65 003 222 452 as agent for Mirvac Funds Limited (Mircvac) and Ipswich City Council (Council) for the lagoon at 155 Southern Cross Circuit, Springfield Central described as Lot 762 on SP221160.

**RECOMMENDATION**

That the Interim Administrator of Ipswich City Council resolve:

- A. That the Chief Operating Officer, Finance and Corporate Services seek non-statutory Expressions of Interest to ascertain whether there is any interest for the Naming Rights of the Lagoon at 155 Southern Cross Circuit, Springfield Central described as Lot 762 on SP221160.
- B. That the Interim Administrator of Ipswich City Council enter into a short term extension of the current Naming Rights Agreement with Mirvac as detailed in the confidential report by the Development and Relationship Manager dated 3 October 2018.

- C. That a report be provided to the Interim Administrator of Ipswich City Council on the outcome of the Expression of Interest process to guide Council's future considerations with the naming rights of the Springfield Lagoon.
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11. \*\*LICENCES TO WEST MORETON HOSPITAL AND HEALTH SERVICE OVER PART OF LEVEL 3 AND WHOLE OF LEVEL 4 – THE HAYDEN CENTRE 37 SOUTH STREET, IPSWICH DESCRIBED AS LOT 10 ON RP150792 – DIVISION 7

With reference to a report by the Senior Property Officer dated 23 October 2018 concerning the negotiation of Licences between Ipswich City Council (Council) and West Moreton Hospital and Health Service (WMHHS) for part of Level 3 and the whole of Level 4 of the Hayden Centre.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That the previous recommendations A, B & C as per Item No. 12 of the City Management, Finance and Community Engagement Committee No. 2018 (11) of 9 October 2018 and adopted by the Interim Administrator of Ipswich City at the Council Ordinary meeting of 16 October 2018, as detailed in Attachment B, being the Committee Report by the Senior Property Manager dated 3 October 2018, be repealed.
- B. That the Council (Interim Administrator of Ipswich City Council) enter into the following Licence agreements with West Moreton Hospital and Health Services for a period of two (2) years, for a consideration sum as per the negotiated fees contained in the Confidential Background Paper attached to the Committee Report by the Senior Property Officer dated 3 October 2018 (Attachment B):
- a. a Licence agreement for a part of Level 3 of the Hayden Centre
  - b. a Licence agreement for the whole of Level 4 of the Hayden Centre
  - c. a Licence agreement for six (6) car parks in the basement of the Hayden Centre
  - d. a Licence agreement for six (6) car parks at the South Street customer council car park (known as Roderick Street car park – refer to Attachment A).
- C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the Licence agreements and do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.
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12. OFFICE OF THE CEO UPDATE

With reference to a report by the Acting Chief Executive Officer dated 29 October 2018 providing an update on the Office of the Chief Executive Officer for the month October 2018.



### RECOMMENDATION

That the report providing the activities of the Office of the Chief Executive Office be received and the contents noted.

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\*\* Item includes confidential papers

and any other items as considered necessary.

<b>Governance Committee</b>	
Mtg Date: 07.11.18	OAR: YES
<b>Authorisation:</b> Bryce Hines	

LW:LW

\\Council\Data\WPR\Departmental\Committee Reports\1810 LWDelegation Report Granting Licences and Permits to use a park 1 July 2018 - 30 September 2018.docx

3 October 2018

### **MEMORANDUM**

TO: BUSINESS SYSTEMS AND SUPPORT COORDINATOR

FROM: EXECUTIVE SUPPORT OFFICER

RE: DELEGATION REPORT - URBAN AND RURAL GREENING PROGRAM - 'GRANTING LICENCES AND PERMITS TO USE A PARK' - 1 JULY 2018 TO 30 SEPTEMBER 2018

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#### **INTRODUCTION:**

This is a report by the Executive Support Officer dated 3 October 2018 concerning the exercise of delegations which require the submission of a report as part of the conditions of delegation for "*Granting Licences and Permits to use a Park*" for the period 1 July 2018 to 30 September 2018.

In relation to the delegation, I advise as follows:

#### **Granting Licences and Permits to Use a Park**

##### **Power delegated:**

The power to grant and revoke a licence or permit for the rights of occupation and use of a specified park or reserve.


##### **Action taken:**

Attachment A lists the exercise of delegation which was approved between 1 July 2018 and 30 September 2018.

For the quarter ending 30 September 2018, the total expected revenue was \$34,445.00. This figure includes hire fees, seasonal fees and lighting field fees (does not include key deposits or bonds).

Of the permits issued, there were \$240.00 of fee waivers approved.

**ATTACHMENTS:**

Name of Attachment	Attachment
<a href="#">List of licences and permits granted to use a park during the period 1 July 2018 to 30 September 2018</a>	 Attachment A

**RECOMMENDATION:**

That the report be received and the contents noted.

Lynn Wilson

**EXECUTIVE SUPPORT OFFICER**

I concur with the recommendation/s contained in this report.

Sharon Smith

**BUSINESS SYSTEMS AND SUPPORT COORDINATOR**

I concur with the recommendation/s contained in this report.

Bryce Hines

**CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)**



**WORKS, PARKS AND RECREATION DEPARTMENT**  
**BOOKING DELEGATION REPORT**  
**01-Oct-2018**

*Note: Data is current as at close of business on the previous working day.*

## **Alan Cumming Park**

### **ALA Alan Cumming Oval A**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Rugby League Referees Association	12360	Ipswich Rugby League Referees Association	03-Jul-2018	13-Sep-2018
Weekly Training and Games	12486	Rugby League Ipswich	02-Jul-2018	07-Sep-2018
Jets Training	12628	Ipswich Jets Rugby Leagues Club	03-Jul-2018	27-Sep-2018
CANCELLED - Starting School Adventure Day	12875	Arts, Social Development And Community Engagement	28-Jul-2018	28-Jul-2018
Maintenance	12932	Works, Parks & Recreation Department	21-Sep-2018	30-Sep-2018
Lighting Maintenance	13192	Works, Parks & Recreation Department	23-Aug-2018	23-Aug-2018
Junior Level Cricket Competition - IWMCA Competition	13211	Northsiders Cricket Club	22-Sep-2018	30-Sep-2018
Lighting Maintenance	13253	Works, Parks & Recreation Department	03-Sep-2018	03-Sep-2018
Health Stations about the benefits of Exercise and Movement as Medicine	13290	BodySmart Health	12-Sep-2018	12-Sep-2018
Cricket Come and Try	13314	Queensland Cricket	17-Sep-2018	17-Sep-2018

### **ALB Alan Cumming Oval B**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Rugby League Referees Association	12360	Ipswich Rugby League Referees Association	03-Jul-2018	13-Sep-2018
Weekly Training and Games	12486	Rugby League Ipswich	02-Jul-2018	07-Sep-2018
Maintenance	12932	Works, Parks & Recreation Department	21-Sep-2018	30-Sep-2018
Lighting Maintenance	13192	Works, Parks & Recreation Department	23-Aug-2018	23-Aug-2018
Junior Level Cricket Competition - IWMCA Competition	13211	Northsiders Cricket Club	22-Sep-2018	30-Sep-2018
Lighting Maintenance	13253	Works, Parks & Recreation Department	03-Sep-2018	03-Sep-2018
Cricket Come and Try	13314	Queensland Cricket	17-Sep-2018	17-Sep-2018

## **Andre Ripoll Park**

### **ARPOF Andre Ripoll Park Remote Control Off Road Track**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
1/10 scale off-road radio controlled car racing	12287	South Brisbane Chargers Radio Controlled Car Club	01-Jul-2018	01-Jul-2018



WORKS, PARKS AND RECREATION DEPARTMENT  
BOOKING DELEGATION REPORT  
01-Oct-2018

*Note: Data is current as at close of business on the previous working day.*

Racing	13142	South Brisbane Chargers Radio Controlled Car Club	04-Aug-2018	30-Sep-2018
CANCELLED Private use of Remote Control Off-road Track	13173		14-Aug-2018	25-Sep-2018

## Anzac Park

### ANA Anzac Park Oval A (Main Field)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Training Nights and Games	12390	Rosewood Junior Rugby League Football Club	01-Jul-2018	09-Sep-2018

### ANB Anzac Park Oval B (Junior Field)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Training Nights and Games	12390	Rosewood Junior Rugby League Football Club	01-Jul-2018	09-Sep-2018
Youth & Family Expo with Displays & Entertainment	12896	Rosewood & District Support Centre Inc	09-Jul-2018	09-Jul-2018

### ANC Anzac Park Clubhouse

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Training Nights and Games	12390	Rosewood Junior Rugby League Football Club	01-Jul-2018	09-Sep-2018

### ANP Anzac Park (Personal Trainers)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Active Parks Program	13050	Works, Parks & Recreation Department	16-Jul-2018	17-Sep-2018

## Atlantic Drive Sporting Complex

### ATA Atlantic Drive Sporting Complex Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Rugby Union Training and Home Games	12045	Springfield Lakes Junior Rugby Union	01-Jul-2018	30-Sep-2018
District Sporting Trial - AFL	12146	Western District Ranges School Sport	24-Jul-2018	24-Jul-2018
Mixed Touch Football Competition	12249	South West Queensland Touch Association Inc	04-Jul-2018	26-Sep-2018
Greater Springfield Sports AFL Games	12697	Greater Springfield Sports	21-Jul-2018	01-Sep-2018
Students training for upcoming sporting competitions	13020	Springfield Lakes State School	27-Jul-2018	31-Aug-2018
Club Prizegiving/ Presentation	13177	Springfield Hawks Rugby Union Club	01-Sep-2018	08-Sep-2018
Pre-Season Training - Rugby 7's	13260	Springfield Lakes Hawks Rugby Union	25-Sep-2018	27-Sep-2018



WORKS, PARKS AND RECREATION DEPARTMENT  
BOOKING DELEGATION REPORT  
01-Oct-2018

*Note: Data is current as at close of business on the previous working day.*

**ATB Atlantic Drive Sporting Complex Oval B**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
District Sporting Trial - AFL	12146	Western District Ranges School Sport	24-Jul-2018	24-Jul-2018
Mixed Touch Football Competition	12249	South West Queensland Touch Association Inc	04-Jul-2018	26-Sep-2018
Greater Springfield Sports AFL Games	12697	Greater Springfield Sports	21-Jul-2018	01-Sep-2018
Students training for upcoming sporting competitions	13020	Springfield Lakes State School	27-Jul-2018	31-Aug-2018
Training and Weekly Competition	13114	South West Queensland Touch Association Inc	24-Jul-2018	25-Sep-2018
CANCELLED Training for Tag World Cup	13148	Samoa International Tag Football Inc	05-Aug-2018	05-Aug-2018
Club Prizegiving/ Presentation	13177	Springfield Hawks Rugby Union Club	01-Sep-2018	08-Sep-2018

**ATC Atlantic Drive Sporting Complex Clubhouse**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Rugby Union Training and Home Games	12045	Springfield Lakes Junior Rugby Union	01-Jul-2018	30-Sep-2018
Mixed Touch Football Competition	12249	South West Queensland Touch Association Inc	04-Jul-2018	26-Sep-2018
Greater Springfield Sports AFL Games	12697	Greater Springfield Sports	21-Jul-2018	01-Sep-2018
Training and Weekly Competition	13114	South West Queensland Touch Association Inc	24-Jul-2018	24-Jul-2018
Pre-Season Training - Rugby 7's	13260	Springfield Lakes Hawks Rugby Union	25-Sep-2018	27-Sep-2018

**ATT Atlantic Drive Sporting Complex Tennis Courts**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Netball Training & Social Competition	12556	South West Wildcats Netball	03-Jul-2018	27-Sep-2018

**Blackstone Hall**

**BLAH Blackstone Hall**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Mothers Group/Playgroup with a focus on nature play	11782		04-Jul-2018	12-Sep-2018
Highland Dance Class	12086	Manning Academy Of Highland Dancing	02-Jul-2018	24-Sep-2018
Blackstone Guides Meetings	12370	Guides QLD Blackstone Girl Guides	18-Jul-2018	19-Sep-2018
Ipswich Robotics Meetings & Competitions	12372	Queensland Robotics Sports Club	07-Jul-2018	29-Sep-2018



**WORKS, PARKS AND RECREATION DEPARTMENT**  
**BOOKING DELEGATION REPORT**  
**01-Oct-2018**

*Note: Data is current as at close of business on the previous working day.*

Castle Hill Blackstone Reserve - A Nature Play Program for the Kindergarten Children	12586	Bindarra Childrens Day Care Centre	03-Jul-2018	19-Sep-2018
Bindarra's Annual Teddy Bear Picnic	13005	Bindarra Childrens Day Care Centre	29-Jul-2018	29-Jul-2018
Active Parks Program	13050	Works, Parks & Recreation Department	19-Jul-2018	20-Sep-2018
Round 5 Of The Sunshine State Series	13229	Ipswich Offroad Cyclists Inc.	02-Sep-2018	02-Sep-2018

## Blue Gum Reserve

### BLUA Blue Gum Reserve Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Karalee Tornadoes Rugby League - Seasonal Booking	12192	Karalee Tornadoes Rugby League	03-Jul-2018	15-Sep-2018
CISSSA Rugby League Competition	12861	CISSSA Rugby League	18-Jul-2018	29-Aug-2018

### BLUB Blue Gum Reserve Oval B

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Karalee Tornadoes Rugby League - Seasonal Booking	12192	Karalee Tornadoes Rugby League	03-Jul-2018	15-Sep-2018
CISSSA Rugby League Competition	12861	CISSSA Rugby League	18-Jul-2018	29-Aug-2018

### BLUC Blue Gum Reserve Canteen

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Karalee Tornadoes Rugby League - Seasonal Booking	12192	Karalee Tornadoes Rugby League	03-Jul-2018	15-Sep-2018

## Bob Gibbs Park

### BOA Bob Gibbs Park Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal Sporting Use	12136	Springfield Junior Rugby League Football Club Inc	01-Jul-2018	23-Sep-2018
Training and weekly competition	12904	Springfield Ozttag Sports Association	02-Jul-2018	27-Aug-2018
Active Breaks	12954	Works, Parks & Recreation Department	03-Jul-2018	03-Jul-2018
Healing Meeting	13170	The Potters House Christian Fellowship Church	15-Sep-2018	15-Sep-2018

### BOB Bob Gibbs Park Oval B

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal Sporting Use	12136	Springfield Junior Rugby League Football Club Inc	01-Jul-2018	23-Sep-2018
Training and weekly competition	12904	Springfield Ozttag Sports Association	02-Jul-2018	27-Aug-2018



WORKS, PARKS AND RECREATION DEPARTMENT  
BOOKING DELEGATION REPORT  
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**BOC Bob Gibbs Park Clubhouse**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal Sporting Use	12136	Springfield Junior Rugby League Football Club Inc	01-Jul-2018	23-Sep-2018

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**Briggs Road Hockey Complex**

**BRHA Briggs Road Hockey Field A**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Metropolitan West School Sport QLD School Sport	11919	Metropolitan West School Sport	27-Jul-2018	24-Aug-2018
Training Fixtures & other activities associated with the hockey season	12215	Ipswich Hockey Association Inc	01-Jul-2018	16-Sep-2018
Training and Weekly Competition	13205	W Sports Inc	15-Aug-2018	26-Sep-2018
Training and Weekly Competition	13206	W Sports Inc	30-Sep-2018	30-Sep-2018

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**BRHB Briggs Road Hockey Field B**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Metropolitan West School Sport QLD School Sport	11919	Metropolitan West School Sport	27-Jul-2018	24-Aug-2018
Training Fixtures & other activities associated with the hockey season	12215	Ipswich Hockey Association Inc	01-Jul-2018	16-Sep-2018
Training and Weekly Competition	13206	W Sports Inc	30-Sep-2018	30-Sep-2018

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**BRHC Briggs Road Hockey Field C**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Metropolitan West School Sport QLD School Sport	11919	Metropolitan West School Sport	27-Jul-2018	24-Aug-2018
Training Fixtures & other activities associated with the hockey season	12215	Ipswich Hockey Association Inc	01-Jul-2018	16-Sep-2018
Training and Weekly Competition	13206	W Sports Inc	30-Sep-2018	30-Sep-2018

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**BRHD Briggs Road Hockey Field D**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Metropolitan West School Sport QLD School Sport	11919	Metropolitan West School Sport	27-Jul-2018	24-Aug-2018
Training Fixtures & other activities associated with the hockey season	12215	Ipswich Hockey Association Inc	01-Jul-2018	16-Sep-2018

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**Briggs Road Sporting Complex**

**BRI1 Briggs Road Sporting Complex Zone 1**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Annual Naidoc Community Event	12138	Arts, Social Development And Community Engagement	04-Jul-2018	12-Jul-2018





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Electrical Maintenance	13280	Works, Parks & Recreation Department	07-Sep-2018	07-Sep-2018
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**BRIA Briggs Road Sporting Complex Oval A**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Metropolitan West School Sport QLD School Sport	11919	Metropolitan West School Sport	27-Jul-2018	24-Aug-2018
Annual Naidoc Community Event	12138	Arts, Social Development And Community Engagement	04-Jul-2018	12-Jul-2018
Seasonal Booking	12471	Western Pride Football Club	01-Jul-2018	30-Sep-2018
Electrical Maintenance	13280	Works, Parks & Recreation Department	07-Sep-2018	07-Sep-2018

**BRIB Briggs Road Sporting Complex Oval B**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Metropolitan West School Sport QLD School Sport	11919	Metropolitan West School Sport	27-Jul-2018	24-Aug-2018
Annual Naidoc Community Event	12138	Arts, Social Development And Community Engagement	04-Jul-2018	12-Jul-2018
Seasonal Booking	12471	Western Pride Football Club	01-Jul-2018	30-Sep-2018
Electrical Maintenance	13280	Works, Parks & Recreation Department	07-Sep-2018	07-Sep-2018

**BRIC Briggs Road Sporting Complex Oval C**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Metropolitan West School Sport QLD School Sport	11919	Metropolitan West School Sport	27-Jul-2018	24-Aug-2018
Annual Naidoc Community Event	12138	Arts, Social Development And Community Engagement	04-Jul-2018	12-Jul-2018
Seasonal Booking	12471	Western Pride Football Club	01-Jul-2018	30-Sep-2018
Electrical Maintenance	13280	Works, Parks & Recreation Department	07-Sep-2018	07-Sep-2018

**BRIF DONT USEBriggs Road Sporting Complex Function Room**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Indigenous Music Workshop	12052	Arts, Social Development And Community Engagement	24-Aug-2018	24-Aug-2018
Annual Naidoc Community Event	12138	Arts, Social Development And Community Engagement	04-Jul-2018	12-Jul-2018
Seasonal Booking	12471	Western Pride Football Club	01-Jul-2018	30-Sep-2018

**BRIT1 Briggs Road Sporting Complex Tennis Court No. 1**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Training and Weekly Competition	13206	W Sports Inc	30-Sep-2018	30-Sep-2018



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**BRIT2 Briggs Road Sporting Complex Tennis Court No. 2**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Training and Weekly Competition	13206	W Sports Inc	30-Sep-2018	30-Sep-2018

**Browns Park**

**BRO1 Browns Park Zone 1**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
The Salvation Army BBQ for Homeless	12448	The Salvation Army (Qld) Property Trust	02-Jul-2018	24-Sep-2018
Small Wedding Ceremony	12702		29-Sep-2018	29-Sep-2018
Wedding Ceremony	12858		18-Aug-2018	18-Aug-2018
National Police Remembrance Day	13186	Queensland Police Service	28-Sep-2018	28-Sep-2018

**BROM Browns Park Monument (Sangster Memorial)**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
National Police Remembrance Day	13186	Queensland Police Service	28-Sep-2018	28-Sep-2018

**Caledonian Park**

**CALA Caledonian Park Oval A**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Soccer Training and Games	12503	Rosewood United Church Soccer Club Inc	02-Jul-2018	29-Sep-2018

**CALB Caledonian Park Oval B**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Soccer Training and Games	12503	Rosewood United Church Soccer Club Inc	03-Jul-2018	29-Sep-2018

**CALC Caledonian Park Clubhouse**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Soccer Training and Games	12503	Rosewood United Church Soccer Club Inc	01-Jul-2018	30-Sep-2018

**CALCC Caledonian Park Oval C**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Soccer Training and Games	12503	Rosewood United Church Soccer Club Inc	02-Jul-2018	29-Sep-2018

**Cameron Park**

**CA01 Cameron Park Zone 1**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Wedding Ceremony	12784		25-Aug-2018	25-Aug-2018
Movie Night Fundraiser for Ray	12855	Twilight Flicks Outdoor Cinemas	21-Sep-2018	21-Sep-2018



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Active Breaks	12954	Works, Parks & Recreation Department	06-Jul-2018	10-Jul-2018
CANCELLED Dog Obedience Training	13059	G3 Services Ltd	15-Jul-2018	30-Sep-2018
Active Breaks Holiday Program	13210	Works, Parks & Recreation Department	24-Sep-2018	24-Sep-2018

**CAP Cameron Park (Personal Trainers)**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Training Sessions	12618		01-Jul-2018	30-Sep-2018
Fitness & Personal Training	13115	Competitive Edge Fitness	30-Jul-2018	28-Sep-2018

**Camira Recreation Reserve**

**CAMA Camira Recreation Reserve Oval A**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal use of fields for training & games for football club	12424	Western Spirit Football Club Inc	03-Jul-2018	06-Sep-2018
Landfill Monitoring - Various Locations	13271	Works, Parks & Recreation Department	19-Sep-2018	19-Sep-2018

**CAMB Camira Recreation Reserve Oval B**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal use of fields for training & games for football club	12424	Western Spirit Football Club Inc	03-Jul-2018	06-Sep-2018
T20 weekly Cricket competition	12812	Last Man Stands Ipswich	01-Jul-2018	09-Sep-2018
Active Breaks	12954	Works, Parks & Recreation Department	11-Jul-2018	11-Jul-2018
Landfill Monitoring - Various Locations	13271	Works, Parks & Recreation Department	19-Sep-2018	19-Sep-2018
Cricket Training & Matches	13274	Greater Springfield Sports	01-Sep-2018	30-Sep-2018
Cricket Matches	13288	Brisbane Sunrisers Cricket Club	11-Sep-2018	30-Sep-2018

**CAMC Camira Recreation Reserve Clubhouse**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal use of fields for training & games for football club	12424	Western Spirit Football Club Inc	03-Jul-2018	06-Sep-2018

**CAMN Camira Recreation Reserve Netball Courts**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Netball Training	12596	Springfield Lakes Netball Club	03-Jul-2018	25-Sep-2018

**Castle Hill Blackstone Reserve**

**CH1 Castle Hill Blackstone Reserve Zone 1**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
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Round 5 Of The Sunshine State Series	13229	Ipswich Offroad Cyclists Inc.	02-Sep-2018	02-Sep-2018
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**CH2 Castle Hill Blackstone Reserve Zone 2**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Round 5 Of The Sunshine State Series	13229	Ipswich Offroad Cyclists Inc.	02-Sep-2018	02-Sep-2018

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## Colleges Crossing Recreation Reserve

**COZ1 Colleges Crossing Recreation Reserve Zone 1**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Active Breaks	12954	Works, Parks & Recreation Department	02-Jul-2018	02-Jul-2018
School Social Day	13089	St Edmunds College	25-Jul-2018	25-Jul-2018
Active Breaks Holiday Program	13210	Works, Parks & Recreation Department	24-Sep-2018	24-Sep-2018

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**COZ2 Colleges Crossing Recreation Reserve Zone 2**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Baby Shower/Gender Reveal	13030		04-Aug-2018	04-Aug-2018
School Social Day	13089	St Edmunds College	25-Jul-2018	25-Jul-2018
1st Year Birthday Party	13099		15-Sep-2018	15-Sep-2018
Child Naming Ceremony	13244		30-Sep-2018	30-Sep-2018
End of Season Trophy Presentation	13250	Bellbowrie Hockey Club	16-Sep-2018	16-Sep-2018

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**COZP Colleges Crossing Recreation Reserve(Personal Trai**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Kids Fitness Classes	11580		02-Jul-2018	09-Jul-2018
Free Fitness Classes for Adults	11604		02-Jul-2018	19-Jul-2018
Active Parks Program	13050	Works, Parks & Recreation Department	17-Jul-2018	18-Sep-2018

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## Cribb Park

**CRA Cribb Park Oval A**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Training Sessions and Games	12570	Northern Suburbs Rugby League Club	01-Jul-2018	19-Sep-2018
Club Training	13042	Tigers Softball Club	05-Sep-2018	27-Sep-2018
Northern Suburbs Junior break Up & Presentation	13138	Northern Suburbs Junior Rugby League Football Club	14-Sep-2018	14-Sep-2018
Cribb Park - Interschool Sport Touch Football	13171	Ipswich Interschool Sport	24-Aug-2018	14-Sep-2018



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Lighting Maintenance	13192	Works, Parks & Recreation Department	23-Aug-2018	23-Aug-2018
Cricket Training And Games- IWMCA Competition	13214	Northsiders Cricket Club	01-Sep-2018	30-Sep-2018
Landfill Monitoring - Various Locations	13271	Works, Parks & Recreation Department	13-Sep-2018	28-Sep-2018

**CRB Cribb Park Oval B**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Metropolitan West School Sport QLD School Sport	11919	Metropolitan West School Sport	26-Jul-2018	26-Jul-2018
Training Sessions and Games	12570	Northern Suburbs Rugby League Club	01-Jul-2018	18-Sep-2018
Youth Training Program	12854	Western Cougars Gridiron Club	03-Jul-2018	25-Sep-2018
Club Training	13042	Tigers Softball Club	05-Sep-2018	27-Sep-2018
Northern Suburbs Junior break Up & Presentation	13138	Northern Suburbs Junior Rugby League Football Club	14-Sep-2018	14-Sep-2018
Cribb Park - Interschool Sport Touch Football	13171	Ipswich Interschool Sport	24-Aug-2018	14-Sep-2018
Lighting Maintenance	13192	Works, Parks & Recreation Department	23-Aug-2018	23-Aug-2018
Cricket Training And Games- IWMCA Competition	13214	Northsiders Cricket Club	01-Sep-2018	30-Sep-2018
Landfill Monitoring - Various Locations	13271	Works, Parks & Recreation Department	13-Sep-2018	28-Sep-2018

**CRC Cribb Park Oval C (Madsen Oval)**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Training Sessions and Games	12570	Northern Suburbs Rugby League Club	01-Jul-2018	19-Sep-2018
Youth Training Program	12854	Western Cougars Gridiron Club	03-Jul-2018	25-Sep-2018
Northern Suburbs Junior break Up & Presentation	13138	Northern Suburbs Junior Rugby League Football Club	14-Sep-2018	14-Sep-2018
Cricket Training And Games- IWMCA Competition	13214	Northsiders Cricket Club	01-Sep-2018	30-Sep-2018
Landfill Monitoring - Various Locations	13271	Works, Parks & Recreation Department	13-Sep-2018	28-Sep-2018

**CRN Cribb Park Cricket Nets**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Cricket Training And Games- IWMCA Competition	13214	Northsiders Cricket Club	06-Sep-2018	28-Sep-2018

**Darcy Doyle Place**



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**DA1 Darcy Doyle Place Zone 1 (Amphitheatre)**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Art Gallery Treasure Hunt	12664	Ipswich Art Gallery	01-Jul-2018	27-Jul-2018
Art Exhibition & Opening Night	12792	West Moreton Anglican College	04-Aug-2018	05-Aug-2018
Kitsch in the Swich	13106	Ipswich City Properties Pty Ltd	08-Sep-2018	08-Sep-2018
Launch of National Campaign For Dob In A Dealer	13339	Crime Stoppers Queensland	25-Sep-2018	25-Sep-2018

**DA2 Darcy Doyle Zone 2 (Grassed Area)**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Art Gallery Treasure Hunt	12664	Ipswich Art Gallery	01-Jul-2018	27-Jul-2018
Symphonics	12814	FSGA	12-Jul-2018	20-Sep-2018
Community Awareness Campaign	13009	The Public Trustee Of Queensland	03-Aug-2018	03-Aug-2018
Kitsch in the Swich	13106	Ipswich City Properties Pty Ltd	08-Sep-2018	08-Sep-2018

**Denmark Hill Conservation Estate**

**DEH Denmark Hill Conservation Estate**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Exploring a natural area, utilising the dinosaur shed, looking at flora & fauna	12772	Kindy Patch West Ipswich	03-Jul-2018	25-Sep-2018

**East Ipswich Honour Playground**

**EAP East Ipswich Honour Playground (Personal Trainers)**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Personal Training	13118		07-Aug-2018	28-Sep-2018

**Ebbw Vale Memorial Park**

**EBA Ebbw Vale Memorial Park Oval A**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Car Show and Shine	11942	Just Rock Ipswich	19-Aug-2018	19-Aug-2018
Annual IVVVC Swap Meet	12348	Ipswich Veteran And Vintage Vehicle Club Inc	08-Sep-2018	16-Sep-2018
Soccer Training and Games	12520	Ipswich Knights Soccer Club Inc	03-Jul-2018	01-Sep-2018
Junior Soccer Training	12636	Dinmore Bushrats Soccer And Sports Club Inc	19-Jul-2018	09-Aug-2018
Oval Irrigation Installation	13241	Works, Parks & Recreation Department	17-Sep-2018	30-Sep-2018
Oval Maintenance	13380	Works, Parks & Recreation Department	24-Sep-2018	24-Sep-2018



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**EBB Ebbw Vale Memorial Park Oval B**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Car Show and Shine	11942	Just Rock Ipswich	19-Aug-2018	19-Aug-2018
Annual IVVVC Swap Meet	12348	Ipswich Veteran And Vintage Vehicle Club Inc	08-Sep-2018	16-Sep-2018
Soccer Training and Games	12520	Ipswich Knights Soccer Club Inc	02-Jul-2018	01-Sep-2018
Oval Irrigation Installation	13241	Works, Parks & Recreation Department	17-Sep-2018	17-Sep-2018

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**EBC Ebbw Vale Memorial Park Canteen**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Annual IVVVC Swap Meet	12348	Ipswich Veteran And Vintage Vehicle Club Inc	08-Sep-2018	16-Sep-2018

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**EBVC Ebbw Vale Memorial Park Clubhouse**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Annual IVVVC Swap Meet	12348	Ipswich Veteran And Vintage Vehicle Club Inc	08-Sep-2018	16-Sep-2018
Soccer Training and Games	12520	Ipswich Knights Soccer Club Inc	02-Jul-2018	01-Sep-2018
Junior Soccer Training	12636	Dinmore Bushrats Soccer And Sports Club Inc	19-Jul-2018	09-Aug-2018

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**Evan Marginson Park**

**EVA Evan Marginson Park Oval A**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Sporting Gala Days - OzTag, AFL, Netball	12162	St Francis Xavier School	31-Aug-2018	21-Sep-2018
Seasonal Sporting Use	12591	Goodna Rugby Union Club	01-Jul-2018	11-Sep-2018
Pasifika Spring Fesitval	12654	Arts, Social Development And Community Engagement	07-Sep-2018	29-Sep-2018
CANCELLED Soccer and Multisport Training	12908	W Sports Inc	02-Jul-2018	26-Sep-2018
Relay Training Sessions	13057	Met West 10-12 Years Track & Field	20-Sep-2018	20-Sep-2018
Filming for Griffith Film School Film Project	13209		17-Aug-2018	17-Aug-2018
Little Athletics	13361	Goodna Little Athletics Assoc	14-Sep-2018	28-Sep-2018

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**EVB Evan Marginson Park Oval B**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Sporting Gala Days - OzTag, AFL, Netball	12162	St Francis Xavier School	31-Aug-2018	21-Sep-2018



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Pasifika Spring Festival	12654	Arts, Social Development And Community Engagement	07-Sep-2018	29-Sep-2018
Active Breaks	12954	Works, Parks & Recreation Department	12-Jul-2018	12-Jul-2018
CANCELLED - Movie in the Park	13078	The Potters House Christian Fellowship Church	11-Aug-2018	11-Aug-2018
Active Breaks Holiday Program	13210	Works, Parks & Recreation Department	28-Sep-2018	28-Sep-2018

**EVC1 Evan Marginson Park - Netball Canteen**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal Sporting Use	13284	Goodna Netball Association Inc	03-Jul-2018	29-Sep-2018

**EVC2 Evan Marginson Park - Union/Athletics Canteen**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal Sporting Use	12591	Goodna Rugby Union Club	01-Jul-2018	11-Sep-2018
Little Athletics	13361	Goodna Little Athletics Assoc	14-Sep-2018	28-Sep-2018

**EVN Evan Marginson Netball Courts**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Sporting Gala Days - OzTag, AFL, Netball	12162	St Francis Xavier School	07-Sep-2018	21-Sep-2018
CANCELLED Yagera District Netball Competition	12274	Yagera District Sport	17-Jul-2018	24-Jul-2018
Netball Tournament	13018	Church Of Jesus Christ Of Latter-Day Saints	28-Jul-2018	01-Sep-2018
Lighting Maintenance	13192	Works, Parks & Recreation Department	23-Aug-2018	23-Aug-2018
Seasonal Sporting Use	13284	Goodna Netball Association Inc	03-Jul-2018	29-Sep-2018

**EVP Evan Marginson Park (Personal Trainers)**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
CANCELLED - Fitness Clinic	13041		11-Jul-2018	12-Jul-2018

**Flinders Plum Picnic Area**

**FL1 Flinders Plum Picnic Area Zone 1**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Hike Fundraising For The Starlight Foundation	13296		08-Sep-2018	08-Sep-2018

**George & Eileen Hastings Sports Centre**

**GECA George & Eileen Hastings Sports Centre Canteen**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Softball Fixtures	12637	Ipswich Softball Association	01-Jul-2018	01-Sep-2018





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**GED1 George & Eileen Hastings Sport Centre Diamond 1**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Metropolitan West School Sport QLD School Sport	11919	Metropolitan West School Sport	13-Sep-2018	16-Sep-2018
Softball Fixtures	12637	Ipswich Softball Association	01-Jul-2018	01-Sep-2018
Ipswich Interschool Sports	13219	Ipswich School Sport	24-Aug-2018	28-Sep-2018

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**GED2 George & Eileen Hastings Sport Centre Diamond 2**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Metropolitan West School Sport QLD School Sport	11919	Metropolitan West School Sport	13-Sep-2018	16-Sep-2018
Softball Fixtures	12637	Ipswich Softball Association	01-Jul-2018	01-Sep-2018
Ipswich Interschool Sports	13219	Ipswich School Sport	24-Aug-2018	28-Sep-2018

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**GED3 George & Eileen Hastings Sport Centre Diamond 3**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Interschool Sports	13219	Ipswich School Sport	24-Aug-2018	28-Sep-2018

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## Goupong Park

**GOP Goupong Park (Personal Trainers)**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Active Parks Program	13050	Works, Parks & Recreation Department	17-Jul-2018	18-Sep-2018

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## Grande Park

**GRP Grande Park (Personal Trainers)**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Small Group Training	11711	In Shape Outdoors	02-Jul-2018	15-Aug-2018
Personal Training	12301	Real You Fitness Training	02-Jul-2018	28-Sep-2018
Group Fitness	12715	Hard Out Fitness	04-Jul-2018	29-Sep-2018

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**GRT1 Grande Park Tennis Court 1**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Tennis Fitness - Stay Fit Playing Tennis	11627		03-Jul-2018	18-Sep-2018
Tennis Fitness - Stay Fit Playing Tennis	12975		25-Sep-2018	25-Sep-2018

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**GRT2 Grande Park Tennis Court 2**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Tennis Fitness - Stay Fit Playing Tennis	11627		03-Jul-2018	18-Sep-2018



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Tennis Fitness - Stay Fit Playing Tennis	12975		25-Sep-2018	25-Sep-2018
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## Hardings Paddock

### HAR0 Hardings Paddock

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Flinders-Goolman Conservation Estate - Scientific Research	11584		25-Jul-2018	22-Aug-2018
Guided Bird Walk	12671	Birds Queensland	26-Jul-2018	26-Jul-2018

### HAR2 Hardings Paddock Zone 2

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Guided Bird Walk	12671	Birds Queensland	26-Jul-2018	26-Jul-2018
Wedding Ceremony	12915		29-Sep-2018	29-Sep-2018
Camping & walking the tracks to train for Kokoda	13053	Australian Air Force Cadets	31-Aug-2018	02-Sep-2018

### HAR3 Hardings Paddock Zone 3 (Circle)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Wedding Ceremony	12915		29-Sep-2018	29-Sep-2018
Family Celebration	13132		29-Sep-2018	29-Sep-2018

## Henry Lawson Bicentennial Park

### HE1 Henry Lawson Bicentennial Park Zone 1

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Henry Lawson Park - 6th Birthday Party	12692		14-Jul-2018	14-Jul-2018
Active Breaks Holiday Program	13210	Works, Parks & Recreation Department	26-Sep-2018	26-Sep-2018

## Ipswich City Mall

### ICM1 Zone 1 - Rotunda

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Central Redevelopment	12820	Ipswich City Properties Pty Ltd	01-Jul-2018	30-Sep-2018
Kitsch in the Switch	13106	Ipswich City Properties Pty Ltd	08-Sep-2018	08-Sep-2018

### ICM2 Zone 2 - Grassed Area

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Central Redevelopment	12820	Ipswich City Properties Pty Ltd	01-Jul-2018	30-Sep-2018
Kitsch in the Switch	13106	Ipswich City Properties Pty Ltd	08-Sep-2018	08-Sep-2018



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**ICM3 Zone 3 - Grassed Area to Brisbane Street**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Central Redevelopment	12820	Ipswich City Properties Pty Ltd	01-Jul-2018	30-Sep-2018
Kitsch in the Swich	13106	Ipswich City Properties Pty Ltd	08-Sep-2018	08-Sep-2018
iHealth Coffee Van	13146	Finance & Corporate Services Department	14-Sep-2018	14-Sep-2018

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**Ipswich Cycle Park**

**ICP108 1,080m Criterium Track Loop**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Cycling Club Seasonal Booking	12648	Ipswich Cycling Club	01-Jul-2018	30-Sep-2018
Training Sessions on Recumbent Trikes in preparation for the RACQ Pedal Prix in July	12721	Redbank Plains State High School	19-Jul-2018	19-Jul-2018
Totally Wild Filming	13217	Network Ten Pty Ltd	27-Aug-2018	27-Aug-2018
Training session	13259	Stretton State College	01-Sep-2018	01-Sep-2018

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**ICP400 400m Criterium Track Loop**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Cycling Club Seasonal Booking	12648	Ipswich Cycling Club	01-Jul-2018	30-Sep-2018
Training Sessions on Recumbent Trikes in preparation for the RACQ Pedal Prix in July	12721	Redbank Plains State High School	19-Jul-2018	19-Jul-2018
Totally Wild Filming	13217	Network Ten Pty Ltd	27-Aug-2018	27-Aug-2018

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**Ipswich Motorsport Precinct**

**IPSA1 Ipswich Motorsport Lease A - Big Track**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich and West Moreton Auto Club Activities	12226	Ipswich West Moreton Auto Club	14-Jul-2018	23-Sep-2018
Safe Driver Training	12237	Safe Drive Training (Aust) Pty Ltd	22-Aug-2018	14-Sep-2018
Driver Training Dirt Event	12238	Skid Control	08-Jul-2018	15-Sep-2018
Car Club Social Event	12243	Impreza WRX Club Of Queensland Inc.	05-Aug-2018	05-Aug-2018
2018 Off Road Rush Rally Drive Experience	12260	Off Road Rush Pty Ltd	07-Jul-2018	16-Sep-2018
2018 Rally School Rally Drive Experience	12269	Rally School Pty Ltd	01-Jul-2018	30-Sep-2018
CANCELLED Coates Hire Ipswich Supersprint	12509	Supercars Australia	16-Aug-2018	25-Aug-2018



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Coates Hire Ipswich Supersprint	13067	Supercars Australia	16-Jul-2018	25-Jul-2018
Treddy the Dancing Tractor - Sunrise Interview	13224	Works, Parks & Recreation Department	21-Aug-2018	21-Aug-2018

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<b>IPSA2 Ipswich Motorsport Lease A - Small Track</b>				
<b><u>Event Name</u></b>	<b><u>Booking No.</u></b>	<b><u>Customer Name</u></b>	<b><u>Start Date</u></b>	<b><u>End Date</u></b>
Ipswich and West Moreton Auto Club Activities	12226	Ipswich West Moreton Auto Club	07-Aug-2018	07-Aug-2018
Dirt Kart Racing	12236	Ipswich City Dirt Kart Club	02-Jul-2018	30-Sep-2018
Hattonvale & District Kart Club Seasonal Sporting	12392	Hattonvale & District Kart Club Inc	22-Jul-2018	23-Sep-2018
CANCELLED Coates Hire Ipswich Supersprint	12509	Supercars Australia	16-Aug-2018	25-Aug-2018
Coates Hire Ipswich Supersprint	13067	Supercars Australia	16-Jul-2018	25-Jul-2018
Treddy the Dancing Tractor - Sunrise Interview	13224	Works, Parks & Recreation Department	21-Aug-2018	21-Aug-2018

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<b>IPSB Ipswich Motorsport - Lease B</b>				
<b><u>Event Name</u></b>	<b><u>Booking No.</u></b>	<b><u>Customer Name</u></b>	<b><u>Start Date</u></b>	<b><u>End Date</u></b>
Coates Hire Ipswich Supersprint	13067	Supercars Australia	16-Jul-2018	25-Jul-2018
Lighting Maintenance	13238	Works, Parks & Recreation Department	04-Sep-2018	28-Sep-2018

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<b>IPSD1 Ipswich Motorsport - Lease D - Speedway</b>				
<b><u>Event Name</u></b>	<b><u>Booking No.</u></b>	<b><u>Customer Name</u></b>	<b><u>Start Date</u></b>	<b><u>End Date</u></b>
Ipswich and West Moreton Auto Club Activities	12226	Ipswich West Moreton Auto Club	07-Aug-2018	07-Aug-2018
Speedway & Flat Track Dirt Racing	12388	Ipswich Switches Junior Speedway Club Inc	01-Jul-2018	30-Sep-2018
CANCELLED Coates Hire Ipswich Supersprint	12509	Supercars Australia	16-Aug-2018	25-Aug-2018
Coates Hire Ipswich Supersprint	13067	Supercars Australia	16-Jul-2018	25-Jul-2018
Treddy the Dancing Tractor - Sunrise Interview	13224	Works, Parks & Recreation Department	21-Aug-2018	21-Aug-2018
Lighting Maintenance	13238	Works, Parks & Recreation Department	04-Sep-2018	28-Sep-2018

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<b>IPSD2 Ipswich Motorsport - Lease D - Moto X</b>				
<b><u>Event Name</u></b>	<b><u>Booking No.</u></b>	<b><u>Customer Name</u></b>	<b><u>Start Date</u></b>	<b><u>End Date</u></b>
Treddy the Dancing Tractor - Sunrise Interview	13224	Works, Parks & Recreation Department	21-Aug-2018	21-Aug-2018
Lighting Maintenance	13238	Works, Parks & Recreation Department	04-Sep-2018	28-Sep-2018

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**IPSE Ipswich Motorsport - Lease E**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
CANCELLED Coates Hire Ipswich Supersprint	12509	Supercars Australia	16-Aug-2018	25-Aug-2018

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**IPSI Ipswich Motorsport - Lease I**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
CANCELLED 350-440 Paynes Road, Ebenezer - Motorsport Based Challenge Program	12822	RSL RAEMUS Rover Racing	01-Jul-2018	02-Sep-2018

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## Ivor Marsden

**IVA Ivor Marsden Oval A**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
District Sporting Trial - AFL	12146	Western District Ranges School Sport	24-Jul-2018	31-Jul-2018
Season Booking - Ipswich Cats AFC	12619	Ipswich Cats AFC	01-Jul-2018	30-Sep-2018
Training and Weekly Competition	12821	Ipswich Logan Cricket Association	03-Sep-2018	30-Sep-2018
AFL One Day Carnival	12912	Laidley State High School	09-Aug-2018	09-Aug-2018
Seasonal cricket competition	12937	Ipswich & West Moreton Cricket Assoc Inc	15-Sep-2018	30-Sep-2018
20/20 Cricket Matches and Training	13094	9th Force Support Battalion	19-Jul-2018	27-Sep-2018
Ivor Marsden - Electrical Maintenance	13165	Works, Parks & Recreation Department	10-Aug-2018	10-Aug-2018

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**IVB Ivor Marsden Oval B**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
AFL One Day Carnival	12912	Laidley State High School	09-Aug-2018	09-Aug-2018
Seasonal cricket competition	12937	Ipswich & West Moreton Cricket Assoc Inc	15-Sep-2018	30-Sep-2018
Ivor Marsden - Electrical Maintenance	13165	Works, Parks & Recreation Department	10-Aug-2018	10-Aug-2018

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**IVC Ivor Marsden Oval C**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Naidoc Cup - Indigenous Community Cricket Event	12133	Ipswich PCYC	03-Jul-2018	10-Jul-2018
Cricket Competition	12542	Red Dogs Cricket Club Ipswich	01-Jul-2018	26-Aug-2018
AFL One Day Carnival	12912	Laidley State High School	09-Aug-2018	09-Aug-2018
Seasonal cricket competition	12937	Ipswich & West Moreton Cricket Assoc Inc	15-Sep-2018	30-Sep-2018
Ivor Marsden - Electrical Maintenance	13165	Works, Parks & Recreation Department	10-Aug-2018	10-Aug-2018

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**IVCL Ivor Marsden Clubhouse**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Season Booking - Ipswich Cats AFC	12619	Ipswich Cats AFC	01-Jul-2018	30-Sep-2018
Training and Weekly Competition	12821	Ipswich Logan Cricket Association	02-Jul-2018	30-Sep-2018
Seasonal cricket competition	12937	Ipswich & West Moreton Cricket Assoc Inc	01-Sep-2018	30-Sep-2018
Ivor Marsden - Electrical Maintenance	13165	Works, Parks & Recreation Department	10-Aug-2018	10-Aug-2018

**IVCN Ivor Marsden Cricket Nets**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Cricket Training	12729	Red Dogs Cricket Club Ipswich	01-Jul-2018	26-Aug-2018
Training and Weekly Competition	12821	Ipswich Logan Cricket Association	01-Jul-2018	28-Sep-2018
Ivor Marsden - Electrical Maintenance	13165	Works, Parks & Recreation Department	10-Aug-2018	10-Aug-2018

**IVD Ivor Marsden Oval D**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Naidoc Cup - Indigenous Community Cricket Event	12133	Ipswich PCYC	03-Jul-2018	10-Jul-2018
Cricket Competition	12542	Red Dogs Cricket Club Ipswich	01-Jul-2018	26-Aug-2018
AFL One Day Carnival	12912	Laidley State High School	09-Aug-2018	09-Aug-2018
Seasonal cricket competition	12937	Ipswich & West Moreton Cricket Assoc Inc	15-Sep-2018	30-Sep-2018
Ivor Marsden - Electrical Maintenance	13165	Works, Parks & Recreation Department	10-Aug-2018	10-Aug-2018

**IVE Ivor Marsden Oval E (Baxter Oval)**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Metropolitan West School Sport QLD School Sport	11919	Metropolitan West School Sport	23-Jul-2018	17-Sep-2018
Qld Indigenous Cricket Team v SWIN Seamers (Qld Country Side)	12445	QPCYWA - Ipswich Pyc	10-Jul-2018	10-Jul-2018
Cricket Competition	12542	Red Dogs Cricket Club Ipswich	01-Jul-2018	26-Aug-2018
Training and Weekly Competition	12821	Ipswich Logan Cricket Association	01-Jul-2018	28-Sep-2018
AFL One Day Carnival	12912	Laidley State High School	09-Aug-2018	09-Aug-2018
Seasonal cricket competition	12937	Ipswich & West Moreton Cricket Assoc Inc	01-Sep-2018	30-Sep-2018
Ivor Marsden - Electrical Maintenance	13165	Works, Parks & Recreation Department	10-Aug-2018	10-Aug-2018

**Jane Gorry Park**



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**JGP Jane Gorry Park (Personal Trainers)**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Bootcamp	12351		03-Jul-2018	27-Sep-2018

**Jim Donald Parklands**

**JDA Jim Donald Parklands Oval A**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Soccer Training & Games	12329	Raceview Congregational Soccer Club	03-Jul-2018	21-Sep-2018
Training and Weekly Competition	12957	TRL Ipswich Pty Ltd	02-Jul-2018	20-Aug-2018
Maintenance	12960	Works, Parks & Recreation Department	25-Sep-2018	30-Sep-2018
TRL	13153	Ipswich Jets Rugby League Football Club	03-Sep-2018	24-Sep-2018
Lighting Maintenance	13253	Works, Parks & Recreation Department	03-Sep-2018	03-Sep-2018
Maintenance - Shed Installation	13298	Works, Parks & Recreation Department	10-Sep-2018	12-Sep-2018

**JDB Jim Donald Parklands Oval B**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Soccer Training & Games	12329	Raceview Congregational Soccer Club	03-Jul-2018	21-Sep-2018
Training and Weekly Competition	12957	TRL Ipswich Pty Ltd	02-Jul-2018	20-Aug-2018
Maintenance	12960	Works, Parks & Recreation Department	25-Sep-2018	30-Sep-2018
TRL	13153	Ipswich Jets Rugby League Football Club	03-Sep-2018	24-Sep-2018
Lighting Maintenance	13253	Works, Parks & Recreation Department	03-Sep-2018	03-Sep-2018
Maintenance - Shed Installation	13298	Works, Parks & Recreation Department	10-Sep-2018	12-Sep-2018

**JDCR Jim Donald Parklands Club Room**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Soccer Training & Games	12329	Raceview Congregational Soccer Club	03-Jul-2018	13-Sep-2018
Soccer Training & Competition Matches	12378	Silkstone Baptist Church Soccer Club	02-Jul-2018	14-Sep-2018
TRL	13153	Ipswich Jets Rugby League Football Club	03-Sep-2018	03-Sep-2018

**JDD Jim Donald Parklands Oval D**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
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Soccer Training & Competition Matches	12378	Silkstone Baptist Church Soccer Club	02-Jul-2018	13-Sep-2018
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**JDE Jim Donald Parklands Oval E**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Soccer Training & Competition Matches	12378	Silkstone Baptist Church Soccer Club	02-Jul-2018	14-Sep-2018
Softball Training	13155	Bombers Softball Club Inc	05-Sep-2018	26-Sep-2018

**Jim Finimore**

**JFA Jim Finimore Oval A**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Jim Finimore - Interschool Sport Touch Football	13172	Ipswich Interschool Sport	24-Aug-2018	14-Sep-2018
Light Maintenance	13231	Works, Parks & Recreation Department	23-Aug-2018	23-Aug-2018
Lighting Maintenance	13253	Works, Parks & Recreation Department	03-Sep-2018	03-Sep-2018
Touch Football Games	13270	Ipswich Touch Association Inc	06-Aug-2018	27-Sep-2018

**JFB Jim Finimore Oval B**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Active Breaks	12954	Works, Parks & Recreation Department	05-Jul-2018	05-Jul-2018
Jim Finimore - Interschool Sport Touch Football	13172	Ipswich Interschool Sport	24-Aug-2018	14-Sep-2018
Light Maintenance	13231	Works, Parks & Recreation Department	23-Aug-2018	23-Aug-2018
Lighting Maintenance	13253	Works, Parks & Recreation Department	03-Sep-2018	03-Sep-2018
Touch Football Games	13270	Ipswich Touch Association Inc	06-Aug-2018	27-Sep-2018

**JFC Jim Finimore Oval C**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Jim Finimore - Interschool Sport Touch Football	13172	Ipswich Interschool Sport	24-Aug-2018	14-Sep-2018
Light Maintenance	13231	Works, Parks & Recreation Department	23-Aug-2018	23-Aug-2018
Lighting Maintenance	13253	Works, Parks & Recreation Department	03-Sep-2018	03-Sep-2018
Touch Football Games	13270	Ipswich Touch Association Inc	07-Aug-2018	27-Sep-2018

**JFCL Jim Finimore Clubhouse**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Touch Football Games	13270	Ipswich Touch Association Inc	06-Aug-2018	26-Sep-2018





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**JFD Jim Finimore Oval D**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Jim Finimore - Interschool Sport Touch Football	13172	Ipswich Interschool Sport	24-Aug-2018	14-Sep-2018
Light Maintenance	13231	Works, Parks & Recreation Department	23-Aug-2018	23-Aug-2018
Lighting Maintenance	13253	Works, Parks & Recreation Department	03-Sep-2018	03-Sep-2018
Touch Football Games	13270	Ipswich Touch Association Inc	13-Sep-2018	27-Sep-2018

**Kholo Gardens**

**KH1 Kholo Gardens Zone 1**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
CANCELLED Wedding Ceremony	10808		02-Jul-2018	02-Jul-2018
Wedding ceremony	11102		18-Aug-2018	18-Aug-2018
Vow Renewal	11582		21-Jul-2018	21-Jul-2018
CANCELLED - Wedding Ceremony	11593		18-Aug-2018	18-Aug-2018
Wedding Ceremony	11615		22-Sep-2018	22-Sep-2018
Wedding Ceremony & Reception	11637		01-Sep-2018	01-Sep-2018
Wedding Ceremony	11737		28-Jul-2018	28-Jul-2018
Wedding Ceremony	11839		14-Jul-2018	14-Jul-2018
Wedding Ceremony	11940		08-Sep-2018	08-Sep-2018
Wedding Ceremony	12082		29-Sep-2018	29-Sep-2018
CANCELLED Wedding Ceremony and Reception	12278		15-Sep-2018	15-Sep-2018
Wedding Ceremony	12303		18-Jul-2018	18-Jul-2018
Wedding Ceremony	12315		16-Sep-2018	16-Sep-2018
Wedding Ceremony	12384		25-Aug-2018	25-Aug-2018
Wedding Ceremony	12452		23-Sep-2018	23-Sep-2018
CANCELLED - Wedding	12496		04-Aug-2018	04-Aug-2018
Wedding	12507		01-Sep-2018	01-Sep-2018
Wedding Ceremony	12527		03-Jul-2018	03-Jul-2018
Welcome to Country from Traditional Owners	12546	Stanley River Environmental Education Centre	05-Aug-2018	05-Aug-2018
Wedding Ceremony	12553		07-Jul-2018	07-Jul-2018



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CANCELLED Wedding Ceremony	12684		22-Sep-2018	22-Sep-2018
Wedding Ceremony	12742		12-Jul-2018	12-Jul-2018
CANCELLED Wedding Ceremony	12749		16-Sep-2018	16-Sep-2018
Wedding Ceremony	12756		15-Sep-2018	15-Sep-2018
Wedding ceremony	12802		15-Sep-2018	15-Sep-2018
Wedding Ceremony	12868		01-Sep-2018	01-Sep-2018
Naming Day	12914		28-Jul-2018	28-Jul-2018
Parks Board Meetings	12991	Works, Parks & Recreation Department	15-Aug-2018	15-Aug-2018
Dance School Photos	13084		04-Aug-2018	04-Aug-2018
Wedding Ceremony	13095		19-Aug-2018	19-Aug-2018
Team Bonding Day!	13246	Planning & Development Department	21-Sep-2018	21-Sep-2018

**KHC Kholo Gardens Church**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Wedding Ceremony & Reception	11637		10-Jul-2018	01-Sep-2018
CANCELLED - Wedding Ceremony	12180		04-Jul-2018	04-Jul-2018
Wedding Ceremony and Reception	12414		18-Aug-2018	18-Aug-2018
Wedding	12599		05-Jul-2018	29-Jul-2018
CANCELLED Wedding Ceremony	12634		22-Sep-2018	22-Sep-2018
CANCELLED Wedding Ceremony	12787		23-Sep-2018	23-Sep-2018
Inspection of Church and Function Centre	13364		26-Sep-2018	26-Sep-2018

**KHFC Kholo Gardens Function Centre**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
CANCELLED Wedding Ceremony	10808		02-Jul-2018	02-Jul-2018
Vow Renewal	11582		21-Jul-2018	21-Jul-2018
Wedding Ceremony & Reception	11637		10-Jul-2018	02-Sep-2018
CANCELLED Wedding Ceremony and Reception	12278		15-Sep-2018	15-Sep-2018
Wedding Ceremony and Reception	12414		17-Aug-2018	19-Aug-2018
Baby Shower	12495		07-Jul-2018	07-Jul-2018
Wedding	12599		05-Jul-2018	29-Jul-2018
Wedding Reception	12699		22-Sep-2018	22-Sep-2018
Wedding Ceremony & Reception	12751		14-Jul-2018	14-Jul-2018



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CANCELLED Wedding Ceremony	12787		23-Sep-2018	23-Sep-2018
Senior Team Leader Forum	12902	Department Of Child Safety, Youth And Women	11-Jul-2018	11-Jul-2018
Wedding Ceremony	12968		08-Sep-2018	08-Sep-2018
Staff Retreat	12969	St Augustine's College	04-Aug-2018	04-Aug-2018
Inspection	13036		06-Jul-2018	06-Jul-2018
Birthday Party	13051		09-Sep-2018	09-Sep-2018
Inspection	13124		02-Aug-2018	02-Aug-2018
CANCELLED - Wedding	13158		27-Aug-2018	29-Aug-2018
Birthday Party for Mother	13179		29-Sep-2018	29-Sep-2018
CANCELLED Family Gathering	13218		16-Sep-2018	16-Sep-2018
Communications and Media Branch Workshop	13228	Economic Development And Marketing	19-Sep-2018	19-Sep-2018
Maintenance	13294	Works, Parks & Recreation Department	07-Sep-2018	07-Sep-2018
Inspection of Church and Function Centre	13364		26-Sep-2018	26-Sep-2018

## Kippen Park

### KIA Kippen Park Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal hire for training & games for a soccer club	12410	Western Spirit Football Club Inc	01-Jul-2018	09-Sep-2018
Maintenance	12934	Works, Parks & Recreation Department	15-Sep-2018	30-Sep-2018

### KIB Kippen Park Oval B

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal hire for training & games for a soccer club	12410	Western Spirit Football Club Inc	01-Jul-2018	09-Sep-2018
Maintenance	12934	Works, Parks & Recreation Department	15-Sep-2018	30-Sep-2018

### KIC Kippen Park Clubhouse

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal hire for training & games for a soccer club	12410	Western Spirit Football Club Inc	01-Jul-2018	09-Sep-2018

## Leichhardt Park



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LEP Leichhardt Park (Personal Trainers)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Personal Training	11694		02-Jul-2018	06-Aug-2018

## Limestone Park

LIA Limestone Park Oval A (Mark Marsh Oval)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	11746	Ipswich Hospital Foundation	27-Jul-2018	30-Jul-2018
Annual AIC Cross Country Events	12033	Associated Independent Colleges (AIC)	08-Aug-2018	08-Aug-2018
Netball State Age Championship	12050	Netball Queensland	03-Jul-2018	11-Jul-2018
CANCELLED - Blue Care Twilight Family Fun Walk 2018	12196	Blue Care Ipswich	01-Sep-2018	01-Sep-2018
AFL Seasonal Use for Ipswich Eagles AFC	12340	Ipswich Eagles AFC	02-Jul-2018	15-Sep-2018
5km Colour Fun Run Event	12785		26-Aug-2018	02-Sep-2018
Walk4BrainCancer	12876		05-Aug-2018	05-Aug-2018
AFL Holiday Camp	12923	Ipswich Eagles AFC	05-Jul-2018	05-Jul-2018
Active Breaks	12954	Works, Parks & Recreation Department	04-Jul-2018	09-Jul-2018
Interschool Sports Program - AFL	13119	Ipswich District School Sport	24-Aug-2018	28-Sep-2018
Active Breaks Holiday Program	13210	Works, Parks & Recreation Department	26-Sep-2018	26-Sep-2018
CANCELLED - Practice Match	13221	AFL Queensland	12-Sep-2018	12-Sep-2018
Landfill Monitoring - Various Locations	13271	Works, Parks & Recreation Department	24-Sep-2018	24-Sep-2018
Cricket Training and Competition Matches	13289	Central Districts Cricket Club	15-Sep-2018	30-Sep-2018

LIB Limestone Park Oval B

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	11746	Ipswich Hospital Foundation	27-Jul-2018	30-Jul-2018
Annual AIC Cross Country Events	12033	Associated Independent Colleges (AIC)	08-Aug-2018	08-Aug-2018
Netball State Age Championship	12050	Netball Queensland	03-Jul-2018	11-Jul-2018
CANCELLED - Blue Care Twilight Family Fun Walk 2018	12196	Blue Care Ipswich	01-Sep-2018	01-Sep-2018
5km Colour Fun Run Event	12785		26-Aug-2018	02-Sep-2018
Walk4BrainCancer	12876		05-Aug-2018	05-Aug-2018



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Bremer SHS athletics carnival	13023	Bremer State High School	18-Jul-2018	23-Jul-2018
Interschool Sports Program - AFL	13119	Ipswich District School Sport	24-Aug-2018	28-Sep-2018
Landfill Monitoring - Various Locations	13271	Works, Parks & Recreation Department	24-Sep-2018	28-Sep-2018
Cricket Training and Competition Matches	13289	Central Districts Cricket Club	15-Sep-2018	30-Sep-2018

**LIBPC Limestone Park (Bill Paterson Clubhouse)**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal Training	12516	Ipswich And District Athletics Club	02-Jul-2018	26-Sep-2018
Ipswich Little Athletics Training and Weekly competition	13136	Ipswich Little Athletics Centre	04-Sep-2018	30-Sep-2018

**LIBPO Limestone Park (Bill Paterson Oval)**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Central Comets District Athletics Carnival - 10-12 years	11680	Redbank Plains State School	26-Jul-2018	02-Aug-2018
Ipswich Park2Park Fun Run	11746	Ipswich Hospital Foundation	27-Jul-2018	30-Jul-2018
St Peter Claver College Inter-house Athletics Carnival	11749	St Peter Claver College	20-Jul-2018	03-Aug-2018
CANCELLED District Athletics Carnival	11859	Central District Athletics	24-Jul-2018	31-Jul-2018
Annual AIC Cross Country Events	12033	Associated Independent Colleges (AIC)	21-Jul-2018	08-Aug-2018
Netball State Age Championship	12050	Netball Queensland	03-Jul-2018	11-Jul-2018
Athletics Carnival	12100	St Mary's College Ipswich	17-Jul-2018	25-Jul-2018
CANCELLED - Blue Care Twilight Family Fun Walk 2018	12196	Blue Care Ipswich	01-Sep-2018	01-Sep-2018
Limestone Park - Park Run	12325	Ipswich QLD Parkrun	07-Jul-2018	29-Sep-2018
Seasonal Training	12516	Ipswich And District Athletics Club	02-Jul-2018	26-Sep-2018
Special Schools Regional Athletics Carnival	12526	Ipswich Special School	29-Aug-2018	05-Sep-2018
Ipswich Zone Track and Field Trials	12562	Ipswich District School Sport	18-Jul-2018	20-Jul-2018
Memory Walk & Jog for Dementia	12804	Alzheimer's Australia (Qld)	11-Aug-2018	11-Aug-2018
Walk4BrainCancer	12876		05-Aug-2018	05-Aug-2018
Athletics Carnival	12926	The Springfield Anglican College	26-Jul-2018	26-Jul-2018
Bremer SHS athletics carnival	13023	Bremer State High School	18-Jul-2018	23-Jul-2018
Maintenance Closure	13049	Works, Parks & Recreation Department	09-Aug-2018	15-Aug-2018
Oval Maintenance	13074	Works, Parks & Recreation Department	16-Aug-2018	17-Aug-2018



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Interschool Sports Program - AFL	13119	Ipswich District School Sport	24-Aug-2018	28-Sep-2018
Ipswich City Council/RSPCA Microchipping Event	13121	Ipswich City Council	07-Sep-2018	07-Sep-2018
Ipswich Little Athletics Training and Weekly competition	13136	Ipswich Little Athletics Centre	04-Sep-2018	28-Sep-2018
Hammer Cage Maintenance	13263	Works, Parks & Recreation Department	03-Sep-2018	04-Sep-2018
Hammer Cage Maintenance	13267	Works, Parks & Recreation Department	10-Sep-2018	11-Sep-2018
Landfill Monitoring - Various Locations	13271	Works, Parks & Recreation Department	24-Sep-2018	28-Sep-2018
Maintenance - Construction Work	13313	Works, Parks & Recreation Department	17-Sep-2018	17-Sep-2018

**LIC Limestone Park Oval C**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
NAIDOC Cricket Event	11578	Queensland Police Citizens Youth Club	03-Jul-2018	03-Jul-2018
Ipswich Park2Park Fun Run	11746	Ipswich Hospital Foundation	27-Jul-2018	30-Jul-2018
Maintenance - DO NOT BOOK	12027	Works, Parks & Recreation Department	01-Jul-2018	30-Sep-2018
Annual AIC Cross Country Events	12033	Associated Independent Colleges (AIC)	08-Aug-2018	08-Aug-2018
Netball State Age Championship	12050	Netball Queensland	03-Jul-2018	11-Jul-2018
CANCELLED - Blue Care Twilight Family Fun Walk 2018	12196	Blue Care Ipswich	01-Sep-2018	01-Sep-2018
5km Colour Fun Run Event	12785		26-Aug-2018	02-Sep-2018
Walk4BrainCancer	12876		05-Aug-2018	05-Aug-2018
Landfill Monitoring - Various Locations	13271	Works, Parks & Recreation Department	24-Sep-2018	28-Sep-2018

**LICL Limestone Park Clubhouse (Whyte Family)**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
AFL Seasonal Use for Ipswich Eagles AFC	12340	Ipswich Eagles AFC	02-Jul-2018	15-Sep-2018
CANCELLED - Practice Match	13221	AFL Queensland	12-Sep-2018	12-Sep-2018
Cricket Training and Competition Matches	13289	Central Districts Cricket Club	15-Sep-2018	30-Sep-2018

**LICN Limestone Park Cricket Nets**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	11746	Ipswich Hospital Foundation	27-Jul-2018	30-Jul-2018
Netball State Age Championship	12050	Netball Queensland	03-Jul-2018	11-Jul-2018



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Off Season Club Development Training	12682	Central Districts Cricket Club	01-Jul-2018	19-Sep-2018
5km Colour Fun Run Event	12785		26-Aug-2018	02-Sep-2018

**LID Limestone Park Oval D**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
NAIDOC Cricket Event	11578	Queensland Police Citizens Youth Club	03-Jul-2018	03-Jul-2018
Ipswich Park2Park Fun Run	11746	Ipswich Hospital Foundation	27-Jul-2018	30-Jul-2018
Maintenance - DO NOT BOOK	12027	Works, Parks & Recreation Department	01-Jul-2018	30-Sep-2018
Annual AIC Cross Country Events	12033	Associated Independent Colleges (AIC)	08-Aug-2018	08-Aug-2018
Netball State Age Championship	12050	Netball Queensland	03-Jul-2018	11-Jul-2018
CANCELLED - Blue Care Twilight Family Fun Walk 2018	12196	Blue Care Ipswich	01-Sep-2018	01-Sep-2018
5km Colour Fun Run Event	12785		26-Aug-2018	02-Sep-2018
Walk4BrainCancer	12876		05-Aug-2018	05-Aug-2018
Landfill Monitoring - Various Locations	13271	Works, Parks & Recreation Department	24-Sep-2018	28-Sep-2018

**LIM Limestone Park (Personal Trainers)**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	11746	Ipswich Hospital Foundation	29-Jul-2018	29-Jul-2018
Running Group	11762	Ipswich Hospital Foundation	02-Jul-2018	07-Sep-2018
Children's Fitness Group	12345	Ginger Sport Pty Ltd	03-Jul-2018	25-Sep-2018
Group Outdoor Personal Training	12477	Step Into Life Ipswich Central	02-Jul-2018	29-Sep-2018
Personal Training	12737	Bee-Fit Personal Training Australia	02-Jul-2018	29-Sep-2018
Group Fitness Classes	12869		01-Jul-2018	30-Sep-2018
CANCELLED - Small Group Personal Training	13069		14-Jul-2018	17-Jul-2018
Fitness & Personal Training	13115	Competitive Edge Fitness	31-Jul-2018	27-Sep-2018

**LIME Limestone Park - Coal Miners Memorial**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	11746	Ipswich Hospital Foundation	29-Jul-2018	29-Jul-2018
Netball State Age Championship	12050	Netball Queensland	03-Jul-2018	11-Jul-2018

**LIN Limestone Park Netball Courts**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	11746	Ipswich Hospital Foundation	27-Jul-2018	30-Jul-2018



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Netball State Age Championship	12050	Netball Queensland	03-Jul-2018	11-Jul-2018
Interschool Netball Carnival	12103	St Marys College	23-Jul-2018	23-Jul-2018
CISSSA inter-school sport competition	12246	CISSSA	18-Jul-2018	19-Sep-2018
Seasonal Netball	12782	Ipswich Netball Association	01-Jul-2018	30-Sep-2018
5km Colour Fun Run Event	12785		26-Aug-2018	02-Sep-2018
Walk4BrainCancer	12876		05-Aug-2018	05-Aug-2018

**LINCL Limestone Park Netball Court Clubhouse**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal Netball	12782	Ipswich Netball Association	01-Jul-2018	30-Sep-2018

## Lobley Park

**LOP Lobley Park (Personal Trainers)**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Boxercise Fitness Session	11776	Ipswich Hospital Foundation	04-Jul-2018	12-Sep-2018
Active Parks Program	13050	Works, Parks & Recreation Department	19-Jul-2018	20-Sep-2018

## Local Parks - District 1

**LD1 Local Parks - District 1**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Memorial Gardens (RSL) - Team Building Exercise/BBQ Lunch	12093	SEQ Water	20-Aug-2018	20-Aug-2018
Kholo Enviropark Reserve - Bird Survey	12432		10-Sep-2018	27-Sep-2018
Colleges Crossing - Wedding Ceremony	12492		04-Aug-2018	04-Aug-2018
Riverside Park - School Camping	12621	Stanley River Environmental Education Centre	06-Aug-2018	07-Aug-2018
Memorial Gardens (RSL) - Wedding Ceremony	12685		15-Sep-2018	15-Sep-2018
Pine Mountain Bush Reserve & The Cricket Pitch - BVRT 4 DQ	12694	Bushwalking Queensland Inc.	15-Jul-2018	15-Jul-2018
Sapling Pocket Reserve - Bird Watching	12801		15-Sep-2018	25-Sep-2018
Cribb Park - Environmental Event	12890	Works, Parks & Recreation Department	04-Aug-2018	04-Aug-2018
Team Building Activities for Work Group	13025	SEQ Water	04-Jul-2018	04-Jul-2018





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Haig Street Quarry Conservation Reserve - Father's Day Fun Run, Games and Sausage Sizzle	13038	iCAN	02-Sep-2018	02-Sep-2018
Queens Park - Free BBQ for Homeless	13166	Abundant Life Initiative T/A Cityhope Care	07-Aug-2018	25-Sep-2018
Ipswich Woodcrafters Club Open Day	13188	Ipswich Woodcrafters Club Incorporated	24-Aug-2018	28-Aug-2018
Bagpipe and Drumming Solo Competition	13278	Ipswich Thistle Pipe Band Inc	08-Sep-2018	08-Sep-2018

## Local Parks - District 2

### LD2 Local Parks - District 2

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Goupong Park - Footprints in the Park Free Community BBQs	12022	Footprints In The Park Inc	07-Jul-2018	29-Sep-2018
Richardson Park - Wedding Ceremony	12521	[REDACTED]	07-Jul-2018	07-Jul-2018
Castle Hill Blackstone Reserve - A Nature Play Program for the Kindergarten Children	12586	Bindarra Childrens Day Care Centre	03-Jul-2018	19-Sep-2018
Parkour Workshops	12626	Works, Parks & Recreation Department	25-Aug-2018	25-Aug-2018
Old Camira Landfill - Redbank Summerholm Silent Flyers Seasonal	12798	Redbank Summerholm Silent Flyers	01-Jul-2018	30-Sep-2018
Opossum Creek Parklands - 5th Birthday Party	12901	[REDACTED]	21-Jul-2018	21-Jul-2018
Community Event	12985	Springfield Christian Family	29-Jul-2018	29-Jul-2018
Bennett Park - Community Family Fun Day/Fete	13004	Camira Kindergarten Association	16-Sep-2018	16-Sep-2018
Bindarra's Annual Teddy Bear Picnic	13005	Bindarra Childrens Day Care Centre	29-Jul-2018	29-Jul-2018
Goupong Park - Child's Birthday Party	13037	[REDACTED]	08-Jul-2018	08-Jul-2018
Redbank Plains Rec Reserve - Small Community Event, with some music and prayer for anyone in pain	13046	The Potters House Christian Fellowship Church	28-Jul-2018	28-Jul-2018
East Ipswich Honour Playground - 10th Birthday Party	13081	[REDACTED]	29-Jul-2018	29-Jul-2018
Temporary Access for fence repairs - Hawke Avenue Park	13088	[REDACTED]	19-Jul-2018	20-Jul-2018
Redbank Plains Memorial Park - Bi-monthly community family fun day	13096	Be Brave Australia	04-Aug-2018	04-Aug-2018
Redbank Plains Recreation Reserve/Rotary Bicentennial Park - Movie in the Park	13097	The Potters House Christian Fellowship Church	18-Aug-2018	25-Aug-2018



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Jamboree Park - Disc Golf Event	13112	Swich City Disc Golf	05-Aug-2018	02-Sep-2018
Temporary Access through Fire Trail at rear of 100 Conte Circuit Augustine Heights	13182		20-Aug-2018	01-Sep-2018
Temporary Access through Fail Park	13187		15-Aug-2018	15-Aug-2018
Skip to be placed behind 17 Amarillo Place, Springfield Lakes	13198		20-Aug-2018	24-Aug-2018
Redbank Plains Memorial Park - Birthday Party	13203		30-Sep-2018	30-Sep-2018
Discovery Lake & Regatta Lake - Clean Up Event	13237	Springfield Lakes Nature Care Inc	25-Aug-2018	25-Aug-2018
Temporary Access to the rear of Amaze Early Education - Cambridge Street, Silkstone	13262	Wearthy Pty Ltd	04-Sep-2018	25-Sep-2018
Maggie Hodges, Fairview Avenue, Mervyn Patterson, Bremervall Park - Odour Abatement Taskforce Event	13269	Department of Environment and Science	10-Sep-2018	13-Sep-2018
Rotary Bicentennial Park - Free Food For The Community	13273	El Shaddai Ministries International	08-Sep-2018	08-Sep-2018
Birthday Party	13281		09-Sep-2018	09-Sep-2018
Temporary Access to the rear of 40 Congo Circuit, Springfield - Clancy's Reserve	13292		10-Sep-2018	21-Sep-2018
Temporary Access to Martin Coogan Park, Gales (to behind 12 Dulin Street, Gales)	13293		15-Sep-2018	16-Sep-2018

## Local Parks - District 3

### LD3 Local Parks - District 3

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Flinders-Goolman Conservation Estate - Scientific Research	11584		25-Jul-2018	22-Aug-2018
Brooking Parklands - Fitness Sessions	11791	Ipswich Hospital Foundation	02-Jul-2018	10-Sep-2018
Stirling Road Reserve - Bird Watching	11924		11-Aug-2018	25-Aug-2018
Mount Grandchester Conservation Estate - Bird Watching	11926		03-Jul-2018	22-Sep-2018
Active Breaks	12954	Works, Parks & Recreation Department	10-Jul-2018	10-Jul-2018
CANCELLED Box Flat Memorial Park - Live show of a potentially haunted location	13082		22-Sep-2018	22-Sep-2018
Mount Grandchester Conservation Estate - Walk	13143		03-Aug-2018	03-Aug-2018



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Temporary Access to the back of 27 Prunda Parade Raceview	13145		03-Aug-2018	03-Aug-2018
Community Park Marburg - Seniors Day	13147	Marburg & District Residents Association Inc	22-Aug-2018	22-Aug-2018
20 years of the Land for Wildlife Scheme - Various Sites (Queen, John & Lawrence Streets, Marburg)	13194	Works, Parks & Recreation Department	21-Sep-2018	24-Sep-2018
Tom Lenihan, Marburg Community, Rotary, Hayden/Maculata, Bob Gibbs, Goupong, Leslie (Skate Clinics)	13236	Works, Parks & Recreation Department	24-Sep-2018	24-Sep-2018
Maggie Hodges, Fairview Avenue, Mervyn Patterson, Bremervall Park - Odour Abatement Taskforce Event	13269	Department of Environment and Science	11-Sep-2018	11-Sep-2018
Greg Richards Park - Filming	13315	Media Creatures	13-Sep-2018	13-Sep-2018
Temporary Access - Corner of Kingsley Street and Kinmonth Street, Walloon	13358		26-Sep-2018	30-Sep-2018

## Memorial Gardens (RSL)

### MEA Memorial Gardens (RSL)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Wedding Ceremony	10603		01-Sep-2018	01-Sep-2018
Memorial Gardens (RSL) - Team Building Exercise/BBQ Lunch	12093	SEQ Water	20-Aug-2018	20-Aug-2018
Memorial Gardens (RSL) - Wedding Ceremony	12685		15-Sep-2018	15-Sep-2018
Team Building Activities for Work Group	13025	SEQ Water	04-Jul-2018	04-Jul-2018
Bagpipe and Drumming Solo Competition	13278	Ipswich Thistle Pipe Band Inc	08-Sep-2018	08-Sep-2018

## North Ipswich Reserve

### NOA North Ipswich Reserve Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Rugby League Ipswich Events	12271	Rugby League Ipswich	17-Jul-2018	18-Jul-2018
Ipswich Jets Events	12341	Ipswich Jets Rugby League Football Club Inc	04-Aug-2018	18-Aug-2018
Weekly Training and Games	12486	Rugby League Ipswich	10-Jul-2018	09-Sep-2018
Team Building Development	13070	Health, Security & Regulatory Services Department	02-Aug-2018	02-Aug-2018
Union Mass Meeting	13189	Human Resources Branch	28-Aug-2018	28-Aug-2018



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**NOF1 North Ipswich Reserve Function Room 1**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Cleaning - North Ipswich Reserve	11978	Works, Parks & Recreation Department	04-Jul-2018	26-Sep-2018
WPR Blanket Booking	12007	Works, Parks & Recreation Department	15-Sep-2018	16-Sep-2018
Rugby League Ipswich Events	12271	Rugby League Ipswich	17-Aug-2018	09-Sep-2018
Seniors Week Expo	12338	Arts, Social Development And Community Engagement	20-Aug-2018	21-Aug-2018
Ipswich Jets Events	12341	Ipswich Jets Rugby League Football Club Inc	04-Aug-2018	18-Aug-2018
DECLINED - Cross sector Alliance of government and NGOs to support local families	12408	Kummara Association Incorporated	09-Jul-2018	10-Sep-2018
2018 Apprentice Awards Night	12547	Apprenticeships Queensland Limited	03-Aug-2018	11-Aug-2018
40th Birthday Party	12571	[REDACTED]	15-Sep-2018	16-Sep-2018
CANCELLED Corporate Function	12573	Bachmann Plant Hire Pty Ltd	22-Sep-2018	23-Sep-2018
CANCELLED Event No. 13859	12744	[REDACTED]	28-Sep-2018	28-Sep-2018
Event No. 13891	12745	[REDACTED]	07-Jul-2018	07-Jul-2018
Event Permit 14064	12955	[REDACTED]	14-Jul-2018	14-Jul-2018
Civic Centre Reference No. 14164 - Child Protection Session	13266	MERCY COMMUNITY SERVICES SEQ LTD	06-Sep-2018	06-Sep-2018
Civic Centre Booking - Event No. 13859 - Ipswich Hospice	13341	Ipswich Hospice Care	21-Sep-2018	21-Sep-2018

**NOF2 North Ipswich Reserve Function Room 2**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Cleaning - North Ipswich Reserve	11978	Works, Parks & Recreation Department	04-Jul-2018	26-Sep-2018
WPR Blanket Booking	12007	Works, Parks & Recreation Department	15-Sep-2018	16-Sep-2018
Rugby League Ipswich Events	12271	Rugby League Ipswich	17-Aug-2018	09-Sep-2018
Seniors Week Expo	12338	Arts, Social Development And Community Engagement	20-Aug-2018	21-Aug-2018
Ipswich Jets Events	12341	Ipswich Jets Rugby League Football Club Inc	04-Aug-2018	18-Aug-2018
DECLINED - Cross sector Alliance of government and NGOs to support local families	12408	Kummara Association Incorporated	09-Jul-2018	10-Sep-2018
2018 Apprentice Awards Night	12547	Apprenticeships Queensland Limited	03-Aug-2018	11-Aug-2018



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40th Birthday Party	12571	[REDACTED]	15-Sep-2018	16-Sep-2018
CANCELLED Corporate Function	12573	Bachmann Plant Hire Pty Ltd	22-Sep-2018	23-Sep-2018
CANCELLED Event No. 13859	12744	[REDACTED]	28-Sep-2018	28-Sep-2018
Event No. 13891	12745	[REDACTED]	07-Jul-2018	07-Jul-2018
Event Permit 14064	12955	[REDACTED]	14-Jul-2018	14-Jul-2018
Civic Centre Reference No. 14164 - Child Protection Session	13266	MERCY COMMUNITY SERVICES SEQ LTD	06-Sep-2018	06-Sep-2018
Civic Centre Booking - Event No. 13859 - Ipswich Hospice	13341	Ipswich Hospice Care	21-Sep-2018	21-Sep-2018

## Pan Pacific Peace Gardens

### PAB Pan Pacific Peace Gardens Bush Chapel

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Wedding Ceremony	12706	[REDACTED]	22-Sep-2018	22-Sep-2018
Birthday Party	13281	[REDACTED]	09-Sep-2018	09-Sep-2018

## Queens Park

### Q1 Queens Park Zone 1

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	11746	Ipswich Hospital Foundation	29-Jul-2018	29-Jul-2018
Outreach Program	12537	Rosies Youth Mission Inc	05-Jul-2018	27-Sep-2018
Maintenance On The Electrical Installation	13068	Works, Parks & Recreation Department	16-Jul-2018	23-Jul-2018
Family Fun Time	13149	Central Presbyterian Church Of Ipswich	11-Aug-2018	11-Aug-2018
Homelessness Week 2018 Event	13154	At Work Australia	10-Aug-2018	10-Aug-2018
Year 5 and 6 English and Maths Challenge	13303	Staines Memorial College	20-Sep-2018	20-Sep-2018

### Q2 Queens Park Zone 2

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	11746	Ipswich Hospital Foundation	29-Jul-2018	29-Jul-2018
Roaming Fitness Activity	11753	Ipswich Hospital Foundation	05-Jul-2018	06-Sep-2018
Naming Day Ceremony	12964	[REDACTED]	01-Sep-2018	01-Sep-2018
Free Food For The Community	13102	El Shaddai Ministries International	28-Jul-2018	28-Jul-2018
Homelessness Week 2018 Event	13154	At Work Australia	10-Aug-2018	10-Aug-2018



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Free Food for the Community	13167	El Shaddai Ministries International	25-Aug-2018	25-Aug-2018
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**QUA Queens Park Amphitheatre**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	11746	Ipswich Hospital Foundation	29-Jul-2018	29-Jul-2018

**QUB Queens Park Bush Chapel**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Wedding Ceremony	11301		14-Jul-2018	14-Jul-2018
Ipswich Park2Park Fun Run	11746	Ipswich Hospital Foundation	29-Jul-2018	29-Jul-2018
Wedding Ceremony	11778		21-Sep-2018	21-Sep-2018
CANCELLED - Wedding Ceremony	11988		15-Sep-2018	15-Sep-2018
Ceremony	11989		15-Sep-2018	15-Sep-2018
Wedding Ceremony	12003		08-Sep-2018	08-Sep-2018
Wedding Ceremony	12049		08-Aug-2018	08-Aug-2018
Wedding Ceremony	12102		07-Jul-2018	07-Jul-2018
Wedding Ceremony	12361		22-Sep-2018	28-Sep-2018
CANCELLED - Renewal of Vows - 25 Years of Marriage	12376		25-Aug-2018	25-Aug-2018
CANCELLED - Wedding Ceremony	12400		22-Sep-2018	22-Sep-2018
Wedding ceremony	12426		01-Sep-2018	01-Sep-2018
Wedding Ceremony & Reception	12476		25-Aug-2018	25-Aug-2018
Wedding Ceremony	12525		07-Jul-2018	07-Jul-2018
Wedding Ceremony	12601		18-Aug-2018	18-Aug-2018
Wedding Ceremony	12632		28-Jul-2018	28-Jul-2018
Wedding Ceremony	13137		08-Sep-2018	22-Sep-2018
Memorial Service	13178	Sylvan Funerals	24-Aug-2018	24-Aug-2018
Photography Shoot for cover of LifeStyle Queensland Magazine	13226	Strike Publications	22-Aug-2018	22-Aug-2018
Naming Ceremony	13268		30-Sep-2018	30-Sep-2018

**QUC Queens Park Croquet Hall and Upper Lawns**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	11746	Ipswich Hospital Foundation	29-Jul-2018	29-Jul-2018
Ipswich Croquet Club Seasonal Sporting	11756	Ipswich Croquet Club Inc	03-Jul-2018	29-Sep-2018
Wedding Ceremony and Reception	12342		21-Sep-2018	21-Sep-2018



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General Information Meetings	12505	Native Plants Queensland - Ipswich Branch	10-Jul-2018	11-Sep-2018
Picnic	12566		02-Sep-2018	02-Sep-2018
CANCELLED Wedding Ceremony and Reception	12811		14-Jul-2018	15-Jul-2018
Small Wedding Reception	12823		01-Jul-2018	01-Jul-2018
CANCELLED - Birthday Party	12933		15-Jul-2018	15-Jul-2018
Wake	13034		06-Jul-2018	06-Jul-2018
Active Parks Program	13050	Works, Parks & Recreation Department	16-Jul-2018	17-Sep-2018
An Afternoon Tea	13062		08-Sep-2018	09-Sep-2018
CANCELLED - 13th Birthday Disco Party	13086		11-Aug-2018	11-Aug-2018
Australian Foundation for Disability - Activities	13087	Australian Foundation For Disability	13-Aug-2018	28-Sep-2018
Inspection of Queens Park Croquet Club	13161		08-Aug-2018	08-Aug-2018
CANCELLED 1st Birthday Party	13183		30-Sep-2018	30-Sep-2018
Staff training/meeting	13316		24-Sep-2018	24-Sep-2018

**QUC2 Queens Park Croquet Lower Lawn**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	11746	Ipswich Hospital Foundation	29-Jul-2018	29-Jul-2018
Ipswich Croquet Club Seasonal Sporting	11756	Ipswich Croquet Club Inc	03-Jul-2018	29-Sep-2018

**QUE Queens Park Educational Centre Conference Room**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
2018 Kids go Wild Activities	11569	Works, Parks & Recreation Department	02-Jul-2018	30-Sep-2018
2018 Bremer Catchment Association Monthly Meetings	11714	Bremer Catchment Association Inc	19-Jul-2018	20-Sep-2018
Ipswich Park2Park Fun Run	11746	Ipswich Hospital Foundation	29-Jul-2018	29-Jul-2018
Breastfeeding Education Classes	12094	Australian Breastfeeding Assn - Ipswich Group	12-Aug-2018	12-Aug-2018
QASSP Branch Meetings, Training Events and Professional Development Opportunities	12166	Queensland Association of State School Principals	19-Jul-2018	06-Sep-2018
UnitingCare Program	12314	Uniting Care Queensland	03-Jul-2018	25-Sep-2018
QPEEC Volunteers Meeting	12461	Works, Parks & Recreation Department	05-Sep-2018	05-Sep-2018
BNI Accelerate Weekly Meetings	12689	BNI Accelerate	18-Jul-2018	26-Sep-2018



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Seniornet Committee Meetings, General Meetings and 2 Lunch Meetings	12773	SeniorNet Association Inc	02-Jul-2018	03-Sep-2018
South East Queensland Community Development Network Meeting	12927	Arts, Social Development And Community Engagement	23-Jul-2018	20-Aug-2018
Tourism Team Workshop	12951	Business Services & Support	27-Jul-2018	27-Jul-2018
CANCELLED P&D Enneagram Workshop	12979	Planning & Development Department	24-Jul-2018	31-Jul-2018
CANCELLED Regulatory Enforcement	13001	Health, Security & Regulatory Services Department	11-Jul-2018	11-Jul-2018
NDIS SWorkshop	13024	Arts, Social Development And Community Engagement	26-Jul-2018	26-Jul-2018
National Disability Insurance Scheme information Session	13031	National Disability Insurance Agency	29-Aug-2018	29-Aug-2018
Annual General Meeting	13035	Ipswich Softball Assoc Inc	21-Jul-2018	21-Jul-2018
Central Church Ipswich Pastors & Elders Retreat Meeting & Planning Day	13043	Central Presbyterian Church Of Ipswich	15-Sep-2018	15-Sep-2018
Seniors Week First Aid Training	13048	Arts, Social Development And Community Engagement	27-Aug-2018	27-Aug-2018
Information Session for Students and their Families about Study Pathways	13052	The Smith Family	25-Jul-2018	25-Jul-2018
Meeting	13054	DESBT - Training & Skills Metropolitan Region	21-Aug-2018	21-Aug-2018
CANCELLED - Induction Day	13064	QLD Fitness, Sport And Recreation Skills Alliance	13-Aug-2018	13-Aug-2018
Conducting Job Interviews	13065	QLD Fitness Sport & Recreation Skills Alliance	07-Aug-2018	08-Aug-2018
Workshop	13093	Autism Queensland Inc.	10-Aug-2018	10-Aug-2018
Volunteer Portal Training	13100	Works, Parks & Recreation Department	15-Aug-2018	15-Aug-2018
Ipswich Rivers Improvement Trust and Ipswich City Council Community Meeting	13104	Works, Parks & Recreation Department	26-Jul-2018	26-Jul-2018
CANCELLED - School Moderation	13105	Leichhardt State School	24-Jul-2018	24-Jul-2018
Judging for the 2018 Enviroplan Photo Competition	13116	Works, Parks & Recreation Department	04-Sep-2018	04-Sep-2018
EDM I'm Aware Program	13139	Finance & Corporate Services Department	17-Aug-2018	28-Aug-2018
CANCELLED A QCST Prep Class For Grade 12 Students	13184	G And R Tutoring Services	18-Aug-2018	18-Aug-2018
BP and HSRS Inter Departmental Forum	13295	Planning & Development Department	21-Sep-2018	21-Sep-2018





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Enviroplan Photo Comp Exhibition	13328	Works, Parks & Recreation Department	22-Sep-2018	30-Sep-2018
<b>QUM Queens Park Monument</b>				
<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	11746	Ipswich Hospital Foundation	29-Jul-2018	29-Jul-2018
<b>QUN Queens Park Nature Centre</b>				
<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	11746	Ipswich Hospital Foundation	29-Jul-2018	29-Jul-2018
<b>QUNE Queens Park Nerima Gardens</b>				
<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	11746	Ipswich Hospital Foundation	29-Jul-2018	29-Jul-2018
Ceremony	11989		15-Sep-2018	15-Sep-2018
West Moreton Anglican College Year 11 Dinner Dance Photos	12874	West Moreton Anglican College Ltd	14-Aug-2018	14-Aug-2018
<b>QUT Queens Park Nerima Gardens Tea House</b>				
<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Ipswich Park2Park Fun Run	11746	Ipswich Hospital Foundation	29-Jul-2018	29-Jul-2018

## Redbank Plains Recreation Reserve

### RE1 Redbank Plains Recreation Reserve Zone 1

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
CANCELLED Soccer Training & Coach and Referee Training	12679	Isoccer Australia	01-Jul-2018	30-Sep-2018

### RE2 Redbank Plains Recreation Reserve Zone 2 (Planes)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Old Camira Landfill - Redbank Summerholm Silent Flyers Seasonal	12798	Redbank Summerholm Silent Flyers	05-Jul-2018	27-Sep-2018

### REA Redbank Plains Recreation Reserve Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Rugby League Training	12266	Eastern Cobras Rugby League Football Club	03-Jul-2018	30-Aug-2018
CANCELLED Soccer and Multisport Training	12824	W Sports Inc	01-Jul-2018	30-Sep-2018
TRL or OZtag games for primary age students	12913	Westside Christian College	10-Aug-2018	10-Aug-2018
Maintenance	12939	Works, Parks & Recreation Department	26-Sep-2018	30-Sep-2018
Queensland Christian Soccer Association Grand Finals	13098	Westminster Warriors Soccer Club	14-Sep-2018	15-Sep-2018



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**REB Redbank Plains Recreation Reserve Oval B**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
2018 Westminster Warriors Seasonal Sporting	12281	Westminster Warriors Soccer Club	03-Jul-2018	15-Sep-2018
TRL or OZtag games for primary age students	12913	Westside Christian College	10-Aug-2018	31-Aug-2018
Maintenance	12939	Works, Parks & Recreation Department	27-Sep-2018	30-Sep-2018
Queensland Christian Soccer Association Grand Finals	13098	Westminster Warriors Soccer Club	14-Sep-2018	15-Sep-2018

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**REC Redbank Plains Recreation Reserve Oval C**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
2018 Westminster Warriors Seasonal Sporting	12281	Westminster Warriors Soccer Club	02-Jul-2018	22-Sep-2018
TRL or OZtag games for primary age students	12913	Westside Christian College	10-Aug-2018	31-Aug-2018
Maintenance	13090	Works, Parks & Recreation Department	25-Sep-2018	30-Sep-2018
Queensland Christian Soccer Association Grand Finals	13098	Westminster Warriors Soccer Club	14-Sep-2018	15-Sep-2018

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**REC1 Soccer-Redbank Plns Recreation Reserve Clubhouse**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
2018 Westminster Warriors Seasonal Sporting	12281	Westminster Warriors Soccer Club	02-Jul-2018	22-Sep-2018
Softball Club Training	13141	Raiders Softball Club	04-Sep-2018	04-Sep-2018

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**REC2 League-Redbank Plns Recreation Reserve Clubhouse**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Training for teams U6-U17s	12267	Redbank Plains Bears RLFC	01-Jul-2018	30-Sep-2018

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**REC3 AFL-Redbank Plns Recreation Reserve Clubhouse**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Weekly Cricket Competition	13321	South East Redbacks Cricket Club Inc	22-Sep-2018	29-Sep-2018

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**RED Redbank Plains Recreation Reserve Oval D**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
AFL Team Training	12366	Collingwood Park Australian Football Club	03-Jul-2018	30-Aug-2018
TRL or OZtag games for primary age students	12913	Westside Christian College	10-Aug-2018	31-Aug-2018
Queensland Christian Soccer Association Grand Finals	13098	Westminster Warriors Soccer Club	14-Sep-2018	15-Sep-2018
Weekly Cricket Competition	13321	South East Redbacks Cricket Club Inc	22-Sep-2018	29-Sep-2018

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**REE Redbank Plains Recreation Reserve Oval E**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
2018 Westminster Warriors Seasonal Sporting	12281	Westminster Warriors Soccer Club	03-Jul-2018	15-Sep-2018
Maintenance	12939	Works, Parks & Recreation Department	26-Sep-2018	30-Sep-2018
Queensland Christian Soccer Association Grand Finals	13098	Westminster Warriors Soccer Club	14-Sep-2018	15-Sep-2018
Softball Club Training	13141	Raiders Softball Club	04-Sep-2018	27-Sep-2018

**REF Redbank Plains Recreation Reserve Oval F**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Rugby League games for the Primary Metropolitan Cup	12173	St. Francis Xavier School	03-Aug-2018	17-Aug-2018
Training for teams U6-U17s	12267	Redbank Plains Bears RLFC	01-Jul-2018	30-Sep-2018

**REG Redbank Plains Recreation Reserve Oval G**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Rugby League games for the Primary Metropolitan Cup	12173	St. Francis Xavier School	03-Aug-2018	17-Aug-2018
Training for teams U6-U17s	12267	Redbank Plains Bears RLFC	01-Jul-2018	30-Sep-2018

**REP Redbank Plains Recreation Reserve (Personal Traine**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Personal Training	12248	Commit To Fit QLD	02-Jul-2018	29-Sep-2018
Group Fitness Training for Mums	12640		03-Jul-2018	25-Sep-2018
Group Fitness Training	12675		02-Jul-2018	26-Sep-2018

## Richardson Park

**RIA Richardson Park Oval A**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Training Sessions and Games	12367	Goodna & District Rugby League Football Club Inc.	01-Jul-2018	30-Sep-2018

## Robelle Domain

**RD1 Robelle Domain The Circle**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Community Movies in the Park Free	11817	Woogaroo Swimming Club Inc	27-Jul-2018	28-Sep-2018
2018 Reaching Unto Nations Multicultural Festival	12046	Divine Mercy Pentecostal Ministries	28-Sep-2018	30-Sep-2018
Big Screen Fun in the Sun	12060	Australian Crawl (Goodna) Pty Ltd	05-Jul-2018	27-Sep-2018



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HeartKids Two Feet & A Heartbeat Walk	12258	HeartKids Limited	09-Sep-2018	09-Sep-2018
Annual Cook Islands Festival	12705	Cook Island Council Of QLD Inc	04-Aug-2018	04-Aug-2018
State Championship Duathlon	12878	Triathlon QLD	22-Jul-2018	22-Jul-2018
Community Event	12985	Springfield Christian Family	29-Jul-2018	29-Jul-2018
Multifest	13003	Ipswich State High School	21-Sep-2018	21-Sep-2018
Filming for Channel Ten	13092	Mwc Media Pty Ltd	20-Jul-2018	20-Jul-2018
Movie in the Park with free sausage sizzle	13232	The Potters House Christian Fellowship Church	01-Sep-2018	01-Sep-2018
Maintenance	13243	Works, Parks & Recreation Department	03-Sep-2018	07-Sep-2018
Fundraiser for Drought Effected Areas	13276	Castles 4 Jumping	27-Sep-2018	27-Sep-2018
Stage Maintenance	13297	Works, Parks & Recreation Department	12-Sep-2018	12-Sep-2018
Orienteering activities for primary school students	13370	Orienteering Queensland	28-Sep-2018	28-Sep-2018

**RD3 Robelle Domain Pyramid Lawn**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
2018 Reaching Unto Nations Multicultural Festival	12046	Divine Mercy Pentecostal Ministries	29-Sep-2018	30-Sep-2018
HeartKids Two Feet & A Heartbeat Walk	12258	HeartKids Limited	09-Sep-2018	09-Sep-2018
Springfield Mini Show Day	12595	Riverview Neighbourhood House	08-Aug-2018	14-Aug-2018
Annual Cook Islands Festival	12705	Cook Island Council Of QLD Inc	04-Aug-2018	04-Aug-2018
State Championship Duathlon	12878	Triathlon QLD	22-Jul-2018	22-Jul-2018
Filming for Channel Ten	13092	Mwc Media Pty Ltd	20-Jul-2018	20-Jul-2018

**RD4 Robelle Domain White Gum Terrace**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
HeartKids Two Feet & A Heartbeat Walk	12258	HeartKids Limited	09-Sep-2018	09-Sep-2018
Annual Cook Islands Festival	12705	Cook Island Council Of QLD Inc	04-Aug-2018	04-Aug-2018
State Championship Duathlon	12878	Triathlon QLD	22-Jul-2018	22-Jul-2018
Active Breaks	12954	Works, Parks & Recreation Department	13-Jul-2018	13-Jul-2018
Filming for Channel Ten	13092	Mwc Media Pty Ltd	20-Jul-2018	20-Jul-2018
Year 6 Orienteering Day	13130	Greenbank State School	17-Sep-2018	17-Sep-2018
Orienteering activities for primary school students	13370	Orienteering Queensland	28-Sep-2018	28-Sep-2018



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**RD6 Robelle Domain Eucalypt Avenue**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
HeartKids Two Feet & A Heartbeat Walk	12258	HeartKids Limited	09-Sep-2018	09-Sep-2018
Annual Cook Islands Festival	12705	Cook Island Council Of QLD Inc	04-Aug-2018	04-Aug-2018
State Championship Duathlon	12878	Triathlon QLD	22-Jul-2018	22-Jul-2018
Filming for Channel Ten	13092	Mwc Media Pty Ltd	20-Jul-2018	20-Jul-2018
Family Gathering	13103		28-Jul-2018	28-Jul-2018
5th Birthday Party	13200		01-Sep-2018	01-Sep-2018

**RD8 Robelle Domain Market/Stall Area**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Monthly Markets	8624	Springfield Markets	06-Jul-2018	06-Jul-2018
Monthly Markets	13204	Springfield Markets & Australian Crawl Springfield	13-Jul-2018	28-Sep-2018

**RDP Robelle Domain (Personal Trainers)**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Mums and Bubs Fitness Session	11763	Ipswich Hospital Foundation	06-Jul-2018	07-Sep-2018
Boot camp	11899		05-Jul-2018	27-Sep-2018
Hoola Hooping Classes	12253	Duck For Cover Entertainers Group	03-Jul-2018	29-Sep-2018
Boxing Boot Camp	12265	O and M Health and Fitness	02-Jul-2018	24-Sep-2018
Ginger Sport Coaching Sessions	12300	Ginger Sport Pty Ltd	02-Jul-2018	29-Sep-2018
Personal Training	12301	Real You Fitness Training	02-Jul-2018	28-Sep-2018
Yoga Classes	12474		07-Jul-2018	29-Sep-2018
Fitness Group / Personal Training	12577		01-Jul-2018	30-Sep-2018
Parkour Workshops	12626	Works, Parks & Recreation Department	21-Jul-2018	22-Sep-2018
Outdoor Group Training Sessions	12965	Healthy You HQ	01-Jul-2018	30-Sep-2018
Personal Training	12988		01-Jul-2018	30-Sep-2018
Free School Holiday Parkour Activity	12992	Works, Parks & Recreation Department	11-Jul-2018	11-Jul-2018
Active Parks Program	13050	Works, Parks & Recreation Department	21-Jul-2018	22-Sep-2018
Active Breaks Holiday Program	13210	Works, Parks & Recreation Department	25-Sep-2018	25-Sep-2018
Fitness Class for Mum and Bubs	13275		11-Sep-2018	25-Sep-2018



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*Note: Data is current as at close of business on the previous working day.*

## **Rosewood Showgrounds**

### **ROCC Rosewood Showgrounds Cultural Centre**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
2018 Meetings, Dances, Cent Auctions and Show	11498	Rosewood Show Society	01-Jul-2018	28-Sep-2018
2018 Tae Kwon Do Events	11950	QLD Regional Tae Kwon Do	03-Jul-2018	27-Sep-2018
Cleaning - Rosewood Cultural Centre	11970	Works, Parks & Recreation Department	05-Jul-2018	27-Sep-2018
Rosewood Craft & Quilters	12036	Rosewood Craft & Quilters	04-Jul-2018	26-Sep-2018
Wedding Ceremony & Reception	12476		25-Aug-2018	26-Aug-2018
Annual Poultry Show 2018 (Noel Matthews Memorial Poultry Show)	12583	Noel Matthews Memorial Poultry Show Association	13-Jul-2018	14-Jul-2018
Wedding Reception	12793		08-Aug-2018	02-Sep-2018
Rock n Roll Dance to raise funds for Beautiful Gate Orphanage in Lesotho, Southern Africa	12918	Southern Cross Charities	08-Sep-2018	10-Sep-2018
Birthday Party	12935		21-Jul-2018	23-Jul-2018
Wedding Reception	12986		01-Aug-2018	01-Aug-2018
Family Gathering after Burial of Father	13006		10-Jul-2018	11-Jul-2018
Engagement Party	13013		04-Aug-2018	06-Aug-2018
South Sudanese Traditional Wedding	13016		18-Aug-2018	19-Aug-2018
Community Meeting	13044	Works, Parks & Recreation Department	27-Aug-2018	27-Aug-2018
Seniors Week Expo & Luncheon	13079	Rosewood & District Support Centre Inc	22-Aug-2018	23-Aug-2018
Inspection	13180	Works, Parks & Recreation Department	10-Aug-2018	10-Aug-2018
CANCELLED Wake	13306		13-Sep-2018	15-Sep-2018

### **ROE Rosewood Showgrounds Exhibition Pavillion**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
2018 Meetings, Dances, Cent Auctions and Show	11498	Rosewood Show Society	01-Jul-2018	04-Jul-2018
Country District Darts - Darts Social	11872	Country District Darts Association	03-Jul-2018	27-Sep-2018
Annual Poultry Show 2018 (Noel Matthews Memorial Poultry Show)	12583	Noel Matthews Memorial Poultry Show Association	08-Jul-2018	17-Jul-2018
WPR Parks Board Meeting	12766	Works, Parks & Recreation Department	19-Sep-2018	19-Sep-2018
2018 Annual Poultry Show - Rosewood Poultry Club	12828	Rosewood Poultry Club	21-Jul-2018	02-Aug-2018



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Fundraiser Native Plant Sale and Environment Day	12831	Native Plants Queensland - Ipswich Branch	31-Aug-2018	02-Sep-2018
CANCELLED - Pigeon Show	12909	Showpen Homer Specialist Club	07-Jul-2018	07-Jul-2018

**ROM Rosewood Showgrounds Main Arena**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
2018 Meetings, Dances, Cent Auctions and Show	11498	Rosewood Show Society	01-Jul-2018	04-Jul-2018
South East QLD Penning 2018 Dates	11972	S.E.Q Team Penning Association	21-Jul-2018	30-Sep-2018
Rosewood Pony Club 2018 Dates	12042	Rosewood Pony Club	07-Jul-2018	16-Sep-2018
Rosewood Trail & Working Horse 2018 Dates	12043	Rosewood Trail And Working Horse Association	14-Jul-2018	23-Sep-2018

**ROS Rosewood Showground Sand Arena**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
2018 Meetings, Dances, Cent Auctions and Show	11498	Rosewood Show Society	01-Jul-2018	04-Jul-2018
National Barrell Horse Association	11733	National Barrel Horse Association	25-Jul-2018	22-Sep-2018
South East QLD Penning 2018 Dates	11972	S.E.Q Team Penning Association	21-Jul-2018	30-Sep-2018
Rosewood Pony Club 2018 Dates	12042	Rosewood Pony Club	07-Jul-2018	16-Sep-2018
Rosewood Trail & Working Horse 2018 Dates	12043	Rosewood Trail And Working Horse Association	14-Jul-2018	23-Sep-2018
2018 Barrel Racing	12063	QLD Barrel Racing Association	08-Jul-2018	20-Sep-2018

**Sam's Reserve**

**SAMA Sam's Reserve Oval A**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Cricket season	11858	Eastern Taipans Cricket Club and South East Redbacks Cricket Club Inc	03-Jul-2018	18-Sep-2018
Weekly Cricket Training and Competition	13322	South East Redbacks Cricket Club Inc	15-Sep-2018	30-Sep-2018

**SAMC Sam's Reserve Cricket Nets**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Cricket season	11858	Eastern Taipans Cricket Club and South East Redbacks Cricket Club Inc	03-Jul-2018	18-Sep-2018
Weekly Cricket Training and Competition	13322	South East Redbacks Cricket Club Inc	15-Sep-2018	30-Sep-2018

**SAMC/ Sam's Reserve Canteen/Change Room**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
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Cricket season	11858	Eastern Taipans Cricket Club and South East Redbacks Cricket Club Inc	03-Jul-2018	18-Sep-2018
Weekly Cricket Training and Competition	13322	South East Redbacks Cricket Club Inc	15-Sep-2018	30-Sep-2018

## Spring Lake Park

### SPL Spring Lake Park Lawn

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Wedding Ceremony	11669	[REDACTED]	24-Aug-2018	24-Aug-2018
Church Service	12829	St. Andrews Springfield	02-Sep-2018	02-Sep-2018
Wedding Ceremony	13058	[REDACTED]	11-Aug-2018	11-Aug-2018
CANCELLED - Wedding Ceremony	13101	[REDACTED]	08-Sep-2018	29-Sep-2018
BBQ Birthday	13168	[REDACTED]	08-Sep-2018	08-Sep-2018

### SPPT Spring Lake Park (Personal Trainers)

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Boot camp	11899	[REDACTED]	02-Jul-2018	26-Sep-2018
Personal Training	12301	Real You Fitness Training	03-Jul-2018	27-Sep-2018
Group fitness training	12972	Healthy You HQ	02-Jul-2018	28-Sep-2018
Active Parks Program	13050	Works, Parks & Recreation Department	21-Jul-2018	22-Sep-2018

### SPTB Spring Lake Park The Boardwalk

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Wedding Ceremony	12286	[REDACTED]	04-Aug-2018	04-Aug-2018
Wedding Ceremony	12853	[REDACTED]	01-Sep-2018	01-Sep-2018
Renewal of Vowels	12893	[REDACTED]	20-Jul-2018	20-Jul-2018
Wedding Ceremony	13201	[REDACTED]	20-Sep-2018	20-Sep-2018

## Stallard Park

### STA Stallard Park Oval A

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Soccer Games and Training	11847	Whitehill Soccer Club	03-Jul-2018	12-Sep-2018
Soccer Game for SEQ Cup Trials	13117	Amberley District State School	06-Aug-2018	06-Aug-2018

### STB Stallard Park Oval B

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Soccer Games and Training	11847	Whitehill Soccer Club	03-Jul-2018	12-Sep-2018





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**STP Stallard Park (Personal Trainers)**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Kids Fitness Classes	11581		04-Jul-2018	11-Jul-2018

## Sutton Park

**SUA Sutton Park Oval A**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Football Season	12230	Ipswich City Soccer Allsports Club Inc.	01-Jul-2018	23-Sep-2018
Active Breaks	12954	Works, Parks & Recreation Department	06-Jul-2018	06-Jul-2018
Metro Finals for Soccer	13220	Ipswich State High School	22-Aug-2018	22-Aug-2018

**SUB Sutton Park Oval B**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Football Season	12230	Ipswich City Soccer Allsports Club Inc.	01-Jul-2018	23-Sep-2018
Interschool Sport Soccer Games	13029	Ipswich State High School	16-Jul-2018	05-Sep-2018
Metro Finals for Soccer	13220	Ipswich State High School	22-Aug-2018	22-Aug-2018

**SUC Sutton Park Oval C**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Football Season	12230	Ipswich City Soccer Allsports Club Inc.	07-Jul-2018	25-Aug-2018

**SUCC Sutton Park Clubhouse**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Football Season	12230	Ipswich City Soccer Allsports Club Inc.	01-Jul-2018	30-Sep-2018

**SUP Sutton Park (Personal Trainers)**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Personal Training Session	12290		07-Jul-2018	29-Sep-2018
Commit to Fit Personal Training	12504	Commit To Fit QLD	02-Jul-2018	29-Sep-2018
Weekly Bootcamps	12651		01-Jul-2018	30-Sep-2018
Active Parks Program	13050	Works, Parks & Recreation Department	18-Jul-2018	19-Sep-2018

## Tivoli Sports Complex

**TIB Tivoli Sports Complex Oval B (T C McDonald Field)**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Dog Agility Training, Workshops & Competitions	12590	Agility Dog Club of Qld Inc	01-Jul-2018	26-Sep-2018



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Offseason Baseball Development Training	12790	Musketeers Sports Club	16-Jul-2018	17-Sep-2018
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**TIC Tivoli Sports Complex Oval C**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Junior and Senior Oztag Tournament	12312	Ipswich Oztag	04-Jul-2018	26-Sep-2018
Soccer Training	12897	Western Pride Football Club	05-Jul-2018	30-Aug-2018
QCSA West Zone Under 6/7/8 Carnival	13075	Whitehill Football Club	18-Aug-2018	18-Aug-2018
Training and Weekly Competition	13174	Marburg Mt Crosby Thunder Cricket Club	25-Aug-2018	30-Sep-2018
Club Team Training	13257	Western Pride Football Club	05-Sep-2018	06-Sep-2018

**TICL Tivoli Sports Complex Clubhouse**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Offseason Baseball Development Training	12790	Musketeers Sports Club	16-Jul-2018	17-Sep-2018

**TICN Tivoli Sports Complex Cricket Nets**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Training and Weekly Competition	13174	Marburg Mt Crosby Thunder Cricket Club	21-Aug-2018	27-Sep-2018

**TID Tivoli Sports Complex Oval D**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Junior and Senior Oztag Tournament	12312	Ipswich Oztag	04-Jul-2018	26-Sep-2018
FBI and QCSA football competitions	12449	Colleges United Football Club	01-Jul-2018	15-Sep-2018
Soccer Training	12897	Western Pride Football Club	05-Jul-2018	30-Aug-2018
QCSA West Zone Under 6/7/8 Carnival	13075	Whitehill Football Club	18-Aug-2018	18-Aug-2018
Training and Weekly Competition	13174	Marburg Mt Crosby Thunder Cricket Club	25-Aug-2018	30-Sep-2018
Oztag	13175	Ipswich Oztag	12-Sep-2018	26-Sep-2018
Club Team Training	13257	Western Pride Football Club	05-Sep-2018	06-Sep-2018

**TIE Tivoli Sports Complex Oval E**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Soccer Training and Games	11848	Whitehill Soccer Club	02-Jul-2018	14-Sep-2018
QCSA West Zone Under 6/7/8 Carnival	13075	Whitehill Football Club	18-Aug-2018	18-Aug-2018
Training and Weekly Competition	13174	Marburg Mt Crosby Thunder Cricket Club	23-Aug-2018	30-Sep-2018
Oztag	13175	Ipswich Oztag	12-Sep-2018	26-Sep-2018



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**TIF Tivoli Sports Complex Oval F**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Soccer Training and Games	11848	Whitehill Soccer Club	02-Jul-2018	10-Sep-2018
Seasonal Booking	12471	Western Pride Football Club	04-Jul-2018	29-Aug-2018
QCSA West Zone Under 6/7/8 Carnival	13075	Whitehill Football Club	18-Aug-2018	18-Aug-2018
Training and Weekly Competition	13174	Marburg Mt Crosby Thunder Cricket Club	23-Aug-2018	30-Sep-2018
Oztag	13175	Ipswich Oztag	12-Sep-2018	26-Sep-2018
Club Team Training	13257	Western Pride Football Club	05-Sep-2018	05-Sep-2018

**TISF Tivoli Sports Complex Sports Facility**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Soccer Training and Games	11848	Whitehill Soccer Club	02-Jul-2018	14-Sep-2018
Junior and Senior Oztag Tournament	12312	Ipswich Oztag	04-Jul-2018	26-Sep-2018
FBI and QCSA football competitions	12449	Colleges United Football Club	01-Jul-2018	15-Sep-2018
Training and Weekly Competition	13174	Marburg Mt Crosby Thunder Cricket Club	21-Aug-2018	30-Sep-2018

**Tofa Mamao a Samoa Park**

**TOA Tofa Mamao a Samoa Park Oval A**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Church activities/cricket	11959	CCCS Springfield Lakes	04-Aug-2018	22-Sep-2018
Active Breaks	12954	Works, Parks & Recreation Department	03-Jul-2018	03-Jul-2018
Samoan Cricket and Volleyball	13150	Samoan Wesleyan Methodist Church Of Australia	25-Aug-2018	01-Sep-2018
Active Breaks Holiday Program	13210	Works, Parks & Recreation Department	27-Sep-2018	27-Sep-2018
Samoan Cricket and Volleyball	13320	Samoan Wesleyan Methodist Church Of Australia	22-Sep-2018	29-Sep-2018

**TOB Tofa Mamao a Samoa Park Oval B**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Church activities/cricket	11959	CCCS Springfield Lakes	04-Aug-2018	22-Sep-2018
Samoan Cricket and Volleyball	13150	Samoan Wesleyan Methodist Church Of Australia	25-Aug-2018	01-Sep-2018
Samoan Cricket and Volleyball	13320	Samoan Wesleyan Methodist Church Of Australia	22-Sep-2018	29-Sep-2018

**White Rock Conservation Estate**



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**WHC White Rock Conservation Estate**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Flinders-Goolman Conservation Estate - Scientific Research	11584		25-Jul-2018	22-Aug-2018
Urgent Closure	13072	Works, Parks & Recreation Department	13-Jul-2018	20-Jul-2018
Bushwalk	13123	Works, Parks & Recreation Department	28-Jul-2018	28-Jul-2018
CANCELLED Orienteering	13152	Orienteering Queensland	26-Aug-2018	26-Aug-2018
Orienteering	13325	Ugly Gully Orienteering Club	23-Sep-2018	23-Sep-2018
FYI - Gunpit Ridge Moonrise Guided Night Bushwalk	13353	Works, Parks & Recreation Department	25-Sep-2018	25-Sep-2018

**WHDU White Rock Day Use Area**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Urgent Closure	13072	Works, Parks & Recreation Department	13-Jul-2018	20-Jul-2018
Bushwalk	13123	Works, Parks & Recreation Department	28-Jul-2018	28-Jul-2018
Orienteering	13325	Ugly Gully Orienteering Club	23-Sep-2018	23-Sep-2018
FYI - Gunpit Ridge Moonrise Guided Night Bushwalk	13353	Works, Parks & Recreation Department	25-Sep-2018	25-Sep-2018

**WHY White Rock Yaddamun Trail**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Temporary Access	11687	Eureka Landscapes Pty Ltd	02-Jul-2018	03-Aug-2018
5km Park Run	13017	Parkrun Australia	07-Jul-2018	29-Sep-2018
Urgent Closure	13072	Works, Parks & Recreation Department	13-Jul-2018	20-Jul-2018
Bushwalk	13123	Works, Parks & Recreation Department	28-Jul-2018	28-Jul-2018
CANCELLED Orienteering	13152	Orienteering Queensland	26-Aug-2018	26-Aug-2018
Orienteering	13325	Ugly Gully Orienteering Club	23-Sep-2018	23-Sep-2018
FYI - Gunpit Ridge Moonrise Guided Night Bushwalk	13353	Works, Parks & Recreation Department	25-Sep-2018	25-Sep-2018

**Wiley Street Park (BMX Track)**

**WIBT Wiley Street Park BMX Track**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal Use	12857	Ipswich & West Moreton BMX Club Inc	02-Jul-2018	28-Sep-2018



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McDonald's McCafe Activation	13045	Optimum Media Direction Pty Ltd (Omd)	03-Aug-2018	04-Aug-2018
Landfill Monitoring - Various Locations	13271	Works, Parks & Recreation Department	24-Sep-2018	24-Sep-2018

**WIC Willey Street Park Canteen**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Seasonal Use	12857	Ipswich & West Moreton BMX Club Inc	02-Jul-2018	28-Sep-2018

**Woodcrest College**

**WCA Woodcrest College Oval A**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Winter Season Booking and Mini Roos Carnival	11845	Springfield United Football Club	01-Jul-2018	01-Sep-2018
Cricket Training & Matches	13274	Greater Springfield Sports	04-Sep-2018	27-Sep-2018

**WCB Woodcrest College Oval B**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Winter Season Booking and Mini Roos Carnival	11845	Springfield United Football Club	01-Jul-2018	01-Sep-2018
Cricket Training & Matches	13274	Greater Springfield Sports	04-Sep-2018	27-Sep-2018

**WCCA Woodcrest College Canteen**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Winter Season Booking and Mini Roos Carnival	11845	Springfield United Football Club	01-Jul-2018	01-Sep-2018
Cricket Training & Matches	13274	Greater Springfield Sports	04-Sep-2018	27-Sep-2018

**Woodend Nature Centre**

**WNC Woodend Nature Centre**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Community Education Program	12891	U3A Ipswich & West Moreton Inc.	01-Jul-2018	30-Sep-2018

**Woodend Park**

**WOA Woodend Park Oval A**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Junior and senior rugby union training and fixtures	12369	Ipswich Rugby Union Club	01-Jul-2018	23-Sep-2018

**WOB Woodend Park Oval B**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Junior and senior rugby union training and fixtures	12369	Ipswich Rugby Union Club	01-Jul-2018	23-Sep-2018



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Lighting Maintenance	13192	Works, Parks & Recreation Department	23-Aug-2018	23-Aug-2018
Lighting Maintenance	13253	Works, Parks & Recreation Department	03-Sep-2018	03-Sep-2018

**WOC Woodend Park Clubhouse**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Junior and senior rugby union training and fixtures	12369	Ipswich Rugby Union Club	01-Jul-2018	23-Sep-2018

**Worley Park**

**WOR Worley Park**

<u>Event Name</u>	<u>Booking No.</u>	<u>Customer Name</u>	<u>Start Date</u>	<u>End Date</u>
Temporary Access to the back of 27 Prunda Parade Raceview	13145		03-Aug-2018	03-Aug-2018

<b>Environment Committee</b>	
Mtg Date: 07.11.18	OAR: YES
<b>Authorisation:</b> Bryce Hines	

sas: sas

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22 October 2018

## **MEMORANDUM**

TO: CHIEF OPERATING OFFICER (WORKS PARKS AND RECREATION)

FROM: BUSINESS SYSTEMS AND SUPPORT COORDINATOR

RE: PROPOSAL TO ABOLISH THE SOLDIERS MEMORIAL HALL COMMITTEE

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### **INTRODUCTION:**

This is a report by the Business Systems and Support Coordinator dated 22 October 2018 concerning the proposal to abolish the Soldiers Memorial Hall Committee.

### **BACKGROUND:**

The Soldiers Memorial Hall Committee (Committee) was established in approximately 1998 to provide Councillors, nominated Council officers and members of the RSL Ipswich Sub-Branch to discuss matters relating to the operations of the Soldiers Memorial Hall located at 63 Nicholas Street, Ipswich.

The Committee meets approximately three times a year and minutes from these meetings have previously been submitted to Council for noting.

At the Council Ordinary Meeting held on the 18 September 2018, Council resolved:

*'That the interim administrator of Ipswich City Council resolve:*

- A. *That pursuant to section 236(2) of the Local Government Regulation 2012 ("the Regulation"), that the exception under sections 236(1)(b)(ii) of the Regulation applies to the disposal of the Trustee Leasehold interest located at 63 Nicholas Street, Ipswich and described as Lot 4 on CPI16193 ("the land"), by way of a leasehold arrangement between Council and Returned and Services League of Australia Ipswich Sub Branch Inc. (RSL).*

- B. *That Council enter into a Trustee Lease with Returned and Services League of Australia Ipswich Sub Branch Inc. (RSL) ("the tenant") for a period of ten (10) years.*
- C. *That the Chief Executive Officer be authorised to negotiate and finalise the terms of the Trustee Lease to be executed by the Interim Administrator of Ipswich City Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the Local Government Act 2009.'*

The new Trustee Lease does not include any requirements for a Soldiers Memorial Hall Committee to be established or maintained.

**DISCUSSION:**

The Committee currently meets three times a year with discussions being held on operational matters, such as maintenance of the facility. There is no known terms of reference for the Committee and has been continued due to support by former Councillors to maintain it.

The members of the RSL Ipswich Sub-Branch have been requested to contact Council's customer contact centre to raise any maintenance requests or issues relating to the lease. This is the process implemented for all lessees of Council facilities and it is understood that this process is working well.

If there are any matters relating to the heritage of the building the RSL Ipswich Sub-Branch would be advised to contact the Department of Environment and Science and the Ipswich Heritage Advisor.

Therefore, based on the above, it is considered appropriate to abolish the Soldiers Memorial Hall Committee.

**CONCLUSION:**

As outlined above the Soldiers Memorial Hall Committee was established in approximately 1998. The Committee has met three times a year and discussions have been centred on maintenance issues relating to the facility.

Therefore, it is recommended that the Soldiers Memorial Hall Committee be abolished.

**RECOMMENDATION:**

That the Interim Administrator of Ipswich City Council resolve:

That the Soldiers Memorial Hall Committee as outlined in the report by the Business Systems and Support Coordinator dated 22 October 2018, be abolished.



Sharon Smith

**BUSINESS SYSTEMS AND SUPPORT COORDINATOR**

I concur with the recommendation/s contained in this report.

Bryce Hines

**CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)**

vml: vml  
A5137019

Governance Committee	
Mtg Date: 7/11/18	OAR: YES
<b>Authorisation:</b> Jeff Keech	

16 October 2018

## **MEMORANDUM**

TO: CORPORATE SERVICES AND RISK MANAGER

FROM: ADMINISTRATION SUPPORT MANAGER

RE: 2019 COUNCIL AND COMMITTEE MEETING DATES

---

### **INTRODUCTION:**

This is a report by the Administration Support Manager dated 16 October 2018 concerning the proposed 2019 Ipswich City Council - Council and Committee meeting schedule.

### **BACKGROUND:**

Each year Council adopts a meeting calendar setting out dates and times of all Council Ordinary Meetings and meetings of its Standing Committees.

### **CALENDAR EXPLANATION:**

The proposed calendar includes:

- One round of committee meetings and one Council meeting per month with both meetings held on a Tuesday.
- No committee or council meetings held during the Local Government Association of Queensland Conference.

### **OTHER CONSIDERATIONS:**

Historically each year Council holds a special committee meeting 2 weeks prior to the adoption of the budget for the Mayor to present the budget to councillors. Section 107A of the *Local Government Act 2009* (Act) states that the mayor must give a copy of the budget, as proposed to be presented to the local government, to each councillor at least 2 weeks before the local government is to consider adopting the budget.

Since 23 August 2018, Council has been operating under Administration with the appointment of an Interim Administrator. Section 124 of the *Local Government Act 2009* provides:

The Interim Administrator has all the responsibilities and powers of-

- (a) the local government; and
- (b) the mayor

As there are no councillors section 107A of the Act requires no action and as such no meeting will be required 2 weeks prior to the adoption of the budget.

**CONCLUSION:**

The 2019 Ipswich City Council – Council and Committee Meeting Calendar has been prepared in accordance with section 257(1) of the *Local Government Regulation 2012* to ensure there is a meeting of the local government held at least once in each month.

**ATTACHMENT/S:**

Name of Attachment	Attachment
<a href="#">Draft 2019 Council and Committee Meeting Calendar</a>	Attachment A

**RECOMMENDATION:**

That the Interim Administrator of Ipswich City Council resolve:

- A. That the 2019 Ipswich City Council - Council and Committee Meeting calendar dates and times, as detailed in Attachment A to the report by the Administration Support Manager dated 16 October 2018, be adopted.
- B. That the Chief Executive Officer, in consultation with the Interim Administrator, be authorised to amend the 2019 Ipswich City Council – Council and Committee Meeting calendar dates and times if required.
- C. That in accordance with section 277(1) of the *Local Government Regulation 2012*, the Chief Operating Officer (Finance and Corporate Services) co-ordinate the submission of a public notice to appear in the local newspaper in January 2019 advising the days and times of when Council's ordinary meetings and ordinary meetings of its standing committees will be held.

Vicki Lukritz

**ADMINISTRATION SUPPORT MANAGER**

I concur with the recommendations contained in this report.

Laura Nicholls

**CORPORATE SERVICES AND RISK MANAGER**

I concur with the recommendations contained in this report.

Jeff Keech

**ACTING CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)**

CALENDAR - 2019 - IPSWICH CITY COUNCIL - COUNCIL AND COMMITTEE MEETING CALENDAR (As at CI Ord Mtg of ????)

	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	
JAN		1 NYD Holiday	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22 Ctees	23	24	25	26 Australia Day	27	28 Aust Day Hol	29 Council	30	31						JAN
FEB					1	2	3	4	5	6	7	8	9	10	11	12 EDAC 12-1pm	13 Audit & Risk 5-8 pm	14	15	16	17	18	19 Ctees	20	21	22	23	24	25	26 Council	27	28					FEB	
MAR					1	2	3	4	5	6	7	8	9	10	11	12 Ctees	13	14	15	16	17	18	19 Council	20	21	22	23	24	25	26	27	28	29	30	31		MAR	
APR	1	2 EDAC 12-1pm	3	4	5	6	7	8	9 Ctees	10	11	12	13	14	15	16 Council	17	18	19 Good Friday	20	21	22 Easter Monday	23	24	25 ANZAC Day	26	27	28	29	30							APR	
MAY			1	2	3	4	5	6 Labour Day	7	8 Audit & Risk 5-8 pm	9	10	11	12	13	14 Ctees	15	16	17 Ipswich Show Day	18	19	20	21 Council	22	23	24	25	26	27	28	29	30	31				MAY	
JUN					1	2	3	4	5	6	7	8	9	10	11	12 EDAC 12-1pm	13	14	15	16	17 ALGA	18 ALGA	19 Ctees	20 ALGA	21	22	23	24	25 Council	26	27	28	29	30		JUN		
JUL	1	2	3	4	5	6	7	8	9 Ctees	10	11	12	13	14	15	16 Council	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					JUL		
AUG				1	2	3	4	5	6 EDAC 12-1pm	7 Audit & Risk 5-8 pm	8	9	10	11	12	13 Ctees	14 BRIS SHOW	15	16	17	18	19	20 Council	21	22	23	24	25	26	27	28	29	30	31			AUG	
SEP						1	2	3	4	5	6	7	8	9	10 Ctees	11	12	13	14	15	16	17 Council	18	19	20	21	22	23	24	25	26	27	28	29	30		SEP	
OCT		1	2	3	4	5	6	7 Queen's Bday	8 EDAC 12-1pm	9 Audit & Risk 5-8 pm	10	11	12	13	14 LGAQ	15 LGAQ	16 LGAQ	17	18	19	20	21	22 Ctees	23	24	25	26	27	28	29 Council	30	31					OCT	
NOV				1	2	3	4	5	6 MELB CUP	7	8	9	10	11 REMEM DAY	12 Ctees	13	14	15	16	17	18	19 Council	20	21	22	23	24	25	26 EDAC 12-1pm	27	28	29	30			NOV		
DEC					1	2	3 Ctees	4	5	6	7	8	9	10	11	12 Council	13	14	15	16	17	18	19	20	21	22	23	24	25	26 Christmas Day	27 Boxing Day	28	29	30	31		DEC	
JAN		1 New Year's Day	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21 Ctees	22	23	24	25	26 AUST DAY	27 Aust Day Hol	28 Council	29	30	31					JAN	

Council Ordinary Meetings 9.00 am

ED  
GI  
Comm

Economic Development Committee  
Growth and Infrastructure Committee  
Communities Committee

8.30 am (Tues)  
9.30am (Tues)  
10.30 am (Tues)

Env  
Gov

Environment Committee  
Governance Committee

11.30 am (Tues)  
12.30 pm (Tues)

Council Ordinary Meetings are held in the Council Chambers at 45 Roderick Street, Ipswich unless otherwise determined

- School Holidays
- Public Holidays
- Committee meetings
- Council meetings
- Audit & Risk Mgmt Ctee, Employee Development Advisory Ctee

PIA Conf - Planning Institute of Australia National Congress - TBA

LGAQ Conf - Local Government Association of Queensland Inc - 14-16 October 2019 Cairns

ALGA Conf - Australian Local Government Association National General Assembly 16-19 June 2019 Canberra

<b>Governance Committee</b>	
Mtg Date: 07.11.18	OAR: Yes
<b>Authorisation:</b> Jeffrey Keech	

A5143835

19 October 2018

## **MEMORANDUM**

TO: ACTING CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

FROM: ACTING FINANCE MANAGER

RE: MONTH-END PERFORMANCE – SEPTEMBER 2018

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### **INTRODUCTION**

This is a report by the Acting Finance Manager dated 19 October 2018 concerning Council performance for the period ending 30 September 2018, submitted in accordance with *Section 204 of the Local Government Regulation 2012*.

### **BACKGROUND**

*Section 204 of the Local Government Regulation 2012* requires a monthly report to be submitted to Council in respect of the performance of Council's budget. The monthly performance report for September 2018 is included at Attachment A.

### **ATTACHMENT:**

<b>Name of Attachment</b>	<b>Attachment</b>
<a href="#">September 2018 Monthly Performance Report</a>	<a href="#">Attachment A</a>

### **RECOMMENDATIONS:**

The report be received and the contents noted.

Lavina Britton

**ACTING FINANCE MANAGER**

I concur with the recommendation contained in this report.

Jeffrey Keech

**ACTING CHIEF OPERATING OFFICER (FINANCE & CORPORATE SERVICES)**



City of  
**Ipswich**

**Ipswich City Council**

**Performance Report**

**September 2018**

**Ipswich City Council - Summary Financial Results**

	YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	FY Budget \$'000	EOY Forecast \$'000	Detail Page ref:
<b>Net Result as at 30 September 2018:</b>						
<b>Cash Operational Revenue</b>						
Net Rates and Utilities	49,857	49,393	464	201,642	201,642	Page 9
Fees and Charges	8,324	7,537	787	29,751	29,751	Page 10
Operational Grants and Contributions	2,840	3,552	(712)	16,789	16,789	Page 11
Interest	1,237	755	482	2,905	2,905	Page 12
Other Cash Revenue	12,722	4,142	8,580	32,879	32,879	"
<b>Total Cash Operational Revenue</b>	<b>74,980</b>	<b>65,379</b>	<b>9,601</b>	<b>283,966</b>	<b>283,966</b>	
<b>Cash Operational Expenses</b>						
Employee Expenses*	22,978	23,957	979	96,081	96,081	Page 13
Materials and Services#	20,619	22,256	1,637	88,707	88,707	"
Finance costs	3,292	3,240	(52)	14,882	14,882	"
Other Cash Expenses	1,409	1,920	511	8,364	8,364	"
	<b>48,298</b>	<b>51,373</b>	<b>3,075</b>	<b>208,034</b>	<b>208,034</b>	
<b>Cash Operational Result</b>	<b>26,682</b>	<b>14,006</b>	<b>12,676</b>	<b>75,932</b>	<b>75,932</b>	
<b>Non-Cash Operational Revenue</b>						
Gain on Asset Disposal	102	0	102	0	102	Page 12
Internal Revenue	5,950	5,822	128	23,504	23,504	"
<b>Total Non-Cash Operational Revenue</b>	<b>6,052</b>	<b>5,822</b>	<b>230</b>	<b>23,504</b>	<b>23,606</b>	
<b>Non-Cash Operational Expense</b>						
Depreciation	16,212	17,456	1,244	68,075	68,075	Page 13
Loss on Asset Disposal	468	0	(468)	0	468	"
Internal Expense	5,358	5,145	(213)	20,850	20,850	"
<b>Total Non-Cash Operational Expense</b>	<b>22,038</b>	<b>22,601</b>	<b>563</b>	<b>88,925</b>	<b>89,393</b>	
<b>Net Result before Capital</b>	<b>10,696</b>	<b>(2,773)</b>	<b>13,469</b>	<b>10,511</b>	<b>10,145</b>	
<b>Capital</b>						
Capital Grants	400	0	400	4,692	4,692	Page 11
Donated Asset Revenue	17,017	16,779	238	67,122	67,122	"
Contributions	872	5,187	(4,315)	20,737	20,737	"
<b>Total Capital</b>	<b>18,289</b>	<b>21,966</b>	<b>(3,677)</b>	<b>92,551</b>	<b>92,551</b>	
<b>Total Net Result</b>	<b>28,985</b>	<b>19,193</b>	<b>9,792</b>	<b>103,062</b>	<b>102,696</b>	
<b>Capital Program as at 30 September 2018:</b>						
<b>Cash Capital Items</b>						
Asset Construction and Purchase	17,897	27,926	10,029	174,730	174,730	Page 17
<b>Non-cash Capital Items</b>						
Donated Assets	17,017	16,774	(243)	67,122	67,122	"
<b>Total Capital Program</b>	<b>34,914</b>	<b>44,700</b>	<b>9,786</b>	<b>241,852</b>	<b>241,852</b>	

\* Including contract labour

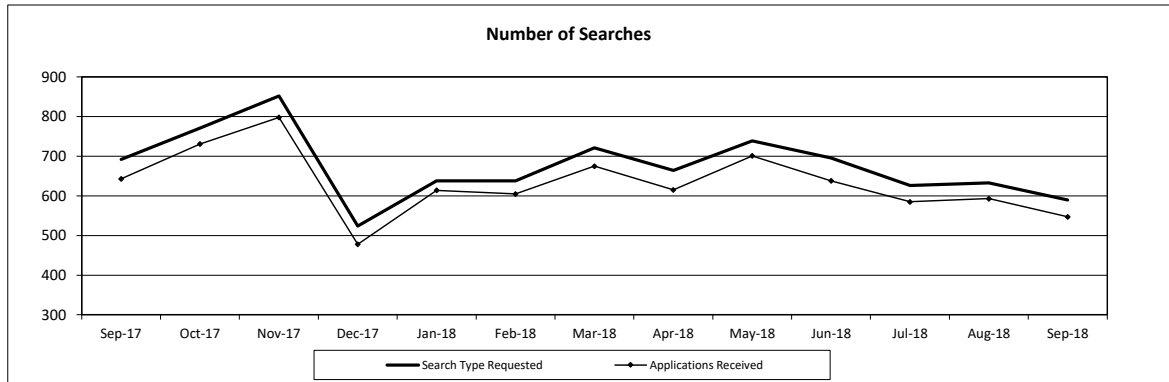
# excluding contract labour

For information on individual line items, please refer to the relevant section of the report.



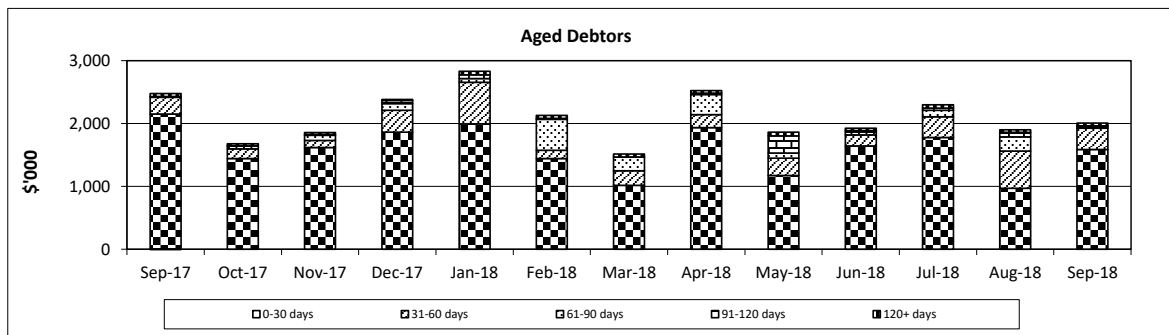
**Additional Performance Information:**

**Property Searches:**



	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
Search Type Requested	692	771	852	524	638	638	721	664	739	696	626	633	590
Applications Received	643	731	798	478	614	605	675	615	701	638	585	593	547

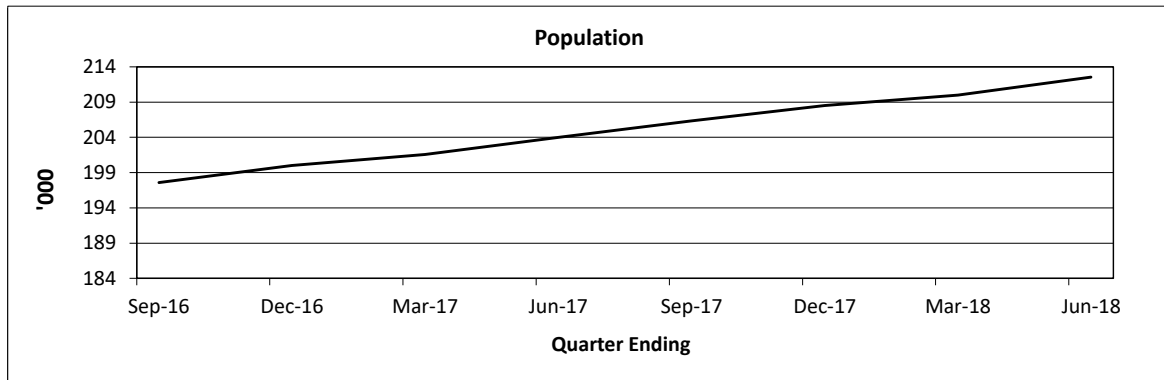
**Aged Debtors:**



	Sep-17 \$'000	Oct-17 \$'000	Nov-17 \$'000	Dec-17 \$'000	Jan-18 \$'000	Feb-18 \$'000	Mar-18 \$'000	Apr-18 \$'000	May-18 \$'000	Jun-18 \$'000	Jul-18 \$'000	Aug-18 \$'000	Sep-18 \$'000
0-30 days	2,153	1,444	1,619	1,862	1,995	1,443	1,016	1,936	1,174	1,645	1,778	969	1,589
31-60 days	265	152	113	350	661	132	233	207	276	173	331	594	338
61-90 days	13	45	82	106	60	491	215	319	82	47	102	226	25
91-120 days	(1)	7	12	51	60	16	5	21	273	22	34	69	11
120+ days	46	29	31	14	57	49	46	43	59	40	53	42	46

31-60 days primarily relates to outstanding amounts from the Department of Transport and Mains roads for the final PTIAP claim for 2017/18.

**Population:**



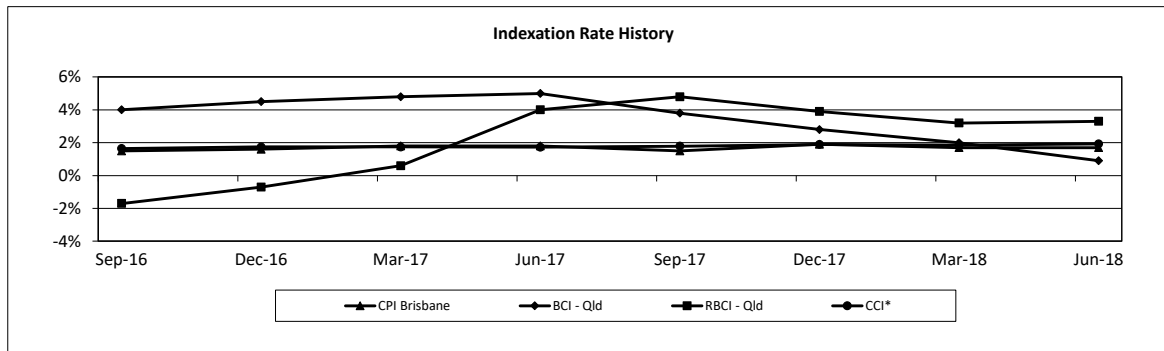
	Sep-16	Dec-16	Mar-17	Jun-17	Sep-17	Dec-17	Mar-18	Jun-18
Population	198	200	202	204	206	209	210	213

September quarterly figures will be available in October report

**Growth in Waste Domestic Services:**

	Dec-16	Mar-17	Jun-17	Sep-17	Dec-17	Mar-18	Jun-18	Sep-18
Growth per quarter:	1.40%	0.83%	1.25%	1.26%	1.13%	0.93%	1.16%	1.30%

**Indexation Rate History:**



	Sep-16	Dec-16	Mar-17	Jun-17	Sep-17	Dec-17	Mar-18	Jun-18
CPI Brisbane	1.50%	1.60%	1.80%	1.80%	1.50%	1.90%	1.70%	1.70%
BCI - Qld	4.00%	4.50%	4.80%	5.00%	3.80%	2.80%	2.00%	0.90%
RBCI - Qld	(1.70%)	(0.70%)	0.60%	4.00%	4.80%	3.90%	3.20%	3.30%
CCI*	1.64%	1.74%	1.74%	1.73%	1.79%	1.89%	1.85%	1.93%

CPI = Consumer Price Index; BCI = Building Construction Index; RBCI = Roads and Bridges Construction Index; CCI = Council Cost Index

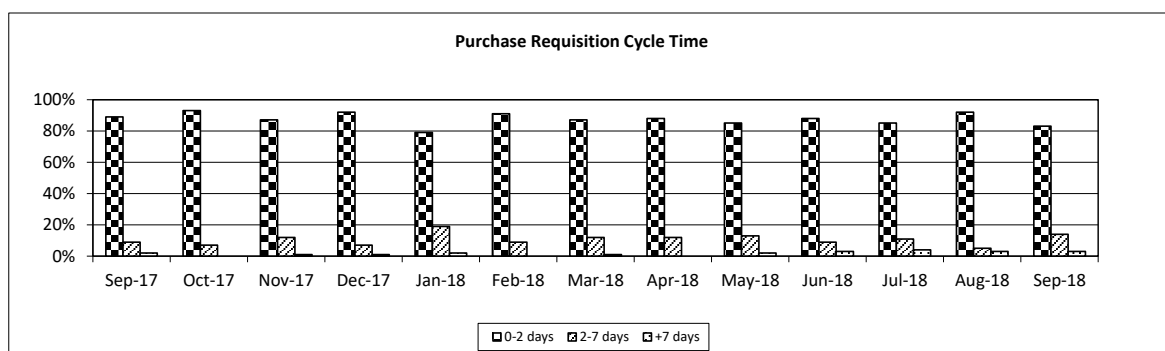
September quarterly figures will be available in October report

#### Invoices Paid within Terms:

	Mar-18		Apr-18		May-18		Jun-18		Jul-18		Aug-18		Sep-18	
Total invoices paid	5,169		4,779		5,482		5,245		5,838		5,494		4,998	
	Count	\$	Count	\$	Count	\$	Count	\$	Count	\$	Count	\$	Count	\$
% paid within terms	97%	98%	97%	97%	94%	97%	91%	90%	94%	94%	91%	97%	90%	96%
% paid <1 week outside terms	2%	1%	2%	2%	1%	1%	5%	6%	3%	3%	2%	1%	1%	1%
% paid >1 week outside terms	1%	1%	1%	1%	5%	3%	4%	4%	3%	3%	7%	2%	9%	3%

Invoices over one week outside of terms primarily relates to a supplier with a high count of issued invoices changing their ABN. Additional processing time is taken for Council to follow the process required in this event.

#### Purchase Requisition Cycle Time:

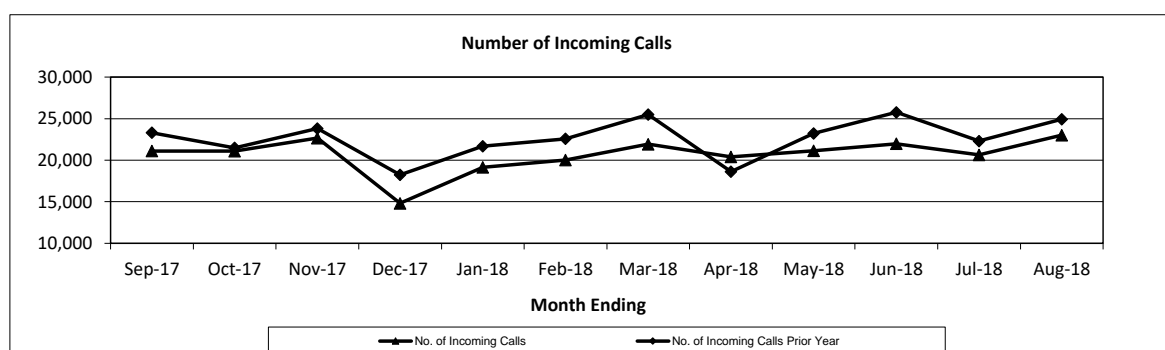


Key performance indicator for this activity is two days.

	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
0-2 days	89%	93%	87%	92%	79%	91%	87%	88%	85%	88%	85%	92%	83%
2-7 days	9%	7%	12%	7%	19%	9%	12%	12%	13%	9%	11%	5%	14%
+7 days	2%	0%	1%	1%	2%	0%	1%	0%	2%	3%	4%	3%	3%

Results have decreased during the month of September due to a key buyer being on annual leave and training. This is expected to improve for the month of October.

#### Number of Incoming phone calls - All Council (excluding BCC After Hours and Helpdesk)



	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
No. of Incoming Calls	21,109	21,097	22,656	14,818	19,147	20,027	21,922	20,397	21,153	21,986	20,634	23,017	18,369
No. of Incoming Calls Prior Year	23,313	21,495	23,814	18,241	21,681	22,579	25,508	18,637	23,222	25,768	22,308	24,933	21,109

## Statement of Cashflows

	July Actuals	July Budget	August Actuals	August Budget	September Actuals	September Budget	October Budget	November Budget	December Budget	January Budget	February Budget	March Budget	April Budget	May Budget	June Budget
<b>Cashflows from Operating Activities</b>															
Receipts from Customers	(4,364)	(4,620)	(40,761)	(40,494)	(4,816)	(4,279)	(4,337)	(41,234)	(4,403)	(4,425)	(42,092)	(4,509)	(4,417)	(41,995)	(4,289)
General Rates and Utilities Charges	(3,380)	(2,721)	(2,477)	(2,409)	(3,574)	(2,407)	(2,667)	(2,266)	(2,200)	(2,207)	(2,167)	(2,421)	(2,513)	(2,257)	(1,623)
Fees and Charges	29	(574)	(768)	(574)	(1,166)	(574)	(579)	(574)	(574)	(574)	(574)	(574)	(574)	(574)	(406)
Operating Contributions	(206)	(615)	(1,465)	(958)	(240)	(256)	(186)	(958)	(286)	(535)	(976)	(208)	(184)	(959)	(3,676)
Operating Grants and Subsidies	(3,420)	(1,381)	(2,235)	(1,359)	(2,236)	(1,403)	(1,856)	(1,368)	(1,286)	(1,125)	(1,101)	(1,412)	(1,248)	(1,198)	(801)
Other Income	(129)	(1,729)	(152)	(1,729)	384	(1,729)	(1,729)	(1,729)	(1,729)	(1,729)	(1,729)	(1,729)	(1,729)	(1,729)	(5,509)
Capital Contributions			(105)		(295)					(1,057)				(2,116)	(1,119)
Capital Grants and Subsidies	(11,469)	(11,640)	(47,963)	(47,523)	(11,944)	(10,647)	(11,354)	(48,128)	(10,479)	(11,652)	(48,640)	(10,854)	(10,665)	(50,828)	(17,423)
Payments to Suppliers and Employees															
Employee Payments	6,179	8,985	8,394	7,183	6,631	7,249	8,999	7,225	9,095	7,242	7,242	7,338	9,020	7,242	9,552
Supplier Payments	7,350	10,752	11,068	7,992	6,629	7,176	7,873	7,446	7,588	7,109	7,073	6,845	7,079	7,338	8,375
Other Expenses	532	755	735	648	297	661	723	669	665	1,032	663	624	756	649	1,597
	14,062	20,493	20,197	15,823	13,557	15,085	17,595	15,339	17,348	15,382	14,978	14,808	16,856	15,228	19,524
Interest Received	(317)	(216)	(570)	(270)	(482)	(269)	(209)	(254)	(268)	(201)	(233)	(260)	(186)	(245)	(181)
Borrowing Costs	8		9		3,130	3,096			3,819			3,584			3,755
<b>Net Cash Outflow (Inflow) from Operating Activities</b>	2,283	8,636	(28,328)	(31,970)	4,261	7,266	6,032	(33,043)	10,420	3,529	(33,894)	7,279	6,004	(35,844)	5,675
<b>Cashflows from Investing Activities</b>															
Payments for property, plant and equipment*	7,913	8,312	6,839	9,715	5,691	13,823	12,298	12,484	15,293	13,165	14,204	16,775	14,426	18,432	34,893
Dividends Received	(4,765)		(2,500)		(12,792)	(5,300)			(7,627)						(1)
Proceeds from sale of (payments for) equity investments	600	(1,398)	1,400	(502)	200	(4,167)	(828)	(2,050)	(700)	(944)	(944)	(5,423)	(537)	(537)	(8,267)
Transfers to/from subsidiary entities															
<b>Net Cash Outflow (Inflow) from Investing Activities</b>	3,748	6,914	5,738	9,213	(6,901)	4,357	11,470	10,435	6,966	12,221	13,260	11,352	13,889	17,895	26,625
<b>Cashflows from Financing Activities</b>															
Proceeds from Borrowings															
Redemption of Borrowings					4,973	4,961			6,328			6,404			(101,000)
Interest free loan (proceeds) redemption															20,202
Working Capital (Proceeds) Redemption															
<b>Net Cash Outflow (Inflow) from Financing Activities</b>					4,973	4,961			6,328			6,404			
Net Decrease (Increase) in Cash Held	6,032	15,550	(22,590)	(22,758)	2,334	16,583	17,502	(22,609)	23,714	15,750	(20,634)	25,035	19,893	(17,949)	(48,498)
Cash at Beginning of Period	139,601	139,601	133,567	133,567	156,141	156,141	153,825	136,323	158,931	135,218	119,468	140,102	115,067	95,175	113,124
<b>Cash at End of Reporting Period</b>	<b>133,567</b>	<b>124,051</b>	<b>156,141</b>	<b>156,325</b>	<b>153,825</b>	<b>139,557</b>	<b>136,323</b>	<b>158,931</b>	<b>135,218</b>	<b>119,468</b>	<b>140,102</b>	<b>115,067</b>	<b>95,175</b>	<b>113,124</b>	<b>161,621</b>

\* Including intangible assets

The end of year cash balance is \$161.621 million.

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**Departmental Breakdown**

Trend of year to date results as at 30 September 2018:

Revenue and Expense: ☹️<1% or \$50k worse than budget whichever is greater; ☹️<5% or \$125k worse than budget whichever is greater; ☹️>=5% or >=\$125k worse than budget whichever is greater.  
Capital: Within 5% or \$50k +/- budget whichever is greater; ☹️ within 10% or \$250k +/- budget whichever is greater; ☹️ more than 10% or >\$250k +/- budget whichever is greater. U=under; O=over

**Departmental Controlled:**

		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FY
<b>Arts, Social Development and Community Engagement</b>	Revenue	☹️	☹️	☹️										☹️
	Employee Expenses*	☹️	☹️	☹️										☹️
	Other Expense Categories**	☹️	☹️	☹️										☹️
	Capital	O☹️	O☹️	O☹️										☹️

Satisfactory results for expenses. Revenue under budget \$200k or 14.6%.

Capital expenditure over budget by \$119k or 63.6%.

		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FY
<b>Economic Development and Marketing</b>	Revenue	☹️	☹️	☹️										☹️
	Employee Expenses*	☹️	☹️	☹️										☹️
	Other Expense Categories**	☹️	☹️	☹️										☹️
	Capital	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a

Satisfactory results for expenses. Revenue is under budget \$71k or 54.6%.

		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FY
<b>Infrastructure Services Department</b>	Revenue	n/a	n/a	n/a										n/a
	Employee Expenses*	☹️	☹️	☹️										☹️
	Other Expense Categories**	☹️	☹️	☹️										☹️
	Capital	O☹️	O☹️	O☹️										☹️

Satisfactory results for expenses.

Capital expenditure over budget for infrastructure program \$3.4m or 63.1%. See pages 18-21 for details.

		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FY
<b>Finance and Corporate Services Department</b>	Revenue	☹️	☹️	☹️										☹️
	Employee Expenses*	☹️	☹️	☹️										☹️
	Other Expense Categories**	☹️	☹️	☹️										☹️
	Capital	U☹️	U☹️	U☹️										☹️

Satisfactory results for revenue and expenses.

Capital expenditure under budget by \$17.7m.

\* Employee expenses including Labour Contracts

\*\* Operational Expense excluding the above

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**Departmental Breakdown**

Trend of year to date results as at 30 September 2018:

Revenue and Expense: ☹️<1% or \$50k worse than budget whichever is greater; ☹️<5% or \$125k worse than budget whichever is greater; ☹️>=5% or >=\$125k worse than budget whichever is greater.  
Capital: Within 5% or \$50k +/- budget whichever is greater; ☹️within 10% or \$250k +/- budget whichever is greater; ☹️more than 10% or >\$250k +/- budget whichever is greater. U=under; O=over

**Departmental Controlled:**

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FY
<b>Works, Parks and Recreation Department</b> Revenue	☹️	☹️	☹️										☹️
Employee Expenses*	☹️	☹️	☹️										☹️
Other Expense Categories**	☹️	☹️	☹️										☹️
Capital	U☹️	O☹️	O☹️										☹️

Satisfactory results for revenue and expenses.

Capital expenditure over budget for Infrastructure Program \$3.7m. Capital expenditure for fleet and equipment purchases over budget \$660k.

Capital expenditure for IWS under budget \$135k or 44.0%.

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FY
<b>Health, Security and Regulatory Services Department</b> Revenue	☹️	☹️	☹️										☹️
Employee Expenses*	☹️	☹️	☹️										☹️
Other Expense Categories**	☹️	☹️	☹️										☹️
Capital	U☹️	O☹️	U☹️										☹️

Satisfactory results for revenue and expenses.

Capital expenditure under budget \$120k or 44.0%.

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FY
<b>Planning and Development Department</b> Revenue	☹️	☹️	☹️										☹️
Employee Expenses*	☹️	☹️	☹️										☹️
Other Expense Categories**	☹️	☹️	☹️										☹️
Capital	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a

Satisfactory results for revenue and employee expenses. Other expense categories are over budget \$126k or 37.1%.

**Corporate Controlled:**

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FY
<b>Corporate Items</b> Revenue	☹️	☹️	☹️										☹️
Expenses	☹️	☹️	☹️										☹️
Capital	U☹️	☹️	U☹️										☹️

Satisfactory results for revenue and expenses.

Satisfactory results for capital expenditure on donated assets.

\* Employee expenses including Labour Contracts

\*\* Operational Expense excluding the above

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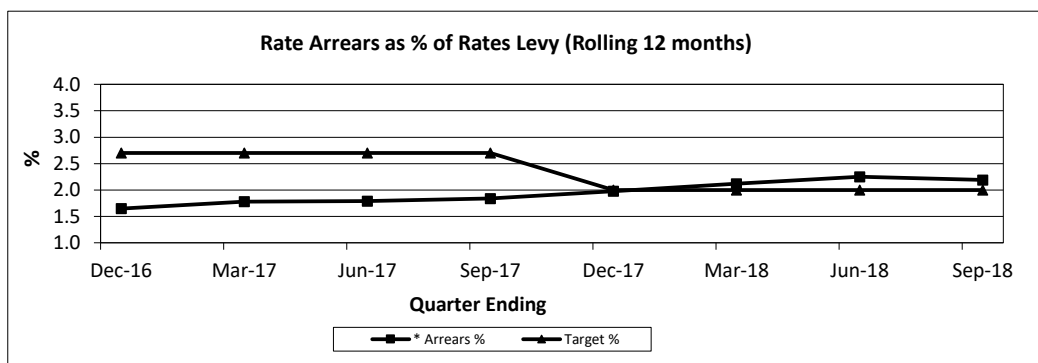
**Revenue**

**Net Rates and Utilities:**

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
General Rates	44,136	43,643	493	178,134	25%	178,134
Utilities and Other Charges	8,400	8,452	(52)	34,370	24%	34,370
Discounts/Remissions	(2,679)	(2,702)	23	(10,862)	25%	(10,862)
	<b>49,857</b>	<b>49,393</b>	<b>464</b>	<b>201,642</b>	<b>25%</b>	<b>201,642</b>

Satisfactory results overall.

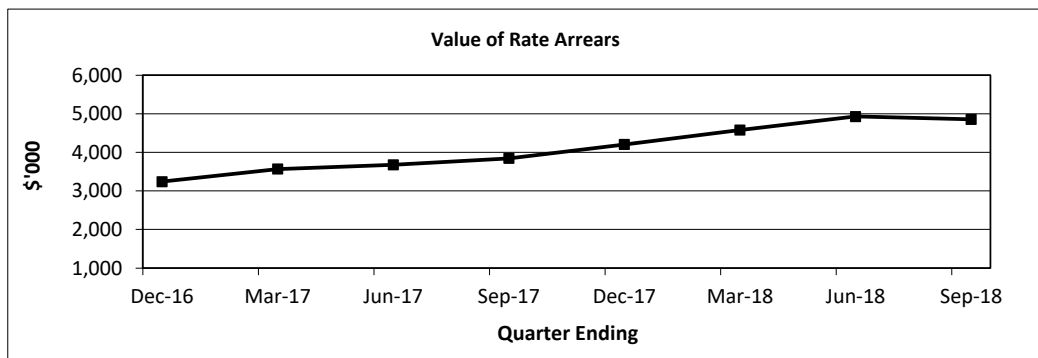
**Rate Arrears as at 30 September 2018:**



	Dec-16	Mar-17	Jun-17	Sep-17	Dec-17	Mar-18	Jun-18	Sep-18
* Arrears %	1.65	1.78	1.79	1.84	1.98	2.12	2.25	2.19
Target %	2.70	2.70	2.70	2.70	2.00	2.00	2.00	2.00

\* Rolling 12 month average

**Value of Rate Arrears:**



	Dec-16	Mar-17	Jun-17	Sep-17	Dec-17	Mar-18	Jun-18	Sep-18
\$'000	3,242	3,568	3,680	3,844	4,207	4,579	4,929	4,853

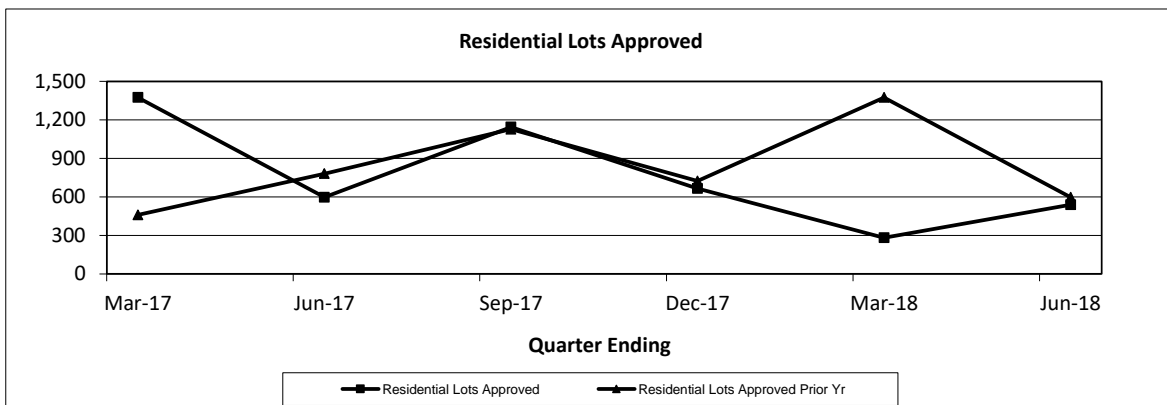
ICC Performance Report  
September 2018

**Fees and Charges:**

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Planning Fees	4,343	3,874	469	14,865	29%	14,865
Hlth Animal Cemetery Fees	633	478	155	1,920	33%	1,920
Traffic and Reg Park Fees	776	739	37	3,086	25%	3,086
Waste Fees	1,840	1,652	188	6,608	28%	6,608
Other Fees	732	794	(62)	3,272	22%	3,272
	<b>8,324</b>	<b>7,537</b>	<b>787</b>	<b>29,751</b>	<b>28%</b>	<b>29,751</b>

Satisfactory results overall.

**Residential Lots Approved:**



	Mar-17	Jun-17	Sep-17	Dec-17	Mar-18	Jun-18
<b>Residential Lots Approved</b>	1,374	597	1,144	665	282	538
<b>Residential Lots Approved Prior Yr</b>	459	781	1,127	724	1,374	597

September quarterly figures will be available in October report



ICC Performance Report  
September 2018

**Grants and Contributions:**

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget \$'000	% Achieved	FY F'cast \$'000
Operational Grants	1,911	1,829	82	9,879	19%	9,879
Capital Grants	400	0	400	4,692	9%	4,692
Donated Asset Revenue	17,017	16,779	238	67,122	25%	67,122
*Operational Cash Contributions	929	1,723	(794)	6,910	13%	6,910
*Capital Cash Contributions	872	5,187	(4,315)	20,737	4%	20,737
	<b>21,129</b>	<b>25,518</b>	<b>(4,389)</b>	<b>109,340</b>	<b>19%</b>	<b>109,340</b>

Cash contributions are developer driven and will be monitored closely.

**\*Cash Contribution Actuals Breakdown YTD:**

	Footpaths \$'000	Open Space \$'000	Roads \$'000	Social \$'000	Others \$'000	Grand Total \$'000
Operational Cash Contribution	0	458	65	0	406	929
Capital Cash Contribution	0	0	872	0	0	872
	<b>0</b>	<b>459</b>	<b>937</b>	<b>0</b>	<b>406</b>	<b>1,802</b>

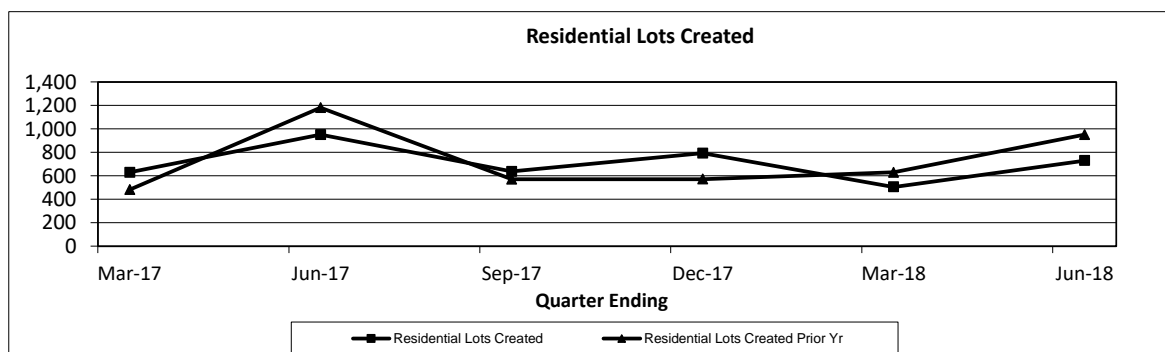
**Balance Sheet Movement YTD:**

Open Space NCL	0	1,132	0	0	0	1,132
Stormwater NCL	0	0	0	0	725	725
Social NCL	0	0	0	288	0	288
Footpaths NCL	89	0	0	0	0	89
Streetscape NCL	0	0	0	0	0	0
	<b>89</b>	<b>1,132</b>	<b>0</b>	<b>288</b>	<b>725</b>	<b>2,234</b>

<b>Total Cash Contributions</b>	<b>89</b>	<b>1,590</b>	<b>937</b>	<b>288</b>	<b>1,131</b>	<b>4,035</b>
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Other operational cash contributions include \$388k relating to funds received from Ipswich Events Corporation, Queen's Parks Nature Centre (\$13k) and \$5k relates to traineeship revenue which will be transferred to correct account in October.

**Residential Lots Created:**



	Mar-17	Jun-17	Sep-17	Dec-17	Mar-18	Jun-18
<b>Residential Lots Created</b>	629	951	637	792	505	730
<b>Residential Lots Created Prior Yr</b>	482	1,181	571	572	629	951

September quarterly figures will be available in October report

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September 2018

**Other Revenue Sources:**

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Sales, Recoverable Works	761	744	17	2,978	26%	2,978
Interest	1,237	755	482	2,905	43%	2,905
Other Revenue	11,961	3,398	8,563	29,901	40%	29,901
Gain on Asset Disposal	102	0	102	0	n/a	102
Internal Revenue	5,950	5,822	128	23,504	25%	23,504
	<b>20,011</b>	<b>10,719</b>	<b>9,292</b>	<b>59,288</b>	<b>34%</b>	<b>59,390</b>

Satisfactory results overall. Other revenue relates to a dividend payment from the wind up of a council controlled entity. Gain on asset disposal relates to sale of fleet vehicles. Interest revenue over budget due to a higher amount of investments resulting from higher than forecasted cash balance.

## Expense

### Employee Expenses

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Wages (opex and capex)	19,298	20,948	1,650	85,287	23%	85,287
Overtime	338	390	52	1,559	22%	1,559
Allowances	59	66	7	263	22%	263
Other employee costs	5,383	5,772	389	23,486	23%	23,486
<b>Total Labour Opex + Capex</b>	<b>25,078</b>	<b>27,176</b>	<b>2,098</b>	<b>110,595</b>	<b>23%</b>	<b>110,595</b>
<i>Less Capitalised Labour</i>	(3,700)	(3,682)	18	(16,129)	23%	(16,129)
Opex Labour before Contractors	<b>21,378</b>	<b>23,494</b>	<b>2,116</b>	<b>94,466</b>	<b>23%</b>	<b>94,466</b>
<i>Plus Contract Opex Labour</i>	1,600	463	(1,137)	1,615	99%	1,615
Opex Labour incl Contractors	<b>22,978</b>	<b>23,957</b>	<b>979</b>	<b>96,081</b>	<b>24%</b>	<b>96,081</b>

Satisfactory results overall.

### Materials and Services (excl. Labour Contracts)

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Communication	347	415	68	1,696	20%	1,696
Materials	1,984	2,989	1,005	12,451	16%	12,451
Motor Vehicle Expenses	803	1,101	298	3,237	25%	3,237
Other Goods	653	832	179	3,319	20%	3,319
Other Services	3,018	3,119	101	12,179	25%	12,179
Service Contracts	7,184	8,966	1,782	35,323	20%	35,323
Utilities Expenses	2,610	2,609	(1)	10,454	25%	10,454
Consultants	727	606	(121)	2,877	25%	2,877
Other Materials and Services	3,293	1,619	(1,674)	7,171	46%	7,171
	<b>20,619</b>	<b>22,256</b>	<b>1,637</b>	<b>88,707</b>	<b>23%</b>	<b>88,707</b>

### Other Expense Sources:

Depreciation	16,212	17,456	1,244	68,075	24%	68,075
Finance Costs	3,292	3,240	(52)	14,882	22%	14,882
Other Expenses	1,409	1,920	511	8,364	17%	8,364
Loss on disposal assets	468	0	(468)	0	n/a	468
Internal Expenses	5,358	5,145	(213)	20,850	26%	20,850
	<b>26,739</b>	<b>27,761</b>	<b>1,022</b>	<b>112,171</b>	<b>24%</b>	<b>112,639</b>
<b>TOTAL</b>	<b>47,358</b>	<b>50,017</b>	<b>2,659</b>	<b>200,878</b>	<b>24%</b>	<b>201,346</b>

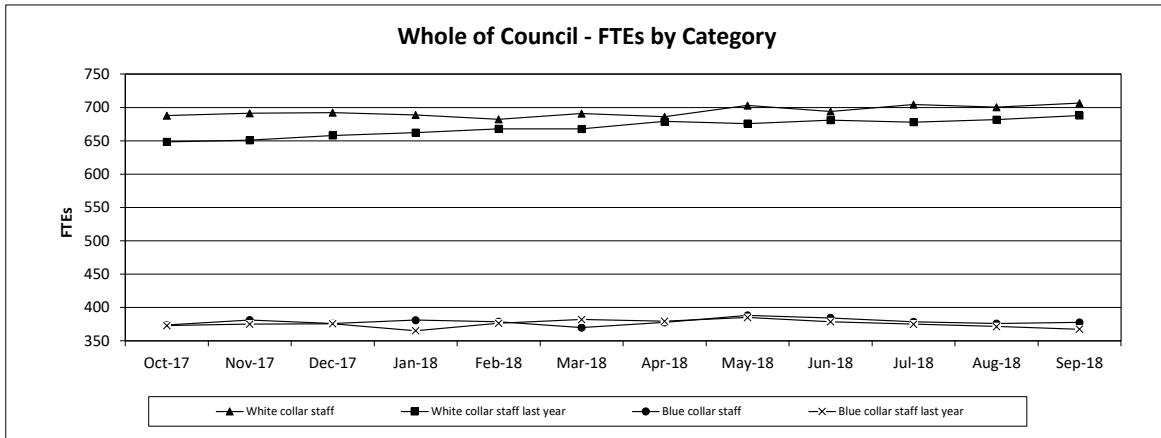
Satisfactory results overall. Other materials and services over budget primarily relates to maintenance costs in Works, Parks and Recreation and legal expenses in Finance and Corporate Services and Planning and Development.

Loss on asset disposals primarily relates to partial retirement of infrastructure network assets.

Depreciation under budget and will be monitored closely.

## Full Time Equivalents:

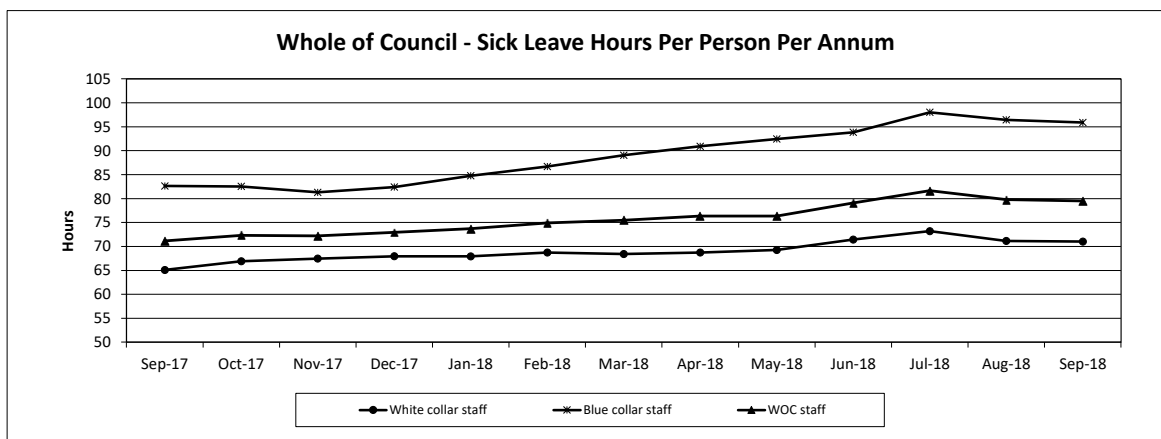
### Whole of Council



	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
White collar staff	687.8	691.4	692.4	688.9	682.3	690.9	686.0	702.9	694.1	704.4	700.3	706.4
Blue collar staff	373.8	381.2	375.9	381.1	378.7	369.9	377.8	388.2	384.5	378.7	376.0	377.7
<b>Total</b>	<b>1,061.7</b>	<b>1,072.5</b>	<b>1,068.3</b>	<b>1,069.9</b>	<b>1,061.0</b>	<b>1,060.8</b>	<b>1,063.9</b>	<b>1,091.1</b>	<b>1,078.6</b>	<b>1,083.1</b>	<b>1,076.3</b>	<b>1,084.1</b>
<i>Movement prior month (white collar)</i>	(0.1)	3.5	1.0	(3.5)	(6.6)	8.6	(4.9)	16.8	(8.7)	10.3	(4.1)	6.1
<i>Movement prior month (blue collar)</i>	6.3	7.3	(5.2)	5.1	(2.4)	(8.8)	7.9	10.4	(3.8)	(5.7)	(2.7)	1.6
<i>White collar staff last year</i>	648.5	650.8	658.0	662.4	668.1	667.7	679.0	675.8	681.0	678.1	681.7	688.0
<i>Blue collar staff last year</i>	372.9	375.1	375.8	365.3	376.5	382.0	379.5	385.0	378.7	375.0	371.5	367.5
<i>Total FTEs last year</i>	1,021.4	1,025.9	1,033.8	1,027.7	1,044.6	1,049.7	1,058.5	1,060.9	1,059.7	1,053.1	1,053.2	1,055.5

## Sick Leave:

### Whole of Council



	Sep-17 Hours	Oct-17 Hours	Nov-17 Hours	Dec-17 Hours	Jan-18 Hours	Feb-18 Hours	Mar-18 Hours	Apr-18 Hours	May-18 Hours	Jun-18 Hours	Jul-18 Hours	Aug-18 Hours	Sep-18 Hours
White collar staff	65.08	66.91	67.45	67.96	67.94	68.73	68.40	68.74	69.24	71.42	73.17	71.16	71.02
Blue collar staff	82.61	82.54	81.30	82.41	84.75	86.70	89.06	90.91	92.45	93.84	98.02	96.45	95.89
WOC staff	71.15	72.31	72.22	72.93	73.71	74.90	75.48	76.33	76.33	79.07	81.65	79.79	79.51

\* Rolling 12 month average

Rolling 12 month average sick leave hours per annum has decreased by 0.14 hours for blue collar staff and 0.56 hours for white collar staff.

### Annual Leave:

Annual Leave Balances as at pay period ended 24 September 2018:

#### Whole of Council

	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
No of people with 0-4 weeks	785	808	803	800	880	854	845	841	841	816	820	818	823
No of people with 4-8 weeks	307	285	296	291	230	240	240	241	256	280	285	284	277
No of people with 8+ weeks	10	14	15	14	8	8	15	14	12	18	13	14	14

Of the 14 people with balances over 8+ weeks, the highest balance is 16.62 weeks, which relates to an employee whose assigned hours are 15.2 per week.

Long Service Leave Balances over and above 26 Weeks as at pay period ended 24 September 2018:

#### Whole of Council and Departments

	Jun-18			Jul-18			Aug-18			Sep-18		
	No of People	Sum in Weeks	Value \$'000	No of People	Sum in Weeks	Value \$'000	No of People	Sum in Weeks	Value \$'000	No of People	Sum in Weeks	Value \$'000
ASDCE	-	-	-	-	-	-	-	-	-	-	-	-
EDM	1	7	2	1	7	2	1	7	2	1	7	2
IS	4	2	3	4	2	2	3	1	2	3	2	3
FCS and EX	5	13	15	6	12	15	7	26	25	8	27	26
WPR	10	4	7	10	5	8	12	5	9	12	5	7
IWS	1	2	2	1	2	2	1	1	2	-	-	-
HSRS	1	1	1	1	1	1	1	1	1	1	1	1
PD	1	1	4	1	1	5	1	1	5	1	1	6
<b>WOC</b>	<b>23</b>	<b>29</b>	<b>33</b>	<b>24</b>	<b>29</b>	<b>35</b>	<b>26</b>	<b>43</b>	<b>45</b>	<b>26</b>	<b>43</b>	<b>45</b>

Weeks/dollar value in above table relate to the LSL balances of each individual over and above 26 weeks, e.g. an employee with a total of 30 weeks accumulated LSL will show as four weeks in the table.

The number of people with long service leave over 26 weeks has remained at 26. The value figure has remained at \$45k.

### Lost Time Injury Frequency Rates:

#### Whole of Council

	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
LTI's	0	0	0	0	1	0	1	0	0	1	1	0	1
LTIFR	0	0	0	0	7	0	7	0	0	7	6	0	7
LTIFR Rolling 12 months	3	2	2	2	2	2	2	2	2	3	3	3	4
Cumulative Days lost 12 months	129	138	155	171	197	204	219	192	238	238	273	293	311
LTISR Rolling 12 months	74	79	88	101	112	116	125	109	141	141	169	169	180

### Flex Balances (hours) as at pay period ended 24 September 2018:

#### Whole of Council

	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
Arts, Social Dev and Com Engagement	367	333	367	312	336	345	388	376	352	406	384	419	429
Economic Development and Marketing	178	169	167	119	101	130	170	169	153	182	190	206	228
Finance and Corporate Services	707	753	751	733	650	748	756	724	726	722	687	686	724
Health, Security and Regulatory Services	407	376	405	436	432	446	383	393	377	392	366	378	417
Infrastructure Services	416	443	378	380	305	304	427	382	395	372	444	398	424
Planning and Development	660	647	674	781	466	578	671	623	628	644	686	699	698
Works, Parks and Recreation	748	697	710	781	669	846	925	877	897	936	862	895	853
	<b>3,484</b>	<b>3,419</b>	<b>3,454</b>	<b>3,541</b>	<b>2,959</b>	<b>3,397</b>	<b>3,720</b>	<b>3,543</b>	<b>3,528</b>	<b>3,654</b>	<b>3,619</b>	<b>3,681</b>	<b>3,772</b>

### Time in Lieu Balances (hours) as at pay period ended 24 September 2018:

#### Whole of Council

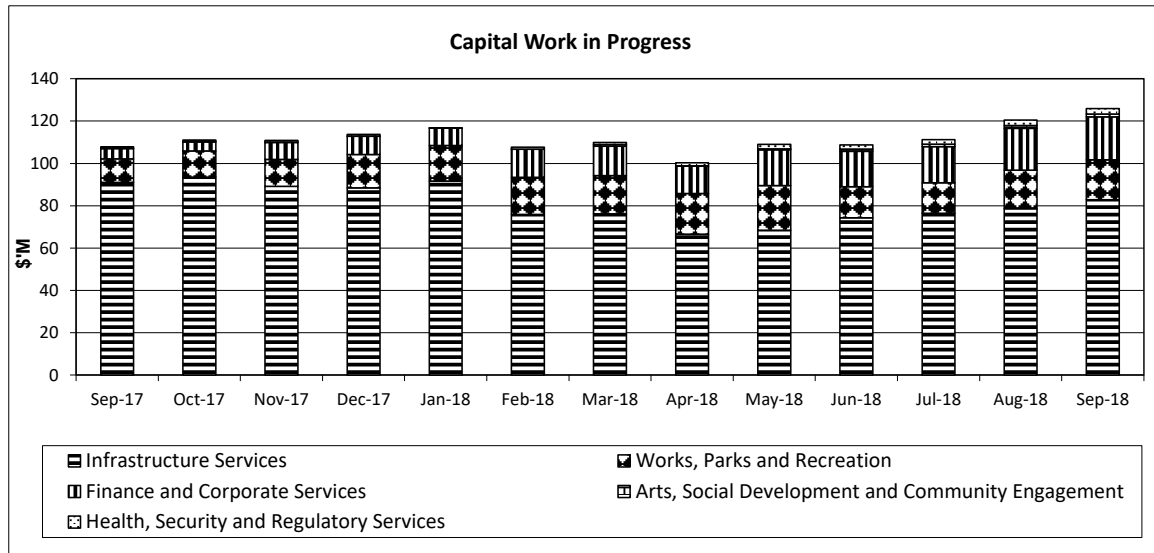
	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
Arts, Social Dev and Com Engagement	252	245	290	144	145	198	293	285	305	300	307	661	667
Economic Development and Marketing	155	110	103	82	91	96	125	147	163	168	177	189	247
Finance and Corporate Services	237	228	262	177	212	255	325	396	432	491	458	475	574
Health, Security and Regulatory Services	133	137	88	105	74	114	156	170	189	239	206	94	48
Infrastructure Services	133	133	38	7	22	26	20	20	23	23	23	39	28
Planning and Development	111	122	98	95	99	88	97	90	93	104	151	155	244
Works, Parks and Recreation	734	431	405	369	331	436	352	275	298	284	357	348	315
	<b>1,755</b>	<b>1,405</b>	<b>1,283</b>	<b>979</b>	<b>975</b>	<b>1,214</b>	<b>1,367</b>	<b>1,383</b>	<b>1,503</b>	<b>1,607</b>	<b>1,679</b>	<b>1,961</b>	<b>2,123</b>

### Capital Expenditure

Results as at 30 September 2018:

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget \$'000	% Achieved	FY F'cast \$'000
Department Controlled	17,897	27,926	10,029	174,730	10%	174,730
Corporate Controlled	17,017	16,774	(243)	67,122	25%	67,122
	<b>34,914</b>	<b>44,700</b>	<b>9,786</b>	<b>241,852</b>	<b>14%</b>	<b>241,852</b>

Capital Work in Progress Current Balance (\$'000):



	Sep-17 \$M	Oct-17 \$M	Nov-17 \$M	Dec-17 \$M	Jan-18 \$M	Feb-18 \$M	Mar-18 \$M	Apr-18 \$M	May-18 \$M	Jun-18 \$M	Jul-18 \$M	Aug-18 \$M	Sep-18 \$M
Infrastructure Services	91.03	93.52	89.17	88.48	91.64	75.89	76.19	66.60	68.47	74.33	76.48	78.60	82.85
Works, Parks and Recreation	11.17	12.40	12.72	15.75	16.82	17.56	18.02	19.22	21.05	14.67	14.37	18.23	18.91
Finance and Corporate Services	4.82	4.30	8.03	8.63	8.22	13.25	13.90	12.90	16.95	16.70	17.09	19.78	20.20
Arts, Social Development and Community Engagement	0.16	0.16	0.15	0.08	0.08	0.10	0.78	0.11	0.44	1.05	1.19	1.31	1.35
Health, Security and Regulatory Services	0.68	0.71	0.77	0.79	0.03	0.90	0.96	1.48	2.14	1.96	2.07	2.56	2.58
	<b>107.86</b>	<b>111.09</b>	<b>110.84</b>	<b>113.73</b>	<b>116.79</b>	<b>107.70</b>	<b>109.85</b>	<b>100.31</b>	<b>109.05</b>	<b>108.71</b>	<b>111.20</b>	<b>120.48</b>	<b>125.89</b>

The above figures exclude infrastructure credits and donated assets.

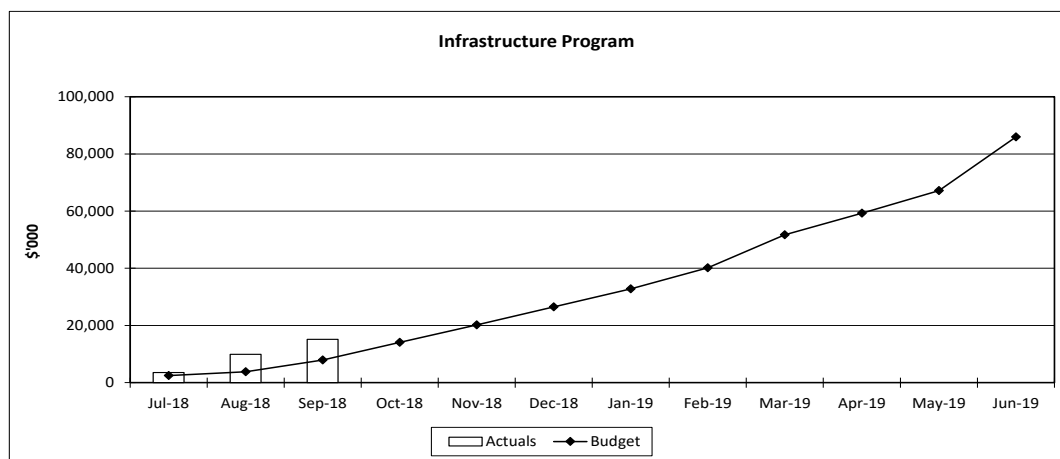
CWIP Balance by Project Status (as % of total):

	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
Concept	2%	2%	1%	2%	2%	2%	2%	2%	2%	2%	2%	1%	1%
Design	6%	5%	5%	4%	7%	8%	8%	9%	4%	4%	4%	3%	2%
Delivery	32%	33%	37%	48%	44%	56%	53%	63%	70%	71%	68%	71%	65%
Completion	60%	60%	56%	46%	47%	34%	37%	26%	24%	23%	26%	25%	32%

### Infrastructure Capital Portfolio by Delivery Department

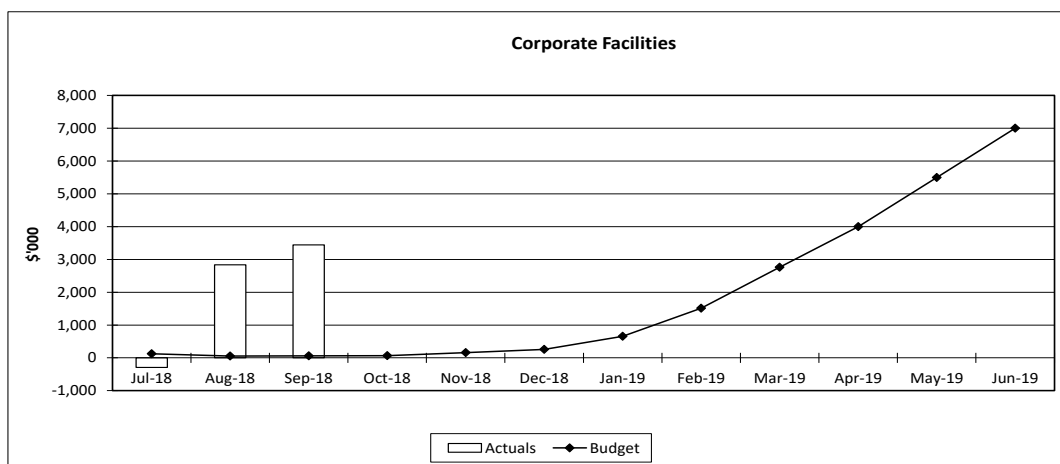
Results as at 30 September 2018:

Department Controlled	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Infrastructure Portfolio - IS	8,895	5,455	(3,440)	65,781	14%	65,781
Infrastructure Portfolio - WPR	6,236	2,495	(3,741)	20,166	31%	20,166
<b>Total</b>	<b>15,131</b>	<b>7,950</b>	<b>(7,181)</b>	<b>85,947</b>	<b>18%</b>	<b>85,947</b>



### Infrastructure Capital Expenditure by Program

#### Corporate Facilities



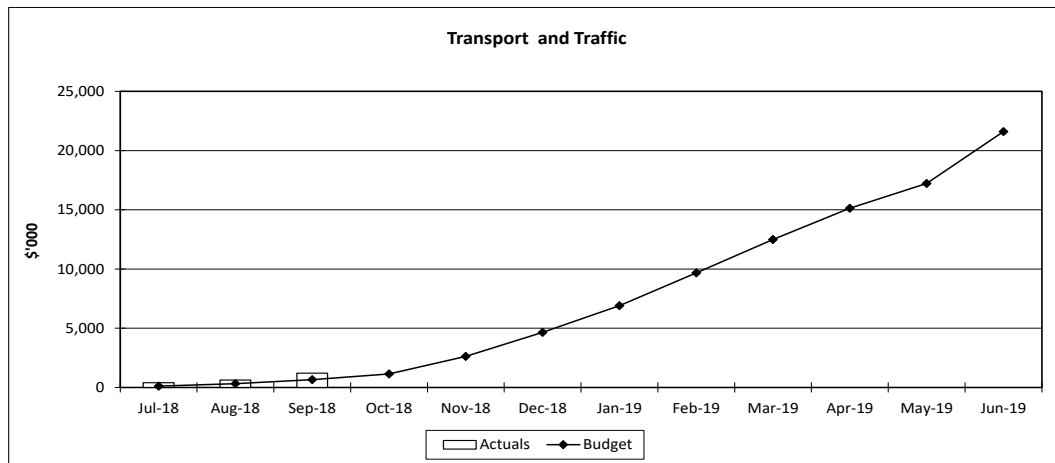
**Comments per IS** - 2018-2019 Estimated Financial Expenditure \$3.3m. 2018-2019 Carry Over \$3.9M.

**Comments per WPR** - Current overspend relates to the purchase of 101 Limestone Street Ipswich and the continual work on the Depot Relocation. A Budget Amendment will be required for the purchase of 101 Limestone Street, and funds have been requested to be carried over for Depot relocation project.



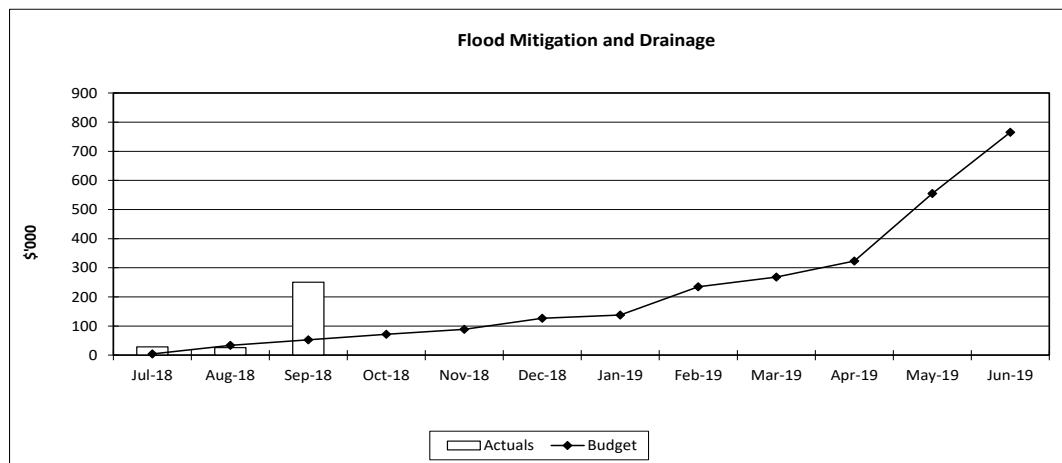
**Infrastructure Capital Expenditure by Program con't**

**Transport and Traffic**



**Comments per IS** - 2018-2019 Estimated Financial Expenditure \$22.2m includes 2017-2018 requested carry over \$2m. 2018-2019 carry over \$2.7m.

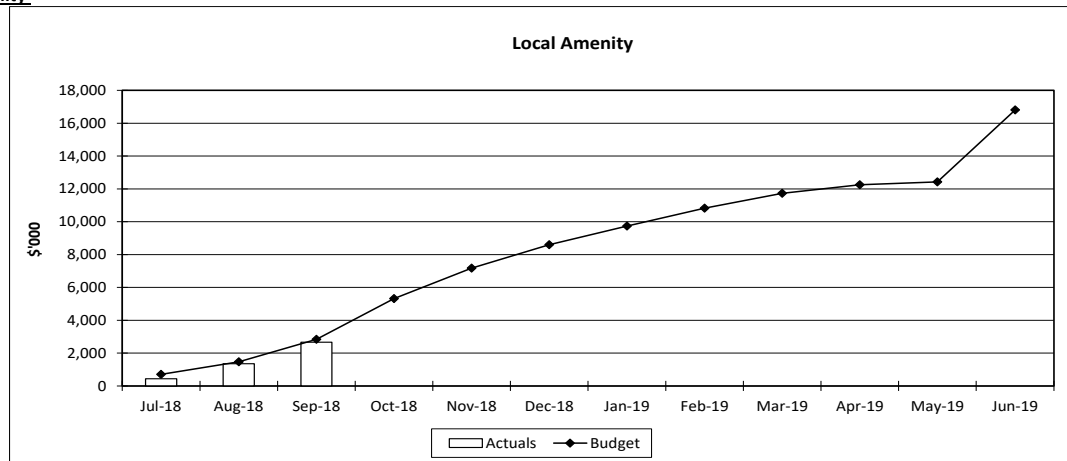
**Flood Mitigation and Drainage**



**Comments per IS** - 2018-2019 Estimated Financial Expenditure \$3.3m includes 2017-2018 requested carry over \$2m. The remaining \$800k funding will be managed within the current 2018/19 capital portfolio.

**Infrastructure Capital Expenditure by Program con't**

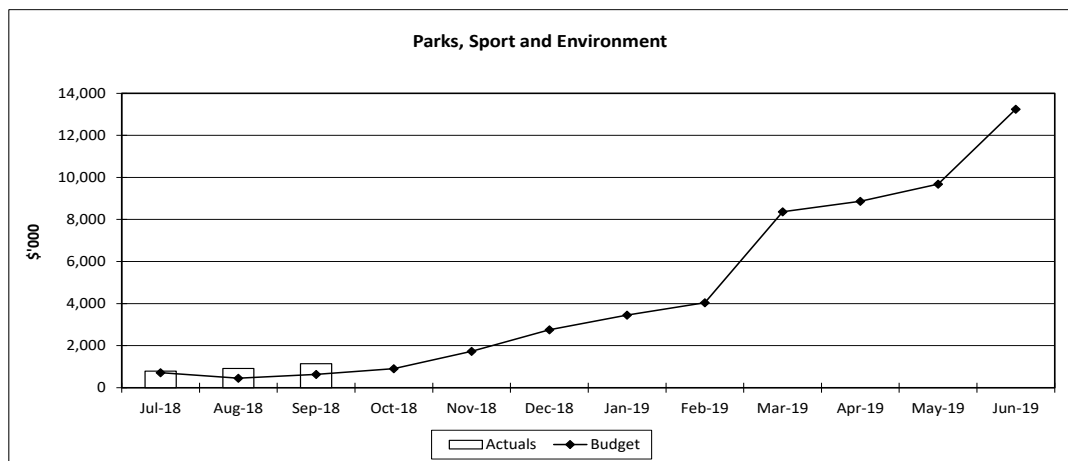
**Local Amenity**



**Comments per IS** - 2018-2019 Estimated Financial Expenditure \$15.4m includes 2017-2018 requested carry over \$1m.

**Comments per WPR** - Slightly below budget, currently finalising program of work for all divisions.

**Parks, Sport and Recreation**

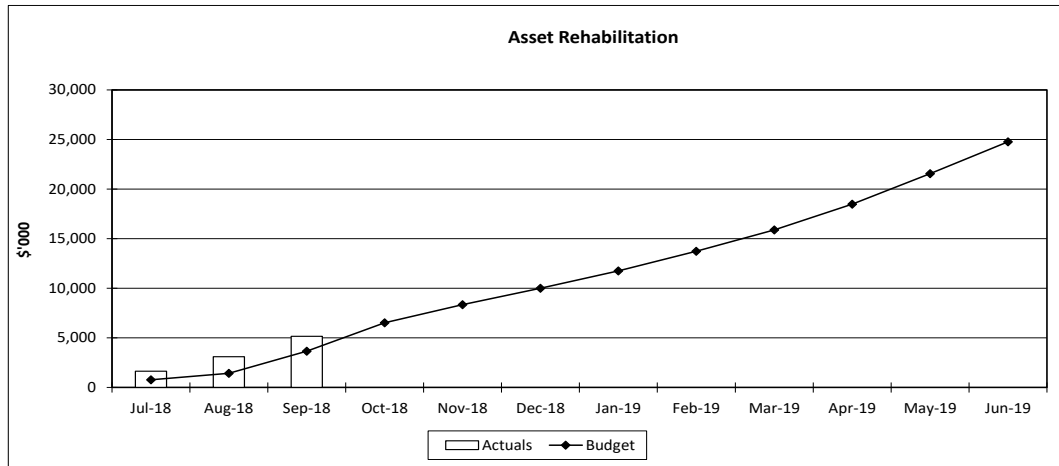


**Comments per IS** - 2018-2019 Estimated Financial Expenditure \$4.6m includes 2017-2018 requested carry over \$1.8m. 2018-2019 carry over of \$900k.

**Comments per WPR** - Slightly over periodic budget due to carry over projects completed and land acquisition.

**Infrastructure Capital Expenditure by Program con't**

**Asset Rehabilitation**



**Comments per IS** - 2018-2019 Estimated Financial Expenditure \$28m includes 2017-2018 requested carry over \$9m.

**Comments per WPR** - Currently slightly over spent due to carry over projects, funds have been requested. No funds have been allocated towards the Office Relocation and any fit out works that are required for 101 Limestone Street. Program rehabilitation work currently on schedule. Funds will be reallocated for work originally planned for sporting facilities that were in lease negotiations, as agreement has not been reached in the window of opportunity to delivery work, this cannot be accommodated within the 2018/2019 financial year.

# Arts, Social Development and Community Engagement Department

## Performance Report

September 2018

### Revenue

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget		FY F'cast \$'000
				\$'000	% Achieved	
<b>Department Controlled</b>						
Civic Centre Service Fees	30	44	(14)	192	16%	192
Library Fees and Fines	2	14	(12)	55	4%	55
Other Fees	104	61	43	322	32%	322
Operational Grants	820	871	(51)	2,401	34%	2,401
Capital Grants	0	0	0	0	n/a	0
Other Revenue	125	319	(194)	1,547	8%	1,547
Internal Revenue	88	60	28	337	26%	337
	<b>1,169</b>	<b>1,369</b>	<b>(200)</b>	<b>4,854</b>	<b>24%</b>	<b>4,854</b>
<b>Corporate Controlled</b>						
Donated Asset Revenue	43	6	37	28	154%	43
Cash Contributions	0	852	(852)	3,407	0%	3,407
Hdwks Credit Consumption	0	0	0	0	n/a	0
	<b>43</b>	<b>858</b>	<b>(815)</b>	<b>3,435</b>	<b>1%</b>	<b>3,450</b>
<b>TOTAL</b>	<b>1,212</b>	<b>2,227</b>	<b>(1,015)</b>	<b>8,289</b>	<b>15%</b>	<b>8,304</b>

Operational grants under budget due to delayed payment of Library Collection grant which, is expected to be received in October. Other revenue under budget primarily due to cancellation of Civic Centre dining events.

Cash contributions will be monitored closely.

## Department Controlled Expenses

### Employee Expenses

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget \$'000	% Achieved	FY F'cast \$'000
Wages (opex and capex)	2,098	2,334	236	9,495	22%	9,495
Overtime	42	44	2	174	24%	174
Allowances	5	5	0	18	28%	18
Other employee costs	592	613	21	2,491	24%	2,491
<b>Total Labour Opex + Capex</b>	<b>2,737</b>	<b>2,996</b>	<b>259</b>	<b>12,178</b>	<b>22%</b>	<b>12,178</b>
<i>Less recovery/charge out</i>	(26)	50	76	0	n/a	0
Opex Labour before Contractors	<b>2,711</b>	<b>3,046</b>	<b>335</b>	<b>12,178</b>	<b>22%</b>	<b>12,178</b>
<i>Plus Contract Opex Labour</i>	62	61	(1)	278	22%	278
Opex Labour incl Contractors	<b>2,773</b>	<b>3,107</b>	<b>334</b>	<b>12,456</b>	<b>22%</b>	<b>12,456</b>

Satisfactory results overall.

### Materials and Services (excl. Labour Contracts)

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget \$'000	% Achieved	FY F'cast \$'000
Advertising	70	84	14	315	22%	315
Materials	75	124	49	1,327	6%	1,327
Other Goods	242	299	57	1,216	20%	1,216
Other Services	381	691	310	2,212	17%	2,212
Service Contracts	226	234	8	1,151	20%	1,151
Other Materials and Services	70	99	29	288	24%	288
	1,064	1,531	467	6,509	16%	6,509
<b>Other Expense Sources</b>						
Other Expenses	239	555	316	2,818	8%	2,818
Internal Expenses	94	88	(6)	463	20%	463
	<b>1,397</b>	<b>2,174</b>	<b>777</b>	<b>9,790</b>	<b>14%</b>	<b>9,790</b>
<b>TOTAL DEPARTMENT CONTROLLED</b>	<b>4,170</b>	<b>5,281</b>	<b>1,111</b>	<b>22,246</b>	<b>19%</b>	<b>22,246</b>

### Corporate Controlled Expenses

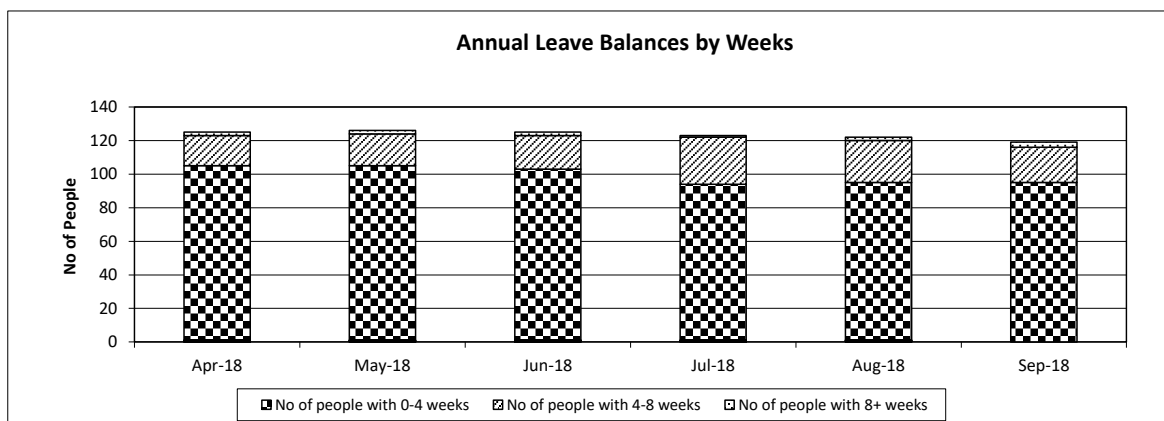
Depreciation	(35)	68	103	258	(14%)	258
Finance Costs	0	0	0	0	n/a	0
Loss on Disposal Assets	1	0	(1)	0	n/a	1
<b>TOTAL CORPORATE CONTROLLED</b>	<b>(34)</b>	<b>68</b>	<b>102</b>	<b>258</b>	<b>(13%)</b>	<b>259</b>

Satisfactory results overall.

Depreciation relates to the revision of the useful lives for Council assets and will be closely monitored.

**Arts, Social Development and Community Engagement Department**

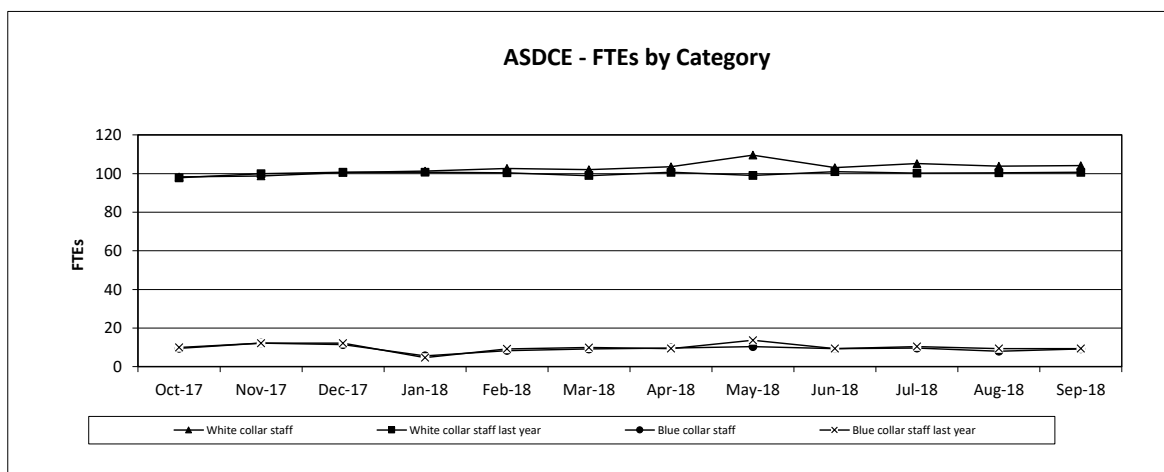
**Annual Leave Balances as at pay period ended 24 September 2018:**



No of people with 0-4 weeks  
No of people with 4-8 weeks  
No of people with 8+ weeks

	Apr-18		May-18		Jun-18		Jul-18		Aug-18		Sep-18	
No of people with 0-4 weeks	105	84.0%	105	83.3%	103	82.4%	94	76.4%	95	77.9%	95	79.8%
No of people with 4-8 weeks	18	14.4%	19	15.1%	20	16.0%	28	22.8%	25	20.5%	21	17.6%
No of people with 8+ weeks	2	1.6%	2	1.6%	2	1.6%	1	0.8%	2	1.6%	3	2.6%

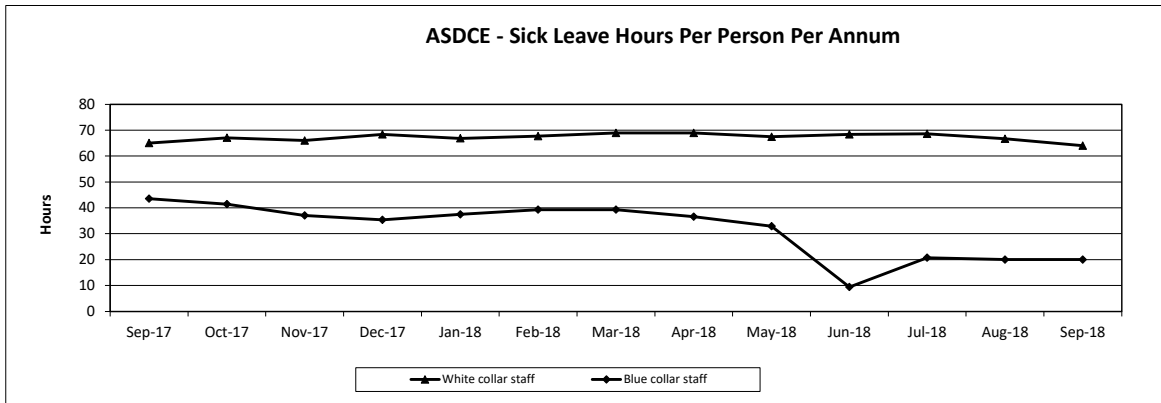
**Full Time Equivalents:**



	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
White collar staff	98.3	98.8	100.6	101.3	102.7	102.1	103.5	109.6	103.1	105.2	103.8	104.1
Blue collar staff	9.5	12.3	11.4	5.6	8.3	9.1	9.7	10.4	9.3	9.6	8.0	9.2
<b>Total</b>	<b>107.7</b>	<b>111.1</b>	<b>112.0</b>	<b>106.9</b>	<b>111.0</b>	<b>111.2</b>	<b>113.2</b>	<b>120.0</b>	<b>112.4</b>	<b>114.8</b>	<b>111.8</b>	<b>113.4</b>
<i>Movement prior month (white collar)</i>	(2.4)	0.5	1.8	0.7	1.4	(0.7)	1.5	6.0	(6.5)	2.1	(1.4)	0.3
<i>Movement prior month (blue collar)</i>	0.1	2.8	(0.9)	(5.8)	2.7	0.8	0.5	0.7	(1.1)	0.3	(1.6)	1.3
<i>White collar staff last year</i>	97.8	99.9	100.7	100.7	100.4	99.0	100.7	99.0	101.0	100.2	100.4	100.6
<i>Blue collar staff last year</i>	9.9	12.2	12.2	4.6	9.2	9.9	9.4	13.7	9.4	10.4	9.4	9.4
<i>Total FTEs last year</i>	107.7	112.1	112.9	105.4	109.6	108.9	110.0	112.7	110.4	110.7	109.8	110.0

**Arts, Social Development and Community Engagement Department**

**Sick Leave:**



White collar staff

Blue collar staff

\* Rolling 12 month average

Sep-17 Hours	Oct-17 Hours	Nov-17 Hours	Dec-17 Hours	Jan-18 Hours	Feb-18 Hours	Mar-18 Hours	Apr-18 Hours	May-18 Hours	Jun-18 Hours	Jul-18 Hours	Aug-18 Hours	Sep-18 Hours
65.01	67.06	65.97	68.39	66.85	67.72	68.90	68.91	67.44	68.35	68.58	66.69	64.00
43.56	41.44	37.06	35.31	37.44	39.31	39.31	36.56	32.88	9.38	20.75	20.00	20.00

**Lost Time Injury Frequency Rates:**

LTI's

LTIFR

LTIFR Rolling 12 months

Cumulative Days lost 12 months

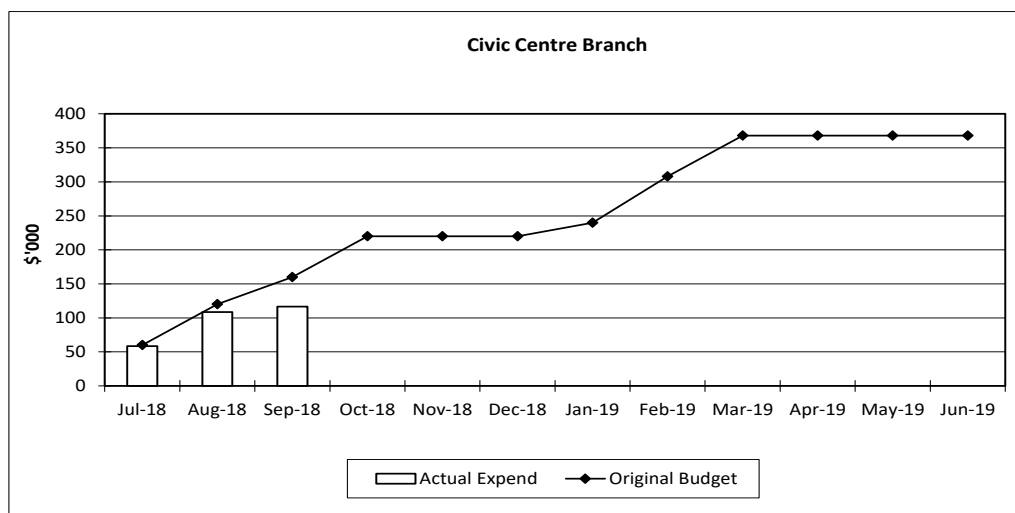
LTISR Rolling 12 months

Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0

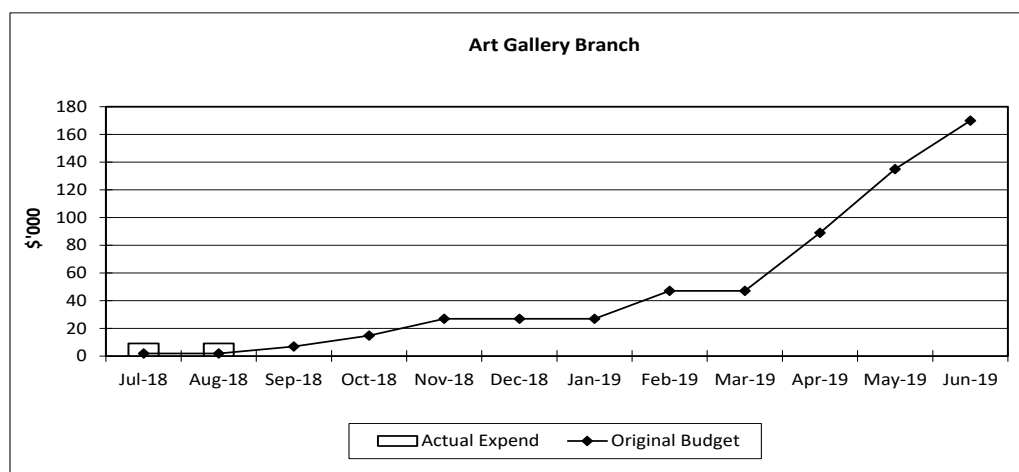
### ASDCE Capital Expenditure by Program

Results as at 30 September 2018:

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget \$'000	% Achieved	FY F'cast \$'000
Department controlled	306	187	(119)	1,388	22%	1,388



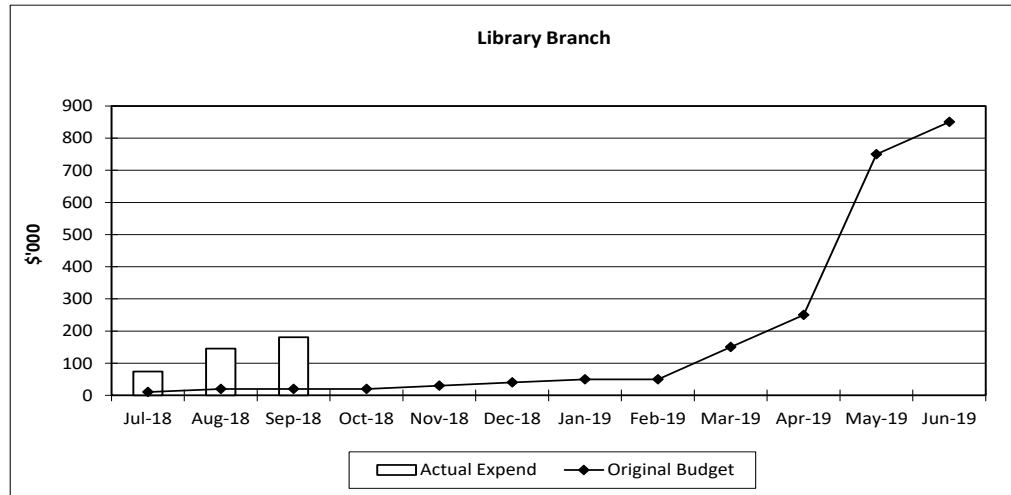
Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
DCH00020/ DCH00022	Civic Centre Assets	116	160	No issues



Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
	Various Projects	10	7	No Issues



**ASDCE Capital Expenditure by Program con't**



Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
DEL10018	Library Capital Purchases	180	20	No issues. \$457k carryover included in BAv1 approved at council 16.10.18.

# Economic Development and Marketing

## Performance Report

### September 2018

#### Revenue

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget \$'000	% Achieved	FY F'cast \$'000
<b>Department Controlled</b>						
Operational Grants	0	0	0	0	n/a	0
Other Revenue	59	130	(71)	1,150	5%	1,150
Internal Revenue	0	0	0	0	n/a	0
	<b>59</b>	<b>130</b>	<b>(71)</b>	<b>1,150</b>	<b>5%</b>	<b>1,150</b>
<b>Corporate Controlled</b>						
Cash Contributions	388	0	388	0	n/a	388
	<b>388</b>	<b>0</b>	<b>388</b>	<b>0</b>	<b>n/a</b>	<b>388</b>
<b>TOTAL</b>	<b>447</b>	<b>130</b>	<b>317</b>	<b>1,150</b>	<b>39%</b>	<b>1,538</b>

Other sundry receipts are currently under budget. This is under review and will be monitored closely.

Cash contributions revenue relates to funds received from Ipswich Events Corporation.

## Department Controlled Expenses

### Employee Expenses

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget		FY F'cast \$'000
				\$'000	% Achieved	
Wages (opex and capex)	902	1,016	114	4,121	22%	4,121
Overtime	16	14	(2)	54	30%	54
Allowances	2	6	4	25	8%	25
Other employee costs	267	297	30	1,202	22%	1,202
<b>Total Labour Opex + Capex</b>	<b>1,187</b>	<b>1,333</b>	<b>146</b>	<b>5,402</b>	<b>22%</b>	<b>5,402</b>
<i>Less Capitalised Labour</i>	9	7	(2)	(20)	(45%)	9
Opex Labour before Contractors	<b>1,196</b>	<b>1,340</b>	<b>144</b>	<b>5,382</b>	<b>22%</b>	<b>5,411</b>
<i>Plus Contract Opex Labour</i>	132	0	(132)	0	n/a	132
Opex Labour incl Contractors	<b>1,328</b>	<b>1,340</b>	<b>12</b>	<b>5,382</b>	<b>25%</b>	<b>5,543</b>

Satisfactory results overall.

### Materials and Services (excl. Labour Contracts)

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget		FY F'cast \$'000
				\$'000	% Achieved	
Advertising	440	367	(73)	2,373	19%	2,373
Communication	0	0	0	0	n/a	0
Other Goods	26	39	13	163	16%	163
Other Services	74	261	187	1,964	4%	1,964
Service Contracts	40	33	(7)	100	40%	100
Entertainment	22	28	6	67	33%	67
Other Materials and Services	75	71	(4)	278	27%	278
	677	799	122	4,945	14%	4,945
<b>Other Expense Sources</b>						
Other Expenses	31	29	(2)	115	27%	115
Internal Expenses	23	23	0	127	18%	127
	<b>731</b>	<b>851</b>	<b>120</b>	<b>5,187</b>	<b>14%</b>	<b>5,187</b>
<b>TOTAL DEPARTMENT CONTROLLED</b>	<b>2,059</b>	<b>2,191</b>	<b>132</b>	<b>10,569</b>	<b>19%</b>	<b>10,730</b>

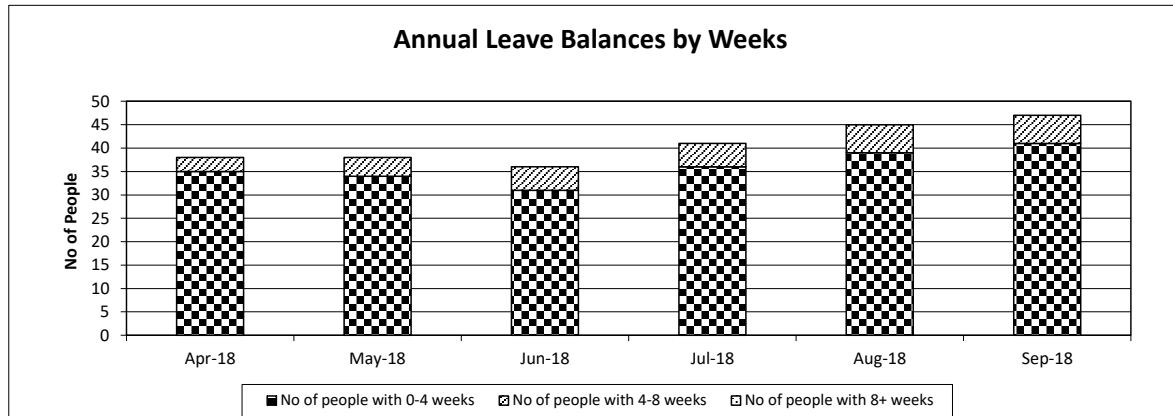
### Corporate Controlled Expenses

Depreciation	1	0	(1)	1	100%	1
Other Finance Costs	0	0	0	0	n/a	0
<b>TOTAL CORPORATE CONTROLLED</b>	<b>1</b>	<b>0</b>	<b>(1)</b>	<b>1</b>	<b>100%</b>	<b>1</b>

Satisfactory results overall. Advertising costs are over budget primarily in the Marketing Branch which relates to the 2018 recycling campaign.

**Economic Development and Marketing Department**

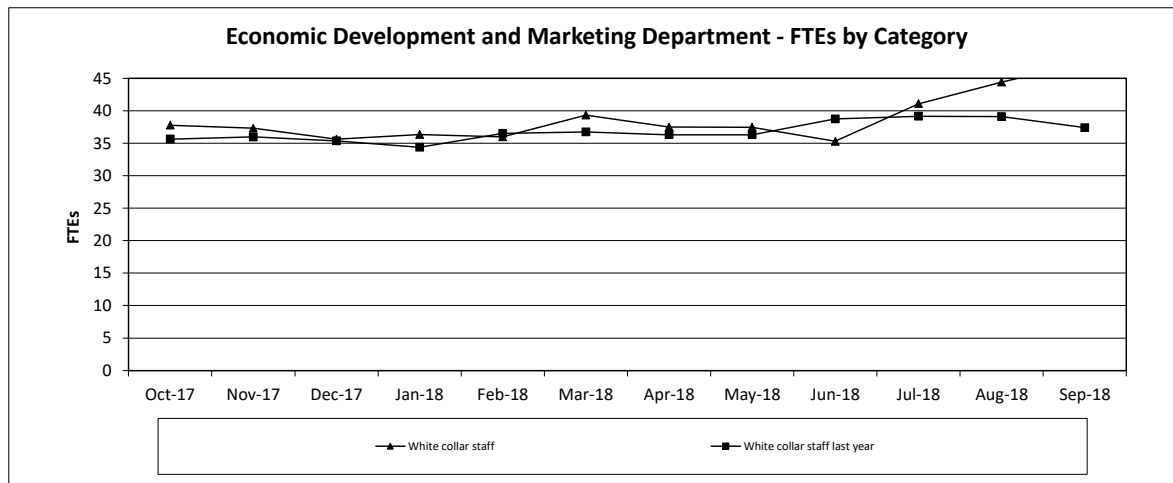
**Annual Leave Balances as at pay period ended 24 September 2018:**



No of people with 0-4 weeks  
No of people with 4-8 weeks  
No of people with 8+ weeks

Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
35	34	31	36	39	41
92.1%	89.5%	86.1%	87.8%	86.7%	87.2%
3	4	5	5	6	6
7.9%	10.5%	13.9%	12.2%	13.3%	12.8%
0	0	0	0	0	0
0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

**Full Time Equivalents:**



White collar staff

**Total**

*Movement prior month (white collar)*

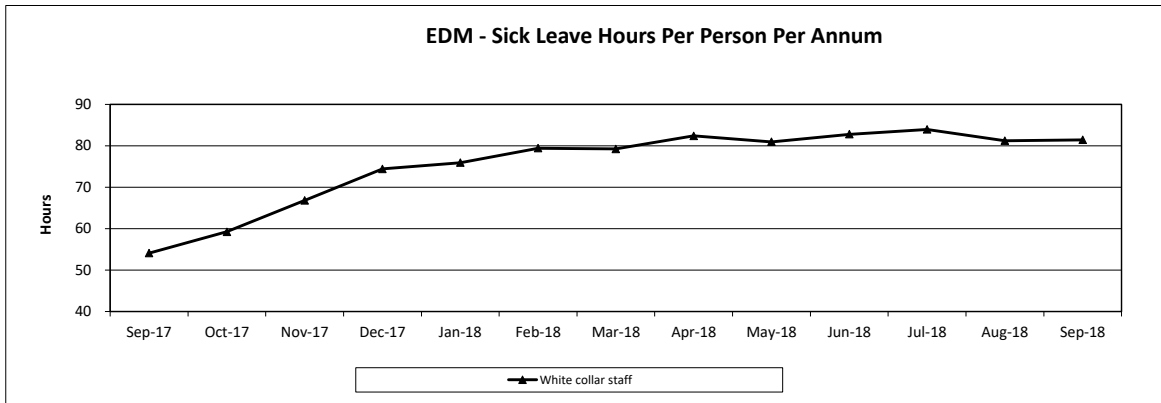
*White collar staff last year*

*Total FTEs last year*

Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
37.8	37.3	35.6	36.4	36.0	39.3	37.5	37.5	35.3	41.1	44.4	47.4
0.4	(0.5)	(1.7)	0.8	(0.4)	3.3	(1.8)	(0.0)	(2.2)	5.8	3.3	3.0
35.6	36.0	35.4	34.4	36.5	36.7	36.3	36.3	38.7	39.2	39.1	37.4
35.6	36.0	35.4	34.4	36.5	36.7	36.3	36.3	38.7	39.2	39.1	37.4

**Economic Development and Marketing Department**

**Sick Leave:**



White collar staff

\* Rolling 12 month average

Sep-17 Hours	Oct-17 Hours	Nov-17 Hours	Dec-17 Hours	Jan-18 Hours	Feb-18 Hours	Mar-18 Hours	Apr-18 Hours	May-18 Hours	Jun-18 Hours	Jul-18 Hours	Aug-18 Hours	Sep-18 Hours
54.06	59.20	66.78	74.39	75.89	79.39	79.20	82.36	80.94	82.76	83.94	81.18	81.42

**Lost Time Injury Frequency Rates:**

	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
LTI's	0	0	0	0	0	0	0	0	0	0	0	0	0
LTIFR	0	0	0	0	0	0	0	0	0	0	0	0	0
LTIFR Rolling 12 months	0	0	0	0	0	0	0	0	0	0	0	0	0
Cumulative Days lost 12 months	0	0	0	0	0	0	0	0	0	0	0	0	0
LTISR Rolling 12 months	0	0	0	0	0	0	0	0	0	0	0	0	0

# Infrastructure Services Department

## Performance Report

September 2018

### Revenue

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget \$'000	% Achieved	FY F'cast \$'000
<b>Department Controlled</b>						
Other Fees and Charges	0	0	0	0	n/a	0
Sales, Recoverable works	0	0	0	0	n/a	0
Capital Grants	0	0	0	0	n/a	0
Other Revenue	0	0	0	0	n/a	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>	<b>0</b>
<b>Corporate Controlled</b>						
Donated Asset Revenue	16,974	13,338	3,636	53,354	32%	53,354
Cash Contributions	898	2,616	(1,718)	10,461	9%	10,461
	<b>17,872</b>	<b>15,954</b>	<b>1,918</b>	<b>63,815</b>	<b>28%</b>	<b>63,815</b>
<b>TOTAL</b>	<b>17,872</b>	<b>15,954</b>	<b>1,918</b>	<b>63,815</b>	<b>28%</b>	<b>63,815</b>

Cash contributions are developer driven and will be closely monitored.

**Department Controlled Expenses**

**General Ledger**

**Employee Expenses (incl. Labour Contracts)**

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Wages (opex and capex)	2,022	2,474	452	10,053	20%	10,053
Contract (opex and capex)	110	0	(110)	0	n/a	110
Overtime	12	20	8	82	15%	82
Allowances	1	6	5	25	4%	25
Other employee costs	550	675	125	2,743	20%	2,743
<b>Total Labour Opex + Capex</b>	<b>2,695</b>	<b>3,175</b>	<b>480</b>	<b>12,903</b>	<b>21%</b>	<b>13,013</b>

**Labour Breakdown (Project Ledger)**

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
<b>Capex</b>						
Wages	2,442	2,779	337	11,385	21%	11,385
Contract	110	0	(110)	0	n/a	110
	<b>2,552</b>	<b>2,779</b>	<b>227</b>	<b>11,385</b>	<b>22%</b>	<b>11,495</b>
<b>Opex</b>						
Wages	245	394	149	1,572	16%	1,572
Contract	0	0	0	0	n/a	0
	<b>245</b>	<b>394</b>	<b>149</b>	<b>1,572</b>	<b>16%</b>	<b>1,572</b>
<b>Total Project Labour (opex and capex)</b>	<b>2,797</b>	<b>3,173</b>	<b>376</b>	<b>12,957</b>	<b>22%</b>	<b>13,067</b>

Satisfactory results overall.

**Department Controlled Expenses (con't)**

**Materials and Services (excl. Labour Contracts)**

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget \$'000	% Achieved	FY F'cast \$'000
Service Contracts	4	92	88	368	1%	368
Consultants	49	118	69	849	6%	849
Other Materials and Services	60	72	12	351	17%	351
	113	282	169	1,568	7%	1,568

**Other Expense Sources**

Other Expenses	2	0	(2)	0	n/a	2
Internal Expenses	9	3	(6)	14	64%	14
	11	3	(8)	14	79%	16

**TOTAL DEPARTMENT CONTROLLED  
EXPENSES (excl. Labour)**

<b>124</b>	<b>285</b>	<b>161</b>	<b>1,582</b>	<b>8%</b>	<b>1,584</b>
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**Corporate Controlled Expenses**

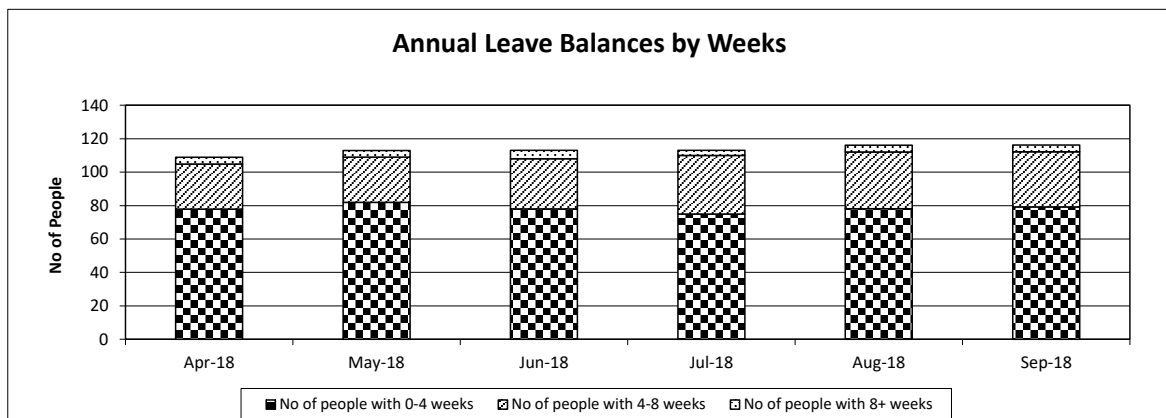
Depreciation	39	30	(9)	119	33%	119
Other Finance Costs	0	0	0	0	n/a	0
Loss on disposal assets	0	0	0	0	n/a	0
<b>TOTAL CORPORATE CONTROLLED</b>	<b>39</b>	<b>30</b>	<b>(9)</b>	<b>119</b>	<b>33%</b>	<b>119</b>

Satisfactory results overall.



### Infrastructure Services Department

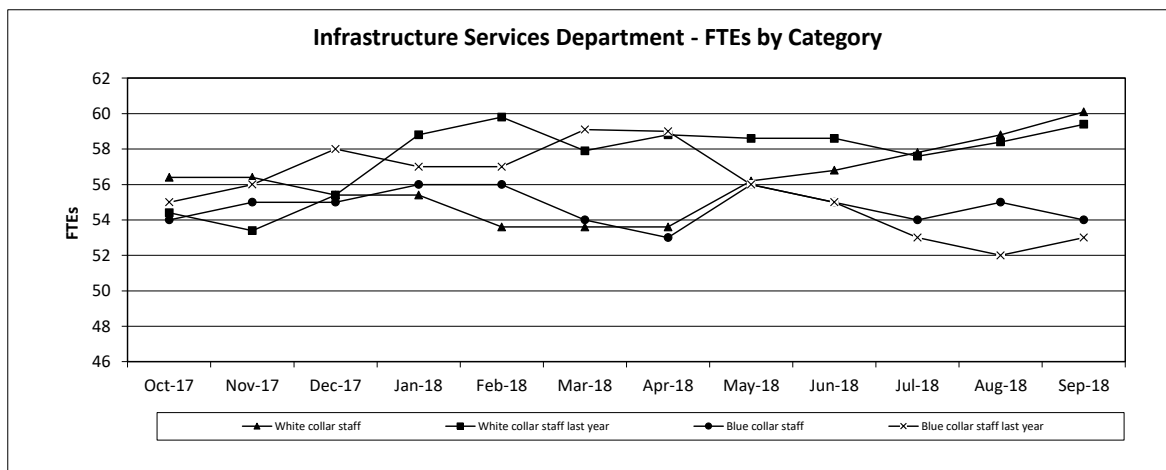
#### Annual Leave Balances as at pay period ended 24 September 2018:



No of people with 0-4 weeks  
No of people with 4-8 weeks  
No of people with 8+ weeks

Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
78	82	78	75	78	79
71.5%	72.6%	69.0%	66.3%	67.3%	68.2%
27	27	30	35	34	33
24.8%	23.9%	26.5%	31.0%	29.3%	28.4%
4	4	5	3	4	4
3.7%	3.5%	4.5%	2.7%	3.4%	3.4%

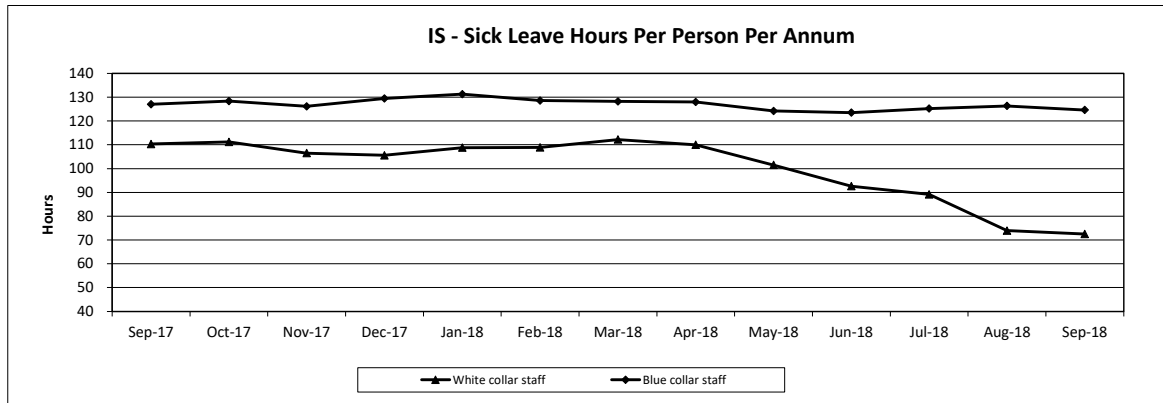
#### Full Time Equivalents:



	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
White collar staff	56.4	56.4	55.4	55.4	53.6	53.6	53.6	56.2	56.8	57.8	58.8	60.1
Blue collar staff	54.0	55.0	55.0	56.0	56.0	54.0	53.0	56.0	55.0	54.0	55.0	54.0
<b>Total</b>	<b>110.4</b>	<b>111.4</b>	<b>110.4</b>	<b>111.4</b>	<b>109.6</b>	<b>107.6</b>	<b>106.6</b>	<b>112.2</b>	<b>111.8</b>	<b>111.8</b>	<b>113.8</b>	<b>114.1</b>
Movement prior month (white collar)	(3.0)	0.0	(1.0)	0.0	(1.8)	0.0	0.0	2.6	0.6	1.0	1.0	1.3
Movement prior month (blue collar)	1.0	1.0	0.0	1.0	0.0	(2.0)	(1.0)	3.0	(1.0)	(1.0)	1.0	(1.0)
White collar staff last year	54.4	53.4	55.4	58.8	59.8	57.9	58.8	58.6	58.6	57.6	58.4	59.4
Blue collar staff last year	55.0	56.0	58.0	57.0	57.0	59.1	59.0	56.0	55.0	53.0	52.0	53.0
Total FTEs last year	109.4	109.4	113.4	115.8	116.8	117.0	117.8	114.6	113.6	110.6	110.4	112.4

**Infrastructure Services Department**

**Sick Leave:**



White collar staff

Blue collar staff

\* Rolling 12 month average

Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours
110.29	111.17	106.48	105.57	108.80	108.87	112.21	109.99	101.50	92.63	89.14	73.93	72.47
126.98	128.34	126.14	129.43	131.24	128.55	128.18	127.99	124.19	123.53	125.23	126.34	124.64

**Lost Time Injury Frequency Rates:**

LTI's

LTIFR

LTIFR Rolling 12 months

Cumulative Days lost 12 months

LTISR Rolling 12 months

Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
0	0	0	0	0	0	1	0	0	0	0	0	0
0	0	0	0	0	0	67	0	0	0	0	0	0
0	0	0	0	0	0	6	6	9	6	6	6	5
0	0	0	0	0	0	17	17	5	17	17	17	17
0	0	0	0	0	0	97	96	43	96	96	95	92

# Finance and Corporate Services Department

## Performance Report

September 2018

### Revenue

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget \$'000	% Achieved	FY F'cast \$'000
<b>Department Controlled</b>						
Utilities and Other Charges	33	21	12	85	39%	85
Change of Ownership Fees	177	178	(1)	714	25%	714
Other Fees and Charges	270	352	(82)	1,408	19%	1,408
Sales, Recoverable works	0	0	0	0	n/a	0
Operational Grants	535	548	(13)	4,148	13%	4,148
Capital Grants	0	0	0	0	n/a	0
Other Revenue	10,100	2,439	7,661	25,228	40%	25,228
Internal revenue	463	463	0	1,854	25%	1,854
	<b>11,578</b>	<b>4,001</b>	<b>7,577</b>	<b>33,437</b>	<b>35%</b>	<b>33,437</b>
<b>Corporate Controlled</b>						
General Rates	44,136	43,643	493	178,134	25%	178,134
Discounts/Remissions	(2,665)	(2,683)	18	(10,787)	25%	(10,787)
Net Rates and Utilities	41,471	40,960	511	167,347	25%	167,347
Cash Donations and Contributions	0	0	0	0	n/a	0
Interest	1,137	692	445	2,660	43%	2,660
Gain on Asset Disposal	0	0	0	0	n/a	0
Tax Equivalents Revenue	1,330	1,305	25	5,343	25%	5,343
	<b>43,938</b>	<b>42,957</b>	<b>981</b>	<b>175,350</b>	<b>25%</b>	<b>175,350</b>
<b>TOTAL</b>	<b>55,516</b>	<b>46,958</b>	<b>8,558</b>	<b>208,787</b>	<b>27%</b>	<b>208,787</b>

Satisfactory results overall. Other fees and charges under budget due to less than expected volume of property searches. Other revenue primarily relates to a dividend payment from the wind up of a council controlled entity. Interest revenue over budget due to a higher amount of investments resulting from higher than forecasted cash balance.

## Department Controlled Expenses

### Employee Expenses

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget		FY F'cast \$'000
				\$'000	% Achieved	
Wages (opex and capex)	4,190	4,460	270	18,171	23%	18,171
Overtime	7	3	(4)	11	64%	11
Allowances	12	23	11	93	13%	93
Other employee costs	1,181	1,258	77	5,118	23%	5,118
<b>Total Labour Opex + Capex</b>	<b>5,390</b>	<b>5,744</b>	<b>354</b>	<b>23,393</b>	<b>23%</b>	<b>23,393</b>
<i>Less Capitalised Labour</i>	(669)	(552)	117	(2,408)	28%	(2,408)
Opex Labour before Contractors	<b>4,721</b>	<b>5,192</b>	<b>471</b>	<b>20,985</b>	<b>22%</b>	<b>20,985</b>
<i>Plus Contract Opex Labour</i>	458	215	(243)	640	72%	640
Opex Labour incl Contractors	<b>5,179</b>	<b>5,407</b>	<b>228</b>	<b>21,625</b>	<b>24%</b>	<b>21,625</b>

Satisfactory results overall.

### Materials and Services (excl. Labour Contracts)

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget		FY F'cast \$'000
				\$'000	% Achieved	
Communication	333	413	80	1,686	20%	1,686
Other Goods	261	404	143	1,582	16%	1,582
Other Services	1,389	1,504	115	5,595	25%	5,595
Service Contracts	2,404	2,460	56	8,289	29%	8,289
Legal Expenses	375	137	(238)	552	68%	552
Other Materials and Services	329	400	71	1,540	21%	1,540
	<b>5,091</b>	<b>5,318</b>	<b>227</b>	<b>19,244</b>	<b>26%</b>	<b>19,244</b>
<b>Other Expense Sources</b>						
Finance Costs	155	144	(11)	577	27%	577
Other Expenses	849	955	106	3,867	22%	3,867
Internal expenses	58	83	25	336	17%	336
Community Services Expense	118	118	0	470	25%	470
	<b>6,271</b>	<b>6,618</b>	<b>347</b>	<b>24,494</b>	<b>26%</b>	<b>24,494</b>
<b>TOTAL DEPARTMENT CONTROLLED</b>	<b>11,450</b>	<b>12,025</b>	<b>575</b>	<b>46,119</b>	<b>25%</b>	<b>46,119</b>

### Corporate Controlled

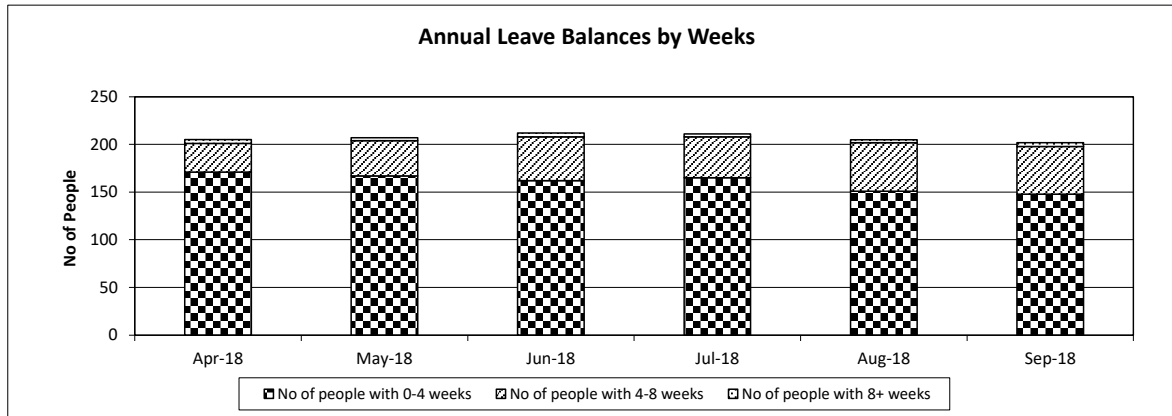
Depreciation	1,934	1,921	(13)	7,595	25%	7,595
Loss on disposal assets	0	0	0	0	n/a	0
QTC Finance Costs	3,050	3,009	(41)	13,969	22%	13,969
Other Finance Costs	0	0	0	0	n/a	0
<b>TOTAL CORPORATE CONTROLLED</b>	<b>4,984</b>	<b>4,930</b>	<b>(54)</b>	<b>21,564</b>	<b>23%</b>	<b>21,564</b>

Satisfactory results overall. Legal expenses relate to various legal matters and will be monitored closely.

Satisfactory results for corporate controlled expenditure.

## Finance and Corporate Services Annual Leave

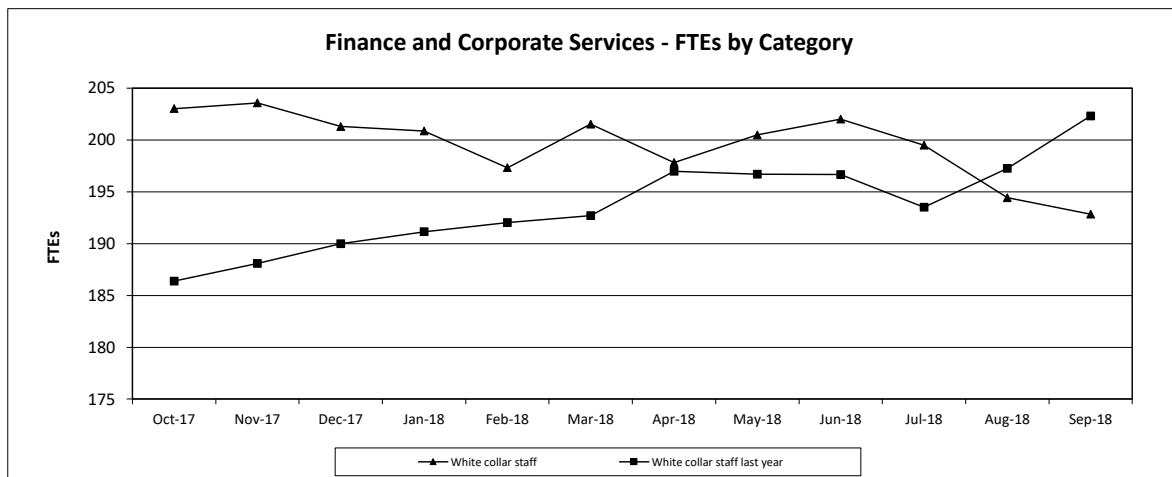
### Annual Leave Balances as at pay period ended 24 September 2018:



No of people with 0-4 weeks  
No of people with 4-8 weeks  
No of people with 8+ weeks

Apr-18		May-18		Jun-18		Jul-18		Aug-18		Sep-18	
171	83.4%	167	80.7%	162	76.4%	165	78.2%	151	73.6%	148	73.2%
30	14.6%	37	17.9%	46	21.7%	43	20.4%	51	24.9%	50	24.8%
4	2.0%	3	1.4%	4	1.9%	3	1.4%	3	1.5%	4	2.0%

### Full Time Equivalents:



White collar staff

**Total**

*Movement prior month (white collar)*

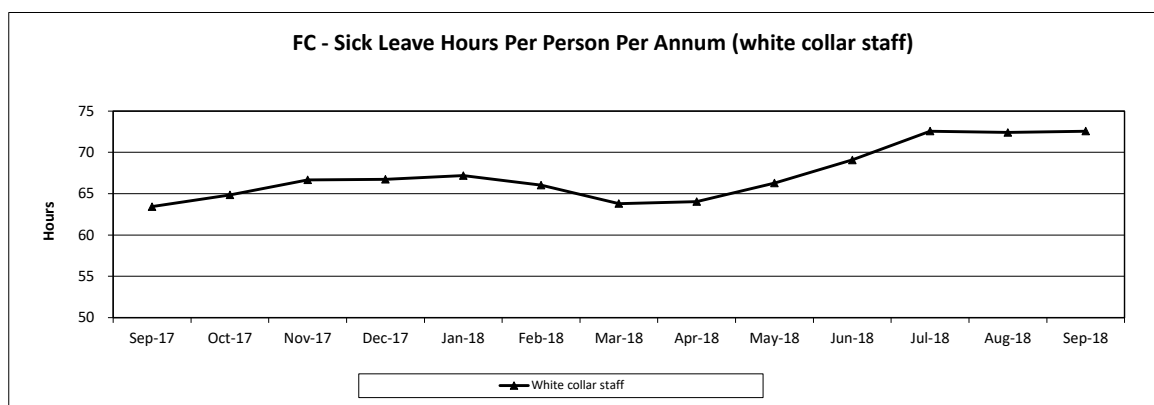
*White collar staff last year*

*Total FTEs last year*

Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
203.0	203.6	201.3	200.9	197.3	201.5	197.8	200.5	202.0	199.5	194.4	192.8
203.0	203.6	201.3	200.9	197.3	201.5	197.8	200.5	202.0	199.5	194.4	192.8
0.7	0.6	(2.3)	(0.4)	(3.5)	4.2	(3.7)	2.7	1.5	(2.5)	(5.1)	(1.6)
186.4	188.1	190.0	191.1	192.0	192.7	197.0	196.7	196.7	193.5	197.3	202.3
186.4	188.1	190.0	191.1	192.0	192.7	197.0	196.7	196.7	193.5	197.3	202.3

**Finance and Corporate Services Department**

**Sick Leave:**



White collar staff

\* Rolling 12 month average

Sep-17 Hours	Oct-17 Hours	Nov-17 Hours	Dec-17 Hours	Jan-18 Hours	Feb-18 Hours	Mar-18 Hours	Apr-18 Hours	May-18 Hours	Jun-18 Hours	Jul-18 Hours	Aug-18 Hours	Sep-18 Hours
63.43	64.86	66.68	66.73	67.19	66.04	63.80	64.04	66.28	69.07	72.57	72.40	72.57

**Lost Time Injury Frequency Rates - FCS:**

	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
LTI's	0	0	0	0	0	0	0	0	0	0	0	0	0
LTIFR	0	0	0	0	0	0	0	0	0	0	0	0	0
LTIFR Rolling 12 months	0	0	0	0	0	0	0	0	0	0	0	3	3
Cumulative Days lost 12 months	0	0	0	0	0	0	0	0	0	0	0	8	8
LTISR Rolling 12 months	0	0	0	0	0	0	0	0	0	0	0	27	27

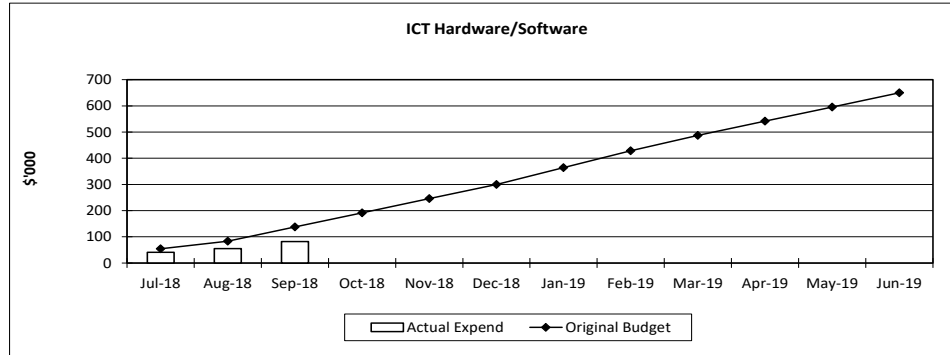
**Lost Time Injury Frequency Rates - Executive Office:**

	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
LTI's	0	0	0	0	0	0	0	0	0	0	0	0	0
LTIFR	0	0	0	0	0	0	0	0	0	0	0	0	0
LTIFR Rolling 12 months	0	0	0	0	0	0	0	0	34	34	34	33	31
Cumulative Days lost 12 months	2	0	0	0	0	0	0	0	38	59	81	104	124
LTISR Rolling 12 months	61	0	0	0	0	0	0	0	1,302	2,028	2,723	3,455	3,858

**FC Capital Expenditure by Program**

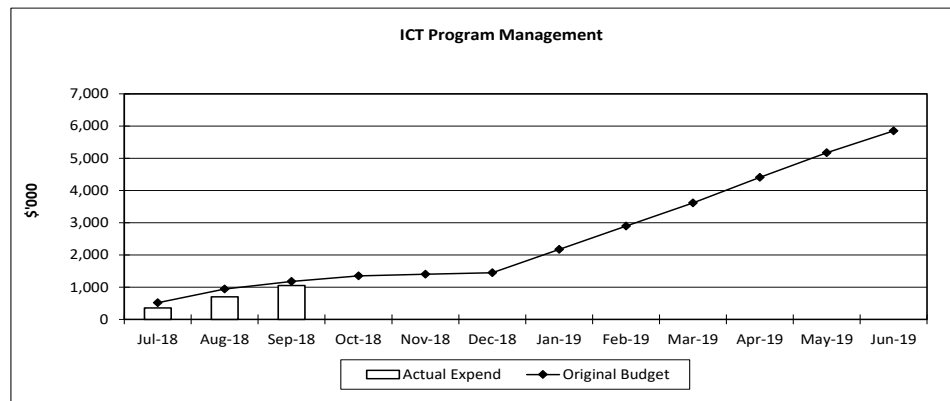
Results as at 30 September 2018:

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget \$'000	% Achieved	FY F'cast \$'000
Department Controlled*	1,131	18,866	17,735	76,735	1%	76,735



**Major Projects**

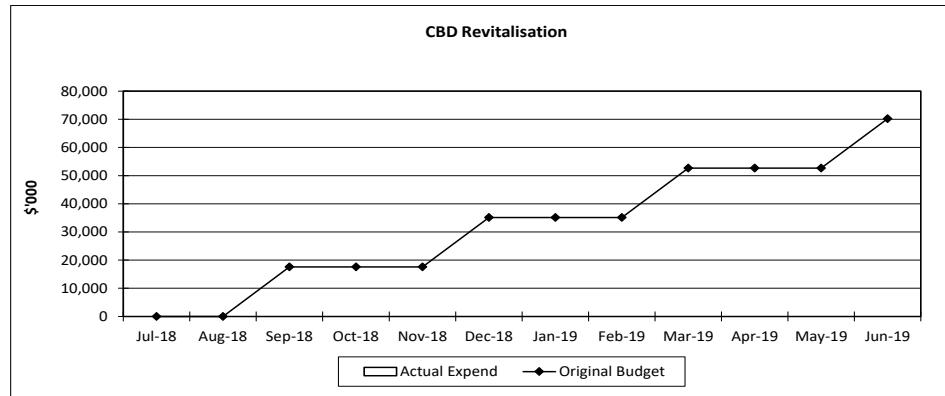
Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
	Various Projects	82	137	Satisfactory result.



**Major Projects**

Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
	Various Projects	1,049	1,174	Satisfactory result.

**FC Capital Expenditure by Program con't**



**Major Projects**

Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
	Various Projects	0	17,555	Slightly behind schedule due to delays, work expected to resume shortly.



# Works, Parks and Recreation Department

## Performance Report

September 2018

Excluding Ipswich Waste

### Revenue

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget		FY F'cast \$'000
				\$'000	% Achieved	
<b>Department Controlled</b>						
Utilities and Other Charges	1,020	991	29	3,962	26%	3,962
Traffic and Reg Park Fees	290	308	(18)	1,265	23%	1,265
Other Fees and Charges	3	0	3	0	n/a	3
Sales, Recoverable Works	761	744	17	2,978	26%	2,978
Operational Grants	541	410	131	3,147	17%	3,147
Capital Grants	400	0	400	4,692	9%	4,692
Other Revenue	1,195	462	733	1,867	64%	1,867
Internal Revenue	3,542	3,602	(60)	14,407	25%	14,407
	<b>7,752</b>	<b>6,517</b>	<b>1,235</b>	<b>32,318</b>	<b>24%</b>	<b>32,321</b>
<b>Corporate Controlled</b>						
Discounts/Remissions	(14)	(19)	5	(75)	19%	(75)
Donated Asset Revenue	0	3,435	(3,435)	13,740	0%	13,740
Cash Contributions	515	3,442	(2,927)	13,774	4%	13,774
Interest	0	0	0	0	n/a	0
Gain on Disposal/Revaluation	102	0	102	0	n/a	102
	<b>603</b>	<b>6,858</b>	<b>(6,255)</b>	<b>27,439</b>	<b>2%</b>	<b>27,541</b>
<b>TOTAL</b>	<b>8,355</b>	<b>13,375</b>	<b>(5,020)</b>	<b>59,757</b>	<b>14%</b>	<b>59,862</b>

Satisfactory results overall. Capital grants relate to 2017/18 Passenger Transport Accessible Infrastructure program together with funding for a change room at Limestone Park Netball courts. Other revenue over budget primarily relates to insurance funds received as restitution for works associated with the 2017/2018 weather events.

Cash contributions and donated asset revenue are developer driven.

## Department Controlled Expenses

### Excluding Ipswich Waste

#### Employee Expenses

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Wages (opex and capex)	5,767	5,931	164	24,205	24%	24,205
Overtime	122	188	66	752	16%	752
Allowances	23	19	(4)	75	31%	75
Other employee costs	1,570	1,612	42	6,575	24%	6,575
<b>Total Labour Opex + Capex</b>	<b>7,482</b>	<b>7,750</b>	<b>268</b>	<b>31,607</b>	<b>24%</b>	<b>31,607</b>
<i>Less Capitalised Labour</i>	(570)	(432)	138	(2,349)	24%	(2,349)
Opex Labour before Contractors	<b>6,912</b>	<b>7,318</b>	<b>406</b>	<b>29,258</b>	<b>24%</b>	<b>29,258</b>
<i>Plus Contract Opex Labour</i>	407	22	(385)	120	339%	407
Opex Labour incl Contractors	<b>7,319</b>	<b>7,340</b>	<b>21</b>	<b>29,378</b>	<b>25%</b>	<b>29,665</b>

Satisfactory results overall.

#### Materials and Services (excl. Labour Contracts)

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Maintenance	1,258	29	(1,229)	116	1084%	1,258
Materials	1,859	2,771	912	10,790	17%	10,790
Motor Vehicle Expenses	794	1,099	305	3,227	25%	3,227
Service Contracts	2,376	3,916	1,540	16,130	15%	16,130
Utilities Expenses	2,558	2,545	(13)	10,199	25%	10,199
Consultants	421	175	(246)	840	50%	840
Other Materials and Services	1,357	664	(693)	2,575	53%	2,575
	10,623	11,199	576	43,877	24%	45,019
<b>Other Expense Sources</b>						
Other Expenses	235	374	139	1,523	15%	1,523
Internal Expenses	1,463	1,386	(77)	5,547	26%	5,547
Finance Costs	0	0	0	0	n/a	0
	<b>12,321</b>	<b>12,959</b>	<b>638</b>	<b>50,947</b>	<b>24%</b>	<b>52,089</b>
<b>TOTAL DEPARTMENT CONTROLLED</b>	<b>19,640</b>	<b>20,299</b>	<b>659</b>	<b>80,325</b>	<b>24%</b>	<b>81,754</b>

#### Corporate Controlled

Depreciation	13,938	15,128	1,190	58,869	24%	58,869
QTC Finance Costs	87	87	0	336	26%	336
Other Finance Costs	0	0	0	0	n/a	0
Loss on disposal assets	463	0	(463)	0	n/a	463
<b>TOTAL CORPORATE CONTROLLED</b>	<b>14,488</b>	<b>15,215</b>	<b>727</b>	<b>59,205</b>	<b>24%</b>	<b>59,668</b>

Satisfactory results overall. Internal expenses over budget relates to the under utilisation of plant and equipment due to dry weather and cost recoveries charges for the ICC compound not being processed in September. Plant and equipment will be monitored closely and internal journals will be processed in October.

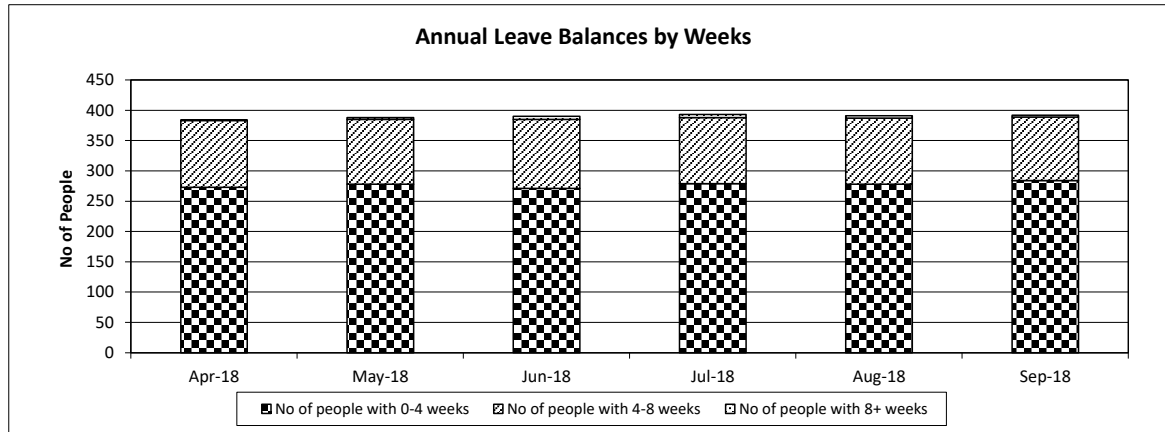
Loss on asset disposals relates to partial retirement of infrastructure network assets.

Depreciation is under budget and will be monitored closely.

**Works, Parks and Recreation Department**

**Excluding Ipswich Waste**

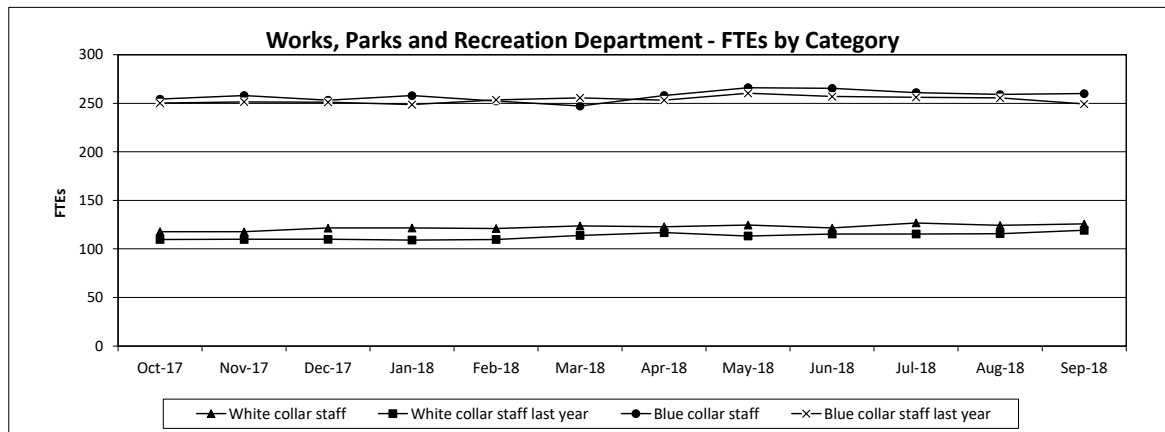
**Annual Leave Balances as at pay period ended 24 September 2018:**



No of people with 0-4 weeks  
No of people with 4-8 weeks  
No of people with 8+ weeks

Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
273	278	271	279	278	284
71.1%	71.6%	69.5%	71.0%	71.1%	72.4%
110	107	114	109	109	105
28.6%	27.6%	29.2%	27.7%	27.9%	26.8%
1	3	5	5	4	3
0.3%	0.8%	1.3%	1.3%	1.0%	0.8%

**Full Time Equivalents:**



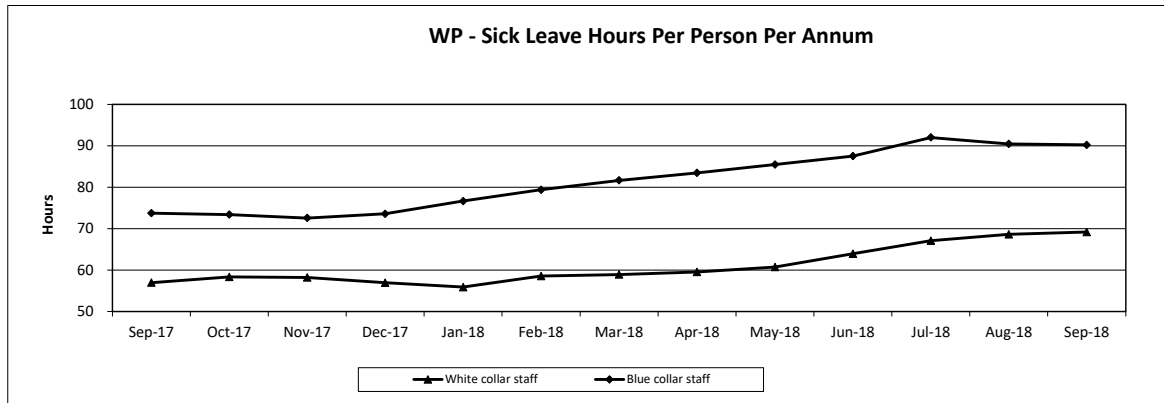
White collar staff  
Blue collar staff

Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
117.8	117.7	121.5	121.7	121.2	123.7	122.9	124.7	121.6	126.8	124.2	125.9
254.4	258.1	253.3	258.0	252.4	247.2	258.1	266.2	265.4	261.1	259.1	260.1
<b>372.2</b>	<b>375.8</b>	<b>374.8</b>	<b>379.7</b>	<b>373.6</b>	<b>370.9</b>	<b>381.0</b>	<b>390.9</b>	<b>387.0</b>	<b>388.0</b>	<b>383.3</b>	<b>385.9</b>
(1.3)	(0.1)	3.8	0.2	(0.5)	2.6	(0.9)	1.8	(3.2)	5.3	(2.6)	1.6
5.0	3.8	(4.9)	4.8	(5.6)	(5.3)	10.9	8.1	(0.8)	(4.3)	(2.0)	1.0
109.8	109.9	110.0	109.2	109.8	113.9	116.8	113.3	115.5	115.5	115.8	119.1
250.2	251.6	251.3	248.8	253.6	255.7	253.3	260.5	257.1	256.3	255.5	249.4
360.0	361.4	361.2	358.0	363.5	369.6	370.1	373.8	372.5	371.8	371.3	368.5

*Movement prior month (white collar)*  
*Movement prior month (blue collar)*  
*White collar staff last year*  
*Blue collar staff last year*  
*Total FTEs last year*

**Works, Parks and Recreation Department**

**Sick Leave:**



White collar staff  
Blue collar staff

Sep-17 Hours	Oct-17 Hours	Nov-17 Hours	Dec-17 Hours	Jan-18 Hours	Feb-18 Hours	Mar-18 Hours	Apr-18 Hours	May-18 Hours	Jun-18 Hours	Jul-18 Hours	Aug-18 Hours	Sep-18 Hours
56.93	58.32	58.20	56.92	55.84	58.52	58.91	59.51	60.68	63.91	67.04	68.58	69.14
73.70	73.35	72.55	73.54	76.62	79.35	81.63	83.43	85.44	87.49	91.99	90.43	90.18

\* Rolling 12 month average

**Lost Time Injury Frequency Rates:**

LTI's  
LTIFR  
LTIFR Rolling 12 months  
Cumulative Days lost 12 months  
LTISR Rolling 12 months

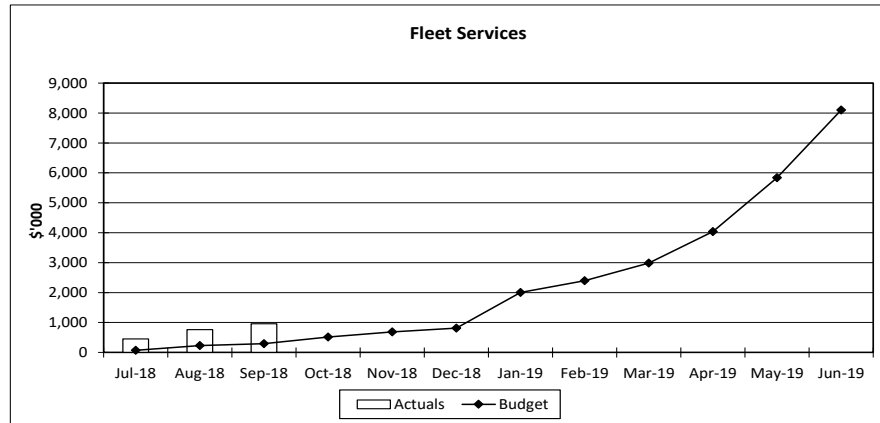
Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
0	0	0	0	0	0	0	0	0	1	1	0	0
0	0	0	0	0	0	0	0	0	19	18	0	0
3	2	2	2	2	0	0	0	0	5	3	3	3
67	64	62	56	56	44	42	24	26	8	27	40	49
108	103	99	99	90	69	67	37	41	13	42	62	76

**WP Capital Expenditure by Program**

**Non-Infrastructure Program and excluding Ipswich Waste**

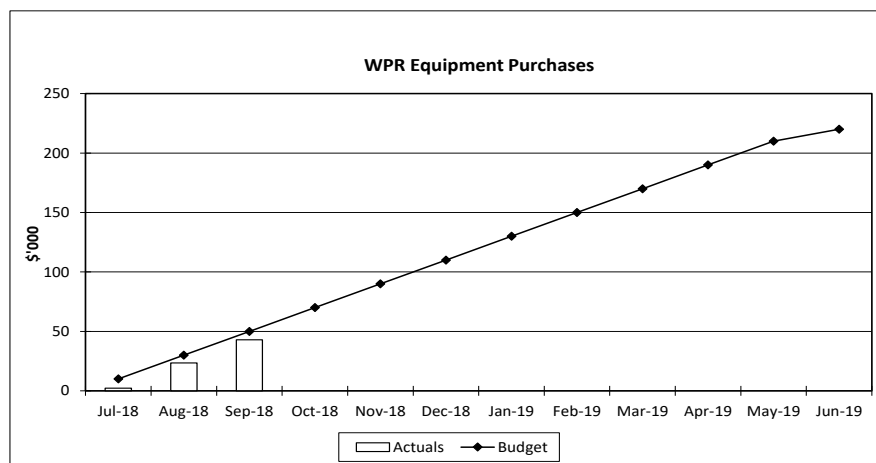
Results as at 30 September 2018:

Department Controlled	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget \$'000	% Achieved	FY F'cast \$'000
Fleet	960	293	(667)	8,103	12%	8,103
WPR - Equipment	43	50	7	220	20%	220
<b>Total Department Controlled</b>	<b>1,003</b>	<b>343</b>	<b>(660)</b>	<b>8,323</b>	<b>12%</b>	<b>8,323</b>



**Major Projects**

Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
	Various	960	293	Over Budget YTD due to the delivery of Job Trucks, funding requested to be carried over from the 2017/18 Financial year.



**Major Projects**

Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
	Various	43	50	No budget implications.

# Ipswich Waste

## Performance Report

### September 2018

#### Revenue

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget \$'000	% Achieved	FY F'cast \$'000
<b>Department Controlled</b>						
Garbage Charges Revenue	7,345	7,393	(48)	30,131	24%	30,131
Net Rates and Utilities	7,345	7,393	(48)	30,131	24%	30,131
Waste Disposal Fees	1,840	1,652	188	6,608	28%	6,608
Operational Grants	0	0	0	0	n/a	0
Other Revenue	40	40	0	81	49%	81
Internal Revenue	408	274	134	1,094	37%	1,094
	<b>9,633</b>	<b>9,359</b>	<b>274</b>	<b>37,914</b>	<b>25%</b>	<b>37,914</b>
<b>Corporate Controlled</b>						
Interest	100	63	37	245	41%	245
	<b>100</b>	<b>63</b>	<b>37</b>	<b>245</b>	<b>41%</b>	<b>245</b>
<b>TOTAL</b>	<b>9,733</b>	<b>9,422</b>	<b>311</b>	<b>38,159</b>	<b>26%</b>	<b>38,159</b>

Satisfactory results overall.

## Department Controlled Expenses

### Employee Expenses

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Wages (opex and capex)	942	1,082	140	4,405	21%	4,405
Overtime	119	104	(15)	415	29%	415
Allowances	5	5	0	19	26%	19
Other employee costs	259	292	33	1,188	22%	1,188
<b>Total Labour Opex + Capex</b>	<b>1,325</b>	<b>1,483</b>	<b>158</b>	<b>6,027</b>	<b>22%</b>	<b>6,027</b>
<i>Less recovery/charge out</i>	(1)	25	26	0	n/a	0
Opex Labour before Contractors	<b>1,324</b>	<b>1,508</b>	<b>184</b>	<b>6,027</b>	<b>22%</b>	<b>6,027</b>
<i>Plus Contract Opex Labour</i>	302	90	(212)	417	72%	417
Opex Labour incl Contractors	<b>1,626</b>	<b>1,598</b>	<b>(28)</b>	<b>6,444</b>	<b>25%</b>	<b>6,444</b>

Satisfactory results overall.

### Materials and Services (excl. Labour Contracts)

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Advertising	69	32	(37)	142	49%	142
Maintenance	17	46	29	183	9%	183
Materials	25	52	27	208	12%	208
Service Contracts	1,077	1,153	76	4,639	23%	4,639
Other Materials and Services	127	48	(79)	243	52%	243
	<b>1,315</b>	<b>1,331</b>	<b>16</b>	<b>5,415</b>	<b>24%</b>	<b>5,415</b>
<b>Other Expense Sources</b>						
Other Expenses	39	2	(37)	9	433%	39
Internal Expenses	2,071	1,974	(97)	7,894	26%	7,894
	<b>3,425</b>	<b>3,307</b>	<b>(118)</b>	<b>13,318</b>	<b>26%</b>	<b>13,348</b>
<b>TOTAL DEPARTMENT CONTROLLED</b>	<b>5,051</b>	<b>4,905</b>	<b>(146)</b>	<b>19,762</b>	<b>26%</b>	<b>19,792</b>

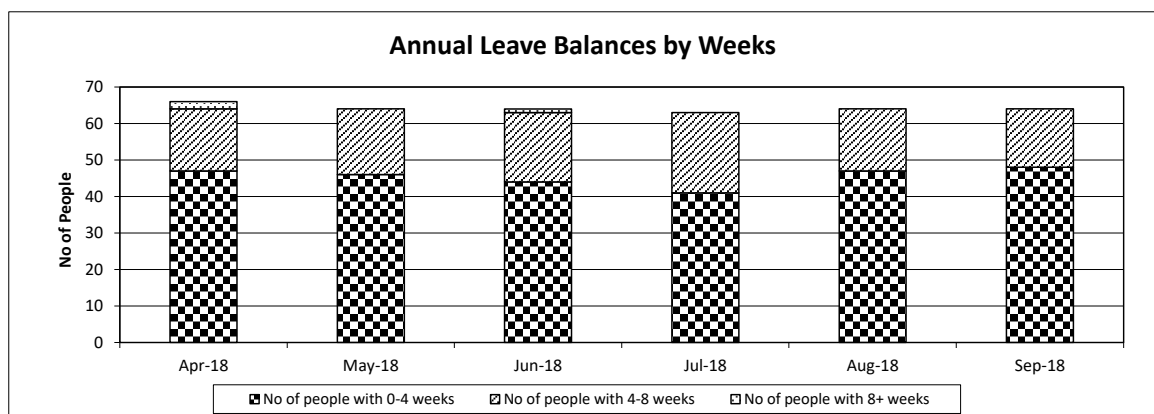
### Corporate Controlled Expenses

Depreciation	195	199	4	797	24%	797
Finance Costs	0	0	0	0	n/a	0
Loss on disposal assets	4	0	(4)	0	n/a	4
Tax Equivalents Expense	1,330	1,305	(25)	5,343	25%	5,343
<b>TOTAL CORPORATE CONTROLLED</b>	<b>1,529</b>	<b>1,504</b>	<b>(25)</b>	<b>6,140</b>	<b>25%</b>	<b>6,144</b>

Satisfactory results overall. Other expenses relates to the annual web service fees budgeted under materials and services. Internal expenses over budget due to plant and equipment rate changes.

## Ipswich Waste Annual Leave

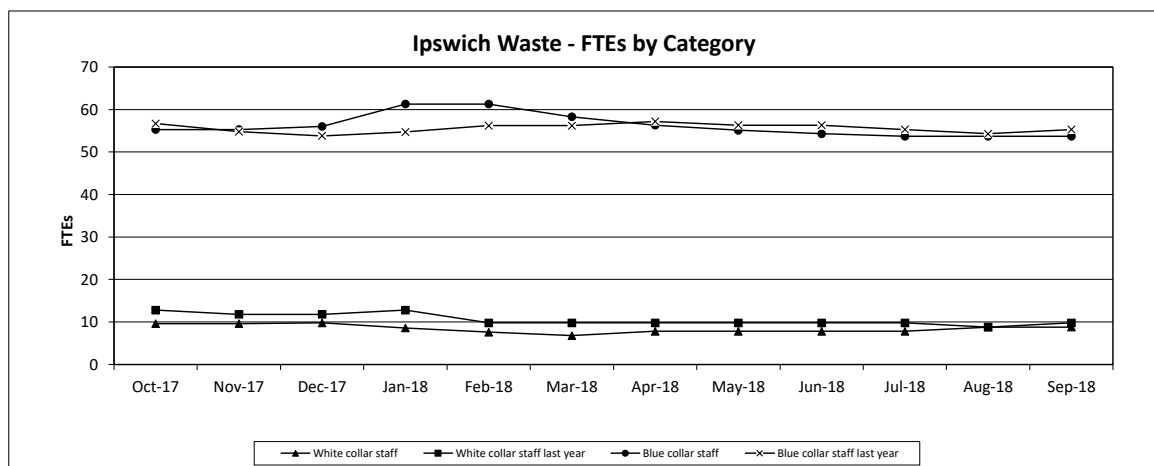
### Annual Leave Balances as at pay period ended 24 September 2018:



No of people with 0-4 weeks  
No of people with 4-8 weeks  
No of people with 8+ weeks

Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
47	46	44	41	47	48
71.2%	71.9%	68.8%	65.1%	73.4%	75.0%
17	18	19	22	17	16
25.8%	28.1%	29.7%	34.9%	26.6%	25.0%
2	0	1	0	0	0
3.0%	0.0%	1.5%	0.0%	0.0%	0.0%

### Full Time Equivalents:



White collar staff

Blue collar staff

**Total**

Movement prior month (white collar)

Movement prior month (blue collar)

White collar staff last year

Blue collar staff last year

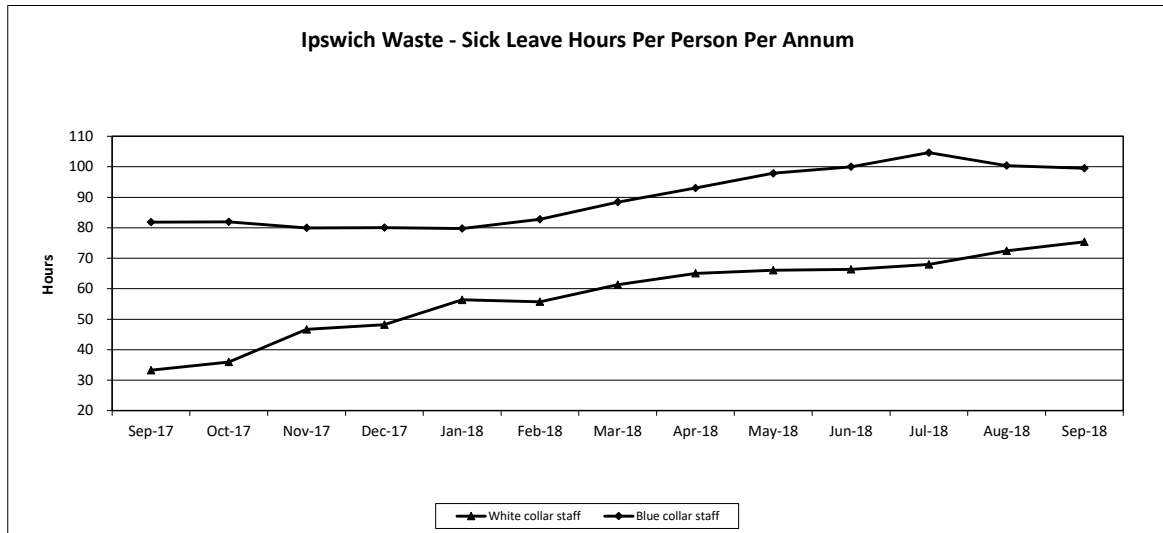
Total FTEs last year

Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
9.6	9.6	9.8	8.6	7.6	6.8	7.8	7.8	7.8	7.8	8.8	8.8
55.3	55.3	56.0	61.3	61.3	58.3	56.3	55.1	54.3	53.7	53.7	53.7
64.9	64.9	65.8	69.9	68.9	65.1	64.1	62.9	62.1	61.5	62.5	62.5
(0.2)	0.0	0.2	(1.2)	(1.0)	(0.8)	1.0	0.0	0.0	0.0	1.0	0.0
0.0	0.0	0.7	5.3	0.0	(3.0)	(2.0)	(1.2)	(0.8)	(0.6)	0.0	0.0
12.8	11.8	11.8	12.8	9.8	9.8	9.8	9.8	9.8	9.8	8.8	9.8
56.7	54.8	53.8	54.7	56.2	56.2	57.2	56.3	56.3	55.3	54.3	55.3
69.5	66.6	65.6	67.5	66.0	66.0	67.0	66.1	66.1	65.1	63.1	65.1



**Ipswich Waste Services**

**Sick Leave:**



	Sep-17 Hours	Oct-17 Hours	Nov-17 Hours	Dec-17 Hours	Jan-18 Hours	Feb-18 Hours	Mar-18 Hours	Apr-18 Hours	May-18 Hours	Jun-18 Hours	Jul-18 Hours	Aug-18 Hours	Sep-18 Hours
White collar staff	33.27	35.99	46.68	48.25	56.36	55.77	61.35	65.07	66.09	66.38	68.01	72.44	75.41
Blue collar staff	81.87	81.96	79.98	80.04	79.77	82.77	88.43	93.06	97.87	100.04	104.63	100.39	99.54

\* Rolling 12 month average

**Lost Time Injury Frequency Rates:**

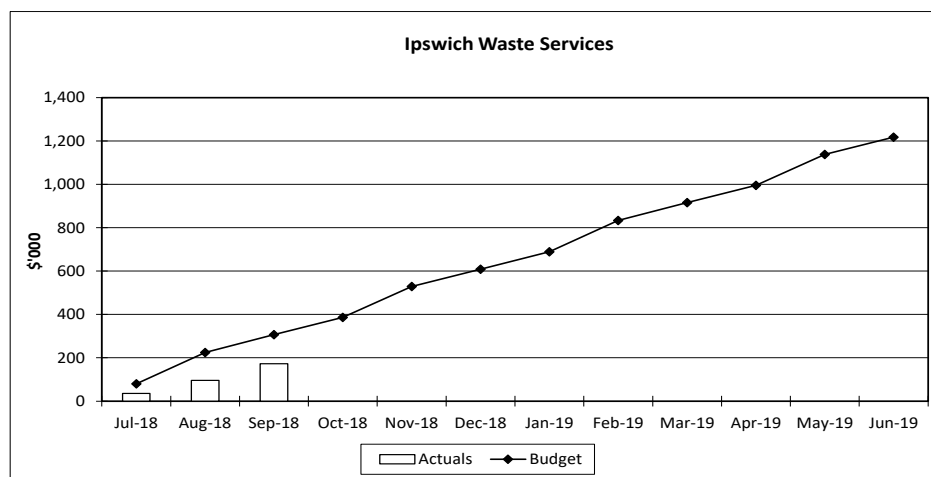
	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
LTI's	0	0	0	0	1	0	0	0	0	0	0	0	1
LTIFR	0	0	0	0	97	0	0	0	0	0	0	0	118
LTIFR Rolling 12 months	0	0	0	0	9	9	9	9	9	9	44	9	18
Cumulative Days lost 12 months	0	0	0	0	5	5	5	5	5	5	5	5	15
LTISR Rolling 12 months	0	0	0	0	43	43	43	43	43	44	44	44	134

**Waste Capital Expenditure by Project or Program Areas:**

**Ipswich Waste**

Results as at 30 September 2018:

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget \$'000	% Achieved	FY F'cast \$'000
Department Controlled	172	307	135	1,218	14%	1,218



**Major Projects**

Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
	Various Projects	172	307	No budget implications.

# Health, Security and Regulatory Services Department Performance Report

## September 2018

### Revenue

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget \$'000	% Achieved	FY F'cast \$'000
<b>Department Controlled</b>						
Utilities and Other Charges	1	48	(47)	192	1%	192
Net Rates and Utilities	1	48	(47)	192	1%	192
Town Planning Develop Fees	0	0	0	0	n/a	0
HLth Animal Cemetery Fees	633	478	155	1,920	33%	1,920
Traffic and Reg Park Fees	486	431	55	1,820	27%	1,820
Other Fees	138	135	3	541	26%	541
Operational Grants	15	0	15	183	8%	183
Capital Grants	0	0	0	0	n/a	0
Other Revenue	23	6	17	25	92%	25
	<b>1,296</b>	<b>1,098</b>	<b>198</b>	<b>4,681</b>	<b>28%</b>	<b>4,681</b>
<b>Corporate Controlled</b>						
Gain on Disposal/Revaluation	0	0	0	0	n/a	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>	<b>0</b>
<b>TOTAL</b>	<b>1,296</b>	<b>1,098</b>	<b>198</b>	<b>4,681</b>	<b>28%</b>	<b>4,681</b>

Satisfactory results overall. Utilities and other charges under budget however, process to recover overgrown allotments is currently under review and will be monitored closely. Health, animal and cemetery fees are over budget due to higher than expected parking compliance and dog registration revenue.

## Department Controlled Expenses

### Employee Expenses

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget		FY F'cast \$'000
				\$'000	% Achieved	
Wages (opex and capex)	1,296	1,452	156	5,905	22%	5,905
Overtime	18	11	(7)	45	40%	45
Allowances	8	1	(7)	5	160%	8
Other employee costs	362	398	36	1,619	22%	1,619
<b>Total Labour Opex + Capex</b>	<b>1,684</b>	<b>1,862</b>	<b>178</b>	<b>7,574</b>	<b>22%</b>	<b>7,577</b>
<i>Less recovery/charge out</i>	(5)	0	5	0	n/a	0
Opex Labour before Contractors	<b>1,679</b>	<b>1,862</b>	<b>183</b>	<b>7,574</b>	<b>22%</b>	<b>7,577</b>
<i>Plus Contract Opex Labour</i>	240	75	(165)	160	150%	240
Opex Labour incl Contractors	<b>1,919</b>	<b>1,937</b>	<b>18</b>	<b>7,734</b>	<b>25%</b>	<b>7,817</b>

Satisfactory results overall.

### Materials and Services (excl. Labour Contracts)

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget		FY F'cast \$'000
				\$'000	% Achieved	
Maintenance	5	8	3	33	15%	33
Other Services	178	179	1	529	34%	529
Service Contracts	1,058	1,077	19	4,646	23%	4,646
Other Materials and Services	103	264	161	869	12%	869
	<b>1,344</b>	<b>1,528</b>	<b>184</b>	<b>6,077</b>	<b>22%</b>	<b>6,077</b>
<b>Other Expense Sources</b>						
Other Expenses	15	5	(10)	21	71%	21
Internal Expenses	118	93	(25)	370	32%	370
	<b>1,477</b>	<b>1,626</b>	<b>149</b>	<b>6,468</b>	<b>23%</b>	<b>6,468</b>
<b>TOTAL DEPARTMENT CONTROLLED</b>	<b>3,396</b>	<b>3,563</b>	<b>167</b>	<b>14,202</b>	<b>24%</b>	<b>14,285</b>

### Corporate Controlled Expenses

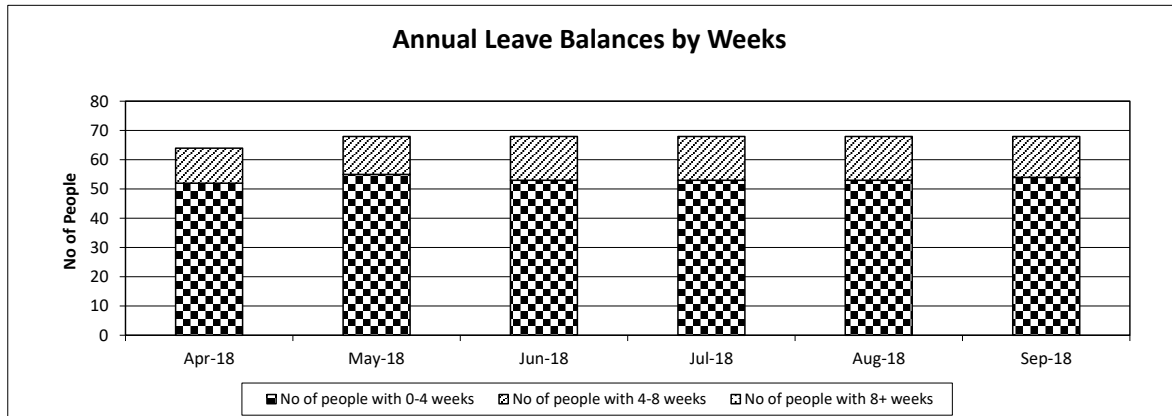
Depreciation	140	109	(31)	436	32%	436
Finance Costs	0	0	0	0	n/a	0
Loss on disposal assets	0	0	0	0	n/a	0
<b>TOTAL CORPORATE CONTROLLED</b>	<b>140</b>	<b>109</b>	<b>(31)</b>	<b>436</b>	<b>32%</b>	<b>436</b>

Satisfactory results overall. Internal expenses over budget relate primarily to costs associated with the Youth Sustainability Summit.

Depreciation is over budget and will be monitored closely.

**Health, Security and Regulatory Services Department**

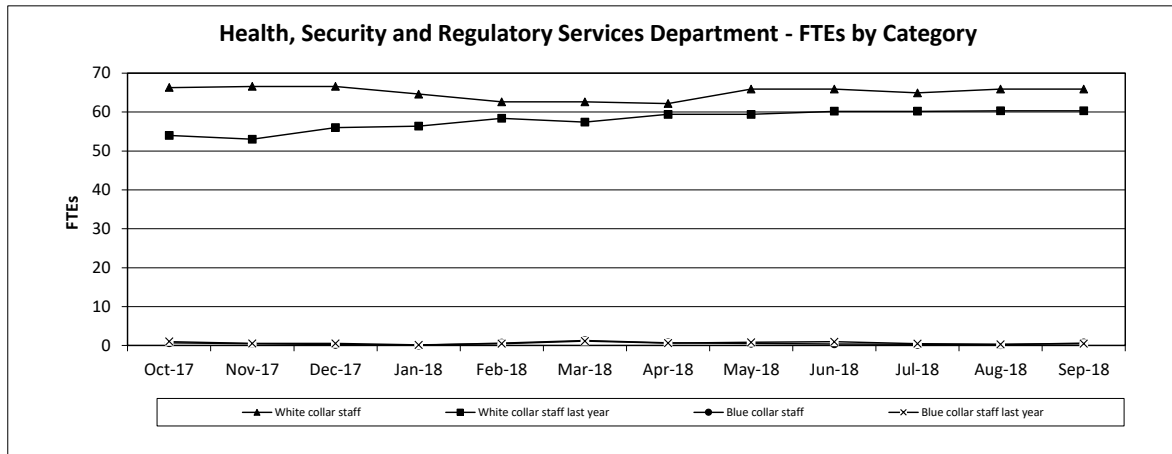
**Annual Leave Balances as at pay period ended 24 September 2018:**



No of people with 0-4 weeks  
No of people with 4-8 weeks  
No of people with 8+ weeks

Apr-18		May-18		Jun-18		Jul-18		Aug-18		Sep-18	
52	81.2%	55	80.9%	53	77.9%	53	77.9%	53	77.9%	54	79.4%
12	18.8%	13	19.1%	15	22.1%	15	22.1%	15	22.1%	14	20.6%
0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%

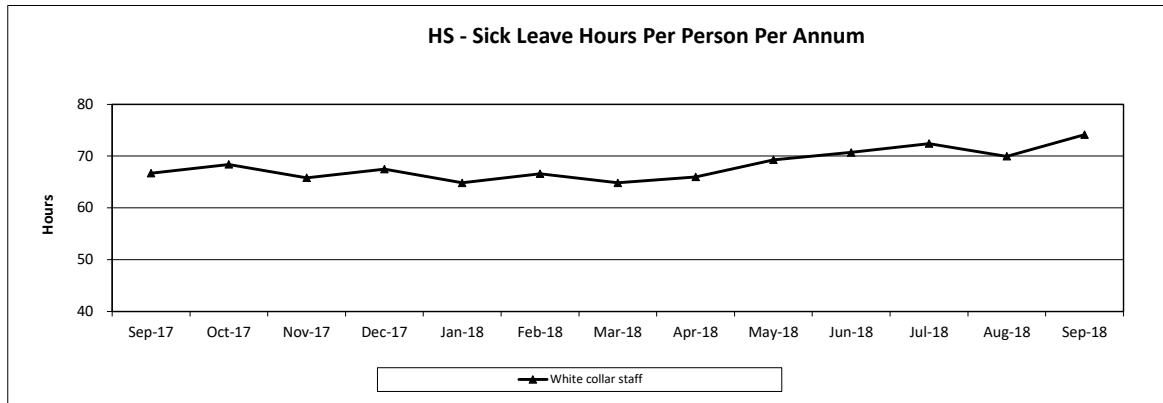
**Full Time Equivalents:**



	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
White collar staff	66.3	66.6	66.6	64.6	62.6	62.6	62.2	65.9	65.9	64.9	65.9	65.9
Blue collar staff	0.7	0.5	0.3	0.1	0.6	1.3	0.7	0.6	0.4	0.3	0.2	0.7
<b>Total</b>	<b>67.0</b>	<b>67.1</b>	<b>66.9</b>	<b>64.7</b>	<b>63.2</b>	<b>63.9</b>	<b>62.9</b>	<b>66.5</b>	<b>66.3</b>	<b>65.2</b>	<b>66.1</b>	<b>66.6</b>
<i>Movement prior month (white collar)</i>	6.0	0.3	0.0	(2.0)	(2.0)	0.0	(0.4)	3.7	0.0	(1.0)	1.0	0.0
<i>Movement prior month (blue collar)</i>	0.2	(0.2)	(0.2)	(0.2)	0.6	0.7	(0.6)	(0.2)	(0.2)	(0.1)	(0.1)	0.4
<i>White collar staff last year</i>	54.0	53.0	56.0	56.4	58.4	57.4	59.4	59.4	60.2	60.2	60.3	60.3
<i>Blue collar staff last year</i>	1.0	0.5	0.5	0.2	0.5	1.2	0.6	0.8	1.0	0.5	0.3	0.5
<i>Total FTEs last year</i>	55.0	53.5	56.5	56.6	58.9	58.6	60.0	60.2	61.2	60.7	60.6	60.8

**Health, Security and Regulatory Services Department**

**Sick Leave:**



White collar staff

\* Rolling 12 month average

Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours
66.68	68.39	65.81	67.48	64.82	66.57	64.82	65.96	69.27	70.69	72.40	69.94	74.13

**Lost Time Injury Frequency Rates:**

LTI's

LTIFR

LTIFR Rolling 12 months

Cumulative Days lost 12 months

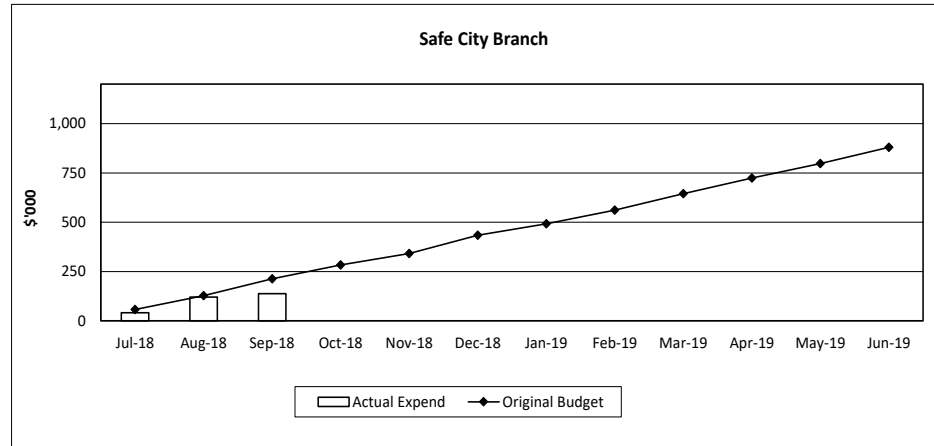
LTISR Rolling 12 months

Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0
10	10	10	10	10	10	10	0	0	0	0	0	0
9	9	9	15	15	15	15	6	9	6	6	6	6
92	90	89	147	144	143	143	56	84	56	55	55	55

## Health, Security and Regulatory Services Department

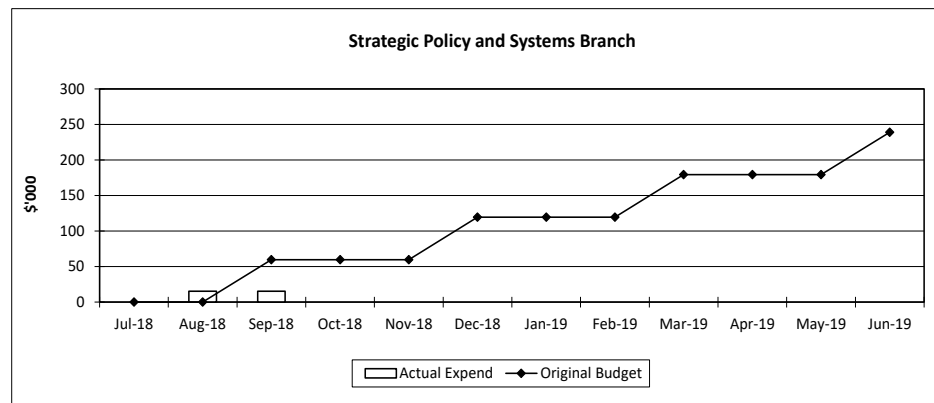
Results as at 30 September 2018:

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget \$'000	% Achieved	FY F'cast \$'000
Department Controlled	153	273	120	1,119	14%	1,119



### Major Projects

Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
	Various Projects	138	213	No budget implications.



### Major Projects

Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
	Various Projects	15	60	No budget implications.

# Planning and Development Department

## Performance Report

### September 2018

#### Revenue:

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget \$'000	% Achieved	FY F'cast \$'000
<b>Department Controlled</b>						
Town Planning Develop Fees	4,343	3,874	469	14,865	29%	14,865
Other Fees	10	10	0	41	24%	41
Govt Grant Subsidy	0	0	0	0	n/a	0
Other Revenue	420	1	419	4	n/a	420
Community Service Revenue	118	118	0	470	25%	470
	<b>4,891</b>	<b>4,003</b>	<b>888</b>	<b>15,380</b>	<b>32%</b>	<b>15,796</b>
<b>Corporate Controlled</b>						
Cash Contributions	0	0	0	5	0%	5
Interest	0	0	0	0	n/a	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>0%</b>	<b>5</b>
<b>TOTAL</b>	<b>4,891</b>	<b>4,003</b>	<b>888</b>	<b>15,385</b>	<b>32%</b>	<b>15,801</b>

Satisfactory results overall. Other revenue over budget relates to unreceipted deposits received on month end and has since been allocated to the respective accounts.



## Department Controlled Expenses

### Employee Expenses

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget \$'000	% Achieved	FY F'cast \$'000
Wages (opex and capex)	2,080	2,199	119	8,931	23%	8,931
Overtime	1	6	5	25	4%	25
Allowances	3	1	(2)	3	100%	3
Other employee costs	600	628	28	2,550	24%	2,550
<b>Total Labour Opex + Capex</b>	<b>2,684</b>	<b>2,834</b>	<b>150</b>	<b>11,509</b>	<b>23%</b>	<b>11,509</b>
<i>Less recovery/charge out</i>	4	0	(4)	0	n/a	4
Opex Labour before Contractors	<b>2,688</b>	<b>2,834</b>	<b>146</b>	<b>11,509</b>	<b>23%</b>	<b>11,513</b>
<i>Plus Contract Opex Labour</i>	0	0	0	0	n/a	0
Opex Labour incl Contractors	<b>2,688</b>	<b>2,834</b>	<b>146</b>	<b>11,509</b>	<b>23%</b>	<b>11,513</b>

Satisfactory results overall.

### Materials and Services (excl. Labour Contracts)

	YTD Act \$'000	YTD Bud \$'000	YTD Var \$'000	FY Budget \$'000	% Achieved	FY F'cast \$'000
Legal Expenses	337	163	(174)	650	52%	650
Consultants	20	37	17	149	13%	149
Other Materials and Services	35	68	33	273	13%	273
	<b>392</b>	<b>268</b>	<b>(124)</b>	<b>1,072</b>	<b>37%</b>	<b>1,072</b>

### Other Expense Sources

Other Expenses	0	1	1	11	0%	11
Internal Expenses	74	71	(3)	285	26%	285
	<b>466</b>	<b>340</b>	<b>(126)</b>	<b>1,368</b>	<b>34%</b>	<b>1,368</b>

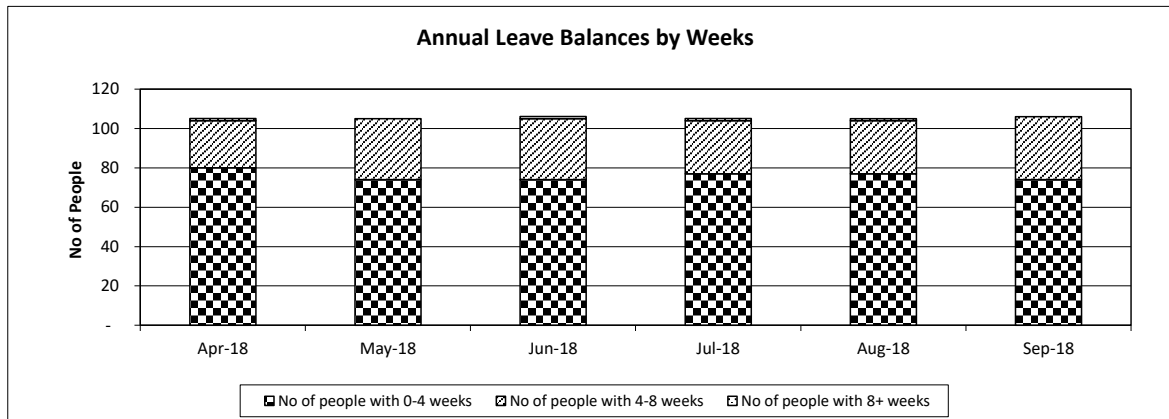
<b>TOTAL DEPARTMENT CONTROLLED</b>	<b>3,154</b>	<b>3,174</b>	<b>20</b>	<b>12,877</b>	<b>24%</b>	<b>12,881</b>
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### Corporate Controlled

Depreciation	0	0	0	1	0%	1
Finance Costs	0	0	0	0	n/a	0
<b>TOTAL CORPORATE CONTROLLED</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0%</b>	<b>1</b>

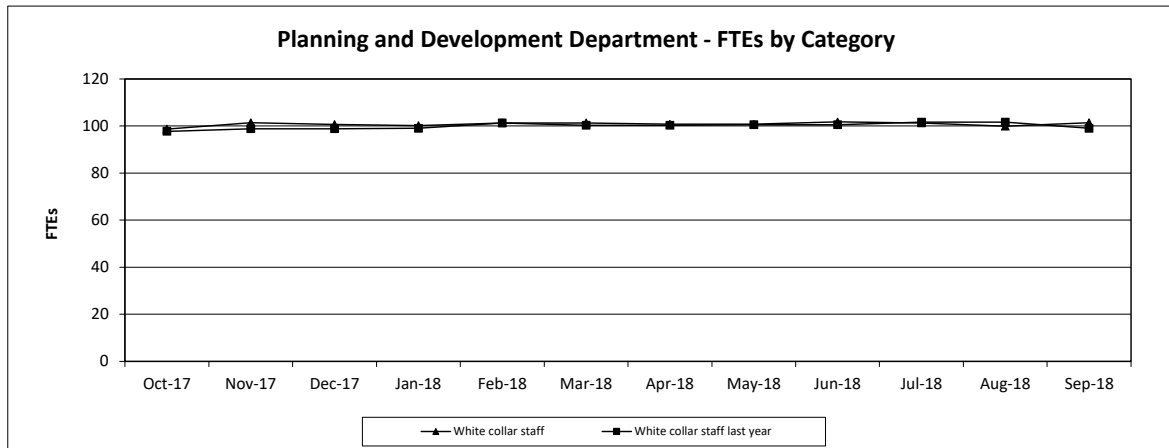
Satisfactory results overall. Legal expenses over budget due to various legal appeals and will be monitored closely.

**Annual Leave Balances as at pay period ended 24 September 2018:**



	Apr-18		May-18		Jun-18		Jul-18		Aug-18		Sep-18	
No of people with 0-4 weeks	80	76.2%	74	70.5%	74	69.8%	77	73.3%	77	73.3%	74	69.8%
No of people with 4-8 weeks	24	22.8%	31	29.5%	31	29.2%	27	25.7%	27	25.7%	32	30.2%
No of people with 8+ weeks	1	1.0%	0	0.0%	1	1.0%	1	1.0%	1	1.0%	0	0.0%

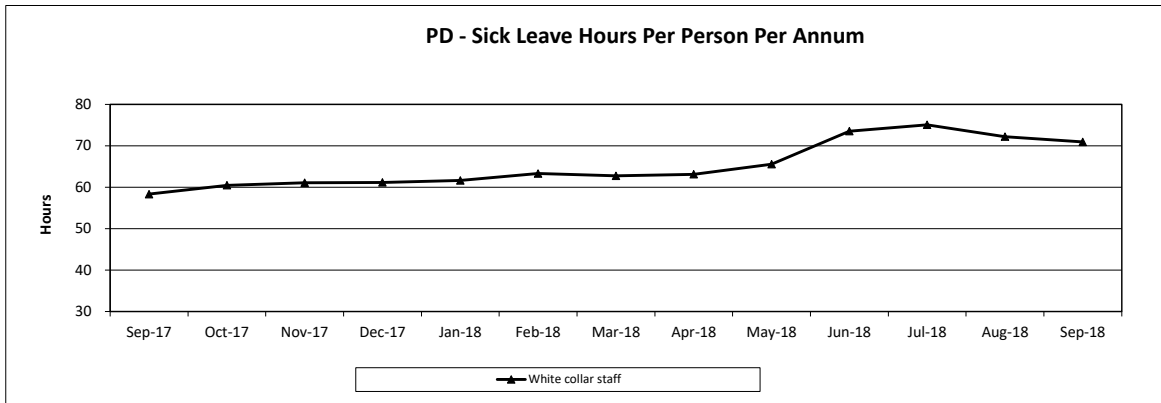
**Full Time Equivalents:**



	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
White collar staff	98.7	101.4	100.6	100.1	101.3	101.3	100.7	100.7	101.7	101.3	99.9	101.4
<b>Total</b>	<b>98.7</b>	<b>101.4</b>	<b>100.6</b>	<b>100.1</b>	<b>101.3</b>	<b>101.3</b>	<b>100.7</b>	<b>100.7</b>	<b>101.7</b>	<b>101.3</b>	<b>99.9</b>	<b>101.4</b>
<i>Movement prior month (white collar)</i>	<i>(0.3)</i>	<i>2.7</i>	<i>(0.8)</i>	<i>(0.5)</i>	<i>1.2</i>	<i>0.0</i>	<i>(0.6)</i>	<i>0.0</i>	<i>1.0</i>	<i>(0.4)</i>	<i>(1.4)</i>	<i>1.5</i>
<i>White collar staff last year</i>	<i>97.7</i>	<i>98.8</i>	<i>98.8</i>	<i>99.0</i>	<i>101.3</i>	<i>100.3</i>	<i>100.3</i>	<i>100.5</i>	<i>100.5</i>	<i>101.6</i>	<i>101.6</i>	<i>99.0</i>
<i>Total FTEs last year</i>	<i>97.7</i>	<i>98.8</i>	<i>98.8</i>	<i>99.0</i>	<i>101.3</i>	<i>100.3</i>	<i>100.3</i>	<i>100.5</i>	<i>100.5</i>	<i>101.6</i>	<i>101.6</i>	<i>99.0</i>

**Planning and Development Department**

**Sick Leave:**



White collar staff

\* Rolling 12 month average

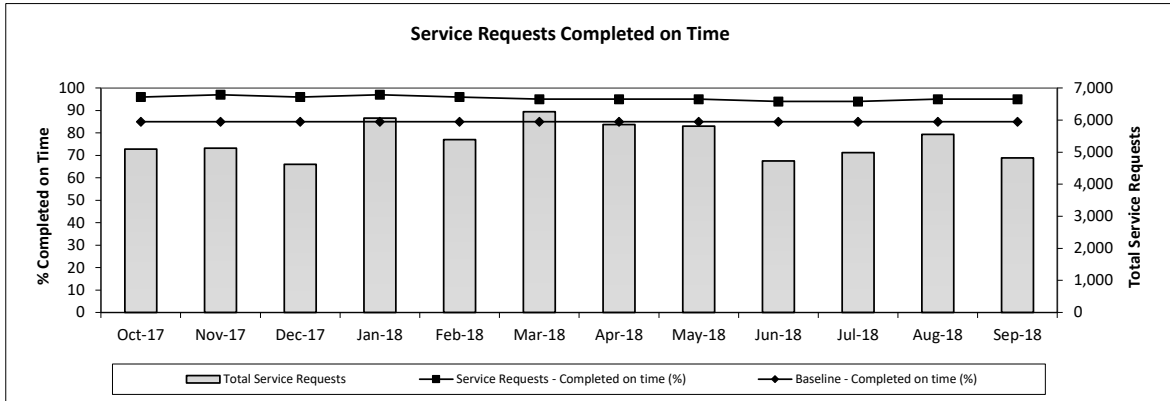
Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours
58.29	60.45	61.05	61.15	61.59	63.28	62.72	63.10	65.53	73.49	75.02	72.20	70.91

**Lost Time Injury Frequency Rates:**

	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
LTI's	0	0	0	0	0	0	0	0	0	0	0	0	0
LTIFR	0	0	0	0	0	0	0	0	0	0	0	0	0
LTIFR Rolling 12 months	12	12	6	6	6	6	6	6	6	6	0	0	0
Cumulative Days lost 12 months	51	65	84	100	121	140	140	140	143	143	137	113	92
LTISR Rolling 12 months	313	399	514	615	741	858	866	858	879	887	849	698	570

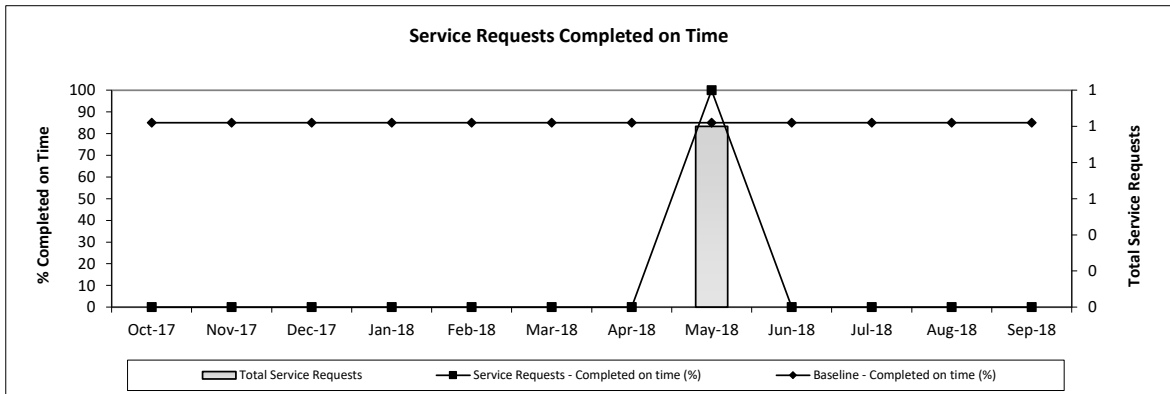
**Customer Engagement System**

**All Council:**



All Council	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
Service Requests - Completed on time (%)	96	97	96	97	96	95	95	95	94	94	95	95
Baseline - Completed on time (%)	85	85	85	85	85	85	85	85	85	85	85	85
Total Service Requests	5,095	5,124	4,620	6,062	5,391	6,261	5,861	5,811	4,725	4,985	5,554	4,820

**Arts, Social Development and Community Development Department:**

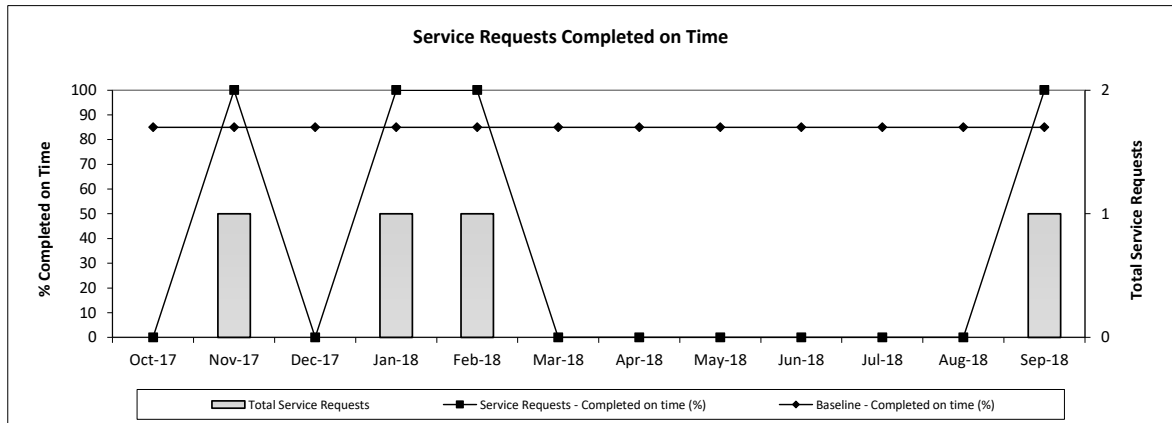


AS	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
Service Requests - Completed on time (%)	0	0	0	0	0	0	0	100	0	0	0	0
Baseline - Completed on time (%)	85	85	85	85	85	85	85	85	85	85	85	85
Total Service Requests	0	0	0	0	0	0	0	1	0	0	0	0

**September**

No service requests received in September.

**Economic Development and Marketing Department:**

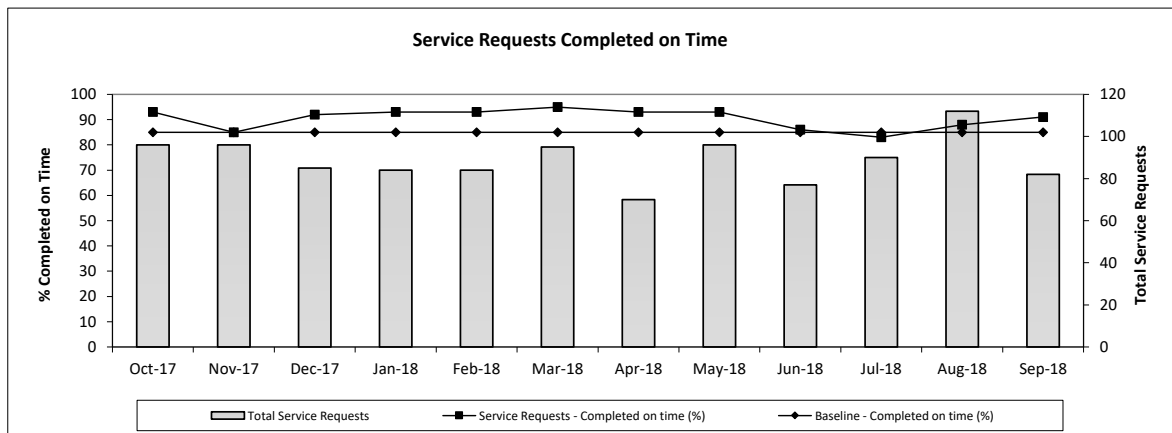


EDM	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
Service Requests - Completed on time (%)	0	100	0	100	100	0	0	0	0	0	0	100
Baseline - Completed on time (%)	85	85	85	85	85	85	85	85	85	85	85	85
Total Service Requests	0	1	0	1	1	0	0	0	0	0	0	1

**September**

The results exceed the baseline for September.

**Infrastructure Services Department:**

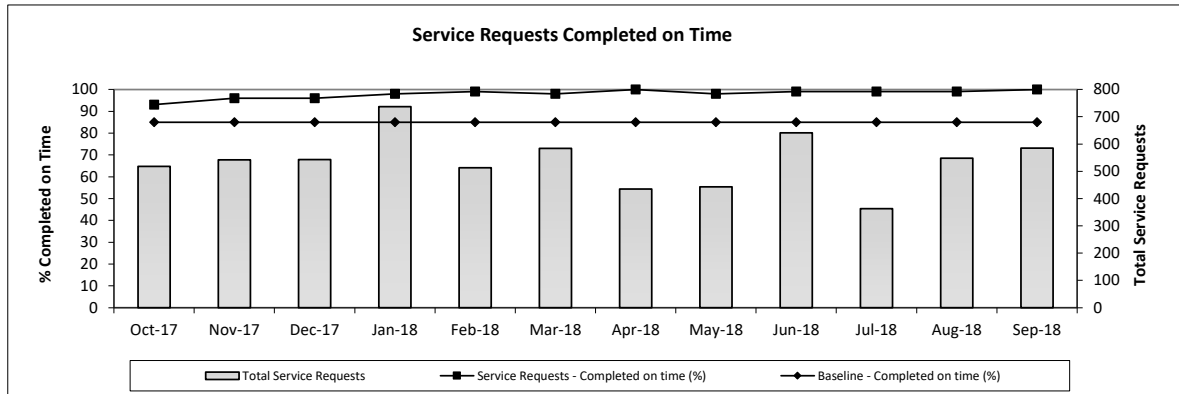


IS	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
Service Requests - Completed on time (%)	93	85	92	93	93	95	93	93	86	83	88	91
Baseline - Completed on time (%)	85	85	85	85	85	85	85	85	85	85	85	85
Total Service Requests	96	96	85	84	84	95	70	96	77	90	112	82

**September**

The results exceed the baseline for September.

**Finance and Corporate Services Department:**

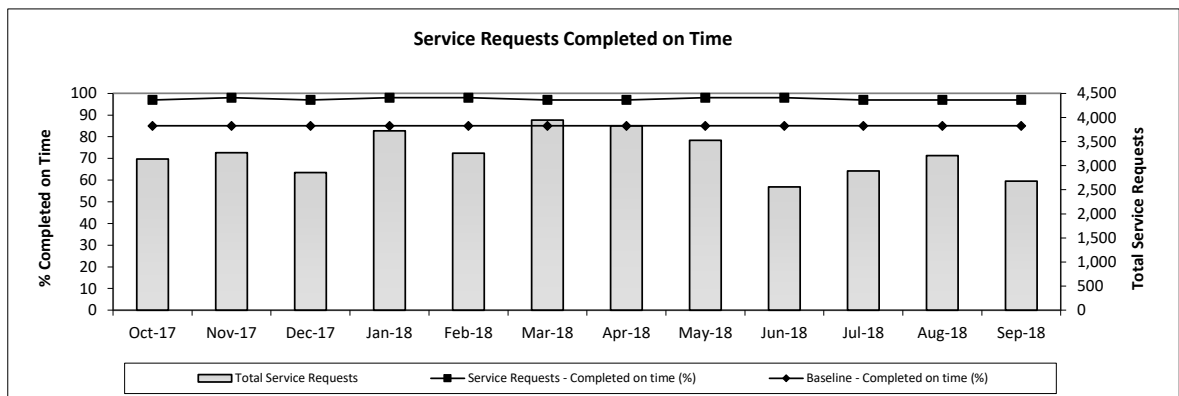


FC	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
Service Requests - Completed on time (%)	93	96	96	98	99	98	100	98	99	99	99	100
Baseline - Completed on time (%)	85	85	85	85	85	85	85	85	85	85	85	85
Total Service Requests	518	542	543	737	513	584	435	443	641	363	548	585

**September**

The results exceed the baseline for September.

**Works Parks and Recreation Department:**



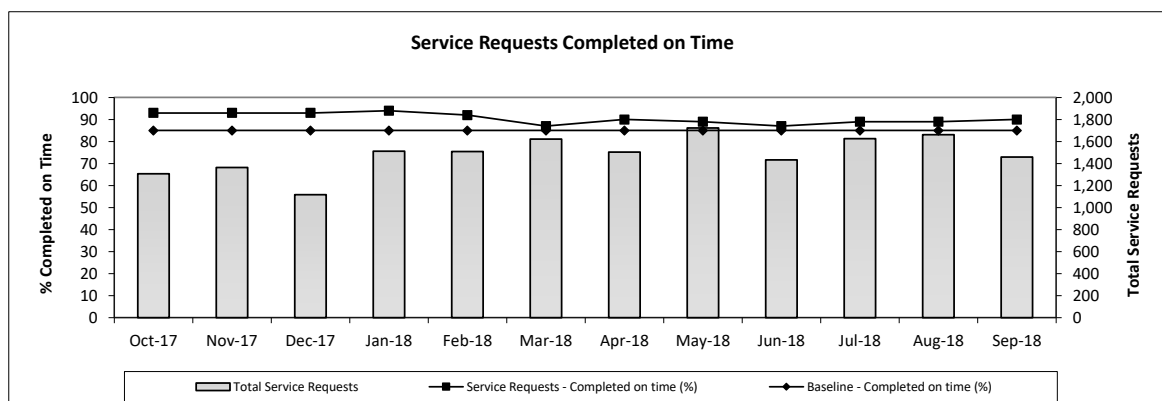
WP	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
Service Requests - Completed on time (%)	97	98	97	98	98	97	97	98	98	97	97	97
Baseline - Completed on time (%)	85	85	85	85	85	85	85	85	85	85	85	85
Total Service Requests	3,138	3,269	2,857	3,723	3,259	3,946	3,827	3,526	2,559	2,890	3,209	2,679

**September**

The results exceed the baseline for September.

ICC Performance Report  
August 2018

Health, Security and Regulatory Services Department:

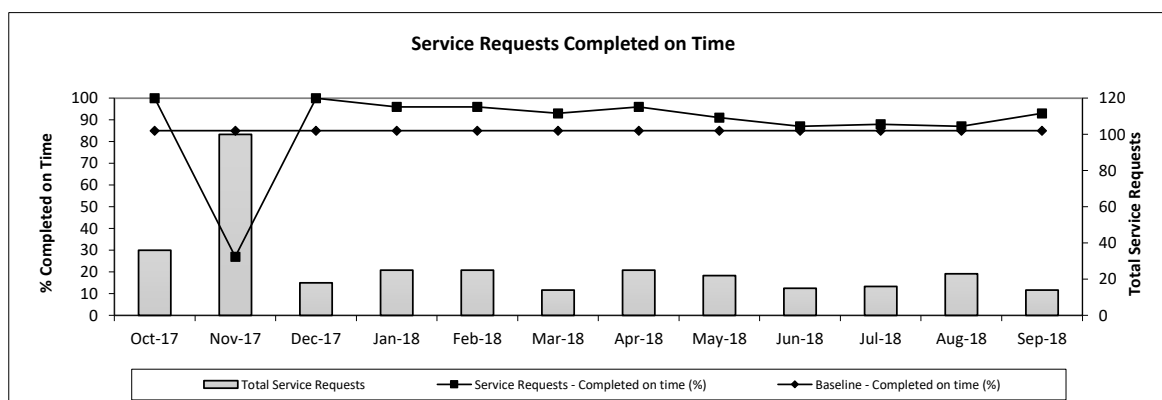


HS	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
Service Requests - Completed on time (%)	93	93	93	94	92	87	90	89	87	89	89	90
Baseline - Completed on time (%)	85	85	85	85	85	85	85	85	85	85	85	85
Total Service Requests	1,307	1,364	1,117	1,512	1,509	1,622	1,504	1,723	1,433	1,626	1,662	1,459

**September**

The results exceed the baseline for September.

Planning and Development:



PD	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
Service Requests - Completed on time (%)	100	27	100	96	96	93	96	91	87	88	87	93
Baseline - Completed on time (%)	85	85	85	85	85	85	85	85	85	85	85	85
Total Service Requests	36	100	18	25	25	14	25	22	15	16	23	14

**September**

The results exceed the baseline for September.

**Council Environmental Performance:**

**Waste Generated by Council Departments (Tonnes):**

		Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
<b>AS</b>	Event Recycling	-	-	-	-	-	-	-	-	-	-	-	-	-
	Depot Commercial and Industrial	1.17	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.59	0.20	0.20	0.20
	Office Recycling	0.11	0.01	0.21	0.01	0.11	0.20	0.68	0.11	0.20	0.01	0.30	0.12	0.01
	Office Commercial and Industrial	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>IS</b>	Office Recycling	-	-	-	-	-	-	-	-	-	-	-	-	-
	Depot Recycling	-	-	-	-	-	-	-	-	-	-	-	-	-
	Depot Construction and Demolition	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>FC</b>	Office Recycling	0.47	0.57	0.12	0.15	0.39	0.49	0.40	0.51	0.71	0.60	0.70	1.47	0.12
	Office Waste	-	-	-	-	-	-	-	-	-	-	-	-	-
	Office Commercial and Industrial	0.04	0.29	0.23	0.26	0.26	0.24	0.26	0.26	0.27	0.26	0.29	0.26	0.24
<b>WPR</b>	Event Recycling	-	-	-	-	-	-	-	-	-	-	-	-	-
	Depot Construction and Demolition	63.84	39.67	54.81	22.22	24.38	47.16	46.02	48.92	49.20	65.54	67.00	36.22	21.40
	Depot Commercial and Industrial	51.19	20.86	17.75	17.17	18.75	16.75	20.87	17.68	20.85	19.19	18.65	18.65	14.78
	Depot Recycling	10.94	4.99	4.26	7.89	11.77	5.13	3.19	4.55	9.32	10.27	8.18	6.85	3.25
	Office Commercial and Industrial	3.90	9.88	9.85	9.84	10.40	9.23	9.80	8.74	10.32	9.74	8.34	9.86	8.39
	Office Recycling	4.41	4.22	4.57	3.46	4.42	3.61	3.66	3.60	4.91	3.72	4.43	4.69	3.57
	Timber	38.58	24.94	16.46	4.55	6.48	10.22	13.36	15.60	11.68	40.96	44.30	28.60	15.38
	Metal collected from Depots	2.68	3.50	3.39	1.97	10.72	8.32	-	2.30	9.38	3.64	8.04	4.96	1.16
	Community Service Obligation	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>HS</b>	Depot Commercial and Industrial	-	0.15	0.08	-	0.38	-	0.19	-	0.29	0.10	-	-	-
<b>PD</b>	Office Recycling	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>EX</b>	Depot Commercial and Industrial	-	-	-	-	-	-	-	-	-	-	0.10	-	-
<b>Total Waste</b>		<b>97.43</b>	<b>120.00</b>	<b>140.88</b>	<b>138.64</b>	<b>146.75</b>	<b>177.33</b>	<b>109.28</b>	<b>111.93</b>	<b>117.33</b>	<b>154.62</b>	<b>160.43</b>	<b>111.88</b>	<b>68.50</b>

\* Education Program Recycling relates to bins supplied to schools/community groups with no charge as part of the education program

\*\* Operational Recycling is all recycling that is produced outside the office

\*\*\* Operational Waste is all waste that is produced outside of the office, such as green waste and timber

\*\*\*\* Public Place Recycling is recycling in a public place, such as a public pool

\*# Park Recycling is recycling from parks

**Community Environmental Performance:**

	Sep-15	Dec-15	Mar-16	Jun-16	Sep-16	Dec-16	Mar-17	Jun-17	Sep-17	Dec-17	Mar-18	Jun-18	Sep-18
	%	%	%	%	%	%	%	%	%	%	%	%	%
Total recycling rate	26.89	31.84	33.32	34.34	29.69	35.92	38.06	32.50	31.71	31.5	30.44	27.42	25.12
% Waste diverted from landfill*	32.89	49.46	45.43	49.88	41.16	51.68	56.52	45.99	42.77	48.74	36.59	37.84	37.47
*At Riverview Transfer Station													



<b>Governance Committee</b>	
Mtg Date: 07.11.18	OAR: YES
<b>Authorisation:</b> Jeff Keech	

25 October 2018

## **MEMORANDUM**

TO: ACTING CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

FROM: STRATEGIC CLIENT OFFICE MANAGER

RE: CUSTOMER SERVICE ACTIVITIES STATUS REPORT – SEPTEMBER 2018

---

### **INTRODUCTION:**

This is a report by the Strategic Client Office Manager dated 25 October 2018 concerning customer service delivery activities for the period 1 September to 30 September 2018.

### **SERVICE LEVELS:**

Call volumes continue the downward trend evident since September 2017.

The quarterly cycle of call volumes peaking during the middle month of the quarter is driven by the quarterly rates cycles, as the Due Date pay payment and eligibility for discount falls in the middle of that month and the reminder letters for non-payment of rates reach property owners at the end of the that month.

	<b><u>Feb</u></b>	<b><u>Mar</u></b>	<b><u>Apr</u></b>	<b><u>May</u></b>	<b><u>June</u></b>	<b><u>July</u></b>	<b><u>Aug</u></b>	<b><u>Sept</u></b>
<b><u>2016</u></b>	15,993	16,139	14,089	14,583	17,339	15,198	16,649	16,266
<b><u>2017</u></b>	15,974	17,616	12,568	16,129	18,767	15,743	18,039	14,352
<b><u>2018</u></b>	13,960	15,169	13,971	14,932	16,218	14,767	16,367	12,773

Volumes of Services requested have declined over the September quarter 2018 compared to the September Quarter 2017.

- Property Searches = down 17% to 1,849
- Change of Ownership = down 12% to 1,593
- Planning and Development
- Lodgements Received = down 9% to 2,520
- Permits / Licences/
- Bookings / Applications = down 15% to 4,841

2017-2018 was a very busy year for service volumes and the year on year drop off in volumes evident in the September Quarter provides some reduced pressure on staff and for team leaders managing resource allocation.

Any cooling of the real estate market could be a contributor to this slowdown in volumes.

If the reduced volumes continue throughout the 2018-2019 year then revenues for associated fees might be less than the estimated budget. We will continue to monitor this as part of our monthly reporting and budget reviews.

The following table describes the contracted service level targets:

Name	Service Description	Minimum Level	Bonus Level	July 18	Aug 18	Sept 18
First Point of Contact Resolution (FPOCR)	The percentage of customer enquiries that are resolved at the first point of contact, regardless of channel used (phone, counter, email, internet, etc.)	75%	80%	92%	92%	92%
Grade of Service - Phone (GoS)	The percentage of customer calls that are answered within 20 seconds.	80%	(Level 1) 83% (Level 2) 85%	89%	86%	88%
Grade of Service - Phone (GoS)	The percentage of customer calls that are answered within 60 seconds.	90%	92%	94%	94%	95%
Rates Arrears	The percentage of rates notices that are not in arrears compared to total rates notices produced.	98%	98.15%	97.75%	97.75%	97.81%
Processing time for customer requests	The time to process a customer request from receiving a CES CRM service request compared to Council corporate standard time frames. % Requests completed within corporate standard timeframes.	80%	95%	99%	99%	100%
Processing of all incoming mail	The percentage of applicable and relevant daily incoming mail that is scanned registered and tasked within the first Business Day of receipt.	80%	98%	100%	100%	100%
Processing of incoming emails	The percentage of incoming emails received that are registered and tasked, responded to, or identified as junk by midnight of the first business day of receipt.	80%	98%	100%	99%	100%

<b>Name</b>	<b>Service Description</b>	<b>Minimum Level</b>	<b>Bonus Level</b>	<b>July 18</b>	<b>Aug 18</b>	<b>Sept 18</b>
Lodgement of P&D applications	The percentage of P&D applications that are lodged, registered, payments assessed and receipted and prepared as a digital file for planning assessment within 24 hours of receipt (business days).	To be determined	To be determined	NA	NA	NA

#### Out of Hours Call Centre Services

<b><u>Name</u></b>	<b><u>Service Description</u></b>	<b><u>Minimum Level</u></b>	<b><u>July 18</u></b>	<b><u>Aug 18</u></b>	<b><u>Sept 18</u></b>
Grade of Service	The percentage of customer calls that are answered within 30 seconds.	80%	92%	91%	91%

There is no bonus service level applicable to out of hours.

#### **FINANCIAL IMPLICATIONS:**

There are no financial implications associated with this report.

#### **RECOMMENDATION:**

That the report be received and the contents noted.

Richard Bennett

**STRATEGIC CLIENT OFFICE MANAGER**

I concur with the recommendation contained in this report.

Jeff Keech

**ACTING CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)**

BM:BM  
A5074578

Governance Committee	
Mtg Date: 7 November 2018	OAR: YES
Authorisation: <i>Jeffrey Keech</i>	

11 October 2018

## **MEMORANDUM**

TO: CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

FROM: SENIOR PROPERTY OFFICER

RE: DIVIDING FENCES POLICY

---

### **INTRODUCTION:**

This is a report by the Senior Property Officer dated 11 October 2018 concerning the amendment of Council's Dividing Fences Policy.

### **BACKGROUND:**

In 1997, the Economic Development and Global Info-Links Committee directed the development of a policy to manage Council contributions for a dividing fence on a common boundary of Council freehold land. The policy was developed in reference to the then *Dividing Fences Act 1953*, which acknowledged Council's obligation as a landholder.

The *Neighbourhood Disputes (Dividing Fences and Trees) Act 2011* (the Act), which replaced the *Dividing Fences Act 1953*, provides effective and specific options for landholders in resolving issues about trees and fences on common boundaries to reduce neighbourly disputes. The Act modernised the dividing fences legislation and introduced a simplified remedy to deal with fencing matters on common boundaries.

### **CONCLUSION:**

Council's current Dividing Fences Policy (refer Attachment A) has been amended to acknowledge Council's obligations as a landholder and to comply with current legislation (refer Attachment B - track changes). The amended draft policy (refer Attachment C – Clean Skin) supports Council's obligations under the *Neighbourhood Disputes (Dividing Fences and Trees) Act 2011* regarding contributions for a dividing fence on a common boundary of Council freehold land.

**ATTACHMENTS:**

Name of Attachment	Attachment
<a href="#">Original Dividing Fences Policy</a>	Attachment A
<a href="#">Amended Dividing Fences Policy – Track Changes</a>	Attachment B
<a href="#">Amended Dividing Fences Policy – Cleanskin</a>	Attachment C

**RECOMMENDATION:**

That the Interim Administrator of Ipswich City Council resolve:

- A. That the policy titled “*Dividing Fences Policy*” as detailed in Attachment A to the report by the Property Administration Manager dated 1 August 1997, as per Item 34.02 of the Economic Development and Global Info-Links Committee of 19 August 1997 and adopted at the Council Ordinary Meeting on 27 August 1997, be repealed.
- B. That the policy titled “*Dividing Fences Policy*” as detailed in Attachment C to the report by the Senior Property Officer dated 11 October 2018, be adopted.


Brett McGrath  
**SENIOR PROPERTY OFFICER**


I concur with the recommendations contained in this report.

Laura Nichols  
**CORPORATE SERVICES AND RISK MANAGER**

I concur with the recommendations contained in this report.

Jeffrey Keech  
**CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)**

	<div>DIVIDING FENCES POLICY</div>	<div>DOCUMENT NO: A4053982</div>
<div>1.1 Objectives:</div> <p>The objective of this policy is to establish a level of contribution towards the cost of dividing fences.</p>		
<div>1.2 Regulatory Authority:</div> <p><i>Neighbourhood Disputes (Dividing Fences and Trees) Act 2011</i></p>		
<div>1.3 Policy Statement:</div> <p>That Council confirm its current practice with regard to dividing fences as follows:</p> <ol style="list-style-type: none"> <li>1. That Council contribute an amount equivalent to half the cost of constructing a standard type fence between Council owned freehold land and adjoining land subject to an inspection and verification by the Council's Facilities Manager that the fence has been properly constructed.</li> <li>2. That a standard type fence be either one constructed of timber or pipe posts with both a top and bottom rail with 900 m chain wire between or a weldmesh fence.</li> </ol> <div>1.4 Policy Author:</div> <p>The Corporate Services Branch is responsible for maintenance of this policy.</p>		
<div>Date of Review: 8 March 2017</div> <div>Date of Council Resolution: 27 August 1997</div> <div>Committee Reference and Date: Economic Development &amp; Global Info-Links Committee – 19 August 1997</div> <div>No. of Resolution: 34.02</div> <div>Date to be Reviewed: 8 March 2019</div>		

	<div>DIVIDING FENCES POLICY</div>	<div>DOCUMENT NO: A4053982</div>
<div>1.1 Objectives:</div>	<div>The objective of this policy is to <del>provide clear</del> guidelines for owners of freehold <del>privately owned</del> land who seek a contribution from Council towards <del>establish a level of contribution towards the cost</del> the cost of construction, replacement <del>replacereplacement</del> or repairing of a <del>of</del> dividing fences <del>onfor a shared common boundary between Council owned freehold land and adjoining land.</del></div>	
<div>1.2 Regulatory Authority:</div>	<div><del>—</del> <i>Neighbourhood Disputes (Dividing Fences and Trees) Act 2011</i></div>	
<div>1.3 Policy Statement:</div>	<div> <div>Council as an owner of freehold land, will comply with their <del>its</del> obligations under the <i>Neighbourhood Disputes (Dividing Fences and Trees) Act 2011</i>.</div> <div> <div><del>—</del> Council will only contribute an amount equivalent to half the cost of constructing, repairing or replacing a “Sufficient dividing Fence if the fence is a common boundary between privately owned and Council owned freehold land subject to an inspection and verification by Council that the fence has been properly constructed.</div> <div>Pursuant to the <i>Neighbourhood Disputes (Dividing Fences and Trees) Act 2011</i>, Council does not contribute money towards a dividing fence adjoining land where:</div> <div> <div><del>—</del> Council is not considered an owner for that land; that is land used as a public park (Section 14(2)(a) of the <i>Neighbourhood Disputes (Dividing Fences and Trees) Act 2011</i> or</div> <div><del>—</del> It is outside the scope of the <i>Neighbourhood Disputes (Dividing Fences and Trees) Act 2011</i>.</div> <div><del>—</del> It is reserve land, land designated for a park, crown land with Council as trustee, stock route, agricultural land or a state planation forest.</div> <div><del>—</del> A covenant or agreement exists that excludes Council from contributing.</div> <div><del>—</del> Fencing work is carried out prior to property notification being received by Council.</div> </div> <div>That Council confirms <del>its</del> current practice with regard to dividing fences as follows:</div> <div>For a new or replacement of an existing fence Council will contribute an amount equivalent to half the cost of constructing a “Sufficient dividing <del>Sstandard</del> type Ffence” as</div> </div></div>	

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defined in the *Neighbourhood Disputes (Dividing Fences and Trees) Act 2011*. The land must adjoin between CoCouncil owned freehold land and is adjoining land subject to an inspection and verification by Council that the fence has been properly constructed.

If the applicant is wanting to construct a fence to a standard greater than the the 'Sufficient dividingStandard Fence', the additional costs will be borne by the applicant.

Council does not contribute to the demolition or removal of an existing fence.

If the common boundary is unable to be defined, then a surveyor will be engaged to establish the boundary. The applicant will be required to pay half the cost of the surveyorssurveyor's fees.

If the boundary is burdened by trees or other natural aspects then it is the adjoining land owner's requirement to remove or maintain.

No access gates are to be constructed along the fence line adjoining Council land.

Council does not contribute towards the construction or replacement of a new fence if the existing fence is deemed by Council to be of a sufficient standard and is in a reasonablegood condition.

Council'scondition.

Council's written consentapproval is required before any construction or arrangements are made to have fencing work carried out otherwise Council will not approve the contribution.

All building materials related to the construction of the fence are to be removed from Council land prior to Council's contribution being released.

#### 1.4 Scope

1. That Council contribute an amount equivalent to half the cost of constructing a standard type fence between Council owned freehold land and adjoining land subject to an inspection and verification by the Council's Facilities Manager that the fence has been properly constructed.

2. That a standard type fence be either one constructed of timber or pipe posts with both a top and bottom rail with 900 m chain wire between or a weldmesh fence.

#### 1.4

Council will contribute an amount equivalent to half the cost of constructing, repairing or replacing a "sufficient dividing fence" that shares a common boundary with Council freehold land.

This is subject to an assessment pPursuant to the *Neighbourhood Disputes (Dividing Fences and Trees) Act 2011*, Council does not contribute money towards a dividing fence adjoining land where:

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- ~~Council is not considered an owner for that land; that is land used as a public park (Section 14(2)(a) of the *Neighbourhood Disputes (Dividing Fences and Trees) Act 2011*.~~
- ~~The property adjoins a road or roads.~~
- ~~It is outside the scope of the *Neighbourhood Disputes (Dividing Fences and Trees) Act 2011*.~~
- ~~It is reserve land, land designated for a park purposes, trust or land owned by the State of Queensland where Council is trustee, stock route, agricultural land or a state plantation forest.~~
- ~~A covenant or agreement exists that excludes Council from contributing.~~
- ~~Fencing work is carried out prior to property notification being received by Council.~~
- ~~The existing fence is deemed by Council to be of a sufficient standard and is in a reasonable condition.~~

~~If the common boundary is unable to be defined, then a surveyor must will be engaged to establish the boundary pursuant to Section 40(6) of the *Neighbourhood Disputes (Dividing Fences and Tress) Act 2011*.~~

~~If the applicant is wanting to construct a fence to a standard greater than the 'Sufficient dividing Fence', the additional costs will be borne by the applicant.~~

~~If the boundary is burdened by trees or other natural aspects then it is the applicants' adjoining land owner's requirement to remove or maintain.~~

~~No access gates are to be constructed along the fence line adjoining Council land. Council does not contribute to the demolition or removal of an existing fence.~~

~~All building materials related to the construction of the fence are to be removed from Council land prior to Council's contribution being released.~~

~~Once Council has granted approval to contribute towards half the costs of your the dividing fence, the approval will be granted subject to the following:~~

- ~~1. An inspection will be carried out by Council's City Maintenance Team to verify that the fence has been constructed according to Council requirements; and~~
- ~~2. All building materials relating to the construction of your fence have been removed from Council land.~~

~~Release of payment is subject to an inspection and verification by Council that the fence has been constructed as per approval.~~

~~The policy applies to all applications received by Council seeking a contribution to construct, repair or replace a dividing fence between Council owned Freehold land and private land.~~

~~Pursuant to the *Neighbourhood Disputes (Dividing Fences and Trees) Act 2011*, Council does not contribute money towards a dividing fence adjoining land where:~~

- ~~— Council is not considered an owner for that land; that is land used as a public park (Section 14(2)(a) of the *Neighbourhood Disputes (Dividing Fences and Trees) Act 2011*.~~
- ~~— It is outside the scope of the *Neighbourhood Disputes (Dividing Fences and Trees)*~~

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<p><u>Act 2011.</u></p> <ul style="list-style-type: none"> <li><u>It is reserve land, land designated for a park, crown land with Council as trustee, stock route, agricultural land or a state plantation forest.</u></li> <li><u>A covenant or agreement exists that excludes Council from contributing.</u></li> </ul> <p>Policy Author:</p> <p><b>1.5 Roles and responsibilities:</b></p> <p>The policy applies to all applications received by Council seeking a contribution to construct, repair or replace a dividing fence between Council owned Freehold land and private land.</p> <p>All applications will be assessed by Council's the Property Services Team and inspections will be carried out by Council's City MaintenanceTrade Services Team.</p> <p><u>This policy applies to freeholdowners who's land that adjoins Council owned freehold land.</u></p> <p><b>1.6 Definitions:</b></p> <p>The definitions contained herein are not exhaustive and officers need to consider the relevant legislation for further definitions.</p>								
<table border="1"> <thead> <tr> <th>Term</th><th>Definition</th></tr> </thead> <tbody> <tr> <td rowspan="4"><b>StandardSufficient Ddividing Fence</b></td><td>A dividing fence is a 'sufficient dividing fence' if for adjoining land consisting of 2 parcels of residential land, the dividing fence is between a minimum of 0.5m and a maximum of 1.8m in height and consists substantially of prescribed materials.</td></tr> <tr> <td>For adjoining land consisting of 2 parcels of pastoral land, the dividing fence is sufficient to restrain livestock of the type grazing on each of the parcels of land.</td></tr> <tr> <td>Council defines what constitutes a 'Sufficient DdividingStandard Fence' by two classifications; <i>rural</i> and <i>residential</i>.</td></tr> <tr> <td> <p><u>A rural fence</u></p> <ul style="list-style-type: none"> <li><u>has a height of 900mm,</u></li> <li><u>is constructed from 3 strain barbed/plain wire, and</u></li> <li><u>has timber posts.</u></li> </ul> <p><u>A residential fence</u></p> <ul style="list-style-type: none"> <li><u>has a height of 900mm,</u></li> <li><u>is constructed from chain wire between, or weldmesh infill, or</u></li> </ul> </td></tr> </tbody> </table>		Term	Definition	<b>StandardSufficient Ddividing Fence</b>	A dividing fence is a 'sufficient dividing fence' if for adjoining land consisting of 2 parcels of residential land, the dividing fence is between a minimum of 0.5m and a maximum of 1.8m in height and consists substantially of prescribed materials.	For adjoining land consisting of 2 parcels of pastoral land, the dividing fence is sufficient to restrain livestock of the type grazing on each of the parcels of land.	Council defines what constitutes a 'Sufficient DdividingStandard Fence' by two classifications; <i>rural</i> and <i>residential</i> .	<p><u>A rural fence</u></p> <ul style="list-style-type: none"> <li><u>has a height of 900mm,</u></li> <li><u>is constructed from 3 strain barbed/plain wire, and</u></li> <li><u>has timber posts.</u></li> </ul> <p><u>A residential fence</u></p> <ul style="list-style-type: none"> <li><u>has a height of 900mm,</u></li> <li><u>is constructed from chain wire between, or weldmesh infill, or</u></li> </ul>
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	<del>has timber or pipe posts with a top and bottom rail.</del>
<b><u>Fence</u></b>	<p><u>Means a structure, ditch or embankment, or a hedge or similar vegetative barrier, enclosing or bounding land, whether or not continuous or extending along the entire boundary separating the land of adjoining owners , and includes</u></p> <ul style="list-style-type: none"> <li><u>a) a gate, cattle grid or apparatus necessary for the operation of the fence; and</u></li> <li><u>b) a natural or artificial watercourse separating the land of adjoining owners; and</u></li> <li><u>c) a foundation or support built solely for the support and maintenance of the fence.</u></li> </ul> <p><u>However, a fence is not a retaining wall or a wall that is part of a house, garage or other building is not considered a dividing fence, even if it is located on the common boundary.</u></p>
<b><u>Dividing Fence</u></b>	<p><u>Means a fence on the common boundary of adjoining lands. A fence separating the land of adjoining owners constructed on a line other than the common boundary is also a dividing fence if -</u></p> <ul style="list-style-type: none"> <li>• <u>it is impracticable to construct a fence entirely on the common boundary of the adjoining lands because of natural physical features; or</u></li> <li><del>the adjoining land includes 1 or more parcels of pastoral land separated by a watercourse, lake, or other natural or artificial feature insufficient to stop the passage of stock at all times.</del></li> <li>• <u></u></li> </ul>
<b><u>Prescribed Material</u></b>	<p><u>For a dividing fence, means any of the following materials unless the material does not comply with a requirement under a relevant local law—</u></p> <ul style="list-style-type: none"> <li><u>(a) wood, including timber palings and lattice panels;</u></li> <li><u>(b) chain wire;</u></li> <li><u>(c) metal panels or rods;</u></li> <li><u>(d) bricks;</u></li> <li><u>(e) rendered cement;</u></li> <li><u>(f) concrete blocks;</u></li> <li><u>(g) hedge or other vegetative barrier;</u></li> <li><u>(h) other material of which a dividing fence is ordinarily constructed</u></li> </ul>
<b><u>Adjoining Land</u></b>	<u>Means the land where owners share either side of a common boundary (land that is bordering or touching).</u>
<b><u>Adjoining Owners</u></b>	<u>Means the owners of the land sharing either side of a</u>

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	<u>common boundary.</u>
<b>Fencing Work</b>	<u>For a dividing fence means</u> <u>a) the design, construction, modification, replacement, removal, repair or maintenance of the whole or part of the dividing fence; and</u> <u>b) the surveying or preparation of land, including the trimming, lopping or removal of vegetation, along or on either side of the common boundary of adjoining lands for a purpose mentioned in paragraph (a); and includes—</u> <u>c) the planting, replanting and maintenance of a hedge or similar vegetative barrier as the dividing fence; and</u> <u>d) the cleaning, deepening, enlargement or alteration of a ditch, embankment or watercourse that serves as the dividing fence; and</u> <u>e) obtaining an approval required for fencing work.</u>

**1.7 Policy Author:** The Senior Property Officer (Finance and Corporate Services-) Branch is responsible for maintenance of this policy.

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**Date of Review:** ~~8 March 2017~~

**Date of Council Resolution:** ~~27 August 1997~~

**Committee Reference and Date:** ~~Economic Development & Global Info-Links Committee—19 August 1997~~

**No. of Resolution:** ~~34.02~~

**Date to be Reviewed:** ~~8 March 2019.~~



## DIVIDING FENCES POLICY

DOCUMENT NO: A4053982

### 1.1 Objectives:

The objective of this policy is to provide guidelines for owners of freehold land who seek a contribution from Council towards the cost of construction, replacement or repair of a dividing fence on a shared common boundary.

### 1.2 Regulatory Authority:

- *Neighbourhood Disputes (Dividing Fences and Trees) Act 2011*

### 1.3 Policy Statement:

Council as an owner of freehold land, will comply with their obligations under the *Neighbourhood Disputes (Dividing Fences and Trees) Act 2011*.

### 1.4 Scope

Council will contribute an amount equivalent to half the cost of constructing, repairing or replacing a "sufficient dividing fence" that shares a common boundary with Council freehold land. This is subject to an assessment pursuant to the *Neighbourhood Disputes (Dividing Fences and Trees) Act 2011*.

Council does not contribute towards a dividing fence adjoining land where:

- Council is not considered an owner for land that is used as a public park (Section 14(2)(a) of the *Neighbourhood Disputes (Dividing Fences and Trees) Act 2011*.
- The property adjoins a road.
- It is outside the scope of the *Neighbourhood Disputes (Dividing Fences and Trees) Act 2011*.
- It is reserve land, land designated for park purposes, trust land owned by the State of Queensland where Council is trustee, stock route, agricultural land or a state plantation forest.
- A covenant or agreement exists that excludes Council from contributing.
- Fencing work is carried out prior to property notification being received by Council.
- The existing fence is deemed by Council to be of a sufficient standard and is in a reasonable condition.

If the common boundary is unable to be defined, then a surveyor must be engaged to establish the boundary pursuant to Section 40(6) of the *Neighbourhood Disputes (Dividing Fences and Trees) Act 2011*.

If the applicant is wanting to construct a fence to a standard greater than the 'Sufficient dividing Fence', the additional costs will be borne by the applicant.

If the boundary is burdened by trees or other natural aspects then it is the applicants' requirement to remove or maintain.

Once Council has granted approval to contribute towards half the costs of the dividing fence, the approval will be granted subject to the following:

1. An inspection will be carried out by Council's City Maintenance Team to verify that the fence has been constructed according to Council requirements; and
2. All building materials relating to the construction of your fence have been removed from Council land.

#### **1.5 Roles and responsibilities:**

The policy applies to all applications received by Council seeking a contribution to construct, repair or replace a dividing fence between Council owned Freehold land and private land.

All applications will be assessed by Council's Property Services Team and inspections will be carried out by Council's City Maintenance Team.

#### **1.6 Definitions:**

The definitions contained herein are not exhaustive and officers need to consider the relevant legislation for further definitions.

<b>Term</b>	<b>Definition</b>
<b>Sufficient Dividing Fence</b>	<p>A dividing fence is a 'sufficient dividing fence' if for adjoining land consisting of 2 parcels of residential land, the dividing fence is between a minimum of 0.5m and a maximum of 1.8m in height and consists substantially of prescribed materials.</p> <p>For adjoining land consisting of 2 parcels of pastoral land, the dividing fence is sufficient to restrain livestock of the type grazing on each of the parcels of land.</p>
<b>Fence</b>	<p>Means a structure, ditch or embankment, or a hedge or similar vegetative barrier, enclosing or bounding land, whether or not continuous or extending along the entire boundary separating the land of adjoining owners , and includes</p> <ol style="list-style-type: none"><li>a) a gate, cattle grid or apparatus necessary for the operation of the fence; and</li><li>b) a natural or artificial watercourse separating the land of adjoining owners; and</li><li>c) a foundation or support built solely for the support and maintenance of the fence.</li></ol> <p>However, a retaining wall or a wall that is part of a house, garage or other building is not considered a dividing fence, even if it is located on the common boundary.</p>
<b>Dividing Fence</b>	<p>Means a fence on the common boundary of adjoining lands. A fence separating the land of adjoining owners constructed</p>

	<p>on a line other than the common boundary is also a dividing fence if -</p> <ul style="list-style-type: none"> <li>• it is impracticable to construct a fence entirely on the common boundary of the adjoining lands because of natural physical features; or</li> <li>• the adjoining land includes 1 or more parcels of pastoral land separated by a watercourse, lake, or other natural or artificial feature insufficient to stop the passage of stock at all times.</li> </ul>
<b>Prescribed Material</b>	<p>For a dividing fence, means any of the following materials unless the material does not comply with a requirement under a relevant local law—</p> <p>(a) wood, including timber palings and lattice panels;</p> <p>(b) chain wire;</p> <p>(c) metal panels or rods;</p> <p>(d) bricks;</p> <p>(e) rendered cement;</p> <p>(f) concrete blocks;</p> <p>(g) hedge or other vegetative barrier;</p> <p>(h) other material of which a dividing fence is ordinarily constructed</p>
<b>Adjoining Land</b>	<p>Means the land where owners share a common boundary (land that is bordering or touching).</p>
<b>Adjoining Owners</b>	<p>Means the owners of the land sharing a common boundary.</p>
<b>Fencing Work</b>	<p>For a dividing fence means</p> <ol style="list-style-type: none"> <li>a) the design, construction, modification, replacement, removal, repair or maintenance of the whole or part of the dividing fence; and</li> <li>b) the surveying or preparation of land, including the trimming, lopping or removal of vegetation, along or on either side of the common boundary of adjoining lands for a purpose mentioned in paragraph (a); and includes—</li> <li>c) the planting, replanting and maintenance of a hedge or similar vegetative barrier as the dividing fence; and</li> <li>d) the cleaning, deepening, enlargement or alteration of a ditch, embankment or watercourse that serves as the dividing fence; and</li> <li>e) obtaining an approval required for fencing work.</li> </ol>
<p><b>1.7 Policy Author:</b> The Senior Property Officer (Finance and Corporate Services) is responsible for maintenance of this policy.</p>	

<b>Date of Review:</b> <b>Date of Council Resolution:</b> <b>Committee Reference and Date:</b> <b>No. of Resolution:</b> <b>Date to be Reviewed:</b>
--

DRAFT



AH:AH  
A5153425

Governance Committee	
Mtg Date: 07.11.18	OAR: YES
<b>Authorisation:</b> Jeffery Keech	

25 October 2018

## **MEMORANDUM**

TO: ACTING CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

FROM: CORPORATE SERVICES PROJECT OFFICER

RE: IPSWICH CITY COUNCIL STANDING COMMITTEES' TERMS OF REFERENCE

---

### **INTRODUCTION:**

This is a report by the Corporate Services Project Officer dated 25 October 2018 concerning Ipswich City Council's Standing Committees' Terms of Reference documents.

### **BACKGROUND:**

At the 16 October 2018 Council Ordinary Meeting a report entitled "Proposed New Committee Structure" was tabled proposing the following standing committees:

- Economic Development
- Growth and Infrastructure
- Communities
- Environment
- Governance

The report recommended that each Standing Committee have a Terms of Reference which contained clear and specific information on the Committee's purpose, membership, and meeting details, etc.

At the meeting the Interim Administrator of Ipswich City Council resolved to adopt the proposed Standing Committees and each Standing Committee's Draft Terms of Reference (DTOR).

To further enhance the DTOR documents as a resource for Standing Committee members, Council officers and members of the community, that clearly describes the meeting

processes of the Standing Committee it is proposed to amend each DTOR to be the Terms of Reference as detailed in Attachments A to E.

It should be recognised that the DTOR will be living documents and from time to time require amendment and inclusion of more information regarding a Standing Committee's purpose and meeting processes. For this reason, and for expediency it is proposed that the Chief Executive Officer be authorised to amend a Terms of Reference document as and when required.

**ATTACHMENTS:**

Name of Attachment	Attachment
<a href="#">Terms of Reference – Economic Development</a>	Attachment A
<a href="#">Terms of Reference – Growth and Infrastructure</a>	Attachment B
<a href="#">Terms of Reference – Communities</a>	Attachment C
<a href="#">Terms of Reference – Environment</a>	Attachment D
<a href="#">Terms of Reference – Governance</a>	Attachment E

**RECOMMENDATION:**

That the Interim Administrator of Ipswich City Council resolve:

- A. That the proposed Terms of Reference as detailed in Attachments A to E of the report by the Corporate Services Project Officer dated 25 October 2018, be adopted.
- B. That the Chief Executive Officer be authorised to amend any of the Terms of Reference as and when required.

Angi Harms  
**Corporate Services Project Officer**

I concur with the recommendations contained in this report.

Jeffery Keech  
**CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)**



# TERMS OF REFERENCE

## IPSWICH CITY COUNCIL ECONOMIC DEVELOPMENT COMMITTEE

Adopted at the Council Ordinary Meeting held on ~~16 October 2018~~

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**IPSWICH CITY COUNCIL  
ECONOMIC DEVELOPMENT  
TERMS OF REFERENCE**

---

**1. ESTABLISHMENT**

The Economic Development Committee is established as a Standing Committee in accordance with [section 264 of the Local Government Regulation 2012](#).

**2. SUPPORTING LEGISLATION AND POLICY**

This document should be read in conjunction with the following legislative instruments:

- *Local Government Act 2009* (“the Act”)
- *Local Government Regulation 2012* (“the Regulation”)
- *Ipswich City Council Local Law No.2 (Council Meetings) 2013* (“Local Law No. 2”)
- *Ipswich City Council Subordinate Local Law No. 2.1 (Council Meetings) 2013* (“Sub Local Law No. 2.1”)
- *Advance Ipswich 2015 Community Plan* (“the Plan”)

**3. PURPOSE**

The Economic Development Committee will broadly align with the Plan Theme “Strengthening our local economy and building prosperity” of the Advance Ipswich Community Plan.

The Economic Development Committee provides direction and leadership on the responsibilities listed below recognising the diverse current and future needs of rural and urban communities of the City of Ipswich.

**4. SCOPE AND LIMITATIONS**

This Committee deals with issues across the range of economic development related issues such as employment, business, tourism, education etc., relevant to the residents and business of Ipswich. Recommendations to council will be based on informed decision making and a strong understanding of the current and future needs of the diverse communities of Ipswich.

The Economic Development Committee makes recommendations for consideration of the full council at its Ordinary meeting. The Economic Development Committee has no delegated authority.

The main functions of the Committee are to:

- Provide a forum to enable complex or strategic issues to be discussed at length;
- Receive and consider officer's reports in order to provide a recommended course of action to council to determine matters outlined in the roles and responsibilities of the Committee.

## 5. AUTHORITY/ DELEGATION

The Economic Development Committee has the power to only recommend a course of action to council.

Council, may by resolution, delegate powers under the Local Government Act or another Act to the Economic Development Committee to decide matters.

The powers delegated may be specific to an individual matter or in general terms to provide lasting authority to determine nominated issues. Such delegations must be in accordance with section 257 (Delegation of Local Government Powers) and section 260 (Local Government Delegations Register) of the Act.

### 5.1 ROLES AND RESPONSIBILITIES

The role of the Economic Development Committee is to consider matters within the defined scope and to provide recommendations and advice to Council. The Committee shall have a primary role of considering the long term strategic direction of the city's economic development.

The Committee is charged with considering matters relating to the following responsibilities and services:

#### Responsibilities:

- Business advancement and attraction
- Technology advancement to strengthen the digital economy
- Trade and export links
- Lifelong learning and skills enhancement
- Develop Ipswich City Centre as the regional capital of the Western Corridor of SEQ and as an important regional employment centre
- Support the growth and operation of RAAF Base Amberley and associated aerospace and defence industries
- Diversify the local economy

#### Services:

- Marketing and Communications (media management, content development, graphic design, advertising, digital, photography, videography, collateral and merchandise)
- Events (planning, venue and site management, staging, catering, and risk management and procedure)
- Economic Development (investment attraction, commercial promotion, business liaison, skills development, industry advocacy, business events, international delegations, research and reporting)
- Tourism (destination marketing, industry development, event maximisation, visitor servicing, sales and wayfinding)

Council business referred to above will include such business relating to the Plan Theme "Strengthening our local economy and building prosperity" ~~as follows:~~

## 6. MEMBERSHIP

Council at its Ordinary Meeting of 16 October 2018 (refer Officer's Report) resolved that the membership of the Economic Development Committee be appointed in accordance with [section 264 \(Appointment of Committees\)](#) and [section 266 \(Alternate Members of Committee\)](#) of the Regulation as follows:

**Chairperson:**

- *Greg Chemello (Interim Administrator)*

**Members:**

- *Greg Chemello (Interim Administrator)*
- *Insert Councillor name*
- *Insert Councillor name*
- *Insert Councillor name*
- *Insert Councillor name*
- *Insert Councillor name*
- *Insert Councillor name*
- *Insert Councillor name*
- *Insert Councillor name*
- *Insert Councillor name*

**Alternate Member:**

- *Insert Councillor name*

Councillors will be appointed to the Committee for the term of the council unless otherwise removed by a resolution of council.

In keeping with section 162 (When a Councillor's office becomes vacant) of the Act, the office of a Councillor of the Economic Development Committee will become vacant if the Councillor:

- is dismissed; or
- ceases to be qualified to be a Councilor under [Division 1 \(Qualifications for Councillors\)](#); or
- is found, on a judicial review, to be ineligible to continue to be a Councillor; or
- does not comply with section 169 (Obligations of Councillors before acting in office); or
- is absent, without the local government's leave, from 2 or more consecutive ordinary meetings of the local government over at least 2 months; or
- resigns as a Councillor by signed notice of resignation given to the chief executive officer; or
- dies; or
- becomes a local government employee

If the Councillor's office becomes vacant the Alternate Member will take the place of the absent Committee Member.

## **6.1 ROLE OF COMMITTEE MEMBERS**

The role of a Committee Member is to consider and make recommendations on matters relating to council achieving the goals for Council's Economic Development services and functions, as outlined in Council's Advance Ipswich Community Plan, Corporate and Operational Plan, and considering the implementation of policies relating to council's Corporate functions, in relation to the current and future interests of the residents of the local government area.

It is recommended that committee members allocate and schedule specific preparation time in their diaries once committee meeting dates have been set.

Before attending meetings, it is important that committee members allow adequate time to read the agenda papers, accompanying reports and:

- identify matters of particular interest or which may be contentious
- identify any matters which need clarification or additional information to help inform your view, and contact the Chair or relevant Department Head for assistance before the meeting
- identify any agenda items where you may have a material personal interest or conflict of interest and be ready to take appropriate action
- talk to committee member colleagues about their views and aspirations.

Setting aside sufficient time to prepare for the meeting, obtain additional information and consultation with stakeholders within the community is essential.

## **6.2 APPOINTMENT OF CHAIRPERSON**

The Chairperson of the Committee shall be appointed by the Council in accordance with [section 267 \(Chairperson of Committee\) of the Regulation](#).

In the absence of the appointed Chairperson from a meeting, the members present will appoint an Acting Chairperson for the duration of that particular meeting.



### 6.3 ROLE OF CHAIRPERSON

The Chairperson becomes the spokesperson on behalf of council in discussing matters relating to the Economic Development Committee with the community.

The role of Chairperson allows that Councillor to specialise in the areas relating to the Economic Development Committee's responsible services and functions of council.

The Chairperson will preside at the meeting and conduct the meeting in accordance with Council's adopted meeting procedures. If there is a dispute about meeting procedure reference will be made to [section 270 \(Procedure at Meeting\) of the Regulation](#) and the [Local Law No. 2](#).

### 6.4 ADMISSION OF NON-MEMBERS TO DEBATE

The Chairperson may invite a non-member to participate in the discussion of a particular item of business relating to the Economic Development Committee in accordance with sections 13 and 19 of [Local Law No. 2](#).

## 7. MEETINGS

All meetings of the Committee shall be open to the public unless resolved by the Committee to be closed to the public for the purpose of discussing a matter deemed to be confidential in terms of [section \(Closed Meeting\) 275 of the Regulation](#), namely:

- the appointment, dismissal or discipline of employees; or
- industrial matters affecting employees; or
- the local government's budget; or
- rating concessions; or
- contracts proposed to be made by it; or
- starting or defending legal proceedings involving the local government; or
- any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or
- other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

### 7.1 CONDUCT

Meetings must be conducted in accordance with the provisions of the Act and the Regulation. If there is a dispute regarding meeting procedure or the conduct of an individual, the Chairperson must refer to the [Local Law No. 2](#).

### 7.2 FREQUENCY AND LOCATION

The Economic Development Committee meeting is held at the Council Chambers located at 45 Roderick Street, Ipswich, pursuant to [section 257 \(Frequency and Place of Meetings\) of the Regulation](#).

The Economic Development Committee will meet on the Tuesday the week prior to the Council Ordinary Meeting at 8.30am.

Although the Economic Development shall meet monthly, the Committee can also decide to meet more frequently as and when required by the members.

The schedule of Economic Development Committee meetings are to be adopted in November of each year for the following calendar year.

In accordance with [section 277 \(2\) \(Public Notice of Meetings\) of the Regulation](#) the schedule of meetings must be published in a newspaper, circulating generally in its area, at least once a year.

It should be noted that from time to time it may be necessary to hold a committee meeting outside the adopted committee calendar. In such circumstances the Corporate Services Branch will be responsible for advertising the new meeting on council's website and publishing the meeting advice in the local papers as per [section 277 \(Public Notice of Meetings\) of the Act](#). Committee Members will receive the Agenda for the new meeting 2 days before the date of the meeting in accordance with [section 258 \(Notice of Meetings\) of the Act](#).

### 7.3 VOTING

The following practices apply to voting at the Committee meeting:

- Each Councillor is entitled to one vote and must be physically present at the meeting to cast their vote.
- Voting at the Committee meeting can be conducted by open means (such as on the voices, by show of hands or such other electronic means as determined by Council).
- A Councillor who is present at a Committee meeting but who fails to vote on a motion put to the meeting is taken to have voted against the motion.
- For all motions on the agenda and business paper the Committee will record the names of those Councillors who supported the motion and those who opposed (or are taken to have opposed) the motion with the exception of Procedural Motions.
- This Clause extends to a meeting or part of a meeting that is closed to the public.
- Council will record all voting in a voting register managed by Committee Section, Corporate Services Branch.

### 7.4 QUORUM

A quorum of the Economic Development Committee is defined in accordance with [section 269 \(Quorum\) of the Regulation](#):

- A quorum of a committee is a majority of its members.
- However, if the number of members is an even number, one-half of the number is a quorum

## 7.5 **MATERIAL PERSONAL INTEREST/CONFLICT OF INTEREST**

In accordance with [section 175C - Councillor's material personal interest](#)~~section 12 (Responsibilities of Councillors)~~ and 175E - Councillor's conflict of interest of the Act, Committee Members must declare their interest, whether they be material, real or perceived.

## 7.6 **AGENDA DISTRIBUTION**

The Agenda for this Committee will be distributed in accordance with [section 258 \(Notice of Meetings\) of the Regulation](#). Council aims to distribute the Committee agenda at least two (2) clear business days prior to the meeting' date.

## 7.7 **RECORDING OF MINUTES**~~REPORTING GUIDELINES~~

~~In accordance with section 272 (Minutes) of the Regulation the Chief Executive Officer is responsible for ensuring the minutes of each Committee are taken under the supervision of the person presiding at the meeting. The Minutes must include:~~

~~In accordance with [section 272\(6\) of the Regulation](#) Council resolved at its Post Election Meeting held on 8 April 2016 to exempt its standing committees from keeping minutes of its proceedings.~~

~~In accordance with [section 272\(8\) of the Regulation](#), Council will continue with the existing practice of providing a written report of committee recommendations to the Ordinary Council meeting for consideration and adoption.~~

~~Even though written reports of the committee's proceedings are submitted to Council, in keeping with the local government principle relating to 'transparent and effective processes and decision making in the public interest', reports of the committee will now include a statement of reasons for any amendments to an officer's recommendation as well as a written record of any significant points of discussion regarding the report and its recommendation/s.~~

## ~~8. REPORTING GUIDELINES~~

### ~~9.8. REVIEW AND PERFORMANCE EVALUATION~~

#### ~~9.18.1~~ **TERMS OF REFERENCE**

The Economic Development Committee shall review these Terms of Reference at the first Economic Development Committee meeting of each calendar year or as and when required.

#### ~~9.18.2~~ **PERFORMANCE EVALUATION**

At the first Economic Development Meeting of each calendar year the Economic Development Committee shall undergo a self-assessment process to ensure all the services and functions and business of the Committee is being dealt with in an efficient and effective manner.

VERSION	COMMITTEE CONSIDERATION DATE	COUNCIL ADOPTION DATE
V1	Council Ordinary Meeting	16 October 2018
V2		
V3		



# TERMS OF REFERENCE

## IPSWICH CITY COUNCIL GROWTH AND INFRASTRUCTURE COMMITTEE

Adopted at the Council Ordinary Meeting held on ~~16 October 2018~~

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## IPSWICH CITY COUNCIL GROWTH AND INFRASTRUCTURE TERMS OF REFERENCE

### **2.1. ESTABLISHMENT**

The Growth and Infrastructure Committee is established as a Standing Committee in accordance with [section 264 of the Local Government Regulation 2012](#).

### **3.2. SUPPORTING LEGISLATION AND POLICY**

This document should be read in conjunction with the following legislative instruments:

- *Local Government Act 2009* ("the Act")
- *Local Government Regulation 2012* ("the Regulation")
- *Ipswich City Council Local Law No.2 (Council Meetings) 2013* ("Local Law No. 2")
- *Ipswich City Council Subordinate Local Law No. 2.1 (Council Meetings) 2013* ("Sub Local Law No. 2.1")

### **4.3. PURPOSE**

The Growth and Infrastructure Committee will broadly align with the Advance Ipswich 2015 Community Plan Theme "Managing growth and delivering key infrastructure".

The Growth and Infrastructure Committee provides strategic direction and leadership on the responsibilities listed in section 6.2 while recognising the diverse current and future needs of rural and urban communities of the City of Ipswich.

### **5.4. SCOPE AND LIMITATIONS**

This Committee deals with issues across the range of Growth and Infrastructure related issues such as transport planning, infrastructure management including construction of new assets and maintenance of current assets, housing, developers, conservation of places of heritage significance etc. Recommendations to council will be based on informed decision making and a strong understanding of the current and future needs of the diverse communities of Ipswich.

The Growth and Infrastructure Committee makes recommendations for consideration of the full council at its Ordinary meeting. The Growth and Infrastructure Committee has no delegated authority.

The main functions of the Committee are to:

- Provide a forum to enable complex or strategic issues to be discussed at length;
- Receive and consider officer's reports in order to provide a recommended course of action to council to determine matters outlined in the roles and responsibilities of the Committee.

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## **6.5. AUTHORITY/ DELEGATION**

The Growth and Infrastructure Committee has the power to only recommend a course of action to council.

Council, may by resolution, delegate powers under the Local Government Act or another Act to the Growth and Infrastructure Committee to decide matters.

The powers delegated may be specific to an individual matter or in general terms to provide lasting authority to determine nominated issues. Such delegations must be in accordance with section 257 (Delegation of Local Government Powers) and section 260 (Local Government Delegations Register) of the Act.

### **6.15.1 ROLES AND RESPONSIBILITIES**

The role of the Growth and Infrastructure Committee is to consider matters within the defined scope and to provide recommendations and advice to Council. The Committee shall have a primary role of considering the long term strategic direction of city's future growth and required infrastructure to meet the needs of city's diverse communities now and into the future.

The Committee is charged with considering matters relating to the following responsibilities and services:

- Managing growth and development in order to create a socially, ecologically and economically sustainable environment
- Deliver Council's Capital Works Program, managing projects through their entire lifecycle (from initial concept design, detailed design, construction and handover)
- Develop a compact, sustainable, mixed use urban form
- Meet the community's housing needs while encourage housing diversity
- Develop a strong centres network
- Establish business and industry activity nodes
- Support responsible pet ownership
- Provide adequate infrastructure to support growth
- Provide a safe, reliable and sustainable transport system
- Conserve places of cultural heritage significance
- Provide an integrated open space network
- Management of the traffic signals network and associated systems, e.g. Connected Intelligent Traffic System (C-ITS)

#### **Services:**

- Transport Network Planning and Policy Development
- Professional design services for road, drainage, open space and built projects
- Program management and construction delivery services
- Response to special construction programs as needed (e.g. Flood Recovery Programs)
- Preparing and implementing plans, strategies and policies to ensure integrated and sustainable development outcomes for the City as a whole and within specific local areas
- Identifying, protecting and promoting places of cultural heritage significance and



- streetscape value
- Identifying and protecting important natural environment areas through appropriate planning scheme mechanisms and development assessment processes
- Maintaining an appropriate and efficient regulatory environment for development assessment and building and plumbing compliance.

Council business referred to above will include such business relating to Community Plan Theme “Managing growth and delivering key infrastructure” ~~as follows:~~

## **7-6. MEMBERSHIP**

Council at its Ordinary Meeting of 16 October 2018 (refer Officer’s Report) resolved that the membership of the Growth and Infrastructure Committee be appointed in accordance with [section 264 \(Appointment of Committees\)](#) and [section 266 \(Alternate Members of Committee\)](#) of the Regulation as follows:

### **Chairperson:**

- Greg Chemello (Interim Administrator)*

### **Members:**

- Greg Chemello (Interim Administrator)*
- Insert Councillor name*
- Insert Councillor name*
- Insert Councillor name*
- Insert Councillor name*
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- Insert Councillor name*
- Insert Councillor name*
- Insert Councillor name*

### **Alternate Member:**

- Insert Councillor name*

Councillors will be appointed to the Committee for the term of the council unless otherwise removed by a resolution of council.

In keeping with section 162 (When a Councillor’s office becomes vacant) of the Act, the office of a Councillor of the Growth and Infrastructure Committee will become vacant if the Councillor:

- is dismissed; or
- ceases to be qualified to be a Councilor under [Division 1 \(Qualifications for Councillors\)](#); or
- is found, on a judicial review, to be ineligible to continue to be a Councillor; or
- does not comply with section 169 (Obligations of Councillors before acting in office); or

- is absent, without the local government's leave, from 2 or more consecutive ordinary meetings of the local government over at least 2 months; or
- resigns as a Councillor by signed notice of resignation given to the chief executive officer; or
- dies; or
- becomes a local government employee

If the Councillor's office becomes vacant the Alternate Member will take the place of the absent Committee Member.

### **7.26.1 ROLE OF COMMITTEE MEMBERS**

The role of a Committee Member is to consider and make recommendations on matters relating to council achieving the goals for Council's Growth and Infrastructure services and functions, as outlined in Council's Advance Ipswich Community Plan, Corporate and Operational Plan, and considering the implementation of policies relating to council's Corporate functions, in relation to the current and future interests of the residents of the local government area.

It is recommended that committee members allocate and schedule specific preparation time in their diaries once committee meeting dates have been set.

Before attending meetings, it is important that committee members allow adequate time to read the agenda papers, accompanying reports and:

- identify matters of particular interest or which may be contentious
- identify any matters which need clarification or additional information to help inform your view, and contact the Chair or relevant Department Head for assistance before the meeting
- identify any agenda items where you may have a material personal interest or conflict of interest and be ready to take appropriate action
- talk to committee member colleagues about their views and aspirations.

Setting aside sufficient time to prepare for the meeting, obtain additional information and consultation with stakeholders within the community is essential.

### **7.26.2 APPOINTMENT OF CHAIRPERSON**

The Chairperson of the Committee shall be appointed by the Council in accordance with [section 267 \(Chairperson of Committee\) of the Regulation](#).

In the absence of the appointed Chairperson from a meeting, the members present will appoint an Acting Chairperson for the duration of that particular meeting.

### **7.26.3 ROLE OF CHAIRPERSON**

The Chairperson becomes the spokesperson on behalf of council in discussing matters relating to the Growth and Infrastructure Committee with the community.

The role of Chairperson allows that Councillor to specialise in the areas relating to the Growth and Infrastructure Committee's responsible services and functions of council.

The Chairperson will preside at the meeting and conduct the meeting in accordance with Council's adopted meeting procedures. If there is a dispute about meeting procedure reference will be made to [section 270 \(Procedure at Meeting\) of the Regulation](#) and the [Local Law No. 2](#).

#### **7.46.4 ADMISSION OF NON-MEMBERS TO DEBATE**

The Chairperson may invite a non-member to participate in the discussion of a particular item of business relating to the Growth and Infrastructure Committee in accordance with sections 13 and 19 of [Local Law No. 2](#).

#### **8.7. MEETINGS**

All meetings of the Committee shall be open to the public unless resolved by the Committee to be closed to the public for the purpose of discussing a matter deemed to be confidential in terms of [section \(Closed Meeting\) 275 of the Regulation](#), namely:

- the appointment, dismissal or discipline of employees; or
- industrial matters affecting employees; or
- the local government's budget; or
- rating concessions; or
- contracts proposed to be made by it; or
- starting or defending legal proceedings involving the local government; or
- any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or
- other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

### **8-17.1 CONDUCT**

Meetings must be conducted in accordance with the provisions of the Act and the Regulation. If there is a dispute regarding meeting procedure or the conduct of an individual, the Chairperson must refer to the [Local Law No. 2](#).

### **8-27.2 FREQUENCY AND LOCATION**

The Growth and Infrastructure Committee meeting is held at the Council Chambers located at 45 Roderick Street, Ipswich, pursuant to [section 257 \(Frequency and Place of Meetings\) of the Regulation](#).

The Growth and Infrastructure Committee will meet will meet on Tuesday the week prior to the Council Ordinary Meeting at 9.30 am or 10 minutes after the conclusion of the Economic Development Committee, whichever is the earlier.

Although the Growth and Infrastructure shall meet monthly, the Committee can also decide to meet more frequently as and when required by the members.

The schedule of Growth and Infrastructure Committee meetings are to be adopted in November of each year for the following calendar year.

In accordance with [section 277 \(2\) \(Public Notice of Meetings\) of the Regulation](#) the schedule of meetings must be published in a newspaper, circulating generally in its area, at least once a year.

It should be noted that from time to time it may be necessary to hold a committee meeting outside the adopted committee calendar. In such circumstances the Corporate Services Branch will be responsible for advertising the new meeting on council's website and publishing the meeting advice in the local papers as per [section 277 \(Public Notice of Meetings\) of the Act](#). Committee Members will receive the Agenda for the new meeting 2 days before the date of the meeting in accordance with [section 258 \(Notice of Meetings\) of the Act](#).

### **8-27.3 VOTING**

The following practices apply to voting at the Committee meeting:

- Each Councillor is entitled to one vote and must be physically present at the meeting to cast their vote.
- Voting at the Committee meeting can be conducted by open means (such as on the voices, by show of hands or such other electronic means as determined by Council).
- A Councillor who is present at a Committee meeting but who fails to vote on a motion put to the meeting is taken to have voted against the motion.
- For all motions on the agenda and business paper the Committee will record the names of those Councillors who supported the motion and those who opposed (or are taken to have opposed) the motion with the exception of Procedural Motions.
- This Clause extends to a meeting or part of a meeting that is closed to the

- public.
- Council will record all voting in a voting register managed by Committee Section, Corporate Services Branch.

#### **8.47.4 QUORUM**

A quorum of the Growth and Infrastructure Committee is defined in accordance with [section 269 \(Quorum\) of the Regulation](#):

- A quorum of a committee is a majority of its members.
- However, if the number of members is an even number, one-half of the number is a quorum

#### **8.57.5 MATERIAL PERSONAL INTEREST/CONFLICT OF INTEREST**

In accordance with [section 175C - Councillor's material personal interest](#)~~section 12 (Responsibilities of Councillors)~~ and [175E - Councillor's conflict of interest](#) of the Act, Committee Members must declare their interest, whether they be material, real or perceived.

#### **8.67.6 AGENDA DISTRIBUTION**

The Agenda for this Committee will be distributed in accordance with [section 258 \(Notice of Meetings\) of the Regulation](#). Council aims to distribute the Committee agenda at least two (2) clear business days prior to the meeting' date.

#### **8.77.7 RECORDING OF MINUTESREPORTING GUIDELINES**

~~In accordance with section 272 (Minutes) of the Regulation the Chief Executive Officer is responsible for ensuring the minutes of each Committee are taken under the supervision of the person presiding at the meeting. The Minutes must include:~~  
[In accordance with section 272\(6\) of the Regulation Council resolved at its Post Election Meeting held on 8 April 2016 to exempt its standing committees from keeping minutes of its proceedings.](#)

[In accordance with section 272\(8\) of the Regulation, Council will continue with the existing practice of providing a written report of committee recommendations to the Ordinary Council meeting for consideration and adoption.](#)

[Even though written reports of the committee's proceedings are submitted to Council, in keeping with the local government principle relating to 'transparent and effective processes and decision making in the public interest', reports of the committee will now include a statement of reasons for any amendments to an officer's recommendation as well as a written record of any significant points of discussion regarding the report and its recommendation/s.](#)

### **9. REPORTING GUIDELINES**

#### **10.8. REVIEW AND PERFORMANCE EVALUATION**

#### **10.18.1 TERMS OF REFERENCE**

The Growth and Infrastructure Committee shall review these Terms of Reference at the first Growth and Infrastructure Meeting of each calendar year or as and when required.

#### **10.28.2 PERFORMANCE EVALUATION**

At the first Growth and Infrastructure Meeting of each calendar year the Growth and Infrastructure Committee shall undergo a self-assessment process to ensure all the services and functions and business of the Committee is being dealt with in an efficient and effective manner.

VERSION	COMMITTEE CONSIDERATION DATE	COUNCIL ADOPTION DATE
V1	Council Ordinary Meeting	16 October 2018
V2		
V3		



# TERMS OF REFERENCE

## IPSWICH CITY COUNCIL COMMUNITIES COMMITTEE

Adopted at the Council Ordinary Meeting held on ~~16 October 2018~~

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**IPSWICH CITY COUNCIL  
COMMUNITIES COMMITTEE  
TERMS OF REFERENCE**

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**1. ESTABLISHMENT**

The Communities Committee is established as a Standing Committee in accordance with [section 264 of the Local Government Regulation 2012](#).

**2. SUPPORTING LEGISLATION AND POLICY**

This document should be read in conjunction with the following legislative instruments:

- *Local Government Act 2009* (“the Act”)
- *Local Government Regulation 2012* (“the Regulation”)
- *Ipswich City Council Local Law No.2 (Council Meetings) 2013* (“Local Law No. 2”)
- *Ipswich City Council Subordinate Local Law No. 2.1 (Council Meetings) 2013* (“Sub Local Law No. 2.1”)

**3. PURPOSE**

The Communities Committee will broadly align with the Advance Ipswich 2015 Community Plan Theme “Caring for the Community”.

The Communities Committee provides strategic direction and leadership on the responsibilities listed in section 6.2 while recognising the diverse current and future needs of rural and urban communities of the City of Ipswich.

**4. SCOPE AND LIMITATIONS**

This Committee deals with issues across the range of community services, safety, community engagement, library services, cultural services, venues and community facilities and customer service matters. Recommendations to council will be based on informed decision making and a strong understanding of the current and future needs of the diverse communities of Ipswich.

The Communities Committee makes recommendations for consideration of the full council at its Ordinary meeting. The Communities Committee has no delegated authority.

The main functions of the Committee are to:

- Provide a forum to enable complex or strategic issues to be discussed at length;
- Receive and consider officer's reports in order to provide a recommended course of action to council to determine matters outlined in the roles and responsibilities of the Committee.

## 5. AUTHORITY/ DELEGATION

The Communities Committee has the power to only recommend a course of action to council.

Council, may by resolution, delegate powers under the Local Government Act or another Act to the Communities Committee to decide matters.

The powers delegated may be specific to an individual matter or in general terms to provide lasting authority to determine nominated issues. Such delegations must be in accordance with section 257 (Delegation of Local Government Powers) and section 260 (Local Government Delegations Register) of the Act.

### 5.1 ROLES AND RESPONSIBILITIES

The role of the Communities Committee is to consider matters within the defined scope and to provide recommendations and advice to Council. The Committee shall have a primary role of ensuring council's projects, activities and services meet the current and future needs of our rapidly growing and diverse communities through the implementation and development of innovative programs and services.

The Committee is charged with considering matters relating to the following Responsibilities and Services:

#### Responsibilities:

- Strengthen City's identity and branding
- Data collection, analysis, survey, community engagement
- Establish a community development framework
- Management of Council owned community centres
- Establish and foster collaborative partnerships
- Promote sustainable, healthy lifestyles, including promoting and supporting participation in sports
- Facilitate community safety and crime prevention and awareness
- Provide social infrastructure including performing and visual arts and libraries
- Develop community resilience and readiness

#### Services:

- Library Services
- Civic Centre – arts and performance
- Studio 188
- Art Gallery

Council business referred to above will include such business relating to the Community Plan Theme "Caring for the Community" ~~as follows:~~

- ~~• Development of goals and strategies for council's Corporate Plan, Operational Plan, Business Plans and Performance Management Plans;~~
- ~~• Quarterly review of council's functions and services progress and~~

~~achievement towards council's Corporate Plan, Operational Plan,  
Business Plans and Performance Management Plans;~~

- ~~• Assist with the development of the annual budget for council to plan for the delivery of functions and services.~~
- ~~• Quarterly review of the annual budget for the operation and delivery of Council's functions and services.~~
- ~~• Monthly review of council's functions and services.~~
- ~~• Financial reports;~~
- ~~• To report to council on a regular basis on the operation and delivery of council's functions and services; and~~

## 6. MEMBERSHIP

Council at its Ordinary Meeting of 16 October 2018 (refer Officer's Report) resolved that the membership of the Communities Committee be appointed in accordance with [section 264 \(Appointment of Committees\)](#) and [section 266 \(Alternate Members of Committee\)](#) of the Regulation as follows:

### Chairperson:

- *Greg Chemello (Interim Administrator)*

### Members:

- *Greg Chemello (Interim Administrator)*
- *Insert Councillor name*
- *Insert Councillor name*
- *Insert Councillor name*
- *Insert Councillor name*
- *Insert Councillor name*
- *Insert Councillor name*
- *Insert Councillor name*
- *Insert Councillor name*

### Alternate Member:

- *Insert Councillor name*

Councillors will be appointed to the Committee for the term of the council unless otherwise removed by a resolution of council.

In keeping with section 162 (When a Councillor's office becomes vacant) of the Act, the office of a Councillor of the Communities Committee will become vacant if the Councillor:

- is dismissed; or
- ceases to be qualified to be a Councilor under [Division 1 \(Qualifications for Councillors\)](#); or
- is found, on a judicial review, to be ineligible to continue to be a Councillor; or
- does not comply with section 169 (Obligations of Councillors before acting in office); or

- is absent, without the local government's leave, from 2 or more consecutive ordinary meetings of the local government over at least 2 months; or
- resigns as a Councillor by signed notice of resignation given to the chief executive officer; or
- dies; or
- becomes a local government employee

If the Councillor's office becomes vacant the Alternate Member will take the place of the absent Committee Member.

## **6.1 ROLE OF COMMITTEE MEMBERS**

The role of a Committee Member is to consider and make recommendations on matters relating to council achieving the goals for Council's Communities services and functions, as outlined in Council's Advance Ipswich Community Plan, Corporate and Operational Plan, and considering the implementation of policies relating to council's Corporate functions, in relation to the current and future interests of the residents of the local government area.

It is recommended that committee members allocate and schedule specific preparation time in their diaries once committee meeting dates have been set.

Before attending meetings, it is important that committee members allow adequate time to read the agenda papers, accompanying reports and:

- identify matters of particular interest or which may be contentious
- identify any matters which need clarification or additional information to help inform your view, and contact the Chair or relevant Department Head for assistance before the meeting
- identify any agenda items where you may have a material personal interest or conflict of interest and be ready to take appropriate action
- talk to committee member colleagues about their views and aspirations.

Setting aside sufficient time to prepare for the meeting, obtain additional information and consultation with stakeholders within the community is essential.

## **6.2 APPOINTMENT OF CHAIRPERSON**

The Chairperson of the Committee shall be appointed by the Council in accordance with [section 267 \(Chairperson of Committee\) of the Regulation](#).

In the absence of the appointed Chairperson from a meeting, the members present will appoint an Acting Chairperson for the duration of that particular meeting.

## **6.3 ROLE OF CHAIRPERSON**

The Chairperson becomes the spokesperson on behalf of council in discussing matters relating to the Communities Committee with the community.

The role of Chairperson allows that Councillor to specialise in the areas relating to the Communities Committee's responsible services and functions of council.

The Chairperson will preside at the meeting and conduct the meeting in accordance with Council's adopted meeting procedures. If there is a dispute about meeting procedure reference will be made to [section 270 \(Procedure at Meeting\) of the Regulation](#) and the [Local Law No. 2](#).

#### **6.4 ADMISSION OF NON-MEMBERS TO DEBATE**

The Chairperson may invite a non-member to participate in the discussion of a particular item of business relating to the Communities Committee in accordance with sections 13 and 19 of [Local Law No. 2](#).

### **7. MEETINGS**

All meetings of the Committee shall be open to the public unless resolved by the Committee to be closed to the public for the purpose of discussing a matter deemed to be confidential in terms of [section \(Closed Meeting\) 275 of the Regulation](#), namely:

- the appointment, dismissal or discipline of employees; or
- industrial matters affecting employees; or
- the local government's budget; or
- rating concessions; or
- contracts proposed to be made by it; or
- starting or defending legal proceedings involving the local government; or
- any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or
- other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

#### **7.1 CONDUCT**

Meetings must be conducted in accordance with the provisions of the Act and the Regulation. If there is a dispute regarding meeting procedure or the conduct of an individual, the Chairperson must refer to the [Local Law No. 2](#).

#### **7.2 FREQUENCY AND LOCATION**

The Communities Committee meeting is held at the Council Chambers located at [45 Roderick Street, Ipswich](#), pursuant to [section 257 \(Frequency and Place of Meetings\) of the Regulation](#).

The Communities Committee will meet on Tuesday the week prior to the Council Ordinary Meeting at 10.30 am or 10 minutes after the conclusion of the Growth and Infrastructure Committee, whichever is the earlier.

Although the Communities shall meet monthly, the Committee can also decide to meet more frequently as and when required by the members.

The schedule of Communities Committee meetings are to be adopted in November of each year for the following calendar year.

In accordance with [section 277 \(2\) \(Public Notice of Meetings\) of the Regulation](#) the schedule of meetings must be published in a newspaper, circulating generally in its area, at least once a year.

It should be noted that from time to time it may be necessary to hold a committee meeting outside the adopted committee calendar. In such circumstances the Corporate Services Branch will be responsible for advertising the new meeting on council's website and publishing the meeting advice in the local papers as per [section 277 \(Public Notice of Meetings\) of the Act](#). Committee Members will receive the Agenda for the new meeting 2 days before the date of the meeting in accordance with [section 258 \(Notice of Meetings\) of the Act](#).

### **7.3 VOTING**

The following practices apply to voting at the Committee meeting:

- Each Councillor is entitled to one vote and must be physically present at the meeting to cast their vote.
- Voting at the Committee meeting can be conducted by open means (such as on the voices, by show of hands or such other electronic means as determined by Council).
- A Councillor who is present at a Committee meeting but who fails to vote on a motion put to the meeting is taken to have voted against the motion.
- For all motions on the agenda and business paper the Committee will record the names of those Councillors who supported the motion and those who opposed (or are taken to have opposed) the motion with the exception of Procedural Motions.
- This Clause extends to a meeting or part of a meeting that is closed to the public.
- Council will record all voting in a voting register managed by Committee Section, Corporate Services Branch.

### **7.4 QUORUM**

A quorum of the Communities Committee is defined in accordance with [section 269 \(Quorum\) of the Regulation](#):

- A quorum of a committee is a majority of its members.
- However, if the number of members is an even number, one-half of the number is a quorum

## 7.5 MATERIAL PERSONAL INTEREST/CONFLICT OF INTEREST

In accordance with section 175C - Councillor's material personal interest and 175E - Councillor's conflict of interest ~~section 12 (Responsibilities of Councillors)~~ and of the Act, Committee Members must declare their interest, whether they be material, real or perceived.

## 7.6 AGENDA DISTRIBUTION

The Agenda for this Committee will be distributed in accordance with [section 258 \(Notice of Meetings\) of the Regulation](#). Council aims to distribute the Committee agenda at least two (2) clear business days prior to the meeting<sup>1</sup> date.

## 7.7 RECORDING OF MINUTESREPORTING GUIDELINES

~~In accordance with section 272 (Minutes) of the Regulation the Chief Executive Officer is responsible for ensuring the minutes of each Committee are taken under the supervision of the person presiding at the meeting. The Minutes must include:~~

- ~~• the names of councillors or committee members present at the meeting~~
- ~~• if a division is called on a question, the names of all persons voting on the question and how they voted.~~

~~At each meeting, the minutes of the previous meeting must be, confirmed by the Committee Members present and signed by the Chair of the later meeting.~~

~~A copy of the minutes of each meeting must be available for inspection by the public, and published on Council website, within 10 days after the end of the meeting~~

In accordance with [section 272\(6\) of the Regulation](#) Council resolved at its Post Election Meeting held on 8 April 2016 to exempt its standing committees from keeping minutes of its proceedings.

In accordance with [section 272\(8\) of the Regulation](#), Council will continue with the existing practice of providing a written report of committee recommendations to the Ordinary Council meeting for consideration and adoption.

Even though written reports of the committee's proceedings are submitted to Council, in keeping with the local government principle relating to 'transparent and effective processes and decision making in the public interest', reports of the committee will now include a statement of reasons for any amendments to an officer's recommendation as well as a written record of any significant points of discussion regarding the report and its recommendation/s.

## ~~8. REPORTING GUIDELINES~~

~~The Committee Section, Corporate Governance Branch, will provide a report from each Standing Committee meeting to the next Ordinary Meeting of council in accordance with [section 272 \(Minutes\) of the Regulation](#), [Local Law No. 2](#) and [Sub Local Law No. 2.1](#). The~~

~~written report will contain both the Committee's deliberations and its advice or recommendations.~~

## **9.8. REVIEW AND PERFORMANCE EVALUATION**

### **9.18.1 TERMS OF REFERENCE**

The Communities Committee shall review these Terms of Reference at the first Communities Meeting of each calendar year or as and when required.

### **9.28.2 PERFORMANCE EVALUATION**

At the first Communities Meeting of each calendar year the Communities Committee shall undergo a self-assessment process to ensure all the services and functions and business of the Committee is being dealt with in an efficient and effective manner.

VERSION	COMMITTEE CONSIDERATION DATE	COUNCIL ADOPTION DATE
V1	Council Ordinary Meeting	16 October 2018
V2		
V3		





# TERMS OF REFERENCE

## IPSWICH CITY COUNCIL ENVIRONMENT COMMITTEE

Adopted at the Council Ordinary Meeting held on ~~16 October 2018~~

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# IPSWICH CITY COUNCIL ENVIRONMENT TERMS OF REFERENCE

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## 1. ESTABLISHMENT

The Environment Committee is established as a Standing Committee in accordance with [section 264 of the Local Government Regulation 2012](#).

## 2. SUPPORTING LEGISLATION AND POLICY

This document should be read in conjunction with the following legislative instruments:

- *Local Government Act 2009* ("the Act")
- *Local Government Regulation 2012* ("the Regulation")
- *Ipswich City Council Local Law No.2 (Council Meetings) 2013* ("Local Law No. 2")
- *Ipswich City Council Subordinate Local Law No. 2.1 (Council Meetings) 2013* ("Sub Local Law No. 2.1")

## 3. PURPOSE

The Environment Committee will broadly align with the Advance Ipswich 2015 Community Plan Theme "Caring for the Environment" relevant to the Advance Ipswich Community Plan.

The Environment Committee provides direction and leadership on the responsibilities listed below recognising the diverse current and future needs of rural and urban communities of the City of Ipswich.

## 4. SCOPE AND LIMITATIONS

This Committee deals with issues across the range of sport and community services, management of parks, open spaces, council's sporting venues, disaster management, maintenance of

The Environment Committee makes recommendations for consideration of the full council at its Ordinary meeting. The Environment Committee has no delegated authority.

The main functions of the Committee are to:

- Provide a forum to enable complex or strategic issues to be discussed at length;
- Receive and consider officer's reports in order to provide a recommended course of action to council to determine matters outlined in the roles and responsibilities of the Committee.

## 5. AUTHORITY/ DELEGATION

The Environment Committee has the power to only recommend a course of action to council.

Council, may by resolution, delegate powers under the Local Government Act or another Act to the Environment Committee to decide matters.

The powers delegated may be specific to an individual matter or in general terms to provide lasting authority to determine nominated issues. Such delegations must be in accordance with [section 257 \(Delegation of Local Government Powers\)](#) and [section 260 \(Local Government Delegations Register\)](#) of the Act.

### 5.1 ROLES AND RESPONSIBILITIES

The role of the Environment Committee is to consider matters within the defined scope and to provide recommendations and advice to Council. The Committee shall have a primary role of considering the long term strategic direction of city's environmental management, open space, parks, waste management and maintenance of council assets.

The Committee is charged with considering matters relating to the following Services and Functions.

#### Responsibilities:

- Conserve important areas of native habitat and vegetation
- Implement Ipswich Enviroplan
- Develop conservation partnerships with key community and government stakeholders
- Protect waterways
- Enhance urban greening
- Use resources efficiently and sustainably, including waste reduction, re-use and recycling
- Improve environmental awareness, education and compliance
- Management, maintenance and operations services/activities to the whole of Council asset base
- Planning of the open space network

#### Services:

- Delivery and activation of sport and recreation opportunities within the City
- Management and maintenance of Council's vehicle fleet including car, trucks and machinery
- Maintenance of parks and open spaces
- Delivery of community activities such as tree planting days, Kids Go Wild, etc.
- Disaster Management Planning

Council business referred to above will include such business relating to the Community Plan Theme "Caring for the Environment" ~~as follows:~~

- ~~• Development of goals and strategies for council's Corporate Plan, Operational Plan, Business Plans and Performance Management Plans;~~
- ~~• Quarterly review of council's functions and services progress and achievement towards~~

~~council's Corporate Plan, Operational Plan, Business Plans and Performance Management Plans;~~

- ~~• Assist with the development of the annual budget for council to plan for the delivery of functions and services.~~
- ~~• Quarterly review of the annual budget for the operation and delivery of Council's functions and services.~~
- ~~• Monthly review of council's functions and services.~~
- ~~• Financial reports;~~
- ~~• To report to council on a regular basis on the operation and delivery of council's functions and services; and~~

## 6. MEMBERSHIP

Council at its Ordinary Meeting of 16 October 2018 (refer Officer's Report) resolved that the membership of the Environment Committee be appointed in accordance with [section 264 \(Appointment of Committees\)](#) and [section 266 \(Alternate Members of Committee\)](#) of the Regulation as follows:

### Chairperson:

- *Greg Chemello (Interim Administrator)*

### Members:

- *Greg Chemello (Interim Administrator)*
- *Insert Councillor name*
- *Insert Councillor name*
- *Insert Councillor name*
- *Insert Councillor name*
- *Insert Councillor name*
- *Insert Councillor name*
- *Insert Councillor name*
- *Insert Councillor name*

### Alternate Member:

- *Insert Councillor name*

Councillors will be appointed to the Committee for the term of the council unless otherwise removed by a resolution of council.

In keeping with [section 162 \(When a Councillor's office becomes vacant\)](#) of the Act, the office of a Councillor of the Environment Committee will become vacant if the Councillor:

- is dismissed; or
- ceases to be qualified to be a Councilor under [Division 1 \(Qualifications for Councillors\)](#); or
- is found, on a judicial review, to be ineligible to continue to be a Councillor; or
- does not comply with [section 169 \(Obligations of Councillors before acting in office\)](#); or

- is absent, without the local government's leave, from 2 or more consecutive ordinary meetings of the local government over at least 2 months; or
- resigns as a Councillor by signed notice of resignation given to the chief executive officer; or
- dies; or
- becomes a local government employee

If the Councillor's office becomes vacant the Alternate Member will take the place of the absent Committee Member.

## **6.1 ROLE OF COMMITTEE MEMBERS**

The role of a Committee Member is to consider and make recommendations on matters relating to council achieving the goals for Council's Environment services and functions, as outlined in Council's Advance Ipswich Community Plan, Corporate and Operational Plan, and considering the implementation of policies relating to council's Corporate functions, in relation to the current and future interests of the residents of the local government area.

It is recommended that committee members allocate and schedule specific preparation time in their diaries once committee meeting dates have been set.

Before attending meetings, it is important that committee members allow adequate time to read the agenda papers, accompanying reports and:

- identify matters of particular interest or which may be contentious
- identify any matters which need clarification or additional information to help inform your view, and contact the Chair or relevant Department Head for assistance before the meeting
- identify any agenda items where you may have a material personal interest or conflict of interest and be ready to take appropriate action
- talk to committee member colleagues about their views and aspirations.

Setting aside sufficient time to prepare for the meeting, obtain additional information and consultation with stakeholders within the community is essential.

## **6.2 APPOINTMENT OF CHAIRPERSON**

The Chairperson of the Committee shall be appointed by the Council in accordance with [section 267 \(Chairperson of Committee\) of the Regulation](#).

In the absence of the appointed Chairperson from a meeting, the members present will appoint an Acting Chairperson for the duration of that particular meeting.

## **6.3 ROLE OF CHAIRPERSON**

The Chairperson becomes the spokesperson on behalf of council in discussing matters relating to the Environment Committee with the community.

The role of Chairperson allows that Councillor to specialise in the areas relating to the Environment Committee's responsible services and functions of council.

The Chairperson will preside at the meeting and conduct the meeting in accordance with Council's adopted meeting procedures. If there is a dispute about meeting procedure reference will be made to [section 270 \(Procedure at Meeting\) of the Regulation](#) and the [Local Law No. 2](#).

## **6.4 ADMISSION OF NON-MEMBERS TO DEBATE**

The Chairperson may invite a non-member to participate in the discussion of a particular item of business relating to the Environment Committee in accordance with sections 13 and 19 of [Local Law No. 2](#).

## **7. MEETINGS**

All meetings of the Committee shall be open to the public unless resolved by the Committee to be closed to the public for the purpose of discussing a matter deemed to be confidential in terms of [section \(Closed Meeting\) 275 of the Regulation](#), namely:

- the appointment, dismissal or discipline of employees; or
- industrial matters affecting employees; or
- the local government's budget; or
- rating concessions; or
- contracts proposed to be made by it; or
- starting or defending legal proceedings involving the local government; or
- any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or
- other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

### **7.1 CONDUCT**

Meetings must be conducted in accordance with the provisions of the Act and the Regulation. If there is a dispute regarding meeting procedure or the conduct of an individual, the Chairperson must refer to the [Local Law No. 2](#).

### **7.2 FREQUENCY AND LOCATION**

The Environment Committee meeting is held at the Council Chambers located at 45 Roderick Street, Ipswich, pursuant to [section 257 \(Frequency and Place of Meetings\) of the Regulation](#).

The Environment Committee will meet on the Tuesday the week prior to the Council Ordinary Meeting at 11.30 am or 10 minutes after the conclusion of the Communities, whichever is the earlier.

Although the Environment shall meet monthly, the Committee can also decide to meet more frequently as and when required by the members.

The schedule of Environment Committee meetings are to be adopted in November of each year for the following calendar year.

In accordance with [section 277 \(2\) \(Public Notice of Meetings\) of the Regulation](#) the schedule of meetings must be published in a newspaper, circulating generally in its area, at least once a year.

It should be noted that from time to time it may be necessary to hold a committee meeting outside the adopted committee calendar. In such circumstances the Corporate Services Branch will be responsible for advertising the new meeting on council's website and publishing the meeting advice in the local papers as per [section 277 \(Public Notice of Meetings\) of the Act](#). Committee Members will receive the Agenda for the new meeting 2 days before the date of the meeting in accordance with [section 258 \(Notice of Meetings\) of the Act](#).

### **7.3 VOTING**

The following practices apply to voting at the Committee meeting:

- Each Councillor is entitled to one vote and must be physically present at the meeting to cast their vote.
- Voting at the Committee meeting can be conducted by open means (such as on the voices, by show of hands or such other electronic means as determined by Council).
- A Councillor who is present at a Committee meeting but who fails to vote on a motion put to the meeting is taken to have voted against the motion.
- For all motions on the agenda and business paper the Committee will record the names of those Councillors who supported the motion and those who opposed (or are taken to have opposed) the motion with the exception of Procedural Motions.
- This Clause extends to a meeting or part of a meeting that is closed to the public.
- Council will record all voting in a voting register managed by Committee Section, Corporate Services Branch.

### **7.4 QUORUM**

A quorum of the Environment Committee is defined in accordance with [section 269 \(Quorum\) of the Regulation](#):

- A quorum of a committee is a majority of its members.
- However, if the number of members is an even number, one-half of the number is a quorum



## **7.5 MATERIAL PERSONAL INTEREST/CONFLICT OF INTEREST**

In accordance with section 175C - Councillor's material personal interest~~section 12 (Responsibilities of Councillors)~~ and 175E - Councillor's conflict of interest of the Act, Committee Members must declare their interest, whether they be material, real or perceived.

## **7.6 AGENDA DISTRIBUTION**

The Agenda for this Committee will be distributed in accordance with section 258 (Notice of Meetings) of the Regulation. Council aims to distribute the Committee agenda at least two (2) clear business days prior to the meeting' date.

## **7.7 RECORDING OF MINUTESREPORTING GUIDELINES**

~~In accordance with section 272 (Minutes) of the Regulation the Chief Executive Officer is responsible for ensuring the minutes of each Committee are taken under the supervision of the person presiding at the meeting. The Minutes must include:~~

- ~~• the names of councillors or committee members present at the meeting~~
- ~~• if a division is called on a question, the names of all persons voting on the question and how they voted.~~

~~At each meeting, the minutes of the previous meeting must be, confirmed by the Committee Members present and signed by the Chair of the later meeting.~~

~~A copy of the minutes of each meeting must be available for inspection by the public, and published on Council website, within 10 days after the end of the meeting~~

In accordance with section 272(6) of the Regulation Council resolved at its Post Election Meeting held on 8 April 2016 to exempt its standing committees from keeping minutes of its proceedings.

In accordance with section 272(8) of the Regulation, Council will continue with the existing practice of providing a written report of committee recommendations to the Ordinary Council meeting for consideration and adoption.

Even though written reports of the committee's proceedings are submitted to Council, in keeping with the local government principle relating to 'transparent and effective processes and decision making in the public interest', reports of the committee will now include a statement of reasons for any amendments to an officer's recommendation as well as a written record of any significant points of discussion regarding the report and its recommendation/s.

## **~~8. REPORTING GUIDELINES~~**

~~The Committee Section, Corporate Governance Branch, will provide a report from each Standing Committee meeting to the next Ordinary Meeting of council in accordance with section 272 (Minutes) of the Regulation, Local Law No. 2 and Sub Local Law No. 2.1.~~

~~The written report will contain both the Committee's deliberations and its advice or recommendations.~~

## **9.8. REVIEW AND PERFORMANCE EVALUATION**

### **9.18.1 TERMS OF REFERENCE**

The Environment Committee shall review these Terms of Reference at the first Environment Meeting of each calendar year or as and when required.

### **9.28.2 PERFORMANCE EVALUATION**

At the first Environment Meeting of each calendar year the Environment Committee shall undergo a self-assessment process to ensure all the services and functions and business of the Committee is being dealt with in an efficient and effective manner.

VERSION	COMMITTEE CONSIDERATION DATE	COUNCIL ADOPTION DATE
V1	Council Ordinary Meeting	16 October 2018
V2		
V3		



# TERMS OF REFERENCE

## IPSWICH CITY COUNCIL GOVERNANCE COMMITTEE

Adopted at the Council Ordinary Meeting held on ~~16 October 2018~~

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**IPSWICH CITY COUNCIL  
GOVERNANCE COMMITTEE  
TERMS OF REFERENCE**

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**1. ESTABLISHMENT**

The Governance Committee is established as a Standing Committee in accordance with [section 264 of the Local Government Regulation 2012](#).

**2. SUPPORTING LEGISLATION AND POLICY**

This document should be read in conjunction with the following legislative instruments:

- *Local Government Act 2009* (“the Act”)
- *Local Government Regulation 2012* (“the Regulation”)
- *Ipswich City Council Local Law No.2 (Council Meetings) 2013* (“Local Law No. 2”)
- *Ipswich City Council Subordinate Local Law No. 2.1 (Council Meetings) 2013* (“Sub Local Law No. 2.1”)

**3. PURPOSE**

The Governance Committee will broadly align with the Advance Ipswich 2015 Community Plan Theme “Listening Leading, and Finance Management” relevant to the Advance Ipswich Community Plan.

The Governance Committee provides direction and leadership on the responsibilities listed below recognising the diverse current and future needs of rural and urban communities of the City of Ipswich.

**4. SCOPE AND LIMITATIONS**

This Committee deals with a range of internal council services, such as budget development, long term financial planning, corporate risk, committee services, Councillor support, property services and customer service, and Information and Communication. Recommendations to council will be based on informed decision making and a strong understanding of the current and future needs of the diverse communities of Ipswich.

The Governance Committee makes recommendations for consideration of the full council at its Ordinary meeting. The Governance Committee has no delegated authority. (

The main functions of the Committee are to:

- Provide a forum to enable complex or strategic issues to be discussed at length;
- Receive and consider officer's reports in order to provide a recommended course of action to council to determine matters outlined in the roles and responsibilities of the Committee.

## **5. AUTHORITY/ DELEGATION**

The Governance Committee has the power to only recommend a course of action to council.

Council, may by resolution, delegate powers under the Local Government Act or another Act to the Governance Committee to decide matters.

The powers delegated may be specific to an individual matter or in general terms to provide lasting authority to determine nominated issues. Such delegations must be in accordance with section 257 (Delegation of Local Government Powers) and section 260 (Local Government Delegations Register) of the Act.

### **5.1 ROLES AND RESPONSIBILITIES**

The role of the Governance Committee is to consider matters within the defined scope and to provide recommendations and advice to Council. The Committee shall have a primary role of considering the long term strategic direction of Council's corporate governance and financial management with the aim of demonstrating best practice and legislative compliance. Another area the committee will provide direction on is the development and ongoing practice of excellent customer and information technology and information services.

The Committee is charged with considering matters relating to the following Services and Functions.

#### **Responsibilities:**

- Provide sound and sustainable financial management and budgeting
- Provide good governance and leadership
- Provide comprehensive and meaningful community engagement
- Create good neighbourly relations through community information, education and necessary compliance action
- Maintain a consistent and efficient approach to law enforcement and compliance actions

#### **Services:**

- Accounting, financial and business analysis functions and services
- Customer services
- rates/property services
- Delivery of training
- Development, implementation and coordination of information, communication and technology (ICT) services
- Risk management and insurance services,
- Committee process
- Corporate travel
- Right to Information and Information Privacy
- Probity
- Property services

- Business improvement and corporate services

Council business referred to above will include such business relating to the Community Plan Theme "Listening Leading, and Finance Management" ~~as follows:~~

Council at its Ordinary Meeting of 16 October 2018 (refer Officer's report) resolved that the membership of the Governance Committee be appointed in accordance with [section 264 \(Appointment of Committees\)](#) and [section 266 \(Alternate Members of Committee\)](#) of the Regulation as follows:

**Chairperson:**

- *Greg Chemello (Interim Administrator)*

**Members:**

- *Greg Chemello (Interim Administrator)*
- *Insert Councillor name*
- *Insert Councillor name*
- *Insert Councillor name*
- *Insert Councillor name*
- *Insert Councillor name*
- *Insert Councillor name*
- *Insert Councillor name*
- *Insert Councillor name*
- *Insert Councillor name*

**Alternate Member:**

- *Insert Councillor name*

Councillors will be appointed to the Committee for the term of the council unless otherwise removed by a resolution of council.

In keeping with section 162 (When a Councillor's office becomes vacant) of the Act, the office of a Councillor of the Governance Committee will become vacant if the Councillor:

- is dismissed; or
- ceases to be qualified to be a Councilor under [Division 1 \(Qualifications for Councillors\)](#); or
- is found, on a judicial review, to be ineligible to continue to be a Councillor; or
- does not comply with section 169 (Obligations of Councillors before acting in office); or
- is absent, without the local government's leave, from 2 or more consecutive ordinary meetings of the local government over at least 2 months; or
- resigns as a Councillor by signed notice of resignation given to the chief executive officer; or
- dies; or
- becomes a local government employee

If the Councillor's office becomes vacant the Alternate Member will take the place of the

absent Committee Member.

#### **16.16.1 ROLE OF COMMITTEE MEMBERS**

The role of a Committee Member is to consider and make recommendations on matters relating to council achieving the goals for Council's Governance services and functions, as outlined in Council's Advance Ipswich Community Plan, Corporate and Operational Plan, and considering the implementation of policies relating to council's Corporate functions, in relation to the current and future interests of the residents of the local government area.

It is recommended that committee members allocate and schedule specific preparation time in their diaries once committee meeting dates have been set.

Before attending meetings, it is important that committee members allow adequate time to read the agenda papers, accompanying reports and:

- identify matters of particular interest or which may be contentious
- identify any matters which need clarification or additional information to help inform your view, and contact the Chair or relevant Department Head for assistance before the meeting
- identify any agenda items where you may have a material personal interest or conflict of interest and be ready to take appropriate action
- talk to committee member colleagues about their views and aspirations.

Setting aside sufficient time to prepare for the meeting, obtain additional information and consultation with stakeholders within the community is essential.

#### **16.26.2 APPOINTMENT OF CHAIRPERSON**

The Chairperson of the Committee shall be appointed by the Council in accordance with [section 267 \(Chairperson of Committee\) of the Regulation](#).

In the absence of the appointed Chairperson from a meeting, the members present will appoint an Acting Chairperson for the duration of that particular meeting.

#### **16.36.3 ROLE OF CHAIRPERSON**

The Chairperson becomes the spokesperson on behalf of council in discussing matters relating to the Governance Committee with the community.

The role of Chairperson allows that Councillor to specialise in the areas relating to the Governance Committee's responsible services and functions of council.

The Chairperson will preside at the meeting and conduct the meeting in accordance with Council's adopted meeting procedures. If there is a dispute about meeting procedure reference will be made to [section 270 \(Procedure at Meeting\) of the Regulation](#) and the [Local Law No. 2](#).



#### **16-46.4 ADMISSION OF NON-MEMBERS TO DEBATE**

The Chairperson may invite a non-member to participate in the discussion of a particular item of business relating to the Governance Committee in accordance with sections 13 and 19 of [Local Law No. 2](#).

#### **17-7. MEETINGS**

All meetings of the Committee shall be open to the public unless resolved by the Committee to be closed to the public for the purpose of discussing a matter deemed to be confidential in terms of [section \(Closed Meeting\) 275 of the Regulation](#), namely:

- the appointment, dismissal or discipline of employees; or
- industrial matters affecting employees; or
- the local government's budget; or
- rating concessions; or
- contracts proposed to be made by it; or
- starting or defending legal proceedings involving the local government; or
- any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or
- other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

#### **17-17.1 CONDUCT**

Meetings must be conducted in accordance with the provisions of the Act and the Regulation. If there is a dispute regarding meeting procedure or the conduct of an individual, the Chairperson must refer to the [Local Law No. 2](#).

#### **17-27.2 FREQUENCY AND LOCATION**

The Governance Committee meeting is held at the Council Chambers located at 45 Roderick Street, Ipswich, pursuant to [section 257 \(Frequency and Place of Meetings\) of the Regulation](#).

The Governance Committee will meet on the Tuesday the week prior to the Council Ordinary Meeting at 12.30 pm or 10 minutes after the conclusion of the Environment Committee, whichever is the earlier.

Although the Governance shall meet monthly, the Committee can also decide to meet more frequently as and when required by the members.

The schedule of Governance Committee meetings are to be adopted in November of each year for the following calendar year.

In accordance with [section 277 \(2\) \(Public Notice of Meetings\) of the Regulation](#) the schedule of meetings must be published in a newspaper, circulating generally in its area, at least once a year.

It should be noted that from time to time it may be necessary to hold a committee meeting outside the adopted committee calendar. In such circumstances the Corporate Services Branch will be responsible for advertising the new meeting on council's website and publishing the meeting advice in the local papers as per [section 277 \(Public Notice of Meetings\) of the Act](#). Committee Members will receive the Agenda for the new meeting 2 days before the date of the meeting in accordance with [section 258 \(Notice of Meetings\) of the Act](#).

### **17.37.3 VOTING**

The following practices apply to voting at the Committee meeting:

- Each Councillor is entitled to one vote and must be physically present at the meeting to cast their vote.
- Voting at the Committee meeting can be conducted by open means (such as on the voices, by show of hands or such other electronic means as determined by Council).
- A Councillor who is present at a Committee meeting but who fails to vote on a motion put to the meeting is taken to have voted against the motion.
- For all motions on the agenda and business paper the Committee will record the names of those Councillors who supported the motion and those who opposed (or are taken to have opposed) the motion with the exception of Procedural Motions.
- This Clause extends to a meeting or part of a meeting that is closed to the public.
- Council will record all voting in a voting register managed by Committee Section, Corporate Services Branch.

### **17.47.4 QUORUM**

A quorum of the Governance Committee is defined in accordance with [section 269 \(Quorum\) of the Regulation](#):

- A quorum of a committee is a majority of its members.
- However, if the number of members is an even number, one-half of the number is a quorum

### **17.57.5 MATERIAL PERSONAL INTEREST/CONFLICT OF INTEREST**

In accordance with [section 175C - Councillor's material personal interest](#)~~section 12 (Responsibilities of Councillors)~~ and [175E - Councillor's conflict of interest](#) of the Act, Committee Members must declare their interest, whether they be material, real or perceived.

### **17.67.6 AGENDA DISTRIBUTION**

The Agenda for this Committee will be distributed in accordance with [section 258 \(Notice of Meetings\) of the Regulation](#). Council aims to distribute the Committee agenda at least two (2) clear business days prior to the meeting date.

#### **17.77.7 RECORDING OF MINUTESREPORTING GUIDELINES**

In accordance with section 272 (Minutes) of the Regulation the Chief Executive Officer is responsible for ensuring the minutes of each Committee are taken under the supervision of the person presiding at the meeting. The Minutes must include: In accordance with section 272(6) of the Regulation Council resolved at its Post Election Meeting held on 8 April 2016 to exempt its standing committees from keeping minutes of its proceedings.

In accordance with section 272(8) of the Regulation, Council will continue with the existing practice of providing a written report of committee recommendations to the Ordinary Council meeting for consideration and adoption.

Even though written reports of the committee's proceedings are submitted to Council, in keeping with the local government principle relating to 'transparent and effective processes and decision making in the public interest', reports of the committee will now include a statement of reasons for any amendments to an officer's recommendation as well as a written record of any significant points of discussion regarding the report and its recommendation/s.

#### **18. REPORTING GUIDELINES**

#### **19.8. REVIEW AND PERFORMANCE EVALUATION**

##### **19.18.1 TERMS OF REFERENCE**

The Governance Committee shall review these Terms of Reference at the first Governance Meeting of each calendar year or as and when required.

##### **19.28.2 PERFORMANCE EVALUATION**

At the first Governance Meeting of each calendar year the Governance Committee shall undergo a self-assessment process to ensure all the services and functions and business of the Committee is being dealt with in an efficient and effective manner.

VERSION	COMMITTEE CONSIDERATION DATE	COUNCIL ADOPTION DATE
V1	Council Ordinary Meeting	16 October 2018
V2		
V3		

<b>Governance Committee</b>	
Mtg Date: 07/11/2018	OAR: YES
<b>Authorisation: Jeffrey Keech</b>	

23 October 2018

## **MEMORANDUM**

TO: CHIEF OPERATING OFFICER FINANCE & CORPORATE SERVICES

FROM: SENIOR RECOVERIES OFFICER

RE: SALE OF LAND FOR OVERDUE RATES

---

### **INTRODUCTION:**

This is a report by the Senior Recoveries Officer dated 23 October 2018 concerning properties that are eligible for Sale of Land for overdue rates and charges under Chapter 4 – Rates and Charges, Part 12 – Overdue Rates and Charges, Section 140 of *the Local Government Regulation 2012*.

### **BACKGROUND**

As part of the ongoing property rates arrears recovery activities, properties have been identified as being eligible for sale of land for overdue rates and charges. Attachment A details the break down of overdue rates for each of these properties and includes an aerial photograph of each property. The total overdue rates and charges associated with these properties is currently \$57,003.

All attempts to resolve this matter for these properties has been unsuccessful to date. Recovery action has been implemented in accordance with Council's Rate Recovery Policy (reminder letters, contact letters, and telephone where able). Council also encourages property owners to enter into repayment schedules however these were often not agreed to or adhered to. Legal action has been taken where deemed appropriate. Council has also visited the majority of the properties to try and speak with the property owners.

### **Outline of the Sale of Land Process**

Under Part 12 – Overdue Rates and Charges, Division 3 – Selling or acquiring land for overdue rates and charges, Section 140(1)(c)(i) of the *Local Government Regulation 2012*, the properties may now be sold by auction for the recovery of overdue rates and charges as the rates have been overdue for more than 3 years.

When Council resolves to sell land for overdue rates and charges the land owners are notified of such action by a 'notice of intention to sell' signed by the Chief Executive Officer. If the rates and charges remain outstanding 3 months after such notice was sent to the land owner the Council is able to commence sale of the land.

If the land is not sold at auction, or to the highest bidder by agreement after negotiation, the land is taken to have been sold to Council at the auction at the reserve price (section 143(4) of the *Local Government Regulation 2012*).

#### **SUMMARY:**

Under the *Local Government Act 2009*, Council is empowered with the responsibility to levy and collect rates to fund the cost of providing services to the City. The onus is on the registered owner of a property to ensure rates are paid.

As all previous efforts to resolve the matter of outstanding rates on properties referred to in the Confidential Background Papers have been unsuccessful, the sale of land process is the final process available to Council and ensure rates owing to Council are paid.

#### **CONFIDENTIAL BACKGROUND PAPERS:**

Confidential Background Papers	Background Papers
<a href="#">Background on properties to be sold – outstanding rates details</a>	<a href="#">Attachment A</a>

#### **RECOMMENDATION:**

- A. That the Interim Administrator of Ipswich City Council resolve it is satisfied that:
- i) There are overdue rates or charges on the properties at 66 Toongarra Road, LEICHHARDT QLD 4305, 16 Glen Noble Avenue, REDBANK PLAINS QLD 4301, 52-56 Scotts Road, RIPLEY QLD 4306, 15 Prunda Parade, RACEVIEW QLD 4305, 32 Crestwood Drive, CAMIRA QLD 4300, 2 Kerwin Street, REDBANK PLAINS QLD 4300, 15 Jacob Street, DINMORE QLD 4303, and
  - ii) The liability to pay rates or charges is not subject of court proceedings; and
  - iii) Some or all of the overdue rates or charges have been overdue for at least 3 years.
- B. That the Interim Administrator of Ipswich City Council resolve, pursuant to section 140(2) of the *Local Government Regulation 2012*, to sell the property at 66 Toongarra Road, LEICHHARDT QLD 4305 (more properly described as Lot 52 on Registered Plan 91076 ) in accordance with the *Local Government Regulation 2012*, as some or all of the overdue rates or charges have been overdue for at least 3 years.

- C. That the Interim Administrator of Ipswich City Council resolve, pursuant to section 140(2) of the *Local Government Regulation 2012*, to sell the property at 16 Glen Noble Avenue, REDBANK PLAINS QLD 4301 (more properly described, as Lot 8 Registered Plan 134901 ) in accordance with the *Local Government Regulation 2012* as some or all of the overdue rates or charges have been overdue for at least 3 years.
- D. That the Interim Administrator of Ipswich City Council resolve, pursuant to section 140(2) of the *Local Government Regulation 2012*, to sell the property at 52-56 Scotts Road, RIPLEY QLD 4306 (more properly described, as Lot 88 Registered Plan 223455 To Depth 21.34m, Lot 89 Registered Plan 223456 To Depth 21.34m, Lot 90 Registered Plan 223457 To Depth 21.34m) in accordance with the *Local Government Regulation 2012* as some or all of the overdue rates or charges have been overdue for at least 3 years.
- E. That the Interim Administrator of Ipswich City Council resolve, pursuant to section 140(2) of the *Local Government Regulation 2012*, to sell the property at 15 Prunda Parade, RACEVIEW QLD 4305 (more properly described, as Lot 49 Registered Plan 131119 to depth 21.34m) in accordance with the *Local Government Regulation 2012* as some or all of the overdue rates or charges have been overdue for at least 3 years.
- F. That the Interim Administrator of Ipswich City Council resolve, pursuant to section 140(2) of the *Local Government Regulation 2012*, to sell the property at 32 Crestwood Drive, CAMIRA QLD 4300 (more properly described, as Lot 96 Registered Plan 805740) in accordance with the *Local Government Regulation 2012* as some or all of the overdue rates or charges have been overdue for at least 3 years.
- G. That the Interim Administrator of Ipswich City Council resolve, pursuant to section 140(2) of the *Local Government Regulation 2012*, to sell the property at 2 Kerwin Street, REDBANK PLAINS QLD 4301 (Historically known as 45 Russell Drive, REDBANK PLAINS QLD 4301 and more properly described, as Lot 39 Registered Plan 189264 to depth 60.96m) in accordance with the *Local Government Regulation 2012* as some or all of the overdue rates or charges have been overdue for at least 3 years.
- H. That the Interim Administrator of Ipswich City Council resolve, pursuant to section 140(2) of the *Local Government Regulation 2012*, to sell the property at 15 Jacob Street, DINMORE QLD 4303 (more properly described, as Lot 11 Registered Plan 22533 and Lot 13 on Registered Plan 22533) in accordance with the *Local Government Regulation 2012* as some or all of the overdue rates or charges have been overdue for at least 3 years.

Karl Wilkins

**SENIOR RECOVERIES OFFICER**

I concur with the recommendation contained in this report.

Richard Bennett

**STRATEGIC CLIENT OFFICE MANAGER**

I concur with the recommendation contained in this report.

Jeffrey Keech

**CHIEF OPERATING OFFICER**

**FINANCE AND CORPORATE SERVICES**

KP:BM  
A5149090

Governance Committee	
Mtg Date: 7.11.18	OAR: YES
Authorisation: Jeffrey Keech	

23 October 2018

## **MEMORANDUM**

TO: CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

FROM: SENIOR PROPERTY OFFICER

RE: RESUMPTION OF LAND  
PART OF 2 POUND STREET WEST IPSWICH  
DESCRIBED AS PART OF LOT 11 ON RP898529  
DIVISION 7

---

### **INTRODUCTION:**

This is a report by the Senior Property Officer dated 23 October 2018 concerning the proposed resumption of part of the land located at 2 Pound Street, West Ipswich described as part of Lot 11 on RP898529 for strategic road purposes to facilitate the Western Ipswich Bikeway Link.

### **BACKGROUND:**

Council have completed the detailed design for the construction of a commuter bikeway from Roderick Street through to Brisbane Road along Hooper, Pound and Omar Streets, West Ipswich.

Works for the bikeway will include:

- Construction of a new concrete 2.5-3m wide shared pathway
- Raised priority road crossing points with lighting
- Associated minor retaining walls, road and kerb and channel works
- Service relocation works

The Western Ipswich Bikeway project will form an essential link between the Ipswich CBD and pedestrian and cycle facilities to be constructed in the future on Old Toowoomba Road, One Mile, providing access to the Ipswich Western suburbs.

This is an iGO initiative, which forms the City of Ipswich Transport Plan, Council's masterplan for Ipswich's sustainable Transport future.



Concept planning already completed for this project has identified a property requirement from 2 Pound Street, West Ipswich, to accommodate the required bikeway construction. Realignment of the property boundary and relocation of the existing fence is required which will result in the need to acquire 34m<sup>2</sup>.

The detailed specifics around the approach to acquire the subject land are attached in the Confidential Background Report in Attachment A.

**BENEFITS TO COMMUNITY AND CUSTOMERS:**

The bikeway is a link forming part of Council's broader Ipswich Bikeway Network Plan and the Department of Transport and Main Road's Principal Cycle Network to increase safety and connectivity for both pedestrians and cyclists across the city.

**CONFIDENTIAL BACKGROUND PAPERS:**

Confidential Background Papers	Background Papers
<a href="#">Confidential Background Paper</a>	Attachment A

**RECOMMENDATION:**

That the Interim Administrator of Ipswich City Council resolve:

- A. That the Interim Administrator of Ipswich City Council, having duly considered this report and the confidential background report be of the opinion that Lot 11 on RP898529 containing an area of 34m<sup>2</sup> (shown in Attachment A of the Confidential Background Report) ('the Land') is required for strategic road purposes.
- B. That the Interim Administrator of Ipswich City Council exercise its power as a "constructing authority" under the *Acquisition of Land Act 1967* and acquire the Land for strategic road purposes.
- C. That the Chief Executive Officer be authorised to negotiate compensation and perform any other matters, arising out of the *Acquisition of Land Act 1967* or otherwise, and to do any other acts necessary to implement the Interim Administrator of Ipswich City Council's decision in accordance with section 13 (3) of the *Local Government Act 2009*, to acquire the Land.

Brett McGrath

**SENIOR PROPERTY OFFICER**

I concur with the recommendations contained in this report.

Tony Dileo

**ACTING CHIEF OPERATING OFFICER (INFRASTRUCTURE SERVICES)**

I concur with the recommendations contained in this report.

Jeffrey Keech

**CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)**

GT:BM  
A5044750

Governance Committee	
Mtg Date: 7/11/2018	OAR: YES
<b>Authorisation:</b> Jeffrey Keech	

3 October 2018

## **MEMORANDUM**

TO: CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

FROM: DEVELOPMENT AND RELATIONSHIP MANAGER

RE: EXPRESSION OF INTEREST FOR NAMING RIGHTS OF LAGOON  
155 SOUTHERN CROSS CIRCUIT SPRINGFIELD CENTRAL DESCRIBED AS  
LOT 762 ON SP221160  
DIVISION 1

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### **INTRODUCTION:**

This is a report by the Development and Relationship Manager dated 3 October 2018 concerning the expiry of the Naming Rights Agreement between Mirvac Real Estate Pty Ltd ABN 65 003 222 452 as agent for Mirvac Funds Limited (Mircvac) and Ipswich City Council (Council) for the lagoon at 155 Southern Cross Circuit, Springfield Central described as Lot 762 on SP221160.

### **BACKGROUND:**

The purpose of this report is to discuss the naming rights for the Springfield Lagoon and the proposal for an Expression of Interest process to secure a naming rights agreement.

The Naming Rights Agreement (Agreement) for the exclusive rights to name the Springfield Lagoon was initiated after the lagoon was built in 2015. The agreement between Council and Mirvac commenced on 4 September 2015 for a three year period and expired on 3 September 2018. The Agreement allowed for a continuation if both parties agreed to a Further Term with the previous Agreement, including the following key terms and conditions:

- Springfield Lagoon to be named by Mirvac (Orion Lagoon) and included the provision for marketing and promotional events.

- Mirvac being able to hold up to four (4) promotional events a year, such as community engagement and Orion Shopping Centre events.
- A further term between the parties to be entered into before the expiry of the agreement on 3 September 2018.
- Allowance for directional, naming and safety signage for the lagoon and is placed throughout the land.

Property Services requested Mirvac's interest with regard to entering into a further term under section 2.4 of the Agreement. The attached confidential background paper details associated negotiations with Mirvac. The fee offer from Mirvac was considerably lower than the existing indexed fee and as such Property Services recommends that this offer not be accepted. Given this, it is recommended that Council undertake an Expression of Interest campaign to identify market interest in the Springfield Lagoon naming rights. Should this campaign result in Council receiving interest from a number of parties, it is proposed that a tender process would then follow.



An Expression of Interest campaign is likely to take an extended period of time and therefore Property Services recommends that Council enter into a short term extension of the current Naming Rights Agreement with Mirvac under terms and conditions identified in the attached confidential background paper.

#### **CONCLUSION:**

The naming rights of the Springfield Lagoon presents an opportunity for Council to generate revenue that can contribute to future benefits to the Ipswich community and the ongoing costs of operation and maintenance of the lagoon facility. Property Services recommends that an external marketing professional specialising in naming rights be engaged to advise Council on progressing an effective Expression of Interest campaign. To achieve the best outcome for Council and the Ipswich community, an Expression of Interest campaign will require a comprehensive marketing strategy.

Following receipt of the outcomes of the Expression of Interest process a report to be provided to Council to discuss outcomes and options for moving forward.

#### **CONFIDENTIAL BACKGROUND PAPERS:**

<b>Confidential Background Papers</b>	<b>Background Papers</b>
<a href="#">Mircac – Naming Rights Agreement</a>	
<a href="#">Background Papers</a>	

**RECOMMENDATION:**

That the Interim Administrator of Ipswich City Council resolve:

- A. That the Chief Operating Officer, Finance and Corporate Services seek non-statutory Expressions of Interest to ascertain whether there is any interest for the Naming Rights of the Lagoon at 155 Southern Cross Circuit, Springfield Central described as Lot 762 on SP221160.
- B. That the Interim Administrator of Ipswich City Council enter into a short term extension of the current Naming Rights Agreement with Mirvac as detailed in the confidential report by the Development and Relationship Manager dated 3 October 2018.
- C. That a report be provided to the Interim Administrator of Ipswich City Council on the outcome of the Expression of Interest process to guide Council's future considerations with the naming rights of the Springfield Lagoon.

Greg Thomas

**DEVELOPMENT AND RELATIONSHIP MANAGER**

I concur with the recommendations contained in this report.

Bryce Hines

**CHIEF OPERATING OFFICER (WORKS, PARK AND RECREATION)**

I concur with the recommendations contained in this report.

Jeffrey Keech

**CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)**

BM:KF  
A5148873

Governance Committee	
Mtg Date: 8.11.18	OAR: YES
Authorisation: Jeffrey Keech	

23 October 2018

## **MEMORANDUM**

TO: CHIEF OPERATING OFFICER (FINANCE & CORPORATE SERVICES)

FROM: SENIOR PROPERTY MANAGER

RE: LICENCES TO WEST MORETON HOSPITAL AND HEALTH SERVICE OVER PART OF  
LEVEL 3 AND WHOLE OF LEVEL 4 - THE HAYDEN CENTRE  
37 SOUTH STREET IPSWICH DESCRIBED AS LOT 10 ON RP150792  
DIVISION 7

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### **INTRODUCTION:**

This is a report by the Senior Property Manager dated 23 October 2018 concerning the negotiation of Licences between Ipswich City Council (Council) and West Moreton Hospital and Health Service (WMHHS) for part of Level 3 and the whole of Level 4 of the Hayden Centre. It seeks to amend previous resolutions by Council to enter into a lease arrangement with WMHHS for the same purpose.

### **BACKGROUND:**

Council owns the Hayden Centre as freehold title which is located at 37 South Street, Ipswich and described as Lot 10 on RP150792. The property has been declared as surplus to future council requirements under a Council resolution in June 2018.

Council is proposing to redevelop the Ipswich City Mall (the Mall), which is currently owned and managed by Ipswich City Properties, a subsidiary company of Council. A major component of the Mall redevelopment will be the relocation of Council's existing administration services to a proposed purpose-built office tower. Following this relocation, the existing Council precinct and its buildings will be surplus to Council's future requirements. At its meeting of 29 May 2018, Council adopted a recommendation to enter into a Memorandum of Understanding with the WMHHS for a future acquisition of the Council Precinct.

The planned relocation of Council's administration services to the purpose-built office tower in the Mall is proposed for 2020. In transitioning the administration services to the Mall, Council will begin relocating part of the Works, Parks and Recreation (WPR) Department to 143 Brisbane Street, Ipswich. This building is owned by Council as freehold title and is managed by Ipswich City Properties.

WMHHS have advised Council of an immediate requirement for corporate accommodation space. Therefore, options have been considered for an early relocation of some Council staff to accommodate this.

WPR currently occupies part of Level 3 and the whole of Level 4 of the Hayden Centre. WMHHS has expressed an interest in occupying the vacant office space that has become available with WPR's departure, until the disposal of the Council Precinct properties occurs. WMHHS's occupation of the Hayden Centre will include 6 basement car parks in the building, 6 car parks at the South Street customer council car park (known as Roderick Street car park – refer to Attachment A) as well as the office furniture fitout of both floors. As a result, at its October 2018 meeting Council resolved to enter into a lease arrangement for part of Level 3 and whole of Level 4 and a licence arrangement for the car parking at both locations.

Subsequent to Council's October 2018 decision, Council has been advised by WMHHS that it is not in a position to enter into a lease arrangement for part of Level 3 and whole of Level 4 due to regulatory reasons. WMHHS now seeks non-exclusive use of both levels by entering into a licence arrangement with Council under appropriate delegations. As a result, the resolutions contained in the report to the City Management, Finance and Community Engagement Committee on 9 October 2018 have now been made redundant.

Please refer to the attached October 2018 Committee Report (see Attachment B) for details of the negotiations with WMHHS.

#### **CONCLUSION:**

It is recommended that Council enter into a licence agreement for part of Level 3 and a licence agreement for the whole of Level 4 of the Hayden Centre. The licence agreement will reflect the terms and conditions as outlined in the October 2018 Committee Report and Confidential Background Paper (see Attachment B). It is important to note that the licence agreement will be for non-exclusive use of part of Level 3 and the whole of Level 4 of the Hayden Centre. In addition it is also recommended that Council enter into a licence agreement for six car parks in the basement of the Hayden Centre and a licence agreement for six car parks at the South Street customer council car park (known as Roderick Street car park – refer to Attachment A).

#### **ATTACHMENTS:**

Name of Attachment	Attachment
<a href="#">Hayden Centre and South Street Car Parks</a>	<a href="#">Attachment A</a>
<a href="#">October 2018 Committee Report</a>	<a href="#">Attachment B</a>

## **CONFIDENTIAL BACKGROUND PAPERS**

October 2018 Committee Report – Confidential Background Papers	
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### **RECOMMENDATION:**

That the Interim Administrator of Ipswich City Council resolve:

- A. That the previous recommendations A, B & C as per Item No. 12 of the City Management, Finance and Community Engagement Committee No. 2018 (11) of 9 October 2018 and adopted by the Interim Administrator of Ipswich City at the Council Ordinary meeting of 16 October 2018, as detailed in Attachment B, being the Committee Report by the Senior Property Manager dated 3 October 2018, be repealed.
- B. That the Council (Interim Administrator of Ipswich City Council) enter into the following Licence agreements with West Moreton Hospital and Health Services for a period of two (2) years, for a consideration sum as per the negotiated fees contained in the Confidential Background Paper attached to the Committee Report by the Senior Property Officer dated 3 October 2018 (Attachment B):
  - a. a Licence agreement for a part of Level 3 of the Hayden Centre
  - b. a Licence agreement for the whole of Level 4 of the Hayden Centre
  - c. a Licence agreement for six (6) car parks in the basement of the Hayden Centre
  - d. a Licence agreement for six (6) car parks at the South Street customer council car park (known as Roderick Street car park – refer to Attachment A).
- C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the Licence agreements and do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.

Brett McGrath

**SENIOR PROPERTY MANAGER**

I agree with the recommendations contained in this report.

Bryce Hines

**CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)**

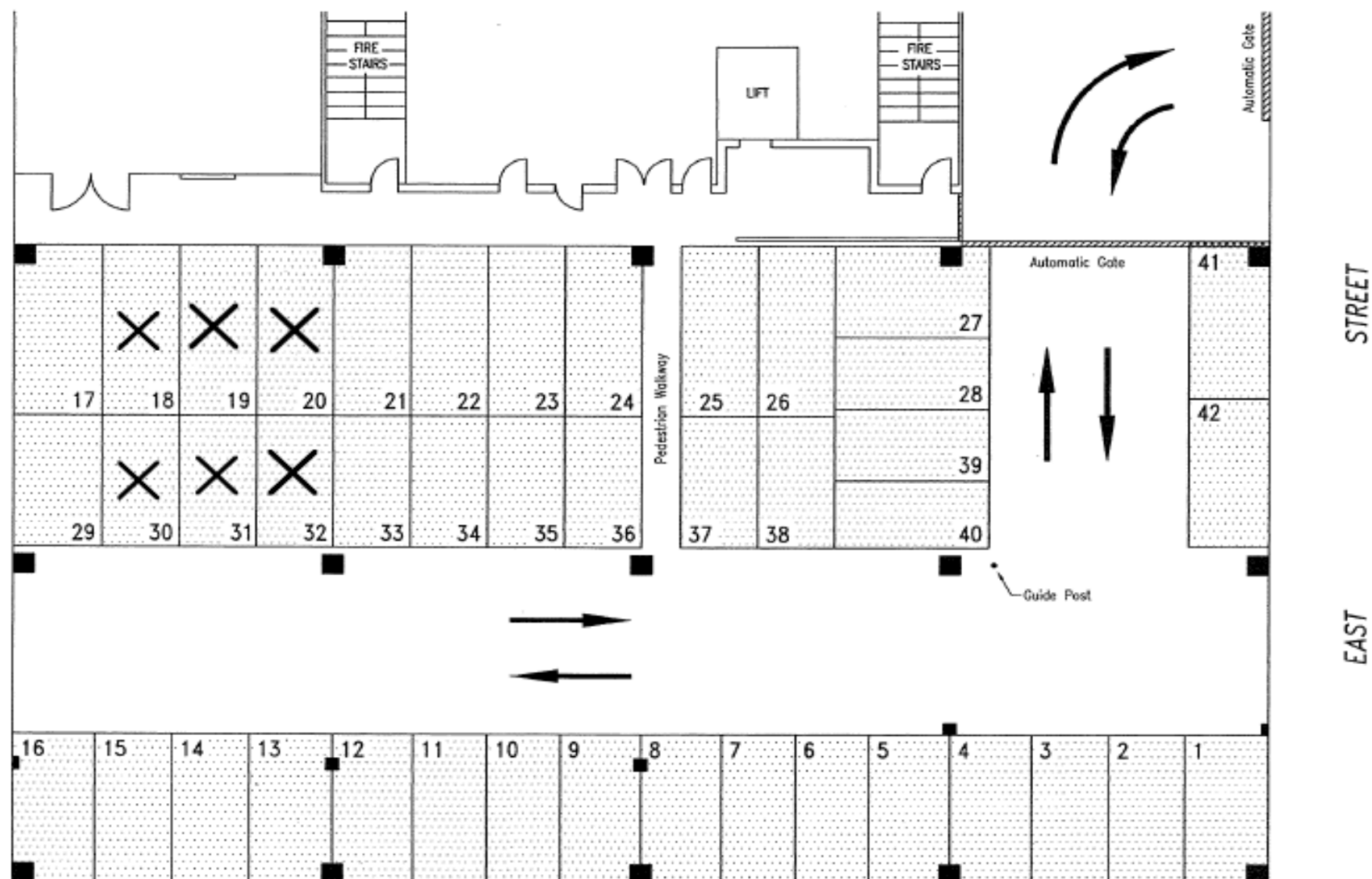
I agree with the recommendations contained in this report.

Jeffrey Keech

**CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)**







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A5109275

City Management, Finance and Community Engagement Committee	
Mtg Date: 9.10.18	OAR: YES
Authorisation: Jeffrey Keech	

3 October 2018

**MEMORANDUM**

TO: CHIEF OPERATING OFFICER (FINANCE & CORPORATE SERVICES)

FROM: SENIOR PROPERTY MANAGER

RE: LEASE TO WEST MORETON HOSPITAL AND HEALTH SERVICE OVER PART OF  
LEVEL 3 AND WHOLE OF LEVEL 4 - THE HAYDEN CENTRE  
37 SOUTH STREET IPSWICH DESCRIBED AS LOT 10 ON RP150792  
DIVISION 7

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**INTRODUCTION:**

This is a report by the Senior Property Manager dated 3 October 2018 regarding the negotiation of a Lease between Ipswich City Council (Council) and West Moreton Hospital and Health Service (WMHHS) for part of Level 3 and the whole of Level 4 of the Hayden Centre. Ipswich City Council (Council) owns The Hayden Centre as freehold title which is located at 37 South Street, Ipswich and described as Lot 10 on RP150792. The property has been declared as surplus to future council requirements under a Council resolution in June 2018.

**BACKGROUND:**

Council is proposing to redevelop the Ipswich City Mall (the Mall), which is currently owned and managed by Ipswich City Properties, a subsidiary company of Council. A major component of the Mall redevelopment will be the relocation of Council's existing administration services to a proposed purpose-built office tower. Following this relocation, the existing Council precinct and its buildings will be surplus to Council's future requirements. At its meeting of 29 May 2018, Council adopted a recommendation to enter into a Memorandum of Understanding with the WMHHS for a future acquisition of the Council Precinct.

The planned relocation of Council's administration services to the purpose-built office tower in the Mall is proposed for 2020. In transitioning the administration services to the Mall, Council will begin relocating part of the Works, Parks and Recreation (WPR) department to 143 Brisbane Street, Ipswich. This building is owned by Council as freehold title and is managed by Ipswich City Properties.



WMHHS have an immediate term requirement for corporate accommodation space. Therefore, options have been considered for an early relocation of some Council staff to accommodate this.

The WPR department currently occupies part of Level 3 and the whole of Level 4 of the Hayden Centre. WMHHS has expressed an interest in occupying the vacant office space available as a result of WPR's departure until the disposal of the Council Precinct properties occurs. WMHHS's occupation of the Hayden Centre will include 6 basement car parks of the building, 6 car parks in the South Street car park as well as the office furniture fitout of both floors.

Please refer to the attached Confidential Background Report (see Attachment A) for the details of the negotiations with WMHHS.

**CONCLUSION:**

It is recommended that Council enter into a lease for part of Level 3 and a lease for the whole of Level 4 of the Hayden Centre. In addition it is also recommended that Council enter into a licence agreement for six car parks in the basement of the Hayden Centre and six car parks at South Street car park.

**ATTACHMENTS:**

Name of Attachment	Attachment
Confidential Background Report	Attachment A

**RECOMMENDATION:**

Comments added from CMFCE Ctee No. 2018(11) of 9 October 2018

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council resolve pursuant to Section 236(2) of the *Local Government Regulation 2012* ("The Regulation"), that the exception under sections 236(1)(b)(i) of the Regulation applies to the disposal of the Leasehold interest located at the Hayden Centre 37 South Street, Ipswich described as Lot 10 on RP150792 by way of a leasehold arrangement between Council and West Moreton Hospital and Health Services for a consideration sum as per the negotiated fees contained in the Confidential Background Report.
- B. That Council enter into the following agreements with West Moreton Hospital and Health Services for a period of two (2) years:
  - a. a Lease for a part of Level 3 of the Hayden Centre
  - b. a Lease for the whole of Level 4 of the Hayden Centre
  - c. a Licence for six (6) car parks in the basement of the Hayden Centre and six (6) car parks at the Southern Street car park

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- C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the Leases and Licences and do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.

The Interim Administrator noted that this lease arrangement is an essential component of the overall central business district redevelopment strategy being currently considered by council.

Brett McGrath  
**SENIOR PROPERTY MANAGER**

I agree with the recommendations contained in this report.

Bryce Hines  
**ACTING CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)**

I agree with the recommendations contained in this report.

Jeffrey Keech  
**ACTING CHIEF OPERATING OFFICER (FINANCE & CORPORATE SERVICES)**

<b>Governance Committee</b>	
Mtg Date: 07.11.18	OAR: YES
<b>Authorisation:</b> Charlie Dill	

29 October 2018

## **MEMORANDUM**

TO: INTERIM ADMINISTRATOR

FROM: ACTING CHIEF EXECUTIVE OFFICER

RE: OFFICE OF THE CEO UPDATE

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### **INTRODUCTION:**

This is a report by the Acting Chief Executive Officer dated 29 October 2018 providing an update on the Office of the Chief Executive Officer for the month October 2018.

### **BACKGROUND:**

The Office of the Chief Executive Officer consists of the areas of People and Culture, Internal Audit, Legal Services and Executive Research.

Following is a summary of activities for each area:

#### **Executive Office**

##### ***Representative Duties***

The Acting CEO has attended the following meetings/ events in the month of October:

- Council Ordinary Meeting
- Committee Meetings
- IMC and ELT Strategy Session
- LGAQ Conference
- Meetings with direct reports

During October the CEO exercised financial delegations as per Council resolutions listed in Attachment A.

### **Executive Research**

Activities for the month of October included finalising the temporary relocation of the Ipswich Community Office. Input into the new complaints framework has continued along with preparations being made towards the introduction of the changes required by the amended Local Government Act 2009.

Several concerns raised by the community have been reviewed and dealt with in accordance with Council policy including a number of inter-departmental activities.

### **Internal Audit**

Implementation of the changes to the Internal Audit Branch (as approved in taking on more responsibilities to ensure preventative measures in the organisation are strengthened):

- The changes to the Internal Audit Charter has been approved
- Internal Audit has readvertised the internal auditor position.

The following internal audits/activities are in progress:

- Community Lease Agreements – In progress.
- Construction Quality Verification – draft report issued.
- Design Certification – draft report issued.
- ICT Managed Services Implementation – Final report issued on 4 October 2018.
- Civic Hall Safety and Security – In progress.
- Credit Cards Framework-Allocation and Use – In progress.
- Enterprise Resource Planning (ERP) Observation /Advice – Ongoing.
- Fraud Prevention and Investigation Process – In progress.

### **Human Resources – People and Culture**

In addition to the business as usual activities of the branch the following action is highlighted.

- Human Resources Information Systems Project (E-Hub) - The branch have continued to work with ICT on the roll-out of the new system including participation in various working groups, undertaking parallel testing and providing information sessions to Council staff. Go Live date is 13 November 2018.
- Participation in the Complaints Management Framework working party, including review and refinement of relevant policies and procedures, and associated training and awareness.



### *Industrial Relations*

- Negotiations have continued in relation to the four Enterprise Agreements.

### *Workplace Safety & Wellbeing*

- The Safety team conducted a number of awareness sessions during Safety Week.

### **Legal Services**

Legal Requests for October 2018:

- From 28 September 2018 – 29 October 2018 Legal Services Branch received 33 Legal Requests, 10 of which were outsourced.
- Of the 33 Legal Requests, 8 were High priority, 11 Medium, 6 Low and the remaining 8 will be On-going matters.
- Of the 33 Legal Requests, 30% were received from FCS, 18% from EDM, 12% from ASDCE, 12% from WPR, 9% from Executive, 6% from HSRS, 6% from IS and 2% from PD.

### **Attachments**

<b>Name of Attachment</b>	<b>Attachment</b>
Attachment A –  <a href="#">CEO delegations exercised under Council resolution – October 2018</a>	<a href="#">Attachment A</a>

### **RECOMMENDATION:**

That the report providing the activities of the Office of the Chief Executive Office be received and the contents noted.

Charlie Dill  
**ACTING CHIEF EXECUTIVE OFFICER**

Date	Committee	Report Name	Recommendations	Comments
8/22/2017	CMFCE Ctee	5.LEASE RENEWAL TO THE STATE OF QUEENSLAND (REPRESENTED BY PUBLIC SAFETY BUSINESS AGENCY) – RURAL FIRE SERVICE, PART OF 166 EDMOND STREET, MARBURG PART OF LOT 2 ON RP77754 – DIVISION 10	<p>A. That Council, as Trustee, resolve pursuant to section 236(2) of the <i>Local Government Regulation 2012</i> (the Regulation) that the exemptions under sections 236(1)(b)(i) and 236(1)(c)(iii) of the Regulation apply to the disposal of the leasehold interest located at part of 166 Edmond Street, Marburg and described as part of Lot 2 on RP77754 (“the land”), by way of a renewed leasehold arrangement between Council and The State of Queensland, represented by the Public Safety Business Agency for a consideration sum of \$1.00 per annum, if demanded (excluding GST).</p> <p>B. That Council enter into a lease with The State of Queensland, represented by the Public Safety Business Agency (“Trustee Lessee”) for a period of ten (10) years.</p> <p>C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the Trustee Lease to be executed by Council and to do any other acts necessary to implement Council’s decision in accordance with section 13(3) of the Local Government Act 2009.</p>	02/10/2018 Lease Agreement signed by A/CEO Charlie Dill.
8/22/2017	CMFCE Ctee	6. LEASE RENEWAL TO THE STATE OF QUEENSLAND (REPRESENTED BY PUBLIC SAFETY BUSINESS AGENCY) – RURAL FIRE SERVICE, PART OF LOT 2 GIMPELS ROAD, MUTDAPILLY, PART OF LOT 2 ON RP115777 – SCENIC RIM REGIONAL COUNCIL	<p>A. That Council, as Trustee, resolve pursuant to section 236(2) of the Local Government Regulation 2012 (the Regulation) that the exemptions under sections 236(1)(b)(i) and 236(1)(c)(iii) of the Regulation apply to the disposal of the leasehold interest located at part of Lot 2 Gimpels Road, Mutdapilly and described as part of Lot 2 on RP115777 (“the land”), by way of a renewed leasehold arrangement between Council and The State of Queensland, represented by the Public Safety Business Agency for a consideration sum of \$1.00 per annum, if demanded (excluding GST).</p> <p>B. That Council enter into a lease with The State of Queensland, represented by the Public Safety Business Agency (“Trustee Lessee”) for a period of ten (10) years.</p> <p>C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the Trustee Lease to be executed by Council and to do any other acts necessary to implement Council’s decision in accordance with section 13(3) of the Local Government Act 2009.</p>	02/10/2018 Lease Agreement signed by A/CEO Charlie Dill.

1/30/2018	CMFCE Ctee	17. LEASE RENEWAL TO THE STATE OF QUEENSLAND (REPRESENTED BY PUBLIC SAFETY BUSINESS AGENCY) – MOUNT FORBES RURAL FIRE BRIGADE, 34 CHAMPIONS WAY, WILLOWBANK, LEASE E IN PART OF LOT 1 ON SP108209 – DIVISION 10	<p>A. That Council, resolve pursuant to section 236(2) of the <i>Local Government Regulation 2012</i> (the Regulation) that the exemptions under sections 236(1)(b)(i) and 236(1)(c)(iii) of the Regulation apply to the disposal of the leasehold interest located at 34 Champions Way, Willowbank and described as Lease E in part of Lot 1 on SP108209 (“the land”), by way of a renewed leasehold arrangement between Council and The State of Queensland, represented by the Public Safety Business Agency for a consideration sum of \$1.00 per annum, if demanded (excluding GST).</p> <p>B. That Council enter into a lease with The State of Queensland, represented by the Public Safety Business Agency (“Lessee”) for a period of ten (10) years</p> <p>C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the Trustee Lease to be executed by Council and to do any other acts necessary to implement Council’s decision in accordance with section 13(2) of the <i>Local Government Act 2009</i>.</p>	02/10/2018 Lease Agreement signed by A/CEO Charlie Dill.
9/18/2018	CMFCE Ctee	3. CONSENT OF EASEMENT OVER LAND – 31 DAYDREAM CRESCENT AND 15 STRADBROKE CRESCENT, SPRINGFIELD LAKES	<p>That the Interim Administrator of Ipswich City Council resolve</p> <p>A. That pursuant to section 236(2) of the <i>Local Government Regulation 2012</i> (the Regulation), the exception under sections 236(1)(b)(i) of the Regulation applies to the disposal of the easement interests of Lot 9003 and Lot 9004 on SP300728 (“the land”), by way of two new easements between Council and Queensland Urban Utilities (“QUU”).</p> <p>B. That Council grant easement U and V, as detailed in the report by the Senior Property Officer dated 13 August 2018, to QUU for water purposes over part of Lot 9003 and Lot 9004 located at 15 Stradbroke Crescent and 31 Daydream Crescent, Springfield Lakes</p> <p>C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the proposed easements as detailed in Recommendations B and C of the report by the Senior Property Officer dated 13 August 2018, and to do any other acts necessary to implement Council’s decision in accordance with section 13(3) of the <i>Local Government Act 2009</i>.</p>	09/10/18 - Contract signed by A/CEO Charlie Dill

8/20/2018	WPS	1. BUS 237-0313 FOR THE SUPPLY OF ELECTRICITY FOR LARGE CONTESTABLE SITES UNDER LOCAL BUY CONTRACT	<p>That pursuant to section 257(1) of the <i>Local Government Act 2009</i>, Council delegate to the Chief Executive Officer, the power to exercise Chapter 6 (Contracting) of the <i>Local Government Regulation 2012</i> in its capacity as a local government under the Local Buy Contract BUS 237-0313 Electricity – Large Contestable Sites</p> <p>Conditions:</p> <p>This delegation is subject to the following conditions:</p> <ol style="list-style-type: none"> <li>1. The Chief Executive Officer may only exercise the powers granted under this delegation, in relation to BUS 237-0313 Electricity Supply for Large Contestable Sites</li> <li>2. The Chairperson of the Works, Parks and Sport Committee, and the Mayor are to be consulted before exercising this delegation</li> <li>3. Whenever this power is exercised, a record of the exercise shall be made in writing at the time of exercising such power, and a copy thereof shall be kept in such format as determined from time to time by the Chief Executive Officer.</li> <li>4. This delegation expires on completion of the Contract</li> <li>5. The recommendation in relation to the successful tender must be presented to Council at the first available meeting of Council</li> </ol>	25/10/18 - Contract signed by A/CEO.
9/19/2017	CMFCE Ctee	9. ACQUISITION OF VACANT LAND – 87 CHURCH STREET, TIVOLI, DESCRIBED AS LOT 28 ON RP216659 – DIVISION 5	<p>A. That Council authorise the Chief Executive Officer to negotiate a contract of sale with Holcim (Australia) Pty Ltd for Council to acquire the land at 87 Church Street, Tivoli described as Lot 28 on RP216659 and to do any other acts necessary to implement Council's decision to acquire this land in accordance with section 13(3) of the <i>Local Government Act 2009</i>.</p> <p>B. That Council enter into a contract of sale with Holcim (Australia) Pty Ltd to acquire, for open space purposes, the area of vacant land located at 87 Church Street, Tivoli described as Lot 28 on RP216659 as detailed in the report by the Senior Property Officer dated 22 August 2017.</p>	25.10.18 - Contract Signed by A/CEO.

9/18/2018	I&EM	8. CONTRACT AWARD – NO. 12071 - HUNTER STREET, BRASSALL – PAVEMENT REHABILITATION	<p>That the Interim Administrator of Ipswich City Council resolve:</p> <p>A. That Tender No. 12071 for the Hunter Street, Brassall Pavement Rehabilitation Project be awarded to BMD Pty Ltd under an AS2124 Lump Sum Contract</p> <p>B. That Council enter into a lump sum contract with BMD Pty Ltd for the pavement rehabilitation of Hunter Street, Brassall for the sum of two million, seven hundred and nineteen thousand, three hundred and eighty three dollars (\$2,719,383.00) excluding GST as per the proposed works as specified in the project documentation</p> <p>C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the contract to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the Local Government Act 2009</p>	29.10.18 - Contract signed by A/ CEO.
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