

## MINUTES OF SPECIAL COUNCIL MEETING

29 OCTOBER 2018

Held in the Council Chambers, Administration Building

The meeting commenced at 11.00 am

*Pursuant to section 13 of Council's Local Law No 2 (Council Meetings) 2013, the Interim Administrator invited the Interim Management Committee members present being Simone Webbe and Stan Gallo to address the Council on any matters before it.*

*The Interim Administrator advised that he is bound to declare Conflict of Interests and potential Conflict of Interests and that the members of the Interim Management Committee are not legally bound, however in accordance with the Interim Management Charter they will also declare Conflict of Interests and potential Conflict of Interests.*

**ATTENDANCE AT  
COMMENCEMENT**

**MEMBER'S ATTENDANCE**

Greg Chemello (Interim Administrator)

**CONFLICT OF INTEREST**

**INTERIM MANAGEMENT COMMITTEE**

Simone Webbe and Stan Gallo

The Interim Administrator declared a potential perceived conflict of interest in both Officer's Reports as Ranbury Management Group Pty Ltd has been contracted by both Council and Ipswich City Properties Pty Ltd to assist in the delivery of the CBD transformation. From 2008 to 2012, the Interim Administrator was an employee of Ranbury Management Group, and from 2009 to 2012, he was a director and equity holder of the business. All arrangements were terminated in early 2013 and the Interim Administrator has no current working relationship with the company.

The Interim Administrator advised that, at the 16 October 2018 Council meeting he had resolved that all matters relating to Ranbury's engagement with council will be delegated under section 257 of the *Local Government Act 2009* to the Chief Executive Officer. Under the circumstances that it was impractical to proceed otherwise, he elected to remain in the meeting.

**ACKNOWLEDGEMENT  
OF COUNTRY**

Greg Chemello (Interim Administrator)

**APOLOGIES AND LEAVE  
OF ABSENCE**

Nil

**OFFICER'S REPORT**

**NICHOLAS STREET – TENDER EVALUATION**

**Discussion**



Copy of report

With reference to a report by the Program Director CBD Transformation concerning the overall execution strategy for the delivery of the Ipswich Central CBD Transformation Project.

In considering the report, the following matters were raised by the

Interim Administrator and Interim Management Committee members present:

The Interim Administrator advised that the attachment to this report is confidential and will remain confidential. The reason for this is that there is a detailed assessment of the tender submitted by competitive companies for a scope of works. The council's assessment includes consideration of companies' capacity, financial arrangements and technical skills that are not appropriate for competitors to see. For the purposes of transparency however, Council will release the pages from the probity advisor to confirm that the report has followed an appropriate process.

**Comments from the Interim Management Committee**

The Interim Management Committee advised that from a governance perspective the report was very clear and succinct and well documented in respect of the review.

The Interim Administrator advised that there were 177 pages of work that had gone into the confidential attachments. The evaluation panel has recommended the successful contractor and they were found to be equal or better than the other contractors in relation to all criteria. The proposed project completion date is late in the 2019 calendar year, probably the third or fourth quarter of 2019. The Interim Administrator also noted that an independent quantity surveyors report was part of the 177 pages. The Interim Administrator also confirmed that council officers have undertaken a financial capacity assessment of the tenderers and have investigated the financial capacity of the preferred contractor to do the job. Referee checks of the contractor have also been undertaken.

**RECOMMENDATION:**

That the Interim Administrator of the Ipswich City Council resolve:

- A. That the Tender for the Ipswich Central Road Works and Paving Installation be awarded to the successful tender as recommended in Section 5 of Confidential Attachment A.
- B. That Council enter into a contract with the successful tenderer for the Ipswich Central Road Works and Paving Installation for the recommended sum (excl. of GST) as outlined in Section 5 of Confidential Attachment A.
- C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the contract to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.

The motion was put and carried.

**OFFICER'S REPORT****Discussion**

Copy of report

**CBD PAVING STONE EXPRESSION OF INTEREST**

With reference to a report by the Program Director CBD Transformation concerning the overall execution strategy for the delivery of the Ipswich Central CBD Transformation Project.

No discussion was held in relation to this report.

**RECOMMENDATION:**

That the Interim Administrator of Ipswich City Council resolve:

- A. That it is satisfied that the calling of Expressions of Interest under section 228(5) of the *Local Government Regulation 2012*, as detailed in the report by the Program Director dated 25 October 2018, is in the public interest for the following reason:
  - (i) It will allow Council to identify potential contractors who are serious contenders for the provision of Paving Materials without putting all contenders to the expense of preparing a full tender response in the initial stages.
- B. That Council invite Expressions of Interest under section 228(5) of the *Local Government Regulation 2012*, as detailed in the report by the Program Director dated 25 October 2018, for the supply of Paving Materials.

The motion was put and carried.

**MEETING CLOSED**

The meeting closed at 11.08 am.