

If you were **NOT** in charge of the vehicle at the time of this offence, **complete the Statutory Declaration below** and return it **within 28 days** of the notice date. A new Penalty Infringement Notice (PIN) will be issued to the person you nominate as the person in charge of the vehicle at the time of the offence.

STATUTORY DECLARATION Oaths Act 1867			
I, _____		_____	
Given Name/s	Family Name (If a corporation, position must be an executive officer or authorised to make this declaration)		
Of _____			
Address (Residential, postal or business)			Postcode
Do solemnly and sincerely declare that at: ___ : ___ on ___ / ___ / ___			
<input type="checkbox"/> THE PERSON IN CHARGE* OF THE VEHICLE REGISTRATION NUMBER _____ was:			
Particulars of Person _____			
Given Name/s	Family Name	Date of Birth	Licence Number (if known)
Address (Residential, postal or business)			Postcode
<input type="checkbox"/> The vehicle was sold on (Date) _____ (new owner details MUST be inserted above)			
<input type="checkbox"/> The vehicle was stolen or illegally taken at the time of the offence and the matter was reported to _____ on ___ / ___ / ___			
Queensland Police Service Crime Report Number: _____			
<i>And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Oaths Act of 1867</i>			
_____		Taken and declared before me at _____	
Signature of Declarant	Location		
In the state of _____	This _____	day of _____	20 _____
	Insert date	Insert month	Year
_____		_____	
Signature of Justice of the Peace/Commissioner for Declarations		Printed name, title and qualification of witness	
*NOTE			
Person in charge includes the person driving, or responsible for the vehicle, or the new owner of the vehicle.			
When this notice is served on the registered owner, that person is taken to have committed the offence even though the person driving may have been someone else. The registered owner may transfer liability to the person in charge of the vehicle by correctly completing the above Statutory Declaration and returning it to council prior to the infringement being referred to the State Penalties Enforcement Registry (SPER).			
If you are completing the declaration on behalf of a corporation, you must be an executive officer or authorised by the executive officer of the corporation and state your position.			
This declaration must be witnessed by a Justice of the Peace, Commissioner for Declarations, notary public, a lawyer or another person authorised to administer an oath under the provisions of the <i>Oaths Act 1867</i> .			

This Statutory Declaration pertains to:

Infringement notice number: _____

Registration number: _____

Return this Statutory Declaration within 28 days of the notice date to:

Ipswich City Council
PO Box 191
IPSWICH QLD 4305

For more information on infringements issued by council, please visit ipswich.qld.gov.au

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Last reviewed December 2021