

# Fact Sheet

# Sample Budget

## Community Projects Funding Sample Budget

**Total Project Cost:** \$8,500.00

**Council Funding Request:** \$6,000.00

Income Description	\$ Funds coming in	Expenditure Description	\$ Cost of goods/services
Council funding	\$6,000.00	Shed	\$8,500.00
Applicant financial contribution	\$2,500.00		
Volunteer support (in-kind)	\$0.00		
Fundraising	\$0.00		
<b>TOTAL</b>	<b>\$8,500.00</b>	<b>TOTAL</b>	<b>\$8,500.00</b>

### Attach Quotes:

- Shed supplier quote

## Community Events Funding Sample Budget

**Total Project Cost:** \$9,550.50

**Council Funding Request:** \$5,000.00

Income Description	\$ Funds coming in	Expenditure Description	\$ Cost of goods/services
Council funding	\$5,000.00	Venue hire	\$2,000.00
Applicant financial contribution	\$2,541.75	Performers	\$3,000.00
Volunteer support (in-kind)	\$1,008.75	Tables and chairs Hire	\$1,550.50
Fundraising	\$1,000.00	Marketing and promotion	\$200.00
		Lighting and technical support	\$991.25
		Marquee hire	\$800.00
		Volunteer support (\$40.35/hr)	\$1,008.75
<b>TOTAL</b>	<b>\$9,550.50</b>	<b>TOTAL</b>	<b>\$9,550.50</b>

### Attach Quotes:

- Venue hire quote
- Performer A & B quote
- Tables and chairs hire quote
- Flyer printing quote
- Lighting and technical support quote
- Marquee hire quote

Disclaimer: The material included in this factsheet is designed and intended to provide general information in summary form on this topics, current at the time of publication, for general informational purposes only. The contents do not constitute legal advice, are not intended to be a substitute for legal advice and should not be relied upon as such. You should seek legal advice or other professional advice in relation to any particular matters you or your organisation may have.