

REGISTER OF SUBORDINATE LOCAL LAWS
LOCAL GOVERNMENT ACT 1993 - SECTION 895

(This Register must contain the particulars prescribed by Section 34(1) of the Local Government Regulation 1994)

1. **LAW NAME:** Local Law Policy No. 42 - Libraries
2. **PURPOSE AND GENERAL EFFECT:** The objects of this local law policy are to provide detailed information called upon by Local Law No.42 (Libraries) to:
 - (a) provide for a library service that effectively meets the needs of the community;
 - (b) confer the necessary powers for the administration, management and control of a library and library services; and
 - (c) provide for the protection of library resources.
3. **LAW NAME ALLOWING THE MAKING:** Local Law No. 42 - Libraries
4. **DATE OF COUNCIL RESOLUTION:** 31 March 1999
5. **PUBLIC NOTICE PUBLISHED IN THE QUEENSLAND TIMES:** 24 April 1999
6. **DATE OF COMMENCEMENT OF LOCAL LAW POLICY:** 24 April 1999

IPSWICH CITY COUNCIL
LOCAL LAW POLICY NO. 42 - LIBRARIES

Citation

1. This Local law policy may be cited as Local Law Policy No.42 (Libraries).

Objects

2. The objects of this local law policy are to provide detailed information called upon by Local Law No.42 (Libraries) to:
 - (a) provide for a library service that effectively meets the needs of the community;
 - (b) confer the necessary powers for the administration, management and control of a library and library services; and
 - (c) provide for the protection of library resources.

Local Law – section 8

3. For the purposes of section 8 of the Local Law, Library membership is available to:
- (a) Ratepayers of Ipswich City Council.
 - (b) Residents of the Ipswich region (including Esk, Laidley, Boonah and Gatton shires) and Brisbane City.
 - (c) Ratepayers of other local government areas with whom Ipswich City Council has entered into reciprocal borrowing arrangements.
 - (d) Temporary members who make a request for this type of membership.

Local Law – section 9

4. For the purposes of section 9 of the Local Law, the different classes of membership are as follows:

Adult Members

- (a) Adult members must complete an Ipswich Library and Information Service Membership Application Form and provide two forms of valid identification which confirm the applicants name and current residential address. It is preferred that one form of identification contain both the applicant's name and current residential address. Suggested forms of identification include the following:
 - (i) rates notice
 - (ii) driver's license
 - (iii) pension/health card
 - (iv) rent receipt with address
 - (v) electrical/gas/telephone account
 - (vi) Medicare card

Members Under the Age of 18 Living at Home

- (a) Applicants under the age of 18 years require the signature of a parent/legal guardian on their membership form.

Members Under the Age of 18 Not Living at Home

- (a) Applicants under the age of 18 years not living at home may join if they can fulfil the identification requirements as set out for adult applicants.

Temporary Members

- (a) Applicants must fill in an Ipswich Library and Information Service Application Form and provide two forms of valid identification which confirm permanent or temporary residential address.
- (b) Temporary membership will be available for a period of 12 weeks. At the expiration of this period, continued membership will be renegotiated.

Applicants Unable to Fulfil Standard Eligibility Requirements

- (a) Membership may be accepted in extenuating circumstances at the discretion of the Library Services Manager.

Local Law – section 11 (2)

5. For the purposes of section 10 (1) of the Local Law, membership is free to applicants eligible to join the Ipswich Library and Information Service. Borrowers however who lose or irreparably damage items will be liable for the replacement cost thereof, plus an additional administration fee (non refundable). Replacement of library membership cards will be liable to a charge. Membership applications must include the following applicant information:

- (a) Full name
- (b) Date of birth
- (c) Gender
- (d) Home address including postcode
- (e) Postal address including postcode
- (f) Home telephone number
- (g) Work telephone number
- (h) Council division
- (i) Carers name, address and telephone number where applicable

Local Law – section 12

6. For the purposes of section 12 of the Local Law, the rights and obligations of library membership are as follows:

- (a) Library membership only may borrow items on presentation of their library membership card.

- (b) Library members with missing or lost items, or items more than two weeks overdue may not borrow until the issue of the lost, missing or overdue items is resolved.
- (c) Library members may borrow at any one time for a period of two weeks:
 - 14 books (including magazines)
 - 2 cassettes
 - 2 CD's
 - 2 videos
- (d) The renewals of a further two weeks are available to Library members upon request.

Local Law – section 21

- 7. For the purposes of section 21 of the Local Law, the schedule of charges applicable for resources which are irreparably damaged or lost by Library members are as follows:
 - (a) For lost or irreparably damaged books the original purchase price is to be charged as per the bibliographical record plus:
 - (i) for uncatalogued material \$2.20
 - (ii) for magazines \$2.50
 - (iii) for catalogued fiction \$14.00
 - (iv) for non fiction \$14.00
 - (b) For lost or irreparably damaged art prints and lost cassettes the original purchase price is to be charged plus an additional charge of \$14.00 to cover the cost of cataloguing, processing and administrative costs.