

City of Ipswich  
**Ipswich Enviro Awards  
Nominee Guidelines**







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## IPSWICH ENVIRO AWARDS OVERVIEW

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The Ipswich Enviro Awards aims to recognise those in the community who have contributed to improve environmental and sustainability outcomes for the city.

Nominations are invited for individuals and groups who meet the selection criteria of one or more of the categories as outlined in this document.

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## TIMEFRAMES

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24 June 2019	Nominations open
31 July 2019	Nominations close
August	Judging
22 August	Winners announced at the awards ceremony

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## CATEGORIES AND ELIGIBILITY CRITERIA

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All nominees must have participated in their action or activity within the current year. Actions or activities may have been undertaken for a longer period of time but must still be ongoing in the current year to be eligible.

### Environmental Hero Award

- The nominee has undertaken action to improve or enhance the natural environment; and
- The nominee is an individual, organisation or a group; and
- The action/activity has been undertaken within the Ipswich local government boundary

### Sustainable Leadership Award

- The nominee has actioned new and creative sustainability solutions to reduce the communities' environmental footprint and/or are taking a lead in sustainability education and advocacy work; and
- The nominee is an individual, organisation or a group; and
- The action or activity has been undertaken within the Ipswich local government boundary

### Young Enviro Champion Award

- The nominee is an individual 25 years of age or younger at the time of the nomination; and
- The nominee has made a contribution to the protection of the environment or have committed to action a sustainability initiative; and
- The action or activity has been undertaken within the Ipswich local government boundary

### Enviro Organisation Award

- The nominee is an organisation; and
- The nominee has made a contribution to the protection of the environment or have committed to action a sustainability initiative; and
- The action or activity has been undertaken within the Ipswich local government boundary



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## NOMINATION PROCESS

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- Nominations can only be submitted online via the official nomination form which can be found at [ipswich.smartygrants.com.au](http://ipswich.smartygrants.com.au)
- Nominations provided in hard copy or by way of email, USB or cloud storage will not be accepted.
- Supporting documentation will only be accepted via the online upload function within the online nomination form.
- You may be contacted after submitting a nomination and asked to provide further details including photographs and videos.
- Nominations must be received by midnight on 31 July 2019. Late nominations will not be considered. No responsibility will be taken for nominations that are not received by the closing date.

For more information about the awards or how to complete a nomination, please contact Council on 3810 6666.

The nomination must address all relevant questions to the nominee in order to be a valid nomination.

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## ASSESSMENT CRITERIA

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### Environmental Hero Award

- Extent to which initiative contributes to the improvement, enhancement and/or protection of the natural environment
- Extent to which the community was involved in the initiative
- Extent to which the initiative addresses local and regional environmental issues
- The involvement of partners in undertaking the initiative
- Initiative is within the Ipswich local government area
- Nominee is an organisation, not-for-profit group or individual

### Sustainable Leadership Award

- Extent to which initiative contributes to increased sustainability actions
- Extent to which the community was involved in the initiative
- Extent to which the initiative addresses local and regional sustainability issues
- The involvement of partners in undertaking the initiative
- How innovative was the initiative
- Initiative is within the Ipswich local government area
- Nominee is an organisation, not-for-profit group or individual

### Young Enviro Champion Award

- The nominee is an individual 25 years of age or younger at the time of the nomination
- Extent to which initiative contributes to increased environmental protection or sustainability actions
- Extent to which the community was involved in the initiative
- Extent to which the initiative addresses local and regional environmental and sustainability issues
- The involvement of partners in undertaking the initiative
- Initiative is within the Ipswich local government area

### Enviro Organisation Award

- Extent to which initiative contributes to increased environmental protection or sustainability actions
- Extent to which the community was involved in the initiative
- Extent to which the initiative addresses local and regional environmental and sustainability issues
- The involvement of partners in undertaking the initiative
- Initiative is within the Ipswich local government area
- Nominee is an organisation, not-for-profit group or school

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## JUDGING

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Once nominations are received they will be assessed by the judging panel to select winners of each category and any nominations worthy of a special mention. The judging panel will consist of a minimum of one Council representative and one external representative to Council. The judges' decisions are final and no correspondence will be entered into. The judges reserve the right to not allocate an award in any of the award categories if, in their opinions, the nominations are of insufficient merit.

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## AWARDS PRESENTATION

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Nominees in each category will be notified about the details of when the awards presentation will be held and receive 2 tickets to attend the presentation. Further tickets will be available to the public to be purchased once the judging has been completed.

Each winner will receive a framed certificate and trophy at the awards presentation. Any special mention nominees will receive a framed certificate at the awards presentation.

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## TERMS AND CONDITIONS

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- Nominees agree to allow the use of their nomination information including photos for publicity purposes
- Nominees agree to allow the use of their nomination information including photos for judging purposes
- Nominees agree to make themselves available, without cost, for publicity purposes as required prior to, and after, the awards presentation
- Decisions regarding winners are final and no correspondence will be entered into
- Winners may be invited to participate in relevant Council environmental and sustainability activities
- Attendance at the awards presentation ceremony is optional and inability to attend does not disqualify entry
- Ipswich City Council has the right to decline and not assess entry forms if they are incomplete or do not meet the eligibility criteria for the nominated category
- Council has the right to not proceed with a category should there be insufficient entries for that category
- Actions and activities must have occurred within the Ipswich City Council local government boundary
- Any tenant entering a nomination must acknowledge that the action/activity was implemented by them and not the property owner. Council accepts no responsibility for false or misleading information provided by entrants relating to initiatives completed with or without landlord's permission






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