

Type of Referral – Concurrence Agency Response	
<input type="checkbox"/> Demolition of a building Schedule 9, Division 2, Table 1 of the PR	Assessment of alternate provisions under the Ipswich City Council Amenity and Aesthetics Referral Provisions
<input type="checkbox"/> Removal of a building Schedule 9, Division 2, Tables 1 and 7 of the PR	Assessment of alternate provisions under the Ipswich City Council Amenity and Aesthetics Referral Provisions ; and Determination of performance security
<input type="checkbox"/> Reinstatement of a building Schedule 9, Division 2, Tables 1 and 7 of the PR	Assessment of alternate provisions under the Ipswich City Council Amenity and Aesthetics Referral Provisions ; and Determination of performance security

Applicant Details	
Name:	Date:
Postal Address:	Email:
	Contact Phone Number:
Property Details	
Address:	Lot Number:
	Plan Number:
Type of Building	
<input type="checkbox"/> Dwelling <input type="checkbox"/> Shed/Carport <input type="checkbox"/> Demountable <input type="checkbox"/> Commercial Building <input type="checkbox"/> Other: _____	
Additional Information – REINSTATEMENT ONLY	
Current address of building:	
Contact person for inspection:	
Telephone Number:	

Is the proposed building/structure existing or subject to a Council Notice? No Yes

Has a Building Certifier been contracted (engaged) for the building work? No Yes

If **YES** – Please confirm the following mandatory supporting documents have been supplied:

Building Certifier Confirmation Notice

DA Form 2 – Building work details

DA Form 2 – Referral checklist for building work

Information Privacy Collection Notice

Ipswich City Council is collecting your personal information in accordance with the *Planning Act 2016* so that we can process your application and perform our responsibilities under the Act. We will not disclose your personal information outside of Council unless we are required by law or you have given your consent. However, in order to perform the above functions we may need to disclose your personal information to the Chief Executive who may in turn make this information available to others in accordance with the Act. By completing and signing this form and returning it to Council, we will consider that you have given us your consent to manage your personal information in the manner described in Council's Privacy Statement, Personal Information Digest and this collection notice.

Applicant's Checklist – Properly Referred Application *Planning Act* s54 (1)

All mandatory items listed below MUST be submitted to prevent a delayed application and an Action Notice being issued.

- Payment of prescribed fee - refer Council's [Register of Fees & Charges](#), section 2.2.
- Site Plan – accurately dimensioned and specific to the subject property which includes at a minimum:
 - All property boundaries
 - North point
 - All existing and proposed buildings and structures including setback distances
 - Property address and proposal description (eg *1 Smith Street, Ipswich - Demolition of Dwelling*)
- Photographs of the four elevations of the building
- REINSTATEMENT ONLY – Floor Plan/s – accurately dimensioned showing existing and proposed internal design/layout.
- REINSTATEMENT ONLY – Elevations – accurately dimensioned and labelled including:
 - The wall height and overall height of the proposed building or structure
 - The colour scheme to be incorporated into the proposed building or structure
 - The proposed roof and wall cladding profiles for the building or structure
 - The extent of earthworks associated with the building or structure eg cut and/or fill
- REINSTATEMENT ONLY – Evidence/declaration that **all asbestos-containing material (ACM)** including wall sheeting, eave lining, roofing and flooring **has been removed at the current site** (before relocation).

Applicant's Declaration

- By marking this checkbox I declare that:**
 - I have the authority of the landowner to submit this application;
 - All information provided on this form is true and correct at the time of lodgement (any changes to this information must be provided in writing to Council); and
 - I consent to Council accessing the site to undertake an inspection for the purposes of assessing my application. Any requirements/restrictions are detailed below (eg time/day constraints or physical barriers, animals etc).

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