

# Small Business Funding Program - Invoice of Funding Example

## [Your Business]

[Street Address]  
[Suburb, State, Postcode]  
Phone: (000) 000-0000

# INVOICE

INVOICE #	DATE
[123456]	[Date]

### BILL TO

Ipswich City Council  
PO Box 191  
Ipswich QLD 4305

**NOTE:** You are applying for the funding from council (not for individual purchases), so make sure your description is this or similar

DESCRIPTION	AMOUNT
COVID Small Business Funding Program	\$1,000.00
<b>TOTAL</b>	<b>\$1,000.00</b>

### BANK DETAILS

Account Name:

BSB:

Account Number:

The Grant is not subject to Goods and Services Tax (GST). Do not include GST in your Invoice